CITY OF NORTH ST. PAUL
PARKS AND RECREATION COMMISSION
REGULAR MEETING AGENDA
June 22, 2019
6:30 PM

North St. Paul Casey Lake Park

I. CALL TO ORDER

II. ROLL CALL
Larry Amsden
Lloyd Grachek, Chair
Ingrid Koller
Nancy Thorsen
Sarah Zahradka
Heather Haas
Tim Cole
Laura Greenlee-Karp, Vice Chair

Ex-Officio: **Jim Naughton**

Council Liaison: **Candy Petersen**

Staff: **Debra Gustafson**
Keith Stachowski

III. ADOPT AGENDA

IV. APPROVAL OF MINUTES
A. **Approve the May 22, 2019 regular meeting minutes.**

V. MEETING OPEN TO THE PUBLIC
Note: This is a courtesy extended to persons wishing to address the Commission concerning issues that are not on the agenda. This discussion will be limited to 15 minutes.

VI. PUBLIC HEARINGS

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS
A. **Review/Discussion/Recommendation:** Summer Concert Update
B. **Review/Discussion/Recommendation:** Food Truck Night – Meeting at Hause
C. **Review/Discussion/Recommendation:** Colby Hills Playground Project Update
D. **Review/Discussion/Recommendation:** Pickle Ball / Tennis Courts Update
E. **Review/Discussion/Recommendation:** Polar Park Update
F. **Review/Discussion/Recommendation:** Summer Programming Update
G. **Review/Discussion/Recommendation:** Silver Lake Beach – Lifeguard Schedule
H. **Review/Discussion/Recommendation:** Southwood Nature Preserve Budget Request 2020
I. **Review/Discussion/Recommendation:** SPLASH Update

VIII. REPORTS FROM STAFF

A. Review/Discussion: Budget Update – May

IX. REPORTS FROM COMMISSIONERS & PARK LIAISONS

A. Review/Discussion:

X. ADJOURNMENT

Next meeting: July 24, 2019 at Hause Park (Community Meeting from 6-6:30pm)

CITY OF NORTH ST. PAUL
PARKS AND RECREATION COMMISSION
MEETING MINUTES

May 22, 2019
6:30 PM

North St. Paul City Hall – Sandberg Room
2400 Margaret Street

I. CALL TO ORDER

Chair Lloyd Grachek called the meeting to order at 6:30 p.m.

II. ROLL CALL

Present:	Lloyd Grachek, Chair Laura Greenlee-Karp, Vice Chair Larry Amsden Heather Haas Ingrid Koller Nancy Thorsen Sarah Zahradka Tim Cole
Council Liaison:	Candy Petersen (Absent)
Staff:	Debra Gustafson, Strategic Operations Director / PRC Liaison Keith Stachowski, Parks Coordinator Cynthia Govan, Community Development
Ex-Officio:	Jim Naughton, NSPAA
Others:	None

III. ADOPT AGENDA

On motion by Commissioner Zahradka, seconded by Commissioner Thorsen with all present voting aye, motion carried to adopt the agenda.

IV. APPROVAL OF MINUTES

Approve the April 24, 2019 regular meeting minutes.

On motion by Commissioner Koller, seconded by Commissioner Haas with all present voting aye, motion carried to approve the April 24, 2019 meeting minutes.

V. MEETING OPEN TO THE PUBLIC

Note: This is a courtesy extended to persons wishing to address the Commission concerning issues that are not on the agenda. This discussion will be limited to 15 minutes.

VI. PUBLIC HEARINGS

NONE.

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Review/Discussion/Recommendation: Park Clean-Up Update: Stachowski was contacted by North High School with the possibility of canceling the Park Clean-Up day on April 27th due to the poor weather forecast. Stachowski said the Park Clean-Up was not cancelled and went very well.

B. Review/Discussion/Recommendation: Food Truck Night: PRC will host its first Food Truck Night on July 24th at Hause Park. Once the Hause Park address is added to the Food Truck Night flyer, it will be ready for distribution. Stachowski will have a conversation with Sandy Fabio available vendors and select six food truck vendors and provide update at the June 26 meeting.

C. Review/Discussion/Recommendation: Green Space: Haas recommended Council Liaison Candy Petersen bring up the new development downtown at the leadership retreat; what is the plan for green space?

D. Review/Discussion/Recommendation: Landscape & Playgrounds
Commissioner Thorsen motioned, Chair Grachel seconded the recommendation to increase the Colby Hills playground project budget by $4,825 to meet ADA requirements outlined in the Colby Hills Site Plan. ADA plan is to curb cut and pedestrian ramp, standard block retaining wall,

Vice Chair Greenlee-Karp motioned, Commissioner Haas seconded to recommend adding a pathway at Polar Park to Shawnee, and to equipment. Use concrete instead of blacktop for up to $8,000.

Vice Chair Greenlee-Karp motioned, Commissioner Cole seconded to recommend adding concrete pathway at Tower Park from 3rd Ave E to equipment for $1,170.

E. Review/Discussion/Recommendation: Pickleball / Tennis Courts:
Staff stated they are still waiting for one more bid for the Pickleball / Tennis Courts. Once received staff is planning to present the project to City Council. Gustafson will notify the Commission when the item is on the agenda.

VIII. REPORTS FROM STAFF

A. **Review/Discussion: Budget Update – May.** The agenda packet included the Budget Update. Vice Chair Greenlee-Karp stated that $500 which was previously budgeted/approved will be used for Polar Explorers for hats, 25 for adults and 75 for children. Punch cards will be used.

B. Vice Chair Greenlee-Karp will meet with Gateway Cycle to discuss programming; suggest reaching out to nursing home residents to put together eggs in advance.
PRC recommended to postpone Movie in the park until 2020.
PRC recommended to increase budget for Egg Hunt from $700. To $800.
Commissioner Koller asked for contributions for silent auction by 7/10. Commissioner Cole will donate coffee pots.

IX. REPORTS FROM COMMISSIONER AND PARK LIASIONS

PRC recommended that the bridge at Casey Lake be repaired and not removed. Staff Gustafson has had a conversation with Public Works Director Fleischhacker regarding installing caution signage that the bridge needs repair. He is currently submitting for bids to repair bridge. Also, Hockey Rink Boards at Casey needs broken boards replaced.

X. ADJOURNMENT

On motion by Commissioner Cole, seconded by Commissioner Haas, with all present voting aye, motion carried to adjourn the meeting at 8:00 pm.

Next meeting: June 26, 2019, at Casey Lake.

Agenda Information Memorandum
North St. Paul Parks and Recreation Commission
June 26, 2019

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS
A. SUMMER CONCERT UPDATE

ACTION TO BE CONSIDERED

Summer Concert Series at Casey Lake Park

FACTS

The first concert of the season was held on June 20th, Brio Brass preformed.

Listed below are upcoming concerts:

MT Pockets – July 25th / 7-8:30pm
Matt and Laurel – August 15th / 6-7:30pm

ATTACHMENTS

Agenda Information Memorandum
North St. Paul Parks and Recreation Commission
June 26, 2019

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS
B. FOOD TRUCK NIGHT AND COMMUNITY MEETING – HAUSE PARK

ACTION TO BE CONSIDERED

Food Truck Night – July 24th Hause Park

FACTS

Food Trucks from 6-8pm

Live Music "Any Day Now" 6:30-8pm

Community Meeting inside the Hause Shelter 6-6:30pm

ATTACHMENTS

Agenda Information Memorandum
North St. Paul Parks and Recreation Commission
June 26, 2019

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS
D. PICKLEBALL AND TENNIS COURT UPDATE

ACTION TO BE CONSIDERED

Pickleball and Tennis Court Update

FACTS

The Pickleball and Tennis Court project at Silver Lake was approved at the City Council meeting on 6/18/2019.

The budget for the project increased from $54,000 to $55,500 due to required ADA specifications.

Parks Coordinator Stachowski is currently coordinating with the vendor and WSB to schedule the project.

ATTACHMENTS

Agenda Information Memorandum
North St. Paul Parks and Recreation Commission
June 26, 2019

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS
E. POLAR PARK UPDATE

ACTION TO BE CONSIDERED

Recommendation to City Council to approve a park plan for Polar Park created by WSB in an amount not to exceed $2,500.

FACTS

At the April 2018 meeting City Council approved the following updates at Polar Park: a park bench, new swing set with two bucket seat swings and two belt style swings, engineered wood chips (the current fall surface is sand, which is not ADA compliant) and a concrete playground border and slab for the park bench. So far, only the swing set has been purchased. The improvements were not completed in 2018 since the Public Works Department’s time was spent on the Hause Park remodel project.

At the June 18, 2019 City Council Workshop meeting, City Council provided direction to staff to work with WSB to create a Polar Park – Park Plan prior to starting construction at the site.

ATTACHMENTS

Agenda Information Memorandum
North St. Paul Parks and Recreation Commission
June 26, 2019

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS
F. SUMMER PROGRAMMING UPDATE

ACTION TO BE CONSIDERED

Polar Explorers

FACTS

The first Polar Explorers Program at Southwood Park on June 11th was a success. Participants explored Southwood Nature Preserve, learned about the importance of pollinators and made mason bee houses. Despite the rain, 75 people attended the program.

Listed below are upcoming programs:

Bike Clinic with Gateway Cycle – June 25th @ Rotary Park
Science and Slime – July 9th @ Hause Park
Pinata in the Parks – July 23rd @ Hause Park
Lego Amusement Park Adventure – August 6th @ Casey Lake

ATTACHMENTS

Agenda Information Memorandum
North St. Paul Parks and Recreation Commission
June 26, 2019

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS
G. SILVER LAKE BEACH – LIFEGUARD SCHEDULE

ACTION TO BE CONSIDERED

Discuss the Silver Lake Lifeguard schedule

FACTS

The lifeguards are currently scheduled at Silver Lake Beach Saturday, June 15th to Sunday, August 18th. Lifeguards are on site seven days per week from 12-7 p.m.

Staff received a suggestion to start the lifeguards one week early and would like to receive feedback from the PRC regarding the suggestion.

The cost for lifeguards this summer is $25,235 for nine weeks. The weekly cost is $2,803.89.

ATTACHMENTS

Agenda Information Memorandum
North St. Paul Parks and Recreation Commission
June 26, 2019

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS
H. SOUTHWOOD NATURE PRESERVE BUDGET REQUEST 2020

ACTION TO BE CONSIDERED

Review and provide a recommendation regarding the 2020 Southwood Nature Preserve Budget.

FACTS

Attached is the proposed 2020 Southwood Nature Preserve Budget from the Southwood Nature Preserve Taskforce. Last year the PRC recommended and City Council approved a $6,000 budget for Southwood Nature Preserve. The attached budget, requests $6,500 for budget year 2020.

ATTACHMENTS

Proposed 2020 Southwood Nature Preserve Budget

2020Budget Proposal

1.	Professional Buckthorn Removal	$ 2,500.00
2.	Professional Invasive Plant Treatments for prairie restoration areas (Mesic Prairie, Emergent Shoreline Restoration, Upland Prairie, Oak Savanna, North Oak Savanna, North Mesic Prairie)	$ 3,200.00
4.	Supplies (e.g. flagging, chemicals, foaming agent, bags, gloves)	$ 200.00
3.	Earth Day Cleanup, Garlic Mustard Pull, Fall Work Day	$ 300.00
4.	Plants/Seeds	$ 300.00
TOTAL		**$ 6,500.00**

Agenda Information Memorandum
North St. Paul Parks and Recreation Commission
June 26, 2019

VIII. REPORTS FROM STAFF

A. BUDGET: MAY UPDATE

FACTS

From the January 1, 2019 budget report to May 31, 2019, listed below are the Park Fund expenditures and revenues:

Park Fund Expenditures (May): $726.40

- $701.00 (Bench for Silver Lake paid for with donation)
- $25.40 Egg Hunt Supplies

Park Fund Revenue (May): $2,725.00

- Park / Canoe Rental Fees: $1,695.00 (May)
- Donations: $1,030.00 ($1,000 Silver Lake Bench Donation, $30 Utility Billing)

Fund Balance as of 5/31/2019: $230,747.54

*** $100,000 in LGA funding will be deposited in the Park Fund in July 2019

The unclaimed Park Fund balance is (Fund Balance – Approved Expenditures):
$107,654.89

Budget expenditures that have been approved for 2018:

$11,310 Polar Park Updates ($14,000 Budget so far $2,690 has been spent)
<u>$17,320 Colby Hills Park (Budget of $30,000 so far $12,680 has been spent)</u>
$28,630

Budget Expenditures for 2019

$2,000 Concert in Park
$500 Star Watch
$519.65 Egg Hunt ($600 budget, 80.35 has been spent so far)
$400 Trick or Treat
$2,000 Movie On Main
$50 Park Clean Up
$6,000 Southwood Nature Preserve
$200 Fire and Ice
$3,000 Recreation Programming
$55,500 Silver Lake Tennis Courts

$50 Park Clean-Up Event
$1,500 Colby Hill ADA Plan
$1,050 Silver Lake Water Treatment
$4,850 Colby Hills ADA improvements
$1,920 ADA Mats
$79,539.65

Items Recommended for 2020

$2,000 Youth Recreation Programming
$50 Park Clean Up
$2,000 Movie in Park
$6,500 Southwood Nature Preserve
$400 Trick or Treat Trail
$2,000 Concerts in Park
$500 Star Watch
$800 Egg Hunt
$200 Fire and Ice
$200 Food Truck Night
$14,650

Park Dedication Fund Balance: $72,399.53

ATTACHMENTS
Financial Reports

YEAR TO DATE BALANCE SHEET

AS OF: MAY 31ST, 2019

063-PARK FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
ASSETS					
063-1010	CASH	219,412.99	2,863.72	11,158.69	230,571.68
063-1033	S/A RECEIVABLE	0.00	0.00	0.00	0.00
063-1040	ACCOUNTS RECEIVABLE	50.00	10.00CR	0.00	50.00
063-1042	ACCOUNTS RECEIVABLE MODULE	0.00	750.00CR	900.00	900.00
063-1054	DUE FROM OTHER FUND	47,423.89	0.00	47,423.89CR	0.00
063-1060	INTEREST REC INVEST	719.26	0.00	719.26CR	0.00
063-1061	MARKET VALUE ADJUSTMENT	0.00	0.00	0.00	0.00
063-1888	REVENUE CLEARING	0.00	0.00	0.00	0.00
	TOTAL ASSETS	267,606.14	2,103.72	36,084.46CR	231,521.68
LIABILITIES					
063-2010	AP PENDING (DUE TO POOL)	0.00	105.12CR	774.14CR	774.14CR
063-2011	ACCOUNTS PAYABLE OTHER	0.00	0.00	0.00	0.00
063-2026	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
063-2027	DUE TO OTHER FUNDS	0.00	0.00	0.00	0.00
063-2029	USE TAX PAID	0.00	0.00	0.00	0.00
063-2030	SALES TAX	0.00	0.00	0.00	0.00
063-2060	DEFERRED REVENUE	5,400.00CR	0.00	5,400.00	0.00
063-2888	EXPENSE CLEARING	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES	5,400.00CR	105.12CR	4,625.86	774.14CR
FUND EQUITY					
063-2900	FUND BLANCE	262,206.14CR	0.00	0.00	262,206.14CR
	TOTAL REVENUES	0.00	2,725.00CR	34,996.82CR	34,996.82CR
	TOTAL EXPENDITURES	0.00	726.40	66,455.42	66,455.42
	TOTAL FUND EQUITY	262,206.14CR	1,998.60CR	31,458.60	230,747.54CR
	BALANCE	0.00	0.00	0.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MAY 31ST, 2019

063-PARK FUND

FINANCIAL SUMMARY % OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
INTERGOVERNMENTAL	100,000	0.00	0.00	0.00	100,000.00	0.00
CHARGES	0	1,695.00	22,820.00	18,810.00	(22,820.00)	0.00
OTHER CHARGES	5,375	1,030.00	12,176.82	9,901.34	(6,801.82)	226.55
TRANSFERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	105,375	2,725.00	34,996.82	28,711.34	70,378.18	33.21
EXPENDITURE SUMMARY						
GENERAL PARK	6,970	0.00	60.00	1,628.50	6,910.00	0.86
SOUTHWOOD PARK	6,000	0.00	0.00	0.00	6,000.00	0.00
CASEY LAKE PARK	3,500	25.40	694.42	1,875.58	2,805.58	19.84
SILVER LAKE PARK	0	701.00	701.00	0.00	(701.00)	0.00
NORTHWOOD PARK	0	0.00	0.00	0.00	0.00	0.00
HAUSE PARK	200	0.00	0.00	6,880.26	200.00	0.00
DOROTHY PARK	0	0.00	0.00	0.00	0.00	0.00
NON DEPARTMENTAL	65,000	0.00	65,000.00	65,000.00	0.00	100.00
TOTAL EXPENDITURES	81,670	726.40	66,455.42	75,384.34	15,214.58	81.37
REVENUE OVER/(UNDER) EXPENDITURES	23,705	1,998.60	(31,458.60)	(46,673.00)	55,163.60	132.71-

063-PARK FUND

% OF YEAR COMPLETED: 41.67

REVENUES		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
INTERGOVERNMENTAL							
063-3522	STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
063-3523	LGA	100,000	0.00	0.00	0.00	100,000.00	0.00
063-3539	COUNTY GRANTS/AIDS	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL		100,000	0.00	0.00	0.00	100,000.00	0.00
CHARGES							
063-3629	CANOE RENTALS	0	125.00	350.00	375.00	(350.00)	0.00
063-3630	PARK RENTAL FEES	0	1,570.00	22,470.00	18,435.00	(22,470.00)	0.00
TOTAL CHARGES		0	1,695.00	22,820.00	18,810.00	(22,820.00)	0.00
OTHER CHARGES							
063-3800	MARKET VALUE ADJUSTMENT	0	0.00	1,537.61	(1,550.16)	(1,537.61)	0.00
063-3801	INVESTMENT INCOME	0	0.00	949.67	551.50	(949.67)	0.00
063-3803	DONATIONS	3,375	1,030.00	4,289.04	3,800.00	(914.04)	127.08
063-3803-034	DONATIONS-SOUTHWOOD	0	0.00	0.00	0.00	0.00	0.00
063-3803-037	DONATIONS-MUSIC IN THE P	2,000	0.00	0.50	0.00	1,999.50	0.03
063-3804	SALE OF GOODS & PROPERTY	0	0.00	0.00	0.00	0.00	0.00
063-3805	PARK ADVERTISING	0	0.00	5,400.00	7,100.00	(5,400.00)	0.00
063-3899	MISCELLEANEOUS REVENUE	(0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER CHARGES		5,375	1,030.00	12,176.82	9,901.34	(6,801.82)	226.55
TRANSFERS							
063-3992	TRANSFER FROM OTHER FUND	0	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS		0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		105,375	2,725.00	34,996.82	28,711.34	70,378.18	33.21

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MAY 31ST, 2019

063-PARK FUND

GENERAL PARK % OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SUPPLIES						
063-4-40-4120-000 OPERATING SUPPLIES	2,970	0.00	20.00	0.00	2,950.00	0.67
063-4-40-4120-031 OPERATING SUPPLIES	0	0.00	0.00	443.50	0.00	0.00
063-4-40-4220-030 SIGNS & SIGN MAINTENAN	0	0.00	40.00	0.00	(40.00)	0.00
TOTAL SUPPLIES	2,970	0.00	60.00	443.50	2,910.00	2.02
CONTRACTUAL SERVICES						
063-4-40-4300-000 GENERAL CONTRACT/CONSU	4,000	0.00	0.00	0.00	4,000.00	0.00
063-4-40-4300-410 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
063-4-40-4570-000 EQUIPMENT RENTAL	0	0.00	0.00	1,185.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	4,000	0.00	0.00	1,185.00	4,000.00	0.00
CAPITAL						
063-4-40-4750-000 IMPROVEMENTS OTHER THA	0	0.00	0.00	0.00	0.00	0.00
063-4-40-4750-030 IMPROVEMENTS OTHER THA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL PARK	6,970	0.00	60.00	1,628.50	6,910.00	0.86

063-PARK FUND
SOUTHWOOD PARK % OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SUPPLIES						
063-4-41-4120-303 OPERATING SUPPLIES	6,000	0.00	0.00	0.00	6,000.00	0.00
063-4-41-4120-412 OPERATING SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
063-4-41-4210-303 MOTOR FUELS	0	0.00	0.00	0.00	0.00	0.00
063-4-41-4230-303 SMALL TOOLS & MINOR EQ	0	0.00	0.00	0.00	0.00	0.00
063-4-41-4235-000 MAINTENANCE MATERIALS	0	0.00	0.00	0.00	0.00	0.00
063-4-41-4235-303 MAINTENANCE MATERIALS	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	6,000	0.00	0.00	0.00	6,000.00	0.00
CONTRACTUAL SERVICES						
063-4-41-4300-303 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SOUTHWOOD PARK	6,000	0.00	0.00	0.00	6,000.00	0.00

063-PARK FUND
CASEY LAKE PARK % OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SUPPLIES						
063-4-42-4120-000 OPERATING SUPPLIES	400	25.40	25.40	0.00	374.60	6.35
063-4-42-4120-403 OPERATING SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
063-4-42-4120-410 OPERATING SUPPLIES	2,000	0.00	0.00	11.79	2,000.00	0.00
063-4-42-4120-411 OPERATING SUPPLIES	500	0.00	0.00	0.00	500.00	0.00
063-4-42-4120-412 OPERATING SUPPLIES	600	0.00	669.02	924.56	(69.02)	111.50
063-4-42-4220-205 SIGNS & SIGN MAINTENAN	0	0.00	0.00	0.00	0.00	0.00
063-4-42-4230-403 SMALL TOOLS & MINOR EQ	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	3,500	25.40	694.42	936.35	2,805.58	19.84
CONTRACTUAL SERVICES						
063-4-42-4300-000 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
063-4-42-4575-412 GENERAL RENTALS	0	0.00	0.00	39.23	0.00	0.00
063-4-42-4600-403 CONTRACTED REPAIR/MAIN	0	0.00	0.00	900.00	0.00	0.00
063-4-42-4630-412 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	939.23	0.00	0.00
CAPITAL						
063-4-42-4700-403 OFFICE FURNITURE & FIX	0	0.00	0.00	0.00	0.00	0.00
063-4-42-4710-205 FIELD EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-42-4750-000 IMPROVEMENTS OTHER THA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL CASEY LAKE PARK	3,500	25.40	694.42	1,875.58	2,805.58	19.84

063-PARK FUND

SILVER LAKE PARK % OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SUPPLIES						
063-4-43-4210-000 MOTOR FUELS	0	0.00	0.00	0.00	0.00	0.00
063-4-43-4220-000 SIGNS & SIGN MAINTENAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL						
063-4-43-4750-030 IMPROVEMENTS OTHER THA	0	701.00	701.00	0.00	(701.00)	0.00
TOTAL CAPITAL	0	701.00	701.00	0.00	(701.00)	0.00
TOTAL SILVER LAKE PARK	0	701.00	701.00	0.00	(701.00)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MAY 31ST, 2019

063-PARK FUND

NORTHWOOD PARK % OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
063-4-44-4300-000 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL						
063-4-44-4740-000 BUILDING & STRUCTURES	0	0.00	0.00	0.00	0.00	0.00
063-4-44-4750-000 IMPROVEMENTS OTHER THA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL NORTHWOOD PARK	0	0.00	0.00	0.00	0.00	0.00

063-PARK FUND

HAUSE PARK % OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SUPPLIES						
063-4-46-4120-000 OPERATING SUPPLIES	200	0.00	0.00	0.00	200.00	0.00
TOTAL SUPPLIES	200	0.00	0.00	0.00	200.00	0.00
CAPITAL						
063-4-46-4740-000 BUILDINGS & STRUCTURES	0	0.00	0.00	6,796.58	0.00	0.00
063-4-46-4750-000 IMPROVEMENTS OTHER THA	0	0.00	0.00	83.68	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	6,880.26	0.00	0.00
TOTAL HAUSE PARK	200	0.00	0.00	6,880.26	200.00	0.00

063-PARK FUND
DOROTHY PARK % OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
CAPITAL						
063-4-47-4750-000 IMPROVEMENTS OTHER THA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL DOROTHY PARK	0	0.00	0.00	0.00	0.00	0.00

063-PARK FUND
NON DEPARTMENTAL % OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
PERSONNEL SERVICES						
063-4-00-4010-000 FULL-TIME SALARIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	0	0.00	0.00	0.00	0.00	0.00
SUPPLIES						
063-4-00-4120-303 OPERATING SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4120-412 OPERATING SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4211-303 LUBRICANTS & ADDITIVES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4215-303 CHEMICALS & CHEMICAL P	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4220-204 SIGNS & SIGN MAINTENAN	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4230-303 SMALL TOOLS & MINOR EQ	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4235-204 MAINTENANCE MATERIALS	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4235-303 MAINTENANCE MATERIALS	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
063-4-00-4300-000 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4300-037 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4300-038 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4300-204 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4300-205 GENRAL CONTRACT/CONSUL	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4303-204 PLANNING SERVICES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4307-204 SANITATION & RECYCLING	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4310-204 GENERAL SERVICE FEES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4360-303 DUES & SUBSCRIPTIONS	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4390-204 ADVERTISING & LEGAL NO	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4500-204 UTILITIES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4570-204 EQUIPMENT RENTAL	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4600-303 CONTRACTED REPAIR & MA	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4630-000 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL						
063-4-00-4705-403 OFFICE FURNITURE	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4710-000 FIELD EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4710-205 FIELD EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4710-401 FIELD EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4710-402 FIELD EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4725-204 HEAVY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4750-000 IMPROVEMENTS OTHER THA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TRANSFERS						
063-4-00-4992-000 TRANSFERS TO OTHER FUN	65,000	0.00	65,000.00	65,000.00	0.00	100.00
TOTAL TRANSFERS	65,000	0.00	65,000.00	65,000.00	0.00	100.00
TOTAL NON DEPARTMENTAL	65,000	0.00	65,000.00	65,000.00	0.00	100.00

063-PARK FUND
NON DEPARTMENTAL % OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
TOTAL EXPENDITURES	81,670	726.40	66,455.42	75,384.34	15,214.58	81.37
REVENUE OVER/(UNDER) EXPENDITURES	23,705	1,998.60	(31,458.60)	(46,673.00)	55,163.60	132.71-

YEAR TO DATE BALANCE SHEET

AS OF: MAY 31ST, 2019

034-PARK DEDICATION FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
ASSETS					
034-1010	CASH	23,165.28	0.00	49,342.60	72,507.88
034-1033	S/A RECEIVABLE	0.00	0.00	0.00	0.00
034-1040	ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00
034-1042	ACCOUNTS RECEIVABLE MODULE	0.00	0.00	0.00	0.00
034-1045	ACCRUED UTILITIES	0.00	0.00	0.00	0.00
034-1054	DUE FROM OTHER FUND	0.00	0.00	0.00	0.00
034-1060	INTEREST REC INVEST	62.44	0.00	62.44CR	0.00
034-1061	MARKET VALUE ADJUSTMENT	0.00	0.00	0.00	0.00
034-1888	REVENUE CLEARING	0.00	0.00	0.00	0.00
	TOTAL ASSETS	23,227.72	0.00	49,280.16	72,507.88
LIABILITIES					
034-2010	AP PENDING (DUE TO POOL)	0.00	0.00	0.00	0.00
034-2011	ACCOUNTS PAYABLE OTHER	0.00	0.00	0.00	0.00
034-2026	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
034-2027	DUE TO OTHER FUNDS	0.00	0.00	0.00	0.00
034-2029	USE TAX PAID	0.00	0.00	0.00	0.00
034-2030	SALES TAX	0.00	0.00	0.00	0.00
034-2888	EXPENSE CLEARING	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
FUND EQUITY					
034-2900	FUND BALANCE	23,227.72CR	0.00	0.00	23,227.72CR
	TOTAL REVENUES	0.00	0.00	49,280.16CR	49,280.16CR
	TOTAL FUND EQUITY	23,227.72CR	0.00	49,280.16CR	72,507.88CR
	BALANCE	0.00	0.00	0.00	0.00