

**City of North Saint Paul**  
**July 15, 2025**  
**Approved City Council Workshop Meeting Minutes**

**I. CALL TO ORDER**

Mayor Monge called the meeting to order at 5:15 p.m.

**II. ROLL CALL**

Present: Council Member Nordby arrived at 5:20 p.m.  
Council Member Woods absent  
Council Member McKenzie  
Council Member Schweer  
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos, Finance Director Dan Winek, Public Works Director Ron Ritchie, Public Works Supervisor Randy Miller and City Engineer Morgan Dawley

**III. ADOPT AGENDA**

*On motion by Council Member Schweer, seconded by Council Member McKenzie, with all present voting aye (3-0), motion carried to approve the agenda as submitted.*

**IV. TOPICS**

A. 2026 Budget - CIP

Finance Director Dan Winek presented this item and reviewed the proposed 2026 levy and the 2026-2035 Capital Improvement Plan (CIP). The proposed levy is currently 6% with no utility rate increase and the EDA and HRA levies remaining the same as 2025. He described the penalty transfer from the Electric Fund, the transfer of EAB funding from the general fund to the asset preservation fund, and the restored enterprise transfers that total 6%. He summarized other budget factors and the local governmental aid that impact the 2026 levy.

Mr. Winek discussed the 2026-2035 CIP, which amounts to \$100 million over ten years, with most of it being used for streets and parks. He stated that to afford this plan, the City will require a continual levy increase of approximately 3.2% each year for the next ten years.

City Engineer Morgan Dawley reviewed street and utility needs and the reconstruction plan for current road projects. He noted that mapping is used as an important tool to find and update degrading roads and how it interacts with underground utilities. He described the various kinds of roads and how they relate to the road ratings.

Council Member Nordby inquired about other pilot road programs that would help the City. Mr. Dawley stated that staff can look into potential road programs.

Council Member McKenzie inquired about micro asphalt technology and if it would be plausible to use on alleyways as a trial basis for potential future use. Mr. Dawley stated he is not a fan and has seen failures with this type of asphalt technology. He recognized that with crack sealing and maintenance, the roads will fare better and last longer.

Council Member Nordby inquired about the alleyway damage from heavy trucks.

Public Works Director Ron Ritchie explained the Margaret Street and 1<sup>st</sup> Avenue reconstruction project and other future projects. He looked at pavement rehabilitation and failing utilities. He described the numerous water main breaks and the importance of replacement. He also discussed projects and the repair work that will be required in the upcoming years.

After questions from the City Council, Public Works Director Ron Ritchie and City Engineer Morgan Dawley provided the following information:

- Process of deteriorating road selection is based on need
- Continued road improvements help to increase life expectancy by 10-15 years
- Sidewalks will be reconstructed only if the road is due for a major reconstruction
- Committed to making ADA repairs to sidewalks if needed

City Manager Brian Frandle noted sidewalk repair has been discussed with City staff, especially around school zones. Council Member Schweer suggested further discussion regarding a sidewalk preservation plan.

Mr. Winek stated the budget agenda topics for the next City Council meeting.

## **V. ADJOURNMENT**

***On motion by Council Member Schweer, seconded by Council Member McKenzie, with all present voting aye (4-0), meeting is adjourned at 6:26 p.m.***

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk