

City of North Saint Paul
April 21, 2026
Approved Regular City Council Meeting Minutes

I. CALL TO ORDER

Mayor Monge called the meeting to order at 6:30 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Nordby
Council Member Woods absent
Council Member McKenzie
Council Member Schweer
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos, Police Chief Ray Rozales, Sergeant Joe Friedrichs, Community Development Director Ken Roberts, and City Attorney Jack Brooksbank

Mayor Monge announced the passing of Gene Berwald, a longtime North St. Paul business owner. He offered condolences and prayers to the Berwald family, recognizing Gene's positive impact on the community.

IV. ADOPT AGENDA

On motion by Council Member McKenzie, seconded by Council Member Nordby, with all present voting aye (4-0), motion carried to approve the agenda as submitted.

V. PRESENTATIONS

A. Proclamation – National Therapy Animal Dog

B. Proclamation – Arbor Day

VI. APPROVAL OF CONSENT AGENDA

Council Member Schweer requested that Consent Agenda Item H be removed and addressed under City Business.

On motion by Council Member Nordby, seconded by Council Member Schweer, with all present voting aye (4-0), motion carried to approve the consent agenda, Resolution No. 2026-042 consisting of:

A. April 7, 2026 workshop and regular meeting minutes

- B. General Claims \$1,718,015.36
- C. HRA Claims \$49,238.50
- D. Fee Schedule Update – EV Time-of-Use Service Charge **Resolution No. 2026-043**
- E. Resolution Accepting Donations – February 2026 **Resolution No. 2026-044**
- F. Building Permits – March 2026
- G. Stormwater Facilities Maintenance Agreement – Cowern School **Resolution No. 2026-045**
- H. Police Vehicle Replacements CIP Funds **MOVED TO CITY BUSINESS**
- I. Consumption and Disposal Permit Renewal **Resolution No. 2026-047**

VII. MEETING OPEN TO PUBLIC

Pang Yang expressed her desire and support for a liquor license located at 2544 7th St E.

John Schmahl suggested raising awareness of global warming.

Donald Bieniek inquired about when the City will retrieve the black top pieces left over from the snowplow.

VIII. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Police Vehicle Replacement CIP Funds (formerly Consent Agenda item H)

Council Member Schweer pulled Consent Agenda item H for clarification regarding the purchase of a third police vehicle. Chief of Police Ray Rozales stated the third vehicle is past its life and would continue to cost the City money in repairs. City Manager Brian Frandle also noted that the addition of another investigator added to the need for the additional vehicle.

On motion by Council Member McKenzie, seconded by Council Member Schweer, with all present voting aye (4-0), motion carried to adopt Resolution No. 2026-046, Modifying the 2026 – 2035 Capital Improvement Plan (CIP) and Amending the 2026 Budget.

B. Approval of JPA with the State of Minnesota BCA Violent Crimes Reduction Unit

Mr. Rozales presented the item and commented that maintaining the JPA is vital, allowing for big city resources to fight small city crime. He explained that the Joint Powers Agreement would continue to allow the North St. Paul Police Department to access additional investigative resources, assist with major crime response, and support recruitment, retention, and training efforts. He noted the position is fully reimbursed for salary and fringe costs of the employee.

On motion by Council Member Schweer, seconded by Council Member Nordby, with all present voting aye (4-0), motion carried to continue the extension of the Joint Powers Agreement with the State of Minnesota BCA Violent Crimes Reduction Unit.

C. Conditional Use Permit Application – 2121 Holloway Ave. East

Community Development Director Ken Roberts presented this item and noted that this is the first application that has come forward for an accessory dwelling unit (ADU). He reviewed the zoning code requirements and ADU regulations. The current ADU regulations state that an ADU cannot

be larger than 900 square feet. The proposed ADU would have a combined square footage of 1,258. He stated that, as a condition of approval, the applicant will have to amend the floor plans to show a maximum floor area of 900 square feet for the proposed ADU. Mr. Roberts stated that the Planning Commission and staff recommended approval and could consider a potential ADU code amendment to allow for an increase in square footage if all other requirements are met.

Council Member Nordby stated the Planning Commission had a great discussion and recommended approval.

On motion by Council Member Nordby, seconded by Council Member McKenzie, with all present voting aye (4-0), motion carried to adopt Resolution No. 2026-048, Approving a Conditional Use Permit for an Accessory Dwelling Unit Located at 2121 Holloway Ave East.

IX. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Frandle stated summer hours for City Hall will be 7:00 a.m. -4:30 p.m. Mondays- Thursdays and 7:00 a.m. – 11:00 a.m. on Friday beginning June 1st and going through the end of August. He also provided an update on the status of the City’s drinking water, stating it will be tested one last time to determine if the City can permanently go off of the chlorine. The Community Development Department continues to work on the construction of additional classrooms at Cowern Elementary School, along with new parking lots. He stated that the Public Works Department will interview two companies for the new solid waste contract and added that the City is on Green Steps 4 and 5, allowing the City to apply for more grants. He added that road restrictions have been lifted as of yesterday. The Fire Department is completing its quarterly EMS training and will head to the Capitol for legislative priority discussions. The Finance Department had 89 applicants for its open positions and noted that the auditor will go over last year's audit at the next City Council meeting. The Police Department continues with the body and dash cam installation, and has multiple applications for its open positions. The Electric Department continues with the replacement of the high voltage lines, additional wash basin work at Kwik Trip, and has interviews set up for the linesman position.

X. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Nordby stated the next Planning Commission meeting will be on May 7, 2026.

Council Member Schweer stated the Parks and Recreation Commission will hold a park clean-up on May 16th from 10:00 a.m. – 12:00 p.m. at all local parks, and the next meeting will be on April 29, 2026.

Council Member McKenzie noted his attendance at the pinning of the new firefighters' ceremony.

XI. GENERAL BUSINESS

Council Members expressed their condolences to the Berwald family.

XII. ADJOURNMENT

There being no further business, on motion by Council Member McKenzie, seconded by Council Member Schweer, with all present voting aye (4-0), Mayor Monge adjourned the meeting at 7:09 p.m.

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk