

**CITY OF NORTH ST. PAUL
PARKS AND RECREATION COMMISSION
REGULAR MEETING AGENDA
August 28, 2019
6:30 PM**

North St. Paul Northwood Park

I. CALL TO ORDER

II. ROLL CALL

Larry Amsden
Lloyd Grachek, Chair
Ingrid Koller
Nancy Thorsen
Sarah Zahradka
Heather Haas
Tim Cole
Laura Greenlee-Karp, Vice Chair

Ex-Officio: Jim Naughton

Council Liaison: Candy Petersen

Staff: Debra Gustafson
Keith Stachowski

III. ADOPT AGENDA

IV. APPROVAL OF MINUTES

A. Approve the July 24, 2019 regular meeting minutes.

V. MEETING OPEN TO THE PUBLIC

Note: This is a courtesy extended to persons wishing to address the Commission concerning issues that are not on the agenda. This discussion will be limited to 15 minutes.

VI. PUBLIC HEARINGS

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

- A. **Review/Discussion/Recommendation:** Casey Lake Shelter Acoustics
- B. **Review/Discussion/Recommendation:** 2020 Event Dates
- C. **Review/Discussion/Recommendation:** Polar Park Meeting Update
- D. **Review/Discussion/Recommendation:** Star Watch – Registration Underway
- E. **Review/Discussion/Recommendation:** Colby Hills Playground – Ribbon Cutting
- F. **Review/Discussion/Recommendation:** Polar Explorers Program Review

VIII. REPORTS FROM STAFF

A. Review/Discussion: Budget Update – July

B. Review/Discussion:

IX. REPORTS FROM COMMISSIONERS & PARK LIAISONS

A. Review/Discussion:

X. ADJOURNMENT

Next meeting: September 25, 2019 at City (Tour of McKnight Tennis Courts from 6-6:30pm)

**CITY OF NORTH ST. PAUL
PARKS AND RECREATION COMMISSION
MEETING MINUTES**

**July 24, 2019
6:30 PM**

North St. Paul House Park

I. CALL TO ORDER

Chair Lloyd Grachek called the meeting to order at 6:30 p.m.

II. ROLL CALL

Present: Lloyd Grachek, Chair
Laura Greenlee-Karp, Vice Chair
Larry Amsden
Heather Haas
Ingrid Koller
Nancy Thorsen
Sarah Zahradka
Tim Cole

Council Liaison: Candy Petersen (Absent)

Staff: Debra Gustafson, Strategic Operations Director / PRC Liaison
Keith Stachowski, Parks Coordinator
Sandra Bush, Community Development

Ex-Officio: Jim Naughton, NSPAA

III. ADOPT AGENDA

On motion by Commissioner Zahradka, seconded by Commissioner Koller with all present voting aye, motion carried to adopt the agenda.

IV. APPROVAL OF MINUTES

Approve the June 26, 2019 regular meeting minutes.

On motion by Commissioner Haas, seconded by Commissioner Zahradka with all present voting aye, motion carried to approve the June 26, 2019 meeting minutes.

V. MEETING OPEN TO THE PUBLIC

Note: This is a courtesy extended to persons wishing to address the Commission concerning issues that are not on the agenda. This discussion will be limited to 15 minutes.

VI. PUBLIC HEARINGS

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

A community meeting was scheduled at 6:00 p.m. prior to the regularly-scheduled PRC meeting. There was representation from the Police Department as well. **Community comments included the following:**

- Appreciate the renovation of Hause building and new playground. Zipline is a great addition to the playground.
- Nice to see the park being utilized.
- Enjoy the activities held at the park, e.g., Polar Explorers and Fire and Ice.
- Free Library Exchange is being used a lot more with the increased use/higher traffic at Hause.

Community concerns included the following:

- Need to increase Police Patrol to regulate people speeding, especially on Margaret, 3rd and 4th. This is an area with heavy children activity. Many of them riding bikes and darting out of driveways without looking.
- Continual problem with dogs not on a leash.
- People mistake the park for a dog park, or are at least using it as though it is a dog park.

Police emphasized the importance of calling 911 when the dog problem is occurring. A Community member stated he felt uncomfortable calling 911. Police stated that this is the most effective way to take care of the issue at hand as for Police to hear about it after the fact is not helpful. Police stated when calling 911 just make sure to indicate that the call is not an emergency. It was agreed that the public needs to be educated/informed on the City's dog policy. One suggestion was larger visible signs at the park. This is something PRC can look into.

- Bathrooms are locked and no water/water fountains are available.

Gustafson stated that the building would need to be kept locked when there is not a reservation, but stated that there is a porta potty on-site. She indicated that she would look into putting a water fountain in at Hause.

A. Review/Discussion/Recommendation: Casey Lake Shelter Acoustics. PRC to check into possible options/solutions for acoustic problem at Casey. Tabled for August meeting.

B. Review/Discussion/Recommendation: Halloween Trail Date Selection October 19th or 26th. PRC selected October 26th for the Halloween event.

VIII. REPORTS FROM STAFF

A. Review/Discussion: Budget Update – June. Gustafson summarized revenue/expenditures for June 2019.

B. Review Discussion: Polar Park Community Meeting – Wednesday, August 21st / 6-6:30 pm. Gustafson stated that she and Stachowski will conduct a community meeting to get their feedback regarding the Polar Park plan. She will then relay that information onto WSB. She invited anyone from PRC to join them. Grachek stated he will attend.

IX. REPORTS FROM COMMISSIONER AND PARK LIASIONS

A. Review/Discussion. Greenlee-Karp asked if PRC was going to pursue the high interest of a dog park. Stachowski will send information to PRC regarding his research on dog parks. McKnight fields were suggested as a possible site. PRC will meet at McKnight fields on September 25th at 6:00 p.m. to view the area and then proceed to City Hall for its PRC meeting. Tabled for September meeting.

X. ADJOURNMENT

On motion by Commissioner Cole, seconded by Commissioner Thorsen, with all present voting aye, motion carried to adjourn the meeting at 6:47 pm.

Next meeting: August 28, 2019, at Northwood Park (Community Meeting from 6-6:30 pm).

Agenda Information Memorandum
North St. Paul Parks and Recreation Commission
August 28, 2019

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS
A. CASEY LAKE SHELTER ACOUSTICS

ACTION TO BE CONSIDERED

Casey Lake Shelter Acoustics, Discuss Options

FACTS

At the May 24, 2017 PRC meeting, staff shared with the Commission several options for sound adsorption for the Casey Lake Shelter. At the meeting Commission decided to table the discussion.

Since there have been on-going concerns regarding the acoustics at Casey Lake Shelter, the Commission asked to revisit the topic. The Commission directed staff at the June 2019 PRC meeting to reach out to the acoustics company the city consulted with in the past to receive ideas and get a quote to hire a sound engineer.

The Commission briefly discussed at the July 24, 2019 meeting and asked for the item to be placed on the August agenda for further discussion.

Attached are several emails from TKDA regarding possible options for sounds adsorption. Staff is requesting feedback from the Commission regarding which options they would like staff to research further. Also attached is an invoice from TKDA.

Commissioner Haas suggested panels that are available from Amazon. Attached are product details.

ATTACHMENTS

Emails from TKDA
TKDA Invoice
Acoustic Panel Option Available from Amazon

From: [Michelle L. Gallagher](#)
To: [Debra Gustafson](#)
Cc: [DL Harline](#)
Subject: RE: NSTP - Park Sh...
Date: Thursday, July 18, 20...
Attachments: [NewmanNSTP.docx](#)

Caution: This email originated outside our organization; please use caution.

Debra,

Absolutely!
I did get confirmation that the pricing for the Matrix panels are 8 tiles per box for \$990 not including freight or installation.

Thank you,
Michelle Gallagher

****Please note: I will be out of the office July 22-26 with no access to email****



Michelle Gallagher, CID, NCIDQ, IIDA, ASID, Assoc. AIA | Architectural Interior Designer

TKDA 444 Cedar Street, Suite 1500, Saint Paul, MN 55101
P 651.292.4564 | C 612.963.3860
michelle.gallagher@tkda.com
tkda.com

From: Debra Gustafson <Debra.Gustafson@northstpaul.org>
Sent: Wednesday, July 17, 2019 8:44 AM
To: Michelle L. Gallagher <michelle.gallagher@tkda.com>
Cc: DJ Heinle <dj.heinle@tkda.com>
Subject: RE: NSTP - Park Shelter

Thank for all the information Michelle! I really appreciate your feedback. I will share with the Parks and Recreation Commission next week.

Debra

Debra Gustafson
Administrative and Community Services Director
direct 651.747.2423
office 651.747.2400
fax 651.747.2425
debra.gustafson@woodbridgeil.com



From: Michelle L. Gallagher <michelle.gallagher@tkda.com>
Sent: Tuesday, July 16, 2019 5:59 PM
To: Debra Gustafson <Debra.Gustafson@northstpaul.org>
Cc: DJ Heinle <dj.heinle@tkda.com>
Subject: RE: NSTP - Park Shelter

Caution: This email originated outside our organization; please use caution.

Good afternoon Debra,

- [illegible]

As always, please let me know if you have any questions or need further clarification on anything.

Thank you,
Michelle Gallagher

****Please note: I will be out of the office July 22-26 with no access to email****



Michelle Gallagher, CID, NCIDQ, IIDA, ASID, Assoc. AIA | Architectural Interior Designer

TKDA 444 Cedar Street, Suite 1500, Saint Paul, MN 55101
P 651.292.4564 | C 612.963.3860
richelle.mallam@tkda.com
tkda.com

From: Debra Gustafson
Sent: Wednesday, July 10, 2019 4:22 PM
To: Michelle L. Gallagher <michelle.gallagher@tkids.com>
Subject: RE: NSTP - Park Shelter

Hi Michelle,

Thank you for all the information.

Do you have a price estimate for what it would cost to purchase and install baffles parallel over the HVAC and sprinkler ducts? That sounds that that may be a good option.

If you could send over information regarding foam for the underside of the tables and chairs that would be great.

What are your thoughts about the Matrix Wall panels? Do you still think that would be a good option? If so, were you able to obtain current pricing?

Thanks for all your help.

Debra

Debra Gustafson
Administrative and Community Services Director
direct 651.747.2423
office 651.747.2400
fax 651.747.2405
debra.gustafson@cofcstn.us



From: Michelle L. Gallagher <michelle.gallagher@tkda.com>
Sent: Tuesday, July 9, 2019 4:17 PM
To: Debra Gustafson <Debra.Gustafson@northstpaul.org>
Cc: DJ Heinle <dj.heinle@tkda.com>
Subject: RE: NSTP - Park Shelter

Caution: This email originated outside our organization; please use caution.

Good afternoon Debra,

- Below are some rough engineering budget numbers, if you would like to go down one of these routes, we will pull together a formal proposal:
- To test and prescribe you would be looking at about \$7,000-\$14,000 in engineering fee.
 - For testing and some recommendations (no follow-through), around \$4,500 engineering fee.

Some things he brought up to think about if these price tags are too high (he has some concerns that the space is very small with minimal areas for acoustical treatments so it may not be worth doing Engineering calcs, especially the first option):

- They should be covering 25% of the surface with something selfadhesive; like a thin foam floor, walls, and ceilings – we are pretty limited in what is available to cover. My acoustical rep is looking (by guessing on the size of the room) you will need 600-800 SF of acoustical treatments, their minimum recommendation is 400 SF (photobating the room) – I am not sure if that is realistic or not. I am not sure if that is realistic or not. I am not sure if that is realistic or not.
- I mentioned you were calling the ceiling off limits, but he was thinking we could run baffles in the same color as the HVAC and sprinkler ducts parallel over the top of them. That would help a LOT.
- Since the floor is concrete, we are going to have to have a thin layer of wood on top of the concrete and the walls and ceiling as possible.
- Another option for the ceiling is finding a matching wood and perforating it directly to the existing wood ceiling. This is used a lot in churches. I personally think the baffles would be a great place to start to not impact the wood pattern too much right away.
- The acoustical rep also mentioned that they could do a 10% or 20% reduction in the price of the baffles if we could get a price of \$7,000-\$10,000 for the entire room. I am not sure if that is realistic or not.
- That option may also include the need to replace the ceiling with acoustically mounted wood (again, above the ceiling of engineering), which he agreed didn't seem to make sense. It will be important to weigh what you want to spend with expectations due to the limitations of the room.

I do have additional information about the foam on the underside of the chairs as well as a few other finish options we can discuss if you would like. I just wanted to keep this email as brief as possible since it is a lot of information to digest. Please let me know if you have any questions.

Thank you,
Michelle Gallagher



Michelle Gallagher, CID, NCIDQ, IIDA, ASID, Assoc. AIA | Architectural Interior Designer

TKDA 444 Cedar Street, Suite 1500, Saint Paul, MN 55101
P 651.292.4564 | C 612.963.3869
richelle.pallagher@tkda.com
tkda.com

10005

444 Cedar Street, Suite 1500
Saint Paul, Minnesota 55101
www.tkda.com



August 7, 2019
Project No: 0016091.001
Invoice No: 002019003242

ATTN: MR JASON ZIEMER
CITY OF NORTH ST PAUL
2400 MARGARET ST
NORTH SAINT PAUL, MN 55109

RECEIVED AUG 14 2019

Project 0016091.001 NStP - Acoustics Design Casey Lake

For Architectural and Engineering Services in connection with the Conceptual Acoustics Design for Casey Lake Park Building. In accordance with TKDA Proposal dated February 24, 2017, and as accepted on March 20, 2017. Additional Services authorized on June 27, 2019 by email received from Debra Gustafson.

Professional Services from June 30, 2019 to July 27, 2019

Professional Personnel

	Hours	Rate	Amount
Sr Reg Architect			
Heinle, DJ	.50	231.00	115.50
Interior Designer			
Gallagher, Michelle	5.00	90.00	450.00
Totals	5.50		565.50
Total Labor			565.50

Billing Limits	Current	Prior	To-Date
Total Billings	565.50	1,250.98	1,816.48
Limit			3,100.00
Remaining			1,283.52

Total this Invoice \$565.50

Skip to main content

Try Prime

Musical Instruments

Deliver to Saint Paul 55109

Today's Deals Your Amazon.com Gift Cards Help

EN

Hello, Sign in Account & Lists

Orders Try Prime

0 Cart

Musical Instruments Deals Guitars Bass Amplifiers & Effects Keyboards Drums Recording DJ & Karaoke Band & Orchestra Live Sound

Musical Instruments Studio Recording Equipment Studio Environment Acoustical Treatments



Acoustical Sound Absorbing Wall Panels, Formaldehyde Free, 1" x 24" x 48", 6# density Lot of 10 (Natural)

10 Products

3 customer reviews

answered questions

\$423.00 & FREE Shipping

\$50 off instantly: Pay ~~\$423.00~~ \$373.00 upon approval for the Amazon Rewards Visa Card. No annual fee.

Color: Natural

Formaldehyde-Free, Environmentally-Friendly. No risk of skin irritation or respiratory problems. EIR rating of .70, 1" thick, 24" x 48", 6# density. Naturally resistant to moisture, vermin, insects, mold and bacteria. Extremely resilient and impact resistant. Can be used as a tack board. Made from 100% recyclable Class A Fire Rated material. No fiberglass or glues.

Save 11% from \$423.00 & FREE shipping.

\$423.00 & FREE Shipping

Get it as soon as Aug. 19 - 22 when you choose **Standard Shipping** at checkout.

In Stock.

Qty: 1

\$423.00 + Free Shipping

Add to Cart

Buy Now

Ships from and sold by **Burning River Buys**.

Add a Protection Plan:

☐ 4-Year Protection for \$76.99

☐ 3-Year Protection for \$57.99

Deliver to Saint Paul 55109

Add to List

Share

Have one to sell? Sell on Amazon

Click image to open expanded view



Acoustic Insulation OWENS CORNING 703 2 INCH PACK OF 6

14 | \$67.00

Shop now

Ad feedback

What other items do customers buy after viewing this item?



ATS Acoustic Panel 24x48x2 Inches, Beveled Edge, in Natural

92

\$54.95



Foamily 12 Pack- Acoustic Panels Studio Foam Wedges 1" X 12" X 12"

1,025

\$18.99



Foamily Acoustic Foam Egg Crate Panel Studio Foam Wall Panel 48" X 24" X 2.5" (4 Pack)

211

\$69.99

Burton Acoustix Series 9 - Ultra High Density 200 Kilograms/m3 Soundproofing Panels - Designed by Sound Engineers - Good for Soundproofing and Acoustic Treatment - 12 x 12 Inches - 5 Piece Pack

83

\$39.99

https://www.amazon.com/Acoustical-Absorbing-Formaldehyde-density-Natural/dp/B075... 8/13/2019

Agenda Information Memorandum
North St. Paul Parks and Recreation Commission
August 28, 2019

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Determine dates to reserve Casey Lake Park / Hause Shelter

ACTIONS TO BE CONSIDERED

Determine dates to reserve Casey Lake Park / Hause Shelter for 2020 PRC Events.

FACTS

2020 Dates need to be determined for the following events:

Fire and Ice at Hause – 2019 event was held on January 3rd

Egg Hunt: 2020 Easter will be on April 12 / 2019 Easter was on April 21

Concerts in the Park Series: 2019 dates: June 20, July 25 and August 15

Star Watch : Typically the first Thursday in October

Food Truck Night – Held the same evening as July PRC meeting

Trick or Treat Trail – 2019 event will be on October 26

Other proposed events?

ATTACHMENTS

Agenda Information Memorandum
North St. Paul Parks and Recreation Commission
August 28, 2019

VIII. REPORTS FROM STAFF

A. BUDGET: JULY UPDATE

FACTS

From the January 1, 2019 budget report to July 31, 2019, listed below are the Park Fund expenditures and revenues:

Park Fund Expenditures (July): \$850

- \$850.00 Water Treatment for Silver Lake Beach and Dorothy Park

Park Fund Revenue (July): \$52,340.00

- Park / Canoe Rental Fees: \$1,340.00 (July)
- Donations: \$1,000 (Bench Donation)
- LGA Funding \$50,000

Fund Balance as of 7/31/2019: \$279,757.96

*** 2nd \$50,000 in LGA funding installment will be deposited in the Park Fund in December 2019.

The unclaimed Park Fund balance is (Fund Balance – Approved/Recommended Expenditures): \$92,588.31

Budget expenditures that have been approved for 2018:

\$11,310 Polar Park Updates (\$14,000 Budget so far \$2,690 has been spent)
\$17,320 Colby Hills Park (Budget of \$30,000 so far \$12,680 has been spent)
\$28,630

Budget Expenditures for 2019:

\$1,250 Concert in Park (\$750 Spent, 2 concerts at Casey / One at Food Trick Night)
\$500 Star Watch
\$519.65 Egg Hunt (\$600 budget, 80.35 has been spent so far)
\$400 Trick or Treat
\$2,000 Movie On Main
\$50 Park Clean Up
\$5,000 Southwood Nature Preserve (\$6,000 budget, \$1,000 spent)
\$200 Fire and Ice
\$3,000 Recreation Programming

\$55,500 Silver Lake Tennis Courts
\$1,500 Colby Hill ADA Plan
\$200 Silver Lake Water Treatment (\$1,050 budget, \$850 spent)
\$4,850 Colby Hills ADA improvements
\$2000 Park Plan for Polar Park
\$1,920 ADA Mats
\$78,889.65

Items Recommended for 2020

\$2,000 Youth Recreation Programming
\$50 Park Clean Up
\$2,000 Movie in Park
\$6,500 Southwood Nature Preserve
\$400 Trick or Treat Trail
\$2,000 Concerts in Park
\$500 Star Watch
\$800 Egg Hunt
\$200 Fire and Ice
\$65,000 Casey Lake Payment
\$200 Food Truck Night
\$79,650

Park Dedication Fund Balance: \$72,507.88

ATTACHMENTS

Financial Reports

CITY OF NORTH ST. PAUL
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2019

034-PARK DEDICATION FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
034-1010	CASH	23,165.28	0.00	49,342.60	72,507.88
034-1033	S/A RECEIVABLE	0.00	0.00	0.00	0.00
034-1040	ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00
034-1042	ACCOUNTS RECEIVABLE MODULE	0.00	0.00	0.00	0.00
034-1045	ACCRUED UTILITIES	0.00	0.00	0.00	0.00
034-1054	DUE FROM OTHER FUND	0.00	0.00	0.00	0.00
034-1060	INTEREST REC INVEST	62.44	0.00	62.44CR	0.00
034-1061	MARKET VALUE ADJUSTMENT	0.00	0.00	0.00	0.00
034-1888	REVENUE CLEARING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	23,227.72	0.00	49,280.16	72,507.88
<u>LIABILITIES</u>					
034-2010	AP PENDING (DUE TO POOL)	0.00	0.00	0.00	0.00
034-2011	ACCOUNTS PAYABLE OTHER	0.00	0.00	0.00	0.00
034-2026	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
034-2027	DUE TO OTHER FUNDS	0.00	0.00	0.00	0.00
034-2029	USE TAX PAID	0.00	0.00	0.00	0.00
034-2030	SALES TAX	0.00	0.00	0.00	0.00
034-2888	EXPENSE CLEARING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
034-2900	FUND BALANCE	23,227.72CR	0.00	0.00	23,227.72CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>49,280.16CR</u>	<u>49,280.16CR</u>
	TOTAL FUND EQUITY	23,227.72CR	0.00	49,280.16CR	72,507.88CR
	BALANCE	0.00	0.00	0.00	0.00

CITY OF NORTH ST. PAUL
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2019

063-PARK FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
063-1010	CASH	219,412.99	49,625.42	60,524.97	279,937.96
063-1033	S/A RECEIVABLE	0.00	0.00	0.00	0.00
063-1040	ACCOUNTS RECEIVABLE	50.00	30.00CR	30.00CR	20.00
063-1042	ACCOUNTS RECEIVABLE MODULE	0.00	0.00	900.00	900.00
063-1054	DUE FROM OTHER FUND	47,423.89	0.00	47,423.89CR	0.00
063-1060	INTEREST REC INVEST	719.26	0.00	719.26CR	0.00
063-1061	MARKET VALUE ADJUSTMENT	0.00	0.00	0.00	0.00
063-1888	REVENUE CLEARING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	267,606.14	49,595.42	13,251.82	280,857.96
<u>LIABILITIES</u>					
063-2010	AP PENDING (DUE TO POOL)	0.00	1,894.58	1,100.00CR	1,100.00CR
063-2011	ACCOUNTS PAYABLE OTHER	0.00	0.00	0.00	0.00
063-2026	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
063-2027	DUE TO OTHER FUNDS	0.00	0.00	0.00	0.00
063-2029	USE TAX PAID	0.00	0.00	0.00	0.00
063-2030	SALES TAX	0.00	0.00	0.00	0.00
063-2060	DEFERRED REVENUE	5,400.00CR	0.00	5,400.00	0.00
063-2888	EXPENSE CLEARING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	5,400.00CR	1,894.58	4,300.00	1,100.00CR
<u>FUND EQUITY</u>					
063-2900	FUND BLANCE	262,206.14CR	0.00	0.00	262,206.14CR
	TOTAL REVENUES	0.00	52,340.00CR	88,601.82CR	88,601.82CR
	TOTAL EXPENDITURES	<u>0.00</u>	<u>850.00</u>	<u>71,050.00</u>	<u>71,050.00</u>
	TOTAL FUND EQUITY	262,206.14CR	51,490.00CR	17,551.82CR	279,757.96CR
	BALANCE	0.00	0.00	0.00	0.00

CITY OF NORTH ST. PAUL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2019

063-PARK FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
INTERGOVERNMENTAL	100,000	50,000.00	50,000.00	100,000.00	50,000.00	50.00
CHARGES	0	1,340.00	25,395.00	22,170.00 (	25,395.00)	0.00
OTHER CHARGES	5,375	1,000.00	13,206.82	11,054.05 (	7,831.82)	245.71
TRANSFERS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	105,375	52,340.00	88,601.82	133,224.05	16,773.18	84.08
<u>EXPENDITURE SUMMARY</u>						
GENERAL PARK	6,970	0.00	291.24	4,298.50	6,678.76	4.18
SOUTHWOOD PARK	6,000	0.00	1,000.00	285.00	5,000.00	16.67
CASEY LAKE PARK	3,500	0.00	1,328.26	1,875.58	2,171.74	37.95
SILVER LAKE PARK	0	850.00	2,252.00	0.00 (	2,252.00)	0.00
NORTHWOOD PARK	0	0.00	0.00	0.00	0.00	0.00
HAUSE PARK	200	0.00	0.00	20,765.57	200.00	0.00
DOROTHY PARK	0	0.00	0.00	0.00	0.00	0.00
COLBY HILLS PARK	0	0.00	1,178.50	0.00 (	1,178.50)	0.00
NON DEPARTMENTAL	<u>65,000</u>	<u>0.00</u>	<u>65,000.00</u>	<u>65,000.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	81,670	850.00	71,050.00	92,224.65	10,620.00	87.00
REVENUE OVER/ (UNDER) EXPENDITURES	23,705	51,490.00	17,551.82	40,999.40	6,153.18	74.04

% OF YEAR COMPLETED: 58.33

TOTAL REVENUES	105,375	52,340.00	88,601.82	133,224.05	16,773.18	84.08
----------------	---------	-----------	-----------	------------	-----------	-------

CITY OF NORTH ST. PAUL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2019

063-PARK FUND

GENERAL PARK % OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SUPPLIES</u>						
063-4-40-4120-000 OPERATING SUPPLIES	2,970	0.00	51.24	0.00	2,918.76	1.73
063-4-40-4120-031 OPERATING SUPPLIES	0	0.00	0.00	443.50	0.00	0.00
063-4-40-4220-030 SIGNS & SIGN MAINTENAN	<u>0</u>	<u>0.00</u>	<u>40.00</u>	<u>0.00</u>	<u>(40.00)</u>	<u>0.00</u>
TOTAL SUPPLIES	2,970	0.00	91.24	443.50	2,878.76	3.07
 <u>CONTRACTUAL SERVICES</u>						
063-4-40-4300-000 GENERAL CONTRACT/CONSU	4,000	0.00	200.00	0.00	3,800.00	5.00
063-4-40-4300-410 GENERAL CONTRACT/CONSU	0	0.00	0.00	950.00	0.00	0.00
063-4-40-4570-000 EQUIPMENT RENTAL	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>1,185.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL SERVICES	4,000	0.00	200.00	2,135.00	3,800.00	5.00
 <u>CAPITAL</u>						
063-4-40-4750-000 IMPROVEMENTS OTHER THA	0	0.00	0.00	1,020.00	0.00	0.00
063-4-40-4750-030 IMPROVEMENTS OTHER THA	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>700.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL	0	0.00	0.00	1,720.00	0.00	0.00
TOTAL GENERAL PARK	6,970	0.00	291.24	4,298.50	6,678.76	4.18

CITY OF NORTH ST. PAUL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2019

063-PARK FUND

SOUTHWOOD PARK

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SUPPLIES</u>						
063-4-41-4120-303 OPERATING SUPPLIES	6,000	0.00	0.00	0.00	6,000.00	0.00
063-4-41-4120-412 OPERATING SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
063-4-41-4210-303 MOTOR FUELS	0	0.00	0.00	0.00	0.00	0.00
063-4-41-4230-303 SMALL TOOLS & MINOR EQ	0	0.00	0.00	0.00	0.00	0.00
063-4-41-4235-000 MAINTENANCE MATERIALS	0	0.00	0.00	0.00	0.00	0.00
063-4-41-4235-303 MAINTENANCE MATERIALS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>285.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	6,000	0.00	0.00	285.00	6,000.00	0.00
 <u>CONTRACTUAL SERVICES</u>						
063-4-41-4300-303 GENERAL CONTRACT/CONSU	<u>0</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>	(<u>1,000.00</u>)	<u>0.00</u>
TOTAL CONTRACTUAL SERVICES	0	0.00	1,000.00	0.00	(1,000.00)	0.00
TOTAL SOUTHWOOD PARK	6,000	0.00	1,000.00	285.00	5,000.00	16.67

CITY OF NORTH ST. PAUL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2019

063-PARK FUND

CASEY LAKE PARK

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SUPPLIES</u>						
063-4-42-4120-000 OPERATING SUPPLIES	400	0.00	25.40	0.00	374.60	6.35
063-4-42-4120-403 OPERATING SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
063-4-42-4120-410 OPERATING SUPPLIES	2,000	0.00	0.00	11.79	2,000.00	0.00
063-4-42-4120-411 OPERATING SUPPLIES	500	0.00	0.00	0.00	500.00	0.00
063-4-42-4120-412 OPERATING SUPPLIES	600	0.00	752.86	924.56 (	152.86)	125.48
063-4-42-4220-205 SIGNS & SIGN MAINTENAN	0	0.00	0.00	0.00	0.00	0.00
063-4-42-4230-403 SMALL TOOLS & MINOR EQ	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	3,500	0.00	778.26	936.35	2,721.74	22.24
<u>CONTRACTUAL SERVICES</u>						
063-4-42-4300-000 GENERAL CONTRACT/CONSU	0	0.00	550.00	0.00 (	550.00)	0.00
063-4-42-4575-412 GENERAL RENTALS	0	0.00	0.00	39.23	0.00	0.00
063-4-42-4600-403 CONTRACTED REPAIR/MAIN	0	0.00	0.00	900.00	0.00	0.00
063-4-42-4630-412 MISCELLANEOUS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL SERVICES	0	0.00	550.00	939.23 (	550.00)	0.00
<u>CAPITAL</u>						
063-4-42-4700-403 OFFICE FURNITURE & FIX	0	0.00	0.00	0.00	0.00	0.00
063-4-42-4710-205 FIELD EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-42-4750-000 IMPROVEMENTS OTHER THA	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL CASEY LAKE PARK	3,500	0.00	1,328.26	1,875.58	2,171.74	37.95

CITY OF NORTH ST. PAUL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2019

063-PARK FUND

SILVER LAKE PARK

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SUPPLIES</u>						
063-4-43-4210-000 MOTOR FUELS	0	0.00	0.00	0.00	0.00	0.00
063-4-43-4220-000 SIGNS & SIGN MAINTENAN	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
<u>CONTRACTUAL SERVICES</u>						
063-4-43-4310-039 GENERAL SERVICE FEES	<u>0</u>	<u>850.00</u>	<u>850.00</u>	<u>0.00</u>	(<u>850.00</u>)	<u>0.00</u>
TOTAL CONTRACTUAL SERVICES	0	850.00	850.00	0.00	(850.00)	0.00
<u>CAPITAL</u>						
063-4-43-4750-030 IMPROVEMENTS OTHER THA	<u>0</u>	<u>0.00</u>	<u>1,402.00</u>	<u>0.00</u>	(<u>1,402.00</u>)	<u>0.00</u>
TOTAL CAPITAL	0	0.00	1,402.00	0.00	(1,402.00)	0.00
TOTAL SILVER LAKE PARK	0	850.00	2,252.00	0.00	(2,252.00)	0.00

CITY OF NORTH ST. PAUL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2019

063-PARK FUND

NORTHWOOD PARK

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>CONTRACTUAL SERVICES</u>						
063-4-44-4300-000 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
 <u>CAPITAL</u>						
063-4-44-4740-000 BUILDING & STRUCTURES	0	0.00	0.00	0.00	0.00	0.00
063-4-44-4750-000 IMPROVEMENTS OTHER THAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL NORTHWOOD PARK	0	0.00	0.00	0.00	0.00	0.00

CITY OF NORTH ST. PAUL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2019

063-PARK FUND

HAUSE PARK

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SUPPLIES</u>						
063-4-46-4120-000 OPERATING SUPPLIES	<u>200</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>	<u>0.00</u>
TOTAL SUPPLIES	200	0.00	0.00	0.00	200.00	0.00
 <u>CAPITAL</u>						
063-4-46-4740-000 BUILDINGS & STRUCTURES	0	0.00	0.00	18,019.39	0.00	0.00
063-4-46-4750-000 IMPROVEMENTS OTHER THAN	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>2,746.18</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL	0	0.00	0.00	20,765.57	0.00	0.00
TOTAL HAUSE PARK	200	0.00	0.00	20,765.57	200.00	0.00

CITY OF NORTH ST. PAUL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2019

063-PARK FUND

DOROTHY PARK % OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>CAPITAL</u>						
063-4-47-4750-000 IMPROVEMENTS OTHER THAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL DOROTHY PARK	0	0.00	0.00	0.00	0.00	0.00

CITY OF NORTH ST. PAUL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2019

063-PARK FUND

COLBY HILLS PARK

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>CONTRACTUAL SERVICES</u>						
063-4-49-4303-000 PLANNING SERVICES	<u>0</u>	<u>0.00</u>	<u>1,178.50</u>	<u>0.00</u> (	<u>1,178.50)</u>	<u>0.00</u>
TOTAL CONTRACTUAL SERVICES	0	0.00	1,178.50	0.00 (	1,178.50)	0.00
TOTAL COLBY HILLS PARK	0	0.00	1,178.50	0.00 (	1,178.50)	0.00

CITY OF NORTH ST. PAUL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2019

063-PARK FUND

NON DEPARTMENTAL

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>DEPARTMENTAL EXPENDITURES</u>						
<u>PERSONNEL SERVICES</u>						
063-4-00-4010-000 FULL-TIME SALARIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	0	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>						
063-4-00-4120-303 OPERATING SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4120-412 OPERATING SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4211-303 LUBRICANTS & ADDITIVES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4215-303 CHEMICALS & CHEMICAL P	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4220-204 SIGNS & SIGN MAINTENAN	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4230-303 SMALL TOOLS & MINOR EQ	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4235-204 MAINTENANCE MATERIALS	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4235-303 MAINTENANCE MATERIALS	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
<u>CONTRACTUAL SERVICES</u>						
063-4-00-4300-000 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4300-037 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4300-038 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4300-204 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4300-205 GENRAL CONTRACT/CONSUL	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4303-204 PLANNING SERVICES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4307-204 SANITATION & RECYCLING	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4310-204 GENERAL SERVICE FEES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4360-303 DUES & SUBSCRIPTIONS	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4390-204 ADVERTISING & LEGAL NO	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4500-204 UTILITIES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4570-204 EQUIPMENT RENTAL	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4600-303 CONTRACTED REPAIR & MA	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4630-000 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL</u>						
063-4-00-4705-403 OFFICE FURNITURE	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4710-000 FIELD EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4710-205 FIELD EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4710-401 FIELD EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4710-402 FIELD EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4725-204 HEAVY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4750-000 IMPROVEMENTS OTHER THA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00
<u>TRANSFERS</u>						
063-4-00-4992-000 TRANSFERS TO OTHER FUN	65,000	0.00	65,000.00	65,000.00	0.00	100.00
TOTAL TRANSFERS	65,000	0.00	65,000.00	65,000.00	0.00	100.00
TOTAL NON DEPARTMENTAL	65,000	0.00	65,000.00	65,000.00	0.00	100.00

CITY OF NORTH ST. PAUL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2019

063-PARK FUND

NON DEPARTMENTAL

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
TOTAL EXPENDITURES	81,670	850.00	71,050.00	92,224.65	10,620.00	87.00
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	23,705	51,490.00	17,551.82	40,999.40	6,153.18	74.04