



City of North St. Paul
Parks & Recreation Commission
Regular Meeting Agenda

November 19, 2025
6:30 PM

The Park and Recreation Commission Meeting will be conducted on **November 19, 2025** at 6:30 p.m. in the City Council Chambers of City Hall, located at 2400 Margaret St., North St. Paul.

You can watch the meeting on our YouTube channel here: [tinyurl.com/NSPYouTube](https://www.youtube.com/NSPYouTube)

I. Call to Order

II. Roll Call

Laura Greenlee-Karp, Chair
Sarah Zahradka, Vice Chair
Lloyd Grachek
David Andren
Ben Hansen
Ingrid Koller
Rachel Lucas
Cassidy Schweer, Council Liaison

STAFF

Sara Lang-Noyola

III. Adopt Agenda

IV. Approval of Minutes

A. Approval of meeting minutes from October 22nd, 2025.

V. Meeting Open to Public

This Open Forum is an opportunity for persons to address the Parks and Recreation Commission on items not on the agenda. A completed public comment form should be presented to the staff liaison prior to the meeting. Comments will be limited to 3 minutes per person. While the Commission may ask clarifying questions of the speaker, no formal action by the Commission or discussion will be held on these items.

VI. Commission Business, Action Items & Recommendations

- A. 2025 Event Recap and 2026 Proposed Events
- B. McKnight Next Steps

VII. Reports from Staff

VIII. Reports from Commissioners & Park Liaisons

IX. Adjournment

The next regularly scheduled Parks & Recreation Commission meeting is January 2026.



To	Date
Parks & Recreation Commissioners	November 19, 2025

Agenda Placement # IV.A

Approval of Minutes

Subject

Approval of meeting minutes from October 22nd, 2025.

Background/Facts

Recommended Action

Attachments

1. PRC Minutes 10.22.25

Respectfully submitted,
Sara Lang-Noyola, Community Development Administrative Assistant



**Park and Recreation Commission
Regular Meeting Minutes
October 22, 2025
6:30 PM**

North St. Paul City Hall – Council Chambers
2400 Margaret Street

I. CALL TO ORDER

Chair Greenlee-Karp called the meeting to order at 6:30 PM.

II. ROLL CALL

COMMISSION

Laura Greenlee-Karp, Chair
Sarah Zahradka, Vice-Chair
David Andren, Commissioner
Lloyd Grachek, Commissioner
Ben Hansen, Commissioner, excused
Ingrid Koller, Commissioner
Rachel Lucas, Commissioner

STAFF/LIAISONS

Cassidy Schweer, City Council Liaison
Sara Lang-Noyola, Staff Liaison

III. ADOPT AGENDA

Chair Greenlee-Karp called for a motion to adopt the October 22, 2025 meeting agenda.
M/Andren, S/Koller
Motion carried 5-0.

IV. APPROVAL OF MINUTES

- A. Approval of Minutes from September 24, 2025 PRC Meeting

Chair Greenlee-Karp called for a motion to approve the September 24, 2025 meeting minutes.
M/Zahradka, S/Andren
Motion carried 5-0.

V. MEETING OPEN TO PUBLIC

No members of the public were in attendance.

VI. COMMISSION BUSINESS, ACTION ITEMS & RECOMMENDATIONS

- A. 2026 CIP Brainstorming



Staff Liaison Lang-Noyola presented the future CIP proposals that the Parks and Recreation Commission submitted to the City Council. Staff is asking for the PRC to begin brainstorming ideas for the items listed in 2026. This would include photos, examples, costs, etc. for the projects, similar to what was completed for the 2025 projects. The next steps would be for Commissioners to bring ideas to the November meeting to be discussed as a group and then in January, Public Works can come to the meeting to discuss the ideas from their perspective.

The projects for 2026 include the Casey Lake Open Air Shelter (location and design recommendations), Casey Lake Park Active Playground (location and design recommendations), Colby Hills Small Park Add-On (design recommendations) and the Playground at McKnight.

Colby Hills Small Park Add-On is assigned to Staff Liaison Lang-Noyola noted that no other features will fit on the side of the park with the current playground, so future considerations would be for the grassy area across the street. Currently that space is used for a hockey rink and would need additional considerations to make it ADA compliant. The Commission has agreed on tabling the discussion on the Colby Hills add-on.

Commissioner Lucas suggested not adding a Gaga ball pit at Casey Lake park in 2026.

Vice-Chair Zahradka recommended pushing the active playground at Casey Lake Park several years to focus on McKnight. The Commission agreed that Casey Lake has been heavily focused on recently and recommended focusing on McKnight.

The Commission recommended a Special Meeting on December 10th at 6:30pm in the Sandberg Room to review the HGA prepared documents and collaborate on recommendations for McKnight.

VII. REPORTS FROM STAFF

Staff Liaison Lang-Noyola noted that Public Works has been working on leveling three of the softball fields to assist with drainage. The 4th field was completed in 2024.

The Park Rental Policy for 2026 was approved by City Council last night with one change which is to alter the policy from noting deposit checks are mailed after Council approved in 2-4 weeks to 4-6 weeks. Council Member Schweer mentioned that the City Council noted that our facilities are still inexpensive however she recommended doing slight increases over the next few years and the Council agreed. The Council also agreed on the alcohol fee as North St. Paul is one of the only cities to allow alcohol in their park rentals.

