

City of North Saint Paul
October 16, 2018
Adopted City Council Workshop Meeting Minutes

Council Member Sonnek participated in the meeting remotely from Embassy Suites Herndon, 13341 Woodland Park Drive, Herndon, VA 20171. The conditions per State Statute 13D.02 have been met.

I. CALL TO ORDER

Mayor Kuehn called the meeting to order at 5:01 p.m.
Mayor Kuehn closed the workshop at 5:01 p.m.

II. ROLL CALL

Present: Council Member Terry Furlong
Council Member Candy Petersen
Council Member Tom Sonnek – via Skype
Council Member Jan Walczak
Mayor Mike Kuehn

Staff: City Manager Dr. Craig Waldron, Deputy Clerk Mary Mills, City Attorney Soren Mattick (arrived 5:10 p.m.), City Engineer Morgan Dawley (left at 5:39 p.m.).

III. ADOPT AGENDA

On motion by Council Member Petersen, seconded by Council Member Furlong, with all present voting aye (5-0), motion carried to approve the agenda as presented.

IV. TOPIC(S)

A. 2018 Street and Utility Project Appeals (SAD 18-01)

The meeting was closed as permitted by the attorney-client privilege (section 13D.05, subdivision 3(b)) to discuss the notice of claims filed by residents regarding the proposed special assessment.

City Attorney Soren Mattick and City Engineer Morgan Dawley reviewed the conversations they had with property owners regarding their intent to appeal the special assessments to their property for the 2018 Street and Utility Improvement Project. At the August 21, 2018 City Council meeting/public hearing six property owners submitted a letter of intent to appeal the special assessments. To date no filings with District Court have been made. The deadline to file is November 1, 2018. Mattick had contact with one property owner and Dawley with two.

Council direction was to authorize staff to negotiate a discount to the three appellants due to the unique situation regarding their properties. If those property owners do not accept the terms they will need to file a formal appeal with District Court.

B. City Manager Review

Pursuant to Section §13D.06, Subd. 3(a), the meeting was closed to evaluate the performance of the City Manager.

City Manager Waldron reviewed the items that he has worked on and should be considered when reviewing his performance:

- Stability
- Department Heads back to roles they were hired for
- Economic Development Projects – projected three
- Contract with AFSCME
- Performance Standards
- Parks Coordinator position with Keith Stachowski
- Community Center is being utilized

City Manager Waldron announced his intent to retire effective January 5, 2019. Waldron's official letter of resignation and plans for an acting manager will be brought forth to the November 20, 2018 regular city council meeting.

Mayor Kuehn reconvened the workshop at 6:28 p.m.

V. **OTHER BUSINESS**

There was no other business.

VI. **ADJOURNMENT**

There being no further business, on motion by Council Member Petersen, seconded by Council Member Sonnek, with all present voting aye (5-0), Mayor Kuehn adjourned the workshop meeting at 6:29 p.m.

/s/ Michael R. Kuehn, Mayor

Attest:

/s/ Dr. Craig Waldron, City Manager