



City of North St. Paul
Arts & Culture Commission
Regular Meeting Agenda

September 2, 2026
6:30 PM

The Arts & Culture Commission Meeting will be conducted on **September 2, 2026** at 6:30 p.m. The meeting location is the Council Chambers at City Hall, located at 2400 Margaret St., North St. Paul.

You can watch the meeting on our YouTube channel here: <https://tinyurl.com/NSPYouTube>

I. Call to Order

II. Roll Call

Tom Sonnek, Chair
Carey Nadeau, Vice-Chair
Ashley Perfect, Commissioner
Sharon Clark-Williams, Commissioner
Raquel Soto, Commissioner
Laura Strang, Commissioner
Aliza Verma, Commissioner
Yued Orozco-Garcia, Student Commissioner
Troy Woods, Council Liaison

STAFF

Jordyn Lehman

III. Adopt Agenda

IV. Approval of Minutes

A. Approval of August 5, 2026 Meeting Minutes

V. Meeting Open to the Public

This Open Forum is an opportunity for persons to address the Arts & Culture Commission on items not on the agenda. A completed public comment form should be presented to the staff liaison prior to the meeting. Comments will be limited to 3 minutes per person. While the Commission may ask clarifying questions of the speaker, no formal action by the Commission or discussion will be held on these items.

VI. Public Hearings

VII. Commission Business, Action Items & Recommendations

A. Sub-Committee Updates

VIII. Old Business

IX. Reports from Staff

- A. New Pre-Meeting Protocols & Communications
- B. 2026 Budget & Events Calendar

X. Reports from Commissioners

XI. Reports from Council Liaison

XII. Adjournment

The next regularly scheduled Arts & Culture Commission meeting is October 7, 2026.



To	Date
Arts and Culture Commissioners	September 2, 2026
Agenda Placement # IV.A	
Approval of Minutes	
Subject	
Approval of August 5, 2026 Meeting Minutes	
Background/Facts	
Recommended Action	
Attachments	

1. ACC Minutes 08-05-2026

Respectfully submitted,
Jordyn Lehman, Community Development Administrative Assistant



**Arts & Culture Commission
Regular Meeting Minutes
August 5, 2026
6:30 PM**

North St. Paul City Hall – Council Chambers
2400 Margaret Street

I. CALL TO ORDER

Chair Sonnek called the meeting to order at 6:30 PM.

II. ROLL CALL

COMMISSION

Tom Sonnek, Chair – Present
Carey Nadeau, Vice-Chair - Present
Ashley Perfect, Commissioner – Present
Sharon Clark-Williams, Commissioner – Present
Laura Strang, Commissioner – Present
Raquel Soto, Commissioner – Present
Aliza Verma, Commissioner – Present
Yued Orozco-Garcia, Student Absent Excused
Troy Woods, Council Liaison – Present

STAFF/LIAISONS

Jordyn Lehman, Staff Liaison – Present

III. ADOPT AGENDA

Chair Sonnek called for a motion to adopt the August 5, 2026 meeting agenda.

M/Clark-Williams, S/Verma
Motion carried 7-0.

IV. APPROVAL OF MINUTES

A. Approval of July 1, 2026 Meeting Minutes

Chair Sonnek asked for a motion to approve the July 1, 2026 meeting minutes.

M/Nadeau, S/Soto

Motion carried 7-0.

V. MEETING OPEN TO THE PUBLIC

There were no public comments.

VI. PUBLIC HEARINGS

There were no public hearings.

VII. COMMISSION BUSINESS, ACTION ITEMS & RECOMMENDATIONS

A. Sub-Committee Updates

1- Public Art

Commissioner Strang stated that she is still looking into the sidewalk stamp project and is considering reaching out to another vendor.

2- Murals

Commissioner Clark-Williams shared the progress on the 45th Parallel Marker. Clark-Williams is looking to work with a contractor who will provide a natural rock approximately 2.5 to 3.5 feet wide with 45th Parallel etched into the rock. The etched letters will be painted black. Clark-Williams is looking to place an interpretive sign next to the marker and is working on creating a design for the sign.

Commissioner Nadeau made a motion to approve the \$1,700 expenditure from the mural line item for the 45th Parallel Marker boulder with black etched wording saying "45th Parallel Marker."

M/Nadeau, S/Strang
Motion carried 7-0.

3- Light pole Banners

Chair Sonnek noted that he has been looking into refreshing the light pole banners along Margaret Street, 7th Ave, and North St. Paul Drive. Sonnek requested the Commission's input on designs, ideas, colors, etc. of the banners. The Commission discussed and Chair Sonnek took note of the Commissions comments and ideas.

4- Art Night/Art Cart

Commissioner Strang shared that she has been looking into purchasing four feather flags for \$935 to help draw attention to the Art Cart at events. Commissioner Strang is looking to have the flags include the watercolor design and ACC logo.

Chair Sonnek made a motion to spend up to \$1,000 to purchase 4 feather banners for the Art Cart or other ACC activities and to draw funds from the branding and communications line item and the rest from murals.

M/Sonnek, S/Perfect
Motion carried 7-0.

Vice-Chair Nadeau shared a running list of craft supplies needed for the Art Cart. Commissioners will review quantities needed for the list for an estimated total cost of supplies.

5- Existing Art Signage

Vice-Chair Nadeau updated the Commission on existing art signage. Nadeau received an estimate of \$1,000 for signage similar to what is currently outside the large snowman. She also received estimates of \$10 for sticker signage for the utility box wraps. Commissioners discussed what type of signage they felt would best suit the murals and will look into different options.



VIII. REPORTS FROM STAFF

Both the 2026 Event Calendar and 2026 Budget Tracker Sheet were listed on the staff reports.

IX. REPORTS FROM COMMISSIONERS

Vice-Chair Nadeau had no updates related to City business.

Commissioner Clark-Williams had no updates related to City business.

Commissioner Strang had no updates related to City business.

Commissioner Perfect had no updates related to City business.

Commissioner Verma had no updates related to City business.

Commissioner Soto had no updates related to City business.

Chair Sonnek had no updates related to City business.

X. REPORTS FROM COUNCIL LIAISON

Council Liaison Troy Woods shared that the upcoming candidate forum run by the League of Women's Voters will be held in the North St. Paul Council Chambers on September 8th.

XI. ADJOURNMENT

Chair Sonnek adjourned the meeting at 7:45 PM.

The next regularly scheduled Arts and Culture Commission Meeting is Wednesday September 2, 2026 at 6:30 PM

Attested:

Approved:

Jordyn Lehman Staff Liaison

Tom Sonnek Arts & Culture Commission Chair



To	Date
Arts and Culture Commissioners	September 2, 2026
Agenda Placement # VII.A	
Commission Business, Action Items & Recommendations	
Subject	
Sub-Committee Updates	
Background/Facts	
Recommended Action	
Attachments	

None

Respectfully submitted,
Jordyn Lehman, Community Development Administrative Assistant



To	Date
Arts and Culture Commissioners	September 2, 2026
Agenda Placement # IX.A	
Reports from Staff	
Subject	
New Pre-Meeting Protocols & Communications	
Background/Facts	
Staff liaison Lehman will be delivering a report from Community Development Director Ken Roberts regarding new pre-meeting protocols and communications.	
Recommended Action	
Attachments	
None	
Respectfully submitted, Jordyn Lehman, Community Development Administrative Assistant	



To	Date
Arts and Culture Commissioners	September 2, 2026
Agenda Placement # IX.B	
Reports from Staff	
Subject	
2026 Budget & Events Calendar	
Background/Facts	
Recommended Action	
Attachments	
1. 2026 Budget Tracker	
2. Event Schedule Planner 2026	
Respectfully submitted, Jordyn Lehman, Community Development Administrative Assistant	

Budget Report

BUDGET		JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
\$7,000	UTILITY BOX WRAPS												
	Heart Hands Utilty Box Wrap/Design (Casey)						\$3,150.00						
	MN Nature Utility Box Wrap (Silver Lake)							\$3,000.00					
	MN Nature Uility Box Wrap Artist Stipend							\$500.00					
	Current Total	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$3,850.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00
\$12,500	MURALS												
	Budget Reallocation - Public Art (Coin Press)			\$1,778.14									
	45th Parallel Boulder									\$1,700.00			
	Budget Reallocation - Art Cart (Feather Banner)									\$95.31			
	Current Total	\$12,500.00	\$12,500.00	\$10,721.86	\$10,721.86	\$10,721.86	\$10,721.86	\$10,721.86	\$10,721.86	\$8,926.55	\$8,926.55	\$8,926.55	\$8,926.55
\$1,095	BRANDING AND COMMUNICATION												
	Budget Reallocation - (Snowglobe Art Cart)					\$95.31							
	Feather Banners									\$1,000.00			
	Current Total	\$1,095.31	\$1,095.31	\$1,095.31	\$1,095.31	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00
\$6,778	PUBLIC ART												
	Coin Press			\$6,778.14									
	Snowy Concrete Stamps												
	Current Total	\$6,778.14	\$6,778.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$595	Art Cart												
	Music in the Park Hause (Snowman Slime) 5/22/2026					\$150.00							
	Music in the Park Silver Lake (Snowglobe) 7/9/2026							\$300.00					
	Crate of Crayons			\$129.75									
	Paper Plates			\$5.58									
	Tablecloths			\$9.98									
	Current Total	\$595.31	\$595.31	\$450.00	\$450.00	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
\$4,000	ART NIGHT												
	Mandala on Mugs 2/5/2026		\$270.00										
	Paint on Canvas 3/19/2026			\$157.03									
	Cookie Decorating 4/16/2026				\$750.00								
	Candle Making 5/7/2026					\$600.00							
	Snowman Pillow 10/15/2026									\$900.00			
	Fall Themed Craft 11/19/2026											\$250.00	
	Community Craf Project 9/12/2026												\$350.00
	Current Total	\$4,000.00	\$3,730.00	\$3,572.97	\$2,822.97	\$2,222.97	\$2,222.97	\$2,222.97	\$2,222.97	\$2,222.97	\$1,322.97	\$1,072.97	\$722.97

EVENT SCHEDULE PLANNER 2026

EVENT	DATE	TIME	LOCATION	COMMISSIONERS
ART NIGHT (SWETHA)	February 5th	6-8:00 PM	CASEY LAKE BUILDING	Nadeau
ART NIGHT (LISA RITCHIE)	March 19 th	6:30-8:30 PM	CASEY LAKE BUILDING	Nadeau
ART NIGHT (FRENCHIE)	April 16 th	6-8:00 PM	CASEY LAKE BUILDING	Nadeau
ART NIGHT (HEIDI)	May 7 th	6-8:00 PM	CASEY LAKE BUILDING	Perfect
MUSIC IN THE PARK # 1 (KIDS)	May 22 nd	4:30-5:30 PM	HAUSE PARK	Perfect
MUSIC IN THE PARK #2	July 9 th	5:00-6:30 PM	CASEY LAKE	Sonnek
BIG TRUCK NIGHT	July 10 th	4:30-8:00 PM	7 TH AVE	All as able
AUTUMN ARTS FESTIVAL	September 12 th	11 AM-5:00 PM	PARKING LOT BEHIND 7 TH AVE	All as able
FALL ROUND-UP PARADE	September 17 th	6-8:00 PM	7 TH AVE	All as able
ART NIGHT (JEREMY)	October 15 th	6-8:30 PM	CASEY LAKE BUILDING	Sonnek
ART NIGHT (FOHRENKAMM)	November 19 th	6:30-8:30 PM	CASEY LAKE BUILDING	Perfect
HOLLY JOLLY NIGHT	December 4th	6-9:30 PM	CASEY LAKE	All as able

JANUARY	FEBURARY	MARCH	APRIL	MAY	JUNE
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
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