VIII. REPORTS FROM COMMISSIONERS & PARK LIAISONS

Chair Greenlee-Karp had no updates.

Vice-Chair Zahradka asked if cedar chips can be placed at the Urban Ecology Center near the flooded area to make the path a complete circle? Council member Schweer noted that it can be difficult with Watershed, DNR and County involvement but can explore the idea of taking ownership of the entire area.

Commissioner Andren had no updates.

Commissioner Grachek noted working with the DNR on possible grants for outdoor recreation and the updated application start date is December 2025 for 2026 applications



Commissioner Koller asked what the next steps could be to address the danger of the intersection at South Ave and the Gateway Trail. Vice-Chair Zahradka suggested going to speak in front of the City Council.

Commissioner Lucas had no updates.

IX. ADJOURNMENT

Chair Greenlee-Karp asked for a motion to adjourn the meeting at 6:59 PM.

M/Andren, S/Lucas

Motion carried 6-0.

The next regularly scheduled Park and Recreation Commission Meeting will be on November 19, 2025.



To	Date
Parks & Recreation Commissioners	November 19, 2025

Agenda Placement # VI.A

Commission Business, Action Items & Recommendations

Subject

2025 Event Recap and 2026 Proposed Events

Background/Facts

Ava Griemert, the City's Communications and Event Coordinator, will present the Commission with a recap of events from 2025 and the proposal of events for 2026.

Recommended Action

Attachments

1. 2026 Events - Parks and Arts

Respectfully submitted,
Sara Lang-Noyola, Community Development Administrative Assistant

2026 Event Schedule - Parks & Arts (Updated 11/10/25)

COMMISSION

EVENT	DATE	TIME	LOCATION	DESCRIPTION	ASSIGNED
Fire & Ice Outdoor Skate	Friday, Feb 6th	5 PM - 9 PM	Casey Lake	Ice skating & bonfire night with hot chocolate.	Parks
Guided Art Nights (8 total)	TBD	6:30 PM - 8:30 PM	Casey Lake Building	Local artist leads guided art nights at the Casey Lake building.	Arts & Culture
Parks Clean-Up Day	Saturday, May 16th	10 AM - 12:30 PM	Various Parks	The Parks Commission leads a clean-up day at our parks.	Parks
Music In The Park (#1) - Kids Band	Thursday, May 21	5 PM - 6 PM	Hause Park	Kids band playing at Hause Park.	A&C And Parks
Big Truck Night (Sponsor Car Show)	Friday, June 12th	4:30 - 8 PM	7th Ave	PW vehicles are on display for climbing and exploration. Car show dash plaques, city info booth.	City Staff + Arts & Culture
Exercise in the Park (#1)	Wednesday, June	5 PM - 6 PM	Hause Park	Workout instructor with sound equipment. Summer workout series.	Parks
Time Capsule Opening & USA Semiquincentennial ~ 250	Thursday, June 25th	6 PM - 8:30 PM	Scout Museum	Displaying the time capsule contents, an adult music band playing, and a throwback theme.	City Staff & Historical
Exercise in the Park (#2)	Wednesday, July	7:00 AM - 8 AM	Silver Lake	Morning yoga on the sand. Summer workout series.	Parks
Exercise in the Park (#3)	Wednesday, July	6 PM - 7 PM	Hause Park	Workout instructor with sound equipment. Summer workout series.	Parks
Music In The Park (#2) - Steel Drums	Thursday, July	5 PM - 6:30 PM	Silver Lake	Steel Drum Band playing at Silver Lake - Beach party theme.	A&C And Parks
National Night Out	Tuesday, Aug 4th	5 PM - 7 PM	City Hall	City council visits local block parties. Fire and PD host an open house.	Fire / PD and Council

COMMISSION
ASSIGNED

EVENT	DATE	TIME	LOCATION	DESCRIPTION	COMMISSION ASSIGNED
Movie in the Park - Kids	Thursday, Aug 13th	8 PM - 9:30 PM	Hause Park	Summer outdoor movie night - Children's movie	Parks
Movie in the Park - Adult	Friday, Aug 14th	8:30 PM - 10:15 PM	Hause Park	Summer outdoor movie night - PG 13	Parks
Exercise in the Park (#4)	Wednesday, Aug	5 PM - 6 PM	Hause Park	Workout instructor with sound equipment. Summer workout series.	Parks
Autumn Arts Festival	Saturday, Sept 12th	10 AM - 5 PM	Casey Lake	Local Art Vendors, bouncy house, food trucks, performers, facepainting, etc.	Arts & Culture
Fall Roundup Parade	Thursday, Sept 17th (TBD)	6 PM - 8 PM	7th Ave	Decorating two trucks, candy handouts.	Run by the BA. City Staff, PW & Council
Food Shelf Give-Back Day	Saturday, Oct	10 AM - 12 PM	Food Shelf	Community work day at the food shelf and pizza party.	City Staff
Holly Jolly Night	Friday, Dec 4th	6 PM - 9:30 PM	Casey Lake	Holiday community event with Bonfire, Carol Sing, and Movie Night.	Parks