

City of North Saint Paul
May 6, 2025
Approved City Council Workshop Meeting Minutes

I. CALL TO ORDER

Mayor Monge called the meeting to order at 5:15 p.m.

II. ROLL CALL

Present: Council Member Nordby
Council Member Woods
Council Member McKenzie
Council Member Schweer
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos, and
Communications Ava Griemert

III. ADOPT AGENDA

On motion by Council Member Schweer, seconded by Council Member Woods, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

IV. TOPICS

A. Welcome and Introduction of Ken Roberts, Community Development/Community Services Director

Community Development/Services Director Ken Roberts provided a brief education and work history.

Council Member Schweer inquired about future agenda topics and ideas. Mr. Roberts discussed items summarized at the Planning Commission, such as the downtown design manual, subdivision ordinance update, zoning code updates, and improvements to increase efficiency.

Mayor Monge expressed his excitement about having Mr. Roberts on staff.

B. Century College Design Students Presentation – 916 Student Built House Selections

Catherine Harrington introduced the design class of 2025. The students provided the project scope and unique floor plan. The students also presented an overview of the main and lower-level floor plan and exterior choices for siding, lighting, and doors. Each room was described regarding colors, textures, appliances, countertops, cabinets, light fixtures, and other items.

Ms. Harrington thanked the City Council for allowing the students to present their work. Council Member McKenzie inquired about design decisions and budgetary restraints. The design class noted they all had to agree on a plan and work within a budget.

Council Member Nordby inquired about students' perspectives on the value of the program. The students noted that the experience was valuable and they learned to form connections with various vendors and work as a team.

C. Communications Update – Ava Griemert

Communications/Community Outreach Director Ava Griemert provided updates and described social media growth, the newsletter, large city events, and highlighted the upcoming events and future projects.

Council Member Schweer inquired about alternate plans in case of inclement weather for the exercise in the park events. Ms. Griemert stated she is working with the vendors for possible solutions.

Council Member Nordby inquired about a potential intern to work under Ms. Griemert.

Mayor Monge expressed his appreciation and excitement for the updates and changes she has made.

Council Member Woods inquired about the change in social media demographics. Ms. Griemert continues to find new ways to reach as many people as possible.

City Manager Brian Frandle discussed the vendor and permit policy. He stated the City Council has the decision on whether Bonfe should continue to do business in North St. Paul. The City Council briefly discussed this topic.

V. ADJOURNMENT

On motion by Council Member Nordby, seconded by Council Member Woods, with all present voting aye (5-0), meeting is adjourned at 6:10 p.m.

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk