

**City of North Saint Paul**  
**April 7, 2026**  
**Approved City Council Workshop Meeting Minutes**

**I. CALL TO ORDER**

Mayor Monge called the meeting to order at 5:15 p.m.

**II. ROLL CALL**

Present: Council Member Nordby arrived at 5:19 p.m.  
Council Member Woods  
Council Member McKenzie  
Council Member Schweer absent  
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos, Finance Director Dan Winek, and Community Development Director Ken Roberts

**III. ADOPT AGENDA**

*On motion by Council Member McKenzie, seconded by Council Member Woods, with all present voting aye (3-0), motion carried to approve the agenda as submitted.*

**IV. TOPICS**

A. Discussion – RFP Solid Waste and Recycling Collection Services

Finance Director Dan Winek presented this item, explained the RFP's purpose, and updated the city council on the process. He stated that a committee was developed and has reviewed and scored the seven proposals.

Mr. Winek provided the scores and ranking for each of the seven vendor proposals. City Council agreed to review the top two proposals, but could move forward with the others if needed.

Council Member Woods inquired about valuable add-ons. Mr. Winek explained that those items are extra incentives that could be added to the potential contract. He noted the next steps are to interview the top two vendors, negotiate the terms of the contract, bring the proposed contract to the June City Council meeting for approval, with a new contract start date of Sept 1, 2026.

Mr. Winek suggested different contract ideas for the City Council to discuss. He proposed the vendor taking over customer service, rate increases, billing, and the vendor app for faster and easier communication with the vendor.

Council Member Woods inquired about the volume of calls for customer service. Mr. Winek stated that approximately 20% of customer service calls are coming from garbage and recycling services. Council Member McKenzie inquired if customer service response has been difficult.

Mr. Winek stated no, but it is an inconvenience for the residents because currently, the City is the middleman between the vendor and the resident.

Mayor Monge inquired about a tracking system for customer service issues and concerns to keep city staff aware and provide future statistics.

Council Member Nordby suggested that if the city is paying the bill, the City should be in charge of the customer service.

Council Member Woods stated that an app may decrease the number of customer service calls.

Mr. Winek summarized that the city council would like city staff to continue its own customer service.

City Council agreed that the truck technology would not be necessary, especially for a fee.

Bulk pick-up was discussed among the City Council. Mr. Winek stated that the vendor contract would provide parameters regarding the number of times per month, an additional fee, and prohibited items. Community Development Director Ken Roberts stated residents could still opt for additional bulk pick-up at an additional cost. The City Council agreed that bulk pick-ups should be included in the new vendor contract, but to keep the cost increase minimal.

Council Member McKenzie suggested stopping bulk pick-up during the winter months.

Mr. Winek noted that all of the current vendor items will remain in place with the new vendor contract, but will include additional options. Mr. Roberts concluded that the City received very competitive and affordable rates for a five-year contract.

Mr. Winek stated that a contract will be brought forward by the first city council meeting in July, if not earlier.

## V. ADJOURNMENT

***On motion by Council Member Woods, seconded by Council Member McKenzie, with all present voting aye (4-0), meeting is adjourned at 6:12 p.m.***

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk