

**CITY OF NORTH ST. PAUL
PARKS AND RECREATION COMMISSION
MEETING MINUTES**

April 24, 2019

6:30 PM

North St. Paul City Hall – Sandberg Room
2400 Margaret Street

I. CALL TO ORDER

Chair Lloyd Grachek called the meeting to order at 6:30 p.m.

II. ROLL CALL

Present: Lloyd Grachek, Chair
Laura Greenlee-Karp, Vice Chair
Larry Amsden
Heather Haas
Ingrid Koller
Nancy Thorsen
Sarah Zahradka
Tim Cole

Council Liaison: Candy Petersen

Staff: Debra Gustafson, Strategic Operations Director / PRC Liaison (Absent)
Keith Stachowski, Parks Coordinator
Sandra Bush, Community Development

Ex-Officio: Jim Naughton, NSPAA (Absent)

Others: Mayor Terry Furlong
Mike Alexander, Resident

III. ADOPT AGENDA

On motion by Commissioner Zahradka, seconded by Commissioner Thorsen with all present voting aye, motion carried to adopt the agenda.

IV. APPROVAL OF MINUTES

Approve the March 27, 2019 regular meeting minutes.

On motion by Commissioner Cole, seconded by Commissioner Koller with all present voting aye, motion carried to approve the March 27, 2019 meeting minutes.

V. MEETING OPEN TO THE PUBLIC

Note: This is a courtesy extended to persons wishing to address the Commission concerning issues that are not on the agenda. This discussion will be limited to 15 minutes.

Mike Alexander was present to discuss the need for pickleball courts. He requested converting one of the tennis courts at Silver Lake into a permanent pickleball court and that it should be done professionally. He suggested that PRC check out how other communities (Shoreview, Woodbury, Tanners Lake in Oakdale) have done theirs.

PRC suggested that two pickleball courts be put in at Hause Park. PRC will go forward with the earlier plan of resurfacing the tennis courts at Silver Lake and adding striping for pickleball. The courts would then serve a dual purpose. **Pickleball Courts at Hause will be put on the May agenda for further discussion.**

Mayor Furlong attended the meeting to discuss the fact that lilypads are taking over the beach area and fishing pier at Silver Lake and the runway for canoes/paddle boats to get through at Dorothy Park. He stated it should cost under \$1,000 for the treatments and is asking for the funds to come out of the Park Fund. Mayor Furlong will bring the exact cost to the May PRC meeting. **This will be put on the May agenda.**

VI. PUBLIC HEARINGS

NONE.

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Review/Discussion/Recommendation: Egg Hunt Debrief. A small group will be formed to discuss what improvements can be made for next year's Egg Hunt. Cole received complaints that the bridge at Casey Lake is dangerous and something drastically needs to be done. Stachowski will look into the matter.

B. Review/Discussion/Recommendation: Park Clean-Up Update: Stachowski was contacted by North High School with the possibility of canceling the Park Clean-Up day on April 27th due to the poor weather forecast. Many of the North High Track students would not be available on the "Rain date" of May 4th. PRC agreed to cancel if the School chooses to. Stachowski will follow-up with the School and will inform PRC of its decision.

C. Review/Discussion/Recommendation: 2015 Community Survey Results: The agenda packet included the results of a Community Survey that was done in 2015. A meeting will need to be set up with Vice Chair Greenlee-Karp and Koehnle to develop the POLCO survey.

D. Review/Discussion/Recommendation: Summer Park Meeting Dates: At the March PRC meeting, the PRC scheduled the following locations for the Summer Community/PRC meetings:

June 26, 2019 – Casey Lake

July 24, 2019 – Hause Park (Food Truck Night – No PRC meeting)

August 28, 2019 – Northwood

All meetings will start at 6:00 with the PRC meeting following at 6:30.

E. Review/Discussion/Recommendation: Food Truck Night: PRC will host its first Food Truck Night on July 24th at Hause Park. Once the Hause Park address is added to the Food Truck Night flyer, it will be ready for distribution. The event will be put in the newsletter, on Casey Lake Message Board, and NSP and the School's Websites. The plan is to have six food truck vendors.

F. Review/Discussion/Recommendation: Pathways to Park Amenities: Stachowski shared estimated costs with PRC for the installation of pathways to park amenities. PRC questioned to whether this costly project should be coming out of the Park Fund, or if it is a Maintenance issue. **Further discussion of proposed maintenance costs will be put on the May agenda.**

PRC expressed their need for a clarification on how Park Dedication money can specifically be used. Mayor Furlong will ask Financial Director Jason Zimmerman to produce a report.

VIII. REPORTS FROM STAFF

A. Review/Discussion: Budget Update – March. The agenda packet included the March Budget Update. Vice Chair Greenlee-Karp stated that \$500 which was previously budgeted/approved will be used for Polar Explorers for hats.

IX. REPORTS FROM COMMISSIONER AND PARK LIASIONS

Chair Grachek confirmed with Mayor Furlong the process of adding an item to the agenda. The process is as follows: An item can be added to the agenda at the start of the meeting for discussion purposes only. In order for the PRC to vote on an item, it would need to be a listed item on the agenda that is posted on the Website prior to the meeting to ensure the public an opportunity to comment.

Zahradka stated that she met the Director of Minneapolis Parks Design. It was suggested that possibly he would want to attend a PRC meeting.

X. ADJOURNMENT

On motion by Commissioner Cole, seconded by Commissioner Haas, with all present voting aye, motion carried to adjourn the meeting at 7:53 pm.

Next meeting: May 22, 2019, at City Hall, Sandberg Room.