

City of North Saint Paul
February 4, 2025
Approved Regular City Council Meeting Minutes

I. CALL TO ORDER

Mayor Monge called the meeting to order at 6:35 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Nordby
Council Member Woods
Council Member McKenzie
Council Member Schweer
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos, Fire Chief Jason Mallinger, Fire Brent Fyksen and City Attorney Jack Brooksbank.

IV. ADOPT AGENDA

On motion by Council Member Woods, seconded by Council Member McKenzie, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

V. APPROVAL OF CONSENT AGENDA

On motion by Council Member Schweer, seconded by Council Member McKenzie, with all present voting aye (5-0), motion carried to approve the consent agenda, Resolution No. 2024-012 consisting of:

- A. January 21, 2025 workshop meeting minutes
- B. January 21, 2025 regular meeting minutes
- C. General Claims \$4,668,617.29
- D. HRA Claims \$17,467.06
- E. Amend Ordinance Chapter 117 (Liquor License Setbacks) *Ordinance No. 837***
- F. Approval of Temporary Liquor License – Church and School of St. Peter Annual Gala, February 22, 2025 ***Resolution No. 2024-013***
- G. Approval of On-Sale and Sunday Liquor Licenses for Puzzles Sports Bar and Banquet Inc. ***Resolution No. 2024-014***
- H. Electric – Purchase of 25 Pad Mounted Transformers
- I. Electric – Custom Flat Bed for F550 Purchase Request
- J. City Council/Staff Goal Setting Retreat – February 11, 2025

VI. MEETING OPEN TO PUBLIC

John Schmahl discussed a potential scam regarding a letter he received.

VII. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Adopt Ordinance Enacting Chapter 126 (Mobile Food Vendor License)

Fire Chief Mallinger presented this item and explained the necessity for license and inspection approval of food vendors. He stated the Fire Department has partnered with the Community Development Department to ensure the safety and liability of North St. Paul residents.

Mr. Mallinger stated vendors would need approval and a license from the Fire Department. He also stated a vendor would not need a second license if already approved by Ramsey County or the State of Minnesota.

Mr. Mallinger stated food truck licenses are good for a year and if done in the City, would cost the vendor \$80 for the inspection. He also suggested inspecting vendors at their locations is optimal.

Captain Brent Fyksen stated different licenses, depending on food types, can go through Ramsey County or the Minnesota Department of Agriculture.

Council Member Nordby inquired about the inspection process from the Minnesota Department of Agriculture versus North St. Paul. Mr. Mallinger stated he would check with the Minnesota Department of Health on that matter.

Council Member Nordby suggested the City's and State's application, or license process provide the same standards.

Mr. Mallinger stated inspections in North St. Paul would be done at the Fire Department or the vendor's location.

On motion by Council Member Woods, seconded by Council Member McKenzie, with all present voting aye (5-0), motion carried to adopt Ordinance No. 838, Amending Chapter 126 of the North St. Paul City Code.

VIII. REPORTS OF CITY MANAGER AND DEPARTMENTS

City Manager Brian Frandle stated glass countertops are being installed at City Hall and fifty building permits came in for January. He added the tree trimmings and removal debris at McKnight fields will be ground and hauled away. The Electric Department continues to trim trees and added seven more lights on the walking path at Casey Lake. He stated Fire and Ice is this Friday from 5-9 p.m. He also added the Police Department had three applicants for the investigator and the patrol positions. The student-built house is working on the interior and WSB is approximately 90% complete with road reconstruction.

IX. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Nordby noted the Planning Commission meeting was canceled due to a lack of agenda items.

Council Member Schweer stated the Park and Recreation met on January 26th and wrapped up the final presentation on the park feasibility study. She noted the turnover of chair members.

Council Member Woods noted the Arts and Culture Commission will meet tomorrow.

X. GENERAL BUSINESS

Mayor Monge noted the Coffee with the Council members event was a success.

XI. ADJOURNMENT

There being no further business, on motion by Council Member McKenzie, seconded by Council Member Nordby, with all present voting aye (5-0), Mayor Monge adjourned the meeting at 7:21 p.m.

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk