

**CITY OF NORTH ST. PAUL
CITY COUNCIL
REGULAR MEETING AGENDA
FEBRUARY 4, 2020
2:30 PM**

**North High School Auditorium
2416 11th Avenue**

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Member Thorsen
Council Member Petersen
Council Member Walczak
Council Member Sonnek
Mayor Furlong

IV. ADOPT AGENDA

V. PRESENTATIONS

Dan Fisher, Co-Chair of the Veteran's Memorial Park Committee

VI. CONSENT AGENDA

- A. January 21, 2020 workshop meeting minutes.
- B. January 21, 2020 regular meeting minutes.
- C. General accounts payable: \$680,921.71.
- D. HRA accounts payable: \$15,160.42.
- E. 2018 Street and Utility Improvement Project (Bid Package No. 1), City Project No. S.A.D. 18-01, Final Project Payment.

VII. MEETING OPEN TO THE PUBLIC

Note: This is a courtesy extended to persons wishing to address the council who are not on the agenda. A completed public comment form should be presented to the Deputy Clerk prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.

VIII. PUBLIC HEARINGS

IX. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

- A. Appointment of Sue Springborn to the Parks and Recreation Commission.
- B. Fire Relief Association Pension Amendment.
- C. 2557 12th Avenue Donation Agreement by the City to Housing First Minnesota Foundation.
- D. January 30th RWSCC meeting update by Cable Commissioner Terre Heiser.
- E. One-month Extension Agreement between and among the members of the Ramsey Washington Suburban Cable Commission and Comcast of Minnesota to March 31, 2020.

- X. REPORTS OF CITY MANAGER & DEPARTMENTS**
- XI. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES**
- XII. GENERAL BUSINESS**
- XIII. CLOSED SESSION**
 - A. There are no closed sessions.
- XIV. ADJOURNMENT**

The next regularly scheduled City Council meeting is Tuesday, February 18, 2020 at 6:30 p.m.

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2020-xxx

RESOLUTION APPROVING THE FEBRUARY 4, 2020 CONSENT AGENDA

WHEREAS, these items were considered to be routine and were enacted by one motion; and

- A. January 21, 2020 workshop meeting minutes.
- B. January 21, 2020 regular meeting minutes.
- C. General accounts payable: \$680,921.71.
- D. HRA accounts payable: \$15,160.42.
- E. 2018 Street and Utility Improvement Project (Bid Package No. 1), City Project No. S.A.D. 18-01, Final Project Payment. Resolution No. 2020-xxx.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of North St. Paul, the items presented on the Consent Agenda are hereby approved as presented.

ADOPTED this 4th day of February, 2020.

Motion by Council Member xxx

Second by Council Member xxx

Voting: Ayes: Council Member Thorsen
 Council Member Petersen
 Council Member Walczak
 Council Member Sonnek
 Mayor Furlong

Nays: None

Absent: None

Abstain: None

Terrence J. Furlong, Mayor

Attest:

Scott A. Duddeck, City Manager/Clerk

City of North Saint Paul
January 21, 2020
Proposed City Council Workshop Meeting Minutes
Closed Session

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 5:00 p.m.

II. ROLL CALL

Present: Council Member Scott Thorsen
Council Member Candy Petersen
Mayor Terry Furlong

Absent: Council Member Tom Sonnek
Council Member Jan Walczak

Staff: City Manager Scott Duddeck, Deputy Clerk Mary Mills, Finance Director Jason Zimmerman, City Attorney Soren Mattick, Attorney Leah Koch.

III. ADOPT AGENDA

On motion by Council Member Petersen, seconded by Council Member Thorsen, with all present voting aye, Council Members Sonnek and Walczak absent (3-0), motion carried to approve the agenda as presented.

IV. TOPIC(S)

A. The meeting was closed as permitted by section 13D.05, Subdivision 3 (c) to consider the sale of the City's parcel of land located at 2329 7th Avenue.

V. OTHER BUSINESS

There was no other business.

VI. ADJOURNMENT

There being no further business, on motion by Council Member Petersen, seconded by Council Member Thorsen, with all present voting aye, Council Members Sonnek and Walczak absent (3-0), Mayor Furlong adjourned the workshop meeting at 6:18 p.m.

Terrence J. Furlong, Mayor

Attest:

Scott A. Duddeck, City Manager/Clerk

**City of North Saint Paul
January 21, 2020
Proposed Regular City Council Meeting Minutes**

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 6:30 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Thorsen
Council Member Petersen
Mayor Furlong

Absent: Council Member Sonnek
Council Member Walczak

Staff: City Manager Scott Duddeck, Finance Director Jason Zimmerman, City Engineer Sue Polka, City Attorney Soren Mattick, Deputy Clerk Mary Mills.

IV. ADOPT AGENDA

On motion by Council Member Petersen, seconded by Council Member Thorsen, with all present voting aye (3-0), Council Members Sonnek and Walczak absent, motion carried to approve the agenda as submitted.

V. PRESENTATIONS

There were no presentations.

VI. APPROVAL OF CONSENT AGENDA

On motion by Council Member Thorsen, seconded by Council Member Petersen, with all present voting aye (3-0), Council Members Sonnek and Walczak absent, motion carried to approve the consent agenda, Resolution No. 2020-012 consisting of:

- A. January 7, 2020 workshop meeting minutes.
- B. January 7, 2020 regular meeting minutes.
- C. General accounts payable: \$4,913,083.88.
- D. HRA accounts payable: \$13,952.99.
- E. EDA accounts payable: \$450.00.
- F. Electronic bidding policy. Resolution No. 2020-013.
- G. Gambling Permit Caring for Cats Inc. Resolution No. 2020-014.
- H. Gambling Permit Richardson Elementary PTA. Resolution No. 2020-015.

- I. Gambling Permit Temporary Liquor License for Church of St. Peter. Resolution No. 2020-016.

VII. MEETING OPEN TO PUBLIC

Open to the public

John Schmahl stated the Casey Lake aerator has not been working for two weeks. He added he contacted the Watershed District and talked to Dave Ellison, who was not aware that the aerator was not working.

Mr. Duddeck stated the aerator motor failed and the Public Works Department is in the process of finding a replacement. He added the aerator is provided under a cooperative agreement between the Minnesota Department of Natural Resources and the Ramsey-Washington Metro Watershed District. He noted the Watershed District is well aware of the equipment replacement, and he plans to comment further during the Agenda item related to this issue.

Mr. Schmahl stated the online data request form on the City website has recently been changed. He added he has used the data request form for the last 7 years and he saves a copy of the form on his computer for his own reference. He noted he is no longer able to save a copy, and he receives a message requiring payment for an Adobe software download. He added he does not want to purchase software and would like the option to save the form on his computer.

Mr. Duddeck stated he would look into this issue. He added he is always available to answer residents' questions, and can be reached at City Hall.

Sue Springborn, 2573 13th Avenue, stated the North St. Paul Historical Society's next meeting will be held Tuesday, January 28, 2020 at 7:00 p.m. She added the meeting will feature a presentation from Bruce Fisher about student pranks at North High School over the years. She noted everyone is welcome, and she encouraged residents and Council Members to attend.

Ms. Springborn thanked the City Council and City Manager for their hard work on behalf of the residents of the City of North St. Paul. She stated the City Council and City Staff consistently make hard decisions that are in the best interests of the City and its residents, and she appreciates their work.

VIII. CITY BUSINESS ACTION ITEMS (a)

A. Repeal of Assessment Policy

Mr. Duddeck reviewed the proposed repeal of the City's assessments policy related to street improvement projects. He stated, under this proposal, all project costs would be added to the overall City levy rather than assessed to individual homeowners whose property abuts the project area. He added residents would participate in the costs of all street improvements.

Mayor Furlong stated this policy change will be beneficial for homeowners. He added many cities are moving toward this model.

Mr. Duddeck stated, if this policy is approved, previous assessments will not be refunded or amended.

Council Member Thorsen stated streets should be considered a utility, and under the current policy, assessments can be a large amount of money and are not always the same amount for every neighborhood. He added the consensus is to move toward changing this policy, and it is the right decision for the community as a whole.

On motion by Council Member Thorsen, seconded by Council Member Petersen, with all present voting aye (3-0), Council Members Sonnek and Walczak absent, to approve Resolution No. 2020-017 appealing Resolution No. 2013-087 Adopting Capital Improvement Plan for Street Reconstruction, Park Improvements Plan and Special Assessment Policy and Repealing Resolution No. 2018-109 Adopting Amended Special Assessment Policy.

IX. PUBLIC HEARINGS

A. SAD 20-01 7th Avenue Improvement Project

City Engineer Sue Polka, WSB, reviewed the proposed 7th Avenue public improvement project, which includes improvements to 7th Avenue E between 3rd Street and 1st Street N; a portion of 2nd Street North extending 225 feet south of 7th Avenue; and a portion of 1st Street N extending 250 feet south of 7th Avenue. She added proposed improvements include full pavement reconstruction; new and replacement sidewalks, medians and trails; paving of some alleys; sanitary sewer and storm sewer improvements; and watermain replacement. She noted on-street parking will be addressed, using the downtown revitalization design plan as a guide.

Ms. Polka stated a stormwater holding pond with Watershed requirements is planned, and City Staff are working with Ramsey County to plan for a future potential roundabout. She added the total estimated project cost is \$5,623,136.40, with approximately \$2.8 million to be funded through Municipal State Aid. She noted City Staff recommends City Council approval of the improvement project and authorize ad for bid in February 2020, with construction commencing in May 2020 and the project substantially completed in November 2020.

Mayor Furlong opened the public hearing at 6:47 p.m.

Mr. Abdullah, 2407 7th Avenue, asked whether repair of water and utility services will extend to homes. He asked who is responsible for necessary improvements from the right of way line extending onto homeowner's property.

Ms. Polka stated she does not believe this project will extend past the right of way line.

Mr. Abdullah asked how he can get information about completing repairs since the line will already be open during construction.

Mr. Duddeck stated new services will be installed up to the curb box, and homeowners will be responsible for improvements from the curb box to their home. He added the City can work with residents to determine what services they have on their property.

Mr. Abdullah asked whether the Minnesota State Aid portion of the project cost will be included in the levy.

Finance Director Jason Zimmerman stated City Council approval will be required for the State Aid funding portion of the project, which has not yet been determined. He added State Aid funding can only be used on certain streets. He noted streets improvements are typically assessed over a 15-year period.

Laurie and Ken Lang, 2231 Penn Place, expressed concern about large construction vehicles in their neighborhood, and asked whether construction traffic can be redirected so the streets are not torn up.

Mr. Duddeck stated traffic flow in the downtown area will probably change in the coming years due to the amount of development. He added 2nd Street is a 9-ton Minnesota State Aid road, constructed to accommodate heavy traffic. He noted a maintenance overlay is being considered which may delay other improvements in the area.

Mr. Duddeck stated, with regard to storm sewer improvements, a stormwater holding pond will be constructed at the City-owned lot at 7th Avenue E and 1st Street N, where a home was removed to accommodate this development. He added City Staff are working with Metric Auto Parts on an easement access through their parking lot to accommodate overflow at the holding pond site.

Mayor Furlong closed the Public Hearing at 6:57 p.m.

On motion by Council Member Petersen, seconded by Council Member Thorsen, with all present voting aye (3-0), Council Members Sonnek and Walczak absent, motion carried to approve Resolution No. 2020-018 Ordering Improvement Plans and Specifications and Ordering Advertisement for Bids for 2020 Street and Utility Improvement Project.

X. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS (b)

A. Receive Bids and Award Contract for CSAH 68 (McKnight Road) Intersection Improvements

Ms. Polka reviewed proposed award for bids for McKnight Road improvements and the Anchor North project, which opened on January 9, 2020. She stated 5 bids were received, and the lowest responsible bidder was Rachel Contracting LLC with a bid amount of \$2,185,876.70. She added the lowest bid was lower than engineers' estimate, and the range of bid amounts was less than \$400,000 from high to low. She noted Rachel Contracting completed Anchor Block site grading and clean-up several months ago.

Ms. Polka stated City Staff recommends award of contract for the McKnight Road improvement project to Rachel Contracting LLC.

On motion by Council Member Petersen, seconded by Council Member Thorsen, with all present voting aye (3-0), Council Members Sonnek and Walczak absent, motion carried to approve Resolution No. 2020-019 Accepting Bids and Awarding Construction Contract for McKnight Road Improvement Project, City Project CP19-02, to Rachel Contracting.

B. Casey Lake Dredging MOU

Mr. Duddeck reviewed a Memorandum of Understanding for maintenance at Casey Lake to be completed by Ramsey Washington Metro Watershed District. He added the Watershed District conducts the necessary clean-up of ponds and waterways under its jurisdiction. He noted City Staff requested clarification regarding the construction of a boat ramp, which is referenced in the MOU.

Mr. Duddeck stated the Watershed District has confirmed that a maintenance access point is planned, and not a boat launch. He added this will make it easier to launch their weed cutter to remove weeds and algae, as well as equipment for removal of sediment. He noted the ramp project is proposed to be managed and completed by the Watershed District in early Spring 2020.

On motion by Council Member Thorsen, seconded by Council Member Petersen, with all present voting aye (3-0), Council Members Sonnek and Walczak absent, motion carried to Motion to authorize execution of Memorandum of Understanding between City of North St. Paul and Ramsey Washington Metro Watershed District for Sediment Removal and Maintenance Ramp at Casey Lake Park.

XI. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Duddeck stated the Anchor North site development project is entering the final phase of purchase agreements. He added City Council approval will be required soon to allow for preparation for construction in early summer 2020.

Mr. Duddeck stated the old City Hall site development agreement is being finalized. He added this will be on the City Council's February 4, 2020 meeting agenda for review approval.

Mr. Duddeck stated M&I Townhomes have submitted additional building permits and are almost complete with requests for permits for 49 proposed townhome units.

Mr. Duddeck stated progress is being made on the Suite Living development on 13th Avenue E. He added the developer hopes to open in late spring or early summer 2020.

Mr. Duddeck stated Public Works crews are hauling snow from the downtown area and doing clean-up in preparation for warmer weather over the next week.

Mr. Duddeck stated interviews are being conducted for promotion of a Police Sergeant from within the North St. Paul Police Department. He added an appointment will be made soon.

Mr. Duddeck extended condolences to Council Member Sonnek whose father recently passed away, as well as Andrea McDowell Poehler, City Attorney, on the death of her father.

XII. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Petersen stated the next Parks and Recreation Commission meeting will be held January 24, 2020 at City Hall, to include a review of parks planning for 2020.

Council Member Petersen stated she plans to attend the League of Minnesota Cities' Experience Leadership conference to be held in Plymouth from January 25-26, 2020.

Council Member Thorsen stated the February meeting of the Economic Development Authority (EDA) has been cancelled. He added the EDA's next meeting will be held at 3:30 p.m. at City Hall on March 10, 2020.

Mayor Furlong stated 1,299 pavers have been sold in support of Veterans Park improvements. He added representatives will provide additional information at the City Council's next meeting, to be held at North High School at 2:30 p.m. on February 4, 2020.

Mr. Duddeck stated construction of the home for veterans and their families will soon be back on track as issues related to the title have been cleared up. He added construction is planned to begin in Spring 2020.

XIII. GENERAL BUSINESS

Council Member Petersen stated the North St. Paul Police Department is collecting mittens and hats for community members who need them. She added this effort has received outstanding support from the City's residents.

Council Member Petersen stated a pancake breakfast will be held Sunday January 26, 2020 at the American Legion Hall from 8:00 a.m. – 12:00 p.m. She added proceeds will be used for projects and maintenance at their facilities. She noted she will be serving pancakes at the breakfast.

Council Member Thorsen stated, with regard to 2020 street improvements projects, homeowners are responsible for sewer connection and driveway improvements and should communicate directly with contractors.

Mayor Furlong stated a school dedication took place last week at Castle Elementary School, and a dedication is planned for January 29, 2020 at Richardson Elementary School.

Mayor Furlong stated the City Council's next meeting will be held on February 4, 2020 at North High School at 2:30 p.m. in the gymnasium. He welcomed students and residents to attend the meeting, which is an effort to get students interested and involved in local government issues.

XIV. CLOSED SESSION

There was no closed session.

XV. ADJOURNMENT

There being no further business, on motion by Council Member Petersen, Seconded by Council Member Thorsen, with all present voting aye (3-0), Council Members Sonnek and Walczak absent, Mayor Furlong adjourned the meeting at 7:17 p.m.

Terrence J. Furlong, Mayor

Attest: _____
Scott A. Duddeck, City Manager/Clerk



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: Mayor & Council Members
FROM: Jacquelyn Lutmer - Accounting Technician
DATE: February 4, 2020
SUBJECT: Recommendation of approval of GENERAL claims list.

Claim Date

1/24/2020 Payroll Register DD		\$7,481.72
1/24/2020 Payroll Direct Payables		\$10,040.04
1/31/2020 Payroll Register DD		\$123,847.35
1/31/2020 Payroll Direct Payables		\$101,971.84
1/28/2020 Payroll Direct Payables	135293	\$816.60
	Payroll Subtotal	<u>\$226,635.79</u>

2/5/2020 A/P Checks	135294-135366	\$ 442,696.46
2/5/2020 Drafts	000645-000648	\$ 11,589.46
	AP Subtotal	<u>\$ 454,285.92</u>

Grand Total \$ 680,921.71

Approved this 4th day of February, 2020

City Manager

Mayor



1-23-2020 1:22 PM

P A Y R O L L C H E C K R E G I S T E R

PAGE: 1

PAYROLL NO: 01 City of North St. Paul

PAYROLL DATE: 1/23/2020

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	1	7,481.72
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	1	7,481.72

*** NO ERRORS FOUND ***

** END OF REPORT **

1/23/2020 1:31 PM

DIRECT PAYABLES CHECK REGISTER

PAGE: 1

PACKET: 04416 BOMSTAD FINAL PAYROLL - 9
 VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***
 BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT

E05000		EFTPS						
								CHECK DATE < ITEM DATE
	I-T1 202001235484	FEDERAL WITHHOLDING	D	1/23/2020		1,645.23	000638	
								CHECK DATE < ITEM DATE
	I-T4 202001235484	MEDICARE TAXES	D	1/23/2020		286.28	000638	1,931.51
M12900		MNEFTS						
								CHECK DATE < ITEM DATE
	I-T2 202001235484	MN Income Tax WH	D	1/23/2020		601.88	000639	601.88
M13320		MN STATE RETIREMENT SYSTEM						
								CHECK DATE < ITEM DATE
	I-12 202001235484	POST DEDUCTIONS	D	1/23/2020		7,506.65	000640	7,506.65

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	0.00	10,040.04	10,040.04
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	3	0.00	10,040.04	10,040.04

1-28-2020 2:14 PM

P A Y R O L L C H E C K R E G I S T E R

PAGE: 1

PAYROLL NO: 01 City of North St. Paul

PAYROLL DATE: 1/31/2020

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	65	123,847.35
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	65	123,847.35

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 04418 1/31/20 PAYROLL - 9

VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
E05000		EFTPS						
	I-T1 202001285500	FEDERAL WITHHOLDING	D	1/31/2020		18,851.72	000641	
	I-T3 202001285500	FICA TAXES	D	1/31/2020		15,680.84	000641	
	I-T4 202001285500	MEDICARE TAXES	D	1/31/2020		5,640.66	000641	40,173.22
I09137		I C M A DISTRIBUTION CENTER						
	I-2 202001285500	EMP/EMPR DEFERRED COMP	D	1/31/2020		11,388.93	000642	
	I-21 202001285500	EMP/EMPR DEFERRED COMP	D	1/31/2020		3,472.76	000642	
	I-26 202001285500	LOAN PAYMENTS TO ICMA	D	1/31/2020		622.63	000642	
	I-2CM202001285500	CITY MGR 9% DEFERRED COMP	D	1/31/2020		638.19	000642	
	I-2IR202001285500	EMP/EMPR DEFERRED COM	D	1/31/2020		1,210.00	000642	17,332.51
M12900		MNEFTS						
	I-T2 202001285500	MN Income Tax WH	D	1/31/2020		8,260.13	000643	8,260.13
P16470		P E R A						
	I-91 202001285500	6634-00 REG PERA	D	1/31/2020		16,624.96	000644	
	I-92 202001285500	6634-00 PERA PD	D	1/31/2020		19,581.02	000644	36,205.98

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	4	0.00	101,971.84	101,971.84
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	4	0.00	101,971.84	101,971.84

1/28/2020 2:27 PM

DIRECT PAYABLES CHECK REGISTER

PAGE: 1

PACKET: 04402 1/17/20 PAYROLL - 8

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
L12385		LOCAL UNION #160						
	I-11 201912315398	UNION DUES	R	1/28/2020		408.30	135293	
	I-11 202001155449	UNION DUES	R	1/28/2020		408.30	135293	816.60

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	816.60	816.60
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	816.60	816.60

PACKET: 04421 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
A01034	ADVANCED GRAPHIX INC							
	I-203459	GRAPHICS	R	2/05/2020		72.50CR	135294	72.50
A01051	ACROSS THE STREET PRODUCTIONS							
	I-INV03872	BLUE CARD CE RENEWAL	R	2/05/2020		1,000.00CR	135295	1,000.00
A01292	APOLLO HEATING & AIR CONDITIONING							
	I-TM01062020	GAS LINE REPAIR	R	2/05/2020		575.00CR	135296	575.00
A01310	ASPEN MILLS							
	I-250362	UNIFORMS	R	2/05/2020		603.30CR	135297	
	I-250363	UNIFORMS	R	2/05/2020		50.85CR	135297	
	I-250987	FIREFIGHTER UNIFORM	R	2/05/2020		450.50CR	135297	1,104.65
A01629	AUTOMATIC SYSTEMS CO							
	I-34809S	AERATOR REPAIRS CASEY LAKE	R	2/05/2020		247.25CR	135298	247.25
A1651	IEH AUTO PARTS LLC							
	I-039150472	AIR FILTER	R	2/05/2020		39.83CR	135299	39.83
B02227	BRO-TEX INC							
	I-526880	NEW KNIT 50#	R	2/05/2020		520.00CR	135300	520.00
B02229	BROWN & BIGELOW INC							
	I-635281	OFFICE SUPPLIES	R	2/05/2020		493.79CR	135301	493.79
C03066	CINTAS							
	I-4038695786	UNIFORM SERVICES	R	2/05/2020		8.93CR	135302	
	I-4038695791	UNIFORM SERVICES	R	2/05/2020		126.55CR	135302	
	I-4039237886	UNIFORM SERVICES	R	2/05/2020		8.93CR	135302	
	I-4039237905	UNIFORM SERVICES	R	2/05/2020		106.53CR	135302	
	I-4039848390	UNIFORM SERVICES	R	2/05/2020		8.93CR	135302	
	I-4039848504	UNIFORM SERVICES	R	2/05/2020		106.53CR	135302	
	I-4040427350	UNIFORM SERVICES	R	2/05/2020		8.93CR	135302	
	I-4040427471	UNIFORM SERVICES	R	2/05/2020		106.53CR	135302	
	I-4040427497	UNIFORM SERVICES	R	2/05/2020		74.60CR	135302	556.46
C03091	CES IMAGING							
	I-INV109434	COPIER SERVICES	R	2/05/2020		269.85CR	135303	269.85
C03139	COMCAST							
	I-202001185479	CABLE SERV 12/27/19-12/31/19	R	2/05/2020		22.50CR	135304	
	I-202001185480	CABLE SERV 1/1/20-1/26/20	R	2/05/2020		112.60CR	135304	
	I-202001245485	CABLE SERVICE 1/27-2/26	R	2/05/2020		135.10CR	135304	270.20

PACKET: 04421 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
C03198	CRYSTEEL TRUCK EQUIPMENT							
	I-F46229	EYEBOLT & SPRING	R	2/05/2020		102.78CR	135305	102.78
C03285	CUMMINS SALES & SERVICE							
	I-E4-42490	HOSE CLAMPS	R	2/05/2020		50.88CR	135306	50.88
C21221	CENTURY LINK							
	I-202001295502	PHONE SERV 1/19-2/18	R	2/05/2020		27.53CR	135307	27.53
D04012	DAKOTA SUPPLY GROUP							
	I-F285849	CITY HALL OUTSIDE LIGHTS	R	2/05/2020		355.76CR	135308	355.76
D04056	DELEGARD TOOL COMPANY							
	I-175595	ELECTRICAL SYSTEM TESTER	R	2/05/2020		1,346.32CR	135309	
	I-176780	INFLATOR KIT	R	2/05/2020		94.03CR	135309	1,440.35
E05123	EMERGENCY RESPONSE SOLUTIONS							
	I-14424	HELMETS	R	2/05/2020		511.00CR	135310	511.00
E05125	EMERGENCY APPARATUS MTN							
	I-108453	REPAIRS ON RESCUE 540	R	2/05/2020		1,226.41CR	135311	
	I-108651	REPAIRS RESCUE 540	R	2/05/2020		832.02CR	135311	
	I-109344	REPAIRS ENGINE 520	R	2/05/2020		3,355.66CR	135311	
	I-109346	REPAIRS LADDER 530	R	2/05/2020		1,741.35CR	135311	
	I-109347	REPAIRS RESCUE 540	R	2/05/2020		559.18CR	135311	7,714.62
E05126	EMERGENCY AUTOMOTIVE TECHNOLOGIES INC							
	I-TW010620-3	SEAT COVERS	R	2/05/2020		279.00CR	135312	279.00
F06001	FACTORY MOTOR PARTS CO							
	I-19-833496	WIPER BLADES/STOCK	R	2/05/2020		64.30CR	135313	64.30
G07176	GOPHER STATE ONE CALL							
	I-0000637	2020 ANNUAL OPERATOR FEE	R	2/05/2020		50.00CR	135314	50.00
G07280	GRAINGER INC							
	I-9413761181	MAGNETIC CONTACTOR	R	2/05/2020		83.10CR	135315	83.10
G07350	GTS EDUCATIONAL EVENTS							
	I-IZA0003	2020 MEMBERSHIP RENEWAL	R	2/05/2020		621.00CR	135316	621.00
H07501	HEALTHPARTNERS							
	I-1090251	EMPLOYEE SCREENING	R	2/05/2020		721.00CR	135317	721.00

PACKET: 04421 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
H08162	HOLIDAY							
	I-202001215481	GAS 1400015501928 PARKS DEPT	R	2/05/2020		76.73CR	135318	
	I-202001245486	GAS 1400015501928 RECREATION	R	2/05/2020		76.73CR	135318	
	I-202001245487	GAS 1400015462914 SEWER DEPT	R	2/05/2020		236.90CR	135318	
	I-202001245488	GAS 1400015463058 CTY MECH	R	2/05/2020		23.09CR	135318	
	I-202001245489	GAS 1400015462965 URBAN FRSTY	R	2/05/2020		224.83CR	135318	
	I-202001245490	GAS 1400015462884 OH ELECTRIC	R	2/05/2020		485.48CR	135318	
	I-202001245491	GAS 1400015462973 WATER DEPT	R	2/05/2020		584.65CR	135318	
	I-202001245492	GAS 1400015462892 PARKS DEPT	R	2/05/2020		475.41CR	135318	
	I-202001245493	GAS 1400015462876 FIRE DEPT	R	2/05/2020		400.50CR	135318	
	I-202001245494	GAS 1400015462957 UG ELECTRIC	R	2/05/2020		418.47CR	135318	
	I-202001245495	GAS 1400015462949 ST MAINT	R	2/05/2020		3,004.77CR	135318	
	I-202001245496	GAS 1400015462906 POLICE DEPT	R	2/05/2020		1,706.39CR	135318	7,713.95
H8185	HI-LINE							
	I-10149505	HOSES & COUPLERS	R	2/05/2020		310.11CR	135319	310.11
I09045	IMPACT							
	I-145224	JAN 2020 NEWSLETTER PRINT	R	2/05/2020		1,005.00CR	135320	
	I-145225	WATER TOILET REBATE INSERT	R	2/05/2020		882.35CR	135320	
	I-145336	JAN 2020 UB INSERT/MAIL & RBTE	R	2/05/2020		4,884.28CR	135320	6,771.63
K11143	KEYS WELL DRILLING CO							
	I-2019121	PUMP REMOV/INSPECT WELL#1	R	2/05/2020		23,550.00CR	135321	23,550.00
K11155	KIESLER POLICE SUPPLY							
	I-IN124999	FIELD EQUIPMENT	R	2/05/2020		1,531.50CR	135322	1,531.50
L12103	LAWSON PRODUCTS INC							
	I-9307311725	HYDRAULIC CRIMP FITTINGS	R	2/05/2020		331.02CR	135323	
	I-9307311726	PLOW BOLTS & NUTS	R	2/05/2020		228.44CR	135323	559.46
M13035	MACQUEEN EQUIPMENT CO							
	I-P24537	PRESSURE GAUGE	R	2/05/2020		96.14CR	135324	96.14
M13074	MET COUNCIL ENVIRONMENTAL SVCS							
	I-0001104939	FEB 2020 WASTE WATER SERVICE	R	2/05/2020		89,385.71CR	135325	89,385.71
M13109	MENARDS-MAPLEWOOD							
	I-45517	TROWEL	R	2/05/2020		23.94CR	135326	
	I-47961	LIGHTING CONTROLS	R	2/05/2020		121.26CR	135326	
	I-48013	LED NOCAN	R	2/05/2020		239.84CR	135326	385.04

PACKET: 04421 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
M13110	MENARDS-OAKDALE							
	I-94611	SHARPENERS	R	2/05/2020		15.94CR	135327	
	I-95282	GREEN TREATED LUMBER	R	2/05/2020		41.88CR	135327	
	I-95319	SCREWS	R	2/05/2020		63.70CR	135327	
	I-95390	BLEACH, WIPES, FILTERS	R	2/05/2020		55.07CR	135327	
	I-95397	TRI-TAP CORDREEL	R	2/05/2020		24.64CR	135327	
	I-95440	FILTERS & CLEANERS	R	2/05/2020		36.70CR	135327	
	I-95670	LP TANK EXCHANGE	R	2/05/2020		15.82CR	135327	253.75
M13217	MN FIRE SERV CERT BOARD MSPCB							
	I-7459	FIREFIGHTER EXAM	R	2/05/2020		120.00CR	135328	120.00
M13223	MN BUR OF CRIM APPREHENSION							
	I-00000584485	CJDN FEES	R	2/05/2020		870.00CR	135329	870.00
M13240	MN MUNICIPAL UTILITIES ASSOC							
	I-54810	2020 ELEC UTLTY MEMBER DUES	R	2/05/2020		13,352.00CR	135330	13,352.00
M13252	MN RURAL WATER ASSOCIATION							
	I-202001295501	RURAL WATER MBERSHIP 3/20-3/21	R	2/05/2020		300.00CR	135331	300.00
M13286	MIKE'S LP GAS INC & RV SERVICE							
	I-098727	GAS FILL	R	2/05/2020		82.28CR	135332	
	I-098770	GAS FILL	R	2/05/2020		63.33CR	135332	
	I-098848	GAS FILL	R	2/05/2020		63.33CR	135332	
	I-098991	GAS FILL	R	2/05/2020		126.66CR	135332	335.60
M13309	MN STATE FIRE CHIEFS ASSOC							
	I-1066	FOTOS ATTENDEE	R	2/05/2020		285.00CR	135333	285.00
M14074	MNSPECT LLC							
	I-8101	DEC 2019 INSPECTIONS	R	2/05/2020		20,801.30CR	135334	20,801.30
M16475	NCPERS GROUP LIFE INS.							
	I-663400022020	FEB 2020 PREMIUMS	R	2/05/2020		128.00CR	135335	128.00
N14037	NOBLE INDUSTRIAL SUPPLY CO							
	I-SI-125888	SAFETY FIRE WIPES	R	2/05/2020		324.96CR	135336	324.96
N14146	COMPASS MINERALS							
	I-561024	BULK COARSE LA HWY	R	2/05/2020		11,018.56CR	135337	
	I-573087	BULK COARSE LA HWY	R	2/05/2020		7,361.47CR	135337	
	I-574202	BULK COARSE LA HWY	R	2/05/2020		3,591.19CR	135337	21,971.22

PACKET: 04421 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
N18170	NO SUBURBAN ACCESS CORP							
	I-2019-256	CABLE TV PRODUCTION PLANNING	R	2/05/2020		230.00CR	135338	
	I-2019-268	VIDEO PRODUCTION CTY COUNSL	R	2/05/2020		410.00CR	135338	640.00
P16285	PLUNKETT'S PEST CONTROL							
	I-6507187	DEC 2019 PEST CONTROL	R	2/05/2020		35.69CR	135339	
	I-6508068	DEC 2019 PEST CONTROL	R	2/05/2020		39.36CR	135339	
	I-6508069	DEC 2019 PEST CONTROL	R	2/05/2020		34.86CR	135339	109.91
P16390	PRAXAIR DISTRIBUTION INC							
	I-94290927	OXYGEN	R	2/05/2020		633.48CR	135340	633.48
R18006	RAMSEY COUNTY FIRE CHIEFS ASSOC							
	I-202001285498	2020 MEMBERSHIP DUES	R	2/05/2020		150.00CR	135341	150.00
R18010	RAMSEY COUNTY							
	I-PRRRV-001309	Q1 2020 ELECTION SERVICES	R	2/05/2020		5,552.00CR	135342	5,552.00
R18022	RAMSEY COUNTY-CEC- ENVIRONMENT HEALTH							
	I-202001235483	DEC 2019 CEC HAULER	R	2/05/2020		12,161.43CR	135343	12,161.43
R18074	REMACKEL OUTDOOR SERVICES							
	I-202001215482	WATER MAIN BREAK REPAIRS	R	2/05/2020		2,500.00CR	135344	2,500.00
R18091	RESCO							
	I-773339-00	OVHD TRIPLEX WIRE	R	2/05/2020		1,372.00CR	135345	
	I-773543-00	HOT STICKS	R	2/05/2020		632.49CR	135345	2,004.49
S18996	SAFE-FAST INC							
	I-INV226378	GLOVES GLASSES MASKS PARKA	R	2/05/2020		1,279.68CR	135346	1,279.68
S19005	SAFETY SIGNS							
	I-19009728	SAFETY SIGNS	R	2/05/2020		438.40CR	135347	438.40
S19052	SAMS CLUB DIRECT							
	I-005898	FIRE & ICE EVENT	R	2/05/2020		71.41CR	135348	71.41
S19180	SHERRILL INC							
	I-INV-488674	ROPE RIGGING WHOOPIE LANYRD	R	2/05/2020		269.66CR	135349	269.66
S19486	SUPERIOR PROPERTY MAINTEN							
	I-9794	BOBCAT BUCKET PLAIDE BROOM	R	2/05/2020		5,310.00CR	135350	5,310.00

PACKET: 04421 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
T08165	THE FURNITURE SPECIALIST INC							
	I-1006021	R&M VEHICLES SQUAD #2125	R	2/05/2020		255.00CR	135351	255.00
T19150	T A SCHIFSKY & SONS INC							
	I-65600	RECYCLED BASE	R	2/05/2020		464.65CR	135352	
	I-65614	RECYCLED BASE	R	2/05/2020		228.81CR	135352	693.46
T20076	TOSHIBA FINANCIAL SERVICES							
	I-5008737364	COPIER SERVICES	R	2/05/2020		201.35CR	135353	
	I-5008853974	COPIER LEASE	R	2/05/2020		226.62CR	135353	
	I-5008853975	COPIER LEASE	R	2/05/2020		208.89CR	135353	636.86
T20126	TENNIS SANITATION LLC							
	I-202001285499	2538 SEPPALA SEPTEMBER 2019	R	2/05/2020		182.00CR	135354	
	I-2567445	DEC 2019 SOLID WASTE SERVICE	R	2/05/2020		43,975.50CR	135354	
	I-2567480	2538 SEPPALA DEC 2019	R	2/05/2020		273.00CR	135354	
	I-2567482	2290 1ST ST N DEC 2019	R	2/05/2020		91.00CR	135354	
	I-2567483	2400 MARGARET ST DEC 2019	R	2/05/2020		91.00CR	135354	44,612.50
T20192	T-MOBILE							
	I-202001305510	FD/PD CARDS 12/11-12/31/2019	R	2/05/2020		195.90CR	135355	
	I-202001305511	FD/PD CARDS 1/1-1/12/2020	R	2/05/2020		411.63CR	135355	
	I-202001305512	FD/PD TABLETS 12/9-12/31/2019	R	2/05/2020		574.27CR	135355	
	I-202001305513	FD/PD TABLETS 1/1-1/8/2020	R	2/05/2020		199.74CR	135355	1,381.54
T20235	TOWMASTER							
	I-423615	SOCKET SETS	R	2/05/2020		648.00CR	135356	648.00
T20285	TRI STATE BOBCAT INC							
	I-A68080	SNOWBLOWER PARTS	R	2/05/2020		830.44CR	135357	
	I-A68201	SKID BRACKET	R	2/05/2020		215.30CR	135357	
	I-A68258	FILTERS	R	2/05/2020		528.14CR	135357	1,573.88
T20470	TWIN CITY WATER CLINIC INC							
	I-14094	WATER SAMPLES	R	2/05/2020		75.00CR	135358	75.00
V01101	VERIZON WIRELESS							
	I-9845964703	CELL PHONE SERV 12/11-12/31/19	R	2/05/2020		355.79CR	135359	
	I-98459647032020	CELL PHONE SERV 1/1-1/10/2020	R	2/05/2020		169.42CR	135359	525.21
V22049	VEIT DISPOSAL SYSTEMS							
	I-0000018354	CONST DEBRIS REMOVAL	R	2/05/2020		2,665.13CR	135360	2,665.13

PACKET: 04421 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
W22900	WARNING LITES OF MN							
	I-216721	SIGN RENTAL	R	2/05/2020		473.25CR	135361	473.25
W23041	WATER CONSERVATION SERVICE INC							
	I-10132	LEAK LOCATES	R	2/05/2020		766.10CR	135362	766.10
W23500	WSB & ASSOCIATES INC							
	I-10-R-013520-000	WELLHEAD PROTECTION PT 2	R	2/05/2020		2,098.25CR	135363	
	I-11-R-013292-000	GEN SERV 2019 STREETS	R	2/05/2020		1,300.00CR	135363	
	I-14-R-012723-000	ANCHOR BLOCK SOUTH	R	2/05/2020		306.00CR	135363	
	I-2-R-014672-000	POLAR PARK MASTER PLAN	R	2/05/2020		452.00CR	135363	
	I-20-R-011720-000	2018 PAVEMENT MGMNT PRJT	R	2/05/2020		462.75CR	135363	
	I-3-R-014538-000	PARKSIDE APTS ROW VACATION	R	2/05/2020		112.50CR	135363	
	I-31-R-010077-000	2018 ST & UTLTY IMPRVMT PRJT	R	2/05/2020		8,588.50CR	135363	
	I-4-R-013797-000	ENVIRONMTL SERV MARG/7TH	R	2/05/2020		590.00CR	135363	
	I-4-R-014359-000	OLD CITY HALL APTS	R	2/05/2020		574.00CR	135363	
	I-5-R-013289-000	GEN SERV 2019 WATER	R	2/05/2020		176.00CR	135363	
	I-5-R-014132-000	LSI FORMER FILLING STATION	R	2/05/2020		1,197.50CR	135363	
	I-6-R-013293-000	GEN SERV 2019 ELECTRIC	R	2/05/2020		1,653.00CR	135363	
	I-6-R-013758-000	WINDOW WORLD SITE PLAN APP	R	2/05/2020		264.00CR	135363	
	I-6-R-014391-000	2020 ST & UTLTY IMPROVEMENTS	R	2/05/2020		92,195.75CR	135363	
	I-8-R-013293-000	GEN SERV 2019 ELECTRIC	R	2/05/2020		1,131.00CR	135363	
	I-8-R-013814-000	O BURKE PAT COTTER	R	2/05/2020		2,932.00CR	135363	114,033.25
VOID	VOID CHECK		V	2/05/2020			135364	**VOID**
X14164	XCEL ENERGY							
	I-0407046935	NATURAL GAS PREM#302997881	R	2/05/2020		112.25CR	135365	112.25
Z26047	ZAYO GROUP LLC							
	I-2020010011274	DARK FIBER	R	2/05/2020		36,908.35CR	135366	36,908.35

PACKET: 04421 Regular Payments

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
T20192	T-MOBILE							
	I-202001295505	CELL PHONE 10/11-11/10	D	1/15/2020		1,593.31CR	000645	
	I-202001295506	CELL PHONE 11/11-12/10	D	1/15/2020		1,588.65CR	000645	3,181.96
V22055	VANCO E-SERVICES							
	I-00010292594	DEC 2019 GATEWAY SERVICES	D	1/15/2020		139.75CR	000647	139.75
X14164	XCEL ENERGY							
	I-0406698080	NATURAL GAS PREM#304194027	D	1/21/2020		3,035.63CR	000648	
	I-040671184	NATURAL GAS PREM#302713963	D	1/21/2020		1,314.52CR	000648	
	I-0407116508	NATURAL GAS PREM#302483559	D	1/21/2020		24.43CR	000648	
	I-0407116581	NATURAL GAS PREM#303323202	D	1/21/2020		96.99CR	000648	
	I-0407117285	NATURAL GAS PREM#303578596	D	1/21/2020		134.65CR	000648	
	I-0407119719	NATURAL GAS PREM#303755177	D	1/21/2020		1,965.36CR	000648	6,571.58
T20192	T-MOBILE							
	I-202001305508	CELL PHONE 12/11-12/31/2019	D	1/29/2020		1,149.02CR	000646	
	I-202001305509	CELL PHONE SERV 1/1-1/10/20	D	1/29/2020		547.15CR	000646	1,696.17

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	72	0.00	442,696.46	442,696.46
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	4	0.00	11,589.46	11,589.46
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	77	0.00	454,285.92	454,285.92

TOTAL ERRORS: 0

TOTAL WARNINGS: 0



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: HRA Chairman and Commissioners
FROM: Jacquelyn Lutmer, Accounting Technician
DATE: February 4, 2020
SUBJECT: Recommendation of approval of HRA claims list.

Claim Date

2/5/2020 A/P Check Register	135367-135371	\$ 15,160.42
2/5/2020 Drafts	000649	112.69
Total		<u>\$15,160.42</u>

Approved this 4th day of February, 2020

City Manager

Mayor



1/30/2020 2:54 PM

A / P CHECK REGISTER

PAGE: 1

PACKET: 04422 HRA A/P

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
C03007	CARROLL CONSTRUCTION SUPPLY							
	I-LL038767	WELL ELITE TAN ROCKWELL	R	2/05/2020		3,260.00CR	135367	3,260.00
E05035	E G RUD & SONS INC							
	I-40776	FIELD STAKING SURVEY	R	2/05/2020		496.50CR	135368	496.50
L12462	LYMAN LUMBER COMPANY							
	I-890916	LUMBER	R	2/05/2020		977.25CR	135369	
	I-890917	LUMBER	R	2/05/2020		155.84CR	135369	1,133.09
M13110	MENARDS-OAKDALE							
	I-93787	BUILDING MATERIALS	R	2/05/2020		270.83CR	135370	270.83
S19144	SEMPLE BUILDING MOVERS INC							
	I-202001295504	2383 1ST AVE HOUSE MOVED	R	2/05/2020		10,000.00CR	135371	10,000.00

PACKET: 04422 HRA A/P

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
X14164	XCEL ENERGY							
	I-0407119330	NATURAL GAS PREM#302218753	D	1/21/2020		112.69CR	000649	112.69

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	5	0.00	15,160.42	15,160.42
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	112.69	112.69
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	6	0.00	15,273.11	15,273.11

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

Agenda Information Memorandum
North St. Paul City Council
February 4, 2020

FROM THE OFFICE OF THE CITY ENGINEER

Agenda placement: CONSENT

Subject: 2018 Street and Utility Improvement Project (Bid Package No. 1), City Project No. S.A.D. 18-01, Final Project Payment

To: Honorable Mayor and City Council

Background/Facts:

- The City Council awarded a construction contract for utility improvements to the following streets as part of the 2018 Street and Utility Improvement Project (Bid Package No. 1), City Project No. S.A.D. 18-01:
 - Lake Boulevard from 17th Avenue East to the Municipal Boundary
 - Poplar Avenue from Helen Street North to Swan Avenue East
 - Swan Avenue East from Lake Boulevard to Poplar Avenue East
 - 19th Avenue East from Helen Street North to Century Avenue
 - Park ROW from 19th Avenue East to 20th Avenue East
 - 20th Avenue East from Park ROW to Century Avenue
 - 11th Avenue from McKnight Road to Castle Ave
 - Castle Avenue from 11th Avenue to 12th Avenue
 - 12th Avenue from Castle Avenue to Margaret St N
 - 14th Avenue from McKnight Road to 3rd St. N
- Improvements for the project area included the proposed sanitary sewer and watermain improvements already included in the 2018 Street and Utility Improvement Project with the addition of several separate sanitary sewer lining areas in the city. The street and storm improvements were removed for a separate Bid Package No. 2.
- The attached letter of recommendation indicates that the quantities completed to date have been reviewed and agreed upon by the contractor, and recommends payment be made for the work completed to this point in the project as a final payment in the amount of \$152,889.20.
- The final contract total payment amount included additional watermain replacement and work related to installing the utilities in very wet subsoil conditions and included items such as subgrade correction, aggregate base, and bituminous patching to repair and provide temporary roads within the project limits.
- The contractor has provided the following documentation which is on file with the City:
 - Documentation showing that the contractor has complied with the provisions of Minnesota Statutes 290.92 requiring withholding state income tax (IC134 Forms).
 - Affidavit showing that all claims against the contractor by reasons of the Contract have been fully paid or satisfactorily secured (lien waivers).

- Consent of Surety to Final Payment certification from the contractor's surety.
- Two-year maintenance bond.

Recommendation: To adopt a resolution approving Construction Pay Voucher No. 11 & Final for Northdale Construction Co., Inc., in the amount of \$152,889.20 for the 2018 Street and Utility Improvement Project (Bid Package No. 1), City Project No. S.A.D. 18-01.

ATTACHMENTS

Letter of Recommendation

Signed Pay Voucher No. 11 & Final
Resolution

Respectfully submitted,

/s/ MD by mm

Morgan Dawley
City Engineer

APPROVED FOR AGENDA ENCLOSURE:

/s/ SD by mm

Scott Duddeck
City Manager

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2020-XXX

Consent Agenda

**A RESOLUTION AUTHORIZING FINAL PAYMENT FOR THE
2018 STREET AND UTILITY IMPROVEMENT PROJECT (BID PACKAGE NO. 1)
CITY PROJECT NO. S.A.D. 18-01**

WHEREAS, final application for payment to Northdale Construction Co., Inc. in the amount of \$152,889.20, was received by WSB for the 2018 Street and Utility Improvement Project (Bid Package No. 1), City Project No. S.A.D. 18-01, and

WHEREAS, the final construction cost of the project is \$3,013,913.55, and

WHEREAS, the increase in cost represents an adjustment in quantity of items higher than original estimates to complete the project to specification, and

WHEREAS, WSB, City Engineering firm, has reviewed the work and found it to be acceptable, and recommends approval of the final payment.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, MINNESOTA, that final payment to Northdale Construction Co., Inc. is hereby approved in the amount of \$152,889.20 for the 2018 Street and Utility Improvement Project (Bid Package No. 1), City Project No. S.A.D. 18-01.

ADOPTED this 4th day of February, 2020.

Motion by Council Member

Second by Council Member

Voting:	Aye:	Council Member
		Council Member
		Council Member
		Council Member
		Mayor
	Nay:	None
	Abstain:	None
	Absent:	None

Terrence J. Furlong, Mayor

Attest:

Scott A. Duddeck, City Manager/Clerk



February 4, 2020

Mr. Scott Duddeck, City Manager
City of North St. Paul
2400 Margaret Street
North St. Paul, MN 55109

Re: Construction Pay Voucher No. 11 & Final and
Final Project Close-Out Documents
2018 Street and Utility Improvement Project (Bid Package No. 1)
City of North St. Paul Project No. S.A.D. 18-01
WSB Project No. R-011721-000

Dear Mr. Duddeck:

Please find enclosed Construction Pay Voucher No. 11 and final for the above-referenced project in the amount of \$152,889.20. This final payment request represents the final quantities completed for the project and the release of the retainage on the contract. The quantities completed to date have been reviewed and agreed upon by the contractor and WSB. Once processed, please keep one copy for your records and return two copies to our office, one for the contractor and one for our files.

We recommend that the City of North St. Paul approve Construction Pay Voucher No. 11 and final for Northdale Construction Co., Inc. at the February 4, 2020, City Council meeting. Also enclosed is the documentation required for releasing final payment for the above-referenced project as listed below:

1. Satisfactory showing that the contractor has complied with the provisions of Minnesota Statutes 290.92 requiring withholding state income tax (IC134 forms).
2. Evidence in the form of an affidavit that all claims against the contractor by reasons of the Contract have been fully paid or satisfactorily secured (lien waivers).
3. Consent of Surety to Final Payment certification from the contractor's surety.
4. A two-year maintenance bond.

This project will be considered for acceptance by the City Council on February 4, 2020 and includes a two-year warranty. Upon approval by the City Council and receipt of the above items, final payment in the amount of \$152,889.20 can be released to Northdale Construction Co., Inc., and the contract for this project will be finalized and closed out.

If you have any questions or comments regarding the enclosed, please contact me at 763.512.5243.

Sincerely,

WSB

Brad A. Reifsteck, PE
Sr. Project Manager

Enclosures

cc: Mary Mills, City of North St. Paul
Nick Fleischhacker, City of North St. Paul

srb



CITY OF NORTH ST. PAUL

2400 Margaret Street
North St Paul, MN 55109-3003

Project R-011721-000 - 2018 Street and Utility Improvement Project - Bid Package No. 1
Final Pay Voucher No. 11

Contractor: Northdale Construction Co., Inc.
9760 71st Street NE
Albertville, MN 55301

Contract No.
Vendor No.
For Period: 9/4/2019 - 12/4/2019
Warrant # _____ Date _____

Contract Amounts

Original Contract	\$2,734,965.19
Contract Changes	\$0.00
Revised Contract	\$2,734,965.19

Work Certified To Date

Base Bid Items	\$3,013,913.55
Backsheet	\$0.00
Change Order	\$0.00
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$3,013,913.55

Funds Encumbered

Original	\$2,734,965.19
Additional	N/A
Total	\$2,734,965.19

	Work Certified This Pay Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Pay Voucher	Total Amount Paid To Date
R-011721-000	\$2,308.97	\$3,013,913.55	\$0.00	\$2,861,024.35	\$152,889.20	\$3,013,913.55
Percent Retained: 0.0000%						
Amount Paid This Final Pay Voucher					\$152,889.20	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By

County/City/Project Engineer

Date

Approved By Northdale Construction Co., Inc.

Contractor

Date

Approved By

City of North St. Paul

Date

R-011721-000 Payment Summary

No.	From Date	To Date	Work Certified Per Pay Voucher	Amount Retained Per Pay Voucher	Amount Paid Per Pay Voucher
1	08/27/2018	09/07/2018	\$376,754.64	\$18,837.73	\$357,916.91
2	09/08/2018	10/03/2018	\$224,496.44	\$11,224.82	\$213,271.62
3	10/04/2018	10/29/2018	\$407,469.70	\$20,373.49	\$387,096.21
4	10/30/2018	12/21/2018	\$803,297.21	\$40,164.86	\$763,132.35
5	12/22/2018	01/25/2019	\$191,143.64	\$9,557.18	\$181,586.46
6	01/26/2019	04/01/2019	\$167,286.72	\$8,364.34	\$158,922.38
7	04/02/2019	04/29/2019	\$101,560.48	\$5,078.02	\$96,482.46
8	04/30/2019	06/06/2019	\$419,927.56	\$20,996.38	\$398,931.18
9	06/07/2019	07/01/2019	\$155,599.38	\$7,779.97	\$147,819.41
10	07/02/2019	09/03/2019	\$164,068.81	\$8,203.44	\$155,865.37
11	09/04/2019	12/04/2019	\$2,308.97	(\$150,580.23)	\$152,889.20
Totals:			\$3,013,913.55	\$0.00	\$3,013,913.55

R-011721-000 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Pay Voucher	Total Amount Paid To Date
UNF	3,013,913.54	0.00	2,861,024.34	152,889.20	3,013,913.54
Totals:	\$3,013,913.54	\$0.00	\$2,861,024.34	\$152,889.20	\$3,013,913.54

R-011721-000 Funding Source Report

Accounting No.	Funding Source	Amount Paid This Pay Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
UNF	Unfunded	152,889.20	2,734,965.19	2,734,965.19	3,013,913.54
Totals:		\$152,889.20	\$2,734,965.19	\$2,734,965.19	\$3,013,913.54

R-011721-000 Project Material Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
SCHEDULE A - SURFACE IMPROVEMENTS									
1	2021.501	MOBILIZATION	LS	\$78,825.00	1	0	\$0.00	1	\$78,825.00
2	2101.502	CLEARING	TREE	\$220.50	30	0	\$0.00	14	\$3,087.00
3	2101.507	GRUBBING	TREE	\$236.25	30	0	\$0.00	15	\$3,543.75
4	2104.501	REMOVE CURB AND GUTTER	LIN FT	\$5.00	2500	0	\$0.00	2153	\$10,765.00
5	2104.503	REMOVE CONCRETE WALK	SQ FT	\$2.50	750	0	\$0.00	488.5	\$1,221.25
6	2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	\$10.00	200	0	\$0.00	301.9	\$3,019.00
7	2104.505	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	\$7.50	200	0	\$0.00	120.4	\$903.00
8	2104.505	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$8.00	2250	0	\$0.00	6367.8	\$50,942.40
9	2104.509	REMOVE MAIL BOX SUPPORT	EACH	\$47.25	2	0	\$0.00	2	\$94.50
10	2104.509	REMOVE MAIL BOX	EACH	\$42.00	2	0	\$0.00	0	\$0.00
11	2104.511	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	\$5.25	100	0	\$0.00	73	\$383.25
12	2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$5.25	900	0	\$0.00	1317	\$6,914.25
13	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	LUMP SUM	\$10,000.00	1	0	\$0.00	0	\$0.00
14	2104.602	SALVAGE AND REINSTALL MAIL BOX	EACH	\$105.00	107	0	\$0.00	14	\$1,470.00
15	2104.602	REMOVE PAVEMENT	EACH	\$500.00	84	0	\$0.00	103	\$51,500.00
16	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$150.00	30	0	\$0.00	126.625	\$18,993.75
17	2130.501	WATER	MGAL	\$50.00	15	0	\$0.00	20	\$1,000.00
18	2211.501	AGGREGATE BASE CLASS 5 (LV)	C Y	\$60.10	1500	0	\$0.00	4294.84	\$258,119.88
19	2360.503	TYPE SP 12.5 WEAR CRS MIX	S Y	\$77.25	150	0	\$0.00	319.5	\$24,681.38

R-011721-000 Project Material Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
		(3,B)2.0" THICK							
20	2360.505	TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	TON	\$110.25	850	0	\$0.00	1501.24	\$165,511.71
21	2504.601	IRRIGATION SYSTEM REPAIR	LUMP SUM	\$3,500.00	1	0	\$0.00	0	\$0.00
22	2506.522	ADJUST FRAME & RING CASTING (STORM)	EACH	\$645.83	2	0	\$0.00	0	\$0.00
23	2506.522	ADJUST FRAME & RING CASTING (SANITARY)	EACH	\$645.83	2	0	\$0.00	0	\$0.00
24	2506.522	ADJUST FRAME & RING CASTING (WATER)	EACH	\$645.83	2	0	\$0.00	0	\$0.00
25	2540.602	MAIL BOX	EACH	\$157.50	2	0	\$0.00	1	\$157.50
26	2540.602	MAIL BOX SUPPORT	EACH	\$157.50	2	0	\$0.00	3	\$472.50
27	2540.602	MAIL BOX (TEMPORARY)	EACH	\$36.75	107	0	\$0.00	107	\$3,932.25
28	2563.601	TRAFFIC CONTROL	LUMP SUM	\$14,070.00	1	0	\$0.00	1	\$14,070.00
29	2573.530	STORM DRAIN INLET PROTECTION	EACH	\$262.50	49	0	\$0.00	36	\$9,450.00
30	2574.508	FERTILIZER TYPE 1	LB	\$0.89	75	0	\$0.00	0	\$0.00
31	2574.525	LOAM TOPSOIL BORROW (LV)	C Y	\$56.00	200	0	\$0.00	120	\$6,720.00
32	2575.501	SEEDING	ACRE	\$1,050.00	0.5	0	\$0.00	7.19	\$7,549.50
33	2575.505	SODDING TYPE LAWN	S Y	\$7.35	1800	0	\$0.00	0	\$0.00
34	2575.523	EROSION CONTROL BLANKETS CATEGORY 3	SQ YD	\$1.31	1800	0	\$0.00	0	\$0.00
35	2575.535	WATER (TURF ESTABLISHMENT)	MGAL	\$60.50	100	0	\$0.00	0	\$0.00
36	2575.540	FILTER LOG TYPE WOOD FIBER BIOROLL	LIN FT	\$2.78	1000	0	\$0.00	15532	\$43,178.96
37	2575.547	WEED SPRAY MIXTURE	GAL	\$162.75	50	0	\$0.00	0	\$0.00
38	2575.605	TURF ESTABLISHMENT MAINTENANCE	L S	\$20,000.00	1	0	\$0.00	0.589	\$11,780.00
39	2575.608	SEED MIXTURE SPECIAL	LB	\$6.56	150	0	\$0.00	0	\$0.00

R-011721-000 Project Material Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
Totals For Section SCHEDULE A - SURFACE IMPROVEMENTS:							\$0.00		\$778,285.83
SCHEDULE B - SANITARY IMPROVEMENTS									
40	2021.501	MOBILIZATION	LS	\$74,287.50	1	0	\$0.00	1	\$74,287.50
41	2104.501	REMOVE SEWER PIPE (SANITARY)	LIN FT	\$5.00	670	0	\$0.00	352	\$1,760.00
42	2104.501	REMOVE SANITARY SERVICE PIPE	LIN FT	\$10.00	200	0	\$0.00	322.445	\$3,224.45
43	2104.509	REMOVE CASTING	EACH	\$200.00	5	0	\$0.00	0	\$0.00
44	2104.509	REMOVE MANHOLE (SANITARY)	EACH	\$500.00	12	0	\$0.00	9	\$4,500.00
45	2105.602	EXCAVATE TO LOCATE SERVICE	EACH	\$968.75	5	0	\$0.00	23	\$22,281.25
46	2502.602	4" PVC PIPE DRAIN CLEANOUT	EACH	\$1,517.25	98	0	\$0.00	97.008	\$147,185.39
47	2503.11	4" PVC PIPE SEWER - SDR 26	LIN FT	\$56.50	200	0	\$0.00	349.111	\$19,724.77
48	2503.511	8" PVC PIPE SEWER - SDR 35	LIN FT	\$38.53	400	0	\$0.00	349	\$13,446.97
49	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	\$1,018.28	23	0	\$0.00	20	\$20,365.60
50	2503.602	CONNECT TO EXISTING FORCE MAIN	EACH	\$1,767.78	1	0	\$0.00	3	\$5,303.34
51	2503.602	CONNECT TO EXISTING SANITARY SEWER SERVICE	EACH	\$975.20	8	0	\$0.00	33.051	\$32,231.34
52	2503.602	8"X4" PVC WYE	EACH	\$1,132.15	8	0	\$0.00	8.118	\$9,190.79
53	2503.603	LINING SEWER PIPE 8"	L F	\$23.10	4852	0	\$0.00	4869	\$112,473.90
54	2503.603	LINING SEWER PIPE SERVICE	L F	\$38.59	3090	0	\$0.00	1712.5	\$66,085.38
55	2503.603	LINING SEWER PIPE LATERAL	EACH	\$2,373.00	98	1	\$2,373.00	96	\$227,808.00
56	2503.603	TELEWISE SANITARY SEWER	L F	\$1.42	5570	0	\$0.00	4869	\$6,913.98
57	2503.603	TELEWISE SANITARY SEWER SERVICE	EACH	\$367.50	98	0	\$0.00	98	\$36,015.00
58	2504.603	4" HDPE PIPE SEWER FORCEMAIN (PIPE BURST)	L F	\$31.65	200	0	\$0.00	325.4	\$10,298.91

R-011721-000 Project Material Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
59	2506.516	CASTING ASSEMBLY	EACH	\$1,171.70	17	0	\$0.00	11	\$12,888.70
60	2506.602	CONSTRUCT SANITARY MANHOLE	EACH	\$3,338.13	12	0	\$0.00	11	\$36,719.43
Totals For Section SCHEDULE B - SANITARY IMPROVEMENTS:							\$2,373.00		\$862,704.70
SCHEDULE C - WATER MAIN IMPROVEMENTS									
61	2021.501	MOBILIZATION	LS	\$61,530.00	1	0	\$0.00	1	\$61,530.00
62	2104.501	REMOVE WATER MAIN	LIN FT	\$5.00	2240	0	\$0.00	1274.5	\$6,372.50
63	2104.501	REMOVE WATER SERVICE PIPE	LIN FT	\$5.00	3350	0	\$0.00	2743	\$13,715.00
64	2104.509	REMOVE MANHOLE	EACH	\$1,000.00	17	0	\$0.00	15	\$15,000.00
65	2104.509	REMOVE GATE VALVE & BOX	EACH	\$1,000.00	17	0	\$0.00	15	\$15,000.00
66	2104.509	REMOVE CURB STOP & BOX	EACH	\$250.00	99	0	\$0.00	95	\$23,750.00
67	2104.509	REMOVE HYDRANT ASSEMBLY	EACH	\$500.00	20	0	\$0.00	17	\$8,500.00
68	2104.603	ABANDON WATER MAIN	LIN FT	\$10.00	327	0	\$0.00	1473	\$14,730.00
69	2105.602	EXCAVATE TO LOCATE SERVICE	EACH	\$968.75	10	0	\$0.00	23	\$22,281.25
70	2503.603	POST BURST SANITARY SERVICE VERIFICATION	EACH	\$1,937.50	5	0	\$0.00	13	\$25,187.50
71	2503.603	TELEWISE SANITARY SEWER SERVICE	EACH	\$315.00	21	0	\$0.00	38	\$11,970.00
72	2504.601	TEMPORARY WATER SERVICE	LUMP SUM	\$62,000.00	1	0	\$0.00	1	\$62,000.00
73	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$1,295.63	7	0	\$0.00	10	\$12,956.30
74	2504.602	CONNECT TO EXISTING WATER SERVICE	EACH	\$839.23	99	0	\$0.00	105	\$88,119.15
75	2504.602	1" CORPORATION STOP	EACH	\$432.75	99	0	\$0.00	105	\$45,438.75
76	2504.602	8" GATE VALVE AND BOX	EACH	\$2,030.80	22	0	\$0.00	17.34	\$35,214.07
77	2504.602	8"X6" WET TAP	EACH	\$4,628.75	1	0	\$0.00	1	\$4,628.75
78	2504.602	1" CURB STOP AND BOX	EACH	\$590.78	99	0	\$0.00	102	\$60,259.56
79	2504.602	HYDRANT	EACH	\$5,742.90	18	0	\$0.00	17	\$97,629.30

R-011721-000 Project Material Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
		ASSEMBLY							
80	2504.603	6" PVC WATERMAIN C900	L F	\$37.99	280	0	\$0.00	785	\$29,822.15
81	2504.603	8" PVC WATERMAIN C900	L F	\$36.31	1850	90.5	\$3,286.06	1385.5	\$50,307.51
82	2504.603	6" WATERMAIN DUCTILE IRON CL 52	L F	\$41.15	230	0	\$0.00	221	\$9,094.15
83	2504.603	6" WATERMAIN HDPE (DIRECTIONAL DRILLED)	L F	\$41.98	600	0	\$0.00	607	\$25,481.86
84	2504.603	1" HDPE SDR 11 WATER SERVICE PIPE	LIN FT	\$32.77	3450	0	\$0.00	2853.5	\$93,509.20
85	2503.603	6" FUSIBLE PVC DR 18 WATER MAIN (PIPE BURST)	L F	\$39.47	1760	0	\$0.00	1598	\$63,073.06
86	2503.603	8" FUSIBLE PVC DR 18 WATER MAIN (PIPE BURST)	L F	\$49.08	5210	0	\$0.00	5065.4	\$248,609.83
87	2504.604	4" POLYSTYRENE INSULATION	SQ YD	\$52.25	140	0	\$0.00	190.3	\$9,943.18
88	2504.608	DUCTILE IRON FITTINGS	LB	\$10.04	4000	0	\$0.00	8295	\$83,281.80
Totals For Section SCHEDULE C - WATER MAIN IMPROVEMENTS:							\$3,286.06		\$1,237,404.87
SCHEDULE D - 1ST STREET SANITARY SEWER									
89	2021.501	MOBILIZATION	LS	\$4,600.00	1	0.25	\$1,150.00	1	\$4,600.00
90	2503.603	LINING SEWER PIPE 8"	L F	\$23.10	290	0	\$0.00	230	\$5,313.00
91	2503.603	TELEWISE SANITARY SEWER	L F	\$1.42	290	0	\$0.00	230	\$326.60
92	2503.603	LINING SEWER PIPE LATERAL	EACH	\$2,373.00	3	0	\$0.00	0	\$0.00
93	2563.601	TRAFFIC CONTROL	LS	\$420.00	1	0.25	\$105.00	1	\$420.00
Totals For Section SCHEDULE D - 1ST STREET SANITARY SEWER:							\$1,255.00		\$10,659.60
SCHEDULE E - 11TH AVE SANITARY SEWER									
94	2021.501	MOBILIZATION	LS	\$3,550.00	1	0	\$0.00	1	\$3,550.00
95	2503.603	LINING SEWER PIPE 8"	L F	\$23.10	1768	0	\$0.00	1768	\$40,840.80
96	2503.603	LINING SEWER PIPE 10"	L F	\$27.72	1300	0	\$0.00	1293.2	\$35,847.50

R-011721-000 Project Material Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
97	2503.603	TELEWISE SANITARY SEWER	L F	\$1.42	3705	0	\$0.00	2761	\$3,920.62
98	2563.601	TRAFFIC CONTROL	LS	\$787.50	1	0	\$0.00	1	\$787.50
Totals For Section SCHEDULE E - 11TH AVE SANITARY SEWER:							\$0.00		\$84,946.42
SCHEDULE F - 14TH STREET									
99	2021.501	MOBILIZATION	LS	\$3,025.00	1	0	\$0.00	1	\$3,025.00
100	2503.603	TELEWISE SANITARY SEWER	L F	\$1.42	261	0	\$0.00	261	\$370.62
101	2503.603	SHORT-LINER	L F	\$388.50	14	0	\$0.00	14	\$5,439.00
102	2563.601	TRAFFIC CONTROL	LS	\$420.00	1	0	\$0.00	1	\$420.00
Totals For Section SCHEDULE F - 14TH STREET:							\$0.00		\$9,254.62
SCHEDULE G - STORM SEWER									
103	2503.603	16" HDPE PIPE SEWER (DIRECTIONAL DRILLED)	L F	\$146.30	135	0	\$0.00	135	\$19,750.50
104	2503.503	15" RC PIPE SEWER DES 3006 CL V	L F	\$53.58	125	0	\$0.00	48.16	\$2,580.41
105	2501.502	15" CS PIPE APRON	EACH	\$518.75	1	0	\$0.00	0	\$0.00
106	2501.502	15" RC PIPE APRON	EACH	\$2,090.28	1	0	\$0.00	0	\$0.00
107	2506.502	CONST DRAINAGE STRUCTURE DESIGN G	EACH	\$3,111.53	1	0	\$0.00	0	\$0.00
108	2511.501	RANDOM RIPRAP CLASS III	C Y	\$155.00	8	0	\$0.00	3.72	\$576.60
109	2021.501	MOBILIZATION	LS	\$7,750.00	1	0	\$0.00	1	\$7,750.00
Totals For SCHEDULE G - STORM SEWER:							\$0.00		\$30,657.51
Project Totals:							\$6,914.06		\$3,013,913.55

R-011721-000 Material On Hand Additions

Line	Item	Date	Added
86	2503.603 8" FUSIBLE PVC DR 18 WATER MAIN (PIPE BURST)	10/14/2019	-154.6 L F (\$2,697.53)
Comments:			
85	2503.603 6" FUSIBLE PVC DR 18 WATER MAIN (PIPE BURST)	10/14/2019	-187 L F (\$1,907.56)
Comments:			

CITY OF NORTH ST. PAUL
 2400 Margaret Street
 North St Paul, MN 55109-3003
 Project No. R-011721-000
 Final Pay Voucher No. 11

R-011721-000 Material On Hand Balance

Line	Item	Date	Added	Used	Remaining
86	2503.603 8" FUSIBLE PVC DR 18 WATER MAIN (PIPE BURST)	9/6/2018	5065.4 L F \$88,383.31	5065.4 L F \$88,383.31	0 L F \$0.00
85	2503.603 6" FUSIBLE PVC DR 18 WATER MAIN (PIPE BURST)	9/6/2018	1598 L F \$16,300.93	1598 L F \$16,300.93	0 L F \$0.00
83	2504.603 6" WATERMAIN HDPE (DIRECTIONAL DRILLED)	9/6/2018	600 L F \$6,120.00	600 L F \$6,120.00	0 L F \$0.00
Material On Hand Total Amounts:			\$110,804.24	\$110,804.24	\$0.00

Agenda Information Memorandum
North St. Paul City Council
February 4, 2020

FROM THE OFFICE OF THE CITY MANAGER

Agenda placement: City Business

Subject: Appointment to the Parks and Recreation Commission

To: Honorable Mayor and City Council

Background/Facts:

- The City has received an application to the Parks and Recreation Commission from Susan Springborn.
- Susan Springborn is a six year former member with the Environmental Advisory Commission, and also served as its chairperson.
- Susan is a lifelong resident of North St. Paul, and is a member of the North St. Paul Green and North St. Paul Historical Society.
- Susan formerly served as chairperson to an ad hoc advisory commission for Ramsey County Parks.
- Susan would like to be part of the City's efforts to continue to maintain and improve its parks.
- There currently is a vacancy to be filled that expires on December 31, 2021.

Recommendation: It is recommended the City Council approve the appointment of Susan Springborn to the Parks and Recreation Commission to complete the vacant term expiring on December 31, 2021.

Attachments:

Commission application

Respectfully submitted,

/s/ SD by mm

Scott Duddeck
City Manager

Mary Mills

From: noreply@civicplus.com
Sent: Thursday, January 23, 2020 3:40 PM
To: Mary Mills; Laurie Koehnle
Subject: Online Form Submittal: Commission Application

Caution: This email originated outside our organization; please use caution.

Commission Application

Thank you for your interest in serving on a North St. Paul Commission. Please complete and submit the form below.

Commission Applying To:	Parks Commision
Name	Susan Springborn
Date	1/23/2020
Home Address	2573 13th Ave E
City	North St. Paul
State	MN
Zip Code	55109
Telephone Number	651-777-7819
Type of Phone	Home
Alternate Telephone	651-261-9888
Type of Phone	Cell
Email Address	smspringborn@comcast.net
How long have you lived in North St. Paul? (Years/Months)	75 years
What North St. Paul community activities have you been involved in?	North St Paul Green North St. Paul Historical Society Past chairperson the NSP Environmental Commision

Describe any previous experience you have which is similar to serving on a volunteer advisory commission.

I was chairperson of a short term advisory committee for Ramsey County parks.

What is the best day and time for you to meet?

My schedule is very flexible.

Describe any other information you would like us to know.

The health of the residents of our city should be important to us all. As a registered nurse, I feel one of the ways to help citizens stay healthy is to have a good park system. Not just our physical health but mental health also. All children should have a safe healthy environment to run and play in. We are blessed here in North St. Paul by having not only great parks but a wonderful lake and the Gateway Trail easily accessible to all. I'd like to see us continue to maintain and improve our parks. I would be happy to be of service to our community.

Email not displaying correctly? [View it in your browser.](#)

Agenda Information Memorandum
North St. Paul City Council
February 4, 2020

FROM THE OFFICE OF THE FIRE DEPARTMENT

Agenda placement: City Business

Subject: FIRE RELIEF ASSOCIATION PENSION AMENDMENT

To: Honorable Mayor and City Council

Background/Facts:

- The North St. Paul Fire Relief Association operates according to the requirements of State Statutes, with funding coming from State and passing through the City to the Relief Association.
- The pension amount was increased from \$5,200 to \$5,700 in December 2019 and took effect January 1, 2020.
- The North St. Paul Fire Relief Association was notified on January 16, 2020 by the Office of the State Auditor that they had made a revision to the 2019 Maximum Benefit Worksheet.
- Because of the revision, the Maximum Lump Sum Benefit of \$5,700 that was approved December 17, 2019 is incorrect.
- According to the Office of the State Auditor, the Maximum Lump Sum Benefit must revert back to the \$5,200 amount per year of service that was previously approved on December 20, 2016 and took effect January 1, 2017.
- To qualify for the pension a firefighter must be and remain in good standing for at least 10 years of service.
- The change, if approved, is that the Maximum Lump Sum Benefit shall revert back to \$5,200 as previously approved on December 20, 2016.

Recommendation: It is recommended the City Council approve a request from the North St. Paul Fire Relief Association to change the annual pension amount from \$5,700 back to \$5,200 per year of service.

Attachments:

Revised 2019 Maximum Benefit Worksheet

Resolution 2016-139

Resolution authorizing the change

Respectfully submitted,

/s/ JM by mm

Jason Mallinger
Fire Chief

APPROVED FOR AGENDA ENCLOSURE:

/s/ SD by mm

Scott Duddeck
City Manager

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2020-xxx

**RESOLUTION AMENDING RESOLUTION NO. 2019-167
AND REVERTING THE FIREFIGHTER PENSION AMOUNT
FROM \$5,700 PER YEAR TO \$5,200 PER YEAR**

WHEREAS, the North St. Paul Fire Relief Association operates according to the requirements of State Statutes, with funding coming from State and passing through the City to the Relief Association; and

WHEREAS, the pension amount was increased from \$5,200 to \$5,700 in December 2019 and took effect January 1, 2020; and

WHEREAS, the North St. Paul Fire Relief Association was notified on January 16, 2020 by the Office of the State Auditor that they had made a revision to the 2019 Maximum Benefit Worksheet; and

WHEREAS, because of the revision, the Maximum Lump Sum Benefit of \$5,700 that was approved December 17, 2019 is incorrect; and

WHEREAS, according to the Office of the State Auditor, the Maximum Lump Sum Benefit must revert back to the \$5,200 amount per year of service that was previously approved on December 20, 2016 and took effect January 1, 2017; and

WHEREAS, to qualify for the pension a firefighter must be and remain in good standing for at least 10 years of service; and

WHEREAS, the change, if approved, is that the Maximum Lump Sum Benefit shall revert back to \$5,200 as previously approved on December 20, 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, MINNESOTA, it hereby approves the request from the North St. Paul Fire Relief Association to change the annual pension amount from \$5,700 back to \$5,200 per year of service.

ADOPTED this 4th day of February, 2020.

Motion by Council Member
Second by Council Member

Voting: Aye: Council Member Thorsen
 Council Member Petersen
 Council Member Walczak
 Council Member Sonnek
 Mayor Furlong
 Nay: None
 Abstain: None
 Absent: None

Terrence J. Furlong, Mayor

Attest: _____
Scott A. Duddeck, City Manager/Clerk

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2016-139

**RESOLUTION AUTHORIZING AN INCREASE IN THE FIREFIGHTER PENSION
FROM \$5,000 PER YEAR TO \$5,200 PER YEAR**

WHEREAS, the North St. Paul City Council ("Council") has received and considered a request from the North St. Paul Fire Relief Association ("Association") to increase the pension amount for firefighters; and,

WHEREAS, the pension amount is determined by a formula set by the State of Minnesota ("State"), and if the formula permits an increase in the pension amount, the Association must then request and obtain Council approval; and,

WHEREAS, according to the State formula the pension may be set at a maximum of \$5,400 per year; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, MINNESOTA, an increase in the North St. Paul Fire Relief Association pension amount hereby granted.

BE IT FURTHER RESOLVED, as requested by the Association, the increase shall be from \$5,000 to \$5,200 per year and shall take effect on January 1, 2017.

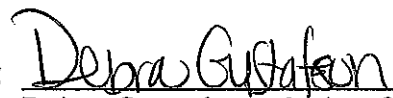
ADOPTED this 20th day of December, 2016.

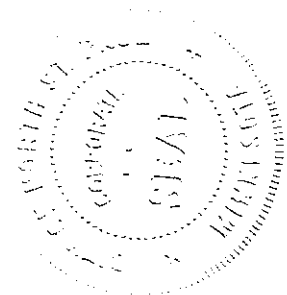
Motion by Councilmember Petersen
Second by Councilmember Walczak

Voting: Aye: Councilmember Furlong
 Councilmember Petersen
 Councilmember Walczak
 Councilmember Sonnek
 Mayor Kuehn
 Nay: None
 Abstain: None
 Absent: None



Michael R. Kuehn, Mayor

Attest: 
Debra Gustafson, Acting City Manager



OFFICE OF THE STATE AUDITOR**2019 Maximum Benefit Worksheet**

	A Fire State Aid and Supplemental State Aid	B Municipal Contribution	C 10% of Surplus *	D Active Members in Relief Association	E Per Year Average [(A + B + C) / D]
	(From FIRE-18)	(From FIRE-18)	(From SC-18)	(From FIRE-18)	
2018	60,649	40,481	3,418	31	3,373
	(From FIRE-17)	(From FIRE-17)	(From SC-17)	(From FIRE-17)	
2017	59,121	34,504	0	35	2,675
	(From FIRE-16)	(From FIRE-16)	(From SC-16)	(From FIRE-16)	
2016	59,125	22,000	0	36	2,253

* If deficit for the year, leave blank.

Average available financing per active member for the most recent 3-year period:
(sum of column E divided by 3)

2,767

Maximum Lump Sum Benefit Level under Minn. Stat. § 424A.02, subd. 3

5,100

Agenda Information Memorandum
North St. Paul City Council
February 4, 2020

FROM THE OFFICE OF THE CITY MANAGER

Agenda placement: City Business

Subject: Donation Agreement between the City of North St. Paul and The BATC

To: Honorable Mayor and City Council

Background/Facts:

The City is the fee owner of a vacant, residential lot located at 2557 12th Avenue, in the City of North St. Paul, County of Ramsey, State of Minnesota, with a County PID No. of 12-29-22-13-0090, and legally described as follows: Lot 16, Block 37 Fourth Addition to North Saint Paul, Ramsey County, Minnesota (the “Property”).

The City and BATC Foundation, working in collaboration with the Minnesota Assistance Counsel for Veterans, a Minnesota non-profit corporation (“MACV”) and U.S. Home Corporation, d/b/a Lennar (“Lennar”) are interested in constructing a residential home for military veterans on the Property.

The City is willing to donate the Property to BATC Foundation to support BATC Foundation’s mission to construct residential homes for military veterans.

On June 18, 2019 the Council approved a variance and authorized the city attorney to draft a donation agreement.

The City and BATC Foundation now wish to enter into an Agreement to memorialize the terms and conditions of the donation of the Property.

It is anticipated that construction would begin this spring and be completed by August, 2020.

Recommendation: It is recommended the City Council authorize the City Manager to execute a donation agreement with The BATC as approved by the City Attorney.

Respectfully submitted,

/s/ SD by mm

Scott Duddeck
City Manager

Agenda Information Memorandum
North St. Paul City Council
February 4, 2020

FROM THE OFFICE OF THE CITY MANAGER

Subject: Recommendation to approve Franchise Extension Agreement with Comcast.

To the Honorable Mayor and City Council:

The Cable Commission is recommending that the City Council approve an Extension Agreement with Comcast. The Agreement will extend the expiration date of the current Franchise from February 28, 2020 to March 31, 2020. The purpose of the proposed extension is to allow for continued informal negotiations between Comcast and the Cable Commission regarding the long-term renewal of the Franchise. Comcast is in agreement with this.

Recommendation: It is recommended the City Council authorize the extension of the current Franchise from February 28, 2020 to March 31, 2020.

Attachments

Extension Agreement

Respectfully submitted,

/s/ SD by mm

Scott Duddeck
City Manager

Agenda placement: Consent

EXTENSION AGREEMENT BETWEEN AND AMONG THE MEMBERS OF THE RAMSEY WASHINGTON SUBURBAN CABLE COMMISSION AND COMCAST OF MINNESOTA

WHEREAS, Comcast of Minnesota, Inc., ("Franchisee") operates a cable television system (the "System") in communities which are members of the Ramsey/Washington Suburban Cable Commission (RWSCC) pursuant to a franchise scheduled to expire on November 1, 2018, to which the City of Birchwood Village, the City of Dellwood, the City of Grant, the City of Lake Elmo, the City of Mahtomedi, the City of North St. Paul, the City of Oakdale, the City of White Bear Lake, White Bear Township and the City of Willernie, Minnesota, are parties (each community is a "Franchisor"); a March 9, 1995 Memorandum of Understanding; and the April 10, 2014 Settlement Agreement, as amended by Section 2 of that certain 2015 Transfer Agreement Between and Among The Members of the Ramsey Washington Suburban Cable Commission, Comcast of Minnesota, Inc. and Midwest Cable, Inc. (collectively, the Franchise and these documents are the "Franchise Documents"); and

WHEREAS, the parties previously agreed to extend the expiration date of the Franchise, and of obligations in the Settlement Agreement, through August 31, 2019; and

WHEREAS, the parties wish to extend certain time periods provided under the Franchise Documents to provide time for the parties to work cooperatively as they engage in the renewal processes contemplated by state and federal law.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

Section 1. The Franchise is extended through and including March 31, 2020.

Section 2. Paragraph 10 of the "Settlement Agreement Regarding PEG Capacity" is amended so that the reference to August 31, 2019 is changed to March 31, 2020.

Section 3. Otherwise, the Franchise Documents shall remain in full force and effect in accordance with their terms.

Section 4. Both parties agree that the further extension will not require recommencement of the renewal process under state or federal law, or require either party to re-conduct any studies or proceedings that may have been or are being conducted.

Section 5. This Extension Agreement does not confer upon the Franchisee any additional rights under Section 626 of the Cable Act.

Section 6. By entering into this Extension Agreement, the parties do not otherwise waive their rights to rely upon the rights, procedures, protections and recourses granted to them pursuant to applicable Federal, state, or local rule, regulation, law or precedent.

Section 7. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement

IN WITNESS WHEREOF, the Parties have caused this Extension Agreement to be executed by duly authorized representatives of each Party on the dates written below.

COMCAST OF MINNESOTA, INC.

By: 
John D. Keller
Title: Regional Vice President

Date: 11/6/19

CITY OF BIRCHWOOD VILLAGE

By:

Title:

Date:

CITY OF DELLWOOD

By:

Title:

Date:

CITY OF GRANT

By:

Title:

Date:

CITY OF LAKE ELMO

By: _____

Title:

Date:

WHITE BEAR TOWNSHIP

By:

Title:

Date:

CITY OF MAHTOMEDI

By:

Title:

Date:

CITY OF NORTH ST. PAUL

By:

Title:

Date:

CITY OF OAKDALE

By:

Title:

Date:

CITY OF WHITE BEAR LAKE

By:

Title:

Date:

CITY OF WILLERNIE

By:

Title:

Date: