

**June 2, 2026  
6:30 PM**

The City Council Meeting will be conducted on **June 2, 2026** at 6:30 p.m. in the City Council Chambers of City Hall, located at 2400 Margaret St., North St. Paul.

You can watch the meeting on our YouTube channel here: [tinyurl.com/NSPYouTube](https://www.youtube.com/NSPYouTube)

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call**

Council Member Nordby  
Council Member Woods  
Council Member McKenzie  
Council Member Schweer  
Mayor Monge

**IV. Adopt Agenda**

**V. Presentations**

**VI. Consent Agenda**

- A. May 19, 2026 city council workshop & regular meeting minutes
- B. General Claims \$653,735.00
- C. HRA Claims \$21,957.91
- D. No Change Policy
- E. Special Event Permit — Church of St. Peter Bonfire
- F. LMCIT Waiver for the Economic Development Authority Liability Insurance.
- G. Letter of Support for Highway 120 and Highway 36 Interchange
- H. Teamsters Public and Law Enforcement Union Supplemental Agreement 2026 "Summer Hours"
- I. Approval of Training Room AV Project

**VII. Meeting Open to the Public**

*This Open Forum is an opportunity for persons to address the City Council. A completed public comment form should be presented to the Assistant to City Manager prior to the meeting. Comments will be limited to 3 minutes per person. While the City Council may ask clarifying questions of the speaker, no formal action by the City Council or discussion will be held on these items.*

**VIII. City Business Action Items & Recommendations**

- A. Division Street Apartments — Resolution of Support
- B. Solid Waste, Recycling and Yard Waste Collection Service Contract Approval

**IX. Reports of City Manager & Departments**

**X. Reports of Council Commissions & Committees**

**XI. General Business**

**XII. Adjournment**

**Members may be participating by Interactive Technology.**

**The next regularly scheduled City Council meeting is June 16, 2026.**

**City of North Saint Paul**  
**May 19, 2026**  
**Proposed City Council Workshop Meeting Minutes**

**I. CALL TO ORDER**

Mayor Monge called the meeting to order at 5:15 p.m.

**II. ROLL CALL**

Present: Council Member Nordby  
Council Member Woods  
Council Member McKenzie  
Council Member Schweer absent  
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos, Public Works Director Ron Ritchie and Finance Director Dan Winek

**III. ADOPT AGENDA**

*On motion by Council Member McKenzie, seconded by Council Member Woods, with all present voting aye (4-0), motion carried to approve the agenda as submitted.*

**IV. TOPICS**

A. 1st Quarter 2026 Budget Update

Finance Director Dan Winek presented this item and provided a high-level overview of the 2026's 1st quarter financial position regarding the general and enterprise funds.

Mr. Winek described the general fund revenues, stating the general fund is slated for an approximate surplus of \$130,000. He explained each department's first-quarter revenues and expenditures and noted that the collection of property taxes will be delayed by a few months this year.

Mr. Winek noted the interest income base has not been budgeted, which allows the City to accumulate money into the fund balance or use it to lower rates for residents. He updated the Council on the Solid Waste Fund's RFP process and stated the City is in contract negotiations with a new company.

Council Member Woods inquired about the value of paying down the Fiber Optic Fund. Mr. Winek stated the only way to generate new revenue would be to raise rates from other departments or transfer money from another fund. He recommended leaving it as is.

Mr. Winek briefly discussed the proposed tax levy increase of 6% and added that any excess funds over 70% of the general fund could be put into streets, parks, or buildings. Mr. Winek provided a more detailed explanation of the Fiber Optic Fund's loan process.

Council Member Nordby inquired about clarification regarding the Fiber Optic Fund's financial position. Mr. Winek explained that the Fiber Optic Fund has no cash in it, but totals out as a zero balance with a cash advance from other funds.

Council Member McKenzie inquired about additional fiber optics going through conduits for additional revenue. City Manager Brian Frandle stated the City has tried and will continue to do so if possible.

#### B. Net Position and Cash

Mr. Winek presented this item and explained the location of the change in the net position. He looked at the fund balance as it relates to assigned, unassigned, restricted, or unrestricted funds. He showed the beginning and ending cash balances and the unassigned amounts in each department.

Council Member Woods inquired about the difference between unassigned and restricted funds. Mr. Winek explained that the unassigned and the cash component are due the bond and that the cash will reflect the bond money that has not been spent as of year-end.

#### C. Electric Utility Power Adjustment

Mr. Winek presented this item and detailed how placing a cap on the power adjustment for the summer months would equalize the rates and help residents with utility bill costs. He defined what the power adjustment is and how it is calculated. He explained how the loss in revenue would be absorbed and how to adjust for that in the future. He stated the rate has always been structured to cover six cents, but is currently exceeding that.

Mr. Winek proposed a pilot test to take effect this summer. He noted the proposed revenue loss and stated that the Electric Department will be able to absorb the loss. He noted that after the pilot run, the City Council and City staff can revisit it and propose any changes at that time.

Mayor Monge noted the last rate increase was in 2022.

Council Member McKenzie inquired about whether it will be in effect by the June billing. Mr. Winek stated that, yes, residents will see it take effect on their July billing because the City's usage bill comes out a month behind.

Council Member Nordby inquired about whether the proposed power adjustment will create a utility rate increase in 2027. Mr. Winek stated there is no proposed rate increase.

Mr. Winek provided information on the Ramsey County market summary for properties and discussed the loss of the penny. He provided information on the surrounding cities' billing regarding the loss of the penny. He suggested that the residents' bill will show no cents amount, and the extra charge will be a continual credit to their utility bill. He stated that if a resident moved out of the City, the resident would receive a check for the credited amount.

Mr. Winek provided staffing updates and retirements.

**V. ADJOURNMENT**

*On motion by Council Member McKenzie, seconded by Council Member Nordby, with all present voting aye (4-0), meeting is adjourned at 6:24 p.m.*

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John Monge, Mayor

Attest: \_\_\_\_\_  
Brian Frandle, City Manager / Clerk

**City of North Saint Paul  
May 19, 2026  
Proposed Regular City Council Meeting Minutes**

**I. CALL TO ORDER**

Mayor Monge called the meeting to order at 6:30 p.m.

**II. THE PLEDGE OF ALLEGIANCE**

All present recited the Pledge of Allegiance.

**III. ROLL CALL**

Present: Council Member Nordby  
Council Member Woods  
Council Member McKenzie  
Council Member Schweer absent  
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos, and  
Community Development Director Ken Roberts

**IV. ADOPT AGENDA**

*On motion by Council Member Woods, seconded by Council Member Nordby, with all present voting aye (4-0), motion carried to approve the agenda as submitted.*

**V. PRESENTATIONS**

**A. Proclamation – Building Safety Month**

City Manager Brian Frandle read the proclamation and declared the month of May 2026 as Building Safety Month.

**B. Proclamation – Mental Health Awareness Month**

City Manager Brian Frandle read the proclamation and declared the month of May 2026 as Mental Health Awareness Month.

**VI. APPROVAL OF CONSENT AGENDA**

Council Member McKenzie requested that Consent Agenda Items G and J be removed and addressed later on.

***On motion by Council Member Nordby, seconded by Council Member Woods, with all present voting aye (-4), motion carried to approve the consent agenda as amended, Resolution No. 2026-051 consisting of:***

- A. May 5, 2026 workshop and regular meeting minutes
- B. General Claims \$1,312,045.05
- C. HRA Claims \$27,275.64
- D. Building Permits – April 2026
- E. Resolution Accepting Donations – April 2026 ***Resolution No. 2026-052***
- F. Resolution of Support for Reallocation of State Bonding Funds for New Water Tower Project ***Resolution No. 2026-053***
- G. Special Event Permit – Invisible Wounds Car Show **Moved to City Business**
- H. Purchase 1/0 and 4/0 Primary Underground Cable
- I. Electric Utility Power Adjustment
- J. Fire Inspector Classification Update and Memorandum of Understanding with AFSCME Council 5 – Essential Group **Moved to City Business**

## **VII. MEETING OPEN TO PUBLIC**

***John Schmahl*** expressed his frustration with the lighting at Casey Lake and noted that it was causing algae growth.

## **VIII. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS**

### **A. Public Alley Private Improvement – Process Approval**

Community Development Director Ken Roberts presented this item and provided a brief review of the last workshop’s meeting discussion. He discussed the challenges and policy decisions that staff and the City Council would have to make if the City wants to allow public alleys to be improved. He clarified that this new policy would look at segmented alleys that property owners want to improve. He noted the process is only for segmented alleys adjoining residential properties and is not for alleys adjacent to commercial or industrial properties.

Mr. Roberts noted the details the city must review when considering a property owner’s request to improve a segmented public alley, including but not limited to feedback from City staff, feasibility, and proposed fees. He noted that the City Attorney agrees with an encroachment agreement and would include the roles, responsibilities, and rights of the applicant as well as the City when private improvements are made to a segmented public alley.

Mr. Roberts stated that the cost of such improvements is solely on the property owner. He also added that there would be minimum construction standards and would require approval by the City Engineer.

Council Member McKenzie suggested the use of a reground product for the base of the alley improvements.

Mayor Monge inquired about alleyway signage. Mr. Roberts noted this can be looked at and will add that into the details.

Council Member Nordby suggested adding a time period for the notification process for the surrounding areas of alley segments.

***On motion by Council Member Woods, seconded by Council Member McKenzie, with all present voting aye (4-0), motion carried to approve the policies and procedures outlined in the staff report.***

**B. Special Event Permit – Invisible Wounds Car Show (formerly Consent Agenda item G)**

Council Member McKenzie pulled this item to ensure site plans and food trucks code requirements are being met. The owners of the Invisible Wounds Car Show stated that the site plan and all necessary paperwork have been submitted, and they have their own road blockades to block traffic.

***On motion by Council Member McKenzie, and seconded by Council Member Nordby, with all present voting aye (4-0), motion carried to adopt Resolution No. 2026-054, Approving a Special Event Permit for the 2026 Invisible Wounds Car Show.***

**C. Fire Inspector Classification Update and Memorandum of Understanding with AFSCME Council 5 – Essential Group (formerly Consent Agenda item J)**

Council Member McKenzie pulled this item for clarification on the position and to inquire about whether a firefighter moves out of the district. City Manager Brian Frandle noted the difference between this position and a code compliance officer.

***On motion by Council Member McKenzie, and seconded by Council Member Nordby, with all present voting aye (4-0), motion carried to approve a Memorandum of Understanding (MOU) between the City of North St. Paul and the essential group- AFSCME Council 5 Union.***

## **IX. REPORTS OF CITY MANAGER AND DEPARTMENTS**

City Manager Brian Frandle stated that the parking lot by Sidewinders is complete. The Electric Department is putting in conduit at Northwood Park. The Communications Department is busy planning for summer events, including the blood drive on May 28, 2026. The Public Works Department is putting the finishing touches on the student-built house and will put it on the market in July. The Community Development Department had a successful clean-up day.

Mayor Monge inquired about the number of parking spaces in the new parking lot by Sidewinders. Public Works Director Ron Ritchie stated that the stripers put in as many spots as allowed.

## **X. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES**

Council Member Nordby stated that the Planning Commission meeting will be held on June 4, 2026.

Council Member McKenzie stated that the EDA will meet on June 9, 2026.

Mr. Frandle also noted that an approximate \$4.5 million will be reinvested from the community center and put into the water tower.

**XI. GENERAL BUSINESS**

Council Member Nordby noted his attendance at the Rotary Club’s past meeting.

**XII. ADJOURNMENT**

*There being no further business, on motion by Council Member McKenzie, seconded by Council Member Woods, with all present voting aye (4-0), Mayor Monge adjourned the meeting at 7:08 p.m.*

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John Monge, Mayor

Attest: \_\_\_\_\_  
Brian Frandle, City Manager / Clerk



To	Date
Honorable Mayor Monge and City Council	June 2, 2026

**Agenda Placement # VI.B**  
Consent Agenda

**Subject**  
General Claims \$653,735.00

**Background/Facts**

**Financial Impact**

**Recommended Action**

**Attachments**  
1. 06-02-2026 AP COUNCIL PACKET

Respectfully submitted,  
Melissa Alicea, Finance Coordinator



**NORTH  
ST. PAUL**  
*extraordinary.*

**MEMORANDUM**

TO: Mayor & Council Members  
 FROM: Melissa Alicea - Finance Coordinator  
 DATE: June 2, 2026  
 SUBJECT: Recommendation of approval of GENERAL claims list.

Claim Date

5/29/2026 Payroll Statement		\$	316,433.51
	Payroll Subtotal	\$	<u>316,433.51</u>
UB Refund Checks			
6/3/2026 AP Check Register	151914-151929	\$	44,691.13
6/3/2026 AP Check Register	151931-151988	\$	269,249.10
6/3/2026 AP Drafts	002906-002916	\$	23,156.26
6/3/2026 Lost Check Void/Reissue	151912	\$	200.00
6/3/2026 AP Check Register - Reimbursement	151930	\$	5.00
	AP Subtotal	\$	<u>337,301.49</u>
	Grand Total	\$	<u><u>653,735.00</u></u>

Approved this 2nd day of June 2026

/s/ John Monge, Mayor by Consent Resolution  
 /s/ Brian Frandle, City Manager/Clerk by Consent Resolution



PACKET: 07142 Regular Payments

VENDOR SET: 01

\*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
A01184	AMAZON CAPITAL SERVICES							
	I-1PMG-6F3H-3KNT	POLICE SUPPLIES	R	5/21/2026		630.03CR	151914	630.03
A01258	APPLE FORD WHITE BEAR LAKE							
	I-W7CP109938	VEHICLE REPAIRS	R	5/21/2026		405.74CR	151915	405.74
C03002	CAMPBELL KNOTSON PA							
	I-2076-0067G-89	APR 2026 LEGAL SERVICES	R	5/21/2026		480.03CR	151916	480.03
E10050	ERICKSON BELL BECKMAN & QUINN PA							
	I-2534	APR 2026 LEGAL SERVICES	R	5/21/2026		8,303.84CR	151917	8,303.84
H08127	HILLCREST BRAKE & ALIGN							
	I-I007776	VEHICLE REPAIRS	R	5/21/2026		191.35CR	151918	
	I-I007824	VEHICLE MAINTENANCE	R	5/21/2026		278.99CR	151918	
	I-I007831	VEHICLE MAINTENANCE	R	5/21/2026		290.00CR	151918	
	I-I008222	VEHICLE MAINTENANCE	R	5/21/2026		74.95CR	151918	835.29
H08185	HUMERATECH							
	I-260404	REPLACE CO SENSORS	R	5/21/2026		4,355.17CR	151919	4,355.17
L12462	LYMAN LUMBER COMPANY							
	C-398263-019	STUDENT BUILD RETURN	R	5/21/2026		943.71	151920	
	I-24181220-019	STUDENT BUILD LUMBER	R	5/21/2026		81.88CR	151920	
	I-24182344-019	STUDENT BUILD LUMBER	R	5/21/2026		1,095.96CR	151920	
	I-24184753-019	STUDENT BUILD LUMBER	R	5/21/2026		868.41CR	151920	
	I-24186351-019	STUDENT BUILD LUMBER	R	5/21/2026		21.98CR	151920	
	I-24187376-019	STUDENT BUILD LUMBER	R	5/21/2026		174.30CR	151920	
	I-24192418-019	STUDENT BUILD LUMBER	R	5/21/2026		922.21CR	151920	2,221.03
M13035	MACQUEEN EQUIPMENT CO							
	I-OAK26030	UPDATE EQUIPMENT IN #2140	R	5/21/2026		9,554.45CR	151921	
	I-RP050526-02	SHIPPING & HANDELING	R	5/21/2026		30.86CR	151921	
	I-SRV26047	NEW EQUIPMENT VEHICLE #2134	R	5/21/2026		790.00CR	151921	
	I-SRV26244	NEW EQUIPMENT VEHICLE #2141	R	5/21/2026		4,569.00CR	151921	
	I-SRV26322	REPAIRS VEHICLE #2139	R	5/21/2026		75.00CR	151921	
	I-SRV26338	REPAIRS VEHICLE #2136	R	5/21/2026		790.00CR	151921	
	I-SRV26345	REPAIRS VEHICLE #2138	R	5/21/2026		790.00CR	151921	
	I-SRV26349	REPAIRS VEHICLE #2132	R	5/21/2026		790.00CR	151921	
	I-SRV26354	REPAIRS VEHICLE #2137	R	5/21/2026		790.00CR	151921	
	I-SRV2640	REPAIRS VEHICLE #2137	R	5/21/2026		790.00CR	151921	18,969.31

PACKET: 07142 Regular Payments

VENDOR SET: 01

\*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
M13296	METRO-INET I-3499	ADOBE LICENSE	R	5/21/2026		83.00CR	151922	83.00
M13357	MOTOROLA SOLUTIONS I-8282324727	MOTOROLA SOLUTIONS	R	5/21/2026		1,410.00CR	151923	1,410.00
N07096	NAPA AUTO PARTS I-3617-401207	VEHICLE CLEANING SUPPLIES	R	5/21/2026		50.12CR	151924	50.12
O15053	OJEDA DRYWALL & PAINTING LLC I-5049	STUDENT BUILD DRY WALL	R	5/21/2026		4,500.00CR	151925	4,500.00
P16435	PREMIUM WATERS I-311462208	WATER	R	5/21/2026		8.76CR	151926	
	I-311466677	WATER	R	5/21/2026		10.00CR	151926	18.76
S19450	STREICHERS I-I1824794	UNIFORMS	R	5/21/2026		1,993.00CR	151927	1,993.00
T20161	THOMSON REUTERS - WEST I-853561948	SOFTWARE SUBSCRIPTION	R	5/21/2026		267.52CR	151928	267.52
T20076	TOSHIBA AMERICA BUSINESS SOLUTIONS INC I-5038651868	COPIER LEASE	R	5/21/2026		168.29CR	151929	168.29

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	16	0.00	44,691.13	44,691.13
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	16	0.00	44,691.13	44,691.13

TOTAL ERRORS: 0                      TOTAL WARNINGS: 0

VENDOR SET: 01 \*\*\*\*\* CHECK LISTING \*\*\*\*\*

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	DIANA VIVEROS I-202605202775	DIANA VIVEROS:	R	6/03/2026		200.00CR	151931	200.00
1	HEATHER SCHUTE I-202605202777	HEATHER SCHUTE:	R	6/03/2026		350.00CR	151932	350.00
1	JENNY BOROVSKY I-202605202781	JENNY BOROVSKY:	R	6/03/2026		200.00CR	151933	200.00
1	JIM SAUMWEBER I-202605202782	JIM SAUMWEBER:	R	6/03/2026		100.00CR	151934	100.00
1	REBECCA BUCK I-202605202785	REBECCA BUCK:	R	6/03/2026		350.00CR	151935	350.00
1	RICHMOND LI I-202605202786	RICHMOND LI:	R	6/03/2026		350.00CR	151936	350.00
1	VICKIE TACHENY I-202605202788	VICKIE TACHENY:	R	6/03/2026		350.00CR	151937	350.00
1	WILDER H AHMERST FOUNDATION I-202605202789	WILDER H AHMERST FOUNDATION:	R	6/03/2026		400.00CR	151938	400.00
1	ASIA WALTERS I-202605272795	ASIA WALTERS:	R	6/03/2026		200.00CR	151939	200.00
1	BARBARA WALDORF I-202605272796	BARBARA WALDORF:	R	6/03/2026		350.00CR	151940	350.00
1	CINDY FANG I-202605272797	CINDY FANG:	R	6/03/2026		350.00CR	151941	350.00
1	DESTINY BOLLMAN I-202605272799	DESTINY BOLLMAN:	R	6/03/2026		350.00CR	151942	350.00
1	LEANNE GARCIA I-202605272800	LEANNE GARCIA:	R	6/03/2026		400.00CR	151943	400.00
1	NANCY STEPANIAK I-202605272801	NANCY STEPANIAK:	R	6/03/2026		200.00CR	151944	200.00

VENDOR SET: 01 \*\*\*\*\* CHECK LISTING \*\*\*\*\*

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	NHIA XIONG I-202605272802	NHIA XIONG:	R	6/03/2026		350.00CR	151945	350.00
1	SANDY THOMPSON I-202605272803	SANDY THOMPSON:	R	6/03/2026		350.00CR	151946	350.00
A01184	AMAZON CAPITAL SERVICES I-16G3-TXJL-3YNR	SUPPLIES/PICKERS FOR CLEAN UP	R	6/03/2026		147.98CR	151947	147.98
A20240	AUTOZONE I-03948949354	STARTER	R	6/03/2026		163.92CR	151948	163.92
B02071	BERWALD ROOFING CO INC I-20325	ROOF LEAK REPAIR	R	6/03/2026		1,120.00CR	151949	1,120.00
C03066	CINTAS I-4268469807 I-4269279801 I-4269279930 I-5337062007	UNIFORMS SHOP TOWELS UNIFORMS MEDICAL CABINET RESTOCK	R	6/03/2026		152.66CR 44.70CR 61.85CR 50.06CR	151950 151950 151950 151950	309.27
C03081	CERTIFIED LABORATORIES I-9532226	SUPPLIES	R	6/03/2026		1,023.95CR	151951	1,023.95
C03139	COMCAST I-202605272798	INTERNET SERV CH 5/27-6/26/26	R	6/03/2026		163.14CR	151952	163.14
C03285	CUMMINS SALES & SERVICE I-E4-260574497	SUPPLIES	R	6/03/2026		44.25CR	151953	44.25
D04024	THE DAVEY TREE EXPERT COMPANY I-920516971	WOOD MULCH	R	6/03/2026		273.00CR	151954	273.00
G07315	FP FINANCE I-41942022	MAY 2026 POSTAGE RENTAL	R	6/03/2026		328.95CR	151955	328.95
H07992	HARBOR FREIGHT I-ebc5c187	SUPPLIES	R	6/03/2026		141.91CR	151956	141.91
H08185	HUMERATECH I-260425 I-260433	REPLACE OVERLOADS ON STARTERS ISSUES WITH PUMPS	R	6/03/2026		2,677.06CR 2,849.75CR	151957 151957	5,526.81

PACKET: 07150 Regular Payments 6.3.26

VENDOR SET: 01

\*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
H08187	HUMANA INSURANCE CO I-236527960	JUN 2026 INSURANCE	R	6/03/2026		304.45CR	151958	304.45
H14077	CORE & MAIN LP I-V000038415 I-V000039645	SUPPLIES SUPPLIES	R R	6/03/2026 6/03/2026		471.78CR 389.06CR	151959 151959	860.84
M13027	MARCO TECHNOLOGIES LLC I-INV15271760	MAY 2026 SHRED SERVICE	R	6/03/2026		95.25CR	151960	95.25
M13110	MENARDS-OAKDALE I-25378 I-25496	SUPPLIES SUPPLIES	R R	6/03/2026 6/03/2026		15.48CR 25.41CR	151961 151961	40.89
M13124	METROPOLITAN COUNCIL I-202605202783	APR 2026 SAC FEES	R	6/03/2026		89,460.00CR	151962	89,460.00
M13130	MIDWEST DIESEL SERVICE INC I-0101P9128 I-0101P9342 I-0101P9399	MEGA CRIMPS VEHICLE SUPPLIES SUPPLIES	R R R	6/03/2026 6/03/2026 6/03/2026		636.64CR 5,167.85CR 414.18CR	151963 151963 151963	6,218.67
M13192	MN BENEFIT ASSOC I-2026-0389307	MAY 2026 LIFE INSURANCE	R	6/03/2026		71.17CR	151964	71.17
M13339	LB CARLSON I-256858	AUDIT SERVICES THROUGH 4/30/26	R	6/03/2026		11,530.00CR	151965	11,530.00
M13357	MOTOROLA SOLUTIONS I-1187173680	VISTA TRSF STATION KITS	R	6/03/2026		216.75CR	151966	216.75
M13375	MTI DISTRIBUTING COMPANY I-1518976-00 I-1518976-01 I-1519233-00	BREAK PAD KITS BREAK PAD KITS 6 PK BLADES	R R R	6/03/2026 6/03/2026 6/03/2026		597.32CR 414.11CR 565.78CR	151967 151967 151967	1,577.21
O15001	O'REILLY AUTO PARTS I-2074-441782 I-2074-441786 I-2074-441953 I-2074-442316	OIL/AIR FILTER FUEL/AIR FILTERS AIR FILTER BOLT	R R R R	6/03/2026 6/03/2026 6/03/2026 6/03/2026		108.65CR 60.49CR 51.38CR 37.30CR	151968 151968 151968 151968	257.82

PACKET: 07150 Regular Payments 6.3.26

VENDOR SET: 01

\*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
015032	ON-SITE SANITATION							
	I-0002066074	HAUSE PARK RESTROOM	R	6/03/2026		74.00CR	151969	
	I-0002066075	COLBY HILL RESTROOM	R	6/03/2026		74.00CR	151969	
	I-0002066076	SOUTHWOOD PARK RESTROOM	R	6/03/2026		74.00CR	151969	
	I-0002066077	SILVER LAKE RESTROOM	R	6/03/2026		74.00CR	151969	
	I-0002066078	NORTHWOOD PARK RESTROOM	R	6/03/2026		74.00CR	151969	
	I-0002066079	KUNKEL RESTROOM	R	6/03/2026		74.00CR	151969	
	I-0002066080	CASEY FIELD RESTROOM	R	6/03/2026		74.00CR	151969	
	I-0002066082	SILVER LAKE PARK RESTROOM	R	6/03/2026		74.00CR	151969	
	I-0002066083	UPPER CASEY RESTROOM	R	6/03/2026		74.00CR	151969	666.00
P16285	PLUNKETT'S PEST CONTROL							
	I-10546863	MAY 2026 PEST CONTROL PW	R	6/03/2026		48.82CR	151970	
	I-10546940	MAY 2026 PEST CONTROL CH	R	6/03/2026		43.23CR	151970	
	I-10547919	MAY 2026 PEST CONTROL CC	R	6/03/2026		44.25CR	151970	
	I-10547920	MAY 2026 PEST CONTROL CC	R	6/03/2026		154.75CR	151970	291.05
P16331	PRAIRIE RESTORATIONS INC							
	I-INV-018526	PLANT MANAGEMENT SILVER LAKE	R	6/03/2026		700.00CR	151971	700.00
P16413	PRECISION LANDSCAPE & TREE INC							
	I-91465	TREE REMOVAL	R	6/03/2026		1,995.00CR	151972	
	I-91466	TREE REMOVAL	R	6/03/2026		2,150.00CR	151972	
	I-91467	TREE REMOVAL	R	6/03/2026		2,250.00CR	151972	
	I-91468	TREE REMOVAL	R	6/03/2026		955.00CR	151972	
	I-91469	TREE REMOVAL	R	6/03/2026		1,300.00CR	151972	
	I-91470	TREE REMOVAL	R	6/03/2026		1,925.00CR	151972	
	I-91471	TREE REMOVAL	R	6/03/2026		1,600.00CR	151972	
	I-91472	TREE REMOVAL	R	6/03/2026		3,865.00CR	151972	
	I-91473	TREE REMOVAL	R	6/03/2026		2,955.00CR	151972	18,995.00
P16435	PREMIUM WATERS							
	I-311475238	MAY 2026 WATER SERVICE	R	6/03/2026		29.76CR	151973	29.76
R18062	REINDERS							
	I-3247500-00	HERBICIDE/PESTICIDE	R	6/03/2026		608.70CR	151974	608.70
R18081	RL LARSON EXCAVATING INC							
	I-PAY VOUCHER 6	STREET & UTILITY IMPROVEMENT	R	6/03/2026		135,922.08CR	151975	135,922.08
S19015	CITY OF SAINT PAUL							
	I-IN65184	ASPHALT MIX	R	6/03/2026		317.00CR	151976	317.00

PACKET: 07150 Regular Payments 6.3.26

VENDOR SET: 01

\*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
S19106	SITE ONE LANDSCAPE SUPPLY							
	I-166272732-001	LIQUID HERBICIDE/SPEARS PVC	R	6/03/2026		181.32CR	151977	181.32
S19193	SILENT KNIGHT OF MINNESOTA INC							
	I-167531	MONITORING SURCHARGE	R	6/03/2026		10.66CR	151978	10.66
T20126	TENNIS SANITATION LLC							
	I-4711240	APR 2026 SOLID WASTE	R	6/03/2026		55,806.01CR	151979	
	I-4711241	APR 2026 CASEY LK COLLECT FEE	R	6/03/2026		484.50CR	151979	
	I-4711242	APR 2026 - 2538 SEPPALA	R	6/03/2026		292.11CR	151979	
	I-4711244	APR 2026 - 2290 1ST ST N	R	6/03/2026		97.37CR	151979	
	I-4711245	APR 2026 - 2400 MARGARET ST	R	6/03/2026		97.37CR	151979	56,777.36
T20191	TIMESAVER OFF SITE SECRETARIAL INC.							
	I-32313	MAY 2026 COUNCIL MEETING	R	6/03/2026		219.50CR	151980	
	I-32314	MAY 2026 COUNCIL MEETING	R	6/03/2026		178.00CR	151980	397.50
T20213	TOFT'S OUTDOOR SUPPLY LLC							
	I-10300	BRUSH/LOG DISPOSAL	R	6/03/2026		225.00CR	151981	225.00
T20470	TWIN CITY WATER CLINIC INC							
	I-24933	APR 2026 WATER SAMPLES	R	6/03/2026		256.00CR	151982	256.00
W23041	WATER CONSERVATION SERVICE INC							
	I-150925	WATER LEAK LOCATE	R	6/03/2026		445.28CR	151983	445.28
W23500	WSB & ASSOCIATES INC							
	I-R-013417-000-66	MAR 2026 MS4 SERVICES	R	6/03/2026		2,657.25CR	151984	
	I-R-024032-000-25	MAR 2026 PAVEMENT PROJECT	R	6/03/2026		659.50CR	151984	
	I-R-025994-000-21	MAR 2026 RECON PROJECT	R	6/03/2026		1,429.00CR	151984	
	I-R-031026-000-9	MAR 2026 STREET IMPROVEMENTS	R	6/03/2026		8,837.75CR	151984	
	I-R-031415-000-3	MAR 2026 SURFACE WATER	R	6/03/2026		426.50CR	151984	
	I-R-031417-000-3	MAR 2026 WATER	R	6/03/2026		3,204.00CR	151984	
	I-R-031418-000-3	MAR 2026 SANITARY SEWER	R	6/03/2026		5,316.50CR	151984	
	I-R-031419-000-3	MAR 2026 STREETS	R	6/03/2026		655.50CR	151984	
	I-R-035220-000-1	MAR 2026 CRACKSEAL PROJECT	R	6/03/2026		2,478.50CR	151984	25,664.50
W23701	MARTIN MARIETTA MATERIALS							
	I-49226582	SUPPLIES	R	6/03/2026		129.90CR	151985	
	I-49242394	RECYCLE/DISPOSAL FEE	R	6/03/2026		220.71CR	151985	350.61
X14164	XCEL ENERGY							
	I-0586413213	CC 51-001770852-4	R	6/03/2026		571.31CR	151986	571.31

PACKET: 07150 Regular Payments 6.3.26

VENDOR SET: 01

\*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
X14164	XCEL ENERGY I-0586416551	PW BLDG 51-9342478-9	R	6/03/2026		513.74CR	151987	513.74
Z26060	ZIEGLER INC I-IN002392213	SKID STEER LOADER	R	6/03/2026		1,600.00CR	151988	1,600.00

PACKET: 07150 Regular Payments 6.3.26

VENDOR SET: 01

\*\*\* DRAFT/OTHER LISTING \*\*\*

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
H08033	H S A BANK I-202605202778	APR 2026 CLAIM REIMBURSEMENT	D	4/14/2026		319.60CR	002907	319.60
L12385	LOCAL UNION #160 I-202605212791	APR 2026 UNION DUES	D	4/20/2026		1,034.08CR	002912	1,034.08
H08033	H S A BANK I-W696401	APR 2026 SERVICE FEE	D	4/28/2026		150.00CR	002908	150.00
F06476	FP MAILING SOLUTIONS I-202605202776	MAY 2026 POSTAGE	D	5/15/2026		500.00CR	002906	500.00
H08033	H S A BANK I-202605202779	MAY 2026 CLAIM REIMBURSEMENT	D	5/19/2026		413.60CR	002909	413.60
M13394	METLIFE I-202605202784	APR 2026 PFML INVOICE	D	5/19/2026		4,547.78CR	002914	4,547.78
H08033	H S A BANK I-202605202780	MAY 2026 CLAIM REIMBURSEMENT	D	5/20/2026		50.00CR	002910	50.00
L12385	LOCAL UNION #160 I-202605212792	MAY 2026 UNION DUES	D	5/20/2026		1,034.08CR	002913	1,034.08
H08033	H S A BANK I-W702176	MAY 2026 SERVICE FEES	D	5/27/2026		150.00CR	002911	150.00
N14207	CITY OF NORTH ST PAUL I-202605202774	APR 2026 USAGE	D	6/05/2026		12,642.80CR	002915	12,642.80
T20192	T-MOBILE I-202605202787	PHONE SERVICE 4/11-5/10/26	D	6/09/2026		1,319.69CR	002916	1,319.69
	I-202605262794	PHONE/INTERNET 4/11-5/10/26	D	6/09/2026		994.63CR	002916	2,314.32

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	58	0.00	369,249.10	369,249.10
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	11	0.00	23,156.26	23,156.26
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	69	0.00	392,405.36	392,405.36

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 07150 Regular Payments 6.3.26

VENDOR SET: 01

\*\*\* DRAFT/OTHER LISTING \*\*\*

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
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\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
001	4/2026	1,184.08CR
001	5/2026	1,684.08CR
001	6/2026	37,867.56CR
002	6/2026	3,895.54CR
011	6/2026	9,497.25CR
022	6/2026	8,632.00CR
048	6/2026	18,074.31CR
049	6/2026	105,465.82CR
050	6/2026	3,395.17CR
052	6/2026	124,028.99CR
053	6/2026	56,777.36CR
063	6/2026	4,750.00CR
096	4/2026	319.60CR
096	5/2026	5,011.38CR
096	6/2026	375.62CR
097	6/2026	1,600.00CR
098	6/2026	1,945.94CR
099	6/2026	7,900.66CR
=====		
ALL		392,405.36CR

PACKET: 07135 Regular Payments

VENDOR SET: 01

\*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
R18007	RAMSEY CTY ENVIRONMENTAL HEALTH							
	I-202603252588	JUL 2026 - JUN 2028 LICENSE	R	5/14/2026		200.00CR	151912	200.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	200.00	200.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	200.00	200.00

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 07144 Regular Payments

VENDOR SET: 01

\*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	MACKENZIE FOSTER							
	I-202605212793	MACKENZIE FOSTER:	R	5/21/2026		5.00CR	151930	5.00

\* \* T O T A L S \* \*

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	5.00	5.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	5.00	5.00

TOTAL ERRORS: 0

TOTAL WARNINGS: 0



To	Date
Honorable Mayor Monge and City Council	June 2, 2026

**Agenda Placement # VI.C**  
Consent Agenda

**Subject**  
HRA Claims \$21,957.91

**Background/Facts**

**Financial Impact**

**Recommended Action**

**Attachments**  
1. 06-02-2026 HRA COUNCIL PACKET

Respectfully submitted,  
Melissa Alicea, Finance Coordinator



**NORTH  
ST. PAUL**  
*extraordinary.*

## MEMORANDUM

TO: HRA Chairman and Commissioners  
FROM: Melissa Alicea - Finance Coordinator  
DATE: June 2, 2026  
SUBJECT: Recommendation of approval of HRA claims list.

### Claim Date

6/3/2026 AP Check Register	151913	\$ 12,000.00
6/3/2026 AP Check Register	151989-151990	\$ 21,769.12
6/3/2026 AP Drafts	00297	\$ 188.79
	Total	<u>\$21,957.91</u>

Approved this 2nd day of June 2026

/s/ John Monge, Mayor by Consent Resolution

/s/ Brian Frandle, City Manager/Clerk by Consent Resolution

PACKET: 07140 Regular Payments

VENDOR SET: 01

\*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
R18074	REMACKEL OUTDOOR SERVICES							
	I-202605202772	STUDENT BUILD GARAGE FLOOR	R	5/20/2026		6,000.00CR	151913	
	I-202605202773	STUDENT BUILD GARAGE FLOOR	R	5/20/2026		6,000.00CR	151913	12,000.00

\* \* T O T A L S \* \*

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	12,000.00	12,000.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	12,000.00	12,000.00

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 07140 Regular Payments

VENDOR SET: 01

\*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
101	5/2026	12,000.00CR
=====		
ALL		12,000.00CR

PACKET: 07151 Regular Payments HRA 6.3.26

VENDOR SET: 01

\*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
B02254	BUDGET PLUMBING CORP I-9222-1	PLUMBING FOR STUDENT BUILD	R	6/03/2026		21,665.00CR	151989	21,665.00
V22049	VEIT DISPOSAL SYSTEMS I-T1 0000032051	CONST DEBRIS REMOVAL	R	6/03/2026		104.12CR	151990	104.12

PACKET: 07151 Regular Payments HRA 6.3.26

VENDOR SET: 01 \*\*\* DRAFT/OTHER LISTING \*\*\*

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
N14207	CITY OF NORTH ST PAUL							
	I-202605202790	APR 2026 USAGE	D	6/05/2026		188.79CR	002917	188.79

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	2	0.00	21,769.12	21,769.12
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	188.79	188.79
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	3	0.00	21,957.91	21,957.91

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 07151 Regular Payments HRA 6.3.26

VENDOR SET: 01 \*\*\* DRAFT/OTHER LISTING \*\*\*

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
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\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
101	6/2026	21,957.91CR
=====		
ALL		21,957.91CR



To	Date
Honorable Mayor Monge and City Council	June 2, 2026

**Agenda Placement # VI.D**

Consent Agenda

**Subject**

No Change Policy

**Background/Facts**

The federal government has stopped manufacturing new pennies, and as circulation of pennies continues to decline, the City will experience operational challenges in providing exact change for in-person transactions.

At the May 19, 2026, City Council Workshop, staff sought input on whether City Council would like to adopt a no-change policy or implement a rounding policy. City Council expressed the desire to pursue the no-change policy.

Under the no-change policy, the City would no longer provide coin change for transactions. Customers would be encouraged to provide exact payment or utilize non-cash payment methods. However, when a transaction involves a utility billing customer and change is required, staff would apply the difference as a credit to the customer's utility billing account rather than issuing coin change.

This approach allows the City to reduce physical coin handling while still ensuring customers receive full value.

The no-change policy provides the greatest administrative efficiency, reduces reconciliation risk, and is the fairest to our customers.

This policy change would go into effect August 1, 2026.

**Financial Impact**

No financial impact to the City.

**Recommended Action**

Per our conversation at the May 19, 2026 City Council Workshop, staff is recommending the City Council approve the no change policy. The policy will go in effect August 1, 2026.

## Attachments

1. Res 2026-xxx\_RESOLUTION ADOPTING A NO-CHANGE POLICY

Respectfully submitted,  
Daniel Winek, Finance Director

**CITY OF NORTH ST. PAUL**

**RESOLUTION NO. 2026-XXX**

**RESOLUTION ADOPTING A NO-CHANGE POLICY**

**WHEREAS**, the federal government has stopped manufacturing new pennies, and as circulation of pennies continues to decline, the City will experience operational challenges in providing exact change for in-person transactions; and

**WHEREAS**, at the May 19, 2026, City Council Workshop, staff sought input on whether City Council would like to adopt a no-change policy or implement a rounding policy; and

**WHEREAS**, City Council expressed the desire to pursue the no-change policy; and

**WHEREAS**, under the no-change policy, the City would no longer provide coin change for transactions and customers would be encouraged to provide exact payment or utilize non-cash payment methods; and

**WHEREAS**, when a transaction involves a utility billing customer and change is required, staff would apply the difference as a credit to the customer's utility billing account rather than issuing coin change; and

**WHEREAS**, this approach allows the City to reduce physical coin handling while still ensuring customers receive full value; and

**WHEREAS**, the no-change policy provides the greatest administrative efficiency, reduces reconciliation risk, and is the fairest to our customers.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL**, that the City Council hereby adopts a No-Change Policy where the City will no longer provide coin change for cash transactions effective August 1, 2026,

**BE IT FURTHER RESOLVED**, that the City Council hereby directs staff that when a cash transaction involves a customer with an active Utility Billing account and change is required, the City shall apply the difference as a credit to the customer's Utility Billing account in lieu of providing coin change and all other payments to the City need to be for the exact amount.

**ADOPTED** this 2nd day of June, 2026.

Motion by  
Second by

Voting:     Aye:  
Nay: Abstain:  
Absent:

\_\_\_\_\_  
John Monge, Mayor

Attest:

\_\_\_\_\_  
Brian Frandle, City Manager/Clerk



To	Date
Honorable Mayor Monge and City Council	June 2, 2026

**Agenda Placement # VI.E**

Consent Agenda

**Subject**

Special Event Permit — Church of St. Peter Bonfire

**Background/Facts**

The City of North St. Paul received a request for a Special Event Permit from Kari Erpenbach of the Church of St. Peter to host a bonfire and potluck at the St. Peter parking lot on Tuesday, June 23rd. The applicant supplied the necessary and required certificate of liability insurance and the application has been reviewed and approved by the Police, Fire, and Public Works departments.

**Financial Impact**

**Recommended Action**

Approve Resolution 2026-XXX Approving a special event permit for the Nativity of St. John the Baptist Bonfire

**Attachments**

1. Res 2026-xxx Special Event - St. Peter's Nativity of St. John the Baptist Bon Fire

Respectfully submitted,  
Jordyn Lehman, Community Development Administrative Assistant

CITY OF NORTH ST. PAUL

**RESOLUTION NO. 2026-xxx**

**RESOLUTION APPROVING A SPECIAL EVENT PERMIT FOR THE CHURCH OF ST. PETER'S NATIVITY OF ST. JOHN THE BAPTIST BONFIRE**

**WHEREAS**, the City of North St. Paul received a request for a Special Event Permit for the Church of St. Peter to host a bonfire and potluck at the St. Peter parking lot, located at 2600 Margaret St N, on June 23<sup>rd</sup>, 2026 from 6:00 p.m. to 10:00 p.m.; and

**WHEREAS**, the applicant has supplied the necessary and required certificate of liability insurance and the application has been reviewed and approved by the Police, Fire, and Public Works departments; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of North St. Paul hereby approves the Special Event Permit application for the Church of St. Peter on June 23<sup>rd</sup>, 2026, as follows:

- The event shall be held at the Church of St. Peter parking lot, located at 2600 Margaret St N., on Tuesday, June 23<sup>rd</sup>, 2026, from 6:00 p.m. to 10:00 p.m.
- The permittee shall operate the special event only on those days and during the hours specified on the permit.
- Approximately 100 attendees are anticipated at the event.
- Fire Department personnel will arrive at the conclusion of the event to ensure the fire is completely extinguished so no re-kindle is possible.
- A first aid kit will be onsite.
- The special event applicant is responsible for clean-up. Any clean-up required by the city may be charged to the applicant.
- Any city service that requires overtime will be at the expense of the applicant.

**ADOPTED** this 2<sup>nd</sup> day of June, 2026.

Motion by  
Second by

Voting: Ayes:  
Nays:  
Abstain:  
Absent:

---

John Monge, Mayor

Attest:

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Brian Frandle, City Manager/Clerk



To	Date
Honorable Mayor Monge and City Council	June 2, 2026

**Agenda Placement # VI.F**

Consent Agenda

**Subject**

LMCIT Waiver for the Economic Development Authority Liability Insurance.

**Background/Facts**

- Cities obtaining liability coverage from the League of Minnesota Cities Insurance Trust (LMCIT) must decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased.
  - If the city does not waive the statutory tort limits:
    - an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply.
    - the total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000.
  - If the city waives the statutory tort limits and purchases excess liability coverage:
    - a single claimant could potentially recover up to \$2,000,000 on a single occurrence.
    - The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
1. a single claimant could potentially recover an amount up to the limit of the coverage purchased.
- The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.
  - The City of North St. Paul has in the past elected not to waive the monetary limits on municipal tort liability established by Minnesota Statute §466.04.

**Financial Impact**

## Recommended Action

To authorize the Executive Director of the Economic Development Authority, Brian Frandle, to complete the required form indicating that the City does not waive the monetary limits on municipal tort liability established under Minnesota Statute § 466.04.

## Attachments

1. Liability Coverage Waiver Form \_EDA
2. Res 2026-xxx EDA Tort liability waiver LMCIT

Respectfully submitted,  
Jennie Kloos, Assistant to City Manager/ Human Resources Manager



League of Minnesota Cities Insurance Trust
Liability Coverage Waiver Form

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before their effective date of coverage. Use the submit button below, otherwise, print and email to pstech@lmc.org, or fax to 651.281.1298.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary. The decision has the following effects:

- If the member does not waive the statutory tort limits, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
If the member waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
If the member waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

Select one of the options below.

- The member DOES NOT WAIVE the monetary limits on municipal tort liability established by Minn. Stat. § 466.04
The member WAIVES monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT

LMCIT Member Name: City of North St. Paul Economic Development Authority (EDA)

Date of member's governing body meeting: June 2, 2026

Name and title of person completing this form: Brian Frandle - Executive Director

Signature of person completing this form:

SUBMIT

CITY OF NORTH ST. PAUL

**RESOLUTION NO. 2026-xxx**

**RESOLUTION AUTHORIZING EDA EXECUTIVE DIRECTOR  
TO SUBMIT THE TORT LIABILITY WAIVER FORM TO LMCIT**

**WHEREAS**, Cities obtaining liability coverage from the League of Minnesota Cities Insurance Trust (“LMCIT”) must decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased; and,

**WHEREAS**, if the City of North St. Paul (“City”) does not waive the statutory tort limits, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply; and,

**WHEREAS**, the total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$2,000,000; and,

**WHEREAS**, the City has in the past elected not to waive the monetary limits on municipal tort liability established by Minnesota Statute §466.04.

**NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL**, Economic Development Authority Executive Director is hereby authorized to complete the required form indicating that the City DOES NOT WAIVE the monetary limits on municipal tort liability established by Minnesota Statute §466.04.

**ADOPTED** this 2nd day of June, 2026.

Motion by  
Second by

Voting:   Aye:  
              Nay:  
              Abstain:  
              Absent:

---

John Monge, Mayor

Attest:

---

Brian Frandle, City Manager/Clerk



To	Date
Honorable Mayor Monge and City Council	June 2, 2026

**Agenda Placement # VI.G**  
Consent Agenda

**Subject**  
Letter of Support for Highway 120 and Highway 36 Interchange

**Background/Facts**  
This item requests City Council approval of a letter supporting Washington County’s application for federal funding through the Metropolitan Council Regional Solicitation Interchanges program for the Highway 120 and Highway 36 Interchange project on behalf of the City of North St. Paul.

**Financial Impact**

**Recommended Action**  
Approve letter of support for Washington County's Regional Solicitation application for Highway 120 and Highway 36 Interchange.

**Attachments**  
1. letter of support\_hwy 120 and hwy 36 interchange

Respectfully submitted,  
Brian Frandle, City Manager



**NORTH  
ST. PAUL**  
*extraordinary.*

June 2, 2026

Wayne Sandberg  
Public Works Director/County Engineer  
Washington County Public Works  
11660 Myeron Road  
Stillwater, MN 55082

**RE: Support for Washington County's Regional Solicitation application for Highway 120 and Highway 36 Interchange in City of North St. Paul, and City of Oakdale**

Dear Mr. Sandberg,

The purpose of this letter is to express the support from the City of North St. Paul Mayor and City Council for Washington County's solicitation of federal funds through the Metropolitan Council's Regional Solicitation Interchanges program for the Highway 120 and Highway 36 Interchange project.

The at-grade intersection of Trunk Highway 36 and Trunk Highway 120 is in North St. Paul and Oakdale and is on the boarder of Ramsey and Washington Counties and serves as a primary access point for residents traveling to employment, services, and regional destinations. This intersection is the last remaining signalized, at-grade crossing along TH 36 within the I-494/694 beltway and has a documented history of severe crashes. Converting this intersection to a grade-separated interchange will eliminate the conflict points that contribute to the corridor's high crash history while substantially reducing the travel delay experienced by people traveling along TH 36 and TH 120. The project also includes multimodal infrastructure improvements, including connections to the Gateway State Trail, which will provide improved non-motorized access to regional trail facilities.

MnDOT is leading the design, engagement and construction of this project and currently has jurisdiction on TH 120 and TH 36, but we are committed to year-round maintenance of the project elements that will fall under our jurisdiction.

Thank you for your consideration. If you have any questions, please contact City Manager, Brian Frandle at 651-747-2400 or [brian.frandle@northstpaul.org](mailto:brian.frandle@northstpaul.org).

Sincerely,

John Monge, Mayor





To	Date
Honorable Mayor Monge and City Council	June 2, 2026

**Agenda Placement # VI.H**

Consent Agenda

**Subject**

Teamsters Public and Law Enforcement Union Supplemental Agreement 2026  
"Summer Hours"

**Background/Facts**

Under this Supplemental Agreement, referred to as "summer hours", employees will work Monday through Thursday from 6:30 a.m. to 3:30 p.m., and on Friday from 7:00 a.m. to 11:00 a.m., with the schedule structured to provide a total of forty (40) working hours per week. Employees choosing not to work the modified summer hours schedule shall work their normal 7:00 a.m. to 3:30 a.m. scheduled hours, Monday through Friday. The employer has the discretion to terminate this supplemental agreement at any time.

This Supplemental Agreement shall be effective as early as June 1, 2026 through October 30, 2026.

**Financial Impact**

**Recommended Action**

Approve attached Supplemental Agreement

**Attachments**

1. SUPPLEMENTAL AGREEMENT ELECTRIC Summer Hours\_2026

Respectfully submitted,  
Brian Frandle, City Manager

SUPPLEMENTAL AGREEMENT  
BETWEEN  
CITY OF NORTH ST. PAUL  
AND  
MINNESOTA TEAMSTERS PUBLIC AND  
LAW ENFORCEMENT UNION, LOCAL 320

This Supplemental Agreement is for a “modified summer hours” for a five (5) day work week schedule entered by and between the City of North St. Paul, hereinafter referred to as the “Employer”, and the Minnesota Teamsters Public and Law Enforcement Employees’ Union, Local No. 320, hereinafter referred to as the “Union”.

WHEREAS the Employer and the Union desire to provide for a five (5) day work week schedule for employees who are covered by the 1-2-2025-12-31-27 Collective Bargaining Agreement, hereinafter referred to as the “CBA” assigned to the Public Works Department; and NOW, THEREFORE, the parties do agree that a “modified summer hours” for a five (5) day work schedule may be established as follows:

1. Work Week – Hours Per Day:

Notwithstanding the provisions of Article 9 – Work Schedules, the following shall apply to the work schedule of the covered employees for the departments that choose to implement this agreement:

Those employees on “modified summer hours” (5) day work week who had previously worked a normal 40-hour week, 8-hour day, 5-day “regular” week, will under this Supplemental Agreement, work from 6:30 a.m. to 3:30 p.m. and will use their two fifteen (15) minute breaks for their 30 minute lunch for the duration of this Supplemental Agreement. The normal work week shall be 6:30 a.m. to 3:30 p.m. Monday through Thursday and 7:00 a.m. to 11:00 a.m. Fridays. Employees choosing not to work the modified summer hour schedule in this agreement shall work their normal 7:00 a.m. to 3:30 p.m. (8 hour) schedule hours, Monday through Friday.

When a City holiday falls on a Friday, employees will receive eight (8) hours of holiday pay and will not be required to work that day; in this case, the standard work week will consist of Monday through Thursday from 7:00 a.m. to 3:30 p.m., with Friday observed as a paid holiday.

The Employer has the discretion of terminating this supplemental agreement at any time.

## 2. Use of Leave Time:

Notwithstanding any provisions of the Teamsters Collective Bargaining Agreement relating to leave benefits, the following shall apply to employees covered by this Supplemental Agreement: If an employee covered by this Supplemental Agreement is on approved leave on a scheduled work day, that employee shall use the same number of hours accrued leave as the number of duty hours the employee was scheduled to be at work. An employee may use compensatory time, vacation, personal leave or sick leave (as provided for in the CBA).

## 3. Conflicts:

During the effective dates of the Supplemental Agreement, all Articles and provisions of the CBA not affected by this Supplemental Agreement shall apply. If, for some reason, a condition covered in the CBA has not been amended to operationalize the “modified summer hours” work week, the Employer and the Union agree to meet and confer regarding a proper settlement of the problem, but such meet and confer shall not be considered a re-opening of the CBA or this Supplemental Agreement, except upon mutual written consent, and such re-opening shall only be for the purpose of amending the conditions which must be amended.

## 4. Lunch and Rest Breaks:

Notwithstanding the provisions of Article 9 – Work Schedules, of the CBA, the following shall apply to the work schedule of the covered employees:

A one-half (1/2) hour paid lunch period shall be in effect during the term of this Supplemental Agreement, utilizing (2) fifteen (15) minute paid rest breaks shall be in effect during the term of this Supplemental Agreement.

## 5. Overtime Payment:

Notwithstanding the provisions of Article 10 – Overtime Pay of the CBA relating to overtime pay, the following shall apply to the work schedule of the covered employees working a “modified summer hours” work week, for all hours worked over the regular scheduled day under this Supplemental Agreement. Prior supervisory approval is required for all overtime hours.

Employees who are on the “modified summer hours” (5) day work schedule shall receive time and one-half (1 ½) overtime pay for the “hours worked” more than forty hours in a work week or 9 (nine hours) hours in a day, Monday through Thursday, and 4 (four) hours in a day worked on Friday. Authorized paid time off in the form of vacation, personal leave or holiday pay shall count as “hours worked” for the purpose of computing overtime.





To	Date
Honorable Mayor Monge and City Council	June 2, 2026

**Agenda Placement # VI.I**

Consent Agenda

**Subject**

Approval of Training Room AV Project

**Background/Facts**

City Council approval is requested for the AV update project in the training room, which will be paid for from the Asset Preservation Fund. Two quotes were received, with the least expensive proposal selected. The existing AV system is original, outdated, and experiencing multiple issues impacting reliability and functionality. The total project cost for the selected proposal is \$26,116.53.

**Financial Impact**

**Recommended Action**

It is recommended that City Council approve the AV update project in the training room from Marco in the amount of \$26,116.53, to be funded through the Asset Preservation Fund.

**Attachments**

1. Marco quote
2. Res 2026-xxx AV Update - training room

Respectfully submitted,  
Brian Frandle, City Manager



IT - Fire Department AV Project -- CITY OF NORTH ST PAUL

Prepared by:

Marco - Twin Cities  
 Mac Boehmer  
 800-892-8548 ext. 2166  
 mac.boehmer@marconet.com

Prepared for:

CITY OF NORTH ST PAUL  
 2400 MARGARET ST  
 NORTH ST PAUL, MN 55109-3020  
 Ethan Johnson  
 16517472553  
 ethan.johnson@northstpaul.org

Quote Information:

Quote #: 222155  
 Version: 2  
 Date Issued: 05/18/2026  
 Expiration Date: 05/13/2026

Products

Description	One-Time	Qty	Ext. One-Time
<b>Video Equipment</b>			
Sharp - 86" Ultra High Definition Commercial Display	\$1,707.40	2	\$3,414.80
Chief - Fusion Series X-Large Tilting Wall Mount - Micro-adjustable - Universal Interface Bracket - Black	\$376.95	2	\$753.90
Chief - Metal Stud Anchor Kit - 8 Anchors	\$37.77	2	\$75.54
Crestron - Flex Advanced Video Conference System Integrator Kit for Microsoft Teams Rooms	\$4,160.00	1	\$4,160.00
Crestron - Premium Crestron Flex Support for New C-Series Systems	\$325.00	1	\$325.00
Crestron - Rack Mount Kit for UC Engine Bracket Assembly	\$40.00	1	\$40.00
Crestron - DMPS Essentials 4K Multiformat 2x1 AV Switch and Receiver	\$655.89	2	\$1,311.78
Crestron - DM® Essentials 4K60 4:4:4 Transmitter for HDMI®, RS-232, and IR Signal Extension over CATx Cable	\$313.39	2	\$626.78
Aver - Enterprise Grade Conferencing Camera for Mid-to-Large Rooms	\$1,435.00	1	\$1,435.00
Sound Control Technologies - RCU3SL-B10 USB 3.2 Extension with RS-232 Control	\$1,866.67	1	\$1,866.67
AVer - PTMLTWA01 L-Type Wall Mount for PTZ Cameras, Black	\$95.00	1	\$95.00
<b>Audio Equipment</b>			
Owner Furnished Equipment - 2 Channel Amplifier 1 RU		1	
Owner Furnished Equipment - Ceiling Speakers		6	



SCHEDULE A - SCHEDULE OF PRODUCTS TO PRODUCT AGREEMENT(S)

Shure - Digital Signal Processor for Audio Applications with Adjustable EQ, Dynamics, and Feedback Suppression.	\$1,805.00	1	\$1,805.00
Shure - Microflex® Standard Cardioid-12-inches Desktop Gooseneck Microphone	\$333.13	1	\$333.13
<b>Control Equipment</b>			
Netgear - 5-Port Gigabit Ethernet PoE+ Easy Smart Switch (120W)	\$101.31	1	\$101.31
<b>Rack Equipment</b>	<b>\$199.10</b>	<b>1</b>	<b>\$199.10</b>
Middle Atlantic - 1U Rackmount Utility Shelf - 10.75" Deep - Black		2	
Middle Atlantic - 1 Space Rackmount Blank Panel - Steel - Black		4	
Middle Atlantic - 2 Space Rackmount Blank Panel - Steel - Black		2	
<b>Cables and Miscellaneous Installation Materials</b>	<b>\$1,398.52</b>	<b>1</b>	<b>\$1,398.52</b>
Liberty - Cat6 Twisted Pair Cable - Unshielded - Plenum Rated – Black - Partial Spool		1	
Crestron - USB Cable, USB-C® Male to USB-C Male, USB 3.2 Gen 1 (5 Gbps), DisplayPort™ Alt Mode, 100 W, 6 ft (1.8 m)		1	
C2G - 3ft (1.8m) Plus Series Ultra High Speed HDMI® Cable		4	
C2G - Performance Series Ultra Flexible High Speed HDMI 2.0 Cable - 4K 60Hz - 18 Gbps Data Transfer Rate - In-Wall, CMG (FT4) Rated Black Jacket - 6 ft		3	
Liberty - Category 6A Twisted Pair Cable - Shielded - Plenum Rated Jacket - Black		1	
C2G - 3ft (0.9m) TAA-Compliant USB 2.0 A/B Cable		1	
Platinum Tools - RJ45 Cat6A 10 Gig Shielded Connector w/Liner		4	
Liberty - Commercial Grade 22 AWG 2-Conductor Shielded Plenum Cable - Black - Partial Spool		1	
C2G - 5ft (1.5m) Cat6 Snagless Unshielded UTP Ethernet Network Patch Cable - Black		3	
C2G - 7ft (2.1m) Cat6 Snagless Unshielded UTP Ethernet Network Patch Cable - Black		1	
Installation Materials		1	

Subtotal: \$17,941.53



Quote Summary - One-Time Expenses

Description	Amount
Products	\$17,941.53
Professional Services Labor	\$8,175.00
Total: <b>\$26,116.53</b>	

*\* Optional Expenses*

Description	Recurring
Microsoft Teams Licensing - Annual Agreement, Billed Monthly	\$40.00
<i>Optional Subtotal:</i> <b>\$40.00</b>	



Professional Services Labor

Description	One-Time	Qty	Ext. One-Time
Marco Professional Services - Fixed Fee - Installation - Progress Billed Monthly	\$8,175.00	1	\$8,175.00

Subtotal: \$8,175.00

Microsoft Teams Licensing - Annual Agreement, Billed Monthly

\* Optional Section

Description	Recurring	Qty	Ext. Recurring
With Microsoft's New Commerce Experience, Customer can cancel subscription with a prorated refund within first 72 hours after initial order or term renewal. After 72 hours, cancellations will NOT be available and Customer will be billed for the remainder term.			
Microsoft Teams Rooms - Pro	\$40.00	1	\$40.00

\* Optional Subtotal: \$40.00

CITY OF NORTH ST. PAUL

**RESOLUTION NO. 2026-xxx**

**RESOLUTION APPROVING AN AUDIO-VISUAL (AV) UPDATE PROJECT AND AUTHORIZING FUNDING FROM THE ASSET PRESERVATION FUND**

**WHEREAS**, the City’s existing audio-visual (AV) system in the training room is original, outdated, and experiencing multiple operational issues affecting reliability and functionality; and

**WHEREAS**, staff obtained two quotes for the replacement and upgrade of the AV system; and

**WHEREAS**, the lowest responsible quote was received from Marco in the amount of \$26,116.53; and

**WHEREAS**, funding is available within the City’s Asset Preservation; and

**WHEREAS**, the staff finds that upgrading the AV system is necessary to maintain effective operations.

**NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL** The AV update project in the training room is approved in the amount of \$26,116.53, with the contract awarded to Marco as the lowest responsible bidder, funding provided through the City's Asset Preservation Fund, and City staff are authorized to execute all necessary documents to implement this resolution.

**ADOPTED** this 2nd day of June, 2026.

Motion by

Second by

Voting:   Aye:  
              Nay:  
              Abstain:  
              Absent:

---

John Monge, Mayor

Attest:

---

Brian Frandle, City Manager/Clerk



To	Date
Honorable Mayor Monge and City Council	June 2, 2026

**Agenda Placement # VIII.A**  
City Business Action Items & Recommendations

**Subject**  
Division Street Apartments — Resolution of Support

**Background/Facts**  
Please see the attached report and resolution of support.

**Financial Impact**

**Recommended Action**  
Adopt the attached Resolution of Support.

**Attachments**

1. Combined Materials
2. North St. Paul Resolution of Support - Ramsey County

Respectfully submitted,  
Ken Roberts, Community Development / Community Services Director

# City of North St. Paul

## City Council Report



From: Ken Roberts, Community Development Director  
Meeting Date: June 2, 2026  
Agenda Item: **Division Street Apartments – Resolution of Support**

---

### INTRODUCTION - BACKGROUND

Mr. Evan Uribe, owner of 612 651 Properties, LLC, is requesting City support for a funding application he wishes to make to Ramsey County. The purpose of the request is to apply for funding to assist with the purchase and renovation of the Division Street apartments located at 2726 and 2720 17th Avenue and east and 2633 Division Street North.

Please see the attached maps, and his letter of request and his resume for more information about Mr. Uribe and this proposal.

### DISCUSSION

As Mr. Uribe outlines in his letter, he is in the process of buying the Division Street Apartments. If successful, he is proposing to renovate it while maintaining affordability for renters. He is proposing to invest over \$200,000 in the property to renovate common areas, the interiors of the 21 units and upgrade boilers and hot water heaters to high efficiency models.

His plan is to have four units available to rent to those with incomes at 30 percent or less of AMI (area median income) and rent the other 17 units at 50 percent AMI. To help him accomplish this, he will be submitting an application for the 2026 Ramsey County Affordable Housing Infrastructure Investment program. This program allows developers to apply for funding for housing projects that increase and/or preservice affordable housing units throughout Ramsey County by using local and federal funds. There is no monetary commitment or contribution expected of or required by the City of North Saint Paul for Mr. Uribe to make the application to Ramsey County.

Mr. Uribe is asking the City Council to adopt the attached resolution of support for his application.

### STAFF FINDINGS AND RECOMMENDATION

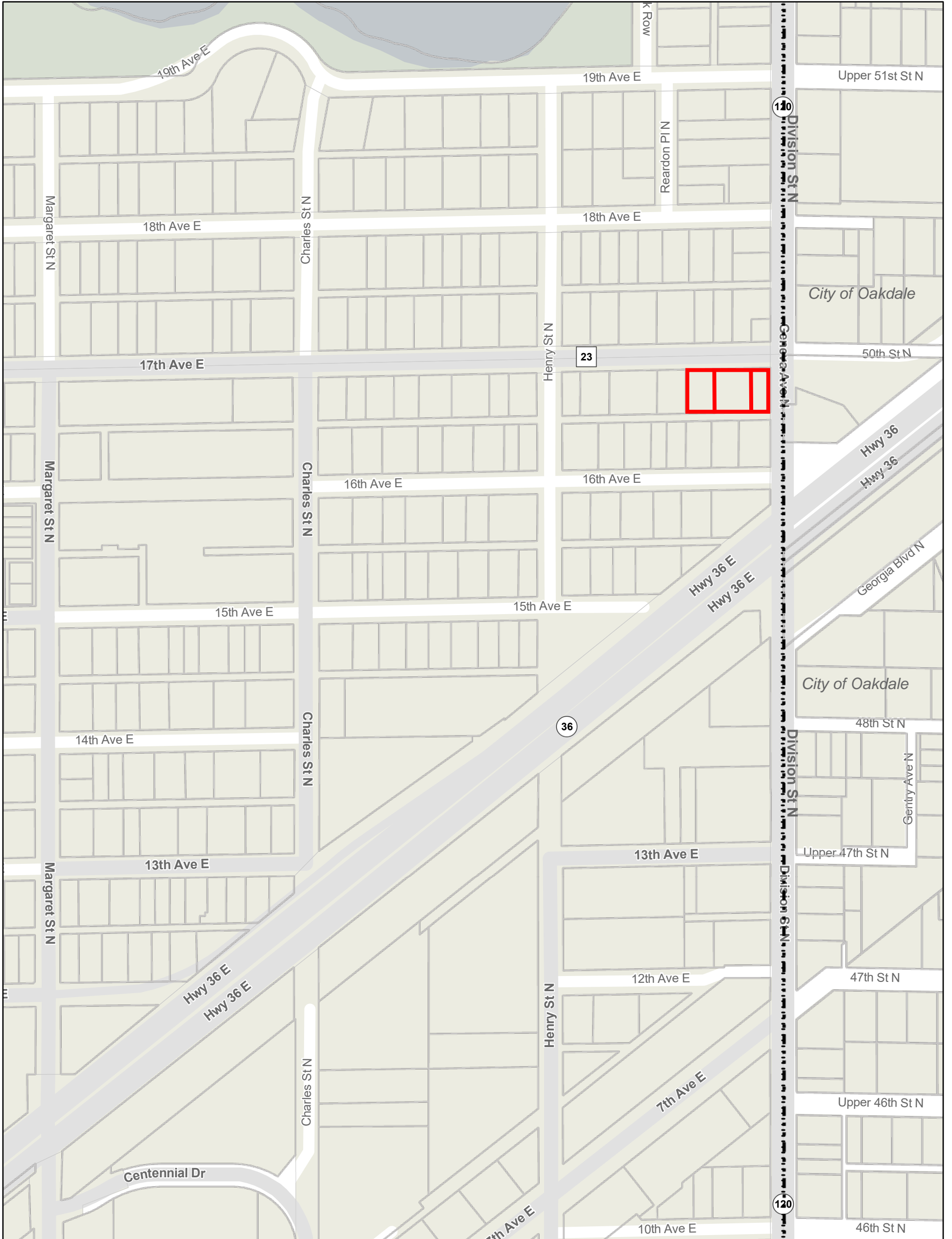
Staff find the proposal to renovate and rehabilitate the Division Street Apartments located 2726, 2720 17<sup>th</sup> Avenue East and 2633 Division Street North as proposed by Mr. Uribe of 612 651 Properties Inc. to be in the public interest of North Saint Paul and its residents.




As such, staff are proposing the City Council approve Resolution 2026 -XXX, supporting 612 651 Properties Inc. application for Ramsey County Housing Development Program Funding for the acquisition of the Division Street Apartments located at 2726, 2720 17<sup>th</sup> Avenue East and 2633 Division Street North.

## **ATTACHMENTS**

1. Location Map
2. Aerial Photo Map
3. Project Request Letter dated May 27, 2026
4. Resume
5. City Council Resolution 2026-XXX Supporting Application

# Location Map



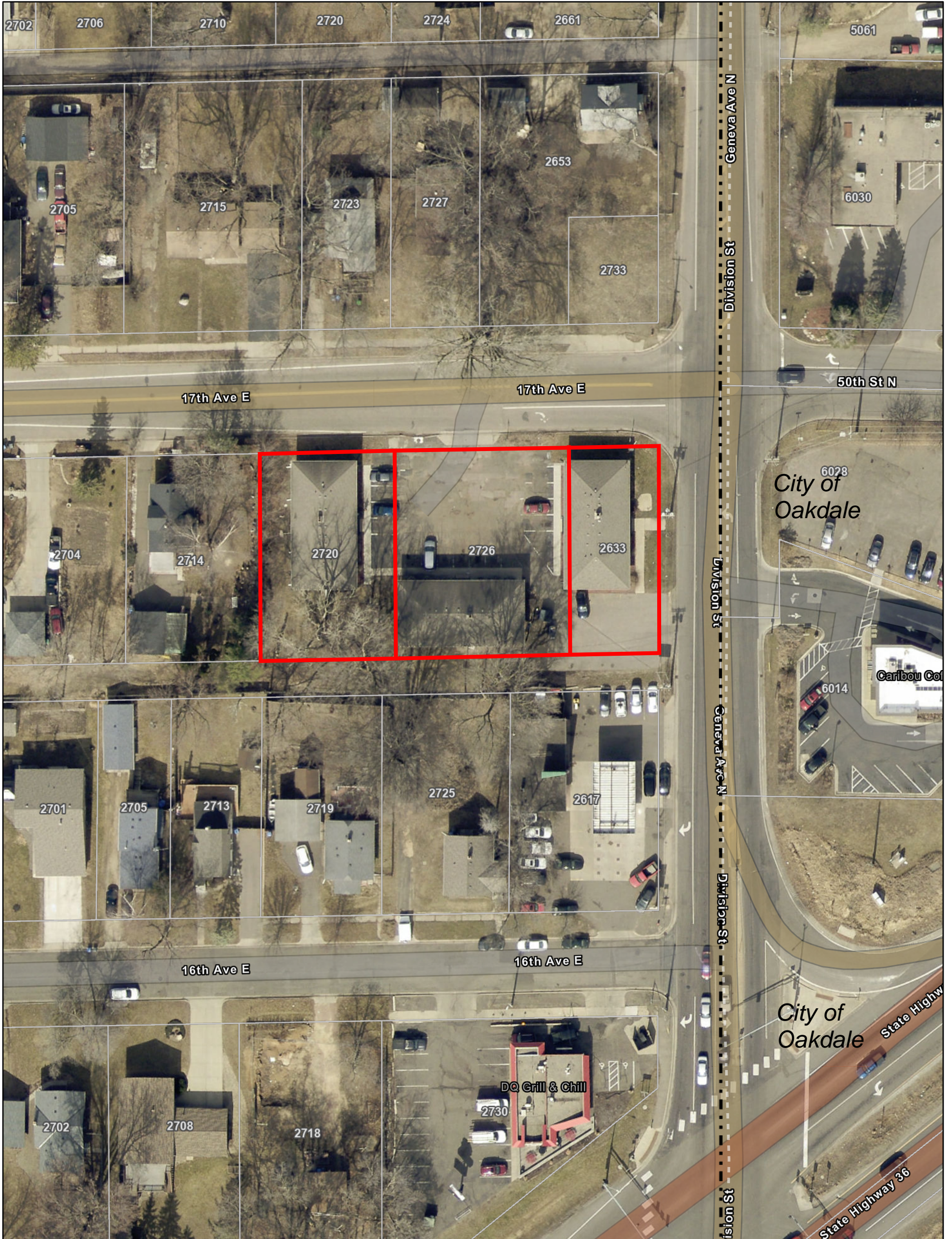
-  Municipal Boundary
-  Apartments
-  Tax Parcels




1 in = 351 Ft



N  
 May 28, 2026  
 Map Powered By Datafi

# Aerial Map



-  Municipal Boundary
-  Apartments
-  Tax Parcels

1 in = 75 Ft



N  
 May 28, 2026  
 Map Powered By Datafi

VIA ELECTRONIC MAIL

27 May 2026

Ken Roberts  
Community Development Director of North St. Paul  
2400 Margaret Street  
North St. Paul, MN 55109  
[Ken.roberts@northstpaul.org](mailto:Ken.roberts@northstpaul.org)

**Subject: Resolution of Support  
Division Street Apartments**

To whom it may concern,

My name is Evan Uribe and I am the owner of 612 651 Properties, LLC, an affordable housing developer based in the Twin Cities. I am writing to request the support of North St. Paul in our application to [the 2026 Ramsey County Affordable Housing Infrastructure Investment RFP](#). This RFP allows developers to apply for funding for housing projects that increase/preserve affordable units across Ramsey County by utilizing local and federal funds. This money will come from either Local Affordable Housing Aid (LAHA), State Affordable Housing Aid (SAHA), HOME Investment Partnerships Act (HOME), or Pathways to Reducing Obstacles (PRO) Housing funds. My hope is that city staff and the City Council will commit to a nonbinding letter supporting our RFP application. There would be no monetary contribution from the city of North St. Paul.

We have a purchase agreement for Division Street Apartments (2726, 2720 17<sup>th</sup> Ave E and 2633 Division St. N) and have submitted to the Ramsey County RFP with the intention of purchasing this property and renovating it while maintaining affordability at the property. We are committing to four units at 30% AMI and the remaining 17 units at 50% AMI. We intend to invest over \$200,000 at the property to renovate common areas, interiors of the units, replace fuses with breakers, and upgrade boilers/hot water heaters to high efficiency models. Our upgrades will not only make the units better for residents while maintaining affordability, but also reduce water usage by installing more efficient fixtures and appliances, reduce carbon emissions and electricity usage by switching all lighting to LED, and reduce gas usage and carbon emissions by upgrading the boilers and hot water heaters.

We successfully utilized the Ramsey County Program in 2025 to acquire and renovate Bellaire Apartments in White Bear Lake. This project is in good standing with Ramsey County and White Bear Lake staff and has not displaced any residents while improving the building and thus residents' overall access to high-quality, affordable housing. Additionally, we have good relationships in Minneapolis where we have utilized other funding sources to renovate properties ranging from condemned duplexes to disinvested quadplexes in need of full renovations and upgrades.

I am proud of the business we have built and the legacy we are leaving. I believe that one can be an ethical landlord who has high quality buildings that are affordable and well maintained and this program is one of the ways we can continue to offer these services in new municipalities. I am requesting your support in our application to Ramsey County and to ensure we can continue to make Ramsey County, and more specifically North St. Paul, an affordable location with high quality housing.

If you have any questions or concerns, I am at your disposal to walk you through our plans, answer questions, and address concerns you may have regarding this request. I can be reached at:

[evan@612-651.com](mailto:evan@612-651.com)

651-396-1633

Thank you for your time and consideration to this matter,

Evan Uribe

# Evan D. Uribe

7595 Currell Blvd #25234 Woodbury, MN 55125  
952.240.9459 • [evanduribe@gmail.com](mailto:evanduribe@gmail.com)

**Summary:** Nineteen years of experience in business development and small business ownership. Extensive experience in real estate investing, contracting, marketing, creative financing and fundraising. Proficiency in underwriting real estate from single family homes through affordable housing LIHTC/Bond projects. Seeking a position that utilizes my skill set to further the importance of affordable housing and home ownership.

## Areas of Experience:

### ***Business development and growth***

Ten plus years of experience in business formation from initial development to final execution. This includes business plan formulation, financing, processes, scaling, and managing employees and contractors. A deep understanding of inherent challenges in real estate acquisition and sourcing various types of resources to achieve goals.

### ***Real Estate Development, underwriting, and Rehab***

Solely, or in partnership, owned over 50 units in the greater Twin Cities metro. Many properties have required extensive redevelopment requiring planning, coordinating, contracting, and working with the City of Minneapolis and other municipalities to structure the initial purchase and follow-up investments of hundreds of thousands of dollars to complete profitable projects. A number of projects have been on the Minneapolis Vacant Building Registry or equivalent lists. These successful projects have contributed to increased affordable housing stock at 50% AMI or below, community improvements, and increased tax contributions to the region.

### ***Fundraising***

Experience in raising funds from both traditional and nontraditional sources in order to fully fund sources on projects. From debt financing with bank lenders, raising capital from private equity, energy efficiency grants, securing program related investments, and deferred financing/gap loans, a deep understanding behind the needs of affordable housing related projects to work in community to complete projects.

### ***Cultural Competency: Bilingual and Equity Oriented***

Son of a Mexican immigrant, raised bilingual and furthered my language education with additional formal instruction during college. I currently am a volunteer member of the Latino Economic Development Center's Lending Committee as we as having worked and volunteered at my wife's school which is 86% Latino as a mentor, physical education teacher, coach, interpreter, and translator.

## Professional Experience:

### **Loan Officer**

**Greater Minnesota Housing Fund**, St. Paul, Minnesota, 2022 – Present

The Greater Minnesota Housing Fund (GMHF) is a CDFI and nonprofit focused on the creation and preservation of affordable housing throughout Minnesota. As a loan officer with GMHF, I have successfully closed complicated Low Income Housing Tax Credit projects (LIHTC) with multiple stake holders with a value of over 100 million dollars. As a loan officer, my responsibilities include loan origination, technical assistance, mentorship, underwriting, coordination with internal and external partners to develop new programs and policies, as well as working with borrowers on a going basis to ensure successful outcomes.

**Key Achievements:**

- Underwrite and structure debt financing from single family homes through 150 plus unit projects.
- Key speaker at events helping to provide technical assistance, market GMHF, and originate new loans.
- Coordinate with private companies, state agencies, and other stakeholders to complete projects.
- Develop educational programing, curriculum, and tools to assist emerging developers.
- Develop and work with GMHF Leadership to enact new Green Lending Initiative and loan products.
- Work to increase social and racial justice as well as support communities of color and other groups who have been historically disenfranchised from participating in real estate.

**Owner – Founder**

**612-651 Properties**, Minneapolis, Minnesota, 2014 - Present

612-651 is a real estate investment company focused on the greater Twin Cities market. From analysis and acquisition through lease-up, 612-651 manages a multibuilding portfolio of properties ranging from single family homes through quadplexes. As founder, I have managed all daily operations including underwriting, property management, budgeting, capital improvements, financials, partnerships, contractor and vendor relations, marketing and promotion, and capital raising.

*Key Achievements:*

- Own/ed over seven million dollars in real estate assets.
- Supervise a team of contractors/vendors on rehab projects up to \$700,000 and assured completion deadlines were met on budget and to the highest standards.
- Built proprietary spreadsheets and workbooks for property analysis. Underwritten hundreds of properties from multifamily to ground-up developments in addition to experience working through entitlements and securing alternative funding sources such as grants, gap loans, and TIF.
- Key speaker at conferences and local real estate investment groups and mentor to aspiring investors.
- Showcased several successful real estate projects for local real estate investment associations as teaching tools for the associations.

**Owner – Founder**

**Lumen Photography**, Minneapolis, Minnesota, 2007 – 2020

Successfully started Lumen my freshman year of college and grew it from a start-up in rural Minnesota to become an award-winning business in the local and national wedding photography industry. Lumen collaborated with clientele in order to achieve their vision, design, and reliably meet deadlines. As owner, I coordinated with merchants, vendors, contractors, and clients to meet all requisites. I created and accomplished highly persuasive sales and marketing strategies, managed all day-to-day operational, financial, strategic, as well as administrative functions associated with running a small business.

*Key Achievements:*

- Successfully started and maintained a business and managed multiple independent contractors.
- Established and maintained trusting relationships with clients and vendors for over a decade.
- Strong knowledge of visual and graphic mediums and associated programs.

**Education:**

**Bachelor of Arts in Political Science, Bachelor of Arts in Spanish**, 2011

St. Olaf College, Northfield, Minnesota

**Housing Development Finance Professional Certification**, 2024

## **Licenses:**

**Limited Brokerage Real Estate License**

## **Technical Proficiencies:**

Platforms - Windows, MAC OS, Linux Ubuntu

Applications - Microsoft Office Suite, Adobe Creative Suite, Apple Aperture, Darkroom Pro, Endnote, SPSS, WordPress, Social Networking Software

## **Board Experience:**

**Latino Economic Development Center – 2025**

**-Lending Subcommittee and Real Estate Subcommittee Co-Chair**

**CITY OF NORTH SAINT PAUL**

**RESOLUTION NO. 2026 - XXX**

**RESOLUTION SUPPORTING 612 651 Properties, LLC'S APPLICATION FOR RAMSEY COUNTY HOUSING DEVELOPMENT PROGRAM FUNDING FOR THE ACQUISITION OF DIVISION STREET APARTMENTS**

**WHEREAS**, Ramsey County is currently soliciting application for their 2026 Housing Development Program which supports a variety of activities related to the creation and preservation of affordable housing for residents across Ramsey County through a consolidated, competitive application process; and

**WHEREAS**, the Division Street Apartments, located at 2720 and 2726 17<sup>th</sup> Avenue East and 2633 Division Street North, North Saint Paul, are currently a source of naturally occurring affordable housing for residents of North Saint Paul; and

**WHEREAS**, 612 651 Properties, LLC seeks to acquire and renovate the property while maintaining its affordability; and

**WHEREAS**, naturally occurring affordable housing provides housing options for households with low-to-moderate incomes; and

**WHEREAS**, naturally occurring affordable housing is often at risk for redevelopment or rehabilitation that leads to rental rates which are no longer affordable to households with low to-moderate incomes; and

**WHEREAS**, receipt and use of funding from Ramsey County for the acquisition and rehab of the property would guarantee its affordability for twenty to thirty years; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of North St. Paul, Minnesota, that it supports 612 651, LLC's application to Ramsey County's Housing Development Program.

**ADOPTED** this \_\_\_\_ day of June 2026.

Motion by  
Second by

Voting:  
Aye:  
Nay:  
Abstain:  
Absent:

\_\_\_\_\_  
John Monge, Mayor

Attest:

\_\_\_\_\_  
Brian Frandle, City Manager/Clerk



To	Date
Honorable Mayor Monge and City Council	June 2, 2026

**Agenda Placement # VIII.B**

City Business Action Items & Recommendations

**Subject**

Solid Waste, Recycling and Yard Waste Collection Service Contract Approval

**Background/Facts**

Please see the staff report for more information.

**Financial Impact**

**Recommended Action**

Adopt the Resolution approving the proposed contract.

**Attachments**

1. Combined Attachments
2. Res 2026-xxx\_RESOLUTION APPROVING CONTRACT WITH TENNIS SANITATION

Respectfully submitted,  
Ken Roberts, Community Development / Community Services Director

# City of North St. Paul

## City Council Report



From: Ken Roberts, Community Development Director  
 Daniel Winek, Finance Director  
 Chris Cherne, Community Development Administrative Assistant

Meeting Date: June 2, 2026

Agenda Item: **Contract for Solid Waste, Recycling and Yard Waste Collection Services**

### INTRODUCTION

City staff, along with the consultants at Foth Infrastructure and Environment LLC (Foth), as part of Ramsey County’s Technical Assistance program, prepared a Request for Proposals (RFP) for solid waste and recycling collection services for residences in North Saint Paul. The current contract for providing these services in North Saint Paul ends on August 31, 2026. As such, the City is in the process of finding and entering into a contract with a hauler or contractor to provide these services in North Saint Paul.

### BACKGROUND

On December 16, 2025, the City Council adopted a motion approving the draft Request for Proposals (RFP) and all associated documents for solid waste and recycling collection services for the City of North Saint Paul and authorized city staff to release the RFP to the public.

The City received seven proposals from contractors interested in providing solid waste, recycling and yard waste collection services in North Saint Paul by the February 13, 2026, submittal deadline.

On April 7, 2026, City staff provided the City Council with a review and summary of the seven proposals the City received for providing solid waste, recycling and yard waste collection services. During this meeting City staff reviewed several factors (besides economics and price) the city could consider when selecting a contractor. These included bulky pickup options, customer service options, aps and truck technology. It was the consensus of the City Council, based primarily on economics and price as shown with the weighted evaluation scores table below, to have City staff conduct interviews with the two highest rated vendors.

### Weighted Evaluation Scores

		A		B	
		Points	Weighted %	Points	Weighted %
Qualifications	35%	9.25	3.24	8.00	2.80
Economics/Price <sup>3</sup>	35%	9.30	3.25	10.00	3.50
Community Values	20%	7.50	1.50	5.75	1.15
Past Performance	5%	9.00	0.45	8.50	0.43
Value-Added Plan	5%	9.25	0.46	2.25	0.11
<b>Totals<sup>4</sup></b>	<b>100%</b>	<b>44.30</b>	<b>8.90</b>	<b>34.50</b>	<b>7.99</b>

## DISCUSSION

### Vendor Interviews

Since April 7, 2026, the City solid waste contract review team conducted interviews with the two highest rated vendors as directed by the City Council. Staff listened to the presentations of the vendors and asked each vendor a series of questions. Each interview provided City staff and the representatives of each vendor to have a conversation and a free-flowing exchange of ideas. This format ensured each side was clear about the needs and expectations of the other as the city moves through the decision-making process for a contract with the vendor that will provide solid waste, recycling and yard waste collection services for North Saint Paul. At the end of each interview City staff encouraged each vendor to send the City an alternative proposal with prices for bulky pick-up service to be included in their final contract proposal with the City.

The City team discussed the pros and cons of each vendor and agreed that each of the two finalists could provide the City with the required minimum services of trash, recycling and yard waste collection and disposal services. It was the consensus of the City team to finalize a preferred vendor after the City received and reviewed updated proposals for curb side bulky waste pick up and disposal.

### Vendor Selection and Contract Review Process

The City received updated proposals for bulky waste services from each of the two finalists in early May. Both updated proposals were competitive and would add value for residential customers in North Saint Paul. Below is a summary of the two bulky waste proposals:

#### Vendor B:

- All North St. Paul residents may receive 4 bulk pickups annually
- Cost is \$0.75 per month per household and is inclusive of all residential households. This fee may be added to the monthly trash fee/household listed in our proposal or billed on the city's monthly invoice as a separate line item.
- Items collected are inclusive of bulk items, including mattresses.
- Appliances and electronics are excluded. Curbside Appliance & Electronics collection is available at their standard rate.

#### Vendor A: (Tennis Sanitation)

Tennis Sanitation offered the City a bulky waste option allowing each household to set out up to six (6) approved bulky items per year at no additional charge, waving the \$7.88 per-item labor charge, and up to two (2) appliances per year at no additional charge, waving the \$39.39 per-item appliance charge, at the time of service. Please note the City is responsible for paying the disposal charges to the Ramsey/Washington Recycling and Energy Center for the disposal of all bulky items.

Examples of bulky items excluded from this service include:

- Construction debris
- Garage doors
- Sheds
- Swing sets
- Basketball Hoops

City staff reviewed each of these proposals and determined Tennis Sanitation will provide the best value and service for bulky pick up for North Saint Paul residents.

### Other Contract Elements

City staff also reviewed the contract amendments and modifications proposed by each of the two finalists with their respective RFP's. Staff determined the contract amendments and modifications proposed by Tennis Sanitation were relatively minor and would be more consistent with the City's needs and expectations than the contract amendments and modifications proposed by Vendor B.

During their interviews both vendors indicated to City staff that it is preferable to have customer service and billing be kept together at the same location. They agreed that if the City is going to continue billing for the garbage and recycling services then the City should keep the customer service responsibilities.

### Summary

The City was fortunate to receive seven proposals for solid waste and recycling services in February. The review and analysis of the seven proposals found two strong vendors the City could consider for the next contract. After a final review of all elements of the proposals, the costs and the draft contract, City staff recommend the City enter into a five-year contract with Tennis Sanitation for solid waste, recycling and yard waste collection services as outlined in the attached contract.

### **Proposed Contract Highlights**

The proposed contract with Tennis Sanitation for these services includes the following:

1. The contract will be five years with 3 one-year extensions possible.
2. Rates for garbage and recycling will increase 3 percent each year.
3. There are no provisions for fuel surcharges.
4. The City will continue with billing and customer service responsibilities.
5. Tennis will provide each residential customer six bulky waste and two appliance curb side pick-ups as outlined above at no additional charge.

### **RECOMMENDATION**

City Staff are recommending the City Council review and discuss the proposed contract for Solid Waste, Recycling and Yard Waste collection services as proposed by Tennis Sanitation.

If the City Council finds the proposed contract acceptable, the City Council should adopt the attached Resolution that awards the five-year contract for solid waste, recycling and yard waste collection services to Tennis Sanitation of Saint Paul Park Minnesota.

### **Attachments:**

1. Proposed contract with Tennis Sanitation dated May 29, 2026
2. Resolution 2026 - XXX

**PROPOSED CONTRACT – TENNIS SANITATION**  
**May 29, 2026**

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**AGREEMENT FOR RESIDENTIAL SOLID  
WASTE, RECYCLING, AND YARD WASTE  
COLLECTION SERVICES**

**Prepared for:**  
**The City of North St. Paul, Minnesota**  
**June 2026**



# **AGREEMENT FOR RESIDENTIAL SOLID WASTE, RECYCLING, AND YARD WASTE COLLECTION SERVICES**

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**AGREEMENT FOR  
RESIDENTIAL SOLID WASTE, RECYCLING, AND YARD WASTE  
COLLECTION SERVICES**

This Agreement is made this \_\_\_ day of \_\_\_\_\_, 2026, by and between the City of North St. Paul, a Minnesota municipal corporation ("City") and Tennis Sanitation, a Minnesota corporation ("Contractor").

**WITNESSETH**

WHEREAS, Pursuant to North St. Paul Code of Ordinance Chapter 55 the City requires City - contracted collection and proper management of Solid Waste and Recyclables from residential households within the corporation limits of the City;

WHEREAS, the Contractor is engaged in the business of collecting Solid Waste and Recyclables; and

WHEREAS, the City desires to hire the services of the Contractor and the Contractor desires to provide the services to the City;

NOW, THEREFORE, it is agreed by and between both parties:

**1 TERM OF AGREEMENT**

The Agreement shall be effective upon execution and shall be for a term of five (5) years through August 31, 2031. This Contract supersedes any previous solid waste collection contracts between the parties. Collection service operations shall commence on September 1, 2026. The City may extend the agreement for up to three extensions, each for a 1-year period of time beyond the termination date. Such extension shall be made upon written notice from the City at least ninety (90) days prior to the expiration of the prior term. This Agreement is governed in all respects by the laws of the State of Minnesota and the Ordinances of the City.

**2 DEFINITIONS**

Bulky Waste	All large, bulky household materials that do not fit within a garbage cart including but are not limited to: carpeting and padding; chairs; couches; tables; white goods and other smaller appliances; and car parts (including wheels, rims and tires).
Contract	This Agreement.
Contractor	The party or parties contracting to perform the work to be done under the Contract or the legal representative of such party or parties.

Food Scrap Pickup Program	A residential co-collection system where households in Ramsey and Washington counties collect food scraps in thick, compostable “food scrap bags” provided by the program. Residents place these bags inside their regular trash cart or dumpster for curbside collection by their existing hauler.
Garbage	As defined by Minnesota Statutes as mixed municipal solid waste. Also referred to as “trash.”
Garbage Collection	The taking up and collecting of all Garbage accumulated in carts at all Single-Dwelling Units and any other type of residential or commercial collection locations as mutually agreed to within the corporate limits of the City or at other locations as mutually agreed upon by the City and the Contractor, and also includes transportation of materials to the Recycling and Energy Center (R&E Center) in Newport, Minnesota.
Multi-Dwelling Units	Any building consisting of more than four (4) dwelling units with individual kitchen facilities for each.
Non-Targeted Materials	List of materials explicitly excluded from Recyclables collection that shall be itemized in City and Contractor public education tools.
Recyclable Materials (or Recyclables)	Newsprint; unsorted glass (food and beverage containers); unsorted aluminum, steel, bi-metal, and tin cans (food and beverage containers); PET, and HDPE, and PP plastic bottles and containers with plastic resin codes #1, and #2, and #5 (containers with necks); corrugated cardboard, miscellaneous mail, catalogues, magazines, phone books, boxboard (cereal, cake, chip and cracker boxes), textiles, and other Recyclable Materials mutually agreed upon by the City and the Contractor.
Recycling Carts	Uniform, standardized carts with lids in which recyclable materials are stored and placed for collection as outlined by this Contract.
Recycling & Energy Center (R&E Center)	The facility located in Newport, MN that is owned and operated by Ramsey and Washington Counties for the purpose of recycling selected materials from mixed municipal solid waste and processing Garbage into a fuel supplement.
Recycling Service	The collection, hauling, processing, and marketing of all Recyclable Materials accumulated in recycling carts at residential dwellings or at other locations as mutually agreed upon by the City and the Contractor.

Residential Dwelling Units	Any single building consisting of one-to-four dwelling units with individual kitchen facilities. Also referred to as Single-Dwelling Units.
Single-Dwelling Units	Any single building of one to four dwelling units with individual kitchen facilities. Also referred to as Residential Dwellings.
Solid Waste	Includes Garbage, Recyclables, Bucky Waste, and Yard Waste.
Source-Separated Compostable Materials (SSO)	Shall have the meaning set forth in Minnesota Statutes and means materials that: (1) are separated at the source by waste generators for the purpose of preparing them for use as compost; (2) are collected separately from mixed municipal solid waste; and (3) are comprised of food waste, fish and animal waste, plant materials, diapers, sanitary products, and paper that is compostable but not recyclable. Source-separated compostable materials are separate and distinct from organic wastes and source separated wastes defined in §§ 55.20 <i>et seq.</i>
Textiles	Household clothing, footwear, accessories (belts, purses, backpacks, hats, gloves, scarves), linens (towels, curtains, sheets, blankets, pillowcases), and rags.
Trash	(See "Garbage".)
Unacceptable Materials	Materials that are not Recyclable Materials and Recyclable Materials that have not been properly prepared and/or materials that are banned from Garbage, Yard Waste, SSO or Bulky Waste Collection. The following materials are not included in the collection services: toxic and hazardous waste including, but not limited to, poisons, pesticides, herbicides, acids, caustics, pathological wastes, radioactive materials, flammable or explosive materials, motor oils and paint in liquid form.
White Goods	Household appliances including items such as refrigerators, stoves, dishwashers, clothes washers and dryers, water heaters, microwave ovens, furnaces, air conditioners and dehumidifiers.
Yard Waste	All compostable plant material that consists of grass clippings, leaves, and soft garden materials, including Christmas trees and wreaths, and brush and limbs under three inches in diameter and four feet in length provided they are bundled with twine or other organic material.

Yard Waste Collection	The taking up and collecting of all Yard Waste accumulated in Yard Waste receptacles or bundled together at single family through four-plex homes in the City or at other locations as mutually agreed upon by the City and the Contractor. The Contractor shall keep Yard Waste unmixed from other types of waste. Collection of Yard Waste also shall include the recording of weight or yardage of each load of material and transportation to a City approved processing site.
Yard Waste Receptacle	A paper compostable bag of a type available commercially or a permanent cart that is identified as containing Yard Waste.

### **3 SERVICES TO BE PERFORMED BY CONTRACTOR**

#### 3.1 Community Notification and Promotion.

Upon execution of this Agreement, Contractor shall:

- 3.1.1 Produce and distribute at the Contractor's cost and with the prior written approval of the City one annual calendar that itemizes the collection days and the designated Recyclable Materials;
- 3.1.2 Assist with development of other brochures, flyers, and newsletter articles upon the request of the City;
- 3.1.3 Coordinate with City staff on other public notices and educational programs regarding contractor services; and
- 3.1.4 Notify all residents three weeks prior to implementation of any service modifications through service announcements and/or brochures delivered to residents' homes. Such service modification notices shall be pre-approved by the City in writing.

#### 3.2 Collection Services (All Material Types).

- 3.2.1 Contractor shall furnish all labor, materials, and equipment and perform all work for the collection, hauling, processing and disposal of Garbage, Recyclable Materials, Yard Waste, Bulky Waste, and Food Scrap Pickup Program when such service is provided, for Single-Dwelling Units in the City as described below, or as required by subsequent legislative or administrative enactments of the federal, state, or local governments.
- 3.2.2 **Regular Collection Schedule.** The Contractor shall complete required collections on Tuesdays through Fridays (both inclusive) except during Holiday weeks (see Section 3.2.4 Holiday Schedule of Collection) in accordance with a schedule of pickups to be established by the Contractor and submitted in writing to the City Manager or his/her designee for prior written approval. All collection services to specific dwellings under this Contract shall be regularly scheduled on the same weekday unless the regularly scheduled pickup day falls on a holiday.

- 3.2.3 **Hours of Regular Collection.** Contractor shall not begin collection prior to 7:00 a.m. and shall not continue past 6:00 p.m.
- 3.2.4 **Holiday Schedule of Collection.** The Contractor shall not be required to make regular collections on the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. The routes scheduled for pickup on the holiday and other days of that holiday week shall be collected the following day, including Saturday. The Contractor will be allowed to collect routes on Saturdays from 7:00 a.m. to 6:00 p.m. following a holiday that occurs on Mondays through Fridays. It shall be the City's responsibility to notify residents, based upon an annual calendar prepared by the Contractor, of any changes in the collection schedule because of a holiday.

### 3.3 **Garbage Collection and Disposal Services.**

The Contractor shall collect all Garbage accumulated and set out for collection from all Residential dwellings within the corporate boundaries of the City as specified below.

- 3.3.1 **Eligible Households.** The Contractor shall provide Garbage collection from all Residential Dwellings. Multi-Unit Dwellings and commercial properties may elect to opt-in to the City Contractor — provided service using City forms and procedures and with City approval.
- 3.3.2 **Frequency of Collections.** The Contractor shall provide Garbage collection at least once per week during the term of this Contract.
- 3.3.3 **Carts of Various Sizes.** The Contractor shall provide a volume-based collection service where the resident can choose small (35-gallon), medium (65-gallon), or large (95-gallon) carts or combinations of cart sizes.
- 3.3.4 **Routing.** Contractor shall provide Garbage, Recyclables and Yard Waste collection services to residents on the same day. The Contractor shall not change any collection days or zone boundaries without the prior written approval of the City. Interference caused by road or utility construction projects will not excuse the obligation to provide service except upon prior approval of the City, and the Contractor will provide alternate service at no additional charge as directed by the City.
- 3.3.5 **Procedure in Collection and Handling of Garbage.** All Garbage in carts or bagged or boxed and placed next to carts must be removed in such a manner that materials are not spilled, dropped, strewn or allowed to remain on, about or around the premises from which it is collected. No Garbage or fluids from containers, trucks or equipment shall be dropped, strewn, thrown or in any manner deposited upon any of the streets, alleys or sidewalks within the City. Care shall be taken not to damage carts. If a cart is damaged, residents will contact the City, the City will contact the Contractor and the Contractor will replace the cart at no additional charge.
- 3.3.6 **Disposal of Garbage.** Contractor shall haul, transport, weigh-in and dispose all garbage at the R&E Center in Newport in "straight loads" of North St. Paul —Contract Garbage only. The Contractor shall not commingle

North St. Paul — Contract Garbage with other non-Contract Garbage (e.g., from other cities, commercial accounts, etc.). The R&E Center shall weigh each contractor collection truck from North St. Paul in accordance with methods of the R&E Center. The R&E Center shall provide monthly truck weight reports to the City. If the specified R&E Center is not available, Contractor shall haul to an R&E Center-designated alternative site or a site designated by the City. The City will pay tipping fees directly to the R&E Center facility

Garbage disposal will support the Food Scrap Pickup Program as described by Ramsey County and R&E.

- 3.3.7 **Management of Collection.** The disposition of all materials, including Garbage, shall be so conducted and handled that does not create a nuisance or become injurious to the public health or safety. The Contractor shall take measures to protect all public and private property, including utility property from damages caused by the provision of services under this Agreement, and if damage occurs, the Contractor will be solely responsible for repairing, replacing, or compensating for the damage.
- 3.3.8 **Carts.** The City shall provide garbage carts that shall be managed by the Contractor. Garbage dumpsters shall be provided by the Contractor at no cost.
- 3.3.9 **Pricing.** The Contractor shall provide these services for the prices specified in Exhibit A.

### 3.4 **Recyclables Collection and Processing/Marketing Services.**

The Contractor shall provide Recycling Services from all properties identified in the Agreement which includes the collection, hauling, processing, and marketing of Recyclable Materials.

- 3.4.1 **Recycling Carts.** Collection of Recyclable Materials from Single-Dwelling Units shall be from City-owned recycling carts (except for Textiles which shall be bagged separately for co-collection). Recycling dumpsters shall be provided by the Contractor.
- 3.4.2 **Method of Collection.** The method of collection shall be single sort Recycling whereby residents place all Recyclable Materials (except Textiles) inside their Recycling Cart and the Contractor will collect and process these materials in commingled form (except Textiles which shall be processed separately). This method of collection may not be changed by the Contractor without explicit prior written permission from the City.
- 3.4.3 **Routing.** The Contractor shall collect recyclables on the same day as Garbage and Yard Waste.
- 3.4.4 **Frequency of Collection.** The Contractor shall collect recyclables accumulated at residential dwellings within the corporate boundaries of the City every week.

- 3.4.5 **Recycling Pricing.** The Contractor's price for Recycling service shall be as detailed in Exhibit A. The Contractor agrees to market all Recyclables generated in the City without disposal in landfills or mixed municipal solid waste resource recovery facilities. This method of collection may not be changed by Contractor without prior explicit prior written permission from the City.
- 3.4.6 **Rejection of Materials.** Improperly prepared or located Recyclable Materials may be deemed by the Contractor to be unacceptable materials for collection. However, the Contractor is required to provide written notice to the resident, on forms provided by the Contractor and approved by the City, informing the resident why the particular materials are unacceptable.
- 3.4.7 **Cart Checks.** The Contractor shall keep a log of all resident addresses where education tags were left, and the addresses shall be included in the monthly report to the City.

### 3.5 Yard Waste Services.

The Contractor shall collect, transfer, and dispose of all Yard Waste from subscribing Single-Dwelling Units collection service and residents electing to use the on-call service ("pay-per-bag").

- 3.5.1 **Eligible Households.** Yard Waste collection service is optional for residents in Single-Dwelling Units. The Contractor shall provide Yard Waste collection service to any dwelling that subscribes to the service or orders a "pay-per-bag" (also known as on-call) Yard Waste service.
- 3.5.2 **Frequency of Collection.** Yard Waste collection shall occur weekly from approximately Mid- April through Mid-November (weather permitting). Weekly service shall be provided for no fewer than eight months per year. The Contractor shall provide Yard Waste Collection services on the same day of the week as the Garbage and Recycling pickup. The Contractor shall collect Christmas Trees during the month of January following the Christmas holiday season.
- 3.5.3 **Hours of Yard Collection.** Daily service hours shall not begin before 7:00 a.m. or continue after 6:00 p.m.
- 3.5.4 **Manner of Collection.** Leaves and grass clipping materials are to be collected as part of the weekly Yard Waste service, but the Contractor shall keep these materials segregated from Garbage and Recyclables. The City requires Yard Waste to be bagged separately from other household Garbage and Recyclable Material. All residents that participate in the Yard Waste collection program shall place Yard Waste in paper compostable bags or Yard Waste Cart provided by the City. The Contractor shall not collect other types of waste or Garbage or inorganic materials with the Yard Waste or take any action to make the Yard Waste unacceptable at a compost facility satisfactory to the City and Contractor. The Contractor may reject Yard Waste if it is improperly prepared or located for collection but must inform the resident, on a City approved form, why materials are unacceptable.

- 3.5.5 **Yard Waste Carts.** The City will purchase large (95-gallon) carts for residents that subscribe to annual collection service. The Contractor shall provide these City Yard Waste carts to subscribing residents upon request.
- 3.5.6 **Education.** It shall be the responsibility of the Contractor to assist the City in the education of residents on how to properly prepare Yard Waste. The Contractor will work with City staff to prepare written materials for resident and the City shall approve the materials in writing before distribution by the Contractor.
- 3.5.7 **Weighing and Disposal.** The Contractor shall weigh, or provide yardage, transport, and dispose of each load of material at a City-approved facility.
- 3.5.8 **Yard Waste Pricing.** The Contractor shall provide Yard Waste collection services for the prices detailed in Exhibit A. Two levels of Yard Waste collection service shall be specified with separate line-item prices for: Carted, annual subscription service (unlimited amounts); and on call pay-per-bag" service.

### **3.6 Bulky Waste Service.**

Contractor shall collect and dispose of Bulky Waste items as specified below

- 3.6.1 **Eligible Households.** Bulky Waste collection service shall be available for all residential, Single-Dwelling Unit customers.
- 3.6.2 **Curb Side Pick Up Service.** Contractor shall provide each Single-Dwelling Unit customer curb side pick-up service for up to six (6) approved items of bulky waste per year and two (2) items of White Goods (appliances) per year at no additional charge. The items for this bulky waste pick-up, except the appliances, must be small enough to safely fit into a standard garbage truck. Contractor has the right to change the bulky items they will and will not pick up as part of this service.
- 3.6.3 **Frequency of Collection.** In addition to pick up service of bulky- waste items noted in Section 3.6.2 (above), Contractor shall provide bulky waste pick up service to any resident requesting this service by appointment. Bulky Waste items specified by the resident's order and properly set out shall be collected by the Contractor within seven (7) days of the resident's order. The Contractor shall give the resident an approximate date of collection at the time of the resident's Bulky Waste order.
- 3.6.4 **Pricing for Bulky Waste Items Service.** Contractor will provide bulky waste pick-up the services for the items and for the prices detailed in Exhibit A. Contractor has the right to revise the items they will pick up as shown on the list in Exhibit A upon sixty (60) days' written notice of such revision to the City.

## **4 INSTRUCTIONS TO RESIDENTS FOR PREPARATION OF MATERIALS FOR COLLECTION**

### **4.1 Garbage and Yard Waste.**

The City and the Contractor shall instruct residents on how to properly prepare Garbage and Yard Waste for collection, and materials shall be prepared for collection as specified below.

- 4.1.1 **Carts.** All occupants of residential dwellings shall be required by ordinance to keep Garbage in Garbage carts owned by the City. The City shall offer residents to order weekly Garbage service in small (30- to 35-gallon), medium (60- to 68-gallon) and large (90- to 95-gallon) cart sizes. Occasional extra Garbage shall be placed in bags or boxes next to the garbage carts for collection by the Contractor.
- 4.1.2 **Bags for Yard Waste.** All occupants of residential dwellings that participate in the Yard Waste collection program shall place Yard Waste in paper compostable bags or in a City Yard Waste cart.
- 4.1.3 **Time and Placement for Pick-up.** All Carts for collection shall be placed adjacent to the street or alley for collection. Garbage carts shall be placed at the curb in a location easily accessible to an automatic collection vehicle. All carts shall be in place for pick up by the Contractor by 7:00 a.m. on collection day.

### **4.2 Recyclable Materials.**

Recyclable Materials shall be prepared for collection as specified below.

- 4.2.1 **Placement in Carts.** Recyclable Materials (except Textiles) shall be placed in the Recycling carts for Single-Dwelling Units and Recycling carts or dumpsters for Multi-Dwelling Units of commercial establishments.
- 4.2.2 **Textiles.** Textiles shall be placed in plastic bag(s) and set on top of Recycling carts. Textile items shall be placed in sturdy, waterproof plastic bags (e.g., tall kitchen size trash bags), fastened tightly, and visibly labeled as "Linens" or "Textiles." The Contractor shall co-collect Textiles with Recyclables and donate Textiles to a City-approved facility at no additional cost to the City or the donation facility.
- 4.2.3 **Education.** The Contractor shall assist the City in educating residents as to the proper preparation of Recyclable Materials.
- 4.2.4 **Time and Placement of Carts.** Contractor shall collect recycling from all carts placed upon the boulevard area of the street or alley for collection by 7:00 a.m. the day of collection.
- 4.2.5 **Ownership of Materials.** All Recyclable Materials placed at the curb or street edge for collection remain the responsibility and ownership of the residents until handled by the Contractor at which point the materials become the responsibility of Contractor.

4.2.6 **Rejection of Recyclable Materials.** The Contractor may deem Recyclable Materials to be unacceptable for collection if they are not prepared or located in accordance with the provisions in this Agreement. However, the Contractor is required to give written notice to the resident, on forms provided by the Contractor and approved by the City, informing the resident what renders the Recyclable Materials in an unacceptable condition for collection.

#### 4.3 **Bulky Waste.**

4.3.1 Bulky Waste items shall be prepared and placed for collection per the specifications in this Agreement or as mutually agreed by the resident and Contractor.

### 5 **REPORTING REQUIREMENTS**

#### 5.1 **Collection, Transport and Disposal Records.**

The Contractor shall create, collect, and maintain all records required by the state, and local governments regarding waste management services, and shall create, collect, and maintain other records as specified below.

5.1.1 **Weight Receipts.** The Contractor shall provide to the City certified monthly weight reports of all collected materials including Garbage, Yard Waste, Recyclables, Bulky Waste (by item not weight) items and special items within fifteen (15) days of the previous month. Reports shall be broken down by material type (Garbage vs. Recyclables vs. Yard Waste, etc.) and weight. The Contractor shall retain truck scale weight receipts for at least three (3) years and shall make them available to the City upon request.

5.1.1.1 **Recyclables Reporting.** If Recyclable Materials from North St. Paul are not weighed separately from other sources (e.g., other cities commercial accounts) when delivered for processing, the City must approve the contractor's procedures for determining the tonnage and materials composition of Recyclable Materials collected from North St. Paul.

5.1.1.2 **Weight Verification.** To substantiate the accuracy of the Contractor's procedure, the City may require, at its discretion and at no additional cost to the City, the Contractor to separately weigh materials from North St. Paul.

5.1.2 **Final Destination.** Upon request of the City, the Contractor shall report the type and amount of Recyclable Materials and where the Contractor delivers the materials, including end market information. Brokers and other intermediate processors receiving materials from these programs must be in compliance with State and local government laws, permit requirements, and licensing laws. The Contractor shall report to the City the intended and actual location of disposal for each of the types of materials (Garbage, Yard Waste, Bulky Waste items, and Recyclables).

- 5.1.3 **Recycling Reporting.** The Contractor shall report to the City on a monthly basis the number of households participating in Recycling.
- 5.1.4 **Bulky Waste Items Reporting.** Contractor shall report to the City on a monthly basis m the number of Bulky Waste items collected. These reports will identify numbers of items collected at each unit.

## **6 CONTRACTOR'S OPERATIONS**

### **6.1 Contractor's Obligations to Perform.**

The services under this Agreement shall be performed by the Contractor's employees and equipment that are adequate to ensure the satisfactory collection and disposal of said materials at all times. Failure by the Contractor to perform shall not be excused by adverse weather, breakdown, labor disputes or similar hindrances except when approved in writing by the City prior to the event. If interruption is necessary due to adverse weather, the Contractor may delay collection but not cancel collection without City approval. Collections interrupted with approval per this paragraph shall be completed as soon as practicable and at no additional cost to the City or its residents.

### **6.2 Contractor's Equipment Collection Services.**

The Contractor shall supply all equipment, labor, and materials necessary to complete collection, hauling, disposal, and/or processing of all Garbage, Yard Waste, Bulky Waste and Recyclables from all serviced properties, as specified below.

- 6.2.1 **Filing with City of Fleet Information.** Upon request by the City, the Contractor shall periodically file with the City a written plan of the type, make, and model of all vehicles that will be utilized within the City. In the event of deviation from this written plan for maintenance or otherwise, the Contractor shall utilize comparable equipment.
- 6.2.2 **Licenses and Permits.** The Contractor shall obtain all pertinent licenses from the City and County.
- 6.2.3 **Vehicle and Equipment Requirements.** The Contractor shall make all collections with vehicles so constructed and operated such their contents will not leak, blow away, or spill therefrom and there shall be no leakage of oil or hydraulic fluids. The vehicles shall be kept clean and as free front all offensive odors as possible and shall not be allowed to stand in any street, alley, or other place longer than is reasonably necessary for collections. The Contractor shall keep all vehicles and equipment used in the performance of this Agreement maintained in good operating condition and in a clean, sanitary condition. Generally, this shall mean washed and painted regularly.
  - 6.2.3.1 **Safety Features.** Vehicles shall be equipped with waiving flashers, backup alarms, a broom and shovel for spills, and otherwise comply with all State and federal inspection and safety requirements.

6.2.3.2 **Contractor's Name and Markings.** The Contractor's name and phone number shall be prominently displayed on both sides of the vehicle. Vehicles for Recycling shall be designated as such and shall be clearly signed on both sides as a recycling collection vehicle.

6.2.4 **Inspection.** All vehicles and equipment are subject to periodic inspection by the City and/or County or their agents.

### 6.3 Contractor's Personnel.

6.3.1 The Contractor's personnel shall comply with all applicable laws including driving and traffic laws, relating to its performance of services under this Agreement. Contractor's personnel shall comply with all federal, state and local regulations as they pertain to drug and alcohol testing, background checks and other safety requirements. Upon request, Contractor shall supply the City with proof that the Contractor is actively enrolled in a drug and alcohol testing program that meets Federal Motor Carrier Safety Administration (FMCSA) standards and is administered by an independent third-party provider.

6.3.2 Contractor's employees shall handle all carts and containers with reasonable care to avoid damage, replace the carts and containers in an upright position after the collection of materials and dispose of any contents that may be spilled with a professional manner and demeanor.

6.3.3 Contractor's employees shall monitor for any spillage or vehicle leaks and be responsible for immediately cleaning up any litter, breakage or leaks.

6.3.4 Contractor's employees shall always conduct themselves in a courteous manner and shall not use abusive or foul language.

### 6.4 Administration and Customer Service.

The City shall be responsible for handling all customer service and will submit daily requests to the hauler by 9:00 a.m. on each business day for the following service day.

6.4.1 **Customer Service Requests.** The Contractor shall be responsible for responding to customer service requests sent by the City, the following business day.

6.4.2 **Contractor Office Hours.** The office shall be staffed from 7:00 a.m. to 4:30 p.m. Monday through Friday except for the holidays specified in Section 3.2.4. The address and telephone number of such office and any changes thereto shall be given to the City in writing. A telephone message and voice mail box shall be operative during all non-office hours and the Contractor's staff shall retrieve and address the messages within the first hour of the next business day. The Contractor shall notify the City on a regular basis about the status of all customer service requests sent to them by the City.

6.4.3 **6.4.3 Inquiries and Complaints.** When the Contractor takes action to resolve a complaint or concern, they shall handle all such inquiries and complaints (including actions by its employee drivers, collectors, and

customer service representatives) in courteous and prompt manner at all times.

- 6.4.4 **Missed Pick-ups.** Whenever the City or a resident notifies the Contractor before 12:00 noon of the day following scheduled service of locations that have not received scheduled collection service, the Contractor shall service such locations before 6:00 p.m. of the same day when notified. When notified after 12:00 noon, the Contractor shall service such locations not later than 12:00 noon of the following day, excluding Sundays. Contractor shall pay stipulated liquidated damages as listed in this Agreement for non-compliance. Contractor shall keep a log of all missed pick-ups.
- 6.4.5 **Reports of Ordinance Violations.** The Contractor shall report all violations of ordinances pertaining to collection and disposal, including the disposal of unacceptable materials, to the City Manager or his/her designee within two (2) business days.
- 6.4.6 **Compliance with Laws.** The Contractor shall comply with ordinances of the City and the laws and regulations of the State of Minnesota and its agencies related to Solid Waste in effect during the term of the Agreement.
- 6.4.7 **City Inspection.** The City may appoint inspectors who shall have access at reasonable times to all applicable Contractor's records and equipment pertaining to the Contract.

## **7 COMPENSATION**

### **7.1 Base Compensation.**

7.1.1 The City shall provide the Contractor the total number of residents who received service on a monthly basis. The Contractor shall submit a bill to the City within 10 days of receiving monthly totals. The City will pay the Contractor within 35 days of receiving a proper invoice together with all required monthly reports during the term of this contract or any renewal thereof. Compensation for services shall be determined by the following formula:

7.1.1.1 For Garbage: number of homes to be served X level of service Contract price, less the number of households with service holds for that month (or prorated share of that month).

7.1.1.2 For Recycling: number of homes served X Recycling Contract price.

### **7.2 For Yard Waste (Optional, Subscription Service):**

7.2.1 Collection with large Yard Waste cart: number of homes served X Yard Waste service level Contract price.

7.2.2 Collection on call basis: per bag price listed on Exhibit A.

### **7.3 Disposal or Tipping Fees-**

The Garbage Disposal Fee (Tipping Fee) shall be paid directly by the City to Ramsey County on behalf of the R&E Center in conformance with rates set by Ramsey County for disposal as calculated based on R&E Center scale information. The City will ensure payments to the R&E Center are made in a timely matter to prevent any interruption of disposal by the Contractor.

### **7.4 Annual Price Adjustments.**

The Contract collection price per month for September 2026 — December 31, 2026, will be set in accordance with the price on Contract Price Schedule (Exhibit A). The annual Contract price payable for each successive Contract year shall be adjusted by a 3% (three percent) annual increase.

### **7.5 Other Price Adjustments.**

The Contractor shall notify the City 60 days prior to any proposed Contract price increase due to change in state or county fees or taxes. The Contractor shall provide the City with adequate documentation to explain and justify any such proposed price increase. Upon City review of any proposed price increase, the City and Contractor shall then negotiate in good faith a mutually agreeable price adjustment, if any, based on actual cost impacts to the Contractor.

## **8 TERMINATION**

### **8.1 Parties May Terminate.**

Either Party may terminate this Agreement upon sixty (60) days written notice to the other party, subject to compliance with all applicable laws and contractual obligations, in the event of failure to carry out and perform the obligations of the Agreement. The City reserves the unqualified right to make such determination if the Contractor does not make reasonable efforts to cure any performance deficiency within seven days of receipt of written notice of such deficiency from the City. The City reserves the right to terminate this Agreement if the Contractor is at any time unlicensed in Ramsey County. The City reserves the right to terminate this Agreement immediately if the Contractor does not comply with the requirement to bring all Garbage to the R&E Center in Newport, Minnesota. This contract shall terminate, and neither party nor the officers of the City shall be liable for further performance after the termination, if it shall become invalid by reason of any present or future law other than an ordinance of the City.

### **8.2 City's Rights Upon Contractor's Failure to Perform.**

In addition to the right of the City to terminate this Agreement, upon failure of the Contractor to fulfill any of the provisions of the contract, the City may hire such persons, or assign City employees and equipment, as may be necessary, to do such work and the cost and expense thereof may be charged and deducted from moneys due the Contractor, collected from the Contractor as liquidated damages, or collection by recourse from the Contractor's bond.

### **8.3 City's Claim for Damages.**

Failure by the Contractor to conform with the provisions of this Contract also may result in cash claims by the City for any damages to the City because of the Contractor's failure to conform. Contractor agrees to pay liquidated damages for missed pick-ups. The City shall inform the Contractor of such failures in writing.

### **8.4 Attorneys' Fees and Costs.**

In the event of such failure to perform, the Contractor agrees to pay, in addition to the actual damages sustained by the City as a result thereof, the reasonable attorney's fees incurred by the City in pursuing any of its rights under this Contract.

### **8.5 Access to Records and Data.**

The Contractor shall provide access to the City, Ramsey County, or any of their duly authorized representatives to review any books, documents, papers, and records of the Contractor that are directly pertinent to this Contract for the purpose of making an audit, other examination and preparing excerpts and transcriptions.

### **8.6 Retention of Records and Data.**

The Contractor shall maintain complete and accurate records of time and expense involved in the performance of services. Pursuant to Minnesota Statutes § 16C.05, Subd. 5, any books, records, documents, and accounting procedures and practices of City and Contractor relevant to the Agreement are subject to examination by City and Contractor, and either the Legislative Auditor or the State Auditor as appropriate. City and Contractor agree to maintain these records for a period of six years from the date of performance of all services covered under this Agreement.

## **9 INDEMNIFICATION**

The Contractor agrees to take title to Garbage, Recyclables, Yard Waste and all other collected materials upon collection by Contractor. The Contractor shall defend, indemnify and save harmless the City from any and all claims and causes of action which may be asserted against the City on account of any act or omission, or any misfeasance or malfeasance of the Contractor or its employees and agents in connection with its performance under this Agreement, with the sole exception of gross negligence or intentional misconduct. The Contractor shall defend, indemnify, keep and save harmless the City and their respective officers, agents and employees against any or all suits or claims that may be based upon any injury or damage to persons or property that may occur, or that may be alleged to have occurred, during the performance of this Agreement by the Contractor, or as a result of the performance of this Agreement, whether or not it shall be claimed that the injury was caused through a negligent act or omission of the Contractor or its employees and whether or not the persons injured or whose property was damaged were third parties, employees or the Contractor or employees of an authorized subcontractor. The Contractor shall defend, indemnify, keep and save harmless the City and their respective officers, agents and employees against any or all suits or claims: a.) arising under the Minnesota Environmental Response and Liability Act ("MERLA") enacted

in 1983: b.) its federal counterpart, the Comprehensive Environmental Response Compensation and Liability Act of 1980 as amended by the Superfund Amendments and Reauthorization Act ("SARA" of 1986 (together known as CERCLA): c.) any administrative rule or statute of Minnesota or any other State: d.) any common law theory of any other State or the United States: or e.) claims based upon the clean-up of abandoned or existing sites contaminated or allegedly contaminated with hazardous substances, if any claims described in (a) through (e) are based upon recyclables transported from the City by the Contractor or its subcontractors or their agents or in connection with any claim based on lawful demands of subcontractor, work person, suppliers. The Contractor shall at its own expense defend the City in all litigation, pay all attorneys' fees and all costs and other expenses arising out of the litigation or claim or incurred in connection therewith; and shall, at its own expense, satisfy and cause to be discharged such judgments as may be obtained against the City, or any of its officers, agents or employees.

## **10 INSURANCE**

### **10.1 Insurance or Coverages**

**10.1.1 Insurance Certificates Required.** Prior to the commencement of any Agreement, the Contractor shall submit certificates of all insurance required on a form approved by the City Clerk, signed by an authorized representative of the insurance carrier, stating that all provisions of the specified requirements are satisfied. The certificates shall be submitted directly to the City for review and approval by the City Manager or his/her designee. The Contractor shall not begin any work until the City has reviewed and approved the insurance certificates and has so notified the Contractor directly in writing. Any notice to proceed that is issued shall be subject to such approval by the City. The Contractor shall provide the City thirty (30) days written notice in the event the Contractor changes insurance. In no event shall the Contractor operate within the City without the insurance required by the City. The City's acceptance of the insurance provided by the Contractor does not in any way relieve or decrease the liability of the Contractor hereunder, and it is expressly understood that the City in no way represents that the specified insurance or limits of liability are sufficient or adequate to protect the Contractor's interests or liabilities. The liability insurance policy or policies shall be a standard form policy provided by a carrier authorized to do business in the State of Minnesota and shall not contain any exclusion that will restrict coverage on any operations performed by the Contractor or any approved subcontractors thereof. The policy or policies shall afford contractual liability coverage to provide coverage for the specified indemnification requirements contained herein. Any agents or subcontractor's engaged by the Contractor shall be subject to the same requirements for indemnification as the Contractor, shall be required to have the same coverages and proof of coverages as the Contractor shall and, in all other respects, be bound by the same conditions of this Agreement as the Contractor.

10.2.2 Policies or coverages required include the following:

10.2.2.1 **Comprehensive/General.** The Contractor shall provide comprehensive general liability insurance including premises-operations coverage, completed operations coverage, independent contractor's coverage and contractual liability coverage meeting the indemnification requirements in Paragraph 10 above, with limits not less than \$2,000,000 combined single limit and not less than \$2,000,000 combined single limit per occurrence for personal injury liability, bodily injury liability and property damage liability.

10.2.2.2 **Workers' Compensation and Employer's Liability.** The Contractor shall provide workers' compensation insurance and employers' liability insurance as required by law, with limits of at least \$2,000,000 Coverage B for any claim. Auto, Bodily Injury, and Property. The Contractor shall provide automobile, bodily injury and property damage liability insurance, including coverage for all owned, wired, vehicles and employers' non-ownership liability coverages. Limits of liability should be for not less than \$2,000,000 combined single limit for bodily injury and \$2,000,000 per occurrence for property damage liability. The policy or policies shall provide full insurance to cover all of the Contractor's operating exposure including but not limited to the picking up of the materials and the operation of vehicles.

10.2.2.3 All responsibility for maintaining property insurance on any premises or structures owned or operated by the Contractor remains solely with the Contractor, who may at its option insure against any perils, and such responsibility shall remain with the Contractor until such time as this Agreement is terminated.

10.2.3 Errors and Omissions

10.2.3.1 Left Blank

10.2.3.2 City as Additional Insured. The Comprehensive/General, Auto, Bodily Injury and Property, and Environmental insurance policies shall provide for the City as an additional insured party.

## **10.2 Notice of Cancellation or Non-Renewal.**

All insurance policies Shall provide that the City shall be given at least thirty (30) days prior written notice of any cancellation, termination or material modification of the required coverage. In no event shall the contractor operate within the City without all insurance required by the City. The City reserves the right to cancel the Agreement upon ten (10) days written notice, in the event the Contractor is unable to secure insurance as required by the City.

**10.3 Deductibles.**

All responsibility for payment of any sums resulting from any deductible provisions, corridor, of self-insured retention conditions of the policy or policies shall remain with the Contractor.

**11 FINANCIAL GUARANTEE**

This Agreement shall not be in effect until the Contractor has provided, at no cost to the City, an irrevocable letter of credit or other financial guarantee acceptable to the City Attorney in the sum of \$125,000 and executed by a corporate surety company or United States bank authorized to do business in the State of Minnesota to secure the faithful performance of this Agreement by the Contractor conditioned that the Contractor shall well and truly perform and carry out the covenants, terms, and conditions of the Agreement in strict accordance with its provisions, that shall not be cancelable during the term of this Agreement.

**12 LIQUIDATED DAMAGES**

12.1 Liquidated damages appropriate. Damages for breach of this Agreement may include the City’s cost to cure violations, provide for alternative service, ensure that residents are provided with adequate solid waste collection services, and clean and repair the City’s streets and other infrastructure to remove or restore damage and remove litter. The parties acknowledge that the City’s damages for breach of this Agreement are uncertain or impossible to estimate in advance. The parties acknowledge the following liquidated damages are a reasonable estimate of the City’s actual damages, and not in any part a penalty, fine, or method to secure compliance with the Agreement. The parties have discussed and negotiated in good faith and with ample opportunity to consult with legal counsel of each party’s choice and hereby waive any objection to the liquidated damages on the basis that the amounts herein are not a reasonable estimate of the City’s actual damages.

**12.2 Complaints.**

Contractor shall make every effort to remedy the cause of complaints. The City shall notify Contractor of any collection or service complaints received from residents. The Contractor shall notify City in writing of its disposition within 24-hours after receipt of complaint.

13.2.1 Failure to clean up any type of solid waste spilled by Contractor within six (6) hours of oral or written notification \$50.00 each Instance

13.2.2 Failure to maintain vehicles in a manner which prevents nuisances such as leaky seals or hydraulics. \$100.00 each Instance

- |        |  |                        |
|--------|--|------------------------|
| 13.2.3 | Failure or neglect to collect Garbage, Recyclables, Yard Waste, or Bulky Waste items at those times provided by the Agreement within 24 hours after either oral or written notice by City. | \$50.00 each Instance  |
| 13.2.4 | Failure or neglect to provide notice to resident upon any type of solid waste refused for collection for cause.  | \$25.00 each Instance  |
| 13.2.5 | In addition to above, failure or neglect to correct chronic problems will be considered a breach of contract.  | \$50.00 each Instance  |
| 13.2.6 | Failure to abide by the City's regular collection hours.   | \$250.00 each Instance |

**12.3 Chronic Problems.**

Chronic problems shall be construed to be three or more occurrences of items in sections 13.1 . 1, 13. 1.2, 13.1.3 or 13.1.6 immediately above at the same address within any period of six (6) consecutive months whether or not remedied within 24 hours or four hours in the case of spilled solid waste. If the City determines a chronic problem exists, written notice will be provided to the Contractor documenting the history of the account. The following liquidated damages shall be collected for each chronic problem in addition to the liquidated damages for each individual occurrence per 13.2 above.

13.3.1	Failure to collect Garbage, Recyclables, Yard Waste or Bulky Waste items which are properly prepared and placed for collection as part of the collection program.	\$25.00 each Instance
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13.3.2	Missing entire blocks/neighborhoods. A missed block is defined as a block where residents from at least three (3) households within two intersections of that block or cut-de-sac report that their material was out before 7:00 a.m., the material was not picked up and the addresses did not appear on the records as unacceptable setouts.	\$250.00 each Instance
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13.3.3	District-wide collection not completed. The to complete a majority (50% or more) of pickups within the city or collection district on the scheduled collection day without following proper notification procedure.	\$2,500.00 each Instance
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**13 NON-DISCRIMINATORY PRACTICES**

Minnesota State Statutes, Section 181.59, which prohibits discrimination on account of race, creed, or color' in the performance of public contracts, is made a part of this Agreement with the same force and effect as if set out herein verbatim.

**14 SUCCESSORS AND ASSIGNS**

The Contractor binds itself jointly and severally, its successors, executors, administrators and assigns to the City in respect to all covenants of this Agreement. The Contractor shall not subcontract, assign or transfer any part of its duties or obligations in this Agreement, nor shall the Contractor assign any monies due, or to become due, without the City's prior written consent.

**15 NOTIFICATION**

When this contract requires notice or approval by either of the parties, said notice or approval shall be sought by notifying the following persons at the following addresses:

**15.1 For Contractor:**

- Tennis Sanitation
- PO Box 62, 720 4<sup>th</sup> Street, Saint Paul Park, MN 55071
- 651-459-1887

**15.2 For City:**

- Brian Frandle, City Manager
- 2400 Margaret Street, North St. Paul, MN 55109
- 651-747-2400

**16 SEVERABILITY**

All parts and provisions of this Contract are severable. If any part or provision of this Contract shall be held invalid, the remainder of this Contract shall remain in effect.

**17 WHOLE AGREEMENT**

This Agreement with its Attachments embodies the entire agreement between the parties including all prior understandings and agreements and may not be modified except in writing signed by all the parties.

**18 INDEPENDENT CONTRACTOR**

The City hereby retains the Contractor as an independent contractor upon the terms and conditions set forth in this Agreement. The Contractor is not an employee of the City and is free to contract with other entities as provided herein. Contractor shall be responsible for selecting the means and methods of performing the work. Contractor shall furnish all supplies, equipment, and incidentals necessary for Contractor's performance under this Agreement. City and Contractor agree that Contractor shall not at any time or in any manner represent that Contractor or any of Contractor's agents or employees are in any manner agents or employees of the City. Contractor shall be exclusively responsible under this Agreement for Contractor's own FICA payments, workers compensation payments, unemployment compensation payments, withholding amounts, and/or self-employment taxes if any such payments, amounts, or taxes are required to be paid by law or regulation.

## **19 MINNESOTA GOVERNMENT DATA PRACTICES ACT**

Contractor must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to (1) all data provided by the City pursuant to this Agreement, and (2) all data, created, collected, received, stored, used, maintained, or disseminated by the Contractor pursuant to this Agreement. Contractor is subject to all the provisions of the Minnesota Government Data Practices Act, including but not limited to the civil remedies of Minnesota Statutes Section 13.08, as if it were a government entity. In the event Contractor receives a request to release data, Contractor must immediately notify City. City will give Contractor instructions concerning the release of the data to the requesting party before the data is released. Contractor agrees to defend, indemnify, and hold City, its officials, officers, agents, employees, and volunteers harmless from any claims resulting from Contractor's officers', agents', city's, partners', employees', volunteers', assignees' or subcontractors' unlawful disclosure and/or use of protected data. The terms of this paragraph shall survive the cancellation or termination of this Agreement.

IN WITNESS WHEREOF, the parties have caused the execution of this Agreement on their behalf by their duly authorized representatives

**City of North St. Paul:**

By:

\_\_\_\_\_  
Signature:

\_\_\_\_\_  
Signature:

\_\_\_\_\_  
Print Name, Mayor

\_\_\_\_\_  
Print Name, City Manager-City Clerk

**Contractor – Tennis Sanitation:**

By:

\_\_\_\_\_  
Signature:

\_\_\_\_\_  
Signature:

\_\_\_\_\_  
Print Name, Title

\_\_\_\_\_  
Print Name, Title

## **Attachments**

Attachment A – Price Lists

Attachment B – List of Multi-Dwelling Unit Complexes

Attachment C – Map of Garbage and Recycling Zones

Attachment D – Bulky Item List and Costs

## ATTACHMENT A – PRICE LISTS

### Tennis Sanitation Price Sheets – June 2026

#### Garbage Collection - Single-Dwelling Unit per month – 2026

Small cart (35-gallons), weekly	\$5.80
Medium cart (60- to 68-gallons), weekly:	\$5.80
Large cart (90- to 98-gallons), weekly:	\$5.80

#### Recyclables Collection – Single-Dwelling Unit per month – 2026

	2026
Small cart (35 gallons), weekly:	\$5.80
Medium cart (65 gallons), weekly:	\$5.80
Large cart (95 gallons), weekly:	\$5.80
Extra Large cart (160 gallons) t	\$8.70

#### Recyclables Collection at Multi-Dwelling Units – 2026

	2026
Large cart (95 gallons):	\$5.62

## Recycling Price for Multi-Dwelling Units collected with dumpsters – 2026

(Price per dumpster per month)

Dumpster Size (cubic yards)	Frequency per Week	2026
2	Once	\$30.00
4	Once	\$30.00
6	Once	\$30.00
8	Once	\$30.00
10	Once	\$30.00
2	Twice	\$60.00
4	Twice	\$60.00
6	Twice	\$60.00
8	Twice	\$60.00
10	Twice	\$60.00

### Yard Waste Collections

Yearly Budget Request must include the Yard Waste service levels.

Large Yard Waste carts with bundled brush: = \$ 7.24 /Single-Unit Dwelling/month<sup>(a)</sup>

On-call (i.e., "pay per bag") and/or bundled brush: = \$ 2.03 per compostable bag or bundle of brush

### Textile Recycling Collections

Textile Recycling service: = \$ 0.00 per Single-Dwelling Unit per month

## Price Worksheet for City Buildings and Parks – 2026

(Weekly Service)

Collection Location	Current Container Size	Garbage Collection	Garbage Disposal	Recycling
1 City Hall 2400 Margaret	Two, four (4) cubic yard dumpsters: one each for Garbage and Recyclables	\$ <u>30.00</u>	\$ <u>121.90</u>	\$ <u>30.00</u>
2 Community Center, 2300 North St. Paul Drive	One, five (5) cubic yard dumpster: one for Garbage	\$ <u>30.00</u>	\$ <u>142.00</u>	\$ <u>N/A.</u>
3 Public Works Facility 2303 North Saint Paul Dr.	Two, ten (10) cubic yard dumpsters: one each for Garbage and Recyclables	\$ <u>30.00</u>	\$ <u>284.00</u>	\$ <u>30.00</u>
4 Commercial Cooperative City Garage 2549 Seppalla Blvd.	Two, four (4) cubic yard dumpsters: one each for Garbage and Recyclables	\$ <u>30.00</u>	\$ <u>121.90</u>	\$ <u>30.00</u>

(Note: This list of facilities and service levels is subject to change. The final Contract will contain unit prices for dumpster services to be used to calculate the price at each City facility for any new site or other expansions of municipal facilities services.)

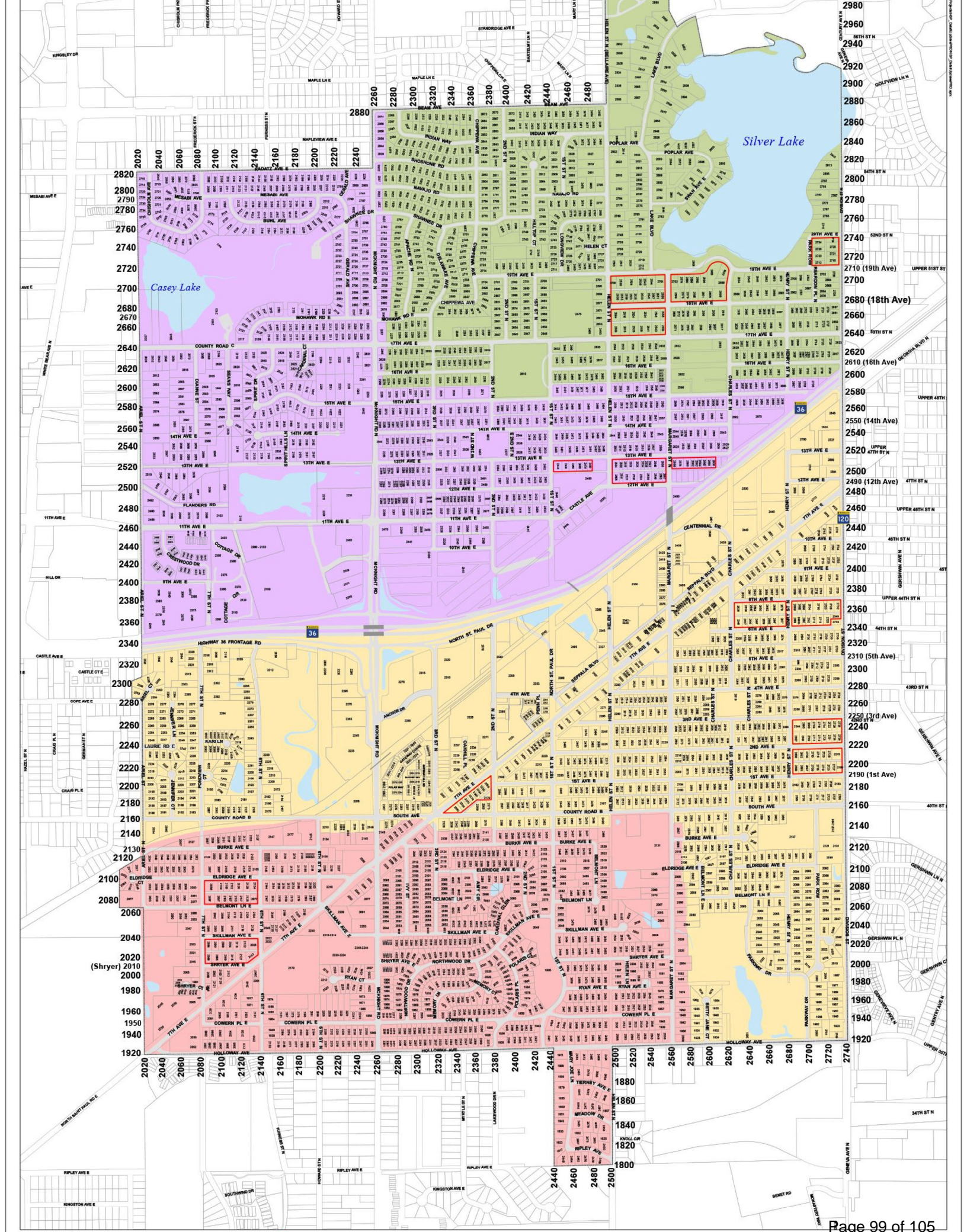
***\*\*Please note that all services for City buildings and parks will be donated and provided at no charge to the City. The rates shown are listed for tax purposes only, as applicable CEC and SWMT fees apply to all donated services.***

**Attachment B**  
**Multi-Dwelling Unit List (By Property)**

	<b>Name of Property</b>	<b>Property Address</b>	<b># of Units</b>	<b># of Bldgs</b>
1.	7th Ave Apts.	2050 & 2052 7th Avenue	36	2
2.	Apartments and four-plex (shared parking lot)	2134 5th Street North 2210 South Avenue East 2220 South Avenue East	26	3
3.	Arcadia Park	2145 5th Street 2147, 2177 Burke Avenue	24	3
4.	Aspen Village	2209 & 2253 Skillman Avenue & 2061 McKnight Road North	54	3
5.	Cardon	2210 Eldridge Avenue East	17	1
6.	Cedarview Commons	2375, 2395 7th Street North 2030, 2040, 2060, 2070 9th Ave N 2370, 2380 Ariel Street North 2055, 2065, 2075, 2085 Hwy 36	204	12
7.	Central Village	2510, 2514 7th Avenue East	24	2
8.	Cottages of North St. Paul	2110, 2120, 2360, 2370, 2375, 2385, 2395, 2400 Cottage Dr/Circle	96	8
9.	Crestwood TH. Considered individual units. Should be trash and recycling	Crestwood Drive, 11th Avenue, 9th Avenue East	60	12
10.	Division Apartments	2633 Division Street 2720 & 2726 17th Avenue East	21	3
11.	Division Apt.	17th Avenue East	21	
12.	Florence Apts.	2635 Helen Street North	17	1
13.	Four-plex	2518 7th Avenue East	4	1
14.	Four-plex	2281 11th Avenue East	4	1
15.	Four-plex	2156, 2166, 2176, 2180 Burke Avenue	16	4
16.	Four-plex	2122 6th Street North	4	1
17.	Four-plex	2278 7th Avenue East	4	1
18.	Four-plex	2065 7th Avenue East	4	1
19.	Four-plex	2269 11th Avenue East	4	1
20.	Franklyn Park Apts.	2485 Seppala Blvd.	117	1
21.	Granite Point	2210 7th Avenue E. (on City list)	18	1
22.	McKnight Apts.	2145 McKnight Road North	12	1
23.	Midtown	2500 7th Avenue East	16	1
24.	Oak Hill Condos	2231 Penn Place	77	1
25.	Parkside Apts. (across the street from Village Manor)	2329, 2343, 2355, 2363 10th 2328, 2334, 2344, 2350, 2362 11th Avenue East	153	9
26.	Penn Place Thouses	2257 Penn Place	16	5

**Attachment B**  
**Multi-Dwelling Unit List (By Property)**

	Name of Property	Property Address	# of Units	# of Bldgs
27.	Polar Ridge - Assisted Living	2365 Helen Street North	120	2
28.	Regency Park	2210, 2214, 2220, 2224, 2240, 2244 Skillman Avenue	54	3
29.	Silas Point	2035, 2045, 2055 7th Avenue E.	72	3
30.	St. Peter Catholic Church	2632 Margaret Street	4	1
31.	Tower Apts.	2359 12th Avenue East	7	1
32.	Village Manor Apts.	2345, 2303, 2309, 2357, 2351, 2333, 2306, 2207, 2300, 2455, 2327, 2339 11th Avenue East	52	12
33.	2 Duplexes (part of Village Manor)	2479/2483 and 2485/2487 3rd	4	2
34.	Anchor View	2290 Anchor Drive	128	1
35.	The Sentinel	2526 7 <sup>th</sup> Avenue East	89	1
36.	Article No. 7	2515 7 <sup>th</sup> Avenue East	84	1
		<b>Totals</b>	<b>1,663</b>	<b>106</b>



- Tuesday
- Thursday
- Alley Pickup

NAME: Tennis Sanitation LLC  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

DATE: \_\_\_\_\_  
 ACCOUNT:P/U DAY: \_\_\_\_\_  
 EMAIL:P/U DATE: \_\_\_\_\_

QNTY	ITEM DESCRIPTION	COST (2026 – Before Tax)
	AIR CONDITIONER	\$45
	BED - ROLL AWAY	\$40
	BED FRAME	\$15
	CARPET PER ROOM 10X12	\$50
	CHAIR - RECLINER	\$35
	CHAIR (OFFICE, KITCHEN, WOOD)	\$15
	CHAIR -LIVING ROOM	\$30
	CHASE LOUNGE CHAIR	\$25
	CLOTHESLINE POLES	\$70
	CLOTHESLINE POLES W/CEMENT	\$110
	COUCH	\$45
	COUCH - HIDE A BED	\$60
	COUCH W/RECLINING ENDS, PER PC	\$50
	COUNTERTOP PER 4' SECTION	\$20
	CRIB FRAME	\$15
	DEHUMIDIFIER	\$45
	DESK	\$30
	DESK - METAL	\$35
	DISHWASHER	\$35
	DOOR - BIFOLD, CLOSET	\$8
	DOOR - EXTERIOR	\$25
	DOOR - INTERIOR, SHOWER	\$20
	DOOR – PATIO (1-panel \$35 / 2-panel \$70)	\$70
	DRESSER	\$25
	CLOTHES DRYER	\$35

	ENTERTAINMENT CENTER	\$80
	ENTERTAINMENT STAND	\$20
	EXERCISE BIKE	\$35
	FREEZER	\$45
	REFRIDGERATOR	\$45
	FUTON FRAME	\$25
	FURNACE	\$35
	GARAGE DOOR - DOUBLE	\$100
	GARAGE DOOR - SINGLE	\$65
	GARAGE DOOR OPENER 5-6 FT	\$35
	GARAGE DOOR OPENER, CUT UP	\$20
	GRILL - GAS, LARGE, NO TAX, RECYCLE	\$20
	GRILL - NO TAX, RECYCLE	\$15
	HEADBOARD - FOOTBOARD - EACH	\$25
	HOSPITAL BED W/O MATTRESS	\$100
	HOT TUB - ROLL OFF ONLY	No
	HOT TUB COVER	\$80
	HUMIDIFIER	\$20
	LAWN MOWER - SMALL	\$20
	LAWN MOWER – LARGE OR RIDER	\$60

	LOVE SEAT	\$40
	MATTRESS - CRIB	\$20
	MATTRESS - FUTON	\$25
	MATTRESS/BOXSPRING, EACH	\$50
	MICROWAVE	\$20
	PALLET - AVERAGE SIZE	\$7
	POOL COVER	\$25

SINK - BATHROOM	\$15
SINK - CAST IRON SINK	\$20
SNOWBLOWER - LARGE	\$40
SNOWBLOWER - SMALL	\$20
STOVE- OVEN	\$35
SWING SET	\$70
SWING SET W/CEMENT	\$100
TABLE - COFFEE	\$20
TABLE - PATIO	\$25
TABLE - PICNIC	\$80
TABLE - PING PONG	\$80
TABLE - PING PONG BROKEN DOWN	\$50
TABLE END	\$15
TIRES - TRACTOR	\$100
TIRES OFF RIM - 3 TIRE MINIMUM, \$7 EACH	\$7
TIRES ON RIM - 2 TIRE MINIMUM, \$10 EACH	\$11
TOILET	\$15
TRASH COMPACTOR	\$35
TREADMILL	\$60
TRUCK TOPPER - ALUMINUM	\$80
TRUCK TOPPER - FIBERGLASS	\$120
TUB - CAST IRON	\$80
TUB - FIBERGLASS	\$35
TUB - WHIRLPOOL, SINGLE	\$70
VANITY W/O SINK	\$20
VANITY W/SINK	\$25
CLOTHES WASHER	\$35

	WATER HEATER	\$35
	WATER SOFTENER	\$40
	WATERBED BLADDER	\$25
	WATERBED FRAME	\$30
	WINDOWS - OVERSIZE, PICTURE WINDOW	\$55
	WINDOWS - REGULAR SIZE	\$25
	MISC	\$0
	SHED	Determined by size
	BASKETBALL HOOP	\$90
	TABLE - POOL	Depends on size and type
	COMMERCIAL APPLICANCES	Do not take
	0 TOTAL	

**CITY OF NORTH ST. PAUL**  
**RESOLUTION NO. 2026-XXX**

**RESOLUTION APPROVING A CONTRACT WITH TENNIS SANITATION FOR  
SOLID WASTE, RECYCLING AND YARD WASTE COLLECTION SERVICES**

**WHEREAS**, the City of North St. Paul currently has a contract with a vendor to provide solid waste, recycling and yard waste collection services that expires on August 31, 2026;

**WHEREAS**, the City issued a request for proposals (RFP) on December 19, 2025, to solicit proposals from vendors or contractors to provide these services in North St. Paul;

**WHEREAS**, the City received seven proposals from contractors interested in providing solid waste, recycling and yard waste collection services in North Saint Paul by the February 13, 2026, submittal deadline;

**WHEREAS**, on April 7, 2026, City staff provided the City Council with a review and summary of the seven proposals the City received for providing solid waste, recycling and yard waste collection services;

**WHEREAS**, during the meeting on April 7, 2026, City staff reviewed with the City Council several factors (besides economics and price) the city could consider when selecting a contractor including bulky pickup options, customer service options, aps and truck technology;

**WHEREAS**, it was the consensus of the City Council on April 7, 2026, based primarily on economics and price as shown with the weighted evaluation scores table, to have City staff conduct interviews with the two highest rated vendors;

**WHEREAS**, as directed by the City Council, City staff conducted interviews with the two highest rated vendors in May 2026 to better determine the vendor or contractor that will provide the best value and service for solid waste, recycling and yard waste collection services and will be the best fit for North Saint Paul residents;

**WHEREAS**, after a final review of all elements of the proposals, the costs and the draft contract, City staff recommend the City enter into a five-year contract with Tennis Sanitation for solid waste, recycling and yard waste collection services as outlined in the proposed contract;

**WHEREAS**, the proposed contract with Tennis Sanitation for the services includes the following:

1. The contract will be five years with 3 one-year extensions possible.
2. Rates for garbage and recycling will increase 3 percent each year.
3. There are no provisions for fuel surcharges.
4. The City will continue with billing and customer service responsibilities.
5. Tennis will provide each residential customer six bulky waste and two appliance curb side pick-ups as outlined above at no additional charge.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL**, that the City Council hereby approves a five-year contract with Tennis Sanitation to provide North St. Paul with solid waste, recycling and yard waste collection services and authorizes the City Manager and Mayor to execute the contract.

**ADOPTED** this \_\_\_\_ day of June 2026.

Motion by  
Second by

Voting:  
Aye:  
Nay:  
Abstain:  
Absent:

Attest:

\_\_\_\_\_  
John Monge, Mayor

\_\_\_\_\_  
Brian Frandle, City Manager/Clerk