

City of North Saint Paul
June 17, 2025
Approved Regular City Council Meeting Minutes

I. CALL TO ORDER

Mayor Monge called the meeting to order at 6:41 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Nordby
Council Member Woods
Council Member McKenzie
Council Member Schweer
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos, Fire Chief Jason Mallinger, Public Works Director Ron Ritchie and City Attorney Jack Brooksbank

IV. ADOPT AGENDA

On motion by Council Member Schweer, seconded by Council Member Woods, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

V. APPROVAL OF CONSENT AGENDA

On motion by Council Member Nordby, seconded by Council Member McKenzie, with all present voting aye (5-0), motion carried to approve the consent agenda, Resolution No. 2025-056 consisting of:

- A. June 3, 2025, workshop and regular City Council meeting minutes
- B. General Claims \$1,398,145.29
- C. HRA Claims \$3,557.98
- D. Tobacco Sale License Renewals for 2025-2026 **Resolution No. 2025-057**
- E. Liquor License Renewals for 2025-2026 **Resolution No. 2025-058**
- F. Resolution Accepting Donations – May 2025 **Resolution No. 2025-059**
- G. Building Permit Report – May 2025
- H. Bring Snowy Home Artist Agreement
- I. Special Event Permit – Church of St. Peter’s Bonfire & Potluck **Resolution No. 2025-060**
- J. Special Event Permit – Veterans Park 10th Anniversary **Resolution No. 2025-061**

VI. MEETING OPEN TO PUBLIC

Dan Fisher spoke on the special event permit for Veteran's Park.

VII. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. City Hall Security Access System

Fire Chief Jason Mallinger presented this item, described the problems with the current security system, and stated that staff met with five vendors multiple times to find an updated, innovative security system for City Hall. He noted that the Fire Department, Police Department, and Public Safety Department all agreed on Electro Watchmen as their top choice for a new security system.

Mr. Mallinger provided a brief description of the server-style security system that allows for additional cameras, doors, and buildings to be added at a later date. The system also has a data tracking system, an added safety feature that allows City staff to lock down doors in the event of an emergency, and additional doors to be put in to allow for safety exits.

Council Member Woods inquired about special requirements for the Fire and Police Departments regarding auditability. Mr. Mallinger stated that the system will help track and preserve evidence.

Council Member McKenzie inquired about the connectivity to the Public Works building. Mr. Mallinger stated yes, and that the goal is for the City to be on one system.

Council Member Nordby inquired about locking in the current rate for a longer length of time. Mr. Mallinger stated there is potential for that. Mr. Mallinger stated Electro Watchmen was chosen partly due to their detailed and informative quote and their ability to use this system long into the future.

Council Member Nordby inquired about budgetary funds for this system. Finance Director Dan Winek stated there is funding in the budget due to some savings.

Council Member Schweer inquired about whether this system uses a badge or a fob. Mr. Mallinger stated that City staff would use a fob but would also have 50 mobile credentials that could be used.

Mr. Mallinger discussed the use of a potential "panic" button in the event of a lockdown.

Council Member McKenzie inquired about an installation timeline. Mr. Mallinger stated he was hoping to move things along as quickly as possible.

On motion by Council Member Schweer, seconded by Council Member McKenzie, with all present voting aye (5-0), motion carried to adopt Resolution No. 2025-062, Authorizing the Selection of the City Hall Security Access System Replacement Project and Approving a Budget Amendment to Fund the Project.

VIII. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Frandle stated the Electric Department is working on fiber optic out at Hause Park, and time for use regarding electric car charging for residents. The Communications Department continues to be busy with upcoming events and providing information to residents regarding construction. The Community Development Department will start the process on trash haulers, and the Finance Department continues to work on the 2026 budget. The HR Department is looking at a new HRIS and payroll software. The Public Works Department is at full summer staff, continues to fix potholes, and the student-built house is almost complete. The Fire Department is busy with the new security system and is fully staffed for the volunteer portion of their department. The Police Department was involved in the tragedy with local legislators last weekend and will have the Police Chief attend City Council meetings moving forward. Mr. Frandle also noted the cybersecurity incident over the last few days, and also added that law enforcement and the security camera will be used again this year to help with the illegal use of fireworks.

IX. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Nordby noted the Planning Commission will meet on July 3, 2025.

Council Member McKenzie noted the EDA looked into the two façade applications, and Sweetie's and Schleck's and Co. Antiques were approved.

Council Member Schweer stated that the Parks and Recreation Commission will meet next Wednesday.

X. GENERAL BUSINESS

Council Member Schweer and the City Council expressed their condolences to the Hortman and Hoffman families for the tragedy that occurred over the past weekend.

XII. ADJOURNMENT

There being no further business, on motion by Council Member Woods, seconded by Council Member Nordby, with all present voting aye (5-0), Mayor Monge adjourned the meeting at 7:34 p.m.

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk