

**CITY OF NORTH ST. PAUL
CITY COUNCIL
REGULAR MEETING AGENDA
NOVEMBER 5, 2019
4:00 PM**

North St. Paul City Hall – Council Chambers
2400 Margaret Street

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Member Thorsen
Council Member Petersen
Council Member Walczak
Council Member Sonnek
Mayor Furlong

IV. ADOPT AGENDA

V. PRESENTATIONS

VI. CONSENT AGENDA

- A. October 15, 2019 workshop meeting minutes.
- B. October 15, 2019 regular meeting minutes.
- C. General accounts payable: \$1,487,266.87.
- D. HRA accounts payable: \$2,452.80.
- E. ISD 622 School Resource Officer (SRO) Agreement for 2019-2020.
- F. 2020 SCORE Grant Fund Application.
- G. Schedule additional city council workshop for Tuesday, November 12, 2019 at 6:00 p.m.

VII. MEETING OPEN TO THE PUBLIC

Note: This is a courtesy extended to persons wishing to address the council who are not on the agenda. A completed public comment form should be presented to the Deputy Clerk prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.

VIII. PUBLIC HEARINGS

- A. CANCELLED – the 2020 Street and Utility Improvements Project and Assessments hearings have been cancelled and will be rescheduled at a later date.

IX. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

- X. REPORTS OF CITY MANAGER & DEPARTMENTS**
- XI. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES**
- XII. GENERAL BUSINESS**
- XIII. CLOSED SESSION**
 - A. There are no closed sessions.
- XIV. ADJOURNMENT**

The next regularly scheduled City Council meeting is Tuesday, November 19, 2019 at 6:30 p.m.

City of North Saint Paul
October 15, 2019
Proposed City Council Workshop Meeting Minutes

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 5:33 p.m.

II. ROLL CALL

Present: Council Member Scott Thorsen
Council Member Candy Petersen
Council Member Jan Walczak
Council Member Tom Sonnek
Mayor Terry Furlong

Staff: City Manager Scott Duddeck, Finance Director Jason Zimmerman, Deputy Clerk Mary Mills, City Engineer Morgan Dawley

Guests: PeggySue Imihy, Planner and Sue Polka, Sr. Project Manager from WSB

III. ADOPT AGENDA

On motion by Council Member Petersen, seconded by Council Member Thorsen, with all present voting aye (5-0), motion carried to approve the agenda as presented.

IV. TOPIC(S)

A. Community Center Appraisal Update

City Manager Duddeck presented the completed appraisal report for the Community Center. The numbers came in better than the previous appraisal. The current renter has expressed interest in purchasing the building in 2020.

Council Member Walczak inquired if the Library would stay. Mr. Duddeck stated that yes, they wished to remain in the building. He will be meeting in the near future with the Director of the Ramsey County Library to discuss the lease and the future of the library. Any existing deals stay in place until the end of the agreement. Then the County needs to negotiate with the new owner.

B. Redevelopment Communication Plan update

PeggySue Imihy, Planner with WSB, and Sue Polka, Sr. Project Manager from WSB, presented a plan for communication during the upcoming city projects and redevelopment construction, in particular the 7th Avenue and Margaret Street area. It is critical to have great communication to keep residents, business owners and visitors of North St. Paul informed throughout construction activities and how to navigate the streets.

This Plan is a solutions-oriented campaign. As a City we are committed to problem solving, understanding the inconveniences on the horizon, but we believe in North St. Paul and that these conveniences will lead to a more vibrant downtown and city. Businesses will be supported

though construction activities and a Business Toolkit will be available to help relieve some of the stress of construction.

There will be several projects in process at the same time. There will be open houses, one-on-one meetings, signage and wayfinding, maps, a project website, a phone and email hotline, and mailers.

Manager Duddeck and Morgan Dawley will put together an estimated cost for this plan and present it to the City Council at an upcoming workshop.

V. OTHER BUSINESS

City Manager Duddeck noted that the new cable equipment for the council chambers and the Sandberg meeting room was in the process of being installed. Today's City Council meeting would be on a portable recording system. All items will be complete and operational by the November 5th meeting.

VI. ADJOURNMENT

There being no further business, on motion by Council Member Sonnek, seconded by Council Member Thorsen, with all present voting aye (5-0), Mayor Furlong adjourned the workshop meeting at 6:27 p.m.

Terrence J. Furlong, Mayor

Attest:

Scott A. Duddeck, City Manager/Clerk

**City of North Saint Paul
October 15, 2019
Proposed Regular City Council Meeting Minutes**

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 6:31 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Thorsen
Council Member Petersen
Council Member Walczak
Council Member Sonnek
Mayor Furlong

Staff: City Manager Scott Duddeck, City Engineer Morgan Dawley, Finance Director Jason Zimmerman, City Attorney Shana Conklin, Deputy Clerk Mary Mills.

IV. ADOPT AGENDA

On motion by Council Member Petersen, seconded by Council Member Thorsen, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

V. PRESENTATIONS

There were no presentations.

VI. APPROVAL OF CONSENT AGENDA

On motion by Council Member Walczak, seconded by Council Member Sonnek, with all present voting aye (5-0), motion carried to approve the consent agenda, Resolution No. 2019-137 consisting of:

- A. October 1, 2019 regular meeting minutes.
- B. General accounts payable: \$2,325,973.08.
- C. HRA accounts payable: 415,408.87.
- D. 2020 Election Polling Place Designations. Resolution No. 2019-138.
- E. Set Enterprise Funds budget meeting for Tuesday, October 29, 2019 at 6:00 p.m.
- F. Resolution and Memorandums of Understanding between the City and all City Unions, which outlines Insurance Terms for 2020-2021. Resolution No. 2019-139.
- G. Resolution approving the 2020 and 2021 insurance for non-union employees. Resolution No. 2019-140.

- H. Authorize the City Manager to apply for the temporary construction easement from the State of Minnesota DNR in order to complete the Anchor Block Commons improvements. Resolution No. 2019-141.
- I. Authorization to enter into Grant agreement with the Metropolitan Council Environmental Services for the Inflow and Infiltration Grant Agreement (MCES I&I). Resolution No. 2019-142.

VII. MEETING OPEN TO PUBLIC

John Schmahl stated an online resource, the Community Crime Map, has been removed as of September 10, 2019. He appreciated this resource as residents could register for a daily email to receive crime reports from participating Police Departments. He noted the local report included information from the Ramsey County Sheriff's Office, Maplewood and North St Paul Police Departments. He expressed his frustration that this valuable online resource was removed.

Mr. Schmahl stated he has tried to access the Community Crime Map through its parent website, Raid Online, but has not been successful. He added he spoke with a North St. Paul Police Department representative who was going to get back to him, but he never heard back. Mr. Duddeck agreed to look into it.

Mr. Schmahl stated a letter was sent to residents in his neighborhood regarding the City's decision to address only one of two street reconstruction projects. He added residents of the Casey Lake neighborhood should have received more information about the process, and the fact that it was a financial decision. He noted the letter was missing important information that would have helped residents understand the process of selecting projects.

VIII. PUBLIC HEARINGS

- A. Special Assessment Hearing for unpaid bills and authorizing the City of North St. Paul to certify to the County Auditor's Office all unpaid fees.

Mr. Duddeck stated a Special Hearing is required related to assessments from the County Auditor's office. The fees for services provided on the referenced rolls remain unpaid. The referenced rolls are current as of October 9, 2019. The owners of the affected properties have until November 15, 2019 to pay the proposed assessment without penalty. Therefore the rolls are subject to change prior to certification.

Staff is requesting authorization to certify to the County Auditor's Office all unpaid fees related to the following:

- *Services provided for water, waste water, surface water, recycling, street lights, fiber optic, and solid waste, both in North St. Paul and Maplewood;
- *Central Business District sidewalk snow removal services for the 2018-2019 winter season.
- *Nuisance abatements for residential snow removal

Fees that remain unpaid 30 days after this public hearing will be assessed to the taxes of the property affected. This would be a one (1) year assessment with a 6% interest rate for solid waste and 10% (ten percent) interest rate for all other fees.

Mayor Furlong opened the Public Hearing at 6:41 p.m.

There were no comments.

Mayor Furlong closed the Public Hearing at 6:42 p.m.

Council Member Walczak requested clarification regarding assessments in the downtown area. She added some addresses are listed more than once. She noted there are some assessments of a specific amount of \$25.

Mr. Duddeck stated some assessments are flat fee while others are priced per foot.

Finance Director Jason Zimmerman stated property addresses are obtained from Ramsey County through their property database. He added there are a number of parcels in the downtown area that share an address but have different identification numbers, because of aggregation of addresses. He noted often the properties were acquired together.

Deputy City Clerk Mary Mills stated there are four Resolutions associated with this Special Hearing, and they can be covered under one motion. The City Attorney agreed.

On motion by Council Member Walczak, seconded by Council Member Sonnek, with all present voting aye (5-0), motion carried to adopt the following Resolutions:

- **Resolution No. 2019-143** Approving Assessment to Properties for Unpaid Water, Waste Water, Surface Water, Recycling, Street Lights, and Solid Waste Bills for North St. Paul Properties.
- **Resolution No. 2019-144** Approving Assessment to Properties for Unpaid Water, Waste Water, Recycling, and Environmental Utility for Maplewood Properties.
- **Resolution No. 2019-145** Approving Assessments to Properties for 2018-2019 Sidewalk Snow Removal for the Central Business District.
- **Resolution No. 2019-146** Approving Assessments to Properties for 2018-2019 Nuisance Abatements for Residential Snow Removal.

IX. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

None.

X. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Duddeck stated the audiovisual and presentation equipment in Council Chambers is being updated, as the old equipment is outdated, and technology has changed. He added the new system will be up and running by November 5, 2019.

Mr. Duddeck stated construction has started on the Anchor North site with grading and pad preparation. He added some buried debris has been found that is not widespread, and mitigation is being carried out on that portion of the site.

Mr. Duddeck stated construction on the City Hall project is scheduled to begin in late November or early December. He added development projects are continuing to move forward in preparation for a very busy construction season in 2020. He noted a workshop is planned to address communication, signage, and online information to assist downtown businesses and keep residents informed.

Mr. Duddeck stated the City Council approved a new insurance plan for union and non-union City Staff through the Public Employers Insurance Program. He added this is a significant change which will result in 14-15% savings for employees, with an average increase of 2.5%. He added it is a positive step and a great program for the City's employees.

XI. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Sonnek stated the Planning Commission met on October 3, 2019, at which two items were discussed: amendments to the Street Parking Ordinance as well as the redevelopment proposal by Paul Bruggeman for townhomes at 17th Avenue E and Delaware Avenue. He added the Planning Commission continues to struggle with the Ordinance amendments, and asked City Staff to review standard language from the League of Minnesota Cities as well as other nearby cities and to report back on their findings.

Council Member Sonnek stated the townhome development has gone through significant changes, and a high-level plan was submitted by Paul Bruggeman and reviewed by the Planning Commission. He added the new submittal, which is smaller in scale, was generally agreeable to the Planning Commission.

Council Member Sonnek stated the Planning Commission's next meeting is scheduled for November 7, 2019.

Council Member Petersen stated the Trick or Treat Trail is planned for October 26, 2019 at 2:00 p.m. at Casey Lake. She added all residents are welcome and no registration is required.

Council Member Petersen stated the next Park and Recreation Commission meeting is scheduled for October 23, 2019 at City Hall at 6:30 p.m. She added the public are welcome to attend.

Council Member Petersen stated the Ramsey County League of Local Government will host a presentation on SCALE on October 24, 2019 at 6:30 p.m. at the Roseville Oval. She added SCALE is a group of County Commissioners, City Councilmembers and School Board representatives.

Council Member Petersen stated the Annual Golf Tournament was held at Town and Country Club, and funds were raised for youth scholarships. She added The Ponds at Battle Creek Golf Course is scheduled to close in 2021. She urged residents and City Council Members to contact their local County Commissioner to express support for The Ponds Golf Course.

Council Member Thorsen expressed support of having the Planning Commission meetings recorded and available for viewing on the City website. He expressed the importance of residents being able to see that the process is not a done deal, that their comments are heard, and development plans can be revised. He added, with regard to the proposed townhome development on 17th Avenue E, residents expressed their opinions at the public hearing, and the builder acknowledged that and presented a scaled-down version. He urged residents to watch the meetings online if they have questions or concerns, to stay informed about development projects.

XII. GENERAL BUSINESS

Council Member Petersen stated she attended the Veterans Park Memorial Service, which was a wonderful event despite the rainy conditions. She thanked City Staff for their hard work in putting it together.

Council Member Petersen stated the Wine Tasting at Silver Lake was held on Friday, October 11, 2019, and it was a successful fundraiser. She thanked all the residents and supporters who came out on a cold and rainy night.

Council Member Thorsen stated he was unable to attend the Booya, but he heard they sold out within 45 minutes. He thanked everyone who came out and supported the Fire Department.

Mr. Duddeck stated the Booya was a big success and the Fire Department had extra help from any volunteers, including the North High School Football Team and members of the National Guard. He thanked the community for their show of support for the Fire Department.

Mayor Furlong stated the wine tasting was a success. He thanked the Fire Department and City Manager Duddeck for their assistance with the event.

Mr. Duddeck stated Veterans Park has received a lot of positive press lately and is viewed as one of the premier Veterans Memorials in the Twin Cities area. He thanked the Veterans group for their hard work and dedication.

Mayor Furlong stated he gathers with residents, Council Members and the City Manager every first Monday of the month from 10:00 a.m. – 12:00 p.m. He stated all residents are welcome to come and discuss any issues of importance to them.

XIII. CLOSED SESSION

There was no closed session.

XIV. ADJOURNMENT

There being no further business, on motion by Council Member Sonnek, Seconded by Council Member Petersen, with all present voting aye (5-0), Mayor Furlong adjourned the meeting at 7:03 p.m.

Terrence J. Furlong, Mayor

Attest: _____
Scott A. Duddeck, City Manager



MEMORANDUM

TO: Mayor & Council Members
FROM: Jacquelyn Lutmer - Accounting Technician
DATE: November 5, 2019
SUBJECT: Recommendation of approval of GENERAL claims list.

Claim Date

10/16/2019 Payroll Register DD - Final Payout	\$627.88
10/16/2019 Payroll Direct Payables - Final Payout	\$1,572.37
10/25/2019 Payroll Register DD	\$117,028.81
10/25/2019 Payroll Direct Payables	\$98,149.29
10/25/2019 Fire Payroll Register DD	\$12,034.81
10/25/2019 Fire Payroll Direct Payables	\$3,725.73
10/25/2019 Payroll Direct Payables	134692 \$768.18
Payroll Subtotal	<u>\$233,907.07</u>

10/15/2019 A/P Early Release	134688	\$ 1,600.00	Pre-Approved by S. Duddeck
10/16/2019 A/P Early Release	134689-134690	\$ 8,576.39	Pre-Approved by S. Duddeck
10/18/2019 A/P Early Release	134691	\$ 2,000.00	Pre-Approved by S. Duddeck
11/6/2019 Park Rental Refunds	134693-134701	\$ 2,700.00	
11/6/2019 Ck Void Printing Error	134702	\$ -	
11/6/2019 A/P Checks	134703-134789	\$ 1,230,941.32	
11/6/2019 Drafts	000567	\$ 7,542.09	
AP Subtotal		<u>\$ 1,253,359.80</u>	

Grand Total \$ 1,487,266.87

Approved this 5th day of November, 2019

City Manager

Mayor



10-16-2019 11:38 AM

P A Y R O L L C H E C K R E G I S T E R

PAGE: 1

PAYROLL NO: 01 City of North St. Paul

PAYROLL DATE: 10/16/2019

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	1	627.88
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	1	627.88

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 04301 10/16/19 KONOBECK FINAL P

VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT

E05000		EFTPS						
	I-T1 201910165167	FEDERAL WITHHOLDING	D	10/16/2019		27.15	000556	
	I-T3 201910165167	FICA TAXES	D	10/16/2019		89.94	000556	
	I-T4 201910165167	MEDICARE TAXES	D	10/16/2019		21.04	000556	138.13
M12900		MNEFTS						
	I-T2 201910165167	MN Income Tax WH	D	10/16/2019		14.83	000557	14.83
M13320		MN STATE RETIREMENT SYSTEM						
	I-12 201910165167	POST DEDUCTIONS	D	10/16/2019		1,419.41	000558	1,419.41

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	0.00	1,572.37	1,572.37
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
 BANK TOTALS:	 3	 0.00	 1,572.37	 1,572.37

10-22-2019 4:00 PM

P A Y R O L L C H E C K R E G I S T E R

PAGE: 1

PAYROLL NO: 01 City of North St. Paul

PAYROLL DATE: 10/25/2019

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	69	117,028.81
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	69	117,028.81

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 04308 10/25/19 PAYROLL - 9

VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
E05000		EFTPS						
	I-T1 201910225172	FEDERAL WITHHOLDING	D	10/25/2019		16,286.66	000559	
	I-T3 201910225172	FICA TAXES	D	10/25/2019		13,736.00	000559	
	I-T4 201910225172	MEDICARE TAXES	D	10/25/2019		5,162.32	000559	35,184.98
H08033		H S A BANK						
	I-444201910225172	HSA ACCOUNT	D	10/25/2019		3,710.83	000560	3,710.83
I09137		I C M A DISTRIBUTION CENTER						
	I-2 201910225172	EMP/EMPR DEFERRED COMP	D	10/25/2019		10,757.29	000561	
	I-21 201910225172	EMP/EMPR DEFERRED COMP	D	10/25/2019		3,019.36	000561	
	I-26 201910225172	LOAN PAYMENTS TO ICMA	D	10/25/2019		522.63	000561	
	I-2CM201910225172	CITY MGR 9% DEFERRED COMP	D	10/25/2019		643.29	000561	
	I-2IR201910225172	EMP/EMPR DEFERRED COM	D	10/25/2019		1,135.00	000561	16,077.57
M12900		MNEFTS						
	I-T2 201910225172	MN Income Tax WH	D	10/25/2019		7,314.23	000562	7,314.23
M13320		MN STATE RETIREMENT SYSTEM						
	I-12 201910225172	POST DEDUCTIONS	D	10/25/2019		950.00	000563	950.00
P16470		P E R A						
	I-91 201910225172	6634-00 REG PERA	D	10/25/2019		14,888.68	000564	
	I-92 201910225172	6634-00 PERA PD	D	10/25/2019		19,882.98	000564	
	I-94 201910225172	6634-00 PERA DCP ELECTED	D	10/25/2019		140.02	000564	34,911.68

* * B A N K T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	98,149.29	98,149.29
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	6	0.00	98,149.29	98,149.29

10-23-2019 12:49 PM

P A Y R O L L C H E C K R E G I S T E R

PAGE: 2

PAYROLL NO: 01 City of North St. Paul

PAYROLL DATE: 10/25/2019

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	27	12,034.81
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:	1	

TOTAL CHECKS:	27	12,034.81

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 04309 10/25/19 FIRE PAYROLL - 9

VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
E05000		EFTPS						
	I-T1	201910235173	FEDERAL WITHHOLDING	D 10/25/2019		1,184.31	000565	
	I-T3	201910235173	FICA TAXES	D 10/25/2019		1,815.46	000565	
	I-T4	201910235173	MEDICARE TAXES	D 10/25/2019		424.62	000565	3,424.39
M12900		MNEFTS						
	I-T2	201910235173	MN Income Tax WH	D 10/25/2019		301.34	000566	301.34

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	0.00	3,725.73	3,725.73
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	2	0.00	3,725.73	3,725.73



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: Mayor & Council Members
FROM: Jacquelyn Lutmer - Accounting Technician
DATE: October 15, 2019
SUBJECT: Recommendation of approval of GENERAL claims list.

Claim Date

10/15/2019 A/P Checks	134688	\$	1,600.00
	AP Subtotal	\$	1,600.00

Grand Total	\$	1,600.00
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Approved this 15th day of October, 2019



City Manager - Pre-Approval



10/15/2019 8:59 AM

A / P CHECK REGISTER

PAGE: 1

PACKET: 04300 EARLY RELEASE

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
R18010	RAMSEY COUNTY							
	I-201910145166	ANCHOR NORTH PLAT REVIEW FEE	R	10/15/2019		1,600.00CR	134688	1,600.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	1,600.00	1,600.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	1,600.00	1,600.00

TOTAL ERRORS: 0

TOTAL WARNINGS: 0



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: Mayor & Council Members
FROM: Jacquelyn Lutmer - Accounting Technician
DATE: October 16, 2019
SUBJECT: Recommendation of approval of GENERAL claims list.

Claim Date

10/16/2019 A/P Checks

134689-134690	\$	8,576.39
AP Subtotal	\$	8,576.39

Grand Total	\$	8,576.39
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Approved this 16th day of October, 2019



City Manager - Pre-Approval



PACKET: 04303 Regular Payments early release

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
M13224	MN DEPT OF HEALTH							
	I-201910165169	Q3 WATER CONNECTION FEE	R	10/16/2019		7,330.00CR	134689	7,330.00
M13229	MN DEPT OF COMMERCE							
	I-201910165168	2018/2019 UNCLAIMED PROPERTY	R	10/16/2019		1,246.39CR	134690	1,246.39

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	2	0.00	8,576.39	8,576.39
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	2	0.00	8,576.39	8,576.39

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

10/23/2019 1:22 PM

DIRECT PAYABLES CHECK REGISTER

PAGE: 1

PACKET: 04307 10/25/19 PAYROLL - 8

VENDOR SET:

**** CHECK LISTING ****

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
L12385		LOCAL UNION #160						
	I-11 201910085100	UNION DUES	R	10/23/2019		384.09	134692	
								CHECK DATE < ITEM DATE
	I-11 201910225172	UNION DUES	R	10/23/2019		384.09	134692	768.18

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	768.18	768.18
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	768.18	768.18

10/23/2019 1:19 PM

A / P CHECK REGISTER

PAGE: 1

PACKET: 04305 10/18/19 A/P RUN

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
M13206	MN DEPT OF NATURAL RESOURCES							
	I-201910185170	APPLICATION FOR EASEMENT	R	10/18/2019		2,000.00CR	134691	2,000.00

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	2,000.00	2,000.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	2,000.00	2,000.00

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04298 BL - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		GLANCY, GLEN						
	I-000201910145160	GLANCY, GLEN	R	11/06/2019		150.00	134693	150.00
1		ANDERSON, ROBERT						
	I-000201910145161	ANDERSON, ROBERT	R	11/06/2019		300.00	134694	300.00
1		KONOPA, CATHY						
	I-000201910145162	KONOPA, CATHY	R	11/06/2019		300.00	134695	300.00
1		MIDWEST DATA PROCESSING						
	I-000201910145163	MIDWEST DATA PROCESSING	R	11/06/2019		300.00	134696	300.00
1		LOR, SANDIE						
	I-000201910145164	LOR, SANDIE	R	11/06/2019		300.00	134697	300.00
1		OGUNWALE, ADEOLA						
	I-000201910145165	OGUNWALE, ADEOLA	R	11/06/2019		300.00	134698	300.00

* * B A N K T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	6	0.00	1,650.00	1,650.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	6	0.00	1,650.00	1,650.00

PACKET: 04306 BL - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		NHIACHUE NOU, YANG						
	I-000201910215171	NHIACHUE NOU, YANG	R	11/06/2019		300.00	134699	300.00

* * B A N K T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	300.00	300.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	300.00	300.00

PACKET: 04313 BL - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		KRULL, HOWARD/ANITA						
	I-000201910285174	KRULL, HOWARD/ANITA	R	11/06/2019		150.00	134700	150.00
1		VAZQUEZ, MARCO ANTONIO						
	I-000201910285175	VAZQUEZ, MARCO ANTONIO	R	11/06/2019		600.00	134701	600.00

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	2	0.00	750.00	750.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
 BANK TOTALS:	 2	 0.00	 750.00	 750.00

PACKET: 04318 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	HER, KA BAO							
	I-000201910285176	BL REFUND	R	11/06/2019		300.00CR	134703	300.00
1	ANAN S BARBARAWI							
	I-201910295180	ANAN S BARBARAWI:	R	11/06/2019		2,220.00CR	134704	2,220.00
1	LISA WONG							
	I-201910315194	LISA WONG:	R	11/06/2019		475.00CR	134705	475.00
A00995	A-1 HYDRAULIC SALES & SER							
	I-0120604-IN	MOUNTING LUG	R	11/06/2019		94.80CR	134706	
	I-0120605-IN	HOSES & ADAPTORS	R	11/06/2019		48.08CR	134706	142.88
A01009	A B M EQUIPMENT & SUPPLY							
	I-0161374-IN	VAC-CON REPAIRS	R	11/06/2019		6,383.95CR	134707	6,383.95
A01300	ASPEN EQUIPMENT COMPANY							
	I-10209207	MOTOR HUB PLATE SPINNER	R	11/06/2019		509.54CR	134708	509.54
A01310	ASPEN MILLS							
	I-244511	UNIFORMS SA BODY ARMOR RPL	R	11/06/2019		1,239.00CR	134709	
	I-246190	UNIFORM INITIAL ISSSUE NEW OFC	R	11/06/2019		1,208.95CR	134709	2,447.95
A1651	IEH AUTO PARTS LLC							
	I-039135760	AIR FILTER	R	11/06/2019		30.42CR	134710	30.42
B02049	BATTERIES PLUS BULBS							
	I-RA2643251	BATTERIES	R	11/06/2019		67.59CR	134711	67.59
B02161	BOYER TRUCKS							
	I-884035	HORN REPAIRS	R	11/06/2019		274.12CR	134712	274.12
B02267	BUBERL BLACK DIRT INC							
	I-22884	BLACK DIRT	R	11/06/2019		450.00CR	134713	450.00
C03000	CALLNET							
	I-191002120101	ANSWERING SERVICES	R	11/06/2019		995.00CR	134714	995.00
C03002	CAMPBELL KNUTSON PA							
	I-19-2076-0067G	CTY ATTORNY OTHR LEGAL MTRS	R	11/06/2019		116.00CR	134715	116.00
C03066	CINTAS							
	I-4031311725	UNIFORM SERVICES	R	11/06/2019		8.02CR	134716	
	I-4032396972	UNIFORM SERVICES	R	11/06/2019		8.93CR	134716	
	I-4032397023	UNIFORM SERVICES	R	11/06/2019		121.42CR	134716	
	I-4032966136	UNIFORM SERVICES	R	11/06/2019		8.93CR	134716	
	I-4032966170	CINTAS	R	11/06/2019		121.42CR	134716	
	I-4033492659	UNIFORM SERVICES	R	11/06/2019		8.93CR	134716	
	I-4033492788	UNIFORM SERVICES	R	11/06/2019		888.66CR	134716	1,166.31

PACKET: 04318 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
C03073	CAPITAL CITY FIREFIGHTERS ASSOC							
	I-100	2019 MEMBERSHIP DUES	R	11/06/2019		50.00CR	134717	50.00
C03091	CES IMAGING							
	I-INV106428	CD PLOTTER	R	11/06/2019		84.80CR	134718	
	I-INV106779	CANNON PLOTTER - CD LEASE	R	11/06/2019		264.00CR	134718	348.80
C03111	CITY AUTO GLASS - SO ST PAUL							
	I-I001186249	WINDSHIELD REPAIRS	R	11/06/2019		60.00CR	134719	60.00
C03139	COMCAST							
	I-201910315193	CABLE 10/27-11/26	R	11/06/2019		128.10CR	134720	128.10
C03273	CURTIS 1000 INC - MINNESOTA							
	I-5731477	PRINTING PD CRIME VICTM CARDS	R	11/06/2019		595.70CR	134721	
	I-5738041	PRINTING BUSINESS CARDS	R	11/06/2019		71.89CR	134721	667.59
C21221	CENTURY LINK							
	I-201910315203	PHONE SERVICE 10/19-11/18	R	11/06/2019		27.92CR	134722	27.92
D04012	DAKOTA SUPPLY GROUP							
	I-F074809	2.5" PVC COUPLINGS	R	11/06/2019		112.00CR	134723	
	I-F082391	2.5" PVC CONDUIT	R	11/06/2019		545.00CR	134723	
	I-F117521	LONG COUPLING	R	11/06/2019		473.00CR	134723	1,130.00
D04068	DELTA DENTAL OF MINNESOTA							
	I-7793125	NOV 2019 DENTAL INSURANCE	R	11/06/2019		6,240.48CR	134724	6,240.48
E05009	EAST CENTRAL SOLID WASTE COMMISSION							
	I-201910315186	TIPPING FEES	R	11/06/2019		2,965.05CR	134725	2,965.05
E05125	EMERGENCY APPARATUS MTN							
	I-108917	KUSSMAUL AUTO AIR EJECT	R	11/06/2019		283.00CR	134726	283.00
E10050	ERICKSON BELL BECKMAN & QUINN PA							
	I-927193	CITY ATTN PROSECUTION 9/2019	R	11/06/2019		6,990.06CR	134727	6,990.06
F06001	FACTORY MOTOR PARTS CO							
	I-159-025774	BATTERY	R	11/06/2019		98.29CR	134728	
	I-159-Z03956	BATTERIES	R	11/06/2019		375.06CR	134728	473.35
F06008	ENTIRA FAMILY CLINICS							
	I-201910315199	EMPLOYEE TESTING	R	11/06/2019		54.00CR	134729	
	I-201910315200	EMPLOYEE TESTING	R	11/06/2019		674.00CR	134729	
	I-201910315201	EMPLOYEE TESTING	R	11/06/2019		299.00CR	134729	
	I-201910315202	EMPLOYEE TESTING	R	11/06/2019		74.00CR	134729	1,101.00

PACKET: 04318 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
G07280	GRAINGER INC							
	C-9308364265	RETURNED	R	11/06/2019		235.54	134730	
	I-9320363618	AIR FILTER	R	11/06/2019		176.72CR	134730	
	I-9324805556	90 DEGREE ELBOW	R	11/06/2019		945.60CR	134730	886.78
G07292	GRAYBAR							
	I-9312563830	LIGHTS	R	11/06/2019		268.86CR	134731	
	I-9312640314	2.5" PVC ELBOWS	R	11/06/2019		177.91CR	134731	
	I-9312874683	POWER PACK FOR LIGHTS	R	11/06/2019		109.41CR	134731	556.18
H07501	HEALTHPARTNERS							
	I-1066437	PERSONNEL TESTING PD CANDTE	R	11/06/2019		208.00CR	134732	208.00
H08025	HEJNY RENTALS INC							
	I-310907	SEWER CLEANER	R	11/06/2019		90.46CR	134733	
	I-311948	20# LP FILL	R	11/06/2019		33.52CR	134733	123.98
H08032	HERC-U-LIFT							
	I-W431610	FORKLIFT EMISSIONS TEST	R	11/06/2019		54.36CR	134734	54.36
H08162	HOLIDAY							
	I-201910305185	GAS 1400015463058 MECHANIC	R	11/06/2019		61.31CR	134735	
	I-201910315187	GAS 1400015462892 PARKS DEPT	R	11/06/2019		849.16CR	134735	
	I-201910315188	GAS 1400015462914 SEWER DEPT	R	11/06/2019		576.38CR	134735	
	I-201910315189	GAS 1400015462930 ST CLEAN	R	11/06/2019		383.98CR	134735	
	I-201910315190	GAS 1400015462949 ST MAINTNCE	R	11/06/2019		2,337.60CR	134735	
	I-201910315191	GAS 1400015462965 URBAN FRSTY	R	11/06/2019		257.70CR	134735	
	I-201910315192	GAS 1400015462973 WATER DEPT	R	11/06/2019		755.15CR	134735	5,221.28
H08165	HOME DEPOT							
	I-1010847	MAILBOX & SHARKIE KIT	R	11/06/2019		30.34CR	134736	
	I-1010917	ANCHORS	R	11/06/2019		33.64CR	134736	
	I-12590	BATTERY CLIPS	R	11/06/2019		19.60CR	134736	
	I-4035770	HANDHELD SPREADER	R	11/06/2019		19.98CR	134736	
	I-5010244	ALUMINUM SLATS	R	11/06/2019		11.19CR	134736	
	I-5010325	RAKES & FLOOD LIGHT	R	11/06/2019		188.96CR	134736	
	I-6010071	WASP KILLER SPRAY	R	11/06/2019		71.64CR	134736	
	I-7014937	MAIL BOX & LETTERS/NUMBERS	R	11/06/2019		29.61CR	134736	
	I-7051973	JUNCT BOX	R	11/06/2019		13.02CR	134736	
	I-8011331	MATS SAFETY PINS RATCHET ETC	R	11/06/2019		165.37CR	134736	583.35
H08175	HOTSY EQUIPMENT OF MINNESOTA							
	I-65093	SUPER XL BULK SOAP	R	11/06/2019		280.25CR	134737	280.25

PACKET: 04318 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
H14077	CORE & MAIN LP I-L348740	FITTINGS PIPES CLAMPS	R	11/06/2019		348.78CR	134738	348.78
I09024	IDENTISYS I-455940	SERV CONTRCT 11/1/19-10/31/20	R	11/06/2019		1,026.00CR	134739	1,026.00
I09045	IMPACT I-143210 I-143440	OCT NEWSLETTER OCT 2019 BILL INSERT/MAILING	R	11/06/2019		1,005.00CR 4,702.18CR	134740 134740	5,707.18
I09159	INTERSTATE POWER SYSTEMS INC I-C001157690:01 I-C002079553:01	PRIMING PUMP O-RING	R	11/06/2019		88.51CR 15.48CR	134741 134741	103.99
I09178	STUART C IRBY CO I-S011541060.002	ANCHOR ROD LESS EYENUT	R	11/06/2019		84.75CR	134742	84.75
J10108	JOHN HENRY FOSTER MINNESOTA INC I-10451834-00	AIR COMPRESSOR SUPPLIES	R	11/06/2019		57.47CR	134743	57.47
L12047	LANDIS GYR TECHNOLOGY INC I-90302577	OCT MONTHLY SAAS FLAT FEE	R	11/06/2019		750.00CR	134744	750.00
L12049	LANO EQUIPMENT I-02-711354	GAUGE, WASHER & PIN	R	11/06/2019		28.36CR	134745	28.36
L12196	LEAG MN CITIES-INS TRUST I-201910295178 I-201910295179	WORKERS COMP INS Q3 Q3 AUTO PROP CASUALTY INS	R	11/06/2019		34,840.00CR 35,680.00CR	134746 134746	70,520.00
M13035	MACQUEEN EQUIPMENT CO I-P22865 I-P22866	WIPER ARM & BLADE HOSE ENDS	R	11/06/2019		209.85CR 107.79CR	134747 134747	317.64
M13056	CITY OF MAPLEWOOD I-201910295182	SEPT USAGE/OCT BILLS	R	11/06/2019		28,844.65CR	134748	28,844.65
M13109	MENARDS-MAPLEWOOD I-41550 I-42402	PVC CONDUIT HACKSAW & CONDUIT	R	11/06/2019		194.70CR 267.58CR	134749 134749	462.28
M13110	MENARDS-OAKDALE I-88987 I-89389 I-89390 I-89392 I-89812 I-89882 I-89914 I-89977	PVC CONDUIT CONDUIT WIRE OUTLET PLATE STUDS PRIMER & SUPER CLEAN ROLLER PAINT & TRAY WASHER NUT PAN TAPE SAW BLADE & 3 PACK STAPLES & STAPLE GUN	R	11/06/2019		227.15CR 323.32CR 32.90CR 71.66CR 18.23CR 9.56CR 39.94CR 20.73CR	134750 134750 134750 134750 134750 134750 134750 134750	743.49

PACKET: 04318 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
M13124	METROPOLITAN COUNCIL							
	I-201910315195	SEPT SAC FEES	R	11/06/2019		36,902.25CR	134751	
	I-201910315196	AUGUST 2019 SAC FEES	R	11/06/2019		17,395.00CR	134751	
	I-201910315197	JULY 2019 SAC FEES	R	11/06/2019		9,940.00CR	134751	
	I-201910315198	JUNE 2019 SAC FEES	R	11/06/2019		2,385.60CR	134751	66,622.85
M13145	MID-AMERICA SPORTS ADVANTAGE							
	I-406775-00	CHAMPION TENNIS NET	R	11/06/2019		507.82CR	134752	507.82
M13214	MN STATE FIRE DEPT ASSOC							
	I-201910285177	2020 MSFDA MEMBERSHIP DUES	R	11/06/2019		375.00CR	134753	375.00
M13240	MN MUNICIPAL UTILITIES ASSOC							
	I-54284	TRANSFORMER SCHOOL	R	11/06/2019		930.00CR	134754	930.00
M13335	MN COMM OF TRANSPORTATION							
	I-P00010838	CONCRETE PLANT INSPECTIONS	R	11/06/2019		280.17CR	134755	280.17
M13370	M-R SIGN CO INC							
	I-206119	PARKING SIGNS	R	11/06/2019		276.53CR	134756	
	I-206176	STOP SIGNS	R	11/06/2019		718.18CR	134756	994.71
M13374	MINNESOTA NATIVE LANDSCAPES							
	I-22230	HERBICIDE TREATMENT	R	11/06/2019		750.00CR	134757	750.00
M14074	MNSPECT LLC							
	I-7977	INSPECTION/PERMIT FEES	R	11/06/2019		52,737.78CR	134758	52,737.78
N14146	COMPASS MINERALS							
	I-510555	BULK COSRASE LA HWY	R	11/06/2019		11,963.15CR	134759	
	I-511300	BULK COARSE LA HWY	R	11/06/2019		13,427.04CR	134759	
	I-517115	BULK COARSE LA HWY	R	11/06/2019		1,674.72CR	134759	27,064.91
N14209	NORTH ST PAUL/MAPLEWOOD/OAKDALE							
	I-2-19-20	MEMBERSHIP NSPMPWD ROTARY	R	11/06/2019		225.00CR	134760	225.00
N18170	NO SUBURBAN ACCESS CORP							
	I-2019-179	MTG PRODUCTION SEPT 5 & 12	R	11/06/2019		460.00CR	134761	460.00
O15003	CITY OF OAKDALE							
	I-201910295181	Q3 FRANCHISE FEE	R	11/06/2019		3,976.27CR	134762	3,976.27

PACKET: 04318 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
O15006	OAKDALE RENTAL CENTER							
	I-140799	CONCRETE	R	11/06/2019		264.00CR	134763	264.00
O15026	OMG MIDWEST INC dba MN PAVING & MATERIALS							
	I-PAYVOUCHER#4	20185 ST & UTILITY IMPRV PRJCT	R	11/06/2019		752,459.33CR	134764	752,459.33
P16336	POMPS TIRE SERVICE INC							
	I-210436316	TIRES	R	11/06/2019		2,046.32CR	134765	
	I-210438216	TIRE SERVICES	R	11/06/2019		222.00CR	134765	2,268.32
R18010	RAMSEY COUNTY							
	I-EMCOM-007911	RC EMCOM 911 DISP SERV AUG	R	11/06/2019		6,210.56CR	134766	
	I-EMCOM-007913	RC EMCOM CAD SERVICES AUG	R	11/06/2019		1,272.96CR	134766	
	I-EMCOM-007944	RC EMCOM FLEET SUPPORT AUG	R	11/06/2019		492.96CR	134766	
	I-EMCOM-0079770	RC EMCOM FLEET SUPPORT SEPT	R	11/06/2019		492.96CR	134766	
	I-EMCOM-0080090	RC EMCOM 911 DISP SERV SEPT	R	11/06/2019		6,210.56CR	134766	
	I-EMCOM-0080110	RC EMCOM CAD SERV SEPT	R	11/06/2019		1,272.96CR	134766	
	I-PRRRV-001229	Q4 ELECTION SERVICES	R	11/06/2019		5,552.00CR	134766	21,504.96
R18043	REEDS SALES & SERVICE							
	I-159890	D/D STARTER	R	11/06/2019		251.85CR	134767	251.85
R18047	NM CLEAN 1, LLC							
	I-0000098-IN	R&M VEHICLE WASHES PD21 & PD1	R	11/06/2019		264.04CR	134768	264.04
R18091	RESCO							
	I-763172-02	SEALANT	R	11/06/2019		4,035.75CR	134769	
	I-763172-03	MASTIC TAPE	R	11/06/2019		562.50CR	134769	
	I-765301-00	POWER FUSE	R	11/06/2019		547.50CR	134769	5,145.75
S18996	SAFE-FAST INC							
	I-INV222301	GLOVES	R	11/06/2019		737.42CR	134770	
	I-INV222519	GLOVES	R	11/06/2019		82.38CR	134770	819.80
S19003	INNOVATIVE OFFICE SOLUTIONS LLC							
	I-IN2714312	LABELS	R	11/06/2019		11.27CR	134771	
	I-IN2717738	CALENDAR & POCKET FOLDERS	R	11/06/2019		98.27CR	134771	
	I-IN2725328	HANGING FOLDERS & FOLDERS	R	11/06/2019		83.53CR	134771	193.07
S19188	SHRED-IT USA MINNEAPOLIS							
	I-8128339573	SHREDDING SERVICES	R	11/06/2019		113.44CR	134772	113.44

PACKET: 04318 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
S19433	STAPLES ADVANTAGE							
	I-3424452295	TAPE, DISPENSER PAPER PLATES	R	11/06/2019		55.78CR	134773	
	I-3427580478	POSTITS, COPY PAPER, LABELS	R	11/06/2019		224.65CR	134773	280.43
S19497	SWEEPER SERVICES							
	I-19183	STREET SWEEPER REPAIRS	R	11/06/2019		703.25CR	134774	703.25
T19150	T A SCHIFSKY & SONS INC							
	I-19-012/#5	POTHOLE PATCHING	R	11/06/2019		9,973.80CR	134775	
	I-65260	RECYCLED BASE	R	11/06/2019		83.88CR	134775	
	I-65297	FILL SAND	R	11/06/2019		255.20CR	134775	
	I-65343	AGGREGATE MODIFIED MIXES	R	11/06/2019		203.01CR	134775	10,515.89
T20076	TOSHIBA FINANCIAL SERVICES							
	I-5005752869	COPIER LEASE	R	11/06/2019		176.08CR	134776	
	I-5007298657	COPIER LEASE	R	11/06/2019		340.56CR	134776	
	I-5007298658	COPIER LEASE	R	11/06/2019		130.51CR	134776	
	I-5007699388	COPIER LEASE	R	11/06/2019		245.40CR	134776	
	I-5007699389	COPIER LEASE	R	11/06/2019		222.70CR	134776	
	I-5007699392	COPIER LEASE	R	11/06/2019		1,293.93CR	134776	2,409.18
T20102	TARGET SOLUTIONS LEARNING							
	I-TSINV00000031506	MEMBERSHIP 7/1/19-6/30/20	R	11/06/2019		2,865.00CR	134777	2,865.00
T20126	TENNIS SANITATION LLC							
	I-2484829	SEPT 2019 2400 MARGARET	R	11/06/2019		91.00CR	134778	
	I-2484830	SEPT 2019 2290 1ST N	R	11/06/2019		91.00CR	134778	
	I-2484832	SEPT 2019 2538 SEPPALA	R	11/06/2019		91.00CR	134778	
	I-2485973	09/19 TENNIS SOLID WASTE	R	11/06/2019		43,936.25CR	134778	44,209.25
T20161	THOMPSON REUTERS - WEST							
	I-841094511	SERVICE FEES INVESTIGATIONS	R	11/06/2019		194.69CR	134779	194.69
T20191	TIMESAVER OFF SITE SECRETARIAL INC.							
	I-M25144	SECRETARIAL SERVICES	R	11/06/2019		575.00CR	134780	575.00
T20192	T-MOBILE							
	I-201910315204	CELL PHONE 9/11-10/10	R	11/06/2019		2,895.30CR	134781	
	I-201910315205	PD/PD CARDS INTERNET 9/11-10/1	R	11/06/2019		634.66CR	134781	
	I-201910315206	FD/PD TABLETS CARDS 9/9-10/8	R	11/06/2019		738.30CR	134781	4,268.26
T20260	TRENCHERS PLUS INC							
	I-IT96982	CONNECTORS	R	11/06/2019		19.87CR	134782	19.87

PACKET: 04318 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
T20285	TRI STATE BOBCAT INC							
	I-A63177	KNIVES, BOLTS, & NUTS	R	11/06/2019		250.80CR	134783	
	I-A63244	KNIFE, NUTS, & BOLTS	R	11/06/2019		55.82CR	134783	
	I-A63289	NUTS & ANVIL GAUGE	R	11/06/2019		40.51CR	134783	
	I-A63797	FLOW CONTROL & CARTRIDGE	R	11/06/2019		281.10CR	134783	628.23
T20309	TRUCK UTILITIES MFG CO							
	I-5343790	D-RING WELD ON	R	11/06/2019		77.50CR	134784	
	I-5343964	ROLLER & CHAINS	R	11/06/2019		66.81CR	134784	144.31
U21294	UCARE MINNESOTA							
	I-190808002588	NOV 2019 PREMIUMS	R	11/06/2019		1,530.00CR	134785	1,530.00
V01101	VERIZON WIRELESS							
	I-9839773491	VERIZON WIRELESS	R	11/06/2019		525.13CR	134786	525.13
V22104	VIKING ELECTRIC SUPPLY							
	I-S003049048.001	AUDIO VIDEO EQUIPMENT WIRE	R	11/06/2019		301.07CR	134787	301.07
W23500	WSB & ASSOCIATES INC							
	I-17-R-011720-000	2018 PAVEMENT MGMT PRJCT	R	11/06/2019		13,385.25CR	134788	
	I-2-R-014545-000	2019 PAVEMENT MANAGEMENT	R	11/06/2019		3,917.00CR	134788	
	I-3-R-014391-000	2020 STREET/UTILITY IMPRVMENTS	R	11/06/2019		44,479.69CR	134788	
	I-39-0-001887-540	2016/2017 LIFT STATION IMPRVTS	R	11/06/2019		490.00CR	134788	
	I-6-R-013290-000	2019 SANITARY SEWER GEN SERV	R	11/06/2019		58.00CR	134788	
	I-7-R-013294-000	GEN SERV 2019 COMM SERVS	R	11/06/2019		176.00CR	134788	
	I-7-R-013307-000	GEN PLANNING SERVICES	R	11/06/2019		3,636.25CR	134788	
	I-7-R-013520-000	WELLHEAD PROTECTION PT 2	R	11/06/2019		2,697.75CR	134788	
	I-8-R-013292-000	2019 STREETS GEN SERV	R	11/06/2019		88.00CR	134788	
	I-8-R-013295-000	2019 ROW PERMIT	R	11/06/2019		264.00CR	134788	69,191.94
X14164	XCEL ENERGY							
	I-0402355600	NATURAL GAS PREM#302713963	R	11/06/2019		269.31CR	134789	
	I-0402355917	NATURAL GAS PREM#304194027	R	11/06/2019		586.37CR	134789	
	I-0402663423	NATURAL GAS PREM#302997881	R	11/06/2019		35.52CR	134789	
	I-0402665318	NATURAL GAS PREM#303755177	R	11/06/2019		433.84CR	134789	
	I-0402802808	NATURAL GAS PREM#303323202	R	11/06/2019		32.95CR	134789	
	I-0402805064	NATURAL GAS PREM#302483559	R	11/06/2019		31.20CR	134789	
	I-0402806741	NATURAL GAS PREM#303578596	R	11/06/2019		28.68CR	134789	1,417.87

PACKET: 04318 Regular Payments

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
M13232	MN DEPT OF LABOR & INDUSTRY							
	I-201910295183	JUNE BLDG PERMIT SURCHARGE	D	10/17/2019		2,886.00CR	000567	
	I-201910295184	SEPT BLDG PERMIT SURCHARGE	D	10/17/2019		4,656.09CR	000567	7,542.09

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	87	0.00	1,230,941.32	1,230,941.32
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	7,542.09	7,542.09
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	88	0.00	1,238,483.41	1,238,483.41

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04318 Regular Payments

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
001	10/2019	7,542.09CR
001	11/2019	181,194.89CR
022	11/2019	766,124.75CR
048	11/2019	20,386.92CR
049	11/2019	89,298.44CR
050	11/2019	40,728.09CR
052	11/2019	15,022.69CR
053	11/2019	49,114.00CR
054	11/2019	3.15CR
063	11/2019	750.00CR
096	11/2019	7,770.48CR
098	11/2019	13,130.02CR
099	11/2019	2,307.96CR
101	11/2019	618.97CR
450	11/2019	44,490.96CR
=====		
ALL		1,238,483.41CR



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: HRA Chairman and Commissioners
FROM: Jacquelyn Lutmer, Accounting Technician
DATE: November 5, 2019
SUBJECT: Recommendation of approval of HRA claims list.

Claim Date

11/6/2019 A/P Check Register	134790-134791	\$	2,452.80
	Total		<u>\$2,452.80</u>

Approved this 5th day of November, 2019

City Manager

Mayor



10/31/2019 2:55 PM

A / P CHECK REGISTER

PAGE: 1

PACKET: 04319 hra

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
E05035	E G RUD & SONS INC							
	I-40168	LAND SURVEYORS SERVICES	R	11/06/2019		2,422.00CR	134790	2,422.00
X14164	XCEL ENERGY							
	I-0402665200	NATURAL GAS PREM#302218753	R	11/06/2019		30.80CR	134791	30.80

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	2	0.00	2,452.80	2,452.80
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	2	0.00	2,452.80	2,452.80

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

Agenda Information Memorandum
North St. Paul City Council
November 5, 2019

FROM THE OFFICE OF THE POLICE DEPARTMENT

Agenda placement: Consent

Subject: Proposed School Resource Officer Agreement with ISD #622 for the 2019-2020 School Year.

To: Honorable Mayor and City Council

Background/Facts:

- The Police Chiefs of Oakdale, Maplewood and North St. Paul met with ISD 622 Superintendent and Assistant Superintendents on July 23, 2019.
- A 3% increase for each SRO position was proposed for the 2019-2020 School Year.
- ISD 622 submitted a Revised SRO Agreement on October 21, 2019.
- The SRO Agreement period will include September 1, 2019 through August 31, 2020.
- Either party may terminate the SRO Agreement by providing written notice to the other party no less than six months prior to the effective termination date.

Recommendation: It is recommended the City Council approve the Agreement between the City of North Saint Paul and ISD 622.

Attachments:

Resolution
SRO Agreement

Items reviewed by Police Chief Lauth:

SRO Agreement

Respectfully submitted,

/s/ TL by mm

Tom Lauth
Chief of Police

APPROVED FOR AGENDA ENCLOSURE:

/s/ SD by mm

Scott Duddeck
City Manager

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2019-XXX

Consent Agenda

**SERVICES AGREEMENT BETWEEN INDEPENDENT SCHOOL
DISTRICT 622 AND THE NORTH ST. PAUL POLICE DEPARTMENT**

WHEREAS, the City, through its Police Department, has previously provided School Resource Officer (SRO) services to Independent School District 622 schools in North St. Paul; and

WHEREAS, ISD 622 has agreed to pay North St. Paul \$74,160 for School Resource Officer (SRO) services provided by the North St. Paul Police Department, September 1, 2019 through August 31, 2020. The full amount will be divided into two payments per the Agreement; and

WHEREAS, the School District may request SRO overtime services for “Special Events” at which the City may invoice the School District up to 30 hours at the flat rate of \$75 per hour; and

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, MINNESOTA, it hereby approves the services Agreement between ISD 622 and the North St. Paul Police Department.

ADOPTED this 5th day of November, 2019.

Motion by Council Member xxx

Second by Council Member xxx

Voting: Aye: Council Member
Council Member
Council Member
Council Member
Mayor

Nays: None

Absent: None

Abstain: None

Terrence J. Furlong, Mayor

Attest: _____
Scott A. Duddeck, City Manager



SCHOOL RESOURCE OFFICER AGREEMENT

This School Resource Officer Agreement (the "Agreement") dated September 1, 2019 is by and between the City of North St Paul and Independent School District 622.

RECITALS

WHEREAS, the School District and the City are both corporate bodies politic under the Laws of the State of Minnesota: and

WHEREAS, both the City and District desire to enter this agreement for the provision of law enforcement services by North St Paul to the District: and

WHEREAS, this Agreement is authorized and provided for by Minnesota Statutes 471.59.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained in this Agreement, the School District and City agree as follows:

1. Purpose

The City and School District will collaborate on a law enforcement services provided by a School Resource Officer. Both the City and School District have determined that the law enforcement provided by the SRO is beneficial to school and community safety and promotes collaboration between the City, District, parents and students. This Agreement is intended, in part, to set forth the terms and conditions, to create, fund, and implement the position of a police School Resource Officer ("SRO").

The SRO reports to North St Paul designated Police Supervisor in collaboration with school administrators.

2. Job Duties

The SRO will work towards carrying out the mission of the North St Paul Police Department within the school community as per the City's job description. The SRO will act in their capacity and authority as a Police Officer for the City of North St Paul Police Department to provide a safe learning environment, to prevent crime, and to investigate and solve crimes.

3. Funding-SRO Program

The City is responsible for hiring the SRO and paying his or her salary- benefits and training costs and the District will contribute \$74,160 to the city for those costs. Overtime for special events that may be required for the safety of students, staff, and visitors to School District facilities.

4. Services

- a. The City shall provide the services of one primary police officer to assist the School District. The School District agrees to provide adequate office space, telephone access, computer and printer for use by the SRO(s). The SRO will be on duty during regular school hours in the school district during all student contact days and comply with the City of North St Paul job description. While on duty with the school district, the SRO is primarily engaged in school district services; however, the Police Chief has the authority to redeploy the SRO should a specific emergency or public safety necessity require such deployment. The SRO will respond to calls to all schools in the City of North St Paul although maybe based primarily at one school in the city.
- b. Selection of SRO. The City will assign someone who already is currently employed by the City to the SRO position and the District will provide input on the assignment with the Chief having final authority to select the SRO. The City of North St Paul has the authority of determining the rotation of the SRO assignment.
- c. Dress Code: The SRO may wear Police Department issued uniform or civilian clothing attire in compliance with the Police Department Uniforms and Appearance Policy.

5. Performance Issues

The School District shall promptly report to the Chief of Police any issues or concerns it has regarding the assigned officer's work performance. The School District may also provide annual input to the Chief of Police regarding the officer's work performance.

6. Incidents

Incidents occurring on or about school premises that require police intervention should be primarily investigated by the SRO. The assigned and/or participating officer shall prepare



customary police incident report(s) and perform investigations in accord with North St Paul Police Department Policy and Procedure.

7. School Discipline Rules

The SRO shall not enforce any school disciplinary rules or policies.

8. Coordinating Representatives

Representatives of the City, the Police Department and School District will meet as necessary to discuss, coordinate and recommend revisions, if necessary, to the SRO services/agreement.

9. Payment

The City shall provide billing statements to the School district for services provided herein on a semi-annual basis on June 30 and January 1 of each year. Such statements will be due and payable by the School District to the City no more than thirty (30) days after receipt of the same. The billing to the School district shall be done so in arrears of service provision (January billing shall cover the immediately preceding period of July 1 through December 31).

10. Term

This Agreement shall commence on the 1st day of September 2019, and shall end on the 31st day of August 2020.

11. Independent Contractor

The City, through its Chief of Police, will remain free to exercise judgment in this Agreement. The City acknowledges that no withholding for state or federal benefits or taxes will be made from the payments due to the City by the School District. The City also acknowledges that it has the sole obligation to comply with state, local and federal tax provisions with regard to these services and the employees hired by the City to perform services described herein, including workers' compensation laws.

12. Scheduling

The SRO will be on duty during regular school hours in the school district all days while school is in session and comply with the City of North St Paul job description. During non-student contact days during the school year and during the summer months, the Chief of Police will determine the SRO's schedule.



Overtime:

As requested by the school district with the approval of the Chief of Police and/or his/her Designee, the SRO is authorized to work special events (prom, homecoming, school dances, special athletic events, etc.), attend meetings, or complete investigations outside of the regular schedule to promote public safety and enhance safety for students, staff and visitors.

Recognizing the joint nature of the SRO program, and the desire to provide the School District with a fixed cost of the SRO program, the City shall invoice the School District up to 30 hours of special event overtime at a flat rate of \$75 per hour to offset overtime expenditures that stem from the school-based assignment of the SRO. Any additional overtime needed would be the responsibility of the individual school organization to cover the costs. Scheduling of police coverage for special events will be completed between the police department and the Athletic/Activities Director at the respective school.

13. Termination of this Agreement

Either party may terminate this Agreement by providing written notice to the other party no less than six months prior to the effective termination date.

14. Temporary Emergency Reassignment

If, in the discretion of the Chief of Police, it becomes necessary to remove the SRO from the district, whenever possible, the Chief of Police will inform the School District officials in advance of such action.

15. Security/Linking

The SRO(s) office will be locked and secured by a key issued only to the SRO(s). The SRO(s) will be provided a suitable computer, monitor, and printer and any other items or services necessary, at the expense of the School District, so that the SRO will have full access to the City email and network system and the School District's email and network system at all times the SRO(s) is working pursuant to this Agreement. Any additional equipment costs to be borne by the City.

16. Indemnity and Hold Harmless

The District and the City agree that they will be responsible for their own acts and omissions and those of their officials, employees, representatives and agents in carrying out the terms of this Agreement and the results thereof to the extent authorized by law and shall not be responsible for the acts or omissions of the other party and the results thereof.

It is understood and agreed that each party's liability shall be limited by the provisions of Minnesota Statutes, Chapter 466 (Tort Liability, Political Subdivisions) or other applicable law. Nothing contained in this Agreement shall waive or amend, nor shall be construed to waive or amend any defense or immunity that either party their respective officials and employees may have under said Chapter 466 or any common-law immunity or limitation of liability all of which are hereby reserved by the District and the City.

17. Complete Agreement

It is understood and agreed that this is the entire agreement between the parties and this Agreement supersedes all oral agreements and negotiations between the parties relating to this subject matter.

18. Amendments

This Agreement contains the full understanding and agreement between the parties and may not be amended except in writing agreed to and executed by both parties. If any provision of this Agreement is found invalid by a court or agency, it shall not invalidate any remaining provisions.

19. Data Practices

Sharing of data will be done only pursuant to the Minnesota Government Data Practices Act and the Family Educational Rights and Privacy Act. Any data shared between the two parties to this Agreement will be maintained in accordance with state and federal law. Because the City and the officer (s) are not employees of the School District, any violation of state or federal law in this regard is the sole responsibility of the City and the officer and each agrees to hold the School District harmless if a claim or action arises because of the City's action or omissions. The City shall provide reasonable data privacy training to all SRO's.

20. Discrimination

The City and School District agree not to discriminate in providing services under this Agreement on the basis of race, sex, creed, nation origin, age or religion. The parties agree not to discriminate as required by state and federal laws.

21. Interpretation

This Agreement shall not be construed more strictly against one party than against the other party merely by virtue of the fact that it may have been prepared by counsel for one of the



parties, it being recognized that both the City and the School District have contributed substantially and materially to the preparation of this Agreement.

22. Construction

The headings of the sections and subsections of this Agreement are for convenience and reference only and do not form a part hereof; and in no way interpret or construe such sections and subsections. Wherever the context requires or permits, the singular shall include the plural. The plural shall include the singular and the masculine, feminine and neuter shall be freely interchangeable. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship as co-partners, joint venture, or joint enterprise between the parties hereto or as constituting either party as an agent, representative or employee of the other for any purpose or in any manner whatsoever, excluding any agency relationship that may exist for purposes of educational data practices.

23. Parties in Interest

This Agreement shall be binding open upon and inure to the benefit of the parties' respective heirs, representatives, successors, and assignees. This Agreement is for the sole benefit of City and the School District (including a permitted assignee), and no third party is intended to be a beneficiary of or have the right to enforce this Agreement.

24. Attorney's Fees

In the event of litigation between the parties in connection with this Agreement, the prevailing party (i.e. the party whose position is substantially upheld by the court) shall be entitled to recover its reasonable attorney's fees and costs from the non-prevailing party. The obligation in the immediately preceding sentence shall survive any termination of this Agreement or the closing.

25. Definitions

If any date herein set forth for the performance of any obligations by the parties or for the delivery of any instrument or notice as herein provided should be on a Saturday, Sunday or legal holiday, the compliance with obligations or delivery shall be deemed acceptable on the next business day following such Saturday, Sunday or legal holiday. As used in this Section, the term "legal holiday" means any state or federal holiday for which financial institutions or post offices are generally closed in the State of Minnesota. The term "including" shall mean including, as an example without limiting the generality of the foregoing.



26. Counterparts

This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same document. A signature page to any counterpart may be detached from such counterpart without impairing the legal effect of the signatures thereon and thereafter attached to another counterpart identical thereto except having attached to it additional signature pages.

27. Governing Law

This Agreement shall be construed as to both validity and performance enforcement in accordance with and governed by the laws of the State of Minnesota.

28. Heading

The headings contained herein are for convenience of reference only and do not affect, define, describe or limit the scope or intent of this Agreement or any of its provisions.

29. Notices

Notice to City provided for herein shall be sufficient if sent by the regular United States Mail, postage prepaid, addressed to City of North St Paul City Administrator, 2400 Margaret Street, North St Paul, MN 55109. Notices sent to School District shall be sufficient if sent by the regular United State Mail, postage prepaid, addressed to ISD 622, Attention, Superintendent, 2520 East 12th Avenue, North St. Paul, MN 55109. Either party may designate to each other in writing from time to time a different address for notice.



IN WITNESS WHEREOF, the parties have executed this agreement as of the day and year first written above.

City of North St Paul

Mayor

Date

City Manager

Date

Independent School District 622

Randy Anderson
Director of Business Services

Date

Troy Miller, Assistant Superintendent
Support Services, ISD 622

Date

Agenda Information Memorandum
North St. Paul City Council
November 5, 2019

FROM THE OFFICE OF ADMINISTRATION

Agenda placement: Consent

Subject: 2020 Score Grant Fund Application Approval

To: Honorable Mayor and City Council

Background/Facts:

- Since 1992, SCORE funding grants have been provided to municipalities in Ramsey County. These grants are provided to a municipality pursuant to an agreement between the County and a municipality following an application process.
- The amount of SCORE funds for each city in Ramsey County is determined on a per capita basis. The City's estimated 2020 SCORE Grant fund amount is \$28,638.00.
- Staff proposes to use the 2020 SCORE Grant funds to create literature and distribute it to residents through promotional activities, such as City-wide events, to push recycling, waste/toxicity reduction, using recycled products, composting, and proper disposal of household hazardous waste, City clean-ups and other waste related issues.
- These are eligible expenses under the SCORE Grant program.

Recommendation: It is recommended the City Council approve the submittal of the 2020 SCORE Fund Grant application.

Attachments:

Resolution approving the City's 2020 SCORE grant application.

Respectfully submitted,

/s/ KS by mm

Keith Stachowski
Parks Coordinator

APPROVED FOR AGENDA ENCLOSURE:

/s/ SD by mm

Scott Duddeck
City Manager

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2019-xxx

Consent Agenda

**RESOLUTION APPROVING THE
2020 SCORE FUNDING GRANT APPLICATION**

WHEREAS, since 1992, SCORE funding grants have been provided to municipalities in Ramsey County and these grants are provided to a municipality pursuant to an agreement between the County and a municipality following an application process; and,

WHEREAS, Ramsey County provides SCORE Grant Funds which are capped for each municipality and are calculated on a per capita basis; and,

WHEREAS, the estimated 2020 amount for North St. Paul is \$28,638.00; and,

WHEREAS, the City of North Saint Paul (“City”) uses its SCORE grant funds to educate and provide assistance to its citizens on waste issues; and,

WHEREAS, City Staff proposes to use the 2020 SCORE Grant funds to do the following:

- create literature and distribute it to residents through promotional activities, such as City wide events
- encourage recycling and composting
- reduce waste/toxicity by using recycled products
- proper disposal of household hazardous waste
- assist with City clean-ups and other waste-related issues
- update communications regarding recycling
- implement a multi-family recycling education plan

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, MINNESOTA that the City’s application for the 2020 SCORE Grant funding is hereby approved and shall be submitted to Ramsey County.

ADOPTED this 5th day of November, 2019.

Motion by Council Member

Second by Council Member

Voting:	Aye:	Council Member
		Council Member
		Council Member
		Council Member
		Mayor
	Nay:	None
	Abstain:	None
	Absent:	None

Terrence J. Furlong, Mayor

Attest: _____
Scott A. Duddeck, City Manager

Agenda Information Memorandum
North St. Paul City Council

November 5, 2019

FROM THE OFFICE OF ADMINISTRATION

Agenda placement: Consent Agenda

Subject: Schedule an additional Council workshop for Tuesday, November 12, 2019 at 6:00 p.m.

To: Honorable Mayor and City Council

Background/Facts:

- City Staff and WSB Engineering have requested an in depth plan review related to the 7th Avenue project improvements.
- A special workshop to review the project and prepare comprehensive information for residents is needed.
- An additional workshop is requested for Tuesday, November 12, 2019 at 6:00 p.m. for further review and discussion.

Recommendation: It is recommended the City Council approve the scheduling of an additional council workshop on Tuesday, November 12, 2019 at 6:00 p.m.

Attachments:

Respectfully submitted,

/s/ SD by mm

Scott Duddeck
City Manager

CITY OF NORTH ST. PAUL

**NOTICE OF CITY COUNCIL WORKSHOP MEETING
TUESDAY, NOVEMBER 12, 2019
6:00-8:00 P.M.**

The North St. Paul City Council hereby makes public notice that an additional council workshop has been scheduled on Tuesday, November 12, 2019 from 6:00-8:00 p.m. in the Sandberg Room at City Hall, 2400 Margaret Street, North St. Paul to have discussion related to the 2020 S&U Improvements Project on 7th Avenue.

Scott Duddeck
City Manager

Posted Wednesday, November 6, 2019

November 1, 2019



**NORTH
ST. PAUL**
extraordinary.

**Re: Cancellation of North St. Paul Public Hearings
2020 Street and Utility Improvement Project, City Project No. S.A.D. 20-01**

Dear Property Owner,

You were recently mailed notice of public hearings scheduled to be held by the North St. Paul City Council at 4:00 p.m. on Tuesday, November 5, 2019.

These public hearings are cancelled and will be rescheduled at a later date.

Following direction by the City Council at the October 1, 2019 Regular City Council meeting for city staff to schedule the public hearings, notify affected property owners, and prepare information on the proposed special assessments related to the proposed 2020 Street and Utility Improvement project, more work remains in preparation for the Public Hearings. As such, the public hearings to consider the proposed public improvements and special assessments will be held at a future date to be determined by the City Council. This future date, time, and location of the public hearings will be notified to all affected property owners by mail, publication in the City's official newspaper, and the City website. Those owning property affected by the improvement and any proposed special assessments will be given an opportunity to be heard at that time prior to any City Council action on these topics of consideration.

Thank you for your patience and understanding with the rescheduling of this public hearing, and we apologize for any inconvenience this may have caused.

Again, there will be no Public Hearings for the proposed 2020 Street and Utility Improvement Project at the November 5, 2019 City Council meeting.

If you have questions, please feel free to contact myself or Morgan Dawley, City Engineer, at the numbers listed below.

Sincerely,

Scott Duddeck, City Manager
651-747-2436

Morgan Dawley, City Engineer
651-286-8476



**Notice of Cancellation of North St. Paul Public Hearings
2020 Street and Utility Improvement Project, City Project No. S.A.D. 20-01**

The City of North St. Paul hereby makes public notice that there will be no Public Hearings for the proposed 2020 Street and Utility Improvement Project at the November 5, 2019 City Council meeting. These public hearings are cancelled and will be rescheduled at a future date to be determined by the City Council.

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