

City of North Saint Paul
February 18, 2025
Approved Regular City Council Meeting Minutes

I. CALL TO ORDER

Mayor Monge called the meeting to order at 6:30 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Nordby
Council Member Woods
Council Member McKenzie
Council Member Schweer
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos, City Engineer Morgan Dawley, Finance Director Daniel Winek, and City Attorney Jack Brooksbank.

IV. ADOPT AGENDA

On motion by Council Member Woods, seconded by Council Member McKenzie, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

V. PRESENTATIONS

A. Ramsey County Commissioner, Kelly Miller Introduction

Ramsey County Commissioner Miller introduced herself and detailed her current duties.

VI. APPROVAL OF CONSENT AGENDA

On motion by Council Member Schweer, seconded by Council Member Woods, with all present voting aye (5-0), motion carried to approve the consent agenda, Resolution No. 2024-015 consisting of:

- A. February 4, 2025 workshop and regular meeting minutes
- B. General Claims \$1,187,464.97
- C. LMCIT Municipal Tort Liability Waiver **Resolution No. 2024-024**
- D. Adopt Resolution Updating 2025 City of North St. Paul Fee Schedule **Resolution No. 2024-016**
- E. Tobacco License Renewal – Nicky’s Ecig and Tobacco **Resolution No. 2024-017**
- F. Approve 2025 Spring Directional Bore
- G. Public Works Surplus

- H. Resolution Accepting Donations – January 2025 **Resolution No. 2024-018**
- I. Building Permit Report – January 2025
- J. Non-Union Employee Benefits **Resolution No. 2024-019**
- K. New Student Appointment to the Arts and Culture Commission **Resolution No. 2024-020**
- L. Appointment to the Police Civil Service Commission **Resolution No. 2024-021**
- M. Appointment to the Economic Development Authority (EDA) **Resolution No. 2024-022**
- N. Appointment to Ramsey County League of Local Governments **Resolution No. 2024-023**

VII. MEETING OPEN TO PUBLIC

John Schmahl expressed his confusion regarding the usage of air purifiers.

VIII. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

- A. Calling for a Public Hearing on the Proposal to Adopt a Street Reconstruction Plan and the Intent to Issue General Obligations Street Reconstruction Bonds

Finance Director Dan Winek presented this item and stated the public hearing is scheduled for March 4th and would be asking for an estimated maximum of \$7 million.

On motion by Council Member Schweer, seconded by Council Member Nordby, with all present voting aye (5-0), motion carried to adopt Resolution No. 2025-025, Calling for a Public Hearing on the Proposal to Adopt a Street Reconstruction Plan and the Intent to Issuance of General Obligations Street Reconstruction Bonds.

- B. 2025 Street and Utility Improvement Project (City Project No. 25-01) – Approve Plans and Specifications and Order Advertisement Bids

City Engineer Morgan Dawley presented this item and stated projects of this size are required to order advertisements for bids. He stated bids are projected to be received late March, presented those bids in early April, and awarding a contract at that time. He also stated construction will likely begin in May.

On motion by Council Member Woods, seconded by Council Member McKenzie, with all present voting aye (5-0), motion carried to adopt Resolution No. 2025-026, Approving Plans and Specifications and Ordering the Advertisement for Bids for the 2025 Street and Utility Improvement Project (City Project No. 25-01).

IX. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Frandle stated today is Brent Fyksen's first day as Fire Marshal. The Public Works Department continues to snow plow, remove ash trees, and complete interior work on buildings at Hause and Casey Park. The Electric Department has been tree trimming and providing system services. The Finance Department has been busy with the auditor and working on the bond process preparations. and Communications and Community Outreach Coordinator Ava Griemert continues to update the website and schedule department events.

X. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Nordby noted the Planning Commission will meet on Thursday, March 6, 2025.

Council Member Woods stated Arts and Culture Commission still has an open commission position.

Council Member McKenzie noted the EDA will meet on March 11, 2025.

Council Member Schweer stated the Park and Recreation Commission will next Wednesday to review the HGA presentation for the three proposed parks.

XI. GENERAL BUSINESS

Council Member Nordby inquired about future workshop topics regarding the grant writing process for the City.

Council Member Woods encouraged everyone to check out the website.

Council Member Schweer thanked Public Works for their hard work on the water main break.

XII. ADJOURNMENT

There being no further business, on motion by Council Member Woods, seconded by Council Member McKenzie, with all present voting aye (5-0), Mayor Monge adjourned the meeting at 6:53 p.m.

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk