

**City of North Saint Paul
May 19, 2026
Approved Regular City Council Meeting Minutes**

I. CALL TO ORDER

Mayor Monge called the meeting to order at 6:30 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Nordby
Council Member Woods
Council Member McKenzie
Council Member Schweer absent
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos, and
Community Development Director Ken Roberts

IV. ADOPT AGENDA

On motion by Council Member Woods, seconded by Council Member Nordby, with all present voting aye (4-0), motion carried to approve the agenda as submitted.

V. PRESENTATIONS

A. Proclamation – Building Safety Month

City Manager Brian Frandle read the proclamation and declared the month of May 2026 as Building Safety Month.

B. Proclamation – Mental Health Awareness Month

City Manager Brian Frandle read the proclamation and declared the month of May 2026 as Mental Health Awareness Month.

VI. APPROVAL OF CONSENT AGENDA

Council Member McKenzie requested that Consent Agenda Items G and J be removed and addressed later on.

On motion by Council Member Nordby, seconded by Council Member Woods, with all present voting aye (-4), motion carried to approve the consent agenda as amended, Resolution No. 2026-051 consisting of:

- A. May 5, 2026 workshop and regular meeting minutes
- B. General Claims \$1,312,045.05
- C. HRA Claims \$27,275.64
- D. Building Permits – April 2026
- E. Resolution Accepting Donations – April 2026 **Resolution No. 2026-052**
- F. Resolution of Support for Reallocation of State Bonding Funds for New Water Tower Project **Resolution No. 2026-053**
- G. Special Event Permit – Invisible Wounds Car Show **Moved to City Business**
- H. Purchase 1/0 and 4/0 Primary Underground Cable
- I. Electric Utility Power Adjustment
- J. Fire Inspector Classification Update and Memorandum of Understanding with AFSCME Council 5 – Essential Group **Moved to City Business**

VII. MEETING OPEN TO PUBLIC

John Schmahl expressed his frustration with the lighting at Casey Lake and noted that it was causing algae growth.

VIII. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Public Alley Private Improvement – Process Approval

Community Development Director Ken Roberts presented this item and provided a brief review of the last workshop’s meeting discussion. He discussed the challenges and policy decisions that staff and the City Council would have to make if the City wants to allow public alleys to be improved. He clarified that this new policy would look at segmented alleys that property owners want to improve. He noted the process is only for segmented alleys adjoining residential properties and is not for alleys adjacent to commercial or industrial properties.

Mr. Roberts noted the details the city must review when considering a property owner’s request to improve a segmented public alley, including but not limited to feedback from City staff, feasibility, and proposed fees. He noted that the City Attorney agrees with an encroachment agreement and would include the roles, responsibilities, and rights of the applicant as well as the City when private improvements are made to a segmented public alley.

Mr. Roberts stated that the cost of such improvements is solely on the property owner. He also added that there would be minimum construction standards and would require approval by the City Engineer.

Mayor Monge inquired about alleyway signage. Mr. Roberts noted this can be looked at and will add that into the details.

Council Member Nordby suggested adding a time period for the notification process for the surrounding areas of alley segments.

On motion by Council Member Woods, seconded by Council Member McKenzie, with all present voting aye (4-0), motion carried to approve the policies and procedures outlined in the staff report.

B. Special Event Permit – Invisible Wounds Car Show (formerly Consent Agenda item G)

Council Member McKenzie pulled this item to ensure site plans and food trucks code requirements are being met. The owners of the Invisible Wounds Car Show stated that the site plan and all necessary paperwork have been submitted, and they have their own road blockades to block traffic.

On motion by Council Member McKenzie, and seconded by Council Member Nordby, with all present voting aye (4-0), motion carried to adopt Resolution No. 2026-054, Approving a Special Event Permit for the 2026 Invisible Wounds Car Show.

C. Fire Inspector Classification Update and Memorandum of Understanding with AFSCME Council 5 – Essential Group (formerly Consent Agenda item J)

Council Member McKenzie pulled this item for clarification on the position and to inquire about whether a firefighter moves out of the district. City Manager Brian Frandle noted the difference between this position and a code compliance officer.

On motion by Council Member McKenzie, and seconded by Council Member Nordby, with all present voting aye (4-0), motion carried to approve a Memorandum of Understanding (MOU) between the City of North St. Paul and the essential group- AFSCME Council 5 Union.

IX. REPORTS OF CITY MANAGER AND DEPARTMENTS

City Manager Brian Frandle stated that the parking lot by Sidewinders is complete. The Electric Department is putting in conduit at Northwood Park. The Communications Department is busy planning for summer events, including the blood drive on May 28, 2026. The Public Works Department is putting the finishing touches on the student-built house and will put it on the market in July. The Community Development Department had a successful clean-up day.

Mayor Monge inquired about the number of parking spaces in the new parking lot by Sidewinders. Public Works Director Ron Ritchie stated that the stripers put in as many spots as allowed.

X. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Nordby stated that the Planning Commission meeting will be held on June 4, 2026.

Council Member McKenzie stated that the EDA will meet on June 9, 2026.

Mr. Frandle also noted that an approximate \$4.5 million will be reinvested from the community center and put into the water tower.

XI. GENERAL BUSINESS

Council Member Nordby noted his attendance at the Rotary Club's past meeting.

XII. ADJOURNMENT

There being no further business, on motion by Council Member McKenzie, seconded by Council Member Woods, with all present voting aye (4-0), Mayor Monge adjourned the meeting at 7:08 p.m.

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk