

City of North Saint Paul
March 18, 2025
Approved Regular City Council Meeting Minutes

I. CALL TO ORDER

Mayor Monge called the meeting to order at 6:30 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Acting Mayor Nordby
 Council Member Woods
 Council Member McKenzie
 Council Member Schweer absent
 Mayor Monge absent

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos, Finance Director Daniel Winek, and City Attorney Jack Brooksbank.

IV. ADOPT AGENDA

On motion by Council Member Woods, seconded by Council Member McKenzie, with all present voting aye (3-0), motion carried to approve the agenda as submitted.

V. APPROVAL OF CONSENT AGENDA

On motion by Council Member Woods, seconded by Council Member McKenzie, with all present voting aye (3-0), motion carried to approve the consent agenda, Resolution No. 2024-031 consisting of:

- A. March 4, 2025 workshop and regular meeting minutes
- B. General Claims \$1,344,340.99
- C. HRA Claims \$572.58
- D. Special Event Permit – Sanctuary Church **Resolution No. 2025-032**
- E. Memorandum of Agreement – Revision to Holidays in the LELS Labor Agreement (Local No. 211 and Local No. 298)
- F. North St. Paul Fire Relief Association Pension Increase Request **Resolution No. 2025-033**
- G. Police Department – Declare Surplus Item
- H. Resolution Accepting Donations – February 2025 **Resolution No. 2025-034**
- I. Building Permit Report – February 2025

VI. MEETING OPEN TO PUBLIC

John Schmahl expressed his frustration with using Google to gain information on the Community Center and the lack of notification when a City Council workshop is canceled.

VII. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Proposed Ordinance Amending Chapter 117 of the North St. Paul City Code – Consumption and Display Permits

City Attorney Jack Brooksbank defined and described the consumption and display permit code. He reviewed the difference between a normal liquor license and the permit that allows anyone without a felony conviction within the last 5 years to bring alcohol into an event. He stated the current draft would require a permit application to be presented in front of the City Council. Mr. Brooksbank also discussed the insurance requirement for this type of establishment or event.

Eva Johnson stated her desire for the building to be a low-cost, wedding option that would allow patrons to bring in their catering, baked goods, and alcohol to a wedding event.

City Manager Frandle inquired about potential connections with the Car Show on Fridays. Ms. Johnson stated she would look into partnering with the car show.

Ms. Johnson stated she has looked into different insurance policies. She has her own business insurance and suggested the building owner have their insurance and then look into coverage for potential bartender liability insurance.

Acting Mayor Nordby inquired about Dram Shop insurance and certification for a licensed bartender. Mr. Brooksbank stated the State performs annual license checks as part of the permit process but does not check for service to underage patrons.

Ms. Johnson stated she would be open to the idea of hiring a licensed bartender.

Mr. Brooksbank stated the insurance language is unclear on who would hold liability if the customer hired the bartender. He suggested the owner carry some level of insurance.

Ms. Johnson stated she will continue to research the insurance aspect. Acting Mayor Nordby suggested working with Mr. Brooksbank and Ms. Johnson to create a plan and bring it back to the next City Council meeting.

On motion by Council Member McKenzie, seconded by Council Member Woods, with all present voting aye (3-0), motion carried to table this item and bring it to a future workshop for further discussion.

B. Set Sale for \$6,740,000 General Obligation Street Reconstruction and Utility Bonds, Series 2025A

Mikayla, Baker Tily, presented this item and noted the presale summary is included in the packet and provided dates for the rating call and sale. She also provided the 20-year interest rate and

noted the city would be required to make payments until the call date, which is approximately 10 years out.

On motion by Council Member Woods, seconded by Council Member McKenzie, with all present voting aye (3-0), motion carried to adopt Resolution No. 2025-035, Setting the Sale Date for \$6,740,000.00 General Obligation Street Reconstruction and Utility Bonds, Series 2025A.

VIII. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Frandle provided potential mill and overlay locations and noted the upcoming Town Hall meeting with local legislators this weekend. He noted the Fire Department had a badge-pinning ceremony tonight. The Public Works Department continues to work on the wells and the Finance Department is busy with the auditors and preparing for budget discussions. He stated Assistant to the City Manager Jennie Kloos is lining up interviews for the Police Department and Communications and Event Coordinator Ava Griemert is finalizing the web page. The Electric Department continues to complete systems inspections and change out poles.

IX. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Acting Mayor Nordby noted the Planning Commission's March meeting was canceled and the April meeting is scheduled for April 3, 2025.

Council Member Woods stated the Arts and Culture Commission met and discussed their subgroups and plans for the year.

Council Member McKenzie noted the EDA met last Tuesday and tabled a discussion on member positions.

X. GENERAL BUSINESS

Council Member Nordby suggested more information on parking requirements for the various parks.

XI. ADJOURNMENT

There being no further business, on motion by Council Member Woods, seconded by Council Member McKenzie, with all present voting aye (3-0), Mayor Monge adjourned the meeting at 7:24 p.m.

/s/ Jason Nordby, Acting Mayor

Attest:

/s/ Brian Frandle, City Manager/ Clerk