City of North Saint Paul
October 15, 2019
Adopted City Council Workshop Meeting Minutes

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 5:33 p.m.

II. ROLL CALL

Present: Council Member Scott Thorsen
Council Member Candy Petersen
Council Member Jan Walczak
Council Member Tom Sonnek
Mayor Terry Furlong

Staff: City Manager Scott Duddeck, Finance Director Jason Zimmerman, Deputy Clerk Mary Mills, City Engineer Morgan Dawley

Guests: PeggySue Imihy, Planner and Sue Polka, Sr. Project Manager from WSB

III. ADOPT AGENDA

On motion by Council Member Petersen, seconded by Council Member Thorsen, with all present voting aye (5-0), motion carried to approve the agenda as presented.

IV. TOPIC(S)

A. Community Center Appraisal Update

City Manager Duddeck presented the completed appraisal report for the Community Center. The numbers came in better than the previous appraisal. The current renter has expressed interest in purchasing the building in 2020.

Council Member Walczak inquired if the Library would stay. Mr. Duddeck stated that yes, they wished to remain in the building. He will be meeting in the near future with the Director of the Ramsey County Library to discuss the lease and the future of the library. Any existing deals stay in place until the end of the agreement. Then the County needs to negotiate with the new owner.

B. Redevelopment Communication Plan update

PeggySue Imihy, Planner with WSB, and Sue Polka, Sr. Project Manager from WSB, presented a plan for communication during the upcoming city projects and redevelopment construction, in particular the 7th Avenue and Margaret Street area. It is critical to have great communication to keep residents, business owners and visitors of North St. Paul informed throughout construction activities and how to navigate the streets.

This Plan is a solutions-oriented campaign. As a City we are committed to problem solving, understanding the inconveniences on the horizon, but we believe in North St. Paul and that these conveniences will lead to a more vibrant downtown and city. Businesses will be supported

though construction activities and a Business Toolkit will be available to help relieve some of the stress of construction.

There will be several projects in process at the same time. There will be open houses, ono-on-one meetings, signage and wayfinding, maps, a project website, a phone and email hotline, and mailers.

Manager Duddeck and Morgan Dawley will put together an estimated cost for this plan and present it to the City Council at an upcoming workshop.

V. OTHER BUSINESS

City Manager Duddeck noted that the new cable equipment for the council chambers and the Sandberg meeting room was in the process of being installed. Today's City Council meeting would be on a portable recording system. All items will be complete and operational by the November 5th meeting.

VI. ADJOURNMENT

There being no further business, on motion by Council Member Sonnek, seconded by Council Member Thorsen, with all present voting aye (5-0), Mayor Furlong adjourned the workshop meeting at 6:27 p.m.

/s/ Terrence J. Furlong, Mayor

Attest:

/s/ Scott A. Duddeck, City Manager/Clerk