



City of North St. Paul
Arts & Culture Commission
Regular Meeting Agenda

February 5, 2025
6:30 PM

The Arts & Culture Commission Meeting will be conducted on **February 5, 2025** at 6:30 p.m. The meeting location is the Council Chambers at City Hall, located at 2400 Margaret St., North St. Paul.

You can watch the meeting on our YouTube channel here: <https://tinyurl.com/NSPYouTube>

I. Call to Order

II. Roll Call

Tom Sonnek, Chair
Carey Nadeau, Vice-Chair
Amanda Black, Commissioner
Sharon Clark-Williams, Commissioner
Raquel Soto, Commissioner
Laura Strang, Commissioner
Troy Woods, Council Liaison

STAFF

Jordyn Lehman

III. Adopt Agenda

IV. Approval of Minutes

A. Approval of January 8, 2025 Meeting Minutes

V. Meeting Open to the Public

This Open Forum is an opportunity for persons to address the Arts & Culture Commission on items not on the agenda. A completed public comment form should be presented to the staff liaison prior to the meeting. Comments will be limited to 3 minutes per person. While the Commission may ask clarifying questions of the speaker, no formal action by the Commission or discussion will be held on these items.

VI. Commission Business, Action Items & Recommendations

A. Election of Student Commissioner
B. Sub-Committee Updates

VII. Reports from Staff

A. Events Planner Calendar

B. 2025 Budget Updates

VIII. Reports from Commissioners

IX. Reports from Council Liaison

X. Adjournment

The next regularly scheduled Arts & Culture Commission meeting is March 5, 2025



To	Date
Arts and Culture Commissioners	February 5, 2025
Agenda Placement # IV.A	
Approval of Minutes	
Subject	
Approval of January 8, 2025 Meeting Minutes	
Background/Facts	
Recommended Action	
Staff recommend approval of minutes.	
Attachments	
1. ACC Minutes 1.8.25	

Respectfully submitted,
Jordyn Lehman, Community Development Administrative Assistant



**Arts & Culture Commission
Regular Meeting Minutes
January 8, 2025
6:30 PM**

North St. Paul City Hall – Council Chambers
2400 Margaret Street

I. CALL TO ORDER

Vice-Chair Carey Nadeau called the meeting to order at 6:29 PM.

II. ROLL CALL

COMMISSION

Tom Sonnek, Chair - Absence Excused
Carey Nadeau, Vice-Chair - Present
Amanda Black, Commissioner - Present
Sharon Clark-Williams, Commissioner - Present
Laura Strang, Commissioner - Present
Raquel Soto, Commissioner – Absence Excused

STAFF/LIAISONS

Troy Woods, City Council Liaison - Present
Jordyn Lehman, Staff Liaison - Present

III. ADOPT AGENDA

Vice-Chair Nadeau called for a motion to adopt the January 8, 2025 meeting agenda.
M/Black, S/Strang
Motion carried 4-0.

IV. APPROVAL OF MINUTES

A. Approval of December 4, 2024 Meeting Minutes

Vice-Chair Nadeau asked for a motion to approve the December 4, 2024 meeting minutes.
M/Clark-Williams, S/Black
Motion carried 4-0.

V. MEETING OPEN TO THE PUBLIC

There were no public comments.

VI. PUBLIC HEARINGS

There were no public hearings.

VII. COMMISSION BUSINESS, ACTION ITEMS & RECOMMENDATIONS

A. Election of Chair and Vice-Chair

Commissioner Sharon Clark-Williams made a motion to appoint Tom Sonnek Chair of the Arts and Culture Commission. Motion carried 4-0. Commissioner Strang motioned to appoint Carey Nadeau as Vice-Chair of the Arts and Culture Commission. Motion carried 4-0.

B. Events for 2025 with Ava Griemert

Ava Griemert began the presentation by asking the Commissioners about their work and interests. Griemert continued the presentation by outlining expectations for Commissioners and the ways they can aid staff in upcoming Arts and Culture Commission led events. Griemert requested that the Commission create Sub-committees for the placeholder event and the Autumn Arts Festival. The Commission agreed to wait till the next commission meeting to create the two sub-committees.

C. Sub-Committee Updates

1- Utility Boxes

Commissioner Strang noted that the images for the heart hands utility boxes that were sent to Ava Griemert were not a high enough quality. Commissioner Strang intends on sending Ava Griemert a link through canva so she may have access to the individual photos. Commissioner Strang is hopeful that they will be able to move forward with a finished art piece soon. Commissioner Clark-Williams stated that the veteran's utility box is currently on hold.

2- Murals

Commissioners noted that the murals looked great.

3- Art Cart

Commissioner Black noted that the Art Cart has a large amount of supplies. She believes that once some organization is done and inventory is taken the Commission would be in the position to plan all the Art Cart events.

4- Paint and Sip

Vice-Chair Nadeau noted the project is on hold until the budget is passed. Vice-Chair Nadeau also noted that Ava Griemert recommended a swing dance night. Vice-Chair Nadeau stated that she has some new ideas for Paint and Sip and that what is left to be done is to get the schedule worked out with the Casey building.

5- Placeholder Project

Commissioner Black noted that she would like to see this project to be more related to culture.

6- Student Commissioner Applicant

Vice-Chair Nadeau discussed her interview with the applicant for the Student Commissioner of the Arts and Culture Commission. Vice-Chair Nadeau stated that she was impressed by this candidate and would like to recommend him for the position as Student Commissioner.

7- Public Arts Project

Commissioner Black noted that Commissioner Soto was interested in joining the Sub-Committee for the Public Arts Project and asked if any other Commissioners would be interested. Vice-Chair Nadeau and Commissioner Strang both noted interest in the Sub-Committee.



VIII. REPORTS FROM STAFF

Staff had no updates.

IX. REPORTS FROM COMMISSIONERS

Commissioners had no updates.

X. REPORTS FROM COUNCIL LIAISON

Vice-Chair Carey Nadeau asked Councilor Troy Woods if there was any updates on the Community Center. Troy noted that City Manager Brian Frandle plans on meeting with the consultants who are doing the feasibility study. Once the feasibility study is completed the City Council will make a decision on the Community Center

XI. ADJOURNMENT

Vice-Chair Nadeau asked for a motion to adjourn the meeting at 7:14 PM.
M/Strang, S/Clark-Williams
Motion carried 4-0.

The next regularly scheduled Arts and Culture Commission Meeting is Wednesday, February 5, 2025 at 6:30 PM.



To	Date
Arts and Culture Commissioners	February 5, 2025
Agenda Placement # VI.A	
Commission Business, Action Items & Recommendations	
Subject	
Election of Student Commissioner	
Background/Facts	
Recommended Action	
Staff recommend the Arts & Culture Commission draft a recommendation to City Council for the appointment of the Student Commissioner position.	
Attachments	
1. Student_Letter_of_Rec_Yued_Orozco_Tue_Dec_10_2024_at_22-21-55	
2. Commision_Essay_Tue_Dec_3_2024_12-51-09	
Respectfully submitted, Jordyn Lehman, Community Development Administrative Assistant	

To Whom It May Concern,

I am writing to recommend to your city commission, Yued Orozco-Garcia, an extraordinary young man. As his 9th grade AP Human Geography teacher this year, I have seen many examples of his talent and have been impressed by his intelligence, curiosity and work ethic. I understand that he is applying to be the student representative for the Commission of Arts and Culture for the city of North Saint Paul. I highly recommend him for this position.

Yued is a very intelligent young man. As his human geography teacher, I see his ability to understand complex issues and articulate his thoughts and opinions regarding them. Yued also shows a curiosity about the world that is rare among his generation. He asks questions, debates issues and is always seeking to understand things on a deeper level.

AP Human Geography is a college level class, and Yued is excelling as a freshman. This requires a dedication unfamiliar to most students his age and proves he not opposed to working hard to achieve his high standards. In addition to his dedication to his academics, he is also involved in North High Student Council, the North Swim Team, and the North LatinX Club. He has a love of giving back to his community through service. He would be the perfect person to represent the student perspective on the Commission of Arts and Culture for the city of North Saint Paul.

In conclusion, I would like to restate my strong recommendation for Yued Orozco-Garcia. He is a fine young man who is dedicated to improving himself and his community through hard work and passion. If you have any further questions regarding Yued's abilities or this recommendation, please do not hesitate to contact me.

Sincerely,

Michael Knutsen

AP Social Studies Teacher

North St. Paul Senior High

mknutsen@isd622.org

cell-651-341-1283

classroom-651-748-6132

My name is Yued, and I aim to be the city's "Student Commission member of Art and Cultures." I believe we can engage the younger community through art and cultural expression, promoting inclusion and involvement in our city. Understanding different cultures helps offer open communication and comfort, and I am convinced that by showcasing our diverse cultures through art, we can encourage more people to connect and feel valued in their community.

I am personally interested in art such as paintings and sculptures, and when I saw Project Snowy, I immediately liked it. For me, it isn't just about the art it's about how it has a connection with the entire community and with creativity. I also believe it engages people of all age groups and cultures and that we should be involved in more projects like this. I also have some ideas that could be of interest we could start a campaign that can encourage people to get their own snowman similar to Project Snowy but this time they have it in their yard and decorate it with their cultural symbolism.

Something that also caught my attention is the public service included. I know if I get this it will be a big stepping stone toward the future career I want which is being a civil servant. I also like the fact that I can contribute to my city in a good and inspiring way to express all of our cultures and creativity.

To summarize I like this position because I will be able to help connect the community and contribute to it as well as help people express their culture comfortably.



To	Date
Arts and Culture Commissioners	February 5, 2025
Agenda Placement # VII.A	
Reports from Staff	
Subject	
Events Planner Calendar	
Background/Facts	
Recommended Action	
Attachments	
1. Event Schedule Planner 2025	
2. 2025 All City Events Schedule	

Respectfully submitted,
Jordyn Lehman, Community Development Administrative Assistant

EVENT SCHEDULE PLANNER 2025

EVENT	DATE	TIME	LOCATION	COMMISSIONERS
ACC EVENT PLACEHOLDER	TBD	TBD	TBD	
GUIDED ART NIGHTS (6)	TBD	6:30 PM-8:30 PM	CASEY LAKE BUILDING	
BIG TRUCK NIGHT	June 13 th	4:30 PM-8 PM	7 TH AVE	
MUSIC IN THE PARKS #1	June 26 th	5:00 PM-6:00 PM	HAUSE PARK	
MUSIC IN THE PARK #2	July 17 th	5:00 PM-6:30 PM	SILVER LAKE	
MUSIC IN THE PARK #3	August 14 th	6:00 PM-7:30 PM	CASEY LAKE	
AUTUMN ARTS FESTIVAL	September 13 th	11 AM -6:00 PM	CASEY LAKE	

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							31																					30													

2025 Event Schedule

COMMISSION

EVENT	DATE	TIME	LOCATION	DESCRIPTION	ASSIGNED
Coffee with Council	Thursday, Jan 23rd	4:30 - 5:30 PM	Flyby Coffee	A chance to connect with new council members in an informal setting.	City Staff & Council
Fire & Ice Festival	Friday, Feb 7th	5 PM - 9 PM	Casey Lake	Ice skating & Bonfire Night	Parks
Parks Clean-Up Day	Tuesday, April 22nd (Earth Day)	TBD	Various Parks	Parks commission lead clean-up day (Earth Day).	Parks
Citywide Garage Sale Day	Saturday, May 3rd	All day	Citywide	Residents register to be listed on our website, get a sign, and be on the map.	City Staff
Citywide Cleanup Day	Saturday, May 10th	8 AM - 11 AM	Public Works	Public Works building is open for the public to recycle their stuff.	Public Works
Spring 5k Run/Walk to support the Food Shelf	Thursday, May 29th	TBD	Casey Lake	Guided 5K run/walk and food drive fundraiser.	Parks
Arts & Culture Commission Event Placeholder	TBD - Arts Commission	TBD	TBD	TBD	Arts & Culture
Guided Art Nights/Community Classes (6)	TBD - Arts Commission	6:30 PM - 8:30 PM	Casey Lake Building	The artist leads a guided art night at the Casey Lake building.	Arts & Culture
Big Truck Night (Sponsor Car Show)	Friday, June 13th	4:30 - 8 PM	7th Ave	PW vehicles are on display for climbing and exploration. Car show dash plaques, city info booth.	City Staff + Arts & Culture
Jazzercise in the Park (1)	Wednesday, June 18th	5 PM - 6 PM	Hause Park	Jazzercise instructor with sound equipment (Summer workout Series)	Parks
Music In The Park (1) - Kids Band	Friday, June 26th	5 PM - 6 PM	House Park	Kids band playing at Hause Park.	A&C And Parks

EVENT	DATE	TIME	LOCATION	DESCRIPTION	ASSIGNED
Music In The Park (2) - Steel Drums	Thursday, July 17th	5 PM - 6:30 PM	Silver Lake	Steel Drum Band playing at Silver Lake - Beach party theme.	A&C And Parks
Yoga in the Park (2)	Tuesday or Wednesday	5 PM - 6 PM	Hause Park	Yoga instructor with sound equipment - bring your own mat. (Summer workout Series)	Parks
Zumba in the Park (3)	Tuesday or Wednesday	5 PM - 6 PM	Hause Park	Zumba instructor with sound equipment. (Summer workout Series)	Parks
National Night Out	Tuesday, Aug 5th	5 PM - 7 PM	City Hall	City council visits local block parties. Fire and PD host an open house.	Fire / PD and Council
Music In The Park (3)	Thursday, Aug 14th	6 - 7:30 PM	Casey Lake	Timbre Junction band playing at Casey lake Park.	A&C And Parks
Movie in the Park (1) - Adult	Friday, Aug 15th	8 PM - 9:30 PM	Hause Park	Summer outdoor movie night - Throwback Classic	Parks
Movie in the Park (2) - Kids	Thursday, Aug 21st	8 PM - 9:30 PM	Hause Park	Summer outdoor movie night - Children's movie.	Parks
Autumn Arts Festival	Saturday, Sept 13th	11 AM - 6 PM	Casey Lake	Vendors, bouncy house, food trucks, performers, facepainting.	Arts & Culture
Fall Roundup Parade	Not a City Event	TBD	7th Ave	Decorating two trucks, candy handouts.	City Staff, PW and Council
Therapy Dog Day	Friday, Oct 10th	TBD	City Hall	Therapy dogs visit City Hall for World Mental Health Day.	City Staff
Booya Sale Day	Saturday, Oct 4th	9 AM - 1 PM	Casey Lake Park	Annual Booya Sale day at Casey Lake Park	Fire
City Open House/ Career Day	TBD - North High	TBD	City Hall	North High students visit the diffrent departments to learn about careers within the city. Grades 11 & 12.	City Staff
Holly Jolly Night	Friday, Dec 5th	5 PM - 9:30 PM	Casey Lake	Holiday community event with Bonfire, Carol Sing, Movie Night	Parks
Community Food Drive	TBD	N/A	City Hall	Partner with the food shelf to stock it for the winter.	City Staff



To	Date
Arts and Culture Commissioners	February 5, 2025
Agenda Placement # VII.B	
Reports from Staff	
Subject	
2025 Budget Updates	
Background/Facts	
Recommended Action	
Attachments	

1. 2025 Budget Tracker

Respectfully submitted,
Jordyn Lehman, Community Development Administrative Assistant

Budget Report

BUDGET		JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
\$1,000	ART CART												
Current Total		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
\$7,000	UTILITY BOX WRAPS												
Current Total		\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
\$12,000	MURALS												
Current Total		\$12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
\$1,000	BRANDING AND COMMUNICATION												
Current Total		1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
\$5,000	PUBLIC ART												
Current Total		\$5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
		JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
\$2,500	ART NIGHT												
Current Total		\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00