

**CITY OF NORTH ST. PAUL
CITY COUNCIL
REGULAR MEETING AGENDA
AUGUST 20, 2019
6:30 PM**

North St. Paul City Hall – Council Chambers
2400 Margaret Street

I. CALL TO ORDER (Mayor for a day will call the meeting to order)

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Member Thorsen
Council Member Petersen
Council Member Walczak
Council Member Sonnek
Mayor Furlong

IV. ADOPT AGENDA

V. PRESENTATIONS

- A. Ramsey County Commissioner Victoria Reinhardt
- B. Constitution Week Proclamation – Karrie Blee
- C. Eagle Scout Project

VI. CONSENT AGENDA

- A. July 16, 2019 workshop meeting minutes.
- B. July 16, 2019 regular meeting minutes.
- C. July 30, 2019 special council meeting minutes.
- D. General accounts payable: \$4,117,054.34.
- E. HRA accounts payable: \$36,492.74.
- F. Schedule additional budget workshops for September 4th and September 11th at 5:00 p.m.
- G. Special Event Permit for the 2019 Church of St. Peter Fall Festival, Saturday and Sunday, September 21, 2019, 4:00 p.m. to September 22, 2019 at 5:00 p.m.
- H. Special Event Permit from Neumann's Bar and Grill to hold the Neumann's Fest on Saturday September 14, 2019 beginning at 10:00 a.m.
- I. Special Event Permit for the Silver Lake Improvement Association's Wine Tasting at Silver Lake, Friday, October 11, 2019.
- J. Application for a Temporary On-Sale Liquor License AND an Application for a Charitable Gambling for Exempt Permit for the Church of St. Peter, North St. Paul. Saturday, September 21 and Sunday, September 22, 2019.
- K. Application/Request from Neumann's Bar & Grill, North St. Paul, for a temporary extension of their on-sale liquor license to include a portion of their paved parking area. Saturday, September 14, 2019.
- L. Application for a Temporary On-Sale Liquor License for the Silver Lake Improvement Association, North St. Paul, for Wine Tasting event to be held Friday, October 11, 2019.

- M. Application for a Charitable Gambling Permit to conduct Excluded Bingo by the Knights of Columbus Council #4967 for an event on Saturday, November 23, 2019 at the Church of St. Peter, North St. Paul.
- N. Authorize ad for bid for the Anchor Block North Site Grading Improvements Project. (City Project Number) CPN 19-01.

VII. MEETING OPEN TO THE PUBLIC

Note: This is a courtesy extended to persons wishing to address the council who are not on the agenda. A completed public comment form should be presented to the Deputy Clerk prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.

VIII. PUBLIC HEARINGS

IX. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

- A. Approval of Construction Pay Voucher No. 3 and Final for Geislinger & Sons, Inc., in the amount of \$57,509.40 for the 2016 Sanitary Sewer Lift Station Improvements.
- B. Application for a Minor Subdivision – Debra Fairbanks, located at 2060 Margaret Street N.
- C. Application for a Conditional Use Permit amendment for Blia Adult Day Care, located at 2090 11th Ave E.

X. REPORTS OF CITY MANAGER & DEPARTMENTS

XI. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

XII. GENERAL BUSINESS

XIII. CLOSED SESSION

- A. There are no closed sessions.

XIV. ADJOURNMENT

The next regularly scheduled City Council meeting is Tuesday, September 3, 2019 at 6:30 p.m.

**PROCLAMATION DECLARING THE WEEK OF
SEPTEMBER 17 THROUGH 23, 2019
AS CONSTITUTION WEEK**

WHEREAS; the Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS; September 17, 2018, marks the two hundred thirty-second anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS; it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

WHEREAS; Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

NOW, THEREFORE I, Terry Furlong, by virtue of the authority vested in me as Mayor of the City of North Saint Paul, do hereby proclaim the week of September 17 through 23 as

CONSTITUTION WEEK

and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of North Saint Paul to be affixed this 20th day of August of the year of our Lord two thousand nineteen.

Signed _____
Terrence J. Furlong, Mayor

Attest _____
Mary Mills, Deputy Clerk

Agenda Information Memorandum
North St. Paul City Council
August 20th, 2019

FROM THE OFFICE OF THE COMMUNITY SERVICES DEPARTMENT
PARKS AND RECREATION

Agenda placement: Presentations

Subject: Eagle Scout Project

To: Honorable Mayor and City Council

Background / Facts:

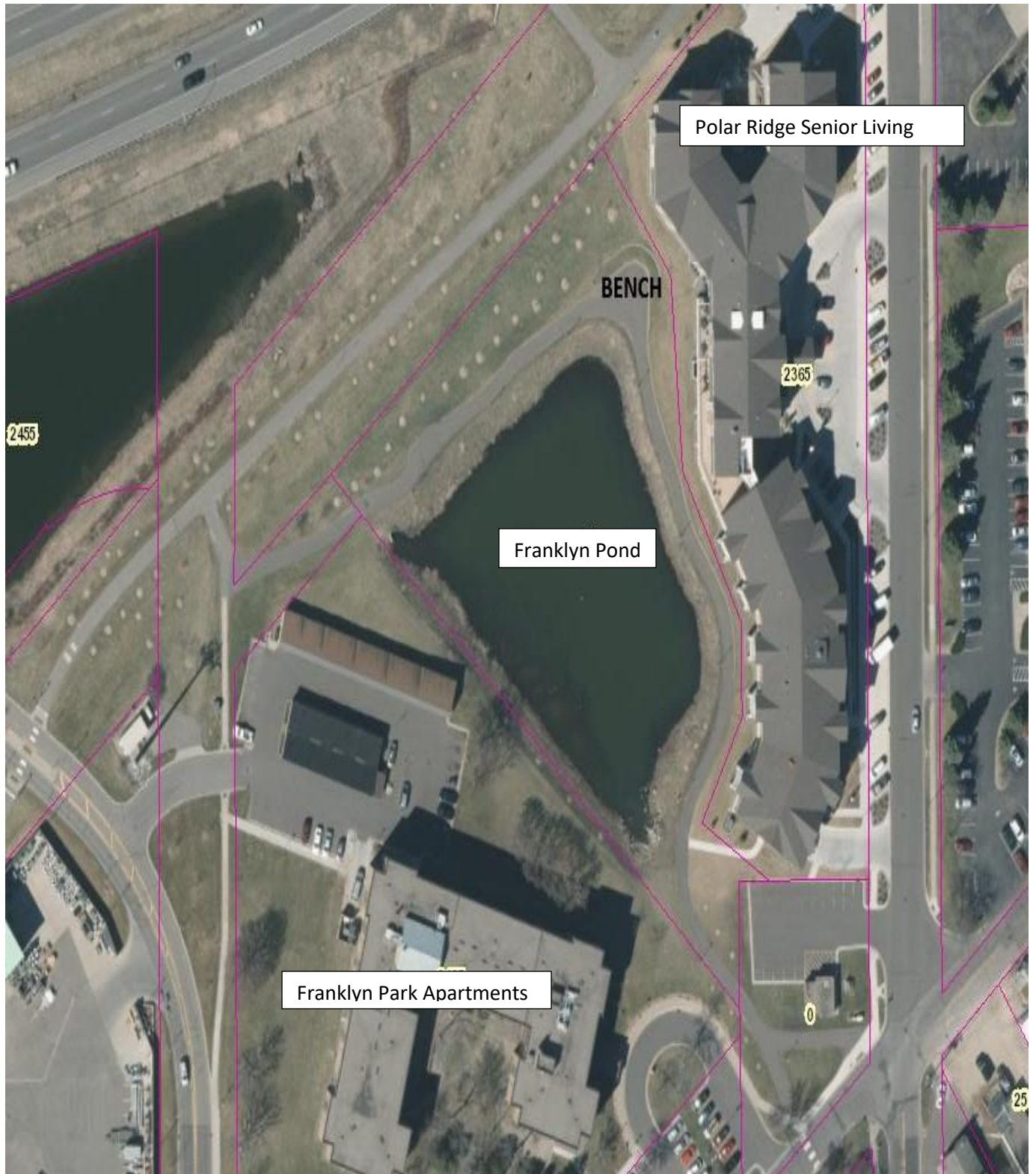
- Grayson Retzloff from troop 461 based out of Presentation School, chartered by the Men's Club of Presentation School wishes to present his Eagle Scout Project to the North St. Paul City Council.
- The purpose of the Eagle Scout project is to give the Scout an opportunity to plan, develop, and give leadership to others.
- Grayson's Eagle Scout project will benefit the residents of North Saint Paul.
- Grayson's project consists of installing a planter near the front entrance to Polar Ridge Senior Living, 2365 Helen Street North. He has obtained their permission.
- In addition Grayson is requesting to install a portable bench along the Franklin pond walking path.
- The area of the path is city-owned property, but not city park land. Parks and Recreation could not give a recommendation because of this.
- Grayson has the necessary funding for the project, but needs council approval to install the benches on the city owned property.

Respectfully submitted,

/s/ KS by mm

Keith Stachowski
Parks Coordinator

Attachment: Franklyn Pond site map



City of North Saint Paul
July 16, 2019
Proposed City Council Workshop Meeting Minutes

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 5:02 p.m.

II. ROLL CALL

Present: Council Member Scott Thorsen
Council Member Candy Petersen
Council Member Tom Sonnek – arrived 5:05 p.m.
Council Member Jan Walczak
Mayor Terry Furlong

Staff: City Manager Scott Duddeck, Deputy Clerk Mary Mills, Finance Director Jason Zimmerman

Guests: Roger Vasko, Willie Tennis, Greg Tennis

III. ADOPT AGENDA

On motion by Council Member Petersen, seconded by Council Member Walczak, with all present voting aye, Council Member Sonnek absent for the vote (4-0), motion carried to approve the agenda as presented.

IV. TOPIC(S)

A. Trash Hauling contract

City Manager Duddeck reviewed the potential acceptance of a new contract with Tennis Sanitation Services. He stated a 5-year contract is proposed with many service changes and enhancements, including weekly recycling pick-up. He added City Staff recommends City Council approval of a contract with Tennis Sanitation Services.

Mr. Duddeck stated new customer rates are being considered for the bulk program along with adjusted rates, which will be discussed at the City Council's July 30, 2019 council meeting.

Mr. Duddeck stated the City will be purchasing trash containers to reduce costs to residents. He added grant funding of \$100,000 will assist with purchase of the recycling carts, which will be delivered City-wide beginning the week of August 19, 2019.

Council Member Sonnek asked whether aspects of the 5-year agreement can be negotiated, such as bulk pick-up, if the City Council votes to support the agreement. Mr. Duddeck confirmed this, adding the recycling program is very comprehensive. He added City Staff intends to get information out to residents in a timely manner about the new sanitation service.

Greg and Willie Tennis were present to address the City Council and answer questions.

Mr. Willie Tennis stated Tennis Sanitation Service is excited to be operating in the City of North St. Paul. He added Tennis recycles more items than their competition, including scrap metal. He noted bulk items can be taken as recycling, which will be done weekly.

In addition there will be textiles recycling available. All residents will receive an orange bag which can be filled with textiles and left on the recycle bin on collection day. He stated the driver will give residents a replacement recycling bag.

All present were in agreement to bring this item forward to the city council meeting for adoption.

V. OTHER BUSINESS

Council Members Thorsen and Walczak suggested amending Consent Agenda item J on the regular meeting agenda to include discussion on garbage rate fees for the new trash hauling contract on July 30, 2019.

City Manager Duddeck requested an addition to the Council agenda to schedule a budget meeting on August 27, 2019 at 6:00 p.m.

VI. ADJOURNMENT

There being no further business, on motion by Council Member Petersen, seconded by Council Member Walczak, with all present voting aye (5-0), Mayor Furlong adjourned the workshop meeting at 6:11 p.m.

Terrence J. Furlong, Mayor

Attest:

Scott A. Duddeck, City Manager

**City of North Saint Paul
July 16, 2019
Proposed Regular City Council Meeting Minutes**

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 6:30 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Thorsen
Council Member Petersen
Council Member Walczak
Council Member Sonnek
Mayor Furlong

Staff: City Manager Scott Duddeck, Interim Fire Chief Jason Mallinger, Deputy Clerk Mary Mills, Interim Finance Director Jason Zimmerman.

IV. ADOPT AGENDA

On motion by Council Member Sonnek, seconded by Council Member Thorsen, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

V. PRESENTATIONS

A. Fire Department Badge Pinning for Giacomo DiGiacomo, Mitch Griser and Quinn Zins

Interim Fire Chief Jason Mallinger introduced three new Firefighters to the City of North St. Paul Fire Department: Giacomo DiGiacomo, Mitch Griser, and Quinn Zins. He stated they have completed over 200 hours of classroom training as well as training in the field and are ready to serve the City of North St. Paul.

Fire Chief Mallinger presented Giacomo deGiacomo, who was accompanied by his family – his wife Emily, mother-in-law Mary, and his children Joseph, Mia and Jackson.

Fire Chief Mallinger stated Giacomo is a Sergeant First Class in the Minnesota National Guard and has received various State and Federal achievement awards. He has been a full-time National Guardsman for more than 11 years and a full-time Marine soldier for over 17 years.

Fire Chief Mallinger presented Mitch Griser, accompanied by his parents, John and Joyce Griser, his children Logan and Peyton, and his girlfriend Jessica.

Fire Chief Mallinger stated Mitch has lived in North St. Paul since he was 5 years old and graduated from North High School in 2011. He joined the Fire Department after being inspired by his grandfather, a former Firefighter for the City of South St. Paul.

Fire Chief Mallinger presented Quinn Zins, who was accompanied by his mother Dawn, his wife Lauren, and his children Colton, Braden and Jackson.

Fire Chief Mallinger stated Quinn serves in the Minnesota National Guard as an Aircraft Electrician. He works full-time for Great Lakes Coca-Cola as a Compliance Technician. He aspires to further his career as a firefighter.

City Manager Duddeck welcomed the new Firefighters and thanked them for joining the Fire Department, bringing their skills sets to serve the City of North St. Paul.

A. Rainbow Tree Care on Emerald Ash Borer

Mr. Duddeck welcomed Jeff Heffner, Rainbow Treecare, and invited him to address the City Council.

Jeff Heffner, Rainbow Treecare, reviewed the City's contract with his company for emerald ash borer treatment and mitigation. He added Rainbow Treecare is committed to making Minnesota the most educated and prepared State in the country for emerald ash borer impacts. He noted, with that goal in mind, Rainbow Treecare created municipal homeowner programs to help municipalities manage ash borer infestations.

Mr. Heffner stated the premise of Treecare's program is the transition of urban forests due to the rate at which emerald ash borer kills trees. He added the emerald ash borer is an introduced pest with no native control and unlimited food supply. He noted a big part of the solution is to increase the number of treated trees in an environment to reduce pest pressure in the community and slow the rate of tree deaths.

Mr. Heffner stated Rainbow Treecare has many municipal programs and employs a high degree of customer service, responding to community requests as they come up. He added GIS data is tracked for each treated tree. He noted a dedicated hotline has been set up for the City, and postcards were sent to all residents.

Council Member Sonnek asked what signs would be visible in a mature tree that would indicate it should be treated and not destroyed. Mr. Heffner stated it is difficult to determine the amount of decay or when a tree will fall. He added it is easy to misidentify a diseased tree based on its branches. He noted some signs of emerald ash borer presence are woodpecker activity, cracks in the bark, and thinning from the canopy inward.

Mr. Duddeck asked how late in the year treatment can be done. Mr. Heffner stated once a tree's leaves start to turn yellow, the treatment process is not effective. He added it is best to get treatments done by the end of September.

Mayor Furlong asked whether Rainbow Treecare has had any response from North St. Paul residents from their postcard mailing. Mr. Heffner confirmed that many residents have contacted Rainbow Treecare with questions and requests for information.

VI. APPROVAL OF CONSENT AGENDA

Councilmember Walczak requested that the topic of future waste collection rates be included in Consent Agenda Item J related to items to be added to the July 30, 2019 Special Meeting.

On motion by Council Member Petersen, seconded by Council Member Sonnek, with all present voting aye (5-0), motion carried to approve the consent agenda, Resolution No. 2019-093 consisting of:

- A. July 2, 2019 workshop meeting minutes
- B. July 2, 2019 regular meeting minutes
- C. General accounts payable: \$1,373,307.34
- D. HRA accounts payable: \$20,137.88
- E. Authorize creation of a Park Plan for Polar Park with funding from the Park Fund
- F. Special Event Permit – North Haven Church – Saturday July 27, 2019, 1:00 p.m. to 5:00 p.m. Resolution No. 2019-094.
- G. Authorize the extension of the current Comcast Cable Franchise from August 31, 2019 to February 28, 2020.
- H. Resolution approving the Landscape Partnership Agreement No. 1034919 between the City of North St. Paul and the State of Minnesota, Department of Transportation, authorized at the July 2, 2019 City Council meeting. Resolution No. 2019-095.
- I. Schedule two budget meetings with the department heads on Wednesday July 24, 2019 and Wednesday July 31, 2019 from 5:00-7:00 p.m.
- J. Request to add items from July 18, 2019 Planning Commission meeting to agenda for Special City Council meeting on Tuesday July 30, 2019. (Amended to add garbage rate fees).

VII. MEETING OPEN TO PUBLIC

Tanya Peloquin, 1650 McAfee Street, stated she bought her home in North St. Paul three years ago, but lived in East St. Paul her whole life. She expressed her support of the City of North St. Paul's waste pick-up service. She added she would be willing to pay for the service. She noted she hopes that it would work out to have a fee-based waste pick-up service.

Judy McDonald, 2596 3rd Avenue E, stated she has been a proud property owner in North St. Paul for 40 years. She thanked the City Council and City Staff for their hard work and effective decision-making, as well as countless hours both now and in the past. She noted she appreciates the commitment it takes to ensure that the community is well-informed.

Ms. McDonald stated she does not support moving forward with the waste hauler contract. She asked whether attempts have been made to gather community input and strategize to solve problems. She urged the City Council to pause on the contract and consider the implications and facilitate collaborative problem-solving to meet as many needs as possible.

Mayor Furlong stated bulk pick-up will still be available, but a reduced program is proposed. He added the City Council intends to have that conversation in the next few weeks.

John Schmahl, 2750 Chisholm Avenue, stated the 4th of July celebration at Casey Lake Park was very loud and disruptive. He added there was a lot of activity after the fireworks. He

suggested a police car could be parked in the parking lot to deter activity. He asked whether there is a noise limit related to renting the park facility.

Mayor Furlong stated there is a noise ordinance that is complaint-based, and police will respond to that.

Mr. Duddeck stated park shelter rentals can be in the park until 11:00 p.m.

Donald Bieniek, 2146 Belmont Lane E, stated cars are parking along the street by Cowern School, and the branches are hanging very low at that location. He expressed concern about traffic that will use that route as a detour on Friday nights.

Romac Franklin, representing Republic Services, thanked the City of North St. Paul for the opportunity to provide their waste removal services over the years. Mr. Duddeck thanked Mr. Franklin for Republic's years of service.

Paul Houliston representing History Cruzers, thanked City Staff and the City Council for their support on Friday, July 16, 2019. He added the City did an amazing job supporting the event which was a huge success. He thanked K&J Catering, Elizabeth and Greg Kolbeck from BakkenWood, Victoria and Danielle from Perkins on North St. Paul Road; Chris Thorsen from Old National Bank, Maddie, Courtney Jeff, Adam and Kelly; Councilmember Petersen, Mayor Furlong, and the 3M Automobile Aftermarket Division. He noted History Cruzers is pleased to present \$3,500 donations to the local food shelf and North St. Paul Veterans.

Mayor Furlong thanked Mr. Houliston for his hard work on the History Cruzers events.

VIII. PUBLIC HEARINGS

There were no scheduled hearings.

IX. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Trash Hauler Contract

Mr. Duddeck reviewed the potential acceptance of a new contract with Tennis Sanitation Services. He thanked Republic Services for their years of service. He stated a 5-year contract is proposed with many service changes and enhancements, including weekly recycling pick-up. He added City Staff recommends City Council approval of a contract with Tennis Sanitation Services.

Mr. Duddeck stated new customer rates are being considered for the bulk program along with adjusted rates, which will be discussed at the City Council's July 30, 2019 council meeting.

Mr. Duddeck stated the City will be purchasing trash containers to reduce costs to residents. He added grant funding of \$100,000 will assist with purchase of the recycling carts, which will be delivered City-wide beginning the week of August 19, 2019.

Council Member Sonnek asked whether aspects of the 5-year agreement can be negotiated, such as bulk pick-up, if the City Council votes to support the agreement. Mr. Duddeck confirmed

this, adding the recycling program is very comprehensive. He added City Staff intends to get information out to residents in a timely manner about the new sanitation service.

On motion by Council Member Walczak, seconded by Council Member Thorsen, with all present voting aye (5-0), motion carried to authorize City Staff to finalize and enter into a 5-year agreement with Tennis Sanitation LLC to provide trash, recycling and yard waste hauling services for the City of North St. Paul.

Mr. Duddeck invited Greg and Willie Tennis to address the City Council.

Mr. Willie Tennis stated Tennis Sanitation Service is excited to be operating in the City of North St. Paul. He added Tennis recycles more items than their competition, including scrap metal. He noted bulk items can be taken as recycling, which will be done weekly.

Mr. Duddeck asked whether there will be textiles recycling available. Mr. Tennis confirmed this, adding all residents will receive an orange bag which can be filled with textiles and left on the recycle bin on collection day. He stated the driver will give residents a replacement recycling bag.

X. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Duddeck stated, as a reminder, street maintenance work on 15th Avenue N and Spirit Lane is taking longer than anticipated. He added paving will be complete by July 26, 2019 at the latest.

Mr. Duddeck stated City Staff have contacted Excel Energy regarding their staging area near Cowern School. He added road closure is imminent.

Mr. Duddeck stated an open house was held recently at the new student-built home at 2046 1st street. He added the event was attended by approximately 200 people, and many positive comments were received. He thanked Tom Spain for overseeing the program, which is in its 10th year.

XI. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Sonnek stated the Planning Commission will have two meetings in July 2019. He added the July 22, 2019 meeting will include an application for site building plan approval for the Margaret Street and 7th Avenue N development.

Council Member Petersen stated Silver Lake Splash will be held Sunday, July 21, 2019. She added Mayor Furlong and Councilmember Sonnek will take their turn in the dunk tank.

Council Member Petersen stated the Park and Recreation Commission will hold their July 24, 2019 meeting from 6:00-6:30 p.m. at Hause Park. She added parks projects will be discussed.

Council Member Petersen stated the Design Review Commission met recently and discussed the 7th Avenue N and Margaret Street development.

Council Member Petersen stated she attended the Municipal Revenue Policy meeting hosted by Metro Cities, at which local government aid was discussed.

Mayor Furlong stated National Night Out will be held Tuesday, August 6, 2019. He added representatives of the Police and Fire Departments will visit NNO parties that have been registered with the City. He noted City Council Members can attend all the parties.

XII. GENERAL BUSINESS

Council Member Petersen stated Polar Explorers' Pinata in the Parks is scheduled for July 23, 2019 from 10:00 a.m. – 12:00 p.m. at Hause Park.

Council Member Petersen stated Music in the Park will be held July 24-25, 2019 at Casey Lake from 7:00 – 8:30 p.m. featuring "The Empty Pockets".

Mayor Furlong stated National Night out conflicts with the City Council's first August meeting. He added the Special Meeting will happen as proposed, and then a regular meeting will be scheduled for August 20, 2019.

XIII. CLOSED SESSION

There was no closed session.

XIV. ADJOURNMENT

There being no further business, on motion by Council Member Walczak, Seconded by Council Member Sonnek, with all present voting aye (5-0), Mayor Furlong adjourned the meeting at 7:51 p.m.

Terrence J. Furlong, Mayor

Attest: _____
Scott A. Duddeck, City Manager

**City of North Saint Paul
July 30, 2019
Proposed Special City Council Meeting Minutes**

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 6:30 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Thorsen
Council Member Petersen
Council Member Walczak
Council Member Sonnek
Mayor Furlong

Staff: City Manager Scott Duddeck, Finance Director Jason Zimmerman, City Attorney Soren Mattick, Deputy Clerk Mary Mills.

Mayor Furlong requested a moment of silence in memory of Crist Langelette. He added his thoughts and prayers go out to the family.

IV. ADOPT AGENDA

On motion by Council Member Petersen, seconded by Council Member Sonnek, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

V. PUBLIC HEARINGS

A. Tax Increment Financing (Redevelopment) District No. 4-8 for the North St. Paul Apartments Projects

Mayor Furlong opened public hearing at 6:32 p.m.

There were no comments.

Mayor Furlong closed the public hearing at 6:32 p.m.

B. Tax Increment Financing (Housing) District No. 4-10 for the Trident Housing Project

Mayor Furlong opened public hearing at 6:33 p.m.

There were no comments.

Mayor Furlong closed the public hearing at 6:33 p.m.

C. Tax Increment Financing (Soils) District No. 4-11 for the Anchor Block North Commercial Development

Mayor Furlong opened public hearing at 6:33 p.m.

There were no comments.

Mayor Furlong closed the public hearing at 6:34 p.m.

City Manager Scott Duddeck introduced Mikayla Hewitt, Baker Tilly, and invited her to address the City Council.

Ms. Hewitt reviewed the three Tax Increment Financing (TIF) Districts for which public hearings were held at tonight's meeting. Ms. Hewitt stated TIF is a tool used by cities to capture tax base growth for new development, to finance public improvements and cover costs related to the TIF district. Individual TIF districts are created within the project area and Statutory requirements apply to each TIF district, including the "but for" test which determines whether the project would be feasible without this type of funding.

Ms. Hewitt stated TIF District #4-8 would support redevelopment of 9 properties, including the old City Hall site. She added this would be a new mixed-use project with 87 market rate apartments as well as commercial space to be completed by December 2020.

Ms. Hewitt stated TIF District #4-10 would support redevelopment of a new housing district a 4.3-acre portion of the old Anchor Block North site. She added this would be a development with 140 housing units, underground parking and a commercial component, to be completed by December 2020.

Ms. Hewitt stated TIF District #4-11 would support construction of new commercial facilities on the east side of the old Anchor Block North site. She added the development includes a 125,000-square foot storage facility and convenience store, to be completed by December 2020.

Ms. Hewitt stated adoption of the three TIF Districts will provide the City with the authority to use funds to develop the three sites. She added approval does not obligate the City to provide financial assistance. She noted individual TIF agreements will be presented to the City Council for approval at the August 20, 2019 Regular Meeting.

Motion by Council Member Walczak, seconded by Council Member Thorsen, to approve Resolution No. 2019-096 approving Tax Increment Financing (Redevelopment) District No. 4-8 for the North St. Paul Apartments Projects.

Discussion during the motion: Council Member Sonnek stressed the importance of understanding the implications of creating TIF Districts. He added he is thrilled with the prospect of new development in North St. Paul. He thanked Ms. Hewitt for her expertise and explanations which have been helpful for the City Council.

Council Member Sonnek stated there will be an increase to the cost of City services because of new services will be required by these new developments, which will be subsidized by all

residents of North St. Paul for the next 21-26 years. He added there may be an increase in the General Fund as a result of these developments, and increases will be borne by the City's residents.

He added Ms. Hewitt reviewed the "but for" test. He added the proposed developments would occur elsewhere if funding is not available in North St. Paul. He noted TIF funding is necessary for these development projects.

Mayor Furlong stated he understands Council Member Sonnek's concerns. He added TIF financing is one of the tools that can be used to bring business and development to North St. Paul.

Vote on the motion: with Mayor Furlong and Council Members Petersen, Thorsen and Walczak voting aye, and Council Member Sonnek voting nay (4-1), motion carried to adopt Resolution No. 2019-096 establishing Tax Increment Financing (Redevelopment) District No. 4-8 within development District No. 4 and approving the Tax Increment Financing Plan therefore for the North St. Paul Apartments Projects.

On motion by Council Member Walczak, seconded by Council Member Petersen, with Mayor Furlong and Council Members Petersen, Thorsen and Walczak voting aye, and Council Member Sonnek voting nay (4-1), motion carried to adopt Resolution No. 2019-097 establishing Tax Increment Financing (Housing) District No. 4-10 within development District No. 4 and approving the Tax Increment Financing Plan therefore for the Trident Housing Project.

On motion by Council Member Walczak, seconded by Council Member Thorsen, with Mayor Furlong and Council Members Petersen, Thorsen and Walczak voting aye, and Council Member Sonnek voting nay (4-1), motion carried to adopt Resolution No. 2019-098 establishing Tax Increment Financing (Soils Condition) District No. 4-11 within development District No. 4 and approving the Tax Increment Financing Plan therefore for Anchor Block North Commercial Development.

VI. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. 2872 2nd Street Planned Unit Development

City Planner Erin Perdu reviewed request for a Planned Unit Development (PUD) for a 1-stall addition to the existing attached garage at 2872 2nd Street N., including improvements to exterior materials and a new driveway surface. She added this application was originally presented as a variance, which was denied by the City Council. She noted the PUD would give the applicant flexibility with regard to development standards.

Ms. Perdu stated, as part of the PUD agreement, the applicant would maintain a raingarden on the corner of the property nearest to the intersection.

Ms. Perdu stated the Planning Commission discussed this application at their July 11, 2019 meeting, at which denial was unanimously recommended. She added the Planning Commission was concerned that approval would set a precedent for other owners who were looking for an

alternative to the variance process. She noted City Staff recommends conditional approval of the PUD application.

Ms. Perdu stated the Planning Commission could be directed to review the Ordinance related to setback requirements.

Motion by Council Member Walczak, seconded by Council Member Thorsen, to approve Resolution No. 2019-099 approving a Planned Unit Development (PUD) for a garage expansion at 2872 2nd Street.

Discussion during the motion: Council Member Sonnek stated he would support having the Planning Commission review setback requirements before approving this application, to provide more clarification. He added the City Council originally denied this request due to concern about setting a precedent, and that criteria were not met for a variance. He noted the Planning Commission felt that supporting this as a PUD does not meet the spirit of the Ordinance and sets a precedent for future requests, and maintenance of the raingarden is a problematic requirement for future homeowners.

Council Member Walczak stated she would support further review by the Planning Commission, but the applicant has had to wait a long time for this application to be resolved, and that would take additional time.

Council Member Sonnek stated the discussion regarding setback requirements should not be determined by the amount of time it has taken to accommodate the applicant's request. He added setbacks might not change after additional review by the Planning Commission. He noted the discussion relates to the principles of law that have been set up for the City of North St. Paul, and the applicant's request could be completed without a variance.

Council Member Thorsen stated he appreciates Council Member Sonnek's comments and the consideration of the Planning Commission. He added there should be some flexibility, and the variance process provides the ability to interpret the Code with flexibility. He noted the only option is to change the Code when a deviation is requested and that would not be the appropriate direction.

Council Member Thorsen stated the he believes the applicant's request is reasonable, and City Staff has evaluated the PUD request and recommends approval. He added these types of projects should be encouraged in the community.

Mayor Furlong stated he agrees with the comments of Council Member Sonnek. He added this will set a precedent for determining the appropriate variance process.

Vote on the motion: Council Members Petersen, Thorsen, and Walczak voting aye, Mayor Furlong and Council Member Sonnek voting nay (3-2), motion carried to adopt Resolution No. 2019-099 approving a Planned Unit Development (PUD) for a garage expansion at 2872 2nd Street.

B. North St. Paul Apartments – Site Plan

Ms. Perdu reviewed a proposed mixed-use development at on an approximately 2-acre site at the intersection of Margaret Street and 7th. Avenue N. The property is largely zoned MU1 - Downtown Mixed Use, with a small portion that is zoned R3 - Multi-family Residential. Existing buildings on the site, including the dentist's office, the "blue" barber shop building and a few single-family homes, will be removed.

Ms. Perdu stated the proposed mixed-use building would have 88 apartments and 139 parking spaces, with an outdoor seating area for potential commercial use at the corner of Margaret Street and 7th Avenue N. As a condition of approval, all parcels would need to be combined and rezoned to MU1, and public right of way vacated, including a portion of the public alley. Parking requirements must be met, as well as landscaping, trees and open space requirements.

Ms. Perdu stated the Design Review Commission reviewed this project and was complimentary of the design. She added they asked for more detail on proposed building materials, which was provided by applicant and are available for the City Council's review. She noted City Engineers have reviewed the utility and stormwater plans and have found them acceptable, although some additional information will be required before permits are issued.

Ms. Perdu stated City Staff recommends conditional approval of the site plan, with conditions related to vacating right of way and rezoning parcels, as well as additional conditions listed in the Staff Report.

Council Member Petersen stated she supports the request, and the building is amazing, and it will be a great asset to the City of North St. Paul.

Council Member Walczak asked whether there will be sufficient parking for a commercial use. Ms. Perdu stated there is sufficient public parking available at this location.

Council Member Sonnek stated completion of the alley was discussed at the Planning Commission meeting. He asked whether that will be a part of the project. Mr. Duddeck confirmed this.

Mayor Furlong asked where garbage collection will take place. Ms. Perdu stated it is her understanding that garbage collection will take place in the parking garage, and no dumpsters will be located outside.

On motion by Council Member Thorsen, seconded by Council Member Sonnek, with all present voting aye (5-0), motion carried to approve Resolution No. 2019-100 approving a site plan for North St. Paul Apartments, a mixed-use development at the southwest corner of Margaret Street and 7th Avenue N.

Jim Winkels, Amcon Construction, stated he is the developer and a partner in this development, and it will be a great project. He added the name of the project is still evolving, and welcoming suggestions for names. He confirmed that garbage is enclosed in the parking garage and will not be visible on the street. He noted discussions are under way with a few different commercial uses for the commercial space on the corner.

Mr. Winkels stated a deck and outdoor kitchen area is planned on the south side of the property on the top of the 2nd level. He added the property has an approximately 7-foot drop in grade

from east to west, and stormwater storage vaults are planned under the property to connect to the stormwater system in Margaret Street. He added that existing system is very old, constructed in the late 1920's.

Mr. Winkels introduced Bruce Hillyer, Architect, and Shari Arends, Civil Engineer.

Ms. Arends reviewed the stormwater vaults which will hold a 100-year storm capacity and will reduce runoff to nearby streets. She added she will be reviewing the plans with the Watershed District.

Mr. Hillyer stated the rooftop terrace is planned facing south on top of the 2nd level. He added there will be an outdoor kitchen area and removable seating. Mr. Hillyer stated City Staff has a board with samples of building materials.

Council Member Thorsen asked whether similar stormwater mitigation efforts could be considered as part of other developments in this area. Mr. Duddeck stated stormwater mitigation will be required under new guidelines as development occurs.

Mayor Furlong thanked the development team. He added he looks forward to working with the developer on this exciting project.

C. Discussion on setting new trash collection rate fees

Mr. Duddeck reviewed the proposed trash collection contract with Tennis Sanitation. He added rates are proposed to go into effect September 1, 2019, to coincide with the transfer of contract, and new collection starts September 4, 2019. He added Citywide collection days will stay the same. He noted bulk collection was a big part of the discussion.

Mr. Duddeck stated Ramsey County Recycling Board met last week and approved a 19% increase on tipping fees.

Mr. Duddeck stated the City has been transferring \$57,000 in bond payments toward the Public Works program, \$67,000 to the General Fund, and \$77,000 for personnel costs within the General Fund. He added \$194,000 has been transferred out of the Solid Waste Fund annually, and under the new rates, would generate approximately \$104,000 in revenue. He noted the Solid Waste fund balance will be \$537,000 after the purchase of new carts and a \$100,000 grant from Ramsey County.

Mr. Duddeck stated City Staff has been looking at sponsoring a City-wide spring clean-up on May 16, 2020, and the Solid Waste Fund could be used to offset related costs. He added the new rates are extremely competitive and reflect the overall goal of providing the highest level of service at the lowest possible cost. He noted City Staff will continue to monitor the fund and adjust rates accordingly.

Mr. Duddeck stated the proposed contract with Tennis Sanitation will be set through December 31, 2021. He added it is hoped that weekly recycling will help reduce tipping fees. He noted the current rates reflect cost allocation for garbage service including the tipping fee and an escrow account to be set aside in the Solid Waste Fund.

Council Member Walczak asked whether there is a list of recyclable items that can be provided to residents. Mr. Duddeck stated City Staff is working on a list of recyclable items.

Mr. Duddeck stated a recent resident survey was conducted to determine whether the unlimited bulk program should be eliminated. He added, of the 486 residents who responded, 263 expressed an interest in continuing the unlimited program, and 200 residents indicated they would prefer to eliminate the program and pay per piece.

Council Member Thorsen stated he would like to see the Solid Waste Fund act as more of an escrow fund, as the City is able to anticipate what waste amounts will be. He added there should be an overall reduction in the amount of trash with weekly recycling pick-up.

Council Member Thorsen stated he supports not including the bond payment, which will allow the City to reduce fees even more. He added the remaining balance of \$536,000 is sufficient to cover 5 years at \$57,000 per year. He noted this can be reviewed by the City Council for potential changes if the balance is deemed insufficient. He noted the City Council should discuss this further.

Mr. Duddeck stated the \$57,000 bond payment over 5 years would bring the fund down to approximately \$250,000. He added it will become necessary to set aside funds for new additional carts at some point in the next 15-20 years. He noted he is supportive of the proposed fees and believes the new contract will enable the City to keep rates as low as possible.

Mr. Duddeck stated it will be possible to track some history and provide data for the September-December 2019 period, and consider adjustments at that time.

Council Member Sonnek asked whether the 95-gallon container is the most commonly used size. Mr. Duddeck stated there are approximately the same number of 65-gallon and 95-gallon containers. He reviewed the size breakdown by customer: 394 customers have a 35-gallon container; 1,520 customers have a 65-gallon container; 1,556 customers have a 95-gallon container, and 33 customers have a 160-gallon container.

Council Member Sonnek requested clarification regarding the proposed contract rate reduction amount, which appears to be less than expected. Mr. Duddeck stated the 19% increase in tipping fees is factored into the rate. He added it is expected that the rates will be maintained for 2 years.

Council Member Thorsen expressed his agreement with Council Member Sonnek. He added he is concerned about the significant increase in tipping fees and inclusion of the escrow amount. He noted the Solid Waste Fund has a significant balance.

Council Member Sonnek stated it seems reasonable to remove the fee, as the City is in a comfortable position with that account. He added, however, he understands Mr. Duddeck's concerns.

Finance Director Jason Zimmerman confirmed the debt service to which the Solid Waste Fund is obligated relates is for 2020-2025, which is actually 6 years.

Council Member Sonnek stated the letter that will go out to residents regarding the new rates could include a comment regarding the 19% increase in fees that the City will be absorbing.

Mr. Duddeck stated the tipping fee is not controlled by the City. He added the Ramsey County tipping fee is 28% for residential customers and 54% for commercial customers, and in Washington County customers pay 35% across the board.

Mayor Furlong stated he supports the proposed contract, as it will result in better services at a lower cost to residents, and weekly recycling.

Council Member Thorsen stated he would support breaking the fees down on the City fee schedule. He added the fee schedule will be approved in January 2020, so the City Council can review the period from September 2019 – January 2020.

Council Member Walczak stated it is important for residents to see the costs broken down on their bill, related to the size of the container they use.

Mr. Duddeck stated a breakdown of costs will be on the City's fee schedule and on the City website. He added he is unable to confirm that it will be included on each individual bill.

Council Member Thorsen stated the new program will be an improvement and this is a step in the right direction. He added he feels the rates could be lower, but he will support the contract and a review of the first three month's results in December 2019.

On motion by Council Member Walczak, seconded by Council Member Sonnek, with all present voting aye (5-0), motion carried to approve Fee Schedule for trash collection rates for 2019, and to instruct City Staff to bring back a possible adjustment to the fee schedule for 2020.

Council Member Sonnek requested that the letter to residents should be changed, and the line "cost savings to all residents" should be removed. Mr. Duddeck agreed.

VII. ADJOURNMENT

There being no further business, on motion by Council Member Petersen, Seconded by Council Member Thorsen, with all present voting aye (5-0), Mayor Furlong adjourned the meeting at 8:36 p.m.

Terrence J. Furlong, Mayor

Attest: _____
Scott A. Duddeck, City Manager



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: Mayor & Council Members
FROM: Jacquelyn Lutmer - Accounting Technician
DATE: August 20, 2019
SUBJECT: Recommendation of approval of GENERAL claims list.

Claim Date

7/19/2019 Payroll Register DD		\$120,782.81
7/19/2019 Payroll Direct Payables		\$104,445.34
7/19/2019 Fire Payroll Register DD		\$11,683.71
7/19/2019 Fire Payroll Direct Payables		\$3,170.64
8/2/2019 Payroll Register DD		\$115,772.38
8/2/2019 Payroll Direct Payables		\$99,754.70
8/16/2019 Payroll Register DD		\$121,156.17
8/16/2019 Payroll Direct Payables		\$100,817.90
8/12/2019 Payroll Direct Payables	134099	\$1,800.48
8/16/2019 Fire Payroll Register DD		\$14,229.65
8/16/2019 Fire Payroll Direct Payables		\$4,442.01
	Payroll Subtotal	<u>\$698,055.79</u>

7/17/2019 A/P Early Release - Checks	134002	\$ 7,225.45	PreApproved by S. Duddeck
8/2/2019 A/P Early Release - Checks	134003-134054	\$ 483,654.03	PreApproved by S. Duddeck
8/5/2019 A/P Early Release - Checks	134055-134088	53,361.31	PreApproved by S. Duddeck
8/5/2019 A/P Early Release - Drafts	000492-000499	\$ 529,248.59	PreApproved by S. Duddeck
8/21/2019 Park Rental Refund Checks	134209-134237	\$ 7,325.00	
8/21/2019 Voided Checks - Printing Error	134185-134187	\$ -	
8/21/2019 Utility Refund Checks	134188-134208	\$ 1,314.96	
8/21/2019 A/P Checks	134100-134184	\$ 1,568,516.03	
8/21/2019 Drafts	000510-000514	\$ 775,578.63	
	AP Subtotal	<u>\$ 3,418,998.55</u>	

Grand Total \$ 4,117,054.34

Approved this 20th day of August, 2019

City Manager

Mayor

PAYROLL NO: 01 City of North St. Paul

PAYROLL DATE: 7/19/2019

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	77	120,782.81
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	77	120,782.81

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 04197 7/19/19 PAYROLL - 9

VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
E05000		EFTPS						
	I-T1 201907154854	FEDERAL WITHHOLDING	D	7/19/2019		16,155.79	000477	
	I-T3 201907154854	FICA TAXES	D	7/19/2019		15,248.10	000477	
	I-T4 201907154854	MEDICARE TAXES	D	7/19/2019		5,342.64	000477	36,746.53
H08033		H S A BANK						
	I-444201907154854	HSA ACCOUNT	D	7/19/2019		5,203.33	000478	5,203.33
I09137		I C M A DISTRIBUTION CENTER						
	I-2 201907154854	EMP/EMPR DEFERRED COMP	D	7/19/2019		11,562.29	000479	
	I-21 201907154854	EMP/EMPR DEFERRED COMP	D	7/19/2019		5,025.88	000479	
	I-26 201907154854	LOAN PAYMENTS TO ICMA	D	7/19/2019		342.18	000479	
	I-2CM201907154854	CITY MGR 9% DEFERRED COMP	D	7/19/2019		643.29	000479	
	I-2IR201907154854	EMP/EMPR DEFERRED COM	D	7/19/2019		1,726.16	000479	19,299.80
M12900		MNEFTS						
	I-T2 201907154854	MN Income Tax WH	D	7/19/2019		7,735.00	000480	7,735.00
M13320		MN STATE RETIREMENT SYSTEM						
	I-12 201907154854	POST DEDUCTIONS	D	7/19/2019		1,025.00	000481	1,025.00
P16470		P E R A						
	I-91 201907154854	6634-00 REG PERA	D	7/19/2019		15,846.47	000482	
	I-92 201907154854	6634-00 PERA PD	D	7/19/2019		18,449.19	000482	
	I-94 201907154854	6634-00 PERA DCP ELECTED	D	7/19/2019		140.02	000482	34,435.68

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	104,445.34	104,445.34
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	6	0.00	104,445.34	104,445.34

PAYROLL NO: 01 City of North St. Paul

PAYROLL DATE: 7/19/2019

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	28	11,683.71
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:	1	

TOTAL CHECKS:	28	11,683.71

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 04198 7/19/19 FIRE PAYROLL - 9

VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT

E05000		EFTPS						
	I-T1 201907164855	FEDERAL WITHHOLDING	D	7/19/2019		735.49	000483	
	I-T3 201907164855	FICA TAXES	D	7/19/2019		1,711.02	000483	
	I-T4 201907164855	MEDICARE TAXES	D	7/19/2019		400.16	000483	2,846.67
M12900		MNEFTS						
	I-T2 201907164855	MN Income Tax WH	D	7/19/2019		323.97	000484	323.97

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	0.00	3,170.64	3,170.64
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
 BANK TOTALS:	 2	 0.00	 3,170.64	 3,170.64

PAYROLL NO: 01 City of North St. Paul

PAYROLL DATE: 8/02/2019

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	72	115,772.38
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	72	115,772.38

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 04203 8/2/19 PAYROLL - 9
 VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***
 BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
E05000		EFTPS						
	I-T1 201907304863	FEDERAL WITHHOLDING	D	8/02/2019		16,293.41	000485	
	I-T3 201907304863	FICA TAXES	D	8/02/2019		14,997.42	000485	
	I-T4 201907304863	MEDICARE TAXES	D	8/02/2019		5,182.12	000485	36,472.95
H08033		H S A BANK						
	I-444201907304863	HSA ACCOUNT	D	8/02/2019		3,690.83	000486	3,690.83
I09137		I C M A DISTRIBUTION CENTER						
	I-2 201907304863	EMP/EMPR DEFERRED COMP	D	8/02/2019		11,562.29	000487	
	I-21 201907304863	EMP/EMPR DEFERRED COMP	D	8/02/2019		3,019.36	000487	
	I-26 201907304863	LOAN PAYMENTS TO ICMA	D	8/02/2019		703.08	000487	
	I-2CM201907304863	CITY MGR 9% DEFERRED COMP	D	8/02/2019		643.29	000487	
	I-2IR201907304863	EMP/EMPR DEFERRED COM	D	8/02/2019		1,055.00	000487	16,983.02
M12900		MNEFTS						
	I-T2 201907304863	MN Income Tax WH	D	8/02/2019		7,771.42	000488	7,771.42
M13320		MN STATE RETIREMENT SYSTEM						
	I-12 201907304863	POST DEDUCTIONS	D	8/02/2019		1,000.00	000489	1,000.00
M18011		MN CHILD SUPPORT PAYMENT CENTER						
	I-3 201907304863	BI-MONTHLY CHILD SUPPORT	D	8/02/2019		568.01	000490	568.01
P16470		P E R A						
	I-91 201907304863	6634-00 REG PERA	D	8/02/2019		16,010.28	000491	
	I-92 201907304863	6634-00 PERA PD	D	8/02/2019		17,258.19	000491	33,268.47

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	7	0.00	99,754.70	99,754.70
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	7	0.00	99,754.70	99,754.70

PACKET: 04203 8/2/19 PAYROLL - 9

VENDOR SET: 01 City of North St Paul

*** DRAFT/OTHER LISTING ***

BANK: ALL

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	7	0.00	99,754.70	99,754.70
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	7	0.00	99,754.70	99,754.70

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
001	8/2019	62,004.78CR
048	8/2019	3,257.42CR
049	8/2019	3,161.47CR
050	8/2019	25,058.24CR
052	8/2019	2,734.85CR
053	8/2019	1,372.31CR
054	8/2019	32.22CR
098	8/2019	1,331.49CR
101	8/2019	295.45CR
102	8/2019	506.47CR
=====		
ALL		99,754.70CR

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PAYROLL NO: 01 City of North St. Paul

PAYROLL DATE: 8/16/2019

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	76	121,156.17
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	76	121,156.17

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 04210 8/16/19 PAYROLL - 9

VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
E05000		EFTPS						
	I-T1 201908124897	FEDERAL WITHHOLDING	D	8/16/2019		16,330.60	000501	
	I-T3 201908124897	FICA TAXES	D	8/16/2019		15,073.20	000501	
	I-T4 201908124897	MEDICARE TAXES	D	8/16/2019		5,262.06	000501	36,665.86
H08033		H S A BANK						
	I-444201908124897	HSA ACCOUNT	D	8/16/2019		3,890.83	000502	3,890.83
I09137		I C M A DISTRIBUTION CENTER						
	I-2 201908124897	EMP/EMPR DEFERRED COMP	D	8/16/2019		11,562.29	000503	
	I-21 201908124897	EMP/EMPR DEFERRED COMP	D	8/16/2019		3,019.36	000503	
	I-26 201908124897	LOAN PAYMENTS TO ICMA	D	8/16/2019		522.63	000503	
	I-2CM201908124897	CITY MGR 9% DEFERRED COMP	D	8/16/2019		643.29	000503	
	I-2IR201908124897	EMP/EMPR DEFERRED COM	D	8/16/2019		1,055.00	000503	16,802.57
M12900		MNEFTS						
	I-T2 201908124897	MN Income Tax WH	D	8/16/2019		7,773.16	000504	7,773.16
M13320		MN STATE RETIREMENT SYSTEM						
	I-12 201908124897	POST DEDUCTIONS	D	8/16/2019		1,000.00	000505	1,000.00
M18011		MN CHILD SUPPORT PAYMENT CENTER						
	I-3 201908124897	BI-MONTHLY CHILD SUPPORT	D	8/16/2019		586.85	000506	586.85
P16470		P E R A						
	I-91 201908124897	6634-00 REG PERA	D	8/16/2019		16,037.62	000507	
	I-92 201908124897	6634-00 PERA PD	D	8/16/2019		17,920.99	000507	
	I-94 201908124897	6634-00 PERA DCP ELECTED	D	8/16/2019		140.02	000507	34,098.63

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	7	0.00	100,817.90	100,817.90
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	7	0.00	100,817.90	100,817.90

PAYROLL NO: 01 City of North St. Paul

PAYROLL DATE: 8/16/2019

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	27	14,229.65
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:	1	

TOTAL CHECKS:	27	14,229.65

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 04219 8/16/19 FIRE PAYROLL - 9

VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT

E05000		EFTPS						
	I-T1 201908144932	FEDERAL WITHHOLDING	D	8/16/2019		1,340.16	000508	
	I-T3 201908144932	FICA TAXES	D	8/16/2019		2,150.80	000508	
	I-T4 201908144932	MEDICARE TAXES	D	8/16/2019		503.02	000508	3,993.98
M12900		MNEFTS						
	I-T2 201908144932	MN Income Tax WH	D	8/16/2019		448.03	000509	448.03

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	0.00	4,442.01	4,442.01
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	2	0.00	4,442.01	4,442.01

PACKET: 04209 8/16/19 PAYROLL - 8

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT

L12385		LOCAL UNION #160						
	I-11	201907034760	UNION DUES	R	8/12/2019	450.12	134099	
	I-11	201907154854	UNION DUES	R	8/12/2019	450.12	134099	
	I-11	201907304863	UNION DUES	R	8/12/2019	450.12	134099	
								CHECK DATE < ITEM DATE
	I-11	201908124897	UNION DUES	R	8/12/2019	450.12	134099	1,800.48

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	1,800.48	1,800.48
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	1,800.48	1,800.48



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: Mayor & Council Members
FROM: Jacquelyn Lutmer - Accounting Technician
DATE: July 17, 2019
SUBJECT: Recommendation of approval of GENERAL claims list.

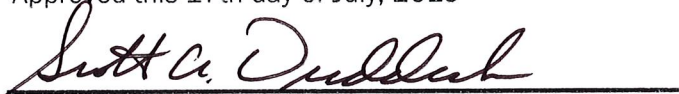
Claim Date

7/17/2019 A/P Checks	134002	\$	7,225.45
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AP Subtotal		\$	7,225.45
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Grand Total		\$	7,225.45
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Approved this 17th day of July, 2019



City Manager - Pre-Approval

PACKET: 04200 NUTZMAN

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	GREG NUTZMAN							
	I-201907174857	GREG NUTZMAN:	R	7/17/2019		7,225.45CR	134002	7,225.45

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	7,225.45	7,225.45
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	7,225.45	7,225.45

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04200 NUTZMAN

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
052	7/2019	7,225.45CR
=====		
ALL		7,225.45CR



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: Mayor & Council Members
FROM: Jacquelyn Lutmer - Accounting Technician
DATE: August 2, 2019
SUBJECT: Recommendation of approval of GENERAL claims list.

Claim Date

8/2/2019 A/P Checks

134003-134054 \$ 483,654.03

AP Subtotal \$ 483,654.03

Grand Total \$ 483,654.03

Approved this 2nd day of August, 2019

City Manager - Pre-Approval

PACKET: 04206 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
A01009	A B M EQUIPMENT & SUPPLY							
	I-0160587-IN	EQUIPMENT REPAIRS	R	8/02/2019		5,042.02CR	134003	5,042.02
A01237	ANCOM TECHNICAL CENTER							
	I-88981	PAGER REPAIRS	R	8/02/2019		141.50CR	134004	
	I-88982	PAGER REPAIRS	R	8/02/2019		141.50CR	134004	
	I-88983	PAGER REPAIRS	R	8/02/2019		141.50CR	134004	
	I-88984	PAGER REPAIRS	R	8/02/2019		141.50CR	134004	
	I-88985	PAGER REPAIRS	R	8/02/2019		141.50CR	134004	
	I-88986	PAGER REPAIRS	R	8/02/2019		120.00CR	134004	
	I-88987	PAGER REPAIRS	R	8/02/2019		120.00CR	134004	
	I-88988	PAGER REPAIRS	R	8/02/2019		133.00CR	134004	1,080.50
A01310	ASPEN MILLS							
	I-239602	UNIFORMS	R	8/02/2019		188.50CR	134005	
	I-239868	UNIFORMS	R	8/02/2019		74.95CR	134005	
	I-239869	FIELD EQUIPMENT	R	8/02/2019		186.95CR	134005	
	I-240050	UNIFORMS	R	8/02/2019		162.33CR	134005	612.73
B02047	BAYCOM INC							
	I-EQUIPINV_021153	EQUIPMENT INTRVW RM CAMERA	R	8/02/2019		4,664.00CR	134006	4,664.00
B02049	BATTERIES PLUS BULBS							
	I-P16743236	BATTERIES	R	8/02/2019		31.95CR	134007	31.95
B02156	BORDER STATES ELECTRIC							
	I-918095862	VT PACK & WIRE HARNESS	R	8/02/2019		1,184.32CR	134008	1,184.32
C03002	CAMPBELL KNUTSON PA							
	I-1-2076-0075G	LEGAL SERVICES	R	8/02/2019		96.00CR	134009	
	I-11-2076-0061G	LEGAL SERVICES	R	8/02/2019		288.00CR	134009	
	I-17-2076-0067G	LEGAL SERVICES	R	8/02/2019		28.00CR	134009	
	I-6-2076-0002G	LEGAL SERVICES	R	8/02/2019		244.00CR	134009	
	I-94-2076-0060G	LEGAL SERVICES	R	8/02/2019		208.00CR	134009	864.00
C03066	CINTAS							
	I-4020897508	UNIFORM SERVICE	R	8/02/2019		116.76CR	134010	
	I-4025356602	UNIFORM SERVICES	R	8/02/2019		127.02CR	134010	
	I-4025858459	UNIFORM SERVICES	R	8/02/2019		7.82CR	134010	
	I-4025858522	UNIFORM SERVICES	R	8/02/2019		73.01CR	134010	
	I-4025858562	UNIFORM SERVICES	R	8/02/2019		125.37CR	134010	
	I-4026306842	UNIFORM SERVICES	R	8/02/2019		7.82CR	134010	
	I-4026306854	UNIFORM SERVICES	R	8/02/2019		73.01CR	134010	
	I-4026306860	UNIFORM SERVICES	R	8/02/2019		124.72CR	134010	
	I-4026797468	UNIFORM SERVICES	R	8/02/2019		9.47CR	134010	
	I-4026797516	UNIFORM SERVICES	R	8/02/2019		121.42CR	134010	786.42

PACKET: 04206 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
D04012	DAKOTA SUPPLY GROUP							
	I-E868621	SWISH2X2 - 29Y/D10 S9W 3K	R	8/02/2019		260.43CR	134011	
	I-E871114	LEATHER PROTECTORS	R	8/02/2019		234.00CR	134011	494.43
D04082	DIAMOND VOGEL PAINT CENTER							
	I-807070392	PAINT	R	8/02/2019		351.52CR	134012	351.52
E05035	E G RUD & SONS INC							
	I-39360	SURVEY WORK	R	8/02/2019		343.00CR	134013	343.00
E05125	EMERGENCY APPARATUS MTN							
	I-107258	REPAIRS LADDER 530	R	8/02/2019		229.23CR	134014	229.23
E05126	EMERGENCY AUTOMOTIVE TECHNOLOGIES INC							
	I-DL071519-21	FRONT END LOADER PARTS	R	8/02/2019		927.10CR	134015	
	I-DL07151921A	CHROME FLANGES	R	8/02/2019		38.96CR	134015	
	I-SVC27358	TRAILBLAZER REPAIRS	R	8/02/2019		90.00CR	134015	
	I-SVC27368	R&M VEHICLES TEARDOWN	R	8/02/2019		299.50CR	134015	1,355.56
F06102	FIRE CATT							
	I-MN-7392	FIRE HOSE TESTING	R	8/02/2019		2,558.40CR	134016	2,558.40
F06141	F S 3 INC							
	I-62827	4 SDR 13.5 BLACK W/ RED STRPES	R	8/02/2019		1,975.00CR	134017	1,975.00
F06475	FRA-DOR BLACK DIRT & RECY							
	I-1906455	BLACK DIRT	R	8/02/2019		170.00CR	134018	170.00
F06677	FLAGSHIP RECREATION LLC							
	I-F8289	SWINGS	R	8/02/2019		394.32CR	134019	394.32
G07100	GERTENS WHOLESale							
	C-2232/12	PRO MOUND RETURN	R	8/02/2019		108.00	134020	
	I-2714/12	INFIELD CHALK	R	8/02/2019		465.00CR	134020	357.00
G07292	GRAYBAR							
	C-9310994505	RETURN	R	8/02/2019		219.60	134021	
	I-9311014043	WIRE COIL	R	8/02/2019		284.32CR	134021	
	I-9311133480	LIGHTING	R	8/02/2019		156.36CR	134021	221.08
H08162	HOLIDAY							
	I-201907314865	GAS 1400015462876 FIRE DEPT	R	8/02/2019		615.26CR	134022	
	I-201907314866	GAS 1400015462884 OH ELECTRIC	R	8/02/2019		432.10CR	134022	
	I-201907314867	GAS 1400015462892 PARKS DEPT	R	8/02/2019		1,298.53CR	134022	
	I-201907314868	GAS 1400015462906 POLICE DEPT	R	8/02/2019		2,328.27CR	134022	
	I-201907314869	GAS 1400015501928 RECREATION	R	8/02/2019		75.61CR	134022	
	I-201907314870	GAS 1400015462914 SEWER	R	8/02/2019		150.23CR	134022	
	I-201907314871	GAS 1400015462930 ST CLEANING	R	8/02/2019		240.61CR	134022	
	I-201907314872	GAS 1400015462949 ST MAINT	R	8/02/2019		849.71CR	134022	
	I-201907314873	GAS 1400015462957 UG ELECTRIC	R	8/02/2019		702.20CR	134022	
	I-201907314874	GAS 140015462965 URBN FRSTRY	R	8/02/2019		461.79CR	134022	
	I-201907314875	GAS 1400015462973 WATER DEPT	R	8/02/2019		585.27CR	134022	7,739.58

PACKET: 04206 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
I09178	STUART C IRBY CO I-S011464176.001	ELECTRIC CABLES	R	8/02/2019		32,602.18CR	134023	32,602.18
K09100	KATH FUEL OIL SERVICE CO I-658256 I-659044	ANTIFREEZE OIL MASTER ARTIC HYD 5	R	8/02/2019		86.00CR 170.00CR	134024 134024	 256.00
L12103	LAWSON PRODUCTS INC I-9306859170 I-9306887579	UTILITY CUTTER WEATHER PACKTERMINAL	R	8/02/2019		92.25CR 170.55CR	134025 134025	 262.80
M12998	MAPLEWOOD YMCA & COMMUNITY CENTER I-2014830859	LIFEGUARDS AT SILVER LAKE	R	8/02/2019		8,411.66CR	134026	8,411.66
M13110	MENARDS-OAKDALE I-83471 I-83486 I-83565	BASKETBALL NET PAINT SUPPLIES NUTS BOLTS AND WASHERS	R	8/02/2019		19.92CR 86.89CR 25.81CR	134027 134027 134027	 132.62
M13240	MN MUNICIPAL UTILITIES ASSOC I-53715	2019 SUBSTATION SCHOOL	R	8/02/2019		930.00CR	134028	930.00
M13335	MN COMM OF TRANSPORTATION I-P00010569	CONCRETE PLANTER INSPTECTNS	R	8/02/2019		157.47CR	134029	157.47
M13375	MTI DISTRIBUTING COMPANY I-1222008-00	HOC CAP ASM	R	8/02/2019		160.23CR	134030	160.23
M14074	MNSPECT LLC I-7888	INSPECTION SERVICES	R	8/02/2019		40,327.03CR	134031	40,327.03
N14080	NUSS TRUCK & EQUIPMENT C-7137826P C-CM7136744P I-7136744P I-7136780P I-7137224P	REFUND MOTOR RETURN MOTOR & FLANGE PARTS MOTOR FLANGE BRAKE	R	8/02/2019		130.53 739.68 926.11CR 527.16CR 1,810.32CR	134032 134032 134032 134032 134032	 2,393.38
N14146	COMPASS MINERALS I-471515	BULK COARSE LA HWY	R	8/02/2019		4,855.23CR	134033	4,855.23
N14209	NORTH ST PAUL/MAPLEWOOD/OAKDALE I-2019-1-28	MEMBERSHIP DUES	R	8/02/2019		225.00CR	134034	225.00

PACKET: 04206 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
O15032	ON-SITE SANITATION							
	I-0000787925	RESTROOM SERVICES	R	8/02/2019		57.00CR	134035	
	I-0000787926	RESTROOM SERVICES	R	8/02/2019		57.00CR	134035	
	I-0000787928	RESTROOM SERVICES	R	8/02/2019		57.00CR	134035	
	I-0000787929	RESTROOM SERVICES	R	8/02/2019		57.00CR	134035	
	I-0000787930	RESTROOM SERVICES	R	8/02/2019		57.00CR	134035	
	I-0000787931	RESTROOM SERVICES	R	8/02/2019		57.00CR	134035	
	I-0000791265	RESTROOM SERVICES	R	8/02/2019		46.82CR	134035	388.82
O15058	OVERHEAD DOOR COMPANY							
	I-111890	DOOR REPAIRS	R	8/02/2019		268.65CR	134036	268.65
P16261	PINE CREEK SERVICES							
	I-14268	WINDOW WASHING	R	8/02/2019		200.00CR	134037	200.00
R18010	RAMSEY COUNTY							
	I-EMCOM-007782	RC EMCOM FLEET SUPPORT JUNE	R	8/02/2019		492.96CR	134038	
	I-EMCOM-007814	RC EMCOM 911 DISPATCH JUNE	R	8/02/2019		6,210.56CR	134038	
	I-EMCOM-007816	RC EMCOM CAD SERVICE JUNE	R	8/02/2019		1,272.96CR	134038	7,976.48
R18030	RDO EQUIPMENT COMPANY							
	I-E05938	LOADER PLOW BUCKET	R	8/02/2019		300,481.57CR	134039	
	I-W20514	RS TRANSPORT	R	8/02/2019		150.00CR	134039	300,631.57
R18091	RESCO							
	I-752758-00	LED DECOR STREET LIGHT HEAD	R	8/02/2019		8,380.00CR	134040	
	I-754692-01	BRACKETS	R	8/02/2019		343.65CR	134040	
	I-756618-00	NORDIC PEDESTAL	R	8/02/2019		1,130.00CR	134040	
	I-756717-00	CONNECTORS & GRIPS	R	8/02/2019		736.00CR	134040	
	I-756723-00	SAW BLADES	R	8/02/2019		1,710.74CR	134040	12,300.39
S18996	SAFE-FAST INC							
	I-INV217752	HI-VIS FOAM LINED GLOVES	R	8/02/2019		54.45CR	134041	
	I-INV217965	GLOVES	R	8/02/2019		142.50CR	134041	196.95
S19003	INNOVATIVE OFFICE SOLUTIONS LLC							
	I-IN2587891	OFFICE SUPPLIES	R	8/02/2019		175.93CR	134042	
	I-IN2602348	OFFICE SUPPLIES	R	8/02/2019		70.16CR	134042	246.09
S19106	SITE ONE LANDSCAPE SUPPLY							
	I-93046204-001	PIPES & SHOVEL	R	8/02/2019		55.85CR	134043	55.85

PACKET: 04206 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
S19172	SHAMROCK GROUP							
	I-2390693	SODA REFILL	R	8/02/2019		97.80CR	134044	97.80
S19178	SHERWIN-WILLIAMS							
	I-0870-0	PAINT	R	8/02/2019		222.84CR	134045	222.84
S19181	SHI INTERNATIONAL CORP							
	I-B10162113	WARRANTY SERVICE	R	8/02/2019		80.00CR	134046	80.00
T19150	T A SCHIFSKY & SONS INC							
	I-64746	AGGREGATE MODIFIED MIXES	R	8/02/2019		100.50CR	134047	
	I-64783	AGGREGATE MODIFIED MIXES	R	8/02/2019		1,822.38CR	134047	
	I-64822	AGGREGATE & MODIFIED MIXES	R	8/02/2019		433.43CR	134047	2,356.31
T20076	TOSHIBA FINANCIAL SERVICES							
	I-69849208	COPIER LEASE	R	8/02/2019		227.78CR	134048	
	I-69849209	COPIER LEASE	R	8/02/2019		119.40CR	134048	
	I-69853298	COPIER LEASE	R	8/02/2019		236.24CR	134048	
	I-69853300	COPIER LEASE	R	8/02/2019		578.92CR	134048	
	I-69855975	COPIER LEASE	R	8/02/2019		106.65CR	134048	
	I-69857397	COPIER LEASE	R	8/02/2019		353.13CR	134048	1,622.12
T20114	TECH DUMP							
	I-35284	TECH DUMPING	R	8/02/2019		147.50CR	134049	147.50
T20191	TIMESAVER OFF SITE SECRETARIAL INC.							
	I-M24900	SECRETARIAL SERVICES	R	8/02/2019		187.88CR	134050	187.88
V22041	VAN IWAARDEN ASSOCIATES							
	I-201907314864	2018 GASB 67/68 (FY2019)	R	8/02/2019		3,200.00CR	134051	3,200.00
W23500	WSB & ASSOCIATES INC							
	I-2-R-013333-000	DATA LINK WORK ORDERS	R	8/02/2019		2,500.00CR	134052	
	I-2-R-013798-000	ENVIRONMENTAL SERVICES	R	8/02/2019		17,180.50CR	134052	19,680.50
W23502	WOODCHUCK TREE CARE							
	I-3529	TREE REMOVAL	R	8/02/2019		6,000.00CR	134053	6,000.00
Z26047	ZAYO GROUP LLC							
	I-2019070011274	DARK FIBER SERVICE	R	8/02/2019		6,625.62CR	134054	6,625.62

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	52	0.00	483,654.03	483,654.03
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	52	0.00	483,654.03	483,654.03

PACKET: 04206 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
001	8/2019	85,784.50CR
015	8/2019	8,411.66CR
022	8/2019	157.47CR
048	8/2019	1,956.69CR
049	8/2019	1,580.05CR
050	8/2019	50,885.48CR
054	8/2019	6,625.62CR
064	8/2019	17,520.50CR
097	8/2019	300,481.57CR
098	8/2019	9,070.26CR
099	8/2019	837.23CR
209	8/2019	343.00CR
=====		
ALL		483,654.03CR



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: Mayor & Council Members
FROM: Jacquelyn Lutmer - Accounting Technician
DATE: August 5, 2019
SUBJECT: Recommendation of approval of GENERAL claims list.

Claim Date

8/5/2019 A/P Checks	134055-134088	\$	53,361.31
8/5/2019 Drafts	000492-000499	\$	529,248.59
	AP Subtotal	\$	<u>582,609.90</u>

Grand Total \$ 582,609.90

Approved this 5th day of August, 2019

City Manager - Pre-Approval

PACKET: 04207 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	PERLA SALAZAR I-201907124843	PERLA SALAZAR:	R	8/05/2019		300.00CR	134055	300.00
1	JACOB RYKES I-201907124844	JACOB RYKES:	R	8/05/2019		250.00CR	134056	250.00
1	MOTHER BABY CENTER@UNITED I-201908024888	MOTHER BABY CENTER@UNITED:	R	8/05/2019		450.00CR	134057	450.00
1	JACK CUCHNA I-201908024893	JACK CUCHNA:	R	8/05/2019		25.00CR	134058	25.00
A01012	ABLE HOSE & RUBBER INC I-215033-001	NOZZLES	R	8/05/2019		206.65CR	134059	206.65
A1651	IEH AUTO PARTS LLC C-039118740 I-039121294 I-039122874 I-039123015 I-039123323	RETURN FILTERS OIL FILTERS AIR FILTERS 3M TAPE	R R R R R	8/05/2019 8/05/2019 8/05/2019 8/05/2019 8/05/2019		65.08 91.36CR 14.81CR 12.13CR 6.89CR	134060 134060 134060 134060 134060	 60.11
C03000	CALLNET I-190702120101	ANSWERING SERVICE 7/22-8/18	R	8/05/2019		995.00CR	134061	995.00
C03041	FLEETPRIDE I-31276686	WHEEL CHECKS	R	8/05/2019		70.00CR	134062	70.00
C03139	COMCAST I-201908024880 I-201908024887	CABLE SERV 8/7-9/6 CITY HALL CABLE SERV 7/27-8/26	R R	8/05/2019 8/05/2019		22.48CR 135.10CR	134063 134063	 157.58
C21221	CENTURY LINK I-201908024895	PHONE SERVICE 7/19-8/18	R	8/05/2019		27.84CR	134064	27.84
D04068	DELTA DENTAL OF MINNESOTA I-7683654-1 I-7711950	JULY DENTAL INSUR CORRECTION AUGUST DENTAL INSURANCE	R R	8/05/2019 8/05/2019		900.60CR 6,422.16CR	134065 134065	 7,322.76
D04085	DIRKS BROS LLC I-0722194243	SOCKETS	R	8/05/2019		75.00CR	134066	75.00

PACKET: 04207 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
F06001	FACTORY MOTOR PARTS CO							
	C-159-203323	RETURN	R	8/05/2019		71.50	134067	
	I-1-6029353	BATTERY FOR SPRAYER	R	8/05/2019		111.67CR	134067	
	I-159-203207	BATTERY	R	8/05/2019		125.02CR	134067	165.19
I09045	IMPACT							
	I-141512	JULY BILL AND INSERT MAILING	R	8/05/2019		4,831.73CR	134068	
	I-141633	JUNE NEWSLETTER & WATER RPT	R	8/05/2019		2,320.20CR	134068	7,151.93
L12029	LAKE IMPROVEMENT CONSULTING							
	I-3293	LAKE TREATMENTS	R	8/05/2019		850.00CR	134069	
	I-3293A	SILVER LAKE TREATMENTS	R	8/05/2019		1,395.00CR	134069	2,245.00
L12099	LAW ENFORCEMENT LABOR SERVICES							
	I-201908024883	AUGUST 2019 UNION DUES	R	8/05/2019		612.00CR	134070	612.00
L12196	LEAG MN CITIES-INS TRUST							
	I-4897	INS CLAIM LMCGL000000075435	R	8/05/2019		2,500.00CR	134071	2,500.00
M13100	MERIT CHEVROLET							
	I-653444	EVAP CHECK ENGINE LIGHT	R	8/05/2019		248.36CR	134072	
	I-653453	EVAP HOSE	R	8/05/2019		8.99CR	134072	
	I-653738	AIR BAG CRASH SENSOR	R	8/05/2019		187.50CR	134072	444.85
M13192	MN BENEFIT ASSOC							
	I-2019-0067424	LIFE INSURANCE	R	8/05/2019		71.17CR	134073	71.17
M13211	OFFICE OF MN IT SERVICES							
	I-W19060576	JUNE VOICE SERVICES	R	8/05/2019		55.40CR	134074	55.40
M13224	MN DEPT OF HEALTH							
	I-201907124842	Q2 WATER CONNECTION FEE	R	8/05/2019		7,328.00CR	134075	7,328.00
M14137	ROSEVILLE MIDWAY FORD							
	C-CM380330	RETURN	R	8/05/2019		228.42	134076	
	C-CM380641	CORE RETURN	R	8/05/2019		100.00	134076	
	I-379988	TRIM	R	8/05/2019		52.01CR	134076	
	I-380330	BRAKES & TRANS SERVICE	R	8/05/2019		672.70CR	134076	
	I-380332	TRIM	R	8/05/2019		52.01CR	134076	
	I-380641	FRONT BRAKES	R	8/05/2019		659.22CR	134076	1,107.52
M16475	NCPERS GROUP LIFE INS.							
	I-663400082019	AUG 2019 PREMIUMS	R	8/05/2019		144.00CR	134077	144.00

PACKET: 04207 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
P16285	PLUNKETT'S PEST CONTROL							
	I-6343197	PEST CONTROL	R	8/05/2019		35.69CR	134078	
	I-6343198	PEST CONTROL	R	8/05/2019		39.36CR	134078	
	I-6343199	PEST CONTROL	R	8/05/2019		34.86CR	134078	109.91
R02001	REPUBLIC SERVICES							
	I-0923-004034097	GARBAGE SERV 8/1-8/31	R	8/05/2019		1,804.16CR	134079	1,804.16
R18043	REEDS SALES & SERVICE							
	I-159510	CARB FILTER	R	8/05/2019		69.57CR	134080	
	I-159547	WEED WHIP PARTS	R	8/05/2019		39.27CR	134080	108.84
R18135	ROC INC							
	I-73141	AUG CEANING CITY HALL	R	8/05/2019		2,971.10CR	134081	
	I-73147	AUG CLEANING SERV PW BLDG	R	8/05/2019		1,204.50CR	134081	
	I-73149	AUG CLEANING SERV LIBRARY	R	8/05/2019		880.00CR	134081	5,055.60
S19485	SUN LIFE FINANCIAL							
	I-201908024881	LTD AUG 2019 COVERAGE	R	8/05/2019		1,506.35CR	134082	
	I-201908024882	LTD JULY 2019 COVERAGE	R	8/05/2019		1,506.35CR	134082	
	I-201908024884	LIFE AUGUST 2019 COVERAGE	R	8/05/2019		1,576.57CR	134082	
	I-201908024885	LIFE JULY 2019 COVERAGE	R	8/05/2019		1,576.57CR	134082	6,165.84
T20192	T-MOBILE							
	I-201908024889	CELL PHONE SERV 6/11-7/10	R	8/05/2019		2,830.86CR	134083	
	I-201908024890	PD/FD CARDS 6/11-7/10	R	8/05/2019		634.63CR	134083	
	I-201908024891	PD/FD TABLETS 6/9-7/8	R	8/05/2019		750.09CR	134083	4,215.58
T20215	TOKLE INSPECTIONS INC							
	I-201908024879	INSPECTIONS	R	8/05/2019		1,111.20CR	134084	1,111.20
U21215	UPS							
	I-000027A63X299	SHIPING CHARGES	R	8/05/2019		6.71CR	134085	
	I-000027A63X309	SHIPPING CHARGES	R	8/05/2019		7.55CR	134085	14.26
U21294	UCARE MINNESOTA							
	I-190709002532	AUG RETIREE PREMIUMS	R	8/05/2019		1,836.00CR	134086	1,836.00
V01101	VERIZON WIRELESS							
	I-9833763620	CELL PHONES 6/11-7/10	R	8/05/2019		525.15CR	134087	525.15
X14164	XCEL ENERGY							
	I-0395779799	NATURAL GAS PREM#304194027	R	8/05/2019		70.94CR	134088	
	I-0395797038	NATURAL GAS PREM#302713963	R	8/05/2019		102.34CR	134088	
	I-0395899767	NATURAL GAS PREM#304602442	R	8/05/2019		86.68CR	134088	
	I-0395953949	NATURAL GAS PREM#302997881	R	8/05/2019		20.20CR	134088	
	I-0396055042	NATURAL GAS PREM#303755177	R	8/05/2019		123.00CR	134088	
	I-0396071344	NATURAL GAS PREM#302246319	R	8/05/2019		25.69CR	134088	
	I-0396071756	NATURAL GAS PREM#303323202	R	8/05/2019		28.66CR	134088	
	I-0396071829	NATURAL GAS PREM#302483559	R	8/05/2019		56.60CR	134088	
	I-0396072054	NATURAL GAS PREM#303688026	R	8/05/2019		29.50CR	134088	
	I-0396072266	NATURAL GAS PREM#303578596	R	8/05/2019		26.96CR	134088	

PACKET: 04207 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
	I-0396073046	NATURAL GAS PREM#302437926	R	8/05/2019		27.82CR	134088	
	I-0396073279	NATURAL GAS PREM#303115482	R	8/05/2019		25.69CR	134088	
	I-0399072811	NATURAL GAS PREM#302174583	R	8/05/2019		25.69CR	134088	649.77
VOID	VOID CHECK		V	8/05/2019			134089	**VOID**

PACKET: 04207 Regular Payments

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
E05241	ELAVON							
	I-201908024886	ETS CREDIT CARD SERVICE JUNE	D	7/01/2019		111.51CR	000492	111.51
E05241	ELAVON							
	I-201908024892	CREDIT CARD SERVICES JUNE	D	7/03/2019		5,537.43CR	000493	5,537.43
N14207	CITY OF NORTH ST PAUL							
	I-201908024894	MAY USAGE JUNE BILL	D	7/05/2019		10,403.06CR	000495	10,403.06
P16421	PREMIER BANK							
	I-201907124841	CHECK PRINTING	D	7/15/2019		223.48CR	000496	223.48
U21234	UNITED STATES POSTAL SERVICE							
	I-104672	POSTAGE METER PREPAY	D	7/15/2019		5,000.00CR	000499	5,000.00
U21218	U S BANK							
	I-201908024877	DEBT SERVICE 2ND PAYMENT	D	7/31/2019		221,681.25CR	000497	221,681.25
U21218	U S BANK							
	I-201908024878	DEBT SERV 2016B 2018A 2ND PMT	D	8/01/2019		260,157.86CR	000498	260,157.86
M13248	MN DEPT OF REVENUE							
	I-201907184858	JUNE SALES & USE TAX BALANCE	D	8/19/2019		26,134.00CR	000494	26,134.00

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	34	0.00	53,361.31	53,361.31
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	8	0.00	529,248.59	529,248.59
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	43	0.00	582,609.90	582,609.90

PACKET: 04195 BL - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		CAPISTRANT, ARLENE E						
	I-000201907154848	CAPISTRANT, ARLENE E	R	8/21/2019		600.00	134209	600.00
1		BOLAN, JENN						
	I-000201907154849	BOLAN, JENN	R	8/21/2019		300.00	134210	300.00
1		TARR, GUS						
	I-000201907154850	TARR, GUS	R	8/21/2019		300.00	134211	300.00
1		RIVER OF GOD CHURCH						
	I-000201907154851	RIVER OF GOD CHURCH	R	8/21/2019		50.00	134212	50.00
1		LUTHER COLLEGE						
	I-000201907154852	LUTHER COLLEGE	R	8/21/2019		50.00	134213	50.00
1		SONNTAG, BILL & BARB						
	I-000201907154853	SONNTAG, BILL & BARB	R	8/21/2019		150.00	134214	150.00

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	6	0.00	1,450.00	1,450.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	6	0.00	1,450.00	1,450.00

PACKET: 04201 BL - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		MOUA, KOUSHENG						
	I-000201907244859	MOUA, KOUSHENG	R	8/21/2019		300.00	134215	300.00
1		GARROW, SHANNON						
	I-000201907244860	GARROW, SHANNON	R	8/21/2019		600.00	134216	600.00
1		JOHNSON, SEAN						
	I-000201907244861	JOHNSON, SEAN	R	8/21/2019		300.00	134217	300.00
1		HER, PHENG						
	I-000201907244862	HER, PHENG	R	8/21/2019		50.00	134218	50.00

* * B A N K T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	4	0.00	1,250.00	1,250.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	4	0.00	1,250.00	1,250.00

PACKET: 04211 BL - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		GIESENHOF, JENNIFER						
	I-000201908134898	GIESENHOF, JENNIFER	R	8/21/2019		50.00	134219	50.00

* * B A N K T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	50.00	50.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	50.00	50.00

PACKET: 04214 BL - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		QUIROZ, MARIA ELENA						
	I-000201908144920	QUIROZ, MARIA ELENA	R	8/21/2019		300.00	134220	300.00
1		RANWEILER, CHRISTOPHER						
	I-000201908144921	RANWEILER, CHRISTOPHER	R	8/21/2019		300.00	134221	300.00
1		GOERS, DONALD						
	I-000201908144922	GOERS, DONALD	R	8/21/2019		150.00	134222	150.00
1		VANG, KALIA						
	I-000201908144923	VANG, KALIA	R	8/21/2019		50.00	134223	50.00
1		KORLIN, DERRICK						
	I-000201908144924	KORLIN, DERRICK	R	8/21/2019		50.00	134224	50.00
1		SWAN, ROXANNE						
	I-000201908144925	SWAN, ROXANNE	R	8/21/2019		50.00	134225	50.00
1		MERCIER, CHERYL						
	I-000201908144926	MERCIER, CHERYL	R	8/21/2019		50.00	134226	50.00

* * B A N K T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	7	0.00	950.00	950.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	7	0.00	950.00	950.00

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REFUNDS CHECK REGISTER

PAGE: 1

PACKET: 04217 BL - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		TJOSVOLD, PATRICIA						
	I-000201908144930	TJOSVOLD, PATRICIA	R	8/21/2019		300.00	134227	300.00

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	300.00	300.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	300.00	300.00

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REFUNDS CHECK REGISTER

PAGE: 1

PACKET: 04218 BL - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		LYON, PAUL						
	I-000201908144931	LYON, PAUL	R	8/21/2019		150.00	134228	150.00

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	150.00	150.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	150.00	150.00

PACKET: 04220 BL - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		HER, TOM						
	I-000201908154933	HER, TOM	R	8/21/2019		300.00	134229	300.00

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	300.00	300.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	300.00	300.00

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REFUNDS CHECK REGISTER

PAGE: 1

PACKET: 04221 BL - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		WELDON, ELAINE						
	I-000201908154934	WELDON, ELAINE	R	8/21/2019		150.00	134230	150.00

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	150.00	150.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	150.00	150.00

PACKET: 04222 BL - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		LIVINGSTON, TYLER						
	I-000201908154935	LIVINGSTON, TYLER	R	8/21/2019		300.00	134231	300.00

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	300.00	300.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	300.00	300.00

PACKET: 04223 BL - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		PETERSDORF, CAROL						
	I-000201908154936	PETERSDORF, CAROL	R	8/21/2019		150.00	134232	150.00

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	150.00	150.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	150.00	150.00

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REFUNDS CHECK REGISTER

PAGE: 1

PACKET: 04224 BL - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		HARMS, JESSE						
	I-000201908154937	HARMS, JESSE	R	8/21/2019		300.00	134233	300.00

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	300.00	300.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	300.00	300.00

PACKET: 04225 BL - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		BURKMAN, CINDY						
	I-000201908154938	BURKMAN, CINDY	R	8/21/2019		600.00	134234	600.00
1		KASTAMA, DENNIS						
	I-000201908154939	KASTAMA, DENNIS	R	8/21/2019		300.00	134235	300.00
1		LYNESS, ANDREA						
	I-000201908154940	LYNESS, ANDREA	R	8/21/2019		300.00	134236	300.00

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	3	0.00	1,200.00	1,200.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	3	0.00	1,200.00	1,200.00

PACKET: 04226 BL - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		REHER, VIRGINIA M						
	I-000201908154941	REHER, VIRGINIA M	R	8/21/2019		775.00	134237	775.00

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	775.00	775.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	775.00	775.00

PACKET: 04228 US - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	I-000201908154942	BELDE, MICHELE BELDE, MICHELE	R	8/21/2019		13.56	134188	13.56
1	I-000201908154943	FLYNN, ROXANNE FLYNN, ROXANNE	R	8/21/2019		15.41	134189	15.41
1	I-000201908154944	LANGER, DANIEL LANGER, DANIEL	R	8/21/2019		69.63	134190	69.63
1	I-000201908154945	SORENSEN, CHRISTA SORENSEN, CHRISTA	R	8/21/2019		138.11	134191	138.11
1	I-000201908154946	HOLDER, ROB HOLDER, ROB	R	8/21/2019		26.25	134192	26.25
1	I-000201908154947	BRENNER, JEFFREY BRENNER, JEFFREY	R	8/21/2019		113.10	134193	113.10
1	I-000201908154948	MUHTEDIKARA, CARRIE MUHTEDIKARA, CARRIE	R	8/21/2019		138.07	134194	138.07
1	I-000201908154949	SALAZAR, MARGARITO SALAZAR, MARGARITO	R	8/21/2019		75.00	134195	75.00
1	I-000201908154950	FARAH, MARIAN FARAH, MARIAN	R	8/21/2019		62.39	134196	62.39
1	I-000201908154951	WILSON, JAMES WILSON, JAMES	R	8/21/2019		378.68	134197	378.68
1	I-000201908154952	JOHNSON, JENNA JOHNSON, JENNA	R	8/21/2019		47.78	134198	47.78
1	I-000201908154953	GIMPEL, MADISON GIMPEL, MADISON	R	8/21/2019		39.50	134199	39.50
1	I-000201908154954	SIMON, ANDY SIMON, ANDY	R	8/21/2019		15.13	134200	15.13
1	I-000201908154955	SCHMIDT, TIMOTHY SCHMIDT, TIMOTHY	R	8/21/2019		69.78	134201	69.78
1	I-000201908154956	BRUMBAUGH, KATHERINE BRUMBAUGH, KATHERINE	R	8/21/2019		10.97	134202	10.97

PACKET: 04228 US - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		WILKS, ATHENA						
	I-000201908154957	WILKS, ATHENA	R	8/21/2019		19.59	134203	19.59
1		HUEBSCHER, CHRISTOPHER						
	I-000201908154958	HUEBSCHER, CHRISTOPHER	R	8/21/2019		5.63	134204	5.63
1		LOTFALLA, NICHOLLE						
	I-000201908154959	LOTFALLA, NICHOLLE	R	8/21/2019		23.90	134205	23.90
1		BUCKNER, SADE						
	I-000201908154960	BUCKNER, SADE	R	8/21/2019		29.89	134206	29.89
1		MILLER, DAVID						
	I-000201908154961	MILLER, DAVID	R	8/21/2019		12.45	134207	12.45
1		LAWRENCE, TIM						
	I-000201908154962	LAWRENCE, TIM	R	8/21/2019		10.14	134208	10.14

* * B A N K T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	21	0.00	1,314.96	1,314.96
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	21	0.00	1,314.96	1,314.96

PACKET: 04228 US - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: ALL

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	21	0.00	1,314.96	1,314.96
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	21	0.00	1,314.96	1,314.96

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
050	8/2019	1,314.96CR
=====		
ALL		1,314.96CR

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04227 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	CHRISTINE STAPLES							
	I-201908144911	CHRISTINE STAPLES:	R	8/21/2019		271.00CR	134100	271.00
1	CHERI BROWN							
	I-201908144912	CHERI BROWN:	R	8/21/2019		157.00CR	134101	157.00
1	BILL KLEIN							
	I-201908144916	BILL KLEIN:	R	8/21/2019		140.00CR	134102	140.00
1	KIA VANG							
	I-201908144918	KIA VANG:	R	8/21/2019		875.00CR	134103	875.00
A01009	A B M EQUIPMENT & SUPPLY							
	I-0160465-IN	ROOT CUTTERS	R	8/21/2019		1,526.98CR	134104	1,526.98
A01629	AUTOMATIC SYSTEMS CO							
	I-33562S	LIFT STATION REPAIRS	R	8/21/2019		528.50CR	134105	
	I-33578S	NORTH TOWER REPAIRS	R	8/21/2019		309.75CR	134105	838.25
A1651	IEH AUTO PARTS LLC							
	I-039124702	CITY HALL LUBRICANT FILTERS	R	8/21/2019		185.80CR	134106	
	I-039124781	WELLS FILTERS	R	8/21/2019		88.65CR	134106	
	I-039124797	HEATER COOLANT HOSE LUBE	R	8/21/2019		460.25CR	134106	
	I-039124818	FILTERS	R	8/21/2019		188.84CR	134106	
	I-039124820	FILTERS	R	8/21/2019		117.29CR	134106	
	I-039125419	FILTERS	R	8/21/2019		51.68CR	134106	
	I-039126028	filters	R	8/21/2019		75.31CR	134106	
	I-039126029	FILTER	R	8/21/2019		20.91CR	134106	
	I-039126097	FILTER	R	8/21/2019		4.70CR	134106	
	I-039126760	FILTERS	R	8/21/2019		66.28CR	134106	
	I-039126763	trans filter	R	8/21/2019		59.65CR	134106	1,319.36
A20235	AUTONATION, INC							
	I-507926	TRAILBLAZER REPAIRS	R	8/21/2019		685.58CR	134107	
	I-509736	R&M VEHICLES SQUAD #2124	R	8/21/2019		2,104.98CR	134107	
	I-509840	R&M VEHICLES SQUAD #2126	R	8/21/2019		773.19CR	134107	
	I-510194	R&M VEHICLES SQUAD #2127	R	8/21/2019		57.81CR	134107	3,621.56
B02049	BATTERIES PLUS BULBS							
	I-P17475364	BATTERIES	R	8/21/2019		43.90CR	134108	43.90
B02053	BLUE CROSS BLUE SHIELD OF MN							
	I-190805358306	AUGUST PREMIUM	R	8/21/2019		43,329.96CR	134109	43,329.96

PACKET: 04227 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
B02156	BORDER STATES ELECTRIC							
	I-918224632	HARNESSES	R	8/21/2019		1,802.80CR	134110	1,802.80
B02230	BROTHERS INDUSTRIAL CLEANING INC							
	I-67208227	KITCHEN EXHAUST CLEANUP	R	8/21/2019		331.00CR	134111	331.00
C03002	CAMPBELL KNUTSON PA							
	I-1-2076-0076G	LEGAL SERVICES	R	8/21/2019		208.00CR	134112	
	I-13-2076-0066G	LEGAL SERVICES	R	8/21/2019		1,170.00CR	134112	
	I-133-2076-0000G	LEGAL SERVICES	R	8/21/2019		5,243.30CR	134112	
	I-30-2076-0044G	LEGAL SERVICES	R	8/21/2019		770.00CR	134112	
	I-9-2076-0058G	LEGAL SERVICES	R	8/21/2019		89.00CR	134112	7,480.30
C03066	CINTAS							
	I-4026797488	UNIFORM SERVICES	R	8/21/2019		73.01CR	134113	
	I-4027275373	UNIFORM SERVICES	R	8/21/2019		7.82CR	134113	
	I-4027275377	UNIFORM SERVICES	R	8/21/2019		73.01CR	134113	
	I-4027275473	UNIFORM SERVICES	R	8/21/2019		121.42CR	134113	
	I-4027761854	UNIFORM SERVICES	R	8/21/2019		7.82CR	134113	
	I-4027761894	UNIFORM SERVICES	R	8/21/2019		73.01CR	134113	
	I-4027761900	UNIFORM SERVICES	R	8/21/2019		361.06CR	134113	717.15
C03075	CENTRAL WOOD PRODUCTS							
	I-413583	PLAYGROUND MULCH	R	8/21/2019		1,785.00CR	134114	1,785.00
C03091	CES IMAGING							
	I-INV103737	COPIER LEASE	R	8/21/2019		268.05CR	134115	268.05
C03129	COLE PAPERS INC							
	I-9571089	GARBAGE BAGS	R	8/21/2019		601.72CR	134116	601.72
C03139	COMCAST							
	I-201908144910	CABLE 8/14/19-9/13/19	R	8/21/2019		6.28CR	134117	6.28
C03192	CRESCENT ELECTRIC SUPPLY CO							
	I-S506865556.001	CONDUIT	R	8/21/2019		681.01CR	134118	681.01
C03273	CURTIS 1000 INC - MINNESOTA							
	I-5634855	BUSINESS CARDS	R	8/21/2019		61.74CR	134119	61.74
C03285	CUMMINS SALES & SERVICE							
	I-E4-8849	WF2407 PACKAGE	R	8/21/2019		39.58CR	134120	39.58

PACKET: 04227 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
D04075	DIAMOND VOGEL PAINT PRODUCTS							
	I-807070611	PAINT	R	8/21/2019		263.64CR	134121	263.64
D04085	DIRKS BROS LLC							
	I-0708193765	TOOLS	R	8/21/2019		406.80CR	134122	
	I-0801194600	TOOLS	R	8/21/2019		96.75CR	134122	
	I-0801194602	TOOLS	R	8/21/2019		5.00CR	134122	508.55
E05010	EARL F ANDERSEN & ASSOC							
	I-0120892-IN	SIGNAGE	R	8/21/2019		2,516.70CR	134123	2,516.70
E05122	EMERGENCY MEDICAL PRODUCT							
	I-2088979	GLUCOSE TEST STRIPS	R	8/21/2019		36.40CR	134124	36.40
E05230	ESS BROTHERS & SONS INC							
	I-ZZ5306	ADJ RINGS	R	8/21/2019		10,316.00CR	134125	10,316.00
F06001	FACTORY MOTOR PARTS CO							
	C-19-822566	RETURN	R	8/21/2019		120.05	134126	
	I-1-6051606	BLACK TOP TRAILER BATTERIES	R	8/21/2019		496.46CR	134126	376.41
F06050	FEDEX							
	I-6-622-24309	SHIPPING CHARGES	R	8/21/2019		61.66CR	134127	61.66
F06054	FERGUSON WATERWORKS #2516							
	I-0325163	CURB KEY, SPANNER WRENCH	R	8/21/2019		326.32CR	134128	
	I-SC20563	SERVICE CHARGE JULY	R	8/21/2019		4.89CR	134128	331.21
F06475	FRA-DOR BLACK DIRT & RECY							
	I-1907565	BLACK DIRT	R	8/21/2019		935.00CR	134129	935.00
G07060	GEISLINGER & SONS INC							
	I-FINALPAYVOUCHER#3	2016 LIFT STATION FINAL PAY	R	8/21/2019		57,509.40CR	134130	57,509.40
G07176	GOPHER STATE ONE CALL							
	I-9070637	LOCATES	R	8/21/2019		445.50CR	134131	445.50
H08175	HOTSY EQUIPMENT OF MINNESOTA							
	I-63186	SWIVEL & ARM	R	8/21/2019		495.62CR	134132	495.62
H08185	HI-LINE							
	C-10057746	RETURN	R	8/21/2019		75.94	134133	
	I-10134136	GLOVE POWDER	R	8/21/2019		101.25CR	134133	25.31

PACKET: 04227 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
I09045	IMPACT I-141869	AUG NEWSLETTER	R	8/21/2019		1,005.00CR	134134	1,005.00
I09178	STUART C IRBY CO I-S011363924.001 I-S011412279.001 I-S011477787.001 I-S011486564.001 I-S011486564.002 I-S011502810.001	FITTINGS AND FUSES FITTINGS METERS FIBERGLASS BRACKET ARMS BRACKETS & LIGHTING SUPPLIES INSULATING	R	8/21/2019		9,150.00CR 5,948.64CR 987.18CR 426.00CR 3,811.87CR 476.30CR	134135 134135 134135 134135 134135 134135	 20,799.99
J10042	JEANETTA & SONS EXCAVATING I-201908134899 I-201908134900	SEWER WORK SEWER/WATER WORK	R	8/21/2019		2,450.00CR 2,000.00CR	134136 134136	 4,450.00
K09100	KATH FUEL OIL SERVICE CO I-660010	MOTOR OIL	R	8/21/2019		700.00CR	134137	700.00
L12047	LANDIS GYR TECHNOLOGY INC I-90296741	JULY SERVICE FEE	R	8/21/2019		750.00CR	134138	750.00
L12194	LEAGUE OF MINN CITIES I-291649	ANNUAL CONFERENCE PETERSEN	R	8/21/2019		400.00CR	134139	400.00
L12196	LEAG MN CITIES-INS TRUST I-201908144906	Q2 PROPERTY/AUTO INSURANCE	R	8/21/2019		35,680.00CR	134140	35,680.00
L12260	LILLIE NEWSPAPER I-201908144909	PUBLICATION NOTIFICATIONS	R	8/21/2019		457.13CR	134141	457.13
L12384	LOCAL UNION #320 I-201908144915	LOCAL 320 AUG 2019 UNION DUES	R	8/21/2019		1,572.00CR	134142	1,572.00
L12445	LS PRO I-201908134901	FILM SERVICES	R	8/21/2019		100.00CR	134143	100.00
M13028	METRO PRODUCTS INC I-145404	CHEMICALS	R	8/21/2019		146.28CR	134144	146.28
M13035	MACQUEEN EQUIPMENT CO I-P21680	HUB	R	8/21/2019		32.31CR	134145	32.31

PACKET: 04227 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
M13056	CITY OF MAPLEWOOD							
	I-201908144919	AUG BILL JULY USAGE	R	8/21/2019		28,861.63CR	134146	28,861.63
M13074	MET COUNCIL ENVIRONMENTAL SVCS							
	I-0001099224	WASTE WATER SERVICES SEPT	R	8/21/2019		86,520.30CR	134147	86,520.30
M13100	MERIT CHEVROLET							
	I-654453	EVAP CHECK ENGINE LIGHT	R	8/21/2019		277.83CR	134148	277.83
M13110	MENARDS-OAKDALE							
	I-84275	SPRAYER AND CLEANER	R	8/21/2019		83.67CR	134149	
	I-84770	BRASS CAP	R	8/21/2019		26.91CR	134149	110.58
M13124	METROPOLITAN COUNCIL							
	I-201908144913	SAC ACTIVITY JUNE	R	8/21/2019		10,039.40CR	134150	10,039.40
M13232	MN DEPT OF LABOR & INDUSTRY							
	I-ALR00987751	ELEVATOR ANNUAL OPERATING	R	8/21/2019		100.00CR	134151	100.00
M13370	M-R SIGN CO INC							
	I-205194	SIGNS	R	8/21/2019		830.63CR	134152	830.63
M13385	MRI							
	I-10259	DIRECTIONAL BORE	R	8/21/2019		10,666.00CR	134153	10,666.00
N14151	NORTH VALLEY INC							
	I-201908144927	2018 PAVEMENT PRJCT PV#2	R	8/21/2019		428,040.01CR	134154	428,040.01
N14177	NAC MECHANICAL & ELECTRICAL SERVIES							
	I-162637	AIR CONDITIONING REPAIRS	R	8/21/2019		4,696.57CR	134155	4,696.57
O15001	O'REILLY AUTO PARTS							
	C-2074-403883	BELT RETURN	R	8/21/2019		3.84	134156	
	I-2074-403879	BELT	R	8/21/2019		3.84CR	134156	
	I-2074-417942	ANTIFREEZE	R	8/21/2019		32.97CR	134156	
	I-2074-418347	HEX NUT	R	8/21/2019		4.29CR	134156	
	I-2074-419934	TIRE SHINE	R	8/21/2019		28.46CR	134156	
	I-2074-425368	RELAY/FUSE/FLASH LIGHTS	R	8/21/2019		14.98CR	134156	80.70
O15020	OFFICE OF THE SECRETARY OF STATE							
	I-201908144917	NOTARY COMMISSION FEE MILLS	R	8/21/2019		120.00CR	134157	120.00

PACKET: 04227 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
O15026	OMG MIDWEST INC dba MN PAVING & MATERIALS							
	I-PAYVOUCHER#2	2018 ST/UTLTY IMPRVT PRJCT	R	8/21/2019		623,658.58CR	134158	623,658.58
O15032	ON-SITE SANITATION							
	C-0000785602	REFUND	R	8/21/2019		14.25	134159	
	I-0000742193	RESTROOM SERVICES NW PARK	R	8/21/2019		20.36CR	134159	
	I-0000787927	RESTROOM SERVICE ROTARY PK	R	8/21/2019		130.00CR	134159	
	I-0000795206	RESTROOM SERV MCKNIGHT FLD	R	8/21/2019		22.00CR	134159	
	I-0000795207	RESTROOM SERV MCKNIGHT FLD	R	8/21/2019		22.00CR	134159	
	I-0000795208	RESTROOM SERV MCKNIGHT FLD	R	8/21/2019		22.00CR	134159	202.11
O15044	OTIS ELEVATOR COMPANY							
	I-CL05999819	ELEVATOR SERVICE	R	8/21/2019		3,963.96CR	134160	3,963.96
P16261	PINE CREEK SERVICES							
	I-14473	WINDOW CLEANING	R	8/21/2019		200.00CR	134161	200.00
R18010	RAMSEY COUNTY							
	I-PRRV-001199	Q3 ELECTION PAYMENT	R	8/21/2019		5,552.00CR	134162	5,552.00
R18043	REEDS SALES & SERVICE							
	I-159642	TUNE UP PARTS	R	8/21/2019		73.50CR	134163	
	I-159643	TUNE UP PARTS FUEL LEAK	R	8/21/2019		23.99CR	134163	
	I-159768	PARTS	R	8/21/2019		19.77CR	134163	
	I-159769	PARTS	R	8/21/2019		85.34CR	134163	202.60
R18056	RAMY TURF PRODUCTS							
	I-OP-63959-06	SEDUM TILE MATS	R	8/21/2019		9,906.25CR	134164	9,906.25
R18074	REMACKEL OUTDOOR SERVICES							
	I-201908134902	COLBY HILLS PK PLAYGRND CURB	R	8/21/2019		11,040.00CR	134165	
	I-201908134903	CURB REMOVAL	R	8/21/2019		24,940.00CR	134165	35,980.00
R18091	RESCO							
	I-748697-00	STAINLESS STEEL CABINETS	R	8/21/2019		8,046.00CR	134166	
	I-752758-02	DECORATIVE ST LIGHT POLES	R	8/21/2019		12,458.25CR	134166	
	I-758877-00	TAP PLUG & BUSHING WELL	R	8/21/2019		2,550.00CR	134166	23,054.25
R18170	CITY OF ROSEVILLE							
	I-0226380	ROUTER PARTS	R	8/21/2019		800.04CR	134167	
	I-0226411	CRADLEPOINT SUBSCRIPTIONS	R	8/21/2019		527.32CR	134167	
	I-0226438	PHONE SERV ARGMNT AUG	R	8/21/2019		997.00CR	134167	
	I-0226473	IT/JOINT POWERS AGRMNT AUG	R	8/21/2019		14,886.00CR	134167	17,210.36

PACKET: 04227 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
S19003	INNOVATIVE OFFICE SOLUTIONS LLC							
	I-IN2604015	TONER	R	8/21/2019		94.99CR	134168	
	I-IN2613571	PAPER, TONER, MOUSE	R	8/21/2019		155.09CR	134168	
	I-IN2616770	FOLDER	R	8/21/2019		8.00CR	134168	
	I-IN2622344	ELECTRIC STAPLER	R	8/21/2019		86.77CR	134168	344.85
S19052	SAMS CLUB DIRECT							
	I-000889 GPQRZD	PICNIC SUPPLIES	R	8/21/2019		315.96CR	134169	
	I-000951 GPQRZC	PICNIC SUPPLIES	R	8/21/2019		110.42CR	134169	426.38
S19106	SITE ONE LANDSCAPE SUPPLY							
	I-93581687-001	UTLTY PUMP & GRASS SEED	R	8/21/2019		320.63CR	134170	
	I-93629770-001	HERBICIDE & GRASS SEED	R	8/21/2019		329.21CR	134170	649.84
S19112	SCREEN TECH							
	I-13319	BENCH PLAQUE LIZ VAIL	R	8/21/2019		35.00CR	134171	35.00
S19130	SKB ENVIRONMENTAL							
	I-RI55083	BURN DEBRIS	R	8/21/2019		94.64CR	134172	
	I-RI55827	BURN DEBRIS	R	8/21/2019		58.53CR	134172	153.17
S19181	SHI INTERNATIONAL CORP							
	I-B10265871	ROUTER	R	8/21/2019		3,435.00CR	134173	
	I-B10290843	CABLE KITS	R	8/21/2019		1,340.00CR	134173	
	I-B10297677	CRADLECARE	R	8/21/2019		1,175.00CR	134173	
	I-B10302577	WINDOWS	R	8/21/2019		268.00CR	134173	
	I-B10302675	WINDOWS	R	8/21/2019		268.00CR	134173	
	I-B10303387	WINDOWS	R	8/21/2019		268.00CR	134173	
	I-B10304225	WINDOWS	R	8/21/2019		268.00CR	134173	7,022.00
S19233	SPECTACULAR CLEANING LLC							
	I-046	HAUSE PK EVENT CLEANING	R	8/21/2019		500.00CR	134174	
	I-047	AUG CLEANING CASEY LK PK	R	8/21/2019		860.00CR	134174	
	I-048	AUG CLEANING MCKNIGHT FLD	R	8/21/2019		850.00CR	134174	
	I-049	AUG CLEANING SILVER LAKE	R	8/21/2019		750.00CR	134174	2,960.00
S19433	STAPLES ADVANTAGE							
	I-3421045253	CLEANING SUPPLIES	R	8/21/2019		1,557.70CR	134175	
	I-3421464578	CLEANING SUPPLIES	R	8/21/2019		118.83CR	134175	
	I-3421761931	OFFICE SUPLIES	R	8/21/2019		37.18CR	134175	1,713.71
T19150	T A SCHIPSKY & SONS INC							
	I-19-012/#4	POTHOLE PATCHING	R	8/21/2019		50,140.00CR	134176	
	I-64864	AGGREGATE MODIFIED & SP MIXES	R	8/21/2019		1,969.80CR	134176	
	I-64898	AGGRAGATE MODIFIED SP MIXES	R	8/21/2019		1,967.79CR	134176	54,077.59

PACKET: 04227 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
T20161	THOMPSON REUTERS - WEST							
	I-840746262	SERVICE FEES INVSTGTNS JULY	R	8/21/2019		194.69CR	134177	194.69
T20191	TIMESAVER OFF SITE SECRETARIAL INC.							
	I-M24942	SECRETARIAL SERVICES	R	8/21/2019		590.75CR	134178	590.75
T20235	TOWMASTER							
	I-418514	PO#504 TANDEM MAC TRUCK 2017	R	8/21/2019		772.00CR	134179	772.00
T20285	TRI STATE BOBCAT INC							
	I-A60796	MOWER PARTS	R	8/21/2019		1,884.83CR	134180	1,884.83
T20466	TWIN CITIES TRANSPORT & RECOVERY							
	I-661390	TOW CHARGE	R	8/21/2019		150.00CR	134181	150.00
T20470	TWIN CITY WATER CLINIC INC							
	I-13366	JULY WATER SAMPLES	R	8/21/2019		256.00CR	134182	256.00
W23320	WOODBURY MN UMPIRES ASSOC LLC							
	I-201908134904	UMPIRE SERVICES	R	8/21/2019		1,015.00CR	134183	1,015.00
Z26060	ZIEGLER INC							
	I-00C804236	CITY HALL GENERATOR	R	8/21/2019		85.46CR	134184	
	I-PC002082038	HOSE	R	8/21/2019		99.25CR	134184	184.71

PACKET: 04227 Regular Payments

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
N14207	CITY OF NORTH ST PAUL							
	I-201908144914	UB USAGE FOR JUNE	D	8/05/2019		13,383.53CR	000513	13,383.53
V22055	VANCO E-SERVICES							
	I-00009950872	EXCHANGE GATEWAY JULY 2019	D	8/15/2019		145.25CR	000514	145.25
M13248	MN DEPT OF REVENUE							
	I-201908144928	JULY SALES & USE TAX	D	8/20/2019		80,589.00CR	000511	80,589.00
M13300	M M P A - C/O AVANT ENERGY							
	I-3109	M M P A - C/O AVANT ENERGY	D	8/20/2019		681,160.85CR	000512	681,160.85
E05241	ELAVON							
	I-206072	ANNUAL PCI FEE	D	8/21/2019		150.00CR	000510	
	I-206077	ANNUAL PCI FEE	D	8/21/2019		150.00CR	000510	300.00

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	85	0.00	1,568,516.03	1,568,516.03
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	5	0.00	775,578.63	775,578.63
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	90	0.00	2,344,094.66	2,344,094.66

TOTAL ERRORS: 0

TOTAL WARNINGS: 0



**NORTH
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extraordinary.

MEMORANDUM

TO: HRA Chairman and Commissioners
FROM: Jacquelyn Lutmer, Accounting Technician
DATE: August 20, 2019
SUBJECT: Recommendation of approval of HRA claims list.

Claim Date

7/5/2019 A/P Check Register	134090-134098	\$ 26,274.41	PreApproved by S. Duddeck
7/5/2019 Drafts	000500	190.75	PreApproved by S. Duddeck
8/16/2019 A/P Check Register	134238-134242	\$ 36,492.74	
8/16/2019 Drafts	000515	208.58	
	Total	<u>\$36,492.74</u>	

Approved this 20th day of August, 2019

City Manager

Mayor



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: HRA Chairman and Commissioners
FROM: Jacquelyn Lutmer, Accounting Technician
DATE: August 5, 2019
SUBJECT: Recommendation of approval of HRA claims list.

Claim Date

8/5/2019 A/P Checks	134090-134098	\$ 26,274.41
8/5/2019 Drafts	000500	\$ 190.75
Total		<u>\$26,465.16</u>

Approved this 5th day of August, 2019

City Manager - Pre-Approval

PACKET: 04208 HRA EARLY RELEASE

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
C03002	CAMPBELL KNUTSON PA I-1-2076-0074G	LEGAL SERVICES	R	8/05/2019		658.00CR	134090	658.00
K11100	KEVIN AHLERS ELECTRIC I-19-1258	ELECTRIC SERVICES SBH	R	8/05/2019		5,255.97CR	134091	5,255.97
M13110	MENARDS-OAKDALE I-82263	SS RED/BLUE HE 72 2PK WM	R	8/05/2019		26.87CR	134092	26.87
N14167	NORTHERN LANDSCP & IRRIGATION I-19-5817	LANDSCAPING SERVICES	R	8/05/2019		6,021.00CR	134093	6,021.00
R18203	R & S UNDERWOOD HEATING & AIR COND I-201908014876	HVAC SERVICES	R	8/05/2019		5,900.00CR	134094	5,900.00
S19178	SHERWIN-WILLIAMS I-2679-4	PAINT	R	8/05/2019		51.05CR	134095	51.05
S23329	SAINT PAUL COLLEGE I-00375834	CABINET MAKING	R	8/05/2019		1,522.16CR	134096	1,522.16
W17250	WENZEL PLUMBING, HEATING, COOLING I-32395	PLUMBING SERVICES	R	8/05/2019		6,737.00CR	134097	6,737.00
X14164	XCEL ENERGY I-0395814704 I-0395822206 I-0396055704	NATURAL GAS PREM#302438876 NATURAL GAS PREM#304794581 NATURAL GAS PREM#302218753	R R R	8/05/2019 8/05/2019 8/05/2019		63.23CR 14.12CR 25.01CR	134098 134098 134098	 102.36

PACKET: 04208 HRA EARLY RELEASE

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
N14207	CITY OF NORTH ST PAUL							
	I-201908024896	UB APRIL USAGE	D	7/05/2019		190.75CR	000500	190.75

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	9	0.00	26,274.41	26,274.41
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	190.75	190.75
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	10	0.00	26,465.16	26,465.16

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04230 Regular Payments HRA

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
D04390	DURALAST PAINTING LLC							
	I-NSP.NEWCONSTR.	PRIME & PAINTING	R	8/21/2019		22,743.00CR	134238	22,743.00
K11100	KEVIN AHLERS ELECTRIC							
	I-19-1296	ELECTRIC WORK	R	8/21/2019		175.00CR	134239	175.00
N4107	NEIGHBORWORKS HOME PARTNERS							
	I-201908134905	LOAN ADMINISTRATION JULY	R	8/21/2019		13,055.90CR	134240	13,055.90
P16261	PINE CREEK SERVICES							
	I-14452	PRESSURE WASH & WINDOW CLN	R	8/21/2019		515.00CR	134241	515.00
X14164	XCEL ENERGY							
	I-0396488694	NATURAL GAS PREM#304794581	R	8/21/2019		3.84CR	134242	3.84

PACKET: 04230 Regular Payments HRA

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
N14207	CITY OF NORTH ST PAUL							
	I-201908144929	UB JUNE USAGE	D	8/05/2019		208.58CR	000515	208.58

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	5	0.00	36,492.74	36,492.74
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	208.58	208.58
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	6	0.00	36,701.32	36,701.32

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

Agenda Information Memorandum
North St. Paul City Council

August 20, 2019

FROM THE OFFICE OF ADMINISTRATION

Agenda placement: Consent Agenda

Subject: Schedule two additional budget workshops for Wednesday, September 4th and Wednesday, September 11th at 5:00 p.m.

To: Honorable Mayor and City Council

Background/Facts:

- Staff and Council have held several budget workshops to prepare for the September 17th, 2019 adoption of the Preliminary Budget and Property Tax Levy for 2020.
- The first deadline of the budget process this year is September 30, 2019, the date by which the City must adopt its 2020 preliminary property tax levy and preliminary budget.
- In order to meet that deadline staff and council may need to have additional workshops. If more time is needed following the August 27th budget meeting, two additional meetings will be scheduled. If both are not needed they can be cancelled.
- The additional budget workshops requested are Wednesday, September 4th and Wednesday, September 11th at 5:00 p.m.

Recommendation: It is recommended the City Council approve the scheduling of two additional budget workshops for Wednesday, September 4th and Wednesday, September 11th at 5:00 p.m.

Attachments:

Respectfully submitted,

/s/ SD by mm

Scott Duddeck
City Manager

CITY OF NORTH ST. PAUL

**NOTICE OF CITY COUNCIL BUDGET MEETINGS
WEDNESDAY, SEPTEMBER 4 AND
WEDNESDAY, SEPTEMBER 11, 2019
5:00-7:00 P.M.**

The North St. Paul City Council hereby makes public notice that two budget meetings have been scheduled on Wednesday, September 4, 2019 and Wednesday, September 11, 2019 from 5:00-7:00 p.m. in the Sandberg Room at City Hall, 2400 Margaret Street, North St. Paul.

Scott Duddeck
City Manager

Posted Wednesday, August 21, 2019

Agenda Information Memorandum
North St. Paul City Council
August 20, 2019

FROM THE OFFICE OF THE COMMUNITY DEVELOPMENT DEPARTMENT

Agenda placement: Consent

Subject: SPECIAL EVENT PERMIT FOR THE CHURCH OF ST. PETER FALL FESTIVAL

To: Honorable Mayor and City Council

Background/Facts:

- Event dates are Saturday and Sunday, September 21, 2019, 4:00 p.m. to September 22, 2019, 5:00 p.m.; set-up time is 10:00 p.m. and dismantle at 5:00 p.m.
- This is a Fall Festival to provide family and community fun.
- The event will be held inside the Church of St. Peter located at 2632 Margaret St N.
- Food Director will be on-site overseeing food handling by food staff.
- JMJ Food Truck, Gulden's Restaurant, Drogo's Coffee Truck and Chris Cakes are all licensed and insured and will be on church property,
- A current Certificate of Liability is on file with the City.
- A current gambling permit is on file with the City.

Festival Chairperson is requesting assistance from Police.

Recommendation: It is recommended the City Council approve the special event permit for the 2019 Church of St. Peter Fall Festival on Saturday and Sunday, September 21, 2019, 4:00 p.m. to September 22, 2019, 5:00 p.m.

Attachments:

Summary of request.

Special Event Permit Application.

Resolution conditionally approving special event permit.

Respectfully submitted,

/s/ CG by mm

Cynthia Govan
Community Development

APPROVED FOR AGENDA ENCLOSURE:

/s/ SD by mm

Scott Duddeck
City Manager

CITY OF NORTH ST. PAUL
Consent Agenda

RESOLUTION NO. 2019-XXX

**RESOLUTION APPROVING A SPECIAL EVENT PERMIT
FOR CHURCH OF ST. PETER FALL FESTIVAL, SEPTEMBER 21-22, 2019**

WHEREAS, the City of North St. Paul has received a request for a Special Event Permit from Kari Erpenbach to hold the Church of St. Peter Fall Festival on Saturday and Sunday, September 21-22, 2019 beginning at 4:00 p.m. in North St. Paul; and

WHEREAS, the purpose of the Festival is to provide family and community fun; and

WHEREAS, the following shall apply:

- Event dates are Saturday and Sunday, September 21-22, 2019, 4:00 p.m. start to 5:00 p.m. Sunday; set-up time is 10:00 a.m., and dismantle time is 5:00 p.m.
- The event will feature food and raffle tickets.
- Church of St. Peter will provide adequate trash bins and clean up.
- Festival Chairperson is requesting reserve officers to patrol. Kari will contact Chief Lauth.
- All departments have reviewed the request.

WHEREAS, Church of St. Peter is not requesting services from Fire, Electric or Public Works; and,

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of North St. Paul, it hereby approves the Special Event Permit application for Church of St. Peter Fall Festival on Saturday and Sunday, September 21-22, 2019 as referenced above.

ADOPTED this 20th day of August, 2019.

Motion by Council Member xxx
Second by Council Member xxx

Voting: Ayes: Council Member Thorsen
Council Member Petersen
Council Member Walczak
Council Member Sonnek
Mayor Furlong

Nays: None

Absent: None

Terrence J. Furlong, Mayor

Attest: _____
Scott A. Duddeck, City Manager



**NORTH
ST. PAUL**
extraordinary.

Return To: Community Development Department
2400 Margaret Street
Phone: 651-747-2407 Fax: 651-747-2435

SPECIAL EVENT PERMIT APPLICATION – 2018

Important Notice: Certificate of Liability Insurance (if applicable) and any required attachments (maps, diagrams, etc.) must be submitted with this application. Failure to include these items will mean an automatic rejection of the application.

I. TITLE AND BRIEF DESCRIPTION OF EVENT:

Church of St. Peter Fall Festival

Annual parish and community event.

II. APPLICANT INFORMATION: *The Applicant will be responsible for answering all questions, including inquiries from the media and citizens.*

Applicant: Kari Erpenbach on behalf of the Church of St. Peter

Title: Festival Chairperson

Address: 3568 Gershwine Ave N. Oakdale, MN 55128

Business/Organization Name: Church of St. Peter

Daytime Phone: 612-625-6564 Evening Phone: 651-332-1070 Emergency Phone: 651-332-1070

E-Mail Address: kari@umn.edu

III. EVENT TIMETABLE:

Requested day and date: **September 21 and 22, 2019**

Requested hours of operation, from 9/21 4:00 p.m. a.m./p.m. to 9/22 5:00 p.m. a.m./p.m.

Set-up beginning day and date 9/21 at 10:00 a.m. time **10:00** (a.m./p.m.)

Dismantle by day and date 9/22 at 5:00 p.m. time **5:00 (9/22/19)** (a.m./p.m.)

E. Anticipated number of participants 750 and spectators

IV. INSURANCE:

Attach to this application a certificate of liability insurance, including the policy number and showing liability amounts. The policy must state that any outside area to be used for an event is covered and must also show evidence that the requested event is not excluded from insurance liability. If the event is to be held on public property, the City of North St. Paul must be listed as the Certificate Holder.

V. REQUESTED CITY SERVICES - (CHECK ALL THAT APPLY):	
☒	Trash containers (indicate number/location below) We are bringing in our own.
N/A	Electricity (The cost of the electrical hook-up is the applicant's responsibility. Payment must be made to the City of North Saint Paul. Please contact Brian Frandle at 747-2472.)
Yes	Police Officers / <u>Reservists</u> Off duty NSP police officer hired - <i>Contact Chief Lauth</i>
N/A	Fire Department Personnel / Vehicles N/!
N/A	Barricades / Traffic Cones How Many? We have our own cones.
N/A	Recycling Containers How Many We are bringing in our own
NONE	Other - Please describe:

VI. CHECK ALL ITEMS WHICH APPLY TO YOUR EVENT:	
N/A	Event participant and/or spectator parking areas (describe): <i>CHURCH of St. Peter</i> Our own parking lot
N/A	Entertainment or stage locations (provide to-scale drawing) Our own staging in O'Reilley Hall <i>Church of St. Peter</i>
N/A	Construction/erection of temporary structure(s) (may need permit, check with Community Development) – indicate location. <i>Church of St. Peter</i> 40x40 foot tent in the parking lot
N/A	Trash containers (indicate number/location) <i>Provided by Church of St. Peter</i>
N/A	Portable toilet facilities (indicate number/location) None needed. We have adequate facilities
N/A	Barricades (indicate number/location) Cones in our own parking lot
N/A	First aid facilities (indicate who is providing) Parish staff
N/A	Parade and/or parade floats (may need permit, check with Fire Department) ✓
N/A	Fireworks or pyrotechnics site (may need permit, check with Fire Department) ✓
N/A	Cooking facilities, open flame, or vehicle fuels (may need permit, check with Fire Department)
N/A	Other - Please describe:

VII. CHARITABLE GAMBLING (CHECK IF APPLIES):

Charitable Gambling - Please contact the Chief of Police at 651-747-2406 for forms and details. All charitable gambling requires a city permit application and some may also require a State permit application. This will be given separate consideration for approval by the City Council.

VIII. VENDORS OR CONCESSIONAIRES:

List what vendors/concessionaires you will have at your event:

JMJ Food Truck, Gulden's Restaurant, Drogo's Coffee Truck, Chris Cakes

all of our vendors are licensed and insured.

on church property.

Note: Vendors/concessionaires setting up on public property (streets, sidewalks, public parking lots) must have a Special Event Vendors License from the City of North St. Paul. Applications are available on our website at www.northstpaul.org or by calling 651-747-2400.

IX. FOOD, NON-ALCOHOLIC BEVERAGES AND/OR ENTERTAINMENT:

Will food and/or non-alcoholic beverages be served? ☒ Yes ☐ No

If yes, describe sanitation measures and food handling procedures:

Food staff supervised by our Food Director.

If food will be served outside of a licensed establishment; a Temporary Food Service Establishment license may be required. Contact the Ramsey County Department of Health at 651.266.1199 for requirement and licensing information.

If your event includes music, live entertainment, sound amplification or any other noise impact, please describe, including the intended hours of the music, sound or noise.

Music 7-9 p.m. in our own facility

If you intend to cook food in the event area, describe your area layout, including fuel or electrical sources to be used:

St. Peter Catholic School Kitchen

Certificate of Coverage

Date: 7/24/2019

Certificate Holder
Archdiocese of Saint Paul and Minneapolis
Chancery Office
777 Forest Street
St. Paul, MN 55106

This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.

Covered Location
CHURCH OF ST PETER
2632 NORTH MARGARET STREET
NORTH ST PAUL, MN 55109

Company Affording Coverage
THE CATHOLIC MUTUAL RELIEF
SOCIETY OF AMERICA
10843 OLD MILL RD
OMAHA, NE 68154

Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits	
Property				Real & Personal Property	
D. General Liability	8589	7/1/2019	7/1/2020	Each Occurrence	500,000
☒ Occurrence				General Aggregate	
☐ Claims Made				Products-Comp/OP Agg	
				Personal & Adv Injury	
				Fire Damage (Any one fire)	
				Med Exp (Any one person)	
Excess Liability	8589	7/1/2019	7/1/2020	Each Occurrence	500,000
				Annual Aggregate	
Other				Each Occurrence	
				Claims Made	
				Annual Aggregate	
				Limit/Coverage	

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)

Coverage is verified with regard to Covered Locations Fall Festival, to be held on parish grounds, September 21-22, 2019.

Includes Liquor Liability and Fidelity for Charitable Gambling.

Holder of Certificate

Cancellation

City of North St. Paul
Community Development Department
2400 Margaret Street
North St Paul, MN 55109

Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

Authorized Representative

Michael A. Antunovich

0111011574

X. ALCOHOLIC BEVERAGES:

Will alcoholic beverages be served? ☒ Yes ☐ No

If Yes Name of Liquor Establishment: Furlong's Liquor

For service of alcohol outside a licensed premise, include a diagram showing the defined area of the alcohol concession service and attach a copy of your certificate of liquor liability insurance covering the limits of the alcohol service area.

If serving alcohol, describe how you will ensure that alcoholic beverages will be possessed and consumed only by those persons 21 years or older. Describe all security measures in place:

All bar tenders will card anyone looking 30 years old or younger to ensure proper service.

If you are a licensed establishment requesting an extension to your liquor license premises, you must complete an application for an extension with the Chief of Police. This will be given separate approval by the City Council.

*Title XI, Chapter 117, Section 117.120(B)(2)

If you are a licensed establishment requesting a temporary permit you must submit a completed Temporary Liquor License Application and all required documentation to the Chief of Police. This will be given separate approval by the City Council.

*Title XI, Chapter 117, Section 117.120(I)(1-9)

Have you submitted the required documentation to the Chief of Police? ☒ Yes ☐ No ☐ N/A

XI. SECURITY AND SAFETY PROCEDURES:

Describe your proposed procedures for security and crowd control:

N/A

If the event is to occur at night, describe how you are going to light the event area in order to increase the safety of participants and spectators coming to and leaving the event:

Parking lot lights, building lights, food truck lights and additional lights in the tent.

XII. CLEAN-UP:

List persons responsible for clean-up duties:	Parish volunteers.

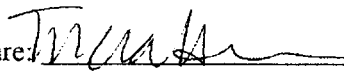
XIII. MITIGATION OF THE IMPACT ON OTHERS:

Describe how you intend to mitigate the impact of the special event on businesses, churches, neighbors, motorists, and others:

All activities on our property and will not impact our neighbors

NOTE: Any condition which causes adverse impacts may be cause to revoke the Special Event Permit.

Acknowledgement and Signature: The undersigned hereby applies for a Special Event as described above and states the information submitted is true and correct.

Applicant Signature:  Date of Application: 8/1/19

FOR OFFICE USE ONLY

Received	
By	Cynthia Giovan
Date	8-1-19
Mail	
Fax	
In Person	X

Documentation	Required	Received
Certificate of Insurance	✓	✓
Map	—	—
Entertainment / Stage Location	—	—
Temporary Tent Permit	—	—
Fireworks/Pyrotechnics Permit	—	—
Cooking Facilities Permit	—	—
Alcohol Service Diagram	—	—
City Services	Requested	Approved
Police Reserves	✓	
Fire Department Personnel/Equip	—	—
Trash Cans	—	—
Barricades / Traffic Cones	—	—
Recycling Containers	—	—
Electricity	—	—
Other:	—	—

— contacting Chief Lauth directly.

Agenda Information Memorandum
North St. Paul City Council
August 20, 2019

FROM THE OFFICE OF THE COMMUNITY DEVELOPMENT DEPARTMENT

Agenda placement: Consent

Subject: SPECIAL EVENT PERMIT FOR NEUMANN'S FEST

To: Honorable Mayor and City Council

Background/Facts:

- Event date is Saturday, September 14, 2019, 10:00 a.m. to 1:00 a.m.
- This is a Fall Festival to provide family and community fun.
- The event will be held in parking lots behind Neumann's.
- Tents and stage will be located in the back parking lot.
- Food Manager will be overseeing food handling by food staff.
- A current Certificate of Liability is on file with the City.

Recommendation: It is recommended the City Council approve the special event permit for the 2019 Neumann's Fest for Neumann's Bar and Grill to hold the Neumann's Fest on Saturday September 14, 2019 beginning at 10:00 a.m. in North St. Paul.

Attachments:

Summary of request.

Special Event Permit Application.

Resolution approving special event permit.

Respectfully submitted,

/s/ CG by mm

Cynthia Govan
Community Development

APPROVED FOR AGENDA ENCLOSURE:

/s/ SD by mm

Scott Duddeck
City Manager

CITY OF NORTH ST. PAUL
Consent Agenda

RESOLUTION NO. 2019-XXX

**RESOLUTION APPROVING A SPECIAL EVENT PERMIT
FOR NEUMANN’S FEST, SEPTEMBER 14, 2019**

WHEREAS, the City of North St. Paul has received a request for a Special Event Permit from Neumann’s Bar and Grill to hold the Neumann’s Fest on Saturday September 14, 2019 beginning at 10:00 a.m. in North St. Paul; and

WHEREAS, the purpose of the Festival is to provide family and community fun; and

WHEREAS, the following shall apply:

- Event date is Saturday, September 14, 2019, 10:00 a.m. to 1:00 a.m. Sunday; set-up time is 8:00 a.m., and dismantle time is 8:00 a.m. to 10:00 a.m., Sunday, September 15, 2019.
- Staff will check identification at gate for alcoholic beverages.
- The event will feature food and live bands.
- Neumann’s will provide adequate trash bins and clean up.
- All departments have reviewed the request.

WHEREAS, Neumann’s is not requesting services from Police, Fire, Electric or Public Works; and,

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of North St. Paul, it hereby approves the Special Event Permit application for Neumann’s Fest on Saturday and Sunday, September 14-15, 2019 as referenced above.

ADOPTED this 20th day of August, 2019.

Motion by Council Member xxx
Second by Council Member xxx

Voting: Ayes: Council Member Thorsen
Council Member Petersen
Council Member Walczak
Council Member Sonnek
Mayor Furlong

Nays: None

Absent: None

Terrence J. Furlong, Mayor

Attest: _____
Scott A. Duddeck, City Manager



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Return To: Community Development Department
2400 Margaret Street
Phone: 651-747-2407 Fax: 651-747-2435

SPECIAL EVENT PERMIT APPLICATION – 2019

Important Notice: Certificate of Liability Insurance (if applicable) and any required attachments (maps, diagrams, etc.) must be submitted with this application. Failure to include these items will mean an automatic rejection of the application.

I. TITLE AND BRIEF DESCRIPTION OF EVENT:

Neumanns Fest - Putting tent & stage on the back parking lots - Smoking pulled pork and having 2 Bands from (pg 3)

II. APPLICANT INFORMATION: The Applicant will be responsible for answering all questions, including inquiries from the media and citizens.

Applicant: *Michael Brown*

Title: *President*

Address: *2531 7th Ave East*

Business/Organization Name: *Neumanns Bar and Grill*

Daytime Phone: *612-716-5936* Evening Phone: *612-716-5936* Emergency Phone: *651-770-6020*

E-Mail Address: *neumannsbar@comcast.net*

III. EVENT TIMETABLE:

Requested day and date: *Saturday Sept. 14, 2019*

Requested hours of operation, from *10:00* a.m. to *1:00* p.m.

Set-up beginning day and date *Saturday Sept, 14* time *8:00* a.m. p.m.

Dismantle by day and date *Sunday Sept 15* time *8:00 - 10:00* a.m. p.m.

E. Anticipated number of participants *100 - 200* and spectators *15 people working*

IV. INSURANCE:

Attach to this application a certificate of liability insurance, including the policy number and showing liability amounts. The policy must state that any outside area to be used for an event is covered and must also show evidence that the requested event is not excluded from insurance liability. If the event is to be held on public property, the City of North St. Paul must be listed as the Certificate Holder.

V. REQUESTED CITY SERVICES - (CHECK ALL THAT APPLY):

	Trash containers (indicate number/location below)
	Electricity (The cost of the electrical hook-up is the applicant's responsibility. Payment must be made to the City of North Saint Paul. Please contact Brian Frandle at 747-2472.)
	Police Officers / Reservists
	Fire Department Personnel / Vehicles
	Barricades / Traffic Cones How Many?
	Recycling Containers How Many
	Other - Please describe:

VI. CHECK ALL ITEMS WHICH APPLY TO YOUR EVENT:

	Event participant and/or spectator parking areas (describe):
X	7th Ave Street, and city Parking Lots
	Entertainment or stage locations (provide to-scale drawing)
X	Parking Lots Behind Neumanns and Nina Maries Boutique
	Construction/erection of temporary structure(s) (may need permit, check with Community Development) – indicate location.
	Trash containers (indicate number/location)
	Portable toilet facilities (indicate number/location)
X	Neumanns Restrooms and 3 porta pottys Located in the event area
	Barricades (indicate number/location)
	All the way Along the Lots Along Seppala
	First aid facilities (indicate who is providing)
	Parade and/or parade floats (may need permit, check with Fire Department)
	Fireworks or pyrotechnics site (may need permit, check with Fire Department)
	Cooking facilities, open flame, or vehicle fuels (may need permit, check with Fire Department)
	Other - Please describe:

VII. CHARITABLE GAMBLING (CHECK IF APPLIES):

Charitable Gambling - Please contact the Chief of Police at 651-747-2406 for forms and details. All charitable gambling requires a city permit application and some may also require a State permit application. This will be given separate consideration for approval by the City Council.

VIII. VENDORS OR CONCESSIONAIRES:

List what vendors/concessionaires you will have at your event:

Neumanns Bar & Grill

Note: Vendors/concessionaires setting up on public property (streets, sidewalks, public parking lots) must have a Special Event Vendors License from the City of North St. Paul. Applications are available on our website at www.northstpaul.org or by calling 651-747-2400.

IX. FOOD, NON-ALCOHOLIC BEVERAGES AND/OR ENTERTAINMENT:

Will food and/or non-alcoholic beverages be served? ☒ Yes ☐ No

If yes, describe sanitation measures and food handling procedures:

COOK AT NEUMANNS COOKING & SERVING
FOOD MANAGER WILL OVERSEE COOKING.

If food will be served outside of a licensed establishment; a Temporary Food Service Establishment license may be required. Contact the Ramsey County Department of Health at 651.266.1199 for requirement and licensing information.

If your event includes music, live entertainment, sound amplification or any other noise impact, please describe, including the intended hours of the music, sound or noise.

Setting up a stage in our lot w/2 Bands playing 7-8:30 9-10:30

If you intend to cook food in the event area, describe your area layout, including fuel or electrical sources to be used:

Food cooked At NEUMANN'S

X. ALCOHOLIC BEVERAGES:

Will alcoholic beverages be served? ☒ Yes ☐ No

If Yes Name of Liquor Establishment: Neumanns Bar & Grill

For service of alcohol outside a licensed premise, include a diagram showing the defined area of the alcohol concession service and attach a copy of your certificate of liquor liability insurance covering the limits of the alcohol service area.

If serving alcohol, describe how you will ensure that alcoholic beverages will be possessed and consumed only by those persons 21 years or older. Describe all security measures in place:

will be checking IDs at the gates and you will have to have an ID band to be able to have any alcoholic beverage.

If you are a licensed establishment requesting an extension to your liquor license premises, you must complete an application for an extension with the Chief of Police. This will be given separate approval by the City Council.

*Title XI, Chapter 117, Section 117.120(B)(2)

If you are a licensed establishment requesting a temporary permit you must submit a completed Temporary Liquor License Application and all required documentation to the Chief of Police. This will be given separate approval by the City Council.

*Title XI, Chapter 117, Section 117.120(I)(1-9)

Have you submitted the required documentation to the Chief of Police? ☐ Yes ☐ No ☐ N/A

XI. SECURITY AND SAFETY PROCEDURES:

Describe your proposed procedures for security and crowd control:

will have extra staff on hand to ID and to watch the crowd so there are no issues.

If the event is to occur at night, describe how you are going to light the event area in order to increase the safety of participants and spectators coming to and leaving the event:

will have extra lighting put in the lots on Seppala Blvd

XII. CLEAN-UP:

List persons responsible for clean-up duties:

Neumanns Employees its on neumanns property



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CITY OF NORTH ST. PAUL

TENNESSEN WARNING

You are hereby warned, pursuant to Minnesota Statutes, Section 13.04, Subd. 2, that the license and/or permit you are applying for will require you to supply to the City private or confidential data about yourself. This data will be used by the City staff and City Council to determine whether or not you should receive the license and/or permit applied for. You have a right to refuse to supply the data asked for, however, your application will **NOT** be processed without all the questions being answered. All data supplied in the license and/or permit application and the investigative data obtained by agents of the City in processing this application will be public data. **PUBLIC DATA** is available to anyone who requests it.

You are also warned to seek legal counsel of your own choice to review this **TENNESSEN WARNING** so that you can understand the full consequences of your answering the questions on the application for license and/or permit.

Date: _____

7-24-19

(Signature)

I HAVE READ THE ABOVE WARNING AND FULLY UNDERSTAND THE CONSEQUENCES OF FILLING OUT THE ATTACHED APPLICATION FOR LICENSE, AND WAIVE ANY RIGHTS I MAY HAVE TO KEEP THE DATA PRIVATE OR CONFIDENTIAL.

XIII. MITIGATION OF THE IMPACT ON OTHERS:

Describe how you intend to mitigate the impact of the special event on businesses, churches, neighbors, motorists, and others: plan on using Neumanns property to not impact to many people

NOTE: Any condition which causes adverse impacts may be cause to revoke the Special Event Permit.

Acknowledgement and Signature: The undersigned hereby applies for a Special Event as described above and states the information submitted is true and correct.

Applicant Signature: Michael J B

Date of Application: 7-24-19

FOR OFFICE USE ONLY

Received	
By	<u>Cynthia Govea</u>
Date	<u>8-15-2019</u>
Mail	
Fax	
In Person	<u>Chief Lauth</u>

Documentation	Required	Received
Certificate of Insurance	✓	✓
Map	✓	✓
Entertainment / Stage Location	✓	✓
Temporary Tent Permit	✓	✓
Fireworks/Pyrotechnics Permit	✓	✓
Cooking Facilities Permit	✓	✓
Alcohol Service Diagram	✓	✓
City Services	Requested	Approved
Police Reserves	<u>N/A</u>	
Fire Department Personnel/Equip		
Trash Cans		
Barricades / Traffic Cones		
Recycling Containers		
Electricity		
Other:		

Agenda Information Memorandum
North St. Paul City Council
August 20, 2019

FROM THE OFFICE OF THE COMMUNITY DEVELOPMENT DEPARTMENT

Agenda placement: Consent Agenda

Subject: Approval of Special Event Permit for Silver Lake Improvement Association Wine Tasting October 11, 2019.

To: Honorable Mayor and City Council

Background/Facts:

This is a Special Event Wine Tasting to raise funds for the Silver Lake Improvement Association and necessary improvements to Silver Lake and surrounding shoreline areas. The event will take place on October 11, 2019 from 6:00 p.m. to 9:00 p.m. with approximately 50 participants utilizing the Silver Lake Park area. Furlong Liquor will be the vendor at this event providing the wine tasting tables.

Recommendation: It is recommended the City Council approve the special event permit for the Silver Lake Improvement Association's Wine Tasting at Silver Lake on October 11, 2019.

Attachments:

Summary of request
Special Event Permit Application
Resolution

Respectfully submitted,

/s/ CG by mm

Cynthia Govan
Community Development

APPROVED FOR AGENDA ENCLOSURE:

/s/ SD by mm

Scott Duddeck
City Manager

CITY OF NORTH ST. PAUL
Consent Agenda

RESOLUTION NO. 2019-xxx
RESOLUTION APPROVING A SPECIAL EVENT PERMIT
FOR SILVER LAKE IMPROVEMENT ASSOICATION WINE TASTING

WHEREAS, the City of North St. Paul has received a request from the Silver Lake Improvement Association; and

WHEREAS, the particulars of the event are:

- * This is a fund raising event to raise money for weed treatments at Silver Lake
- * Wine sampling will be provided by Furlong's Liquor for guests
- * Approximately 50 adults will be at the event

Requests for City services: Public Works to provide additional waste containers

WHEREAS, City Staff and the Police Chief have reviewed the application and all permits and required forms have been submitted.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of North St. Paul, it hereby approves the Special Event Permit for the Silver Lake Improvement Association Wine Tasting event scheduled to take place on the grounds of Silver Lake Park on Friday, October 11, 2019.

ADOPTED this 20th day of August, 2019.

Motion by Council Member
Second by Council Member

Voting: Aye: Council Member
Council Member
Council Member
Council Member
Mayor

Nay:

Absent:

Abstain:

/s/ Terry Furlong, Mayor

Attest: /s/ Scott Duddeck, City Manager



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Return To: Community Development Department
2400 Margaret Street
Phone: 651-747-2407 Fax: 651-747-2435

SPECIAL EVENT PERMIT APPLICATION – 2018

Important Notice: Certificate of Liability Insurance (if applicable) and any required attachments (maps, diagrams, etc.) must be submitted with this application. Failure to include these items will mean an automatic rejection of the application.

I. TITLE AND BRIEF DESCRIPTION OF EVENT:

Silver Lake Improvement Assoc Wine Tasting Event

II. APPLICANT INFORMATION: *The Applicant will be responsible for answering all questions, including inquiries from the media and citizens.*

Applicant: Joyce GERMSCHEID - FURLONG LIQUOR

Title: SLIA TREASURER

Address: 2571 Poplar Ave E, No. ST. Paul, MN 55109

Business/Organization Name: SLIA / FURLONG LIQUOR

Daytime Phone: 651-792-6249 Evening Phone: Emergency Phone:

E-Mail Address: joyce.germscheid@hotmail.com

III. EVENT TIMETABLE:

Requested day and date: October 11, 2019

Requested hours of operation, from 6:30 a.m./p.m. to 8:30 a.m./p.m.

Set-up beginning day and date 6:00 time a.m./p.m.

Dismantle by day and date 9:00 time a.m./p.m.

E. Anticipated number of participants 50 and spectators

IV. INSURANCE:

Attach to this application a certificate of liability insurance, including the policy number and showing liability amounts. The policy must state that any outside area to be used for an event is covered and must also show evidence that the requested event is not excluded from insurance liability. If the event is to be held on public property, the City of North St. Paul must be listed as the Certificate Holder.

V. REQUESTED CITY SERVICES - (CHECK ALL THAT APPLY):

	Trash containers (indicate number/location below) <i>one by the Volley ball area; SE corner of Park</i>
	Electricity (The cost of the electrical hook-up is the applicant's responsibility. Payment must be made to the City of North Saint Paul. Please contact Brian Frandle at 747-2472.)
X	Police Officers / Reservists <i>Joyce will call Chief Tom Lauth.</i>
	Fire Department Personnel / Vehicles
X	Barricades / Traffic Cones How Many? <i>4</i>
	Recycling Containers How Many
	Other - Please describe:

VI. CHECK ALL ITEMS WHICH APPLY TO YOUR EVENT:

	Event participant and/or spectator parking areas (describe):
	Entertainment or stage locations (provide to-scale drawing)
	Construction/erection of temporary structure(s) (may need permit, check with Community Development) – indicate location.
X	Trash containers (indicate number/location) <i>one by Volley ball sand, 3 by alcohol table</i>
	Portable toilet facilities (indicate number/location)
X	Barricades (indicate number/location)
	First aid facilities (indicate who is providing)
	Parade and/or parade floats (may need permit, check with Fire Department)
	Fireworks or pyrotechnics site (may need permit, check with Fire Department)
	Cooking facilities, open flame, or vehicle fuels (may need permit, check with Fire Department)
	Other - Please describe:

VII. CHARITABLE GAMBLING (CHECK IF APPLIES):

Charitable Gambling - Please contact the Chief of Police at 651-747-2406 for forms and details. All charitable gambling requires a city permit application and some may also require a State permit application. This will be given separate consideration for approval by the City Council.

VIII. VENDORS OR CONCESSIONAIRES:

List what vendors/concessionaires you will have at your event:

Furlong Liquor Store

Note: Vendors/concessionaires setting up on public property (streets, sidewalks, public parking lots) must have a Special Event Vendors License from the City of North St. Paul. Applications are available on our website at www.northstpaul.org or by calling 651-747-2400.

IX. FOOD, NON-ALCOHOLIC BEVERAGES AND/OR ENTERTAINMENT:

Will food and/or non-alcoholic beverages be served? ☐ Yes ☒ No

If yes, describe sanitation measures and food handling procedures:

If food will be served outside of a licensed establishment; a Temporary Food Service Establishment license may be required. Contact the Ramsey County Department of Health at 651.266.1199 for requirement and licensing information.

If your event includes music, live entertainment, sound amplification or any other noise impact, please describe, including the intended hours of the music, sound or noise.

If you intend to cook food in the event area, describe your area layout, including fuel or electrical sources to be used:

X. ALCOHOLIC BEVERAGES:

Will alcoholic beverages be served? ☒ Yes ☐ No

If Yes Name of Liquor Establishment: FURLONG LIQUOR

For service of alcohol outside a licensed premise, include a diagram showing the defined area of the alcohol concession service and attach a copy of your certificate of liquor liability insurance covering the limits of the alcohol service area.

If serving alcohol, describe how you will ensure that alcoholic beverages will be possessed and consumed only by those persons 21 years or older. Describe all security measures in place:

We will check ID's

If you are a licensed establishment requesting an extension to your liquor license premises, you must complete an application for an extension with the Chief of Police. This will be given separate approval by the City Council.

*Title XI, Chapter 117, Section 117.120(B)(2)

If you are a licensed establishment requesting a temporary permit you must submit a completed Temporary Liquor License Application and all required documentation to the Chief of Police. This will be given separate approval by the City Council.

*Title XI, Chapter 117, Section 117.120(I)(1-9)

Have you submitted the required documentation to the Chief of Police? ☒ Yes ☐ No ☐ N/A

XI. SECURITY AND SAFETY PROCEDURES:

Describe your proposed procedures for security and crowd control:

NONE NECESSARY

If the event is to occur at night, describe how you are going to light the event area in order to increase the safety of participants and spectators coming to and leaving the event:

should be light out between
6:30 pm - 8:30 pm

XII. CLEAN-UP:

List persons responsible for clean-up duties:

Joyce Germscheid

100-100000

100-100000

100-100000

100-100000

100-100000

XIII. MITIGATION OF THE IMPACT ON OTHERS:

Describe how you intend to mitigate the impact of the special event on businesses, churches, neighbors, motorists, and others:

n/A

NOTE: Any condition which causes adverse impacts may be cause to revoke the Special Event Permit.

Acknowledgement and Signature: The undersigned hereby applies for a Special Event as described above and states the information submitted is true and correct.

Applicant Signature: _____

Date of Application: 7-01-19

FOR OFFICE USE ONLY

Received	
By	CYNTHIA GOVAN
Date	7-01-2019
Mail	
Fax	
In Person	X

Documentation	Required	Received
Certificate of Insurance	✓	✓
Map	—	—
Entertainment / Stage Location	—	—
Temporary Tent Permit	—	—
Fireworks/Pyrotechnics Permit	—	—
Cooking Facilities Permit	—	—
Alcohol Service Diagram	✓	✓
City Services	Requested	Approved
Police Reserves	—	—
Fire Department Personnel/Equip	—	—
Trash Cans 4	✓	✓
Barricades / Traffic Cones 4	✓	✓
Recycling Containers	—	—
Electricity	—	—
Other:	—	—

— Police dept

— will check w/Tom.

} public works calendar



FURLLI1

OP ID: JF

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/09/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER GARRY INSURANCENTER 2555 E. 7th Ave. No. St. Paul, MN 55109 Brett Garry	651-777-8361	CONTACT NAME: Brett Garry	
		PHONE (A/C, No, Ext): 651-777-8361	FAX (A/C, No):
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A: Liberty Mutual Insurance	22659
		INSURER B: SFM	27049
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

INSURED
Furlong's Liquor, Inc.
4777 Geneva Avenue No
Oakdale, MN 55128

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC OTHER:			BZS58568747	04/01/2019	04/01/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Emp Ben. \$ 1,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☐ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 0			ESO58568747	04/01/2019	04/01/2020	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	097215.202	04/01/2019	04/01/2020	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

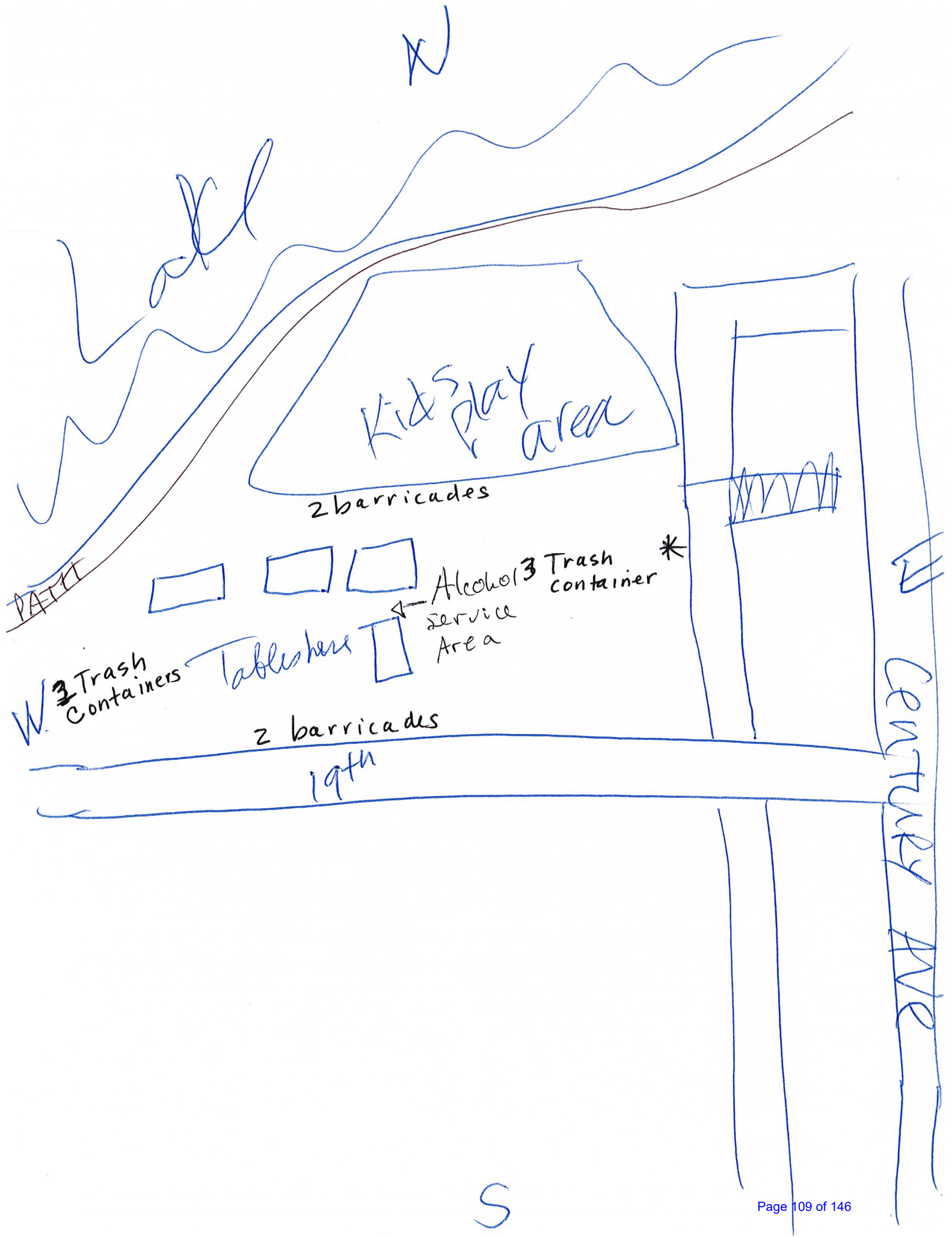
CERTIFICATE HOLDER

CANCELLATION

City of North St. Paul
2400 Margaret Street
North St. Paul, MN 55109

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Agenda Information Memorandum
North St. Paul City Council
August 20, 2019

FROM THE OFFICE OF THE POLICE DEPARTMENT

Agenda placement: Consent

Subject: Application for a Temporary On-Sale Liquor License AND an Application for a Charitable Gambling for Exempt Permit for the Church of St. Peter, North St. Paul.

To: Honorable Mayor and City Council

Background/Facts:

- Church of St. Peter applying as a religious organization.
- Event dates for St. Peter's Annual Fall Festival are Saturday, September 21 and Sunday, September 22, 2019.
- Event will be at O'Reilly Hall, including outdoor patio area.
- This is intended as a community/family event.
- All appropriate paperwork has been submitted.

Recommendation: It is recommended the City Council approve the applications for a Temporary On-Sale liquor license AND for a Charitable Gambling for Exempt Permit for the Church of St. Peter.

Attachments:

Resolution

Items reviewed by Police Chief Lauth:

North St. Paul Application and Permit for Temporary On-Sale Liquor License.
Minnesota A&GE Application and Permit for Temporary On-Sale Liquor License.
City Charitable Gambling Permit No. 2019-011.
Minnesota Lawful Gambling LG220 Application for Exempt Permit.
Data Practices Tennessee Warning.
Insurance, tax and other certificates.

Respectfully submitted,

/s/ TL by mm

Tom Lauth
Chief of Police

APPROVED FOR AGENDA ENCLOSURE:

/s/ SD by mm

Scott Duddeck
City Manager

CITY OF NORTH ST. PAUL
Consent Agenda

RESOLUTION NO. 2019-XXX

**RESOLUTION APPROVING A LAWFUL GAMBLING PERMIT AND A
TEMPORARY ON-SALE LIQUOR LICENSE FOR THE CHURCH OF ST. PETER
FOR SEPTEMBER 21-22, 2019**

WHEREAS, the Church of St. Peter has submitted a Lawful Gambling Application for Exempt Permit, and an Application and Permit for a Temporary On-Sale Liquor License for use on their premises at 2600 N. Margaret Street, North St. Paul, Minnesota; and

WHEREAS, the Church of St. Peter plans to host their Annual Fall Festival, Saturday through Sunday, September 21 through 22, 2019; and

WHEREAS, the Church of St. Peter has registered as a religious organization with the State of Minnesota and has provided proof of liability insurance; and

WHEREAS, the Church of St. Peter has been previously granted Exempt Permits and Temporary On-Sale Liquor Licenses; and

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, MINNESOTA, that said applications are hereby approved for the Church of St. Peter to conduct lawful gambling and for a Temporary On-Sale Liquor License, at 2600 Margaret Street, for use on Saturday through Sunday, September 21-22, 2019; and

BE IT FURTHER RESOLVED, the \$25.00 Municipal Fee for the Temporary On-Sale Liquor License is hereby waived.

ADOPTED this 20th day of August, 2019.

Motion by Council Member xxx
Second by Council Member xxx

Voting: Aye:	Council Member Thorsen Council Member Petersen Council Member Walczak Council Member Sonnek Mayor Furlong
Nays:	None
Absent:	None
Abstain:	None

Terrence J. Furlong, Mayor

Attest: _____
Scott A. Duddeck, City Manager

Agenda Information Memorandum
North St. Paul City Council
August 20, 2019

FROM THE OFFICE OF THE POLICE DEPARTMENT

Agenda placement: Consent

Subject: Application/Request from Neumann's Bar & Grill, North St. Paul, for a temporary extension of their on-sale liquor license to include a portion of their paved parking area.

To: Honorable Mayor and City Council

Background/Facts:

- Neumann's Bar & Grill has submitted a Special Event Permit and an Application for a Temporary Extension of their liquor license to extend their area of service.
- Event date for Neumann's Fest is Saturday, September 14, 2019.
- Intended area of liquor sales and consumption will be in a fenced, paved/parking area, appurtenant to the building, and include a stage.
- Two bands perform separately; at 7:00 to 8:30 PM, and 9:00 to 10:30 PM.
- Neumann's Bar & Grill will provide security, and trained service staff.
- This is intended as a family/community event.
- All appropriate paperwork has been submitted.

Recommendation: It is recommended the City Council approve the application for the Temporary extension of Neumann's On-Sale liquor license for September 14, 2019.

Attachments:

Resolution

Items reviewed by Police Chief Lauth:

Application for Temporary Extension of Premises.
Special Event Permit Application.
Diagram of event area.
Certificate of liability insurance.
Data Practices Tennessee Warning.

Respectfully submitted,

/s/ TL by mm

Tom Lauth
Chief of Police

APPROVED FOR AGENDA ENCLOSURE:

/s/ SD by mm

Scott Duddeck
City Manager

CITY OF NORTH ST. PAUL
Consent Agenda

RESOLUTION NO. 2019-XXX

**RESOLUTION APPROVING A TEMPORARY EXTENSION
OF THE ON-SALE LIQUOR LICENSE FOR NEUMANN'S BAR
& GRILL FOR SEPTEMBER 14, 2019**

WHEREAS, Michael Brown, Neumann's Bar & Grill, has submitted an application requesting a Temporary Extension of their On-Sale Liquor License in order to provide additional liquor service, in an area appurtenant to their building premises, 2531 7th Avenue E., North St. Paul, MN; and

WHEREAS, Neumann's Bar & Grill plans to host "Neumann's Fest," Saturday, September 14th, 2019; and

WHEREAS, Neumann's Bar & Grill has provided proof of liability insurance; and

WHEREAS, Neumann's Bar & Grill has been previously granted Temporary On-Sale Liquor License premises extensions.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, MINNESOTA, hereby amends Neumann's Bar & Grill on-sale liquor license to permit liquor sales and consumption in the fenced paved/parking area described in the application and diagram, for Saturday, September 14th, 2019.

ADOPTED this 20th day of August, 2019.

Motion by Council Member xxx
Second by Council Member xxx

Voting: Aye:	Council Member Thorsen Council Member Petersen Council Member Walczak Council Member Sonnek Mayor Furlong
Nays:	None
Absent:	None
Abstain:	None

Terrence J. Furlong, Mayor

Attest: _____
Scott A. Duddeck, City Manager

Agenda Information Memorandum
North St. Paul City Council
August 20, 2019

FROM THE OFFICE OF THE POLICE DEPARTMENT

Agenda placement: Consent

Subject: Application for a Temporary On-Sale Liquor License for the Silver Lake Improvement Association, North St. Paul.

To the Honorable Mayor and City Council:

To review and approve or deny, applications and permits for a Temporary On-Sale Liquor License for the Silver Lake Improvement Association.

Facts:

- The Silver Lake Improvement Association (SLIA) is a non-profit organization (domestic), registered with the State since May 13, 2005.
- Wine Tasting event to be held Friday, October 11, 2019, in Silver Lake park area.
- 3rd annual fundraising event – proceeds donated to Silver Lake Improvement Association.
- This is intended as a family/community event.

Attachments for Council Packet:

Resolution

Items reviewed by Police Chief Lauth:

North St. Paul Application and Permit for Temporary On-Sale Liquor License.
Minnesota A&GE Application and Permit for Temporary On-Sale Liquor License.
Tennessee Warning.
Business/Non-profit record with State.

Respectfully submitted,

/s/ TL by mm

Tom Lauth
Chief of Police

APPROVED FOR AGENDA ENCLOSURE:

/s/ SD by mm

Scott Duddeck
City Manager

CITY OF NORTH ST. PAUL
Consent Agenda

RESOLUTION NO. 2019-XXX

**RESOLUTION APPROVING A TEMPORARY ON-SALE LIQUOR
LICENSE FOR THE SILVER LAKE IMPROVEMENT ASSOCIATION
FOR OCTOBER 11, 2019**

WHEREAS, Joyce Germscheid of the Silver Lake Improvement Association (SLIA) has submitted an Application and Permit for a Temporary On-Sale Liquor License in order to host a Wine Tasting Event (Event) at the Silver Lake Park in North St. Paul; and,

WHEREAS, the Event is intended as a fundraiser and to be held on Friday, October 11, 2019; and,

WHEREAS, the SLIA is registered as a non-profit organization with the State of Minnesota and all the required insurances have been acquired.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of North St. Paul, Minnesota, the Silver Lake Improvement Association application and permit for a Temporary On-Sale Liquor License is approved for Friday, October 11, 2019, at Silver Lake Park.

ADOPTED this 20th day of August, 2019.

Motion by Council Member xxx
Second by Council Member xxx

Voting: Aye: Council Member Thorsen
Council Member Petersen
Council Member Walczak
Council Member Sonnek
Mayor Furlong

Nays: None

Absent: None

Abstain: None

Terrence J. Furlong, Mayor

Attest: _____
Scott A. Duddeck, City Manager

Agenda Information Memorandum
North St. Paul City Council
August 20, 2019

FROM THE OFFICE OF THE POLICE DEPARTMENT

Agenda placement: Consent

Subject: Application for a Charitable Gambling Permit to conduct Excluded Bingo by the Knights of Columbus Council #4967 for an event on Saturday, November 23, 2019 at the Church of St. Peter, North St. Paul.

To: Honorable Mayor and City Council

Background/Facts:

- Four or fewer Bingo events to be held in 2019.
- Event dates(s) for K of C #4967 Bingo are Saturday, November 23, 2019.
- Event(s) to include charitable gambling.
- Knights of Columbus Council #4967, applying as a Fraternal Organization; has previously been granted Charitable Gambling permits.
- All appropriate paperwork has been submitted.

Recommendation: It is recommended the City Council approve the application for a Charitable Gambling permit for the Knights of Columbus Council #4967.

Attachments:

Resolution

Items reviewed by Police Chief Lauth:

City Charitable Gambling Permit #2019-012.

Minnesota Lawful Gambling LG220 Application for Exempt Permit.

Data Practices Tennessen Warning.

Respectfully submitted,

/s/ TL by mm

Tom Lauth
Chief of Police

APPROVED FOR AGENDA ENCLOSURE:

/s/ SD by mm

Scott Duddeck
City Manager

CITY OF NORTH ST. PAUL
Consent Agenda

RESOLUTION NO. 2019-XXX

**RESOLUTION APPROVING AN APPLICATION FOR A
LAWFUL GAMBLING PERMIT TO CONDUCT EXCLUDED BINGO
FOR KNIGHTS OF COLUMBUS COUNCIL #4967
FOR NOVEMBER 23, 2019**

WHEREAS, James A. Selchow, on behalf of Knights of Columbus Council #4967, has submitted an Application to conduct Minnesota Lawful Gambling events in the City of North St. Paul; and

WHEREAS, the events will include lawful forms of gambling to take place on Saturday, November 23rd, 2019 at the Church of St. Peter, North St. Paul; and; and

WHEREAS, Knights of Columbus Council #4967, is a non-profit fraternal organization; and

WHEREAS, Knights of Columbus Council #4967, has previously been granted Lawful Gambling Permits; and

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, MINNESOTA, that said application is hereby approved for Knights of Columbus Council #4967, to conduct lawful charitable gambling event(s), at the Church of St. Peter, 2600 N. Margaret Street, Saturday, November 23rd, 2019; and

BE IT FURTHER RESOLVED, the City sixty-day and State thirty-day waiting periods are hereby waived.

ADOPTED this 20th day of August, 2019.

Motion by Council Member xxx
Second by Council Member xxx

Voting: Aye: Council Member Thorsen
Council Member Petersen
Council Member Walczak
Council Member Sonnek
Mayor Furlong

Nays: None
Absent: None
Abstain: None

Terrence J. Furlong, Mayor

Attest: _____
Scott A. Duddeck, City Manager

Agenda Information Memorandum
North St. Paul City Council
August 20, 2019

FROM THE OFFICE OF THE CITY ENGINEER

Agenda placement: Consent

Subject: Authorize Advertisement for Bids for the Anchor Block Commons Grading Project, City Project No. 19-01

To: Honorable Mayor and City Council

Background/Facts:

The grading plans for the Anchor Block Commons area, previously discussed as Anchor Block North, are completed and currently being reviewed by Ramsey Washington Watershed District. Grading on the site would include preparation for stormwater management, utility construction, construction of a new city street interior to the development area, as well as soil corrections and remediations as identified necessary on the site to prepare for future development activities.

Recommendation: It is recommended the City Council authorize advertisement for bidding for the Anchor Block Commons Grading Project, City Project No. 19-01.

Respectfully submitted,

/s/ MD by mm

Morgan Dawley, PE
City Engineer

APPROVED FOR AGENDA ENCLOSURE:

/s/ SD by mm

Scott Duddeck
City Manager

Agenda Information Memorandum
North St. Paul City Council
August 20, 2019

FROM THE OFFICE OF THE CITY ENGINEER

Agenda placement: City Business

Subject: 2016 Sanitary Sewer Lift Station Improvements Final Project Payment

To: Honorable Mayor and City Council

Background/Facts:

- The City Council awarded a construction contract for lift station improvements to the following lift stations as part of the 2016 Sanitary Sewer Lift Station Improvements:
 - 11th Avenue Lift Station
 - Casey Lake Lift Station
 - Silver Lake Lift Station
- Improvements for the project include rehabilitating the above-listed sanitary sewer lift stations.
- The attached letter of recommendation indicates that the quantities completed to date have been reviewed and agreed upon by the contractor, and recommends payment be made for the work completed to this point in the project as a final payment in the amount of \$57,509.40
- The final contract total payment amount is \$989,607.60, which is 5.2% below the contract amount of \$1,044,375.00.
- The contractor has provided the following documentation which is on file with the City:
 - Documentation showing that the contractor has complied with the provisions of Minnesota Statutes 290.92 requiring withholding state income tax (IC134 Forms).
 - Affidavit showing that all claims against the contractor by reasons of the Contract have been fully paid or satisfactorily secured (lien waivers).
 - Consent of Surety to Final Payment certification from the contractor's surety.
 - One-year maintenance bond.

Recommendation: To adopt a resolution approving Construction Pay Voucher No. 3 & Final for Geislinger & Sons, Inc., in the amount of \$57,509.40 for the 2016 Sanitary Sewer Lift Station Improvements.

ATTACHMENTS

Letter of Recommendation
Signed Pay Voucher No. 3 & Final
Resolution

Respectfully submitted,

/s/ MD by mm

Morgan Dawley
City Engineer

APPROVED FOR AGENDA ENCLOSURE:

/s/ SD by mm

Scott Duddeck
City Manager



August 20, 2019

Mr. Scott Duddeck, City Manager
City of North St. Paul
2400 Margaret Street
North St. Paul, MN 55109

Re: Construction Pay Voucher No. 3 & Final and
Final Project Close-Out Documents
2016 Sanitary Sewer Lift Station Improvements
City of North St. Paul Project No. 15-04
WSB Project No. 1887-540

Dear Mr. Duddeck:

Please find enclosed Construction Pay Voucher No. 3 and final for the above-referenced project in the amount of \$57,509.40. This final payment request represents the final quantities completed for the project and the release of the retainage on the contract. The quantities completed to date have been reviewed and agreed upon by the contractor and WSB. Once processed, please keep one copy for your records and return two copies to our office, one for the contractor and one for our files.

We recommend that the City of North St. Paul approve Construction Pay Voucher No. 3 and final for Geislinger & Sons, Inc. at the August 20, 2019, City Council meeting. Also enclosed is the documentation required for releasing final payment for the above-referenced project as listed below:

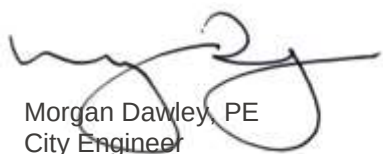
1. Satisfactory showing that the contractor has complied with the provisions of Minnesota Statutes 290.92 requiring withholding state income tax (IC134 forms).
2. Evidence in the form of an affidavit that all claims against the contractor by reasons of the Contract have been fully paid or satisfactorily secured (lien waivers).
3. Consent of Surety to Final Payment certification from the contractor's surety.
4. A one-year maintenance bond.

This project will be considered for acceptance by the City Council on August 20, 2019 and includes a one-year warranty. Upon approval by the City Council and receipt of the above items, final payment in the amount of \$57,509.40 can be released to Geislinger & Sons, Inc., and the contract for this project will be finalized and closed out.

If you have any questions or comments regarding the enclosed, please contact me at 612.670.3132.

Sincerely,

WSB



Morgan Dawley, PE
City Engineer

Enclosures

cc: Mary Mills, City of North St. Paul
Nick Fleischhacker, City of North St. Paul

srb



CITY OF NORTH ST. PAUL

2400 Margaret Street
North St Paul, MN 55109-3003
Project 01887-54 - NSP - 2016 Lift Station Improvements
Final Pay Voucher No. 3

Contractor: Geislinger and Sons, Inc.
511 Central Avenue South
Watkins, MN 55389

Contract No.
Vendor No.
For Period: 11/1/2016 - 11/22/2017
Warrant # _____ Date _____

Contract Amounts

Original Contract	\$1,044,375.00
Contract Changes	\$0.00
Revised Contract	\$1,044,375.00

Work Certified To Date

Base Bid Items	\$989,607.60
Backsheet	\$0.00
Change Order	\$0.00
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$989,607.60

Funds Encumbered

Original	\$1,044,375.00
Additional	N/A
Total	\$1,044,375.00

	Work Certified This Pay Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Pay Voucher	Total Amount Paid To Date
01887-54	\$8,451.60	\$989,607.60	\$0.00	\$932,098.20	\$57,509.40	\$989,607.60
Percent Retained: 0.0000%						
Amount Paid This Final Pay Voucher					\$57,509.40	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By

Approved By Geislinger and Sons, Inc.

Susan J. Polka
WSB

Mary Luehr
Contractor

April 26, 2019
Date

4/29/2019
Date

Approved By

City of North St. Paul

Date

01887-54 Payment Summary

No.	From Date	To Date	Work Certified Per Pay Voucher	Amount Retained Per Pay Voucher	Amount Paid Per Pay Voucher
1	06/01/2016	09/30/2016	\$371,025.00	\$18,551.25	\$352,473.75
2	10/01/2016	10/31/2016	\$610,131.00	\$30,506.55	\$579,624.45
3	11/01/2016	11/22/2017	\$8,451.60	(\$49,057.80)	\$57,509.40
Totals:			\$989,607.60	\$0.00	\$989,607.60

01887-54 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Pay Voucher	Total Amount Paid To Date
UNF	989,607.60	0.00	932,098.20	57,509.40	989,607.60
Totals:	\$989,607.60	\$0.00	\$932,098.20	\$57,509.40	\$989,607.60

01887-54 Funding Source Report

Accounting No.	Funding Source	Amount Paid This Pay Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
UNF	Unfunded	57,509.40	1,044,375.00	1,044,375.00	989,607.60
Totals:		\$57,509.40	\$1,044,375.00	\$1,044,375.00	\$989,607.60

01887-54 Project Material Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
Schedule A - 11th Avenue Lift Station Bid Alternate A									
1	2021.501	MOBILIZATION	LUMP SUM	\$17,500.00	1	0	\$0.00	1	\$17,500.00
2	2104.505	REMOVE CONCRETE SLAB	SQ YD	\$15.00	50	0	\$0.00	50	\$750.00
3	2104.509	REMOVE BOLLARDS	EACH	\$100.00	1	0	\$0.00	1	\$100.00
4	2104.601	REMOVE LIFT STATION	LUMP SUM	\$12,000.00	1	0	\$0.00	1	\$12,000.00
5	2105.601	DEWATERING	LUMP SUM	\$15,000.00	1	0	\$0.00	1	\$15,000.00
6	2112.601	SUBGRADE PREPARATION	LUMP SUM	\$3,450.00	1	0	\$0.00	1	\$3,450.00
7	2211.501	AGGREGATE BASE CLASS 5	TON	\$30.00	120	0	\$0.00	35	\$1,050.00
8	2503.511	12" PVC PIPE SEWER	L F	\$150.00	20	0	\$0.00	16	\$2,400.00
9	2503.602	CONNECT TO EXISTING MANHOLES (SAN)	EACH	\$3,000.00	1	0	\$0.00	1	\$3,000.00
10	2503.602	CONNECT TO EXISTING FORCE MAIN	EACH	\$5,000.00	1	0	\$0.00	1	\$5,000.00
11	2503.603	6" FORCE MAIN PVC PIPE	LIN FT	\$120.00	30	0	\$0.00	40	\$4,800.00
12	2503.603	22" STEEL CASING PIPE (JACKED)	LIN FT	\$1,250.00	20	0	\$0.00	16	\$20,000.00
13	2503.608	DUCTILE IRON FITTINGS	LB	\$6.00	700	0	\$0.00	700	\$4,200.00
14	2505.601	UTILITY COORDINATION	LUMP SUM	\$1,500.00	1	0	\$0.00	1	\$1,500.00
15	2506.522	ADJUST FRAME & RING CASTING	EACH	\$500.00	1	0	\$0.00	1	\$500.00
16	2506.601	CONSTRUCT LIFT STATION	LS	\$152,000.00	1	0	\$0.00	1	\$152,000.00
17	2506.601	LIFT STATION INSTRUMENTATION AND CONTROL	LUMP SUM	\$140,000.00	1	0	\$0.00	1	\$140,000.00
18	2521.501	6" CONCRETE WALK-REINFORCED	S F	\$7.50	1220	0	\$0.00	860	\$6,450.00
19	2540.602	BOLLARD	EACH	\$450.00	4	0	\$0.00	4	\$1,800.00
20	2563.601	TRAFFIC CONTROL	LUMP SUM	\$5,500.00	1	0	\$0.00	1	\$5,500.00
21	2573.502	SILT FENCE, TYPE HEAVY DUTY	LIN FT	\$5.00	280	0	\$0.00	200	\$1,000.00
22	2573.530	STORM DRAIN INLET	EACH	\$225.00	4	0	\$0.00	0	\$0.00

01887-54 Project Material Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
		PROTECTION							
23	2573.603	BIOROLL	LIN FT	\$5.00	50	0	\$0.00	0	\$0.00
24	2575.505	SODDING, TYPE LAWN (INCL. TOPSOIL & FERT.)	S Y	\$15.00	50	0	\$0.00	0	\$0.00
25	2575.604	SEEDING (INCL TOPSOIL, FERT, MULCH, DISC ANCHOR)	SQ YD	\$5.00	320	0	\$0.00	320	\$1,600.00
Totals For Section Schedule A - 11th Avenue Lift Station Bid Alternate A:							\$0.00		\$399,600.00
Schedule C - Casey Park Lift Station									
49	015713	SILT FENCE, TYPE HEAVY DUTY	LIN FT	\$5.00	500	0	\$0.00	0	\$0.00
50	2021.501	MOBILIZATION	LS	\$12,500.00	1	0	\$0.00	1	\$12,500.00
51	2104.501	REMOVE SEWER PIPE (SANITARY)	L F	\$50.00	20	0	\$0.00	16	\$800.00
52	2104.509	REMOVE LIFT STATION	EACH	\$6,000.00	1	0	\$0.00	1	\$6,000.00
53	2104.509	REMOVE TREE	EACH	\$750.00	2	0	\$0.00	2	\$1,500.00
54	2105.501	SITE WORK (EXISTING GRAVEL & TOPSOIL, GRADING, STOCKPILE)	LUMP SUM	\$3,450.00	1	0	\$0.00	1	\$3,450.00
55	2105.525	TOPSOIL BORROW (LV)	CU YD	\$30.00	500	0	\$0.00	18	\$540.00
56	2331.601	BITUMINOUS PAVEMENT RECLAMATION	SQ YD	\$5.00	1530	0	\$0.00	90	\$450.00
57	2360.501	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C)	TON	\$120.00	290	70.43	\$8,451.60	108.63	\$13,035.60
58	2503.511	3" DUCTILE IRON PIPE SEWER CL 52	LIN FT	\$180.00	10	0	\$0.00	14	\$2,520.00
59	2503.511	8" PVC PIPE SEWER - SDR 35	LIN FT	\$160.00	10	0	\$0.00	16	\$2,560.00
60	2503.601	SANITARY SEWER BYPASS PUMPING	LUMP SUM	\$15,000.00	1	0	\$0.00	1	\$15,000.00
61	2503.602	CONNECT TO EXISTING FORCE MAIN	EACH	\$3,500.00	2	0	\$0.00	2	\$7,000.00
62	2506.601	CONSTRUCT LIFT STATION	LUMP SUM	\$95,500.00	1	0	\$0.00	1	\$95,500.00
63	2506.601	LIFT STATION INSTRUMENTATION AND CONTROL	LUMP SUM	\$125,000.00	1	0	\$0.00	1	\$125,000.00

01887-54 Project Material Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
64	2575.501	SEEDING	ACRE	\$10,000.00	0.3	0	\$0.00	0.2	\$2,000.00
Totals For Section Schedule C - Casey Park Lift Station:							\$8,451.60		\$287,855.60
Schedule D - Silver Lake Lift Station									
65	2021.501	MOBILIZATION	LS	\$11,500.00	1	0	\$0.00	1	\$11,500.00
66	2104.513	SAWCUT BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$5.00	85	0	\$0.00	34	\$170.00
67	2104.503	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$10.00	90	0	\$0.00	115.2	\$1,152.00
68	2360.505	BITUMINOUS PATCHING	SQ YD	\$150.00	90	0	\$0.00	115.2	\$17,280.00
69	2211.501	AGGREGATE BASE CLASS 5	TON	\$30.00	35	0	\$0.00	35	\$1,050.00
70	2104.509	REMOVE LIFT STATION	EACH	\$6,000.00	1	0	\$0.00	1	\$6,000.00
71	2104.501	REMOVE AND REPLACE CONCRETE CURB AND GUTTER DESIGN B618	LIN FT	\$50.00	50	0	\$0.00	55	\$2,750.00
72	2621.601	CONNECT TO EXISTING FORCEMAIN	EACH	\$4,500.00	2	0	\$0.00	2	\$9,000.00
73	2504.602	4" GATE VALVE AND BOX	EACH	\$1,200.00	1	0	\$0.00	1	\$1,200.00
74	2506.601	CONSTRUCT LIFT STATION	LS	\$120,000.00	1	0	\$0.00	1	\$120,000.00
75	2506.601	LIFT STATION INSTRUMENTATION AND CONTROL	LUMP SUM	\$125,000.00	1	0	\$0.00	1	\$125,000.00
76	2503.511	8" PVC PIPE SEWER - SDR 35	LIN FT	\$150.00	13	0	\$0.00	17	\$2,550.00
77	2503.602	CONNECT TO EXISTING MANHOLES (SAN)	EACH	\$2,500.00	1	0	\$0.00	1	\$2,500.00
78	2504.602	MANHOLE RECONSTRUCT	EACH	\$2,000.00	1	0	\$0.00	1	\$2,000.00
79	2575.505	SODDING, TYPE LAWN (INCL. TOPSOIL & FERT.)	S Y	\$10.00	200	0	\$0.00	0	\$0.00
Totals For Schedule D - Silver Lake Lift Station:							\$0.00		\$302,152.00
Project Totals:							\$8,451.60		\$989,607.60

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2019-XXX

**A RESOLUTION AUTHORIZING FINAL PAYMENT FOR THE
2016 SANITARY SEWER LIFT STATION IMPROVEMENTS
CITY PROJECT NO. 15-04**

WHEREAS, final application for payment to Geislinger & Sons, Inc. in the amount of \$57,509.40, was received by WSB for the 2016 Sanitary Sewer Lift Station Improvements, City Project No. 15-04; and

WHEREAS, the final construction cost of the project is \$989,607.60, or 5.2% below the contract amount of \$1,044,375.00; and

WHEREAS, the decrease in cost represents an adjustment in quantity of items lower than original estimates to complete the project to specifications; and

WHEREAS, WSB, City Engineering firm, has reviewed the work and found it to be acceptable, and recommends approval of the final payment.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, MINNESOTA, that final payment to Geislinger & Sons, Inc. is hereby approved in the amount of \$57,509.40 for the 2016 Sanitary Sewer Lift Station Improvements, City Project No. 15-04.

ADOPTED this 20th day of August, 2019.

Motion by Council Member
Second by Council Member

Voting:	Aye:	Council Member
		Council Member
		Council Member
		Council Member
		Mayor
	Nay:	None
	Abstain:	None
	Absent:	None

Terrence J. Furlong, Mayor

Attest:

Scott A. Duddeck, City Manager

MEMORANDUM

Date: 08/08/2019

To: Mayor and City Council Members

From: Erin Perdu, AICP, City Planner

CC: Scott Duddeck, City Manager

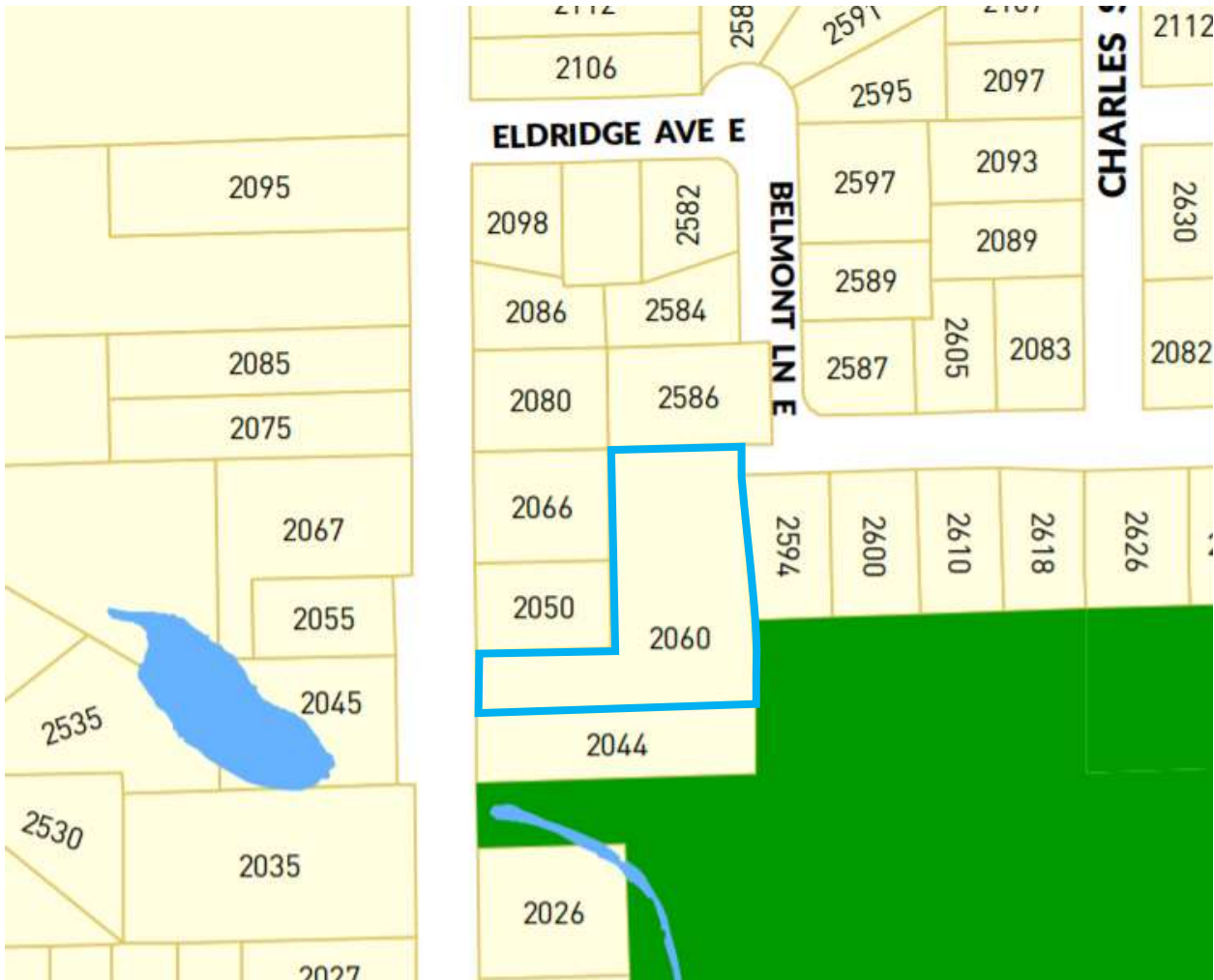
Debra Gustafson, Administrative and Community Services Director

Re: Application for a Minor Subdivision – Debra Fairbanks, located at 2060 Margaret Street N.

BACKGROUND

Debra Fairbanks (“the applicant”) is requesting approval of a preliminary plat for a minor subdivision of property located at 2060 Margaret Street N. The proposed land division would create two lots where one currently exists. The 1.03-acre subject site is currently zoned R-1, Single Family Residential District. An existing single-family dwelling with detached garage is located within the site. The proposed land division would create one new home site (Parcel B), and a second lot containing the existing residence (Parcel A). The proposed lots would exceed the minimum lot area (7,920 square foot per dwelling) and the minimum lot width (60 feet). The 2040 Comprehensive Plan guides the subject property for low-density residential land uses. The proposed subdivision would be consistent with the Plan’s guidance.

Proposed Parcel B would have frontage along Belmont Lane and is configured to accommodate a reasonably sized residential dwelling. Utilities for the new lot must be provided independently from the existing residence. A revised grading plan will need to be submitted in conjunction with a building permit application that properly directs surface water runoff. Access to Proposed Parcel A would not be impacted by the subdivision and would remain along Margaret Street North. Utility and drainage easements are required along the boundaries of each of the proposed lots.



FINDINGS

Preliminary Plat Review

Standards for the review and approval of subdivisions of land are found in Chapter 153 the City Code. The proposed lots would comply with the dimensional standards of the R-1 Zoning District as follows:

	R1 District Requirement	Proposed
Lot Area	7,920 sf.	Parcel A: 33,394 sf. Parcel B: 11,538 sf.
Lot Width	60 ft.	Parcel A: 60.87 Parcel B: 85 ft.

The building envelope shown on the survey, which correctly depicts the setbacks for proposed parcel B, allows for the construction of a reasonably sized home.

Engineering Comments

1. The Final Plat must show sewer and water services, existing and proposed, for both lots. Both lots need to be served independently and without conflict.
2. The Final Plat must show existing underground utilities – there is a phone box where the driveway is proposed that may be in conflict. Utility relocation coordination and any costs is the responsibility of the applicant/developer.
3. Perimeter Drainage and Utility easements are required to be dedicated where not existing consistent with zoning code on both lots. There may be a need for additional corner easement for the swale in the northeast corner of Parcel A.
4. The preliminary grading plan shows grading on adjacent private property, and overland runoff to the north being directed across rather than along the north lot line – grading will need to be revised prior to being approved for building permit issuance.

RECOMMENDED ACTION

Based on the findings described in this report, staff recommends the following action:

1. **Approval** of the requested preliminary plat for the minor subdivision as the application meets the requirements as set forth by City Code Chapter 153 subject to the following conditions:
 - a. Payment of Park dedication fees for one new single family lot.
 - b. Legal descriptions of proposed parcels A and B must be included in the final plat
 - c. Permanent drainage and utility easements shall be included in the final plat as required by the City Engineer. There may be a need for additional corner easement for the swale in the northeast corner of Parcel A.

- d. Sewer and water services, existing and proposed, for both lots shall be included on the final plat. Both lots shall be served independently and without conflict.
- e. Existing underground utilities shall be shown on the final plat. An existing phone box where the driveway is proposed may be in conflict. Utility relocation coordination and any costs is the responsibility of the applicant/developer.
- f. The preliminary grading plan shows grading on adjacent private property, and overland runoff to the north being directed across rather than along the north lot line – grading will need to be revised prior to being approved for building permit issuance.

At their July 11th regular meeting, the Planning Commission held a public hearing on the application. No public comments were received. The Commission tabled the application because they had questions for the applicant, who was not in attendance. The Commission voted unanimously to recommend conditional approval to the City Council at their August 1st meeting.

CERTIFICATE OF SURVEY

WITH LOT DIVISION SKETCH

~for~ DEBRA L. FAIRBANKS

~of~ 2060 Margaret Street N.

North St. Paul, MN

LEGAL DESCRIPTION

Lot 1, Block 1, WILLIAM ROOT'S ADDITION, Ramsey County, Minnesota.

NOTES

- Field survey was completed by E.G. Rud and Sons, Inc. on 05/13/19.
- Bearings shown are on Ramsey County datum.
- Parcel ID Number: 13-29-22-12-0042.
- Curb shots are taken at the top and back of curb.
- This survey was prepared without the benefit of title work. Additional easements, restrictions and/or encumbrances may exist other than those shown hereon. Survey subject to revision upon receipt of a current title commitment or an attorney's title opinion.
- Benchmark:
GSID Station: #106361
NGS Name: ACE
Elevation: 937.79 (NAVD88)
- Existing Zoning = R-1
 - Minimum lot area = 7,920 sq. ft.
 - Minimum lot width = 60 feet
 - Setbacks:
 - Side yard = 6 feet
 - Front yard = 25 feet
 - Rear yard = 25 feet
 - Maximum lot coverage = 40%
- Existing contours are shown per a combination of LIDAR mapping as provided by mnDNR and field survey data.

LEGEND

- DENOTES IRON MONUMENT FOUND AS LABELED
- DENOTES IRON MONUMENT SET, MARKED RLS# 25341
- DENOTES CABLE PEDESTAL
- DENOTES ELECTRICAL BOX
- DENOTES EXISTING SPOT ELEVATION
- DENOTES GAS METER
- DENOTES HYDRANT
- ☆ DENOTES LIGHT POLE
- DENOTES MAILBOX
- DENOTES MISCELLANEOUS MANHOLE
- DENOTES SANITARY SEWER MANHOLE
- DENOTES PROPOSED ELEVATION
- DENOTES DIRECTION OF DRAINAGE
- DENOTES SIGN
- DENOTES WOVEN WIRE FENCE
- DENOTES BUILDING SETBACK LINE
- DENOTES EXISTING CONTOURS
- DENOTES PROPOSED CONTOURS
- DENOTES BITUMINOUS SURFACE
- DENOTES CONCRETE SURFACE
- DENOTES ADJACENT PARCEL OWNER INFORMATION (PER RAMSEY COUNTY TAX INFORMATION)

TREE DETAIL

- DENOTES ELEVATION
- DENOTES TREE QUANTITY
- DENOTES TREE SIZE IN INCHES
- DENOTES TREE TYPE

GRAPHIC SCALE



1 INCH = 20 FEET

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

DANIEL W. OBERMILLER

Date: 05/28/19 License No. 25341



E. G. RUD & SONS, INC.

Professional Land Surveyors

6776 Lake Drive NE, Suite 110

Lino Lakes, MN 55014

Tel. (651) 361-8200 Fax (651) 361-8701

www.egrud.com

NORTH

DRAWN BY:	CMB	JOB NO:	19318LS	DATE:	05/21/19
CHECK BY:	JER	SCANNED	☐		
1	05/28/19	ADD PROPOSED LOTS + GRADING	CMB		
2					
3					
NO.	DATE	DESCRIPTION	BY		

Certificate of Title

ificate No. 280756 Document No. 656530 (May 4, 1978) District Court No. 1461
from No. 238087 Originally registered the 19th day of May
13 Folium 38 Page 271 Register of Titles

of Minnesota, ss
ity of Ramsey. This is to certify, that
of Ramsey City of Saint Paul
the owners of an estate, to-wit: in fee simple, as joint tenants and State of Minnesota
n the following described land situated in the County of Ramsey and State of Minnesota, to wit:
Block 1, WILLIAM ROOT'S ADDITION.

ng for the perpetual use of the public a roadway or street over and upon the West 33 feet of Lot 1.

OWNER'S DUPLICATE
CERTIFICATE

to the incumbrances, liens and interest noted by the memorial underwritten or indorsed hereon; and subject to the following rights
nbrances subsisting, as provided in the twenty-fourth section of "An act concerning the registration of land and the title thereto"
eneral laws of the State of Minnesota for the year 1905, namely:

Liens, claims or rights arising under the laws or the constitution of the United States, which the Statutes of this state cannot require
r of record.

Any tax or special assessment for which a sale of the land has not been had at the date of the certificate of title.
Any lease for a period not exceeding three years, when there is actual occupation of the premises under the lease.
All rights in public highways upon the land.

Such right of appeal or right to appear and contest the application as is allowed by law.

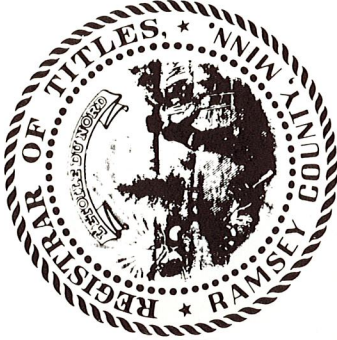
The rights of any person in possession under deed or contract for deed from the owner of the certificate of title.

said William O. Root is of the age of 59 years, is married to William O. Root and is under no disability.
married to Anne M. Root
e said Anne M. Root is of the age of 59 years, is married to William O. Root and is under no disability.

Witness Whereof I have hereunto subscribed my name and affixed the seal of my office this
day of May A.D. 1978
EUGENE H. GIBBONS
Registrar of Titles

In and for the County of Ramsey and State of Minnesota

By J. Brightman Deputy



MORIAL

f Estates, Easements or Charges on the Land described in the Certificate of Title hereto attached.

KIND OF INSTRUMENT	DATE OF REGISTRATION			DATE OF INSTRUMENT			AMOUNT	RUNNING IN FAVOR OF	SIGNATURE OF REGISTRAR
	MONTH	DAY	YEAR	MONTH	DAY	YEAR			
Notice of Lis Pendens	Sept.	29	1927	11/20				The Village of North St. Paul Easement acquiring land of Margaret Street	By J. J. Fitzgerald Deputy
Decree for Easement	Jan.	10	1928	3/10				The Village of North St. Paul Easement acquiring land of Margaret Street	By J. J. Fitzgerald Deputy
Mortgage	Feb.	2	1967	9	Jan.	30 1967	\$10,000.00	Northwestern State Bank	By Robert T. Gibbons Deputy
Plat	Mar.	1	1978	12/10				WILLIAM ROOT'S ADDITION - Creates utility and drainage easements on part of said Lot 1.	By Eugene H. Gibbons Deputy
Sat.	Dec.	23	1981	10				Satisfies Mortgage Doc. #507746	By Eugene H. Gibbons Deputy

CONTINUED

Page 133 of 146

Page 256

1461

280756

Owner's ux

IMPORTANT

Do not lose this Certificate of Title. Keep it in your possession. Action in Court is necessary if you lose it. This means delay in getting a new one, and attorney's fees and court costs.

In dealing with the land described in this certificate the names of the parties and description of property should be exactly the same as written herein.

Thiruvalluvar Thiruvigraha

T. J. WELCH
REGISTERED SURVEYOR

738 SURREY AVENUE
ST. PAUL 6, MINN.

Wm. Root
2060 N. Margaret
North St. Paul, Minnesota

November 30, 1964

FOR THE FOLLOWING SURVEYS:

The North 110 feet of the West 183.42 feet of the South $\frac{1}{2}$ of the SE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 13, Township 29, Range 23.

The South 90 feet of the North 200 feet of the West 183.42 feet of the South $\frac{1}{2}$ of the SE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 13, Township 29, Range 23.

\$100.00

This Indenture, Made this 19th day of February, 1965,
between William O. Root and Anne M. Root, his wife

of the County of Ramsey and State of Minnesota, Mortgagee,
and Northwestern State Bank, St. Paul, Minnesota

a corporation under the laws of the State of Minnesota, Mortgagee,
Witnesseth, That the said mortgagor s, in consideration of the sum of

Three thousand and no/100 DOLLARS,
to them in hand paid by the said Mortgagee, the receipt whereof is hereby acknowledged,
do hereby Grant, Bargain, Sell and Convey unto the said Mortgagee, its successors and assigns,
Forever, all the tract or parcel of land lying and being in the County of Ramsey
and State of Minnesota, described as follows, to-wit:

Subject to Easement over the West 48.42 feet for Margaret Street, the South 90 feet of the North 200 feet of the West 183.42 feet of the South one-half (S. 1/2) of the Southeast quarter (SE1/4) of the Northwest quarter (NW1/4) of the Northeast quarter (NE1/4) of Section thirteen (13), Township twenty-nine (29), Range twenty-two (22), according to the Government survey. (Reserving for the perpetual use of the public a roadway or street over and upon the West thirty-three (W. 33) feet thereof) /

No. **390840**

WILLIAM M. KILLEN, Treas.
Treasurer of Ramsey County, Minn.
Wm. M. Killen
Deputy

FEB 24 1965

PAID

Reg. Tax of \$

4.50

Countersigned **EUGENE A. MONICK,**
Auditor Ramsey County, Minn.
Eugene A. Monick
Deputy

To Have and to Hold the Same, Together with the hereditaments and appurtenances thereto belonging, to the said mortgagee, its successors and assigns, forever. And the said mortgagor s, for themselves, their heirs, administrators, executors and assigns, do covenant with the said mortgagee, its successors and assigns, as follows: That they are lawfully seized of said premises and have ve good right to sell and convey the same; that the same are free from all incumbrances

that the mortgagee, its successors and assigns, shall quietly enjoy and possess the same; and that the mortgagor s will Warrant and Defend the title to the same against all lawful claims not hereinbefore specifically excepted.

Provided Further, That if the said mortgagor s, their heirs, administrators, executors or assigns, shall pay to the said mortgagee its successors or assigns, the sum of Three thousand and no/100 Dollars, according to the terms of one principal promissory note of even date herewith due and payable, in 60 monthly installments of \$58.00 or more, beginning on the 1st day of June, 1965, and on the same day of each month thereafter until payment thereof shall have been made in full.

with interest thereon at the rate of six (6) per cent per annum, said monthly payment to apply first upon the interest accrued and the remainder to the reduction of the principal balance.

executed by the said mortgagor s, and payable to said mortgagee, at its office in

St. Paul, Minnesota

and shall repay to said mortgagee, its successor or assigns, at the times and with interest as hereinafter specified, all sums advanced in protecting the lien of this mortgage, in payment of taxes on said premises, insurance premiums covering buildings thereon, principal or interest on any prior liens, expenses and attorney's fees herein provided for and sums advanced for any other purpose authorized herein, and shall keep and perform all the covenants and agreements herein contained then this deed to be null and void, and to be released at the mortgagor's

impressed as an additional lien upon said premises and be immediately due and payable from the mortgagor their heirs or assigns, to said mortgagee, its successors or assigns, and this mortgage shall from date thereof secure the repayment of such advances with interest.

In case of default in any of the foregoing covenants, the mortgagors confer upon the mortgagee the option of declaring the unpaid balance of said principal note and the interest accrued thereon, together with all sums advanced hereunder immediately due and payable without notice, and hereby authorize and empower said mortgagee, its successors and assigns, to foreclose this mortgage by judicial proceedings or to sell said premises at public auction and convey the same to the purchaser in fee simple in accordance with the statute, and out of the moneys arising from such sale to retain all sums secured hereby, with interest and all legal costs and charges of such foreclosure and the maximum attorney's fee permitted by law, which cost, charges and fees the mortgagors herein agree to pay.

In Witness Whereof The said Mortgagors have hereunto set their hand the day and year first above written.

In Presence of

Lily Zoent
Susan Steiner

William O. Root
Anne M. Root

State of Minnesota, } ss.
County of Ramsey

On this 19th day of February, 1965, before me,
a Notary Public within and for said County, personally appeared
William O. Root and Anne M. Root, his wife

to me known to be the persons described in, and who executed the foregoing instrument,
(See Note) and acknowledged that they executed

the same as their free act and deed.

(See Note)

Lily Zoent
Notary Public. Axel E. Olseen, Jr. County, Minn.
Notary Public, Ramsey County, Minn.
My commission expires Jan. 35, 1965

NOTE: The blank lines marked "See Note" are for use when the instrument is executed by an attorney in fact.

Minnesota Form No. 42
Doc. No. 482592

MORTGAGE DEED
Individual to Corporation

TO

Office of Register of Deeds

State of Minnesota,

DOCUMENT NO. 482592
CERTIFICATE NUMBER 213856
BOOK 474 PAGE 356
STATE OF MINNESOTA } ss
County of Ramsey
Office of the Registrar of Titles
This is an attested copy of the above document filed in this office at St. Paul on the 24th day of Feb A.D. 1965 at 11:40 clock A. M.
ROBERT T. GIBBONS
REGISTRAR OF TITLES
RDS 1227

Countersigned:

County Auditor.

By Deputy.

SA PAUL
AUG. 10
Recording Fee \$2.25



City of North St. Paul
2400 Margaret Street
North St. Paul, MN 55109
Phone (651) 747-2407
www.northstpaul.org

ZONING & LAND USE APPLICATION

Escrow:
\$500 min.
(code 1.2044)

Application Fee:
\$500.00
(code 1.3290)

CITY COPY

APPLICATION FOR MINOR SUBDIVISION

The minor subdivision permit process must be scheduled through the Community Development Planning and Zoning Department. The lead-time for submittals shown on this application is necessary to allow City staff and consultants time to review and comment on documents provided. Additional lead-time will be required if the City determines that the potential impacts require more detailed study, or if review by other agencies is required. Incomplete application submittals will not be forwarded to the appropriate Commission or Council until all required information has been provided.

APPLICANT INFORMATION

Applicant Name: Debra Fairbanks
Company (if applicable): _____
Address: 2060 Margaret St. No.
City, State, Zip: No. St. Paul, MN 55109
Phone Number: 651-777-2179 / 651-341-0738
Email: debsgoneenviro@gmail.com
Are you the owner of the property? ☒ YES ☐ NO
(If no, you must supply property owner information)

Owner Name: Debra Fairbanks
Company (if applicable): _____
Address: _____
City, State, Zip: SAME
Phone Number: _____
Email: _____

PROPERTY INFORMATION

Street location of property (address): 2060 Margaret St. No.
Parcel Identification Number (PID) (see Ramsey County website): _____
Legal description of property: William Root's Addition Lot 1, Block 1
Present zoning of property (see City website): _____
Size of property (acreage): 1.3 Acres
Title information: _____ Abstract _____ Torrens _____
Property Description: ☒ Residential _____ Commercial _____ Industrial _____ Institutional _____

PROPOSAL INFORMATION

Application is hereby made for a Minor Subdivision

☒ Lot Split _____ Lot Combination _____ Lot Line Adjustment

The applicant hereby grants permission for the City's employees, officials, and agents to enter onto the property that is subject to this application for the purposes of viewing the property and reviewing this request.

Provide a project description (attach additional paperwork if necessary): _____

NOTE:

1. In addition, the City requires a Certificate of Survey reflecting the location(s) of the building(s) for all new construction prior to issuance of a building permit.
2. Filling or excavating a wetland may require a permit from the City or Watershed District.
3. County driveway permits are required where applicable.
4. Contact the Finance Department at (651) 747-2404 for sewer, water or any other pending or deferred assessments or cash connection charges. Any outstanding assessments or required cash connection fees must be paid at the time of application.
5. City Ordinances can be view online at www.amlegal.com/north_saint_paul/

NOTE TO APPLICANT

All completed application and accompanying materials are due 30 days prior to the scheduled Planning Commission meeting (if applicable). The purpose of this submittal requirement is to allow for:

1. Plan distribution to the City staff, consultants, and applicable government entities.
2. Project review time and generation of staff reports.
3. Project meetings between City staff and applicants.
4. Meeting materials preparation and distribution.

The North St. Paul City Codes guide and enable development activities within the City by ensuring proper and well-coordinated projects. The land use application is the mechanism that allows the City to examine proposed land uses to ensure compatibility with the City Codes, design and development standards, and the surrounding land uses and natural environments. The review is intended to ensure positive growth for the community. All applications are reviewed individually and are evaluated based on their own merit. Each land use request has an associated checklist of required items. Applicants are encouraged to participate in an initial meeting with City staff prior to submitting a formal land use application. The initial meeting is an opportunity to informally discuss the conceptual idea of the proposed project in an effort to reduce delays. Participation in the initial meeting does not provide approval, or guarantee approval of the project. The City shall not accept plans, drawings, or other information related to the project except upon submittal of a formal application. The City reserves the right to reject an incomplete application.

APPLICATION FEE STATEMENT

There may be additional expenses pertaining to project review that is the responsibility of the applicant. All applicable fees must be paid when submitting land use applications and accompanying materials. All fees, which are set annually by City Ordinance, help cover costs incurred by the City to review the application. The City of North St. Paul often uses consulting firms to assist in the review of projects. Please refer to the City's Fee Schedule for information on planning review fees and other applicable costs.

REVIEW REQUIREMENTS

Minnesota State Statute 15.99 requires local governments to review an application within 15 business days of submission to determine if an application is complete and/or if additional information is required to complete the review. Once complete, a formal 60-day review period begins. The City has the ability to extend the review period for an additional 60 days, if necessary, due to insufficient information or scheduling difficulties. Please review the corresponding checklist that goes with the request. All applications must be received by the deadline(s) attached hereto. Failure to submit by the date given may result in a delay of the review by the Planning Commission and City Council.

ACKNOWLEDGEMENT

I certify that all information submitted is true and correct and I fully understand that all information and a complete application must be submitted at least 30 days prior to a Planning Commission meeting to ensure review by the Planning commission on that date. By signing this form, I hereby acknowledge the receipt of the checklist and procedure for the project to be submitted for consideration. It is my responsibility to check all applicable ordinances pertaining to the application, comply with all ordinance requirements, and submit all required materials. All permit requests should be submitted in a timely manner so as not to cause project delays.

Applicant signature: Debra Fairbanks

Date: _____

Owner Signature: Debra Fairbanks

Date: June 14, 2019

PROPOSED MEETING DATES:

Design Review Commission: _____ Planning Commission 7/18/19 Parks & Rec Commission _____
Environmental Advisory Commission _____ City Council 8/20/19

FOR OFFICE USE ONLY

Date submitted: 6/14/19 ☒ Date complete: _____ If incomplete, date letter sent to applicant: _____
Date of public hearing: _____ Publication date: _____ Date notice sent to adjoining properties: _____
Amount fee paid: _____ Date fee paid: _____ Receipt #: _____ File #: _____
Planning Commission action: _____ Recommend approval: _____ Recommend denial: _____
Date applicant/property owner notified of Planning Commission action: _____
City Council action: _____ Recommend approval: _____ Recommend denial: _____
Date applicant/property owner notified of City Council action: _____
Date filed with Ramsey County Recorder office: _____

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2019-xxx

**RESOLUTION APPROVING A MINOR SUBDIVISION
FOR THE PROPERTY AT 2060 MARGARET ST. N.**

WHEREAS, the City of North St. Paul (“City”) has received a Minor Subdivision application from property owner Debra Fairbanks, 2060 Margaret St. N., North St. Paul, MN 55109, and;

WHEREAS, the proposed subdivision is attached in Exhibit A, and;

WHEREAS, the applicant is requesting approval of a minor subdivision to split the existing single-family lot into two lots for the purpose of creating one new buildable single-family home lot, and;

WHEREAS, the proposed subdivision meets the requirements of City Code Chapter 153 and the R-1 Single-Family Residential District and;

WHEREAS, A public notice for the proposal was published in the newspaper dated July 3, 2019 and property owners within 350 feet of the site have been notified; and,

WHEREAS, the Planning Commission held a public hearing on July 11, 2019 to consider and receive public input and has reviewed this request and recommends the City Council approve the Conditional Use Permit.

WHEREAS, the Planning Commission has reviewed this request and recommends the City Council approve the minor subdivision as stated in staff’s report and related minutes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, the request for Minor Subdivision as shown in attached Exhibit A is hereby approved according to the plans reviewed by the Planning Commission and City Council.

NOW, THEREFORE , LET IT BE FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, the subdivision is approved with the following conditions:

- a. Payment of Park dedication fees for one new single family lot.
- b. Legal descriptions of proposed parcels A and B must be included in the final plat
- c. Permanent drainage and utility easements shall be included in the final plat as required by the City Engineer. There may be a need for additional corner easement for the swale in the northeast corner of Parcel A.
- d. Sewer and water services, existing and proposed, for both lots shall be included on the final plat. Both lots shall be served independently and without conflict.

- e. Existing underground utilities shall be shown on the final plat. An existing phone box where the driveway is proposed may be in conflict. Utility relocation coordination and any costs is the responsibility of the applicant/developer.
- f. The preliminary grading plan shows grading on adjacent private property, and overland runoff to the north being directed across rather than along the north lot line – grading will need to be revised prior to being approved for building permit issuance.

ADOPTED this 20th day of August 2019.

Motion by Council Member
Second by Council Member

Voting: Aye: Council Member
 Council Member
 Council Member
 Council Member
 Mayor Furlong
 Nay: None
 Abstain: None
 Absent: None

Terrence J. Furlong, Mayor

Attest: _____
 Scott A. Duddeck, City Manager

MEMORANDUM

Date: 08/08/2019
To: Mayor and City Council Members
From: Erin Perdu, AICP, City Planner
CC: Scott Duddeck, City Manager
Debra Gustafson, Administrative and Community Services Director
Re: Application for a Conditional Use Permit Amendment for Blia Adult Day Care, located at 2090 11th Ave E

BACKGROUND

The applicant is requesting approval of a Conditional Use Permit amendment to expand the operation of an Adult Day Care Facility. The applicant, Blia Adult Day Care was previously granted a conditional use permit for the facility at 2090 11th Ave E. in March of this year. The CUP amendment application proposes redesigned space within their facility, with additional recreational space being added within the facility (via shifting an internal wall between suites). The facility would no longer contain a commercial kitchen, as meals would be brought in from an outside caterer. The intended purpose and number of clients intended to serve has not changed.

The Planning Commission is asked to make a recommendation to the City Council to approve or deny a Conditional Use Permit amendment for Blia Adult Day Care located at 2090 11th Ave E.



FINDINGS

Conditional Use Permit Review

Standards for the review and approval of Conditional Use Permits are found in Chapter 154.004 Section F of the City Code are listed in below in italics. Staff comments on each of the review criteria follow.

2. *Standards.* The City Council may grant a conditional use permit after considering the recommendation of the Planning Commission and if the use at the proposed location is compliant with the following findings:

i. *The use is consistent with the general purposes and intent of the Comprehensive Plan;*
The proposal is in harmony and consistent with the 2030 Comprehensive Plan which includes this site in the Diversified Development land use category. The CUP amendment would allow for a relatively minor expansion of a commercial use in a commercially designated area.

ii. *The use will not adversely affect the health, safety, or general welfare of the city;*
The expansion enabled by the proposed CUP amendment will not create adverse effects on the general health, safety or general welfare of the City based on the nature of its use or location.

iii. *The use is compatible with present and future land uses in the surrounding area and reasonably related to the overall needs of the city;*
Land uses surrounding the property are primarily commercial and guided to remain commercial in the future, making the use compatible.

iv. *The use or appearance of the use is compatible with adjacent properties;*
Based on the description of the request from the applicant, and an analysis of site conditions, this CUP appears to be compatible with adjacent properties. It abuts other commercial uses and will not create visual blight.

v. *The use can be adequately supported by public urban services including the water supply, transportation system and capacity, police and fire protection, utilities, and sanitary waste disposal and stormwater disposal systems;*
The facility expansion will be added to an established commercial building (shifting space internally). The proposed use will not burden public urban services.

vi. *The use will not create an excessive burden on existing parks, schools, and other public facilities which serve or are proposed to serve the area;*
There will not be an increase in demand for parks, schools, or other public facilities. The idea is that the proposed use will provide a social outlet for the older population, without subsidy from the municipality.

vii. *The use will be sufficiently compatible or separated by distance or screening from adjacent residentially zoned land;*
The proposed use is approximately 100 feet from the nearest residentially zoned properties, and the residential units have and will continue to be adjacent to commercial uses. The proposed use

will not be conducted outside, and the hours of operation do not extend past 8:00 pm. This increases the compatibility of the proposed use with the residentially zoned properties.

viii. The use is in harmony with the general purposes and intent of this chapter and the zoning district in which the applicant intends to locate the proposed use;

The use allows the applicant to operate a commercial business in a location that is currently vacant and allowed through the processes of this chapter.

ix. The use will not create an intrusion of excessive noise, glare, or general unsightliness; and

The proposed use will not create excessive noise, glare or general unsightliness.

*x. If applicable, the proposed use is consistent with officially adopted city plans and overlays. **Criteria Met.***

3. *Conditions.* In permitting a new conditional use, the City Council may impose, in addition to the requirements set forth in the chapter, conditions considered necessary or appropriate to protect the public health, safety and general welfare of the city.

Additional Standards:

The zoning code contains no additional standards for the “Adult Day Care” use. The definition of Adult Day care is below:

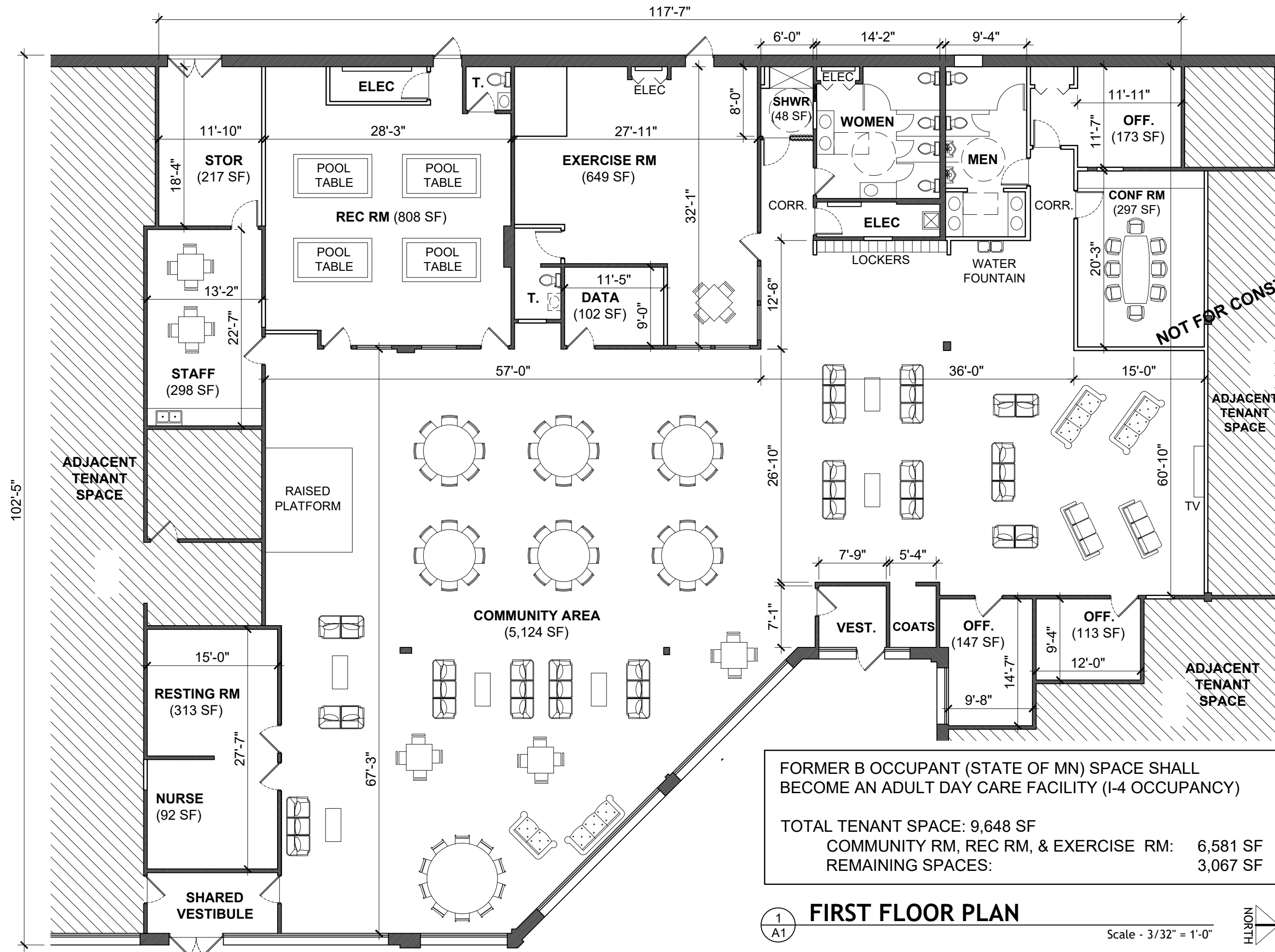
- **ADULT DAY CARE.** A program operating less than 24 hours per day that provides functionally impaired adults with an individualized and coordinated set of services including health services, social services, and nutritional services that are directed at maintaining or improving the participants' capabilities for self-care.

RECOMMENDED ACTION

Based on the findings described in this report, staff recommends the following action:

1. **Approval** of the Conditional Use Permit amendment as the application meets the requirements as set forth by City Code Chapter 154.004

The Planning Commission held a public hearing for this application at their August 1st regular meeting. No comments from the public were received. The Commission unanimously recommended approval of the CUP amendment request.



FORMER B OCCUPANT (STATE OF MN) SPACE SHALL
BECOME AN ADULT DAY CARE FACILITY (I-4 OCCUPANCY)

TOTAL TENANT SPACE: 9,648 SF
COMMUNITY RM, REC RM, & EXERCISE RM: 6,581 SF
REMAINING SPACES: 3,067 SF

1
A1

FIRST FLOOR PLAN

Scale - 3/32" = 1'-0"



TOM OSOSKI

DESIGN SERVICES, L.L.C.

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I hereby certify that this plan,
specification, or report was
prepared by me or under my
direct supervision and I am a
duly licensed Architect under
the laws of the state of
Minnesota.

Name: Thomas Donald Ososki

Signed
Date:

License Number: 44829

BLIA Y. VANG
LICENSE HOLDER

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ADULT DAY
CARE

2080 11 AVENUE E,
NORTH ST. PAUL, MN

DATE 07-10-2019
(CONDITIONAL USE
PERMIT)

DRAWING
FIRST FLOOR
PLAN

SHEET

A1

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2019-xxx

**RESOLUTION APPROVING A CONDITIONAL USE
PERMIT AMENDMENT FOR THE EXPANSION OF AN
ADULT DAY CARE FACILITY
LOCATED AT 2090 11TH AVENUE E**

WHEREAS, the City of North St. Paul (“City”) has received an application for a Conditional Use Permit Amendment to allow for an expansion to a previously approved Adult Day Care from Blia Yang Vang of Blia Adult Day Care, LLC, at the property located at 2090 11th Ave. E.; and,

WHEREAS, the applicant is requesting the Conditional Use Permit Amendment to allow for a 1,629 sf. expansion of the previously approved Adult Day Care (state-licensed adult day center); and,

WHEREAS, the expansion is being accomplished by moving interior walls between tenant space in the place; no exterior alterations to the building are being proposed; and,

WHEREAS, the client capacity of the facility, 60 adults, will not change with the expansion; and,

WHEREAS, the property is legally described as follows:
Lot 3, Block 1, Target Plaza Addition, Ramsey County, MN; and,

WHEREAS, A public notice for the proposal was published in the newspaper dated July 17, 2019 and property owners within 350 feet of the site have been notified; and,

WHEREAS, the Planning Commission held a public hearing on August 1, 2019 to consider and receive public input and has reviewed this request and recommends the City Council approve the Conditional Use Permit.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, the request for a Conditional Use Permit Amendment as described herein is hereby approved according to the plans reviewed by the Planning Commission and City Council.

ADOPTED this 20th day of August 2019.

Motion by Council Member
Second by Council Member

Voting: Aye: Council Member
 Council Member
 Council Member
 Council Member
 Mayor Furlong
 Nay: None
 Abstain: None
 Absent: None

Terrence J. Furlong, Mayor

Attest: _____
 Scott A. Duddeck, City Manager