

City of North Saint Paul
July 21, 2026
Approved Regular City Council Meeting Minutes

I. CALL TO ORDER

Mayor Monge called the meeting to order at 6:30 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Nordby
Council Member Woods
Council Member McKenzie
Council Member Schweer
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos,
Community Development Director Ken Roberts, Public Works Director Ron
Ritchie, Police Chief Ray Rozales, City Engineer Morgan Dawley and City
Attorney Sharda Enslin

IV. ADOPT AGENDA

On motion by Council Member Schweer, seconded by Council Member Woods, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

V. APPROVAL OF CONSENT AGENDA

On motion by Council Member Woods, seconded by Council Member Schweer, with all present voting aye (5-0), motion carried to approve the consent agenda as amended, Resolution No. 2026-069 consisting of:

- A. June 16, 2026 regular meeting minutes
- B. General Claims \$2,078,604.37
- C. General Claims \$3,383,871.13
- D. HRA Claims \$71,348.51
- E. HRA Claims \$429,627.98
- F. Application for a Temporary On-Sale Liquor License and Charitable Gambling Permit for the Church of St. Peter's Fall Festival, September 19-20, 2026 ***Resolution No. 2026-070***
- G. Special Event Permit – Church of St. Peter's Fall Fest ***Resolution No. 2026-071***
- H. Special Event Permit – Ideal Credit Union Customer Appreciation Celebration ***Resolution No. 2026-072***
- I. 2026-2028 Metropolitan Council Clean Water (Water Efficiency) Fund Grant ***Resolution-2026-073***

- J. Disposition of Surplus Equipment – Public Works **Resolution No. 2026-074**
- K. Resolution Accepting Donations – June 2026 **Resolution No. 2026-075**
- L. Building Permits – June 2026

VI. MEETING OPEN TO PUBLIC

John Schmahl expressed his concern regarding the locations of Flock cameras.

Dean Matthisen expressed his concern regarding a police report request and communication.

Dan Fisher, Chair of Veterans Park, noted that an agreement with Veterans Park and the City of North St. Paul should be used when determining who will accept the cost when something breaks or needs fixing or replacing.

Eileen Stever expressed her concern regarding the mowing and the safety of the Boulevard near her home.

Rachel Lucas noted her concern with the public land located on 3rd Avenue and noted her opposition to the student-built house using public property that was previously slated for park land.

VII. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. June 16, 2026, Closed Session Summary

City Manager Brian Frandle provided a summary of an offer received regarding the sale of city-owned property at 2300 North St. Paul Drive.

B. July 16, 2026 HRA Closed Session Summary

City Manager Brian Frandle provided a summary to consider the possible purchase of property located at 2119 Eldridge Avenue.

C. City-Owned Property Discussion – 3rd Street Properties

Community Development Director Ken Roberts presented this item and stated the area is approximately an acre with eight small lots. He provided background information including potential designs and uses of the property. He stated city staff has identified this property as a potential location for the student-built housing program due to the difficult nature of finding property for the program.

Mayor Monge clarified that if designated for the student-built housing program, zoning and the comprehensive plan would have to be amended and would require a supermajority vote.

Council Member Schweer expressed her disappointment with the proposed use of this property and the lack of transparency and communication to the Parks and Recreation Commission. She noted that a plan was created by HGA for the land to be used for park space because the slope of the property would make it difficult to build homes.

Mr. Frandle stated that the feasibility study looked at all uses for the property.

Council Member McKenzie noted ADA compliance for either residential or park property and suggested more information on this item.

Council Member Woods noted the potential loss of the student-built housing if no other properties are available. He stated the feasibility study was done to say it could be used for a park but noted it could be used for housing also. He believes they should explore the option as a student-built house property.

Council Member Nordby expressed his opposition to placing homes of any kind near an industrial area.

Council Member Schweer suggested City Council members attend the Parks and Recreation Commission meeting.

The City Council decided to table the discussion for a later date.

D. Discussion and Review: Hmong House Restaurant and Banquet Hall, LLC Liquor License

Assistant to the City Manager Jennie Kloos presented this item and provided a timeline and process of the liquor license renewals. She noted the Hmong House's liquor license expired on June 30, 2026. Upon learning that their liquor license had lapsed, the owner started the process as soon as possible.

Mr. Frandle noted the Hmong House did receive a cease-and-desist letter regarding the serving of alcohol. Frandle noted the options for the City Council to consider, including: revoking the license, fining the business, suspending the license, or readministering the liquor license.

Su Vang, with the Hmong House Restaurant and Banquet Hall, LLC stated his apology for allowing the liquor license to lapse. He explained that his business partner took care of the renewal processes and was not aware that they needed to be renewed each year. He stated they submitted all the necessary paperwork upon knowledge of this lapse and stated the business immediately stopped serving liquor when notified. He requested that the City Council allow the renewal process to continue. The City Council agreed to approve renewal of their liquor license.

On motion by Council Member Schweer, and seconded by Council Member McKenzie, with all present voting aye (5-0), motion carried to approve the renewal of liquor license to continue for the Hmong House and Banquet Hall LLC.

E. 2024 Pavement Management Project (City Project No. 24-01) – Accept Project and Approve Final Payment

City Engineer Morgan Dawley presented this item and stated this is the final closing of this project. He stated it took longer than usual due to some last-minute details and delayed paperwork.

Council Member Nordby inquired about what budget year this was a part of. Mr. Dawley stated that funds were dedicated in 2024 for construction, with some funds spent in 2025.

On motion by Council Member Schweer, and seconded by Council Member Nordby, with all present voting aye (5-0), motion carried to adopt Resolution No. 2026-076, Authorizing Final Payment for the 2024 Pavement Management Project City Project No. 24-01.

F. 2025 Street and Utility Improvements Project (City Project No. CP-25-01 – Professional Services Amendment Proposal

Mr. Dawley presented the amendment request and stated it is an arrangement between WSB and the City of North St. Paul to provide construction administration services. He provided details on the assumed timeframe of construction and noted that the project's pond construction occurred in the spring of 2026 instead of the fall of 2025. He stated that to finish the project, they needed to spend an additional \$36,000, but the project still came in under budget.

On motion by Council Member McKenzie, and seconded by Council Member Nordby, with all present voting aye (5-0), motion carried to approve a Professional Services Amendment Proposal by WSB for Construction Services for the 2025 Street and Utility Improvement Project, City Project CP 25-01.

G. 2027 Street and Utility Improvements Project, City Project CP-27-01 – Authorize Professional Services Proposal

Mr. Dawley presented this item and noted this would be Phase 2 in the Casey Lake area for the 2028 construction year. He suggested starting the design process now and bidding early in 2027 would allow for competitive bids.

On motion by Council Member Schweer, and seconded by Council Member McKenzie, with all present voting aye (5-0), motion carried to approve a Professional Services Proposal by WSB for Final Design for the 2027 Street and Utility Improvement Project, City Project CP 27-01.

VIII. REPORTS OF CITY MANAGER AND DEPARTMENTS

City Manager Brian Frandle stated there will be an open house for the student-built house on August 20th from 4:00-6:00 p.m. He also noted the Electric Department continues to put wire underground and the Finance Department continues the 2027 budget planning. The Police Department is working on minor IT issues with Motorola on their new body cams, and two of the nine interviewed are in the background process and passed the POST Board audit. Public Works Department continues work at the student-built house and is spreading wood chips at local parks. Community Development continues to work on Comprehensive plan updates.

IX. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Nordby stated that the Planning Commission will meet on Thursday, August 6, 2026.

Council Member Schweer stated that the Parks and Recreation Commission will meet tomorrow night at Hause Park at 6:30 p.m.

Council Member Woods noted that the Arts and Culture Commission had representation at the Silver Lake Beach Party.

X. GENERAL BUSINESS

Council Member McKenzie shared questions from the boy/girl scout museum and provided info on the façade program.

Council Member Woods expressed his condolences to the family of the Maplewood police officer who was injured in the line of duty.

Council Member Nordby stated there will not be a City Council meeting on August 4th due to National Night Out and encouraged everyone to come out and enjoy the evening.

XI. ADJOURNMENT

There being no further business, on motion by Council Member Woods, seconded by Council Member Schweer, with all present voting aye (5-0), Mayor Monge adjourned the meeting at 7:43 p.m.

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk