CITY OF NORTH ST. PAUL
PARKS AND RECREATION COMMISSION
REGULAR MEETING AGENDA
July 24, 2019
6:30 PM

North St. Paul Hause Park

I. CALL TO ORDER

II. ROLL CALL
Larry Amsden
Lloyd Grachek, Chair
Ingrid Koller
Nancy Thorsen
Sarah Zahradka
Heather Haas
Tim Cole
Laura Greenlee-Karp, Vice Chair

Ex-Officio: **Jim Naughton**

Council Liaison: **Candy Petersen**

Staff: **Debra Gustafson**
Keith Stachowski

III. ADOPT AGENDA

IV. APPROVAL OF MINUTES
A. **Approve the June 26, 2019 regular meeting minutes.**

V. MEETING OPEN TO THE PUBLIC
Note: This is a courtesy extended to persons wishing to address the Commission concerning issues that are not on the agenda. This discussion will be limited to 15 minutes.

VI. PUBLIC HEARINGS

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS
A. **Review/Discussion/Recommendation:** Casey Lake Shelter Acoustics
B. **Review/Discussion/Recommendation:** Halloween Trail Date Selection October 19th or 26th

VIII. REPORTS FROM STAFF

A. **Review/Discussion: Budget Update –** June
B. **Review/Discussion:** Polar Park Community Meeting – Wednesday, August 21st / 6-6:30pm

IX. REPORTS FROM COMMISSIONERS & PARK LIAISONS

A. Review/Discussion:

X. ADJOURNMENT

Next meeting: August 28, 2019 at Northwood Park (Community Meeting from 6-6:30pm)

CITY OF NORTH ST. PAUL
PARKS AND RECREATION COMMISSION
REGULAR MEETING AGENDA
June 22, 2019
6:30 PM

North St. Paul Casey Lake Park

I. CALL TO ORDER

Chair Lloyd Grachek called the meeting to order at 6:30 p.m.

II. ROLL CALL

Larry Amsden
Lloyd Grachek, Chair
Ingrid Koller
Nancy Thorsen
Sarah Zahradka
Heather Haas (Absent)
Tim Cole
Laura Greenlee-Karp, Vice Chair (Absent)

Ex-Officio: **Jim Naughton**

Council Liaison: **Candy Petersen –** (Absent)

Staff: **Debra Gustafson**
Keith Stachowski
Olivia Boerschinger

III. ADOPT AGENDA

On motion by Commissioner Zahradka, seconded by Commissioner Koller with all present voting aye, motion carried to adopt the agenda.

IV. APPROVAL OF MINUTES

A. **Approve the May 22, 2019 regular meeting minutes.**

On motion by Commissioner Thorsen, seconded by Commissioner Cole with all present voting aye, motion carried to approve the May 22nd meeting minutes.

V. MEETING OPEN TO THE PUBLIC

Note: This is a courtesy extended to persons wishing to address the Commission concerning issues that are not on the agenda. This discussion will be limited to 15 minutes.

The following items were discussed at the Community meeting from 6-6:30pm:

- Walkway by bridge/fishing dock dead tree to be addressed
- Consider dog park – consider mixed use rink space
  - was addressed a few year ago by PRC
  - looking for a larger piece of space/land based on research

- cost concern about double gates, insurance
- downtown/lowertown using rock base, option for smaller space
- place near downtown to assist with increasing density and need of greenspace

- Upkeep in the winter done well, good communication between Public Works/Maintenance
- Update the rink, keep maintained and looking nice in the summer, lack of quality of ice when flooding
- Bridge to fields 3 and 4 needs repair and clean-up, makes sure trail and bridge are ADA compliant
- Solution for growth on Lake, experiment at Bald Eagle to control weeds
- Parking lot activity, picnic table activity exchanges, call 911 when noticing suspicious activity
- Plan for Buckthorn removal in the park – volunteers so far, maybe forester, and watershed takes care of some of it, upper Casey pine tree
- Grease on playground swing, ordering new piece in order to keep warranty
- Public safety – upcoming 4th of July park monitoring

VI. PUBLIC HEARINGS

NONE.

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Review/Discussion/Recommendation: Summer Concert Update: Gustafson reported that the June summer concert was cancelled due to weather concerns and will not be rescheduled. The park is reserved the following Thursdays, with the next concert occurring on July 25 featuring the MT Pockets. The August 15th concert is traditionally a kid's concert but will be open to more ages.

B. Review/Discussion/Recommendation: Food Truck Night – Meeting at Hause : Stachowski reported the event is on July 24th with a band scheduled from 6:30-8pm. He has been working with Sandy Fabio to find vendors that are interested and already licensed with the City and local vendors. Some vendors expressed interest but were looking for more specific estimates of attendance before committing. Stachowski also expressed working on pushing event communications to encourage people to attend.

C. Review/Discussion/Recommendation: Colby Hills Playground Project Update: Gustafson reported ADA updates were approved by City Council but costs could still be in fluctuation by a few hundred dollars due to some material changes from asphalt to concrete. The project has experienced delays from the contractor not calling in locates or having proper tools. The work should start moving along since delays have been resolved. The contractors will be placing the playground first, then site modifications will occur. PRC inquired if the park fence needs to be replaced. Gustafson responded that Public Works has received bids for the work but no decisions or work has been started.

D. Review/Discussion/Recommendation: Pickle Ball / Tennis Courts Update: Gustafson reported the Pickleball and Tennis Court project at Silver Lake was approved at the City Council meeting on June 18th. The budget for the project increased $1500 due to required ADA specifications. Stachowski is currently coordinating with the vendor and WSB to schedule the project.

E. Review/Discussion/Recommendation: Polar Park Update: Commissioner Zahradka motioned, Commissioner Koller seconded the approval of WSB Polar Park Plan in an amount not to exceed $2000.

Discussion was held. PRC felt the plans could be helpful to get ADA feedback, even if concepts change. Commissioner Koller inquired if another community meeting will be held since community feedback is now dated. The consensus of the PRC was that there was not a need to schedule another Community Meeting at Polar Park since they received feedback regarding Polar Park at a community meeting in 2018. Koller also inquired why this park was selected and why the new process since it has not been done before. Commissioner Thorsen suggested the cost is reasonable since it may cost more to backtrack or have to make changes to park updates that had been missed previously. Chair Grachek suggested including the plan in the Park Improvement Plan for improvements. Stachowski mentioned the formal plan helps with surfacing and envisioning the location of amenities.

F. **Review/Discussion/Recommendation: Summer Programming Update:** Gustafson reported that the June 25th Bike Clinic with Gateway Cycle had 60 attendees with 30 new attendees not from previous events. There are three more events, two in July and one in August. Commissioner Koller suggested advertising for Food Truck Night with the parents at the upcoming summer programming,

G. **Review/Discussion/Recommendation: Silver Lake Beach – Lifeguard Schedule:** Gustafson reported that staff received a suggestion to start the lifeguards one week earlier in upcoming years and is seeking feedback from PRC regarding the suggestions. Commissioner Koller stated $8000-$9000 of the cost of the lifeguards is covered from Silver Lake Splash, with Chair Grachek adding the remainder comes from the City. Stachowski recommended looking into the data of how well attended the first and last week's are as well as weather concerns. Gustafson asked Commissioner Koller to complete a final week assessment this year.

H. **Review/Discussion/Recommendation: Southwood Nature Preserve Budget Request 2020:** Commissioner Thorsen motioned, Commissioner Koller seconded to recommend the approval for a $6500 budget for the Southwood Nature Preserve for the 2020 budget year.

Gustafson reported a review of the proposed 2020 Southwood Nature Preserve Budget. Last year, PRC recommended and City Council approved a $6000 budget. The proposed budget requests $6500 for budget year 2020. Commissioner Amsden expressed the Southwood Nature Preserve does not 'show' outcomes annually like a new playground or parks improvements. Can anything be done to improve the Nature Preserve or change outcomes? Stachowski suggested the large majority of the proposed budget is for maintenance. PRC had discussion and questions over what the $500 increase would be used for and how costs are determined for the budget.

Review/Discussion/Recommendation: SPLASH Update: Commissioner Koller reported that things are going well and more people have signed up to volunteer and food vendors have been determined. A few committee members will be selling raffle tickets at the car shows in the coming weeks. The website appeared to be showing last year's date when searching, but the correct information is now on the site. Commissioner Koller asked for recommendations for silent auction items from the PRC.

VIII. REPORTS FROM STAFF

A. **Review/Discussion: Budget Update:** The agenda packet included the May Budget Update.

IX. REPORTS FROM COMMISSIONERS & PARK LIAISONS

A. **Review/Discussion:** Commissioner Zahradka requested to have Casey Lake Shelter acoustics placed on the July agenda.

X. ADJOURNMENT

On motion by Commissioner Cole, seconded by Commissioner Koller, with all present voting aye, motion carried to adjourn the meeting at 8:22 pm.

Next meeting: July 24, 2019 at Hause Park (Community Meeting from 6-6:30pm)

Agenda Information Memorandum
North St. Paul Parks and Recreation Commission
July 24, 2019

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS
A. CASEY LAKE SHELTER ACOUSTICS

ACTION TO BE CONSIDERED

Casey Lake Shelter Acoustics, Discuss Options

FACTS

At the May 24, 2017 PRC meeting, staff shared with the Commission several options for sound adsorption for the Casey Lake Shelter. At the meeting Commission decided to table the discussion.

Since there have been on-going concerns regarding the acoustics at Casey Lake Shelter, the Commission asked to revisit the topic.

Attached are several emails from TKDA regarding possible options for sounds adsorption. Staff is requesting feedback from the Commission regarding which options they would like staff to research further.

ATTACHMENTS

Emails from TKDA

From: Michelle L. Gallagher
To: Debra Gustafson
Cc: DJ Heinle
Subject: RE: NSTP - Park Shelter
Date: Thursday, July 18, 2019 11:44:01 AM
Attachments: image002.png

Caution: This email originated outside our organization; please use caution.

Debra,

Absolutely!
I did get confirmation that the pricing for the Matrix panels are 8 tiles per box for $990 not including freight or installation.

Thank you,
Michelle Gallagher

Please note: I will be out of the office July 22-26 with no access to email

Michelle Gallagher, CID, NCIDQ, IIDA, ASID, Assoc. AIA | Architectural Interior Designer
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michelle.gallagher@tkda.com
tkda.com

From: Debra Gustafson <Debra.Gustafson@northstpaul.org>
Sent: Wednesday, July 17, 2019 8:44 AM
To: Michelle L. Gallagher <michelle.gallagher@tkda.com>
Cc: DJ Heinle <dj.heinle@tkda.com>
Subject: RE: NSTP - Park Shelter

Thank for all the information Michelle! I really appreciate your feedback. I will share with the Parks and Recreation Commission next week.

Debra

Debra Gustafson
Administrative and Community Services Director
direct 651.747.2423
office 651.747.2400
fax 651.747.2425
debra.gustafson@northstpaul.org

From: Michelle L. Gallagher <michelle.gallagher@tkda.com>
Sent: Tuesday, July 16, 2019 5:59 PM
To: Debra Gustafson <Debra.Gustafson@northstpaul.org>
Cc: DJ Heinle <dj.heinle@tkda.com>
Subject: RE: NSTP - Park Shelter

Caution: This email originated outside our organization; please use caution.

Good afternoon Debra,

1. Foam for under tables/chairs:
   a. My rep actually meant this product (https://www.acousticalsurfaces.com/echo_eliminator/wall_panel.htm) It comes in 1" thick sheets that are 2'x4' (~$10 SF is a *very* rough budget number depending on the installer) and can be adhered directly to the bottom of the chair/table. You can easily cut it with a utility knife to fit. This is the adhesive recommended: https://www.acousticalsurfaces.com/sealants_adhesives/panel-subfloor-adhesive.html. This is probably only about 100-150 SF of the recommended 400-800 SF of acoustical treatment recommended, but it would help.
      i. Keep in mind, the chairs will have to be used to actually help with the sound, so if there are a lot of functions without, this may not be a great option.
      ii. It appears there is minimal lip to obstruct the view of the panels on the bottom of the chairs (image attached) and therefore they may get knocked off. Option 3b below may cost about the same/a bit more, but will help far more than this option.
   b. The baffles would probably be a similar material, maybe slightly more for labor and airline cables, they have not gotten back to me with additional pricing for this.
2. Matrix panel:
   a. I am still waiting for this pricing on these, they have switched reps and I have left voicemails as well as have sent emails. I will keep trying, but below are two options that may help even more and are available through nearly every distributer now, so pricing can be more competitive.
   b. There are options to print custom images on flat acoustical panels similar to what is recommended under the chairs (pricing will of course go up to add printing to them) http://www.mdcwall.com/assets/files/zintra/img/digital/gallery/digital_3.jpg & https://www.bing.com/images/search?view=detailV2&id=CC516E61E334C60471687B41EF86EFA2256F8479&thid=OIP.BxoaKnLvyW3f1zi_Lb_hrAHaHa&mediaurl=https%3A%2F%2Fpanelwallart.com%2Fwp-content%2Fuploads%2F2017%2F08%2Fproducts-worldmap-14-4p-display-2.jpg&exph=1000&expw=1000&q=graphic+printed+acoustical+panels&selectedindex=5&ajaxhist=0&vt=0&eim=1,2&ccid=BxoaKnLv&simid=608034125279266748&pivotparams=insightsToken%3Dccid_zh2l88vL*mid_E58E00BF357E80BB1C0F61332CAE445F13DA19BB*simid_608024040701691937*thid_OIP.zh2l88vL2MMaa03J1eB2KwHaHa&iss=VSI
   c. OR fabric wrapped acoustical panels (they look like real artwork https://www.bing.com/images/search?view=detailV2&id=C96FAC16D9DC09B4CE40E57FD6CFEBFB622064DC&thid=OIP.yBVm2D8Rx3_2ruM0odX1UAHaE8&mediaurl=https%3A%2F%2Ffabricmate.com%2Fwp-content%2Fuploads%2F2015%2F04%2FPremade-Photo-Graphic-Fabric-Wrapped-Acoustical-Panel-in-Office-Custom.jpg&exph=700&expw=1050&q=graphic+fabric+wrapped+panels&selectedindex=1&ajaxhist=0&vt=0&eim=1,2
   These can be a really cool way to incorporate nature/abstract imagery, but with **larger panels for both of these options**; a great way to get up to that 400 SF.
3. Additional options that could help:
   a. A rug/carpet will help immensely. I realize the application is in a park shelter, but there could be custom solutions that you could put down for events perhaps? Or even better, there are some walk-off type options that would probably want to be installed, but would be able to be fairly easily cleaned https://matsinc.com/commercial-flooring-products/matting/roll-goods Also, you wouldn't have to do the whole floor, you can run trim pieces around it to make it float if you would like (you can see this application in the large image at the top of the website). You could maybe even just do the walkways around the perimeter or maybe just under the windows on the 2 long sides?
   b. Another great solution would be to replace the chairs with stacking upholstered chairs (vinyl probably won't help as much as a true upholstery). If you could find upholstered with a soft underside, that would be even better so it snags the sound that is bouncing (same idea as applying the acoustical panel to the bottom). I found some online that were relatively affordable, ranging from $20-$80 a chair and through a dealer or with larger quantities you can sometimes get reduced pricing as well.

As always, please let me know if you have any questions or need further clarification on anything.

Thank you,
Michelle Gallagher

Please note: I will be out of the office July 22-26 with no access to email

Michelle Gallagher, CID, NCIDQ, IIDA, ASID, Assoc. AIA | Architectural Interior Designer
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michelle.gallagher@tkda.com
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From: Debra Gustafson
Sent: Wednesday, July 10, 2019 4:22 PM
To: Michelle L. Gallagher <michelle.gallagher@tkda.com>
Subject: RE: NSTP - Park Shelter

Hi Michelle,

Thank you for all the information.

Do you have a price estimate for what it would cost to purchase and install baffles parallel over the HVAC and sprinkler ducts? That sounds that that may be a good option.

If you could send over information regarding foam for the underside of the tables and chairs that would be great.

What are your thoughts about the Matrix Wall panels? Do you still think that would be a good option? If so, were you able to obtain current pricing?

Thanks for all your help.

Debra

Debra Gustafson
Administrative and Community Services Director
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fax 651.747.2425
debra.gustafson@northstpaul.org

From: Michelle L. Gallagher <michelle.gallagher@tkda.com>
Sent: Tuesday, July 9, 2019 4:17 PM
To: Debra Gustafson <Debra.Gustafson@northstpaul.org>
Cc: DJ Heinle <dj.heinle@tkda.com>
Subject: RE: NSTP - Park Shelter

Caution: This email originated outside our organization; please use caution.

Good afternoon Debra,

Below are some rough engineering budget numbers, if you would like to go down one of these routes, we will pull together a formal proposal:
- To test and prescribe you would be looking at about $7,000-$14,000 in engineering fee.
- For testing and some recommendations (no follow-through), around $4,500 engineering fee.

Some things he brought up to think about if these price tags are too high (he has some concerns that the space is very small with minimal areas for acoustical treatments so it may not be worth doing Engineering calcs, especially the first option):
- We should be covering 25% of the surfaces with something soft/absorptive; this includes floors, walls, and ceilings – we are pretty limited in what is available to cover. My acoustical rep is thinking (by guessing on the size of the room) you will want 600-800 SF of acoustical treatments, their minimum recommendation is 400 SF (upholstering the chairs and table undersides is probably only about 100-150 SF, but it would help)
- I mentioned you wanted to keep the ceiling off-limits, but he was thinking we could run baffles in the same color as the HVAC and sprinkler ducts parallel over the top of them. That would help a LOT.
- Since the floor is concrete, we are going to do as much to the walls and ceiling as possible.
- Another option for the ceiling is finding a matching wood and perforating it and mounting it directly to the existing wood ceiling. This is used a lot in churches. I personally think the baffles would be a great place to start to not impact the wood portion too much right away.
- He also said to remember the first 10%-15% of sound you can absorb will be MUCH more noticeable than the last 10%-15%, so we can at least make a dent and it can help immensely, but it probably won't be perfect since most of the surfaces cannot be impacted - he doesn't know how affective the top $7,000-$14,000 engineering option would be. That option may also include the need to replace the ceiling with acoustically perforated wood (again, above the cost of engineering), which he agreed didn't seem to make sense. It will be important to weigh what you want to spend with expectations due to the limitations of the building.

I do have additional information about the foam on the underside of the chairs as well as a few other finish options we can discuss if you would like, I just wanted to keep this email as brief as possible since it is a lot of information to digest. Please let me know if you have any questions.

Thank you,
Michelle Gallagher

-

Michelle Gallagher, CID, NCIDQ, IIDA, ASID, Assoc. AIA | Architectural Interior Designer
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Agenda Information Memorandum
North St. Paul Parks and Recreation Commission
July 24, 2019

VIII. REPORTS FROM STAFF

A. BUDGET: JUNE UPDATE

FACTS

From the January 1, 2019 budget report to June 30, 2019, listed below are the Park Fund expenditures and revenues:

Park Fund Expenditures (June): $2,482.24

- $31.24 Ice Cream for Polar Explorers Bike Event
- $200 Band for Food Truck Night (Any Day Now)
- $1,000 Herbicide Treatment Southwood Nature Preserve
- $550 July and August Concerts in Park
- $701.00 Bench for Silver Lake Park (Paid for with Donation)

Park Fund Revenue (June): $1,340.00

- Park / Canoe Rental Fees: $1,310.00 (June)
- Donations: $30 ($30 June Utility Billing)

Fund Balance as of 6/30/2019: $227,867.96

*** $100,000 in LGA funding will be deposited in the Park Fund in July 2019

The unclaimed Park Fund balance is (Fund Balance – Approved Expenditures):
$104,798.31

Budget expenditures that have been approved for 2018:

$11,310 Polar Park Updates ($14,000 Budget so far $2,690 has been spent)
<u>$17,320 Colby Hills Park (Budget of $30,000 so far $12,680 has been spent)</u>
$28,630

Budget Expenditures for 2019

$1,250 Concert in Park ($750 Spent, 2 concerts at Casey / One at Food Trick Night)
$500 Star Watch
$519.65 Egg Hunt ($600 budget, 80.35 has been spent so far)
$400 Trick or Treat
$2,000 Movie On Main
$50 Park Clean Up
$5,000 Southwood Nature Preserve ($6,000 budget, $1,00 spent)

$200 Fire and Ice
$3,000 Recreation Programming
$55,500 Silver Lake Tennis Courts
$50 Park Clean-Up Event
$1,500 Colby Hill ADA Plan
$1,050 Silver Lake Water Treatment
$4,850 Colby Hills ADA improvements
$2000 Park Plan for Polar Park
$1,920 ADA Mats
$79,789.65

Items Recommended for 2020

$2,000 Youth Recreation Programming
$50 Park Clean Up
$2,000 Movie in Park
$6,500 Southwood Nature Preserve
$400 Trick or Treat Trail
$2,000 Concerts in Park
$500 Star Watch
$800 Egg Hunt
$200 Fire and Ice
$200 Food Truck Night
$14,650

Park Dedication Fund Balance: $72,507.88

ATTACHMENTS
Financial Reports

YEAR TO DATE BALANCE SHEET

AS OF: JUNE 30TH, 2019

034-PARK DEDICATION FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
ASSETS					
034-1010	CASH	23,165.28	0.00	49,342.60	72,507.88
034-1033	S/A RECEIVABLE	0.00	0.00	0.00	0.00
034-1040	ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00
034-1042	ACCOUNTS RECEIVABLE MODULE	0.00	0.00	0.00	0.00
034-1045	ACCRUED UTILITIES	0.00	0.00	0.00	0.00
034-1054	DUE FROM OTHER FUND	0.00	0.00	0.00	0.00
034-1060	INTEREST REC INVEST	62.44	0.00	62.44CR	0.00
034-1061	MARKET VALUE ADJUSTMENT	0.00	0.00	0.00	0.00
034-1888	REVENUE CLEARING	0.00	0.00	0.00	0.00
	TOTAL ASSETS	23,227.72	0.00	49,280.16	72,507.88
LIABILITIES					
034-2010	AP PENDING (DUE TO POOL)	0.00	0.00	0.00	0.00
034-2011	ACCOUNTS PAYABLE OTHER	0.00	0.00	0.00	0.00
034-2026	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
034-2027	DUE TO OTHER FUNDS	0.00	0.00	0.00	0.00
034-2029	USE TAX PAID	0.00	0.00	0.00	0.00
034-2030	SALES TAX	0.00	0.00	0.00	0.00
034-2888	EXPENSE CLEARING	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
FUND EQUITY					
034-2900	FUND BALANCE	23,227.72CR	0.00	0.00	23,227.72CR
	TOTAL REVENUES	0.00	0.00	49,280.16CR	49,280.16CR
	TOTAL FUND EQUITY	23,227.72CR	0.00	49,280.16CR	72,507.88CR
	BALANCE	0.00	0.00	0.00	0.00

YEAR TO DATE BALANCE SHEET

AS OF: JUNE 30TH, 2019

063-PARK FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
ASSETS					
063-1010	CASH	219,412.99	659.14CR	10,499.55	229,912.54
063-1033	S/A RECEIVABLE	0.00	0.00	0.00	0.00
063-1040	ACCOUNTS RECEIVABLE	50.00	0.00	0.00	50.00
063-1042	ACCOUNTS RECEIVABLE MODULE	0.00	0.00	900.00	900.00
063-1054	DUE FROM OTHER FUND	47,423.89	0.00	47,423.89CR	0.00
063-1060	INTEREST REC INVEST	719.26	0.00	719.26CR	0.00
063-1061	MARKET VALUE ADJUSTMENT	0.00	0.00	0.00	0.00
063-1888	REVENUE CLEARING	0.00	0.00	0.00	0.00
	TOTAL ASSETS	267,606.14	659.14CR	36,743.60CR	230,862.54
LIABILITIES					
063-2010	AP PENDING (DUE TO POOL)	0.00	483.10CR	2,994.58CR	2,994.58CR
063-2011	ACCOUNTS PAYABLE OTHER	0.00	0.00	0.00	0.00
063-2026	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
063-2027	DUE TO OTHER FUNDS	0.00	0.00	0.00	0.00
063-2029	USE TAX PAID	0.00	0.00	0.00	0.00
063-2030	SALES TAX	0.00	0.00	0.00	0.00
063-2060	DEFERRED REVENUE	5,400.00CR	0.00	5,400.00	0.00
063-2888	EXPENSE CLEARING	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES	5,400.00CR	483.10CR	2,405.42	2,994.58CR
FUND EQUITY					
063-2900	FUND BLANCE	262,206.14CR	0.00	0.00	262,206.14CR
	TOTAL REVENUES	0.00	1,340.00CR	35,861.82CR	35,861.82CR
	TOTAL EXPENDITURES	0.00	2,482.24	70,200.00	70,200.00
	TOTAL FUND EQUITY	262,206.14CR	1,142.24	34,338.18	227,867.96CR
	BALANCE	0.00	0.00	0.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2019

063-PARK FUND

FINANCIAL SUMMARY % OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
INTERGOVERNMENTAL	100,000	0.00	0.00	0.00	100,000.00	0.00
CHARGES	0	1,310.00	23,655.00	20,660.00	(23,655.00)	0.00
OTHER CHARGES	5,375	30.00	12,206.82	10,073.11	(6,831.82)	227.10
TRANSFERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	105,375	1,340.00	35,861.82	30,733.11	69,513.18	34.03
EXPENDITURE SUMMARY						
GENERAL PARK	6,970	231.24	291.24	2,578.50	6,678.76	4.18
SOUTHWOOD PARK	6,000	1,000.00	1,000.00	0.00	5,000.00	16.67
CASEY LAKE PARK	3,500	550.00	1,328.26	1,875.58	2,171.74	37.95
SILVER LAKE PARK	0	701.00	1,402.00	0.00	(1,402.00)	0.00
NORTHWOOD PARK	0	0.00	0.00	0.00	0.00	0.00
HAUSE PARK	200	0.00	0.00	14,974.95	200.00	0.00
DOROTHY PARK	0	0.00	0.00	0.00	0.00	0.00
COLBY HILLS PARK	0	0.00	1,178.50	0.00	(1,178.50)	0.00
NON DEPARTMENTAL	65,000	0.00	65,000.00	65,000.00	0.00	100.00
TOTAL EXPENDITURES	81,670	2,482.24	70,200.00	84,429.03	11,470.00	85.96
REVENUE OVER/(UNDER) EXPENDITURES	23,705	(1,142.24)	(34,338.18)	(53,695.92)	58,043.18	144.86-

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2019

063-PARK FUND

% OF YEAR COMPLETED: 50.00

REVENUES		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
INTERGOVERNMENTAL							
063-3522	STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
063-3523	LGA	100,000	0.00	0.00	0.00	100,000.00	0.00
063-3539	COUNTY GRANTS/AIDS	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL		100,000	0.00	0.00	0.00	100,000.00	0.00
CHARGES							
063-3629	CANOE RENTALS	0	0.00	350.00	375.00	(350.00)	0.00
063-3630	PARK RENTAL FEES	0	1,310.00	23,305.00	20,285.00	(23,305.00)	0.00
TOTAL CHARGES		0	1,310.00	23,655.00	20,660.00	(23,655.00)	0.00
OTHER CHARGES							
063-3800	MARKET VALUE ADJUSTMENT	0	0.00	1,537.61	(1,677.97)	(1,537.61)	0.00
063-3801	INVESTMENT INCOME	0	0.00	949.67	821.08	(949.67)	0.00
063-3803	DONATIONS	3,375	30.00	4,319.04	5,330.00	(944.04)	127.97
063-3803-034	DONATIONS-SOUTHWOOD	0	0.00	0.00	0.00	0.00	0.00
063-3803-037	DONATIONS-MUSIC IN THE P	2,000	0.00	0.50	0.00	1,999.50	0.03
063-3804	SALE OF GOODS & PROPERTY	0	0.00	0.00	0.00	0.00	0.00
063-3805	PARK ADVERTISING	0	0.00	5,400.00	5,600.00	(5,400.00)	0.00
063-3899	MISCELLEANEOUS REVENUE	(0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER CHARGES		5,375	30.00	12,206.82	10,073.11	(6,831.82)	227.10
TRANSFERS							
063-3992	TRANSFER FROM OTHER FUND	0	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS		0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		105,375	1,340.00	35,861.82	30,733.11	69,513.18	34.03

063-PARK FUND
GENERAL PARK % OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SUPPLIES						
063-4-40-4120-000 OPERATING SUPPLIES	2,970	31.24	51.24	0.00	2,918.76	1.73
063-4-40-4120-031 OPERATING SUPPLIES	0	0.00	0.00	443.50	0.00	0.00
063-4-40-4220-030 SIGNS & SIGN MAINTENAN	0	0.00	40.00	0.00	(40.00)	0.00
TOTAL SUPPLIES	2,970	31.24	91.24	443.50	2,878.76	3.07
CONTRACTUAL SERVICES						
063-4-40-4300-000 GENERAL CONTRACT/CONSU	4,000	200.00	200.00	0.00	3,800.00	5.00
063-4-40-4300-410 GENERAL CONTRACT/CONSU	0	0.00	0.00	950.00	0.00	0.00
063-4-40-4570-000 EQUIPMENT RENTAL	0	0.00	0.00	1,185.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	4,000	200.00	200.00	2,135.00	3,800.00	5.00
CAPITAL						
063-4-40-4750-000 IMPROVEMENTS OTHER THA	0	0.00	0.00	0.00	0.00	0.00
063-4-40-4750-030 IMPROVEMENTS OTHER THA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL PARK	6,970	231.24	291.24	2,578.50	6,678.76	4.18

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2019

063-PARK FUND

SOUTHWOOD PARK % OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SUPPLIES						
063-4-41-4120-303 OPERATING SUPPLIES	6,000	0.00	0.00	0.00	6,000.00	0.00
063-4-41-4120-412 OPERATING SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
063-4-41-4210-303 MOTOR FUELS	0	0.00	0.00	0.00	0.00	0.00
063-4-41-4230-303 SMALL TOOLS & MINOR EQ	0	0.00	0.00	0.00	0.00	0.00
063-4-41-4235-000 MAINTENANCE MATERIALS	0	0.00	0.00	0.00	0.00	0.00
063-4-41-4235-303 MAINTENANCE MATERIALS	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	6,000	0.00	0.00	0.00	6,000.00	0.00
CONTRACTUAL SERVICES						
063-4-41-4300-303 GENERAL CONTRACT/CONSU	0	1,000.00	1,000.00	0.00	(1,000.00)	0.00
TOTAL CONTRACTUAL SERVICES	0	1,000.00	1,000.00	0.00	(1,000.00)	0.00
TOTAL SOUTHWOOD PARK	6,000	1,000.00	1,000.00	0.00	5,000.00	16.67

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2019

063-PARK FUND

CASEY LAKE PARK % OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SUPPLIES						
063-4-42-4120-000 OPERATING SUPPLIES	400	0.00	25.40	0.00	374.60	6.35
063-4-42-4120-403 OPERATING SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
063-4-42-4120-410 OPERATING SUPPLIES	2,000	0.00	0.00	11.79	2,000.00	0.00
063-4-42-4120-411 OPERATING SUPPLIES	500	0.00	0.00	0.00	500.00	0.00
063-4-42-4120-412 OPERATING SUPPLIES	600	0.00	752.86	924.56	(152.86)	125.48
063-4-42-4220-205 SIGNS & SIGN MAINTENAN	0	0.00	0.00	0.00	0.00	0.00
063-4-42-4230-403 SMALL TOOLS & MINOR EQ	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	3,500	0.00	778.26	936.35	2,721.74	22.24
CONTRACTUAL SERVICES						
063-4-42-4300-000 GENERAL CONTRACT/CONSU	0	550.00	550.00	0.00	(550.00)	0.00
063-4-42-4575-412 GENERAL RENTALS	0	0.00	0.00	39.23	0.00	0.00
063-4-42-4600-403 CONTRACTED REPAIR/MAIN	0	0.00	0.00	900.00	0.00	0.00
063-4-42-4630-412 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	550.00	550.00	939.23	(550.00)	0.00
CAPITAL						
063-4-42-4700-403 OFFICE FURNITURE & FIX	0	0.00	0.00	0.00	0.00	0.00
063-4-42-4710-205 FIELD EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-42-4750-000 IMPROVEMENTS OTHER THA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL CASEY LAKE PARK	3,500	550.00	1,328.26	1,875.58	2,171.74	37.95

063-PARK FUND
SILVER LAKE PARK % OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SUPPLIES						
063-4-43-4210-000 MOTOR FUELS	0	0.00	0.00	0.00	0.00	0.00
063-4-43-4220-000 SIGNS & SIGN MAINTENAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL						
063-4-43-4750-030 IMPROVEMENTS OTHER THA	0	701.00	1,402.00	0.00	(1,402.00)	0.00
TOTAL CAPITAL	0	701.00	1,402.00	0.00	(1,402.00)	0.00
TOTAL SILVER LAKE PARK	0	701.00	1,402.00	0.00	(1,402.00)	0.00

063-PARK FUND

NORTHWOOD PARK % OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
063-4-44-4300-000 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL						
063-4-44-4740-000 BUILDING & STRUCTURES	0	0.00	0.00	0.00	0.00	0.00
063-4-44-4750-000 IMPROVEMENTS OTHER THA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL NORTHWOOD PARK	0	0.00	0.00	0.00	0.00	0.00

063-PARK FUND

HAUSE PARK % OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SUPPLIES						
063-4-46-4120-000 OPERATING SUPPLIES	200	0.00	0.00	0.00	200.00	0.00
TOTAL SUPPLIES	200	0.00	0.00	0.00	200.00	0.00
CAPITAL						
063-4-46-4740-000 BUILDINGS & STRUCTURES	0	0.00	0.00	12,228.77	0.00	0.00
063-4-46-4750-000 IMPROVEMENTS OTHER THA	0	0.00	0.00	2,746.18	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	14,974.95	0.00	0.00
TOTAL HAUSE PARK	200	0.00	0.00	14,974.95	200.00	0.00

063-PARK FUND
DOROTHY PARK % OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
CAPITAL						
063-4-47-4750-000 IMPROVEMENTS OTHER THA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL DOROTHY PARK	0	0.00	0.00	0.00	0.00	0.00

063-PARK FUND

COLBY HILLS PARK % OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
063-4-49-4303-000 PLANNING SERVICES	0	0.00	1,178.50	0.00	(1,178.50)	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	1,178.50	0.00	(1,178.50)	0.00
TOTAL COLBY HILLS PARK	0	0.00	1,178.50	0.00	(1,178.50)	0.00

063-PARK FUND
NON DEPARTMENTAL % OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
PERSONNEL SERVICES						
063-4-00-4010-000 FULL-TIME SALARIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	0	0.00	0.00	0.00	0.00	0.00
SUPPLIES						
063-4-00-4120-303 OPERATING SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4120-412 OPERATING SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4211-303 LUBRICANTS & ADDITIVES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4215-303 CHEMICALS & CHEMICAL P	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4220-204 SIGNS & SIGN MAINTENAN	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4230-303 SMALL TOOLS & MINOR EQ	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4235-204 MAINTENANCE MATERIALS	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4235-303 MAINTENANCE MATERIALS	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
063-4-00-4300-000 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4300-037 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4300-038 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4300-204 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4300-205 GENRAL CONTRACT/CONSUL	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4303-204 PLANNING SERVICES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4307-204 SANITATION & RECYCLING	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4310-204 GENERAL SERVICE FEES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4360-303 DUES & SUBSCRIPTIONS	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4390-204 ADVERTISING & LEGAL NO	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4500-204 UTILITIES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4570-204 EQUIPMENT RENTAL	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4600-303 CONTRACTED REPAIR & MA	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4630-000 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL						
063-4-00-4705-403 OFFICE FURNITURE	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4710-000 FIELD EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4710-205 FIELD EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4710-401 FIELD EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4710-402 FIELD EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4725-204 HEAVY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4750-000 IMPROVEMENTS OTHER THA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TRANSFERS						
063-4-00-4992-000 TRANSFERS TO OTHER FUN	65,000	0.00	65,000.00	65,000.00	0.00	100.00
TOTAL TRANSFERS	65,000	0.00	65,000.00	65,000.00	0.00	100.00
TOTAL NON DEPARTMENTAL	65,000	0.00	65,000.00	65,000.00	0.00	100.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2019

063-PARK FUND

NON DEPARTMENTAL % OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
TOTAL EXPENDITURES	81,670	2,482.24	70,200.00	84,429.03	11,470.00	85.96
REVENUE OVER/(UNDER) EXPENDITURES	23,705	(1,142.24)	(34,338.18)	(53,695.92)	58,043.18	144.86-