

City of North Saint Paul
October 7, 2025
Approved Regular City Council Meeting Minutes

I. CALL TO ORDER

Mayor Monge called the meeting to order at 6:30 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Nordby absent
Council Member Woods
Council Member McKenzie
Council Member Schweer
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos, Public Works Director Ron Ritchie, Public Works Supervisor Randy Miller and City Engineer Morgan Dawley.

IV. ADOPT AGENDA

On motion by Council Member Schweer, seconded by Council Member Woods, with all present voting aye (4-0), motion carried to approve the agenda as submitted.

V. APPROVAL OF CONSENT AGENDA

On motion by Council Member Woods, seconded by Council Member Schweer, with all present voting aye (4-0), motion carried to approve the consent agenda, Resolution No. 2025-094 consisting of:

- A. September 16, 2025 Workshop and Regular City Council Meeting Minutes
- B. General Claims \$2,377,279.09
- C. HRA Claims \$676.49
- D. Building Permit Report – August & September
- E. Set Electric Rates for “EV Charger Time-of-Use” Program
- F. Electric Department – Purchase Compact Excavator
- G. North Suburban Access Professional and Technical Services Agreement

VI. MEETING OPEN TO PUBLIC

Aliza Verma expressed her support for the student-built housing program and raised concerns about the proposed building location, specifically worrying about the space and the surrounding traffic safety.

VII. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. 2026 Pavement Management Project (City Project No. 26-01) – Report Estimates and Authorize Final Design

City Engineer Morgan Dawley presented this item and provided an overview of the project. He discussed the five proposed improvement areas, stating most roads will only be a mill and overlay with curb replacement and pedestrian crossing updates as needed. He explained the utility repair would be minimal unless a concern is found.

Mr. Dawley reviewed the anticipated total project costs and funding for each proposed area, with a total estimated cost of \$2.8 million. He also detailed the total cost of \$2.8 million and explained the various funds and funding sources as they relate to this project.

Mr. Dawley discussed the project schedule with the potential completion date of October 2026.

Public Works Director Ron Ritchie explained how roads are prioritized for the pavement management project. He noted the balancing act of prioritizing which streets are in worse condition. He also discussed the underground utilities as they relate to the pavement management program.

Mayor Monge noted the need for a funded contingency plan that would allow for extra monies to be used if a situation regarding roads or utilities arises.

Council Member Schweer suggested evaluating fees to help fund a contingency plan.

On motion by Council Member Schweer, seconded by Council Member McKenzie, with all present voting aye (4-0), motion carried to authorize the WSB proposal for professional services for final design for the 2026 Street and Utility Improvement Project, City Project No. 26-01.

VIII. REPORTS OF CITY MANAGER AND DEPARTMENTS

City Manager Brian Frandle stated the Electric Department continues to work with the EV charging stations and the replacement poles and cross arms. He noted that the Community Development Department continues to work on the trash recycling RFP and fee schedule updates. The Communications Department noted the ongoing lead service line inventory and outreach effort happening with information on the website and in the newsletter. They are also planning for the Holly Jolly night on December 5, 2025. The Human Resource Department used Paycom for its first payroll. The Finance Department continues to work out the payroll bugs. The Police Department's calls for service are up 630 calls from last year. The Public Works Department is preparing for the student-built house, and the PCU pond work is completed. The Fire Department had a successful BOOYA and noted fire prevention week poster contest is under way and the new fire engine will be in service on October 20, 2025.

Mr. Dawley noted the potential presence of WSB representatives working on behalf of North St. Paul to identify the lead service lines for eventual replacement.

IX. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Woods stated the Arts and Culture Commission met last week and discussed the projects through the end of 2025.

Council Member McKenzie stated the EDA will meet in December and noted the Veterans' Park POW/MIA turnout and his participation in honoring a relative.

Council Member Schweer stated that the Park and Recreation Commission met and discussed the updated fee schedules, which will be brought to the City Council at a later date.

X. GENERAL BUSINESS

Council Member Woods noted his attendance, along with Council Member McKenzie, at the Spellbound Moon Boutique ribbon-cutting ceremony.

Council Member McKenzie noted his rewarding experience cleaning the food shelf and his attendance at the BOOYA.

XI. ADJOURNMENT

There being no further business, on motion by Council Member Woods, seconded by Council Member McKenzie, with all present voting aye (4-0), Mayor Monge adjourned the meeting at 7:18 p.m.

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk