

**CITY OF NORTH ST. PAUL
PARKS AND RECREATION COMMISSION
MEETING NOTES
October 23, 2019
6:30 PM**

North St. Paul City Hall

I. CALL TO ORDER

II. ROLL CALL

Present: Larry Amsden
Ingrid Koller
Nancy Thorsen

Absent: Laura Greenlee-Karp, Vice Chair
Lloyd Grachek, Chair
Heather Haas
Sarah Zahradka
Tim Cole

Ex-Officio: Jim Naughton, NSPAA (Absent)

Council Liaison: Candy Petersen (Absent)

Staff: Debra Gustafson
Keith Stachowski

Due to lack of quorum no actions were formally taken, items were discussion only.

III. ADOPT AGENDA

IV. APPROVAL OF MINUTES

V. MEETING OPEN TO THE PUBLIC

Note: This is a courtesy extended to persons wishing to address the Commission concerning issues that are not on the agenda. This discussion will be limited to 15 minutes.

VI. PUBLIC HEARINGS

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

- A. **Review/Discussion/Recommendation:** Halloween Update. Commissioners Koller and Amsden are planning to volunteer at the event. Commissioner Thorsen is unable to attend. It was recommended to possibly change up the PRC's large events such as the trick or treat and Egg Hunt to smaller events more focused on North St. Paul Residents. Gustafson suggested sharing that feedback at the next meeting when the Commission does an event debrief.
- B. **Review/Discussion/Recommendation:** Tennis Court Update – Parks Coordinator Stachowski shared with the group that the court has been reconstructed and the striping and sealing will take place in the spring. A project update was shared on Facebook.
- C. **Review/Discussion/Recommendation:** Summer Meeting Location 2020 Update. Gustafson reminded the Commission the July meeting was moved from Dorothy to Hause due to the food truck night being held there.
- D. **Review/Discussion/Recommendation:** Star Watch Update – Staff suggested having priority resident registration next year, also possibly charge a registration fee. The event was covered in the Star Tribune.
- E. **Review/Discussion/Recommendation:** Polar Explorers Program Review – No discussion.
- F. **Review/Discussion/Recommendation:** Fire and Ice Event - Tabled for the November meeting
- G. **Review/Discussion/Recommendation:** Goals and Accomplishments – Reviewed PowerPoint, Gustafson asked Commissioners to email her with recommended changes and to bring 2020 goal suggestions to the next meeting.
- H. **Review/Discussion/Recommendation:** Polar Park Plan – Tabled for the November meeting.

VIII. REPORTS FROM STAFF

- A. **Review/Discussion:** Budget Update – September – Will be reviewed at the November meeting.
- B. **Review/Discussion:** Volunteer Appreciation – November 6 @ 6pm. Gustafson reminded the Commission about the upcoming volunteer appreciation event and to email Stachowski to RSVP.

IX. REPORTS FROM COMMISSIONERS & PARK LIAISONS

- A. **Review/Discussion:**

X. ADJOURNMENT

Meeting was adjourned at 7:53 pm.

Next meeting: November 20, 2019 meeting at City Hall-Sandberg Room at 6:30 p.m.