

City of North Saint Paul
June 3, 2025
Approved Regular City Council Meeting Minutes

I. CALL TO ORDER

Mayor Monge called the meeting to order at 6:30 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Nordby
Council Member Woods
Council Member McKenzie
Council Member Schweer
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos, and
City Attorney Jack Brooksbank.

IV. ADOPT AGENDA

On motion by Council Member Nordby, seconded by Council Member McKenzie, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

V. APPROVAL OF CONSENT AGENDA

Council Member Schweer requested that Consent Agenda Item I be removed and addressed under City Business.

On motion by Council Member Woods, seconded by Council Member Nordby, with all present voting aye (5-0), motion carried to approve the consent agenda, Resolution No. 2025-051 consisting of:

- A. May 20, 2025 workshop and regular meeting minutes
- B. General Claims \$422,624.21
- C. HRA Claims \$400.96
- D. Approved Proposed Ordinance Amendment for Tobacco and Liquor License Background Requirements – ***Ordinance No. 842***
- E. Approve Proposed Ordinance Amending Chapter 122 Relating to Premises Permits ***Ordinance No. 841***
- F. Electric – Declare Pick-up Truck and 3-Phase Generator as Surplus
- G. Electric – Purchase Power Poles
- H. Liquor License Renewals for 2025-2026 ***Resolution No. 2025-052***
- I. Approval NEW On-Sale and Sunday Liquor License for Hmong House Restaurant and Banquet Hall, LLC, **Moved to City Business**

- J. AT&T Tower Lease
- K. Special Event Permit – Church of St. Peter Fall Festival **Resolution No. 2025-054**
- L. LMCIT Waiver for the Economic Development Authority Liability Insurance
Resolution No. 2025-055
- M. Approve Proposed Reciprocal Fire Service Agreement
- N. MN Teamsters Public and Law Enforcement Union Local No. 320 Supplemental Agreement

VI. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

- A. Approval NEW On-Sale and Sunday Liquor License for Hmong House Restaurant and Banquet Hall, LLC (formerly Consent Agenda Item I)

Council Member Schweer requested that this item be pulled for further clarification on previous underage drinking at this establishment. City Manager Brian Frandle stated that it is not a current concern.

On motion by Council Member Schweer, seconded by Council Member Nordby, with all present voting aye (5-0), motion carried to adopt Resolution No. 2025-053, Approving On-Sale & Sunday liquor license for Hmong House Restaurant and Banquet Hall, LLC, previously Hmong House Restaurant and Banquet, LLC effective July 1, 2025 – June 30, 2026.

VII. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Frandle stated that Premier Bank will donate \$10,000 to the Food Shelf. The Electric Department continues to work on projects. The Communication Department continues to work on providing information for the Big Truck Night on June 13, 2025, and preparing for June and July events. The Community Development Department has been busy working on ordinances and the downtown design manual. The Finance Department continues to work on the 2026 budget. The Human Resource Department has received proposal for a payroll and software system. The Public Works Department continues to work on the student-built house, and quotes are out for windscreens at the pickleball courts. The Fire Department will begin rental inspections in July and continue with code compliance checks. The Police Department noted the promotion of Community Service Officer Brandon Carbone to a patrol officer and the new Community Service Officer, Samantha Lo.

VIII. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Nordby noted the Planning Commission will meet this Thursday.

Council Member Woods stated the Arts and Culture Commission will meet tomorrow at 6:30 p.m.

Council Member McKenzie noted that the EDA meets on June 10th to discuss the downtown infrastructure.

Council Member Schweer stated that the Park and Recreation Commission met last week and discussed the Capital Improvement Plan.

IX. GENERAL BUSINESS

Mayor Monge noted his attendance at the Candle Store ribbon-cutting ceremony.

X. ADJOURNMENT

There being no further business, on motion by Council Member McKenzie, seconded by Council Member Schweer, with all present voting aye (5-0), Mayor Monge adjourned the meeting at 6:48 p.m.

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / City Clerk