

**March 5, 2025
6:30 PM**

The Arts & Culture Commission Meeting will be conducted on **March 5, 2025** at 6:30 p.m. The meeting location is the Council Chambers at City Hall, located at 2400 Margaret St., North St. Paul.

You can watch the meeting on our YouTube channel here: <https://tinyurl.com/NSPYouTube>

I. Call to Order

II. Roll Call

Tom Sonnek, Chair
Carey Nadeau, Vice-Chair
Amanda Black, Commissioner
Sharon Clark-Williams, Commissioner
Raquel Soto, Commissioner
Laura Strang, Commissioner
Aliza Verma, Commissioner
Yued Orozco-Garcia, Student Commissioner
Troy Woods, Council Liaison

STAFF

Jordyn Lehman

III. Adopt Agenda

IV. Approval of Minutes

A. Approval of February 5, 2025 Meeting Minutes

V. Meeting Open to the Public

This Open Forum is an opportunity for persons to address the Arts & Culture Commission on items not on the agenda. A completed public comment form should be presented to the staff liaison prior to the meeting. Comments will be limited to 3 minutes per person. While the Commission may ask clarifying questions of the speaker, no formal action by the Commission or discussion will be held on these items.

VI. Public Hearings

VII. Commission Business, Action Items & Recommendations

A. Autumn Arts Goal-Setting Discussion
B. Placeholder Event Discussion

C. Sub-Committee Updates

VIII. Old Business

IX. Reports from Staff

A. 2025 Budget & Events Calendar

X. Reports from Commissioners

XI. Reports from Council Liaison

XII. Adjournment

The next regularly scheduled Arts & Culture Commission meeting is



To	Date
Arts and Culture Commissioners	March 5, 2025
Agenda Placement # IV.A	
Approval of Minutes	
Subject	
Approval of February 5, 2025 Meeting Minutes	
Background/Facts	
Recommended Action	
Attachments	

1. ACC Minutes 2.5.25

Respectfully submitted,
Jordyn Lehman, Community Development Administrative Assistant



**Arts & Culture Commission
Regular Meeting Minutes
February 5, 2025
6:30 PM**

North St. Paul City Hall – Council Chambers
2400 Margaret Street

I. CALL TO ORDER

Chair Tom Sonnek called the meeting to order at 6:30 PM.

II. ROLL CALL

COMMISSION

Tom Sonnek, Chair - Present
Carey Nadeau, Vice-Chair -Present
Amanda Black, Commissioner - Present
Sharon Clark-Williams, Commissioner - Present
Laura Strang, Commissioner – Absence Unexcused
Raquel Soto, Student Commissioner – Absence Excused

STAFF/LIAISONS

Troy Woods, City Council Liaison - Present
Jordyn Lehman, Staff Liaison – Present

III. ADOPT AGENDA

Chair Sonnek called for a motion to adopt the February 5, 2025 meeting agenda.
M/Nadeau, S/Black
Motion carried 4-0.

IV. APPROVAL OF MINUTES

A. Approval of January 8, 2025 Meeting Minutes

Chair Sonnek asked for a motion to approve the January 8, 2025 meeting minutes with one small change suggested by Commissioner Clark-Williams to reflect that the status of the Veteran's utility box was not on hold but had remained unchanged.

M/Nadeau, S/Clark-Williams
Motion carried 4-0.

V. MEETING OPEN TO THE PUBLIC

There were no public comments.

VI. PUBLIC HEARINGS

There were no public hearings.



VII. COMMISSION BUSINESS, ACTION ITEMS & RECOMMENDATIONS

A. Election of Student Commissioner

Commissioner Clark-Williams made a motion to elect Yued Orozco-Garcia for the position of Arts & Culture Student Commissioner with a second from Commissioner Black. Motion carried 4-0.

B. Sub-Committee Updates

1- Public Art Project

The Commission discussed who had shown interest to be on the Public Art Project Sub-Committee and decided that Commissioner Soto, Commissioner Strang, and Vice-Chair Nadeau would be on the sub-committee.

2- Mural Project

Chair Sonnek opened the conversation by noting that there was a lot of interest for a potential mural at the North St. Paul Historical Society. Vice-chair Nadeau discussed her conversation with the former director of the historical museum, Sue Springborn, who suggested that the museum wall that faces the benches would be a good location for a mural. Vice-Chair Nadeau contacted Rachel, the artist responsible for the Henry Castle Snowy, if she would be interested. Rachel did not feel that a mural would be a good fit for her but gave Vice-Chair Nadeau a list of names and a recommendation of who she thought would be a good fit. Vice-Chair Nadeau stated that Chair Sonnek and Commissioner Clark-Williams will be attending the next Historical Society Museum board meeting and that she herself would like to try and attend to discuss logistics and ideas.

Branching from this conversation, Chair Sonnek asked how the Commission would like to handle working with private entities. Sonnek noted that the Commission had only worked on murals on public spaces and that there was discussion on whether or not the Commission would like private businesses or partners to contribute to the cost of the murals. Sonnek stated it would be apt to have a discussion on if the Commission would like the Historical Society to participate in the cost or if the Commission feels differently about a non-profit. The Commission further discussed the need to draft documents and policies for working with private entities such as businesses or non-profits. Vice-Chair Nadeau noted that drafting these plans may be necessary as opportunities for murals on public buildings looks to be coming to an end.

Commissioner Clark-Williams noted that once a document is created and finalized it would be good to have it available on the ACC's webpage. Commissioner Black put forth the idea of creating an opportunities page for businesses and artists on the ACC webpage to reflect when there are available opportunities and further information.

3- Utility Boxes

Commissioner Clark-Williams states that her and Commissioner Strang need to meet to discuss the budget to determine how much money will be available for each of the three boxes they have planned. Once the budget is sorted out they will be able to move forward with their plans for the project.

4- Art Cart

Commissioner Black stated that they planned on sorting the Art Cart in spring and are considering having the Art Cart on the same dates as last year.

5- Art Night

Commissioner Black noted that they have planned 6 Art Nights for 2025 on the third Thursday of the month. She also stated that her and Vice-Chair Nadeau are in contact with artists to host Art Night and are looking into opportunities for different types of activities.

6- Autumn Arts Festival

Commissioner Black stated she had been working with the Ava Griemert to start reaching out to previous vendors from the past two Autumn Arts Festivals.

C. Asian Night

Chair Sonnek suggested that the Commission should table discussion of Asian Night. Commissioner Black agreed and stated she would prefer discussion to start when the entire commission is present.

VIII. REPORTS FROM STAFF

Both the 2025 Event Calendar and Budget Update were listed on staff reports.

Staff liaison Jordyn Lehman presented a suggestion from Ava Griemert to hand out Project Snowy cards in surprise envelopes during the Car Show at the Art Cart.

Chair Sonnek inquired what the Commission had in mind for the branding and communication portion of the budget. Sonnek suggested that perhaps the budget could be used for a project unveiling.

Commissioner Black inquired about the possibility of money generated from Arts & Culture events being used to pay artists and costs of the event.

IX. REPORTS FROM COMMISSIONERS

Commissioner Soto had no updates,

Commissioner Clark-Williams had no updates.

Vice-Chair Nadeau discussed her interview with the ACC candidate and shouted out Rock the North show for the upcoming weekend.

Commissioner Black had no updates.

Commissioner Strang had no updates.

Chair Sonnek thanked the commissioners who attended Misery in White Bear Lake.

X. REPORTS FROM COUNCIL LIAISON

Council Liaison Troy Woods described his experience with the Coffee with the Council City event. He noted that there was discussion of having the Autumn Arts Festival downtown and business opportunities that could create.

XI. ADJOURNMENT

Chair Sonnek asked for a motion to adjourn the meeting at 7:31 PM.

M/Clark-Williams, S/Nadeau

Motion carried 4-0.

The next regularly scheduled Arts and Culture Commission Meeting is Wednesday, March 5, 2025 at 6:30 PM.



To	Date
Arts and Culture Commissioners	March 5, 2025

Agenda Placement # VII.A

Commission Business, Action Items & Recommendations

Subject

Autumn Arts Goal-Setting Discussion

Background/Facts

Key Questions Ideas to be Considered

1. What is the intent/purpose of the event?
2. What is the main theme?
3. What kind of vibe do we want to create?
4. What elements can we introduce to bring this vision to life?

Ideas to be Considered

1. Longer hours for balloon/face painting: The group we've used before is quite expensive—does anyone have other contacts? We could also rent another tent to offer painting outside.
2. Bunny petting zoo: Quiet and fun for all ages.
3. Button-making station: We have a button maker, just need to get the supplies.
4. Interactive art-making: Could we partner with a local business for activities like tie-dye?
5. Learn-how-to tent: A space for learning new skills like embroidery, knitting, crocheting, etc.
6. Giant balloon wands station: A fun, interactive station where people can play with giant balloon wands (they don't take them home).

Recommended Action

Attachments

1. 2025 Autumn Arts Planning Doc - Finance & Budget (1)

Respectfully submitted,
Jordyn Lehman, Community Development Administrative Assistant

[illegible]



To	Date
Arts and Culture Commissioners	March 5, 2025
Agenda Placement # VII.B	
Commission Business, Action Items & Recommendations	
Subject	
Placeholder Event Discussion	
Background/Facts	
Create a subcommittee and determine the direction of the placeholder event.	
Recommended Action	
Attachments	
None	
Respectfully submitted, Jordyn Lehman, Community Development Administrative Assistant	



To	Date
Arts and Culture Commissioners	March 5, 2025
Agenda Placement # IX.A	
Reports from Staff	
Subject	
2025 Budget & Events Calendar	
Background/Facts	
Schedule for ACC/City events as of 2/28/2024	
Recommended Action	
Attachments	
1. 2025 Budget Tracker	
2. Event Schedule Planner 2025 (Updated 2.25.25)	
3. 2025 Event List_Feb 18th	

Respectfully submitted,
Jordyn Lehman, Community Development Administrative Assistant

EVENT SCHEDULE PLANNER 2025

EVENT	DATE	TIME	LOCATION	COMMISSIONERS
ACC EVENT PLACEHOLDER	TBD	TBD	TBD	
GUIDED ART NIGHT (TBD)	TBD	(TBD)	CASEY BUILDING	
GUIDED ART NIGHT (SWETHA)	April 17th	(TBD)	CASEY BUILDING	
GUIDED ART NIGHT (TBD)	May 15th	(TBD)	CASEY BUILDING	
GUIDED ART NIGHT (SWETHA)	June 12th	(TBD)	CASEY BUILDING	
BIG TRUCK NIGHT	June 13 th	4:30 PM-8 PM	7 TH AVE	
MUSIC IN THE PARK #1	June 26 th	5:00 PM-6:00 PM	HAUSE PARK	
MUSIC IN THE PARK #2	July 17 th	5:00 PM-6:30 PM	SILVER LAKE	
MUSIC IN THE PARK #3	August 14 th	6:00 PM-7:30 PM	CASEY LAKE	
AUTUMN ARTS FESTIVAL	September 13 th	11 AM -6:00 PM	CASEY LAKE	
GUIDED ART NIGHT (JEREMY)	October 16th	6:00 PM-9:00 PM	CASEY BUILDING	
GUIDED ART NIGHT (SWETHA)	November 20th	(TBD)	CASEY BUILDING	

JANUARY	FEBURARY	MARCH	APRIL	MAY	JUNE
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12 13 14 15 16 17 18	9 10 11 12 13 14 15	9 10 11 12 13 14 15	13 14 15 16 17 18 19	11 12 13 14 15 16 17	15 16 17 18 19 20 21
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26 27 28 29 30 31	23 24 25 26 27 28	23 24 25 26 27 28 29	27 28 29	25 26 27 28 29 30 31	29 30
30 31					
JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
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6 7 8 9 10 11 12	3 4 5 6 7 8 9	7 8 9 10 11 12 13	5 6 7 8 9 10 11	2 3 4 5 6 7 8	7 8 9 10 11 12 13
13 14 15 16 17 18 19	10 11 12 13 14 15 16	14 15 16 17 18 19 20	12 13 14 15 16 17 18	9 10 11 12 13 14 15	14 15 16 17 18 19 20
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2025 Event Schedule

COMMISSION

EVENT	DATE	TIME	LOCATION	DESCRIPTION	ASSIGNED
Coffee with Council	Thursday, Jan 23rd	4:30 - 5:30 PM	Flyby Coffee	A chance to connect with new council members in an informal setting.	City Staff & Council
Fire & Ice Festival	Friday, Feb 7th	5 PM - 9 PM	Casey Lake	Ice skating & bonfire night with hot chocolate	Parks
Citywide Garage Sale	Thursday, May 1st - Saturday, May 3rd	Various times (3 days)	Citywide	Residents register to be listed on our website, get a sign, and be on the map. (City Clean-Up Month Activity).	City Staff
City Cleanup Day	Saturday, May 10th	8 AM - 11 AM	Public Works	Public Works building is open for the public to dump/ recycle their stuff. (City Clean-Up Month Activity).	Public Works
Parks Clean-Up Day	Saturday, May 17th	10 AM - 12:30 PM	Various Parks	Parks commission lead clean-up day. May 21st is the Highschool clean up day. (City Clean-Up Month Activity).	Parks
Arts & Culture Commission Event Placeholder	TBD - Arts Commission	TBD	TBD	TBD	Arts & Culture
Guided Art Nights/Community Classes (6)	3/20 , 4/17, 5/15, 6/19 , 10/16, 11/20 6/12	6:30 PM - 8:30 PM	Casey Lake Building	The artist leads a guided art night at the Casey Lake building.	Arts & Culture
Big Truck Night (Sponsor Car Show)	Friday, June 13th	4:30 - 8 PM	7th Ave	PW vehicles are on display for climbing and exploration. Car show dash plaques, city info booth.	City Staff + Arts & Culture
Jazzercise in the Park (1)	Wednesday, June 18th	5 PM - 6 PM	Hause Park	Jazzercise instructor with sound equipment (Summer workout Series)	Parks
Music In The Park (1) - Kids Band	Thursday, June 26th	5 PM - 6 PM	Hause Park	Kids band playing at Hause Park.	A&C And Parks
Pound Fitness Class in the Park (2)	Wednesday, July 9th	6 PM - 7 PM	Hause Park	Pound class instructor with sound equipment. (Summer workout Series) Rain date: July 10th	Parks

EVENT	DATE	TIME	LOCATION	DESCRIPTION	ASSIGNED
Music In The Park (2) - Steel Drums	Thursday, July 17th	5 PM - 6:30 PM	Silver Lake	Steel Drum Band playing at Silver Lake - Beach party theme.	A&C And Parks
National Night Out	Tuesday, Aug 5th	5 PM - 7 PM	City Hall	City council visits local block parties. Fire and PD host an open house.	Fire / PD and Council
Music In The Park (3)	Thursday, Aug 14th	6 - 7:30 PM	Casey Lake	Timbre Junction band playing at Casey lake Park.	A&C And Parks
Movie in the Park (1) - Adult	Friday, Aug 15th	8 PM - 9:30 PM	Hause Park	Summer outdoor movie night - Throwback Classic	Parks
Yoga in the Park (3)	Wednesday, Aug 20th	5 PM - 6 PM	Hause Park	Yoga instructor with sound equipment - bring your own mat. (Summer workout Series)	Parks
Movie in the Park (2) - Kids	Thursday, Aug 21st	8 PM - 9:30 PM	Hause Park	Summer outdoor movie night - Children's movie.	Parks
Autumn Arts Festival	Saturday, Sept 13th	11 AM - 6 PM	Casey Lake	Vendors, bouncy house, food trucks, performers, facepainting.	Arts & Culture
Fall Roundup Parade	Thursday, Sept 18th	5:30 - 7:30 PM	7th Ave	Decorating two trucks, candy handouts.	Run by the BA. City Staff, PW & Council
Fall 5k Run/Walk to support the Food Shelf	Saturday, Sept 27th	10:30 AM - 1 PM	Casey Lake	Guided 5K run/walk and food drive fundraiser. Soup fundraiser from local churches.	Parks
Therapy Dog Day	Friday, Oct 10th	TBD	City Hall	Therapy dogs visit City Hall for World Mental Health Day.	City Staff
Booya Sale Day	Saturday, Oct 4th	9 AM - 1 PM	Casey Lake Park	Annual Booya Sale day at Casey Lake Park	Fire
City Open House/ Career Day	TBD - North High	TBD	City Hall	North High students visit the diffrent departments to learn about careers within the city. Grades 11 & 12.	City Staff
Holly Jolly Night	Friday, Dec 5th	5 PM - 9:30 PM	Casey Lake	Holiday community event with Bonfire, Carol Sing, and Movie Night.	Parks