

City of North Saint Paul
August 4, 2025
Approved Emergency City Council Meeting Minutes

I. CALL TO ORDER

Mayor Monge called the meeting to order at 4:00 p.m.

II. ROLL CALL

Present: Council Member McKenzie
Council Member Woods
Mayor Monge

Absent: Council Member Nordby
Council Member Schweer

Staff: City Manager Brian Frandle, and Assistant to the City Manager Jennie Kloos,

III. ADOPT AGENDA

On motion by Council Member Woods, seconded by Council Member McKenzie, with all present voting aye (3-0), motion carried, to approve the agenda as submitted.

VI. EMERGENCY ITEMS FOR COUNCIL CONSIDERATION

A Emergency Meeting Statement

City Manager Frandle read a statement explaining that the City Council has the authority to call emergency meetings when, in its judgment, immediate action is necessary. This particular meeting was convened in response to a potential ongoing cybersecurity issue—an urgent matter requiring prompt attention to safeguard the public interest and prevent further damage.

B. Adopt Contract with McDonald Hopkins

City Manager Frandle explained that the League of Minnesota Cities recommends retaining McDonald Hopkins PLC to assist in analyzing and responding to the business email compromise incident affecting the City of North St. Paul. Their role includes evaluating the City's legal obligations to notify affected individuals or regulatory authorities about the potential disclosure of personal information.

On motion by Council Member Woods, seconded by Council Member McKenzie, with all present voting aye (3-0), motion carried, to enter into an agreement with McDonald Hopkins PLC, including the Statement of Work executed under the Master Services Agreement in collaboration with Arete Advisors, LLC.

V. ADJOURNMENT

There being no further business, on motion by Council Member McKenzie, seconded by Council Member Woods, with all present voting aye (3-0), Mayor Monge adjourned the meeting at 4:04 p.m.

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk