

**CITY OF NORTH ST. PAUL
CITY COUNCIL
REGULAR MEETING AGENDA
APRIL 7, 2020
6:30 PM**

Due to the Governor's Emergency Declaration, the Mayor has determined that in-person meetings during this pandemic are not practical or safe. All meetings of the City Council and other City-governed boards and commissions will be held by telephone or other electronic means until further notice. (Minn. Stat. 13D.021)

Our upcoming meeting on April 7th will be held via Zoom. Zoom is an online platform that allows attendees to 'join' the meeting via video or telephone. The **April 7th meeting can be accessed at: <https://wsbeng.zoom.us/j/507875629> from a PC, Mac, tablet, iPhone or Android device, or by phone at 1-929-205-6099, meeting ID 507 875 629.** The City Council meeting will be 'open to the public' to listen in, but will be muted from contributing at all times with the exception of a Public Hearing and open to the public forum.

Please join the meeting early to test your audio and video settings. If you join via a device and your audio is not working, you may need to use the dial-in phone number option in order to be heard. If you have technical difficulties during the meeting please call or text (612) 352-8452.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Member Thorsen
Council Member Petersen
Council Member Walczak
Council Member Sonnek
Mayor Furlong

IV. ADOPT AGENDA

V. PRESENTATIONS

VI. CONSENT AGENDA

- A. March 17, 2020 workshop meeting minutes.
- B. March 17, 2020 regular meeting minutes.
- C. General accounts payable: \$515,175.75.
- D. HRA accounts payable: \$8,611.77.

VII. MEETING OPEN TO THE PUBLIC

Note: This is a courtesy extended to persons wishing to address the council who are not on the agenda. Presentations will be limited to 3 minutes. This session will be limited to 15 minutes.

VIII. PUBLIC HEARINGS

- A. Public Hearing on the Proposal to Adopt a Street Reconstruction Plan and the Intent to Issue General Obligation Street Reconstruction Bonds

IX. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

- A. State Aid Advancement Funding request

X. REPORTS OF CITY MANAGER & DEPARTMENTS

XI. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

XII. GENERAL BUSINESS

XIII. CLOSED SESSION

- A. There are no closed sessions.

XIV. ADJOURNMENT

The next regularly scheduled City Council meeting is Tuesday, April 21, 2020 at 6:30 p.m.

City of North Saint Paul
March 17, 2020
Proposed City Council Workshop Meeting Minutes

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 5:12 p.m.

II. ROLL CALL

Present: Council Member Scott Thorsen
Council Member Candy Petersen
Council Member Tom Sonnek – arrived at 5:15 p.m.
Council Member Jan Walczak
Mayor Terry Furlong

Staff: City Manager Scott Duddeck, Deputy Clerk Mary Mills, City Attorney Soren Mattick, City Engineer Morgan Dawley, Finance Director Jason Zimmerman.

Guests: Jeff Christiansen, Visualization Studio Manager for WSB

III. ADOPT AGENDA

There was an additional item added for discussion related to the COVID-19 situation.

On motion by Council Member Walczak, seconded by Council Member Petersen, with all present voting aye (4-0), Council Member Sonnek absent for vote, motion carried to approve the agenda as amended.

IV. TOPIC(S)

A. WSB Visualization demonstration

Jeff Christiansen, Visualization Studio Manager with WSB presented a visualization concept being used for development and street improvement projects to assist in seeing the results of a project and improving them prior to actual construction. Using CAD geometry they render forms, can show what it looks like from a moving vehicle, pedestrian view, day and night, shadows, etc. This could be a very useful tool for the large development projects coming this year. Real time graphic cards are used, they can do noise studies and label parcels. This would be an excellent right-of-way tool. Staff will continue to gather information on cost and review this on a project by project case.

B. Upcoming events planning and operations

City Manager Duddeck stated that the COVID-19 situation is very fluid and fast moving. Discussion about this has now moved into action. The City is following the Governor's executive orders to flatten the infection curve. The Polar Skate event has officially been cancelled. Other events will be cancelled as deemed necessary. Because the orders related to this are so quickly changing staff does not recommend putting a specific end date in place. Staff will

rather monitor this daily and determine what the next steps are as required. This will be brought forward to Council at the regular meeting for action.

C. Emergency order related to CORVID-19

Mayor Furlong will put into place a Proclamation declaring a Peace Time Emergency Due to COVID 19 Health Pandemic, and council will adopt a resolution extending the emergency indefinitely. Council meetings will be held remotely until further notice. All City buildings will be closed to public access. Staff will work on schedules to split shifts and some employees will work remotely so City services are not completely disrupted. See the minutes from the regular meeting for more details.

V. OTHER BUSINESS

There was no other business.

VI. ADJOURNMENT

There being no further business, on motion by Council Member Walczak, seconded by Council Member Sonnek, with all present voting aye (5-0), Mayor Furlong adjourned the workshop meeting at 6:32 p.m.

Terrence J. Furlong, Mayor

Attest:

Scott A. Duddeck, City Manager/Clerk

City of North Saint Paul
March 17, 2020
Proposed Regular City Council Meeting Minutes

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 6:36 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Thorsen
Council Member Petersen
Council Member Walczak
Council Member Sonnek
Mayor Furlong

Staff: City Manager Scott Duddeck, City Engineer Morgan Dawley, City Planner Erin Perdu, Finance Director Jason Zimmerman, City Attorney Soren Mattick, Deputy Clerk Mary Mills.

IV. ADOPT AGENDA

On motion by Council Member Petersen, seconded by Council Member Sonnek, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

V. PRESENTATIONS

There were no presentations.

VI. APPROVAL OF CONSENT AGENDA

On motion by Council Member Walczak, seconded by Council Member Sonnek, with all present voting aye (5-0), motion carried to approve the consent agenda, Resolution No. 2020-036 consisting of:

- A. March 3, 2020 regular meeting minutes.
- B. General accounts payable: \$936,691.26.
- C. HRA accounts payable: \$384.94.
- D. Special Event Permit for Chase Away the Snowman 5K. Resolution No. 2020-037.
- E. Application for a City (local) Charitable Gambling Permit for an event to be conducted by North Metro Flex Academy, 2350 Helen St, on Friday, May 15, 2020. Resolution No. 2020-038.
- F. Continuation of funding for services provided by Youth Service Bureau (YSB). Resolution No. 2020-039.

VII. MEETING OPEN TO PUBLIC

John Schmahl stated he has contacted City Staff to request a smaller recycling container, as he does not have enough recycling to fill the 60-gallon container and does not wish to store a large container. He added he has requested a smaller container from the City but has not received a container. He noted he recently saw a small, 35-gallon recycling container from Tennis Sanitation at a friend's house in Falcon Heights.

Mr. Schmahl stated the City of Maplewood contracts with Tennis Sanitation for their recycling, and they offer containers in three sizes for the same price. He added he hopes the City of North St. Paul will offer a smaller 35-gallon recycling container for residents that want to continue to recycle but do not want a large container.

Mr. Duddeck stated City Staff made the decision to continue to provide 65-gallon recycling containers based on average utilization and weekly collection. He added the majority of residents have expressed a need for bigger recycling containers. He noted the City has 35-gallon trash containers that would need a different lid, and they can be purchased, and the smaller container provided to Mr. Schmahl.

VIII. PUBLIC HEARINGS

There were no scheduled hearings.

IX. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

Added business item by Mayor Furlong:

Proclamation Declaring Local Peacetime Emergency

Mayor Furlong read a Proclamation declaring a local peacetime emergency due to the COVID-19 health pandemic. He added the Proclamation invokes the City's disaster plan and authorizes appropriate community containment and mitigation strategies.

City Attorney Soren Mattick stated, under State Statute Chapter 12, the Mayor can unilaterally declare a local emergency with a 3-day time limitation. He added the second declaration to be made at tonight's meeting will allow extension of the local emergency.

Mr. Mattick stated many local communities are taking these measures in response to similar actions taken at the federal and state level. He added the proclamation will allow the City Council to give direction to City Staff in matters related to funding and expenditures, as well as policy or procedure decisions, that will allow the City to move forward. He noted the emergency extension will be open-ended and can be rescinded.

Mayor Furlong read a Resolution in full declaring a local peacetime emergency due to the COVID-19 health pandemic that will last for more than 3 days. The City Council declares that

the local emergency will continue until federal or state action is taken to declare an end to the emergency or by subsequent City Council determination.

On motion by Council Member Walczak, seconded by Council Member Sonnek, with all present voting aye (5-0), motion carried to adopt Resolution No. 2020-040 accepting a Proclamation declaring a local peacetime emergency due to the COVID-19 health pandemic extending said emergency until federal or state action is taken to declare an end to the emergency or by subsequent City Council determination.

Mr. Duddeck stated these actions are being taken to ensure that the City of North St. Paul will be prepared to protect its residents.

Mayor Furlong urged residents to stay calm in this time of uncertainty. He added City Hall will be closed to the public, but City Staff will continue to provide day-to-day City services, including building inspections, in a different format.

Council Member Thorsen requested clarification regarding the timeline for the emergency Proclamation.

Mayor Furlong stated there will be a rolling time frame rather than a set timeline. He added normal City operations will continue, though City Hall and other facilities will be closed to the public. He added City parks will remain open, although park shelters will be closed, and current park shelter rentals cancelled, and deposits refunded. He noted summer park shelter rentals are not being cancelled at this time.

Mr. Duddeck stated City Staff will practice social distancing within the workplace to reduce risk of exposure, and public safety and first responders will adjust response methods. All City and Commission meetings will be held via phone or videoconference, and if necessary, postponed or cancelled. The City website will be updated daily, and links have been added to websites for CDC and the Minnesota Department of Health, as well as emergency declarations from the Governor's office. He noted the goal is to maintain normal City operations as much as possible, while ensuring the safety, health and well-being of City Staff and the entire community.

A. Resolution Amendment for TIF 4-8

Mr. Duddeck reviewed a request to increase an internal loan from the City's General Fund for development of the former City Hall site in TIF District 4-8. He stated, in February 2019, the City Council approved an internal loan reimbursement which was set at \$100,000. He added City Staff is requesting that this amount be increased to \$500,000, to be paid back with TIF funds with interest when the project is completed. He noted this action will ensure that the City has the ability to recoup funds upon completion of the project.

On motion by Council Member Sonnek seconded by Council Member Thorsen, with all present voting aye (5-0), motion carried to adopt Resolution No. 2020-041 approving terms of up to \$500,000 interfund loan in connection with Tax Increment Financing District 4-8.

B. 2020 S&U 7th Avenue – Receive Bids and Award Contract 2020 Street and Utility Project (City Project No. S.A.D. 20-01; S.A.P. 151-250-003 / 151-263-005 / 151-247-008) – Receive Bids and Award Contract

City Engineer Morgan Dawley reviewed the 2020 Street and Utility Improvement Project for 7th Avenue between 1st and 3rd Streets; a portion of 1st Street south of 7th Avenue; a portion of 2nd Street north of 7th Avenue; and maintenance overlay on a portion of 4th Avenue. The project will cover necessary infrastructure improvements including underground utilities, street lighting and center medians, as well as drainage and flooding improvements on a City-owned lot at 7th Avenue and 1st Street. The low bidder was T.A. Schifsky & Sons, Inc., a local contractor, and only two bids were received. City Staff recommends that the City Council award the contract to T.A. Schifsky & Sons, Inc. for \$4.256 million.

Mr. Duddeck stated this project was the first time that the City's new electronic bidding format was used, and it worked very well. He added the new format will allow bidders to submit bids right down to the final minutes of the bidding period.

On motion by Council Member Petersen, seconded by Council Member Thorsen, with all present voting aye (5-0), motion carried to adopt Resolution No. 2020-042 accepting bids and awarding construction contract for the 2020 Street and Utility Improvement Project.

C. Anchor View Apartments Variance and Site Plan Review

City Planner Erin Perdu reviewed a site plan and variance review for a multi-family residential development in the Anchor Block North redevelopment area, located on a 4-acre parcel between McKnight Road and 3rd Street North with frontage along the Gateway Trail. The parcel is located in the Corridor Mixed Use District, surrounded by commercial and industrial properties, and the Gateway Townhomes across Gateway Trail to the south. The proposed site plan is a combination of 126 units on 4 stories in a mix of market rate and affordable units, with a mix of study, 1 and 2-bedroom units. Two detached garage structures with a total of 27 parking stalls are planned, as well as indoor parking at either end of the building, and additional surface parking.

Ms. Perdu stated the first variance request, related to the principle structure, is for a front yard setback from 3rd Street N of 22.2 feet where 25 feet is required. She added this variance is necessary as the Zoning Ordinance requires that the street frontage with the shortest dimension is to be considered the front yard, which in this case is 3rd Street N. She noted the proposed building would encroach into the drainage and utility easement if it were to be shifted to meet the setback requirement. The building's front elevation is oriented toward Anchor Drive.

Ms. Perdu stated the development's proposed density of 32 units per acre is less than that which is prescribed in the Comprehensive Plan and matches the overall intent of the Mixed-Use District, with a recommended 30% residential development.

Ms. Perdu stated the second variance request relates to the proposed development's detached garages structures. The Zoning Ordinance related to accessory structures was written for single family neighborhoods and limits the size of accessory structures. In this case, both structures exceed the allowable size, and one structure infringes on the corner side yard setback requirement on McKnight Road. She noted the triangular shape of the property makes it difficult to meet frontage requirements on all 3 sides.

Ms. Perdu stated, in terms of open space, a tot lot or small playground at one end of the building. She added open space requirements on the site are met. She noted stormwater management areas on the site cannot be calculated in open space requirements.

Mayor Furlong asked whether there will be a connection to the Gateway Trail from the development. Ms. Perdu stated there is no direct connection, but the trail can be accessed via the sidewalk along 3rd Street N.

Ms. Perdu stated, regarding the landscaping plan, the requirement of 126 trees is based on occupancy and raises concerns about overcrowding of trees on the property. A condition has been added, like the landscape plan for the self-storage facility, that the developer and landscape architect will work with City Staff to determine the appropriate number of trees for the site.

Mr. Duddeck stated the City will work with the applicant to review the possible removal of the fence along the Gateway Trail and potential landscaping to replace it.

Ms. Perdu stated the City Staff and the Planning Commission recommend City Council approval of the variance request and conditional approval of the site plan. The applicant has indicated that they will comply with all conditions and have modified the plans accordingly. The location of the elevators in the center of the building has been changed to include elevators at the end of the building.

Council Member Walczak stated there was discussion about having indoor bicycle parking. She asked whether that would take up garage space. Ms. Perdu stated indoor bike storage will be accommodated and will not affect the amount of available indoor car parking spaces. She added the Ordinance requires a certain amount of bike storage within a certain distance of the building's entrance but does not specify whether the storage must be indoor or outdoor.

Mr. Duddeck stated the developer, Mr. Fink, submitted a letter to the City Council but was unable to attend the meeting.

Mayor Furlong requested clarification regarding the difference between market rates and affordable rates. Ms. Perdu stated this will not be a subsidized housing product, but the developer is establishing income limits for 20% of the units. She added a resident's income will determine whether they qualify for the affordable units, which is a certain percentage of the Area Median Income (AMI).

Council Member Sonnek stated this issue was discussed at length at the Planning Commission meeting, as developers are required by the TIF District that 20% of the total number of units will be affordable to residents who qualify. He added this is not Section 8 housing. He noted this process will be managed by the developer's onsite management company.

Council Member Thorsen asked whether residents who originally qualified for an affordable unit would be able to stay in their apartment when their income goes up. Mr. Duddeck stated certification reviews are completed by the management company, and residents must qualify by income for the affordable units on an annual basis.

On motion by Council Member Sonnek, seconded by Council Member Thorsen, with all present voting aye (5-0), motion carried to adopt Resolution No. 2020-043 approving variances from Section 154.01 of the North St. Paul City Code.

Council Member Sonnek stated the variances are required due to the location of the parcel with three different street frontages. He added the shortest street frontage must become the front yard, and the requested variances are reasonable as they bring the development into compliance with this requirement.

On motion by Council Member Sonnek, seconded by Council Member Walczak, with all present voting aye (5-0), motion carried to adopt Resolution No. 2020-044 approving a site plan for a multi-family residential development project on the northeast corner of Anchor Drive and 3rd Street N.

Council Member Sonnek stated Trident Development also developed the Polar Ridge Senior Living community, which I understand was a good experience for the City and is a well-maintained property. He added Trident Development's presentation at the Planning Commission meeting was well-prepared and informative. He noted this should be a successful project.

Mayor Furlong agreed Polar Ridge is a great development, and the City has had a good relationship with the developer.

D. Seppala Boulevard

Mr. Duddeck reviewed a proposed road change on Seppala Boulevard to return it to a two-way street between Margaret Street and Helen Street. He stated this proposed change will alleviate safety concerns and improve access, with multiple street reconstruction projects in the downtown area. The Post Office will be relocating mailboxes back to the concrete island in the City parking lot on the north side of Seppala Boulevard. The roadway will be striped to push drive lanes as far north as possible to allow for a buffer for businesses on the south side of Seppala Boulevard.

Mr. Duddeck stated the project includes removal of existing striping, patching of the roadway, and new striping to restore two-way traffic. He added City Council approval is requested of this proposed project.

Council Member Walczak asked whether the roadway will be patched or resurfaced. Mr. Duddeck stated the short-term plan is to patch the roadway, but City Staff are reviewing whether to do a maintenance overlay from Margaret Street to the community center area.

Council Member Walczak stated she noticed on the plans that the roadway narrows as it gets closer to Helen Street. She asked how wide the drive lanes will be.

Mr. Dawley stated two standard 11-foot drive lanes are proposed, or 22 feet to the white shoulder stripe buffer on the south side of the roadway. He added the buffer width is not consistent as the center line will shift slightly to maximize shoulder area from south to north due to street parking on the north side. He noted 11-foot wide lanes will be maintained for the entire length of the roadway.

Mayor Furlong stated the roadway was initially changed to a one-way street for safety issues. He asked whether there are safety concerns with returning it to a two-way street.

Mr. Duddeck stated a conscious effort has been made to push traffic as far north as possible to provide a 5-6-foot buffer for businesses on the south side. He added safety measures are being considered, including potential flex signs and a signed crosswalk area, and “15 mph” signage.

Mayor Furlong asked how safety will be measured Mr. Dawley stated there will be active monitoring by the Public Works Department, efficient snow removal, and communication with the businesses to ensure they are satisfied with the changes. He added narrow lanes are more common as they are conducive to slower traffic speeds and other safety concerns.

Mr. Duddeck stated additional street lighting is being considered to increase safety for pedestrians crossing to the parking lot.

Mr. Dawley stated all existing pavement markings will be removed, and new fresh lines will be very clear to those driving on the roadway.

On motion by Council Member Thorsen, seconded by Council Member Petersen, with all present voting aye (5-0), motion carried to adopt Resolution No. 2020-045 designating Seppala Boulevard as a permanent two-way road from Margaret Street to Helen Street.

X. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Duddeck stated development documents are being finalized on the three Anchor Block projects, including the self-storage facility and multi-family residential development reviewed at tonight’s meeting. He added street reconstruction projects in the downtown area will start in the spring, subject to change due to the current situation.

Mr. Duddeck stated City Staff received a request from the 2020 Census to use the North St. Paul Snowman statue in promotional materials. He added the theme of the 2020 Census is “Census Hero”, and permission is requested to use images of the Snowman for promotional campaign use

in preparation for the 2020 Census start date of April 1, 2020. He noted City Council approval is requested.

The City Council agreed to allow the 2020 Census to use the North St. Paul Snowman in promotional materials.

Mr. Duddeck stated title work is being completed on the BP gas station site. He added deed restrictions are in the process of being removed in preparation for closing on the property.

Council Member Walczak asked whether the Minnesota Department of Transportation will have to purchase some of that land if it is needed for the proposed interchange. Mr. Duddeck confirmed it would have to be purchased from the City.

Council Member Sonnek stated the Planning Commission meeting on March 5, 2020 included a review of the proposed Trident Development apartment complex, that was approved at tonight's City Council meeting. He added the Planning Commission started a discussion regarding a proposed Ordinance amendment to allow chickens and bees in residential neighborhoods. He noted it was agreed that more information would be helpful, and Mr. Duddeck agreed to contact University of Minnesota experts on this subject to arrange for a presentation at an upcoming meeting.

Mr. Duddeck stated he has been in contact with experts who are making arrangements to present information at the Planning Commission's April 2, 2020 meeting, which is subject to change. He added information and updates about all City meetings will be posted on the City website.

Mayor Furlong stated the Economic Development Authority met last week and received an update from Mr. Duddeck on all ongoing development projects.

XI. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

There were no reports.

XII. GENERAL BUSINESS

Mayor Furlong stated "Monday with the Mayor", which is usually held on the first Monday of every month, will be postponed until further notice. He added City Hall is closed to the public.

Mayor Furlong stated a meeting was held last week to address a property at 19th Avenue and Helen Street that has had numerous complaints. He added the outcome of the meeting was very positive.

Mayor Furlong thanked the City Council, City Staff and residents of North St. Paul for their patience and positivity in the face of so many changes in these difficult times.

XIII. CLOSED SESSION

Mayor Furlong recessed the regular meeting at 7:56 p.m. to conduct the closed session.

Council Member Thorsen stated the meeting will be closed as permitted by section 13D.05, Subdivision 3 (c) to consider the sale of the City owned Community Center located at 2300 North St. Paul Drive, North St. Paul, MN 55109.

Mayor Furlong called the closed session to order at 8:04 p.m.

On motion by Council Member Petersen, seconded by Council Member Sonnek, with all present voting aye, Mayor Furlong adjourned the closed session at 8:48 p.m.

XIV. ADJOURNMENT

There being no further business, on motion by Council Member Sonnek, Seconded by Council Member Thorsen, with all present voting aye (5-0), Mayor Furlong adjourned the regular meeting at 8:49 p.m.

Terrence J. Furlong, Mayor

Attest: _____
Scott A. Duddeck, City Manager/Clerk



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: Mayor & Council Members
FROM: Jacquelyn Lutmer - Accounting Technician
DATE: April 7, 2020
SUBJECT: Recommendation of approval of GENERAL claims list.

Claim Date

3/27/2020 Payroll Register DD		\$114,412.77
3/27/2020 Payroll Direct Payables		\$103,897.33
3/27/2020 Fire Payroll Register DD		\$13,373.91
3/27/2020 Fire Payroll Direct Payables		\$3,420.60
3/23/2020 Payroll Direct Payables	135712	\$816.60
	Payroll Subtotal	<u>\$235,921.21</u>

3/20/2020 A/P Checks Early Release	135671-135711	\$ 67,970.90	Pre-Approved by S. Duddeck
3/20/2020 A/P Drafts Early Release	000699	\$ 1,734.06	Pre-Approved by S. Duddeck
3/27/2020 A/P Checks Early Release	135713-135757	\$ 179,948.69	Pre-Approved by S. Duddeck
3/27/2020 A/P Drafts Early Release	000708	\$ 11,507.03	Pre-Approved by S. Duddeck
4/8/2020 A/P Checks	135758-135774	\$ 18,093.86	
	AP Subtotal	<u>\$ 279,254.54</u>	

Grand Total \$ 515,175.75

Approved this 7th day of April, 2020

/s/ Terrence J. Furlong, Mayor by Consent Resolution

/s/ Scott A. Duddeck, City Manager/Clerk by Consent Resolution

PAYROLL NO: 01 City of North St. Paul

PAYROLL DATE: 3/27/2020

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	66	114,412.77
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	66	114,412.77

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 04473 3/27/20 PAYROLL - 9

VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
E05000		EFTPS						
	I-T1 202003235641	FEDERAL WITHHOLDING	D	3/27/2020		16,718.26	000700	
	I-T3 202003235641	FICA TAXES	D	3/27/2020		14,580.16	000700	
	I-T4 202003235641	MEDICARE TAXES	D	3/27/2020		5,312.54	000700	36,610.96
H08033		H S A BANK						
	I-444202003235641	HSA ACCOUNT	D	3/27/2020		6,016.50	000701	6,016.50
I09137		I C M A DISTRIBUTION CENTER						
	I-2 202003235641	EMP/EMPR DEFERRED COMP	D	3/27/2020		11,143.93	000702	
	I-21 202003235641	EMP/EMPR DEFERRED COMP	D	3/27/2020		3,472.76	000702	
	I-26 202003235641	LOAN PAYMENTS TO ICMA	D	3/27/2020		893.67	000702	
	I-2CM202003235641	CITY MGR 9% DEFERRED COMP	D	3/27/2020		638.19	000702	
	I-2IR202003235641	EMP/EMPR DEFERRED COM	D	3/27/2020		1,210.00	000702	17,358.55
M12900		MNEFTS						
	I-T2 202003235641	MN Income Tax WH	D	3/27/2020		7,508.28	000703	7,508.28
M13320		MN STATE RETIREMENT SYSTEM						
	I-12 202003235641	POST DEDUCTIONS	D	3/27/2020		925.00	000704	925.00
P16470		P E R A						
	I-91 202003235641	6634-00 REG PERA	D	3/27/2020		15,852.59	000705	
	I-92 202003235641	6634-00 PERA PD	D	3/27/2020		19,485.43	000705	
	I-94 202003235641	6634-00 PERA DCP ELECTED	D	3/27/2020		140.02	000705	35,478.04

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	103,897.33	103,897.33
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	6	0.00	103,897.33	103,897.33

PAYROLL NO: 01 City of North St. Paul

PAYROLL DATE: 3/27/2020

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	29	13,373.91
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	29	13,373.91

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 04474 3/27/20 FIRE PAYROLL - 9

VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
E05000		EFTPS						
	I-T1 202003245642	FEDERAL WITHHOLDING	D	3/27/2020		667.41	000706	
	I-T3 202003245642	FICA TAXES	D	3/27/2020		1,934.60	000706	
	I-T4 202003245642	MEDICARE TAXES	D	3/27/2020		452.42	000706	3,054.43
M12900		MNEFTS						
	I-T2 202003245642	MN Income Tax WH	D	3/27/2020		366.17	000707	366.17

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	0.00	3,420.60	3,420.60
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	2	0.00	3,420.60	3,420.60

3/23/2020 4:06 PM

DIRECT PAYABLES CHECK REGISTER

PAGE: 1

PACKET: 04472 3/27/20 PAYROLL - 8

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
L12385		LOCAL UNION #160						
	I-11 202003105618	UNION DUES	R	3/23/2020		408.30	135712	
								CHECK DATE < ITEM DATE
	I-11 202003235641	UNION DUES	R	3/23/2020		408.30	135712	816.60

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	816.60	816.60
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	816.60	816.60



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: Mayor & Council Members
FROM: Jacquelyn Lutmer - Accounting Technician
DATE: March 20, 2020
SUBJECT: Recommendation of approval of GENERAL claims list Early Release.

Claim Date

3/20/2020 A/P Checks	135671-135711	\$	67,970.90
3/20/2020 Drafts	000699	\$	1,734.06
	AP Subtotal	\$	<u>69,704.96</u>

Grand Total \$ 69,704.96

Approved this 20th day of March, 2020



City Manager

PACKET: 04471 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	CHING VANG I-202003175630	CHING VANG:	R	3/20/2020		200.00CR	135671	200.00
1	JOE BECKERS I-202003175631	JOE BECKERS:	R	3/20/2020		200.00CR	135672	200.00
1	KAREN SPRINGBORN I-202003175632	KAREN SPRINGBORN:	R	3/20/2020		200.00CR	135673	200.00
1	CHRISTOPHER YANG I-202003175633	CHRISTOPHER YANG:	R	3/20/2020		200.00CR	135674	200.00
1	JEAN PETERSON I-202003175634	JEAN PETERSON:	R	3/20/2020		100.00CR	135675	100.00
1	AMANDA WEIDLING I-202003205637	AMANDA WEIDLING:	R	3/20/2020		200.00CR	135676	200.00
1	LUISA FRASCONI I-202003205638	LUISA FRASCONI:	R	3/20/2020		200.00CR	135677	200.00
1	KEN STEMIG I-202003205639	KEN STEMIG:	R	3/20/2020		200.00CR	135678	200.00
1	AFFORDABLE ELECTRIC I-202003205640	AFFORDABLE ELECTRIC:	R	3/20/2020		121.00CR	135679	121.00
A01310	ASPEN MILLS I-253679 I-253680 I-253681	UNIFORM OFCR#928 INITIAL ISSUE BODY ARMOR REPLACE #925 UNIFORM BDY ARMR ALTER #925	R R R	3/20/2020 3/20/2020 3/20/2020		39.95CR 1,208.95CR 89.95CR	135680 135680 135680	 1,338.85
B02049	BATTERIES PLUS BULBS I-P25224879	FIELD EQUIPMENT BATTERIES	R	3/20/2020		108.28CR	135681	108.28
C03066	CINTAS C-9079396784 C-9079396791 C-9079396793 C-9079396795 C-9079396799 C-9079396804 I-4031311717 I-4031867449 I-4032396953 I-4032966202 I-4033492711 I-4034628013 I-4044790762 I-4045416737	CREDIT CREDIT CREDIT CREDIT CREDIT CREDIT UNIFORM SERVICES UNIFORM SERVICES UNIFORM SERVICES UNIFORM SERVICES UNIFORM SERVICES UNIFORM SERVICES UNIFORM SERVICES UNIFORM SERVICES	R R R R R R R R R R R R R R	3/20/2020 3/20/2020 3/20/2020 3/20/2020 3/20/2020 3/20/2020 3/20/2020 3/20/2020 3/20/2020 3/20/2020 3/20/2020 3/20/2020 3/20/2020 3/20/2020		3.98 3.98 3.98 3.98 3.98 3.98 78.17CR 78.17CR 78.17CR 78.17CR 78.17CR 78.17CR 75.84CR 75.84CR	135682 135682 135682 135682 135682 135682 135682 135682 135682 135682 135682 135682 135682 135682	 596.82

PACKET: 04471 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
VOID	VOID CHECK		V	3/20/2020			135683	**VOID**
E05122	EMERGENCY MEDICAL PRODUCT							
	I-2140826	SANI--CLOTH WIPES	R	3/20/2020		207.60CR	135684	207.60
E05125	EMERGENCY APPARATUS MTN							
	I-110028	REPAIRS FOR RESCUE 540	R	3/20/2020		826.41CR	135685	
	I-110812	REPAIRS ENGINE 520	R	3/20/2020		403.90CR	135685	
	I-110893	REPAIR ON RESCUE 540	R	3/20/2020		158.34CR	135685	1,388.65
G07292	GRAYBAR							
	I-9314984161	VOLTAGE POWER PACK	R	3/20/2020		105.78CR	135686	105.78
H07501	HEALTHPARTNERS							
	I-1121772	FEB 2020 EMPLOYEE SCREENINGS	R	3/20/2020		172.00CR	135687	172.00
H08165	HOME DEPOT							
	I-14640	BLANK BOX COVERS	R	3/20/2020		2.45CR	135688	
	I-3015479	MATERIAL FOR LIGHTING	R	3/20/2020		275.56CR	135688	
	I-5011346	ANTIFREEZE	R	3/20/2020		43.84CR	135688	
	I-6063470	BEIGE SEALANT	R	3/20/2020		6.96CR	135688	
	I-9062769	OUTLET RETRACTABLE REEL	R	3/20/2020		39.18CR	135688	367.99
H8185	HI-LINE							
	I-10153983	SEMI-CONDUCTOR SCORING TOOL	R	3/20/2020		217.58CR	135689	
	I-10153991	HIGH VOLTAGE TESTING	R	3/20/2020		128.25CR	135689	345.83
I09178	STUART C IRBY CO							
	I-S011579652.004	FUSE UNIT	R	3/20/2020		432.00CR	135690	432.00
L12047	LANDIS GYR TECHNOLOGY INC							
	I-90312622	MAR 2020 MTHLY FLAT FEE	R	3/20/2020		750.00CR	135691	750.00
M13109	MENARDS-MAPLEWOOD							
	I-50956	SNAP RINGS FOR GRUNT SACKS	R	3/20/2020		20.97CR	135692	20.97
M13192	MN BENEFIT ASSOC							
	I-2020-0089135	APRIL 2020 MBA LIFE COVERAGE	R	3/20/2020		71.17CR	135693	71.17
M13211	OFFICE OF MN IT SERVICES							
	I-W20020574	FEB 2020 VOICE SERVICES	R	3/20/2020		49.82CR	135694	49.82

PACKET: 04471 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
M13227	MN DEPT OF COMMERCE I-1000044162	SFY Q4 2020 UTLITY ASSESSMENT	R	3/20/2020		1,812.53CR	135695	1,812.53
M13291	MN PEIP I-939770	APRIL 2020 PREMIUMS	R	3/20/2020		28,368.08CR	135696	28,368.08
M13339	M M K R & COMPANY PA I-47677	2019 FINANCIAL AUDIT SERVICES	R	3/20/2020		14,100.00CR	135697	14,100.00
M16475	NCPERS GROUP LIFE INS. I-663400042020	APRIL 2020 PREMIUMS	R	3/20/2020		144.00CR	135698	144.00
N14114	QUADIENT LEASING USA INC I-N8208055	APR-JUL 2020 POSTAGE MCHN LES	R	3/20/2020		744.48CR	135699	744.48
O15001	O'REILLY AUTO PARTS I-2074-458336	R&M VEHICLES CLEANING SUPPLIES	R	3/20/2020		61.90CR	135700	61.90
R18010	RAMSEY COUNTY I-EMCOM-008304 I-EMCOM-0083337 I-EMCOM-008339	FEB 2020 RC FLEET SUPPORT FEB 2020 RC 911 DISPTCH SERV FEB 2020 RC CAD SERVICES	R	3/20/2020		492.96CR 6,018.56CR 1,165.64CR	135701 135701 135701	 7,677.16
R18047	NM CLEAN 1, LLC I-202003135626	R&M VEHICLS FEB SQUAD WASHS	R	3/20/2020		233.82CR	135702	233.82
S18996	SAFE-FAST INC I-INV228103	SAFETY GLASSES	R	3/20/2020		250.00CR	135703	250.00
S19003	INNOVATIVE OFFICE SOLUTIONS LLC I-IN2907014 I-IN2909644 I-IN2910691 I-IN2914064	TONER FACIAL TISSUE BOOKCASE DISINFECTANT SPRAY	R	3/20/2020		79.41CR 11.76CR 377.40CR 16.02CR	135704 135704 135704 135704	 484.59
S19485	SUN LIFE FINANCIAL I-202003175627 I-202003175628	MARCH 2020 LTD COVERAGE MARCH 2020 LIFE INS COVERAGE	R	3/20/2020		1,574.93CR 1,570.11CR	135705 135705	 3,145.04
T20076	TOSHIBA FINANCIAL SERVICES I-5009532577	3/1/20-3/31/20 COPIER LEASE	R	3/20/2020		176.08CR	135706	176.08

PACKET: 04471 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
T20161	THOMPSON REUTERS - WEST							
	I-841958208	FEB 2020 SERVICE FEES INVSTGNS	R	3/20/2020		194.69CR	135707	194.69
T20191	TIMESAVER OFF SITE SECRETARIAL INC.							
	I-M25516	FEB/MAR 2020 SECRETARIAL SERV	R	3/20/2020		618.00CR	135708	618.00
T20192	T-MOBILE							
	I-202003175629	2/9-3/8 FD/PD TABLETS & CARDS	R	3/20/2020		673.89CR	135709	
	I-202003185635	2/11-3/10 FD/PD CARDS/INTERNET	R	3/20/2020		614.73CR	135709	1,288.62
T20461	TWIN CITY HARDWARE							
	I-PSI0085916	LOCK INSTALLATIONS	R	3/20/2020		570.00CR	135710	570.00
V01101	VERIZON WIRELESS							
	I-9850121719	2/11-3/10 MOBILE BROADBAND	R	3/20/2020		525.15CR	135711	525.15

PACKET: 04471 Regular Payments

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
T20192	T-MOBILE							
	I-202003185636	2/11-3/10 CELL PHONE SERVICE	D	3/18/2020		1,734.06CR	000699	1,734.06
D04012	DAKOTA SUPPLY GROUP							
	C-S100020912.001	YELLOW LENS RETURN	N	3/20/2020		371.76	000000	
	I-F331459	YELLOW LENS FOR BRONZE FRAME	N	3/20/2020		371.76CR	000000	0.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	40	0.00	67,970.90	67,970.90
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	1,734.06	1,734.06
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	1	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	43	0.00	69,704.96	69,704.96

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

MEMORANDUM

TO: Mayor & Council Members
FROM: Jacquelyn Lutmer - Accounting Technician
DATE: March 27, 2020
SUBJECT: Recommendation of approval of GENERAL claims list Early Release.

Claim Date

3/27/2020 A/P Checks	135713-135757	\$	179,948.69
3/27/2020 Drafts	000708	\$	11,507.03
	AP Subtotal	\$	<u>191,455.72</u>

Grand Total \$ 191,455.72

Approved this 27th day of March, 2020



City Manager

PACKET: 04479 3/27/2020 A/P

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	LUISA FRASCONI I-202003255645	LUISA FRASCONI:	R	3/27/2020		100.00CR	135713	100.00
1	VANESSA VANG I-202003255646	VANESSA VANG:	R	3/27/2020		300.00CR	135714	300.00
1	MOLLY VANG I-202003255647	MOLLY VANG:	R	3/27/2020		200.00CR	135715	200.00
1	NOU YANG I-202003255648	NOU YANG:	R	3/27/2020		100.00CR	135716	100.00
1	BEE XIONG I-202003265661	BEE XIONG:	R	3/27/2020		300.00CR	135717	300.00
1	ELAINE EKSTEDT I-202003265662	ELAINE EKSTEDT:	R	3/27/2020		200.00CR	135718	200.00
A01222	AMERICAN TEST CENTER I-2200215	ANNUAL SAFETY/ELECTRC INSP	R	3/27/2020		5,360.00CR	135719	5,360.00
A01300	ASPEN EQUIPMENT COMPANY I-10215624 I-10215781	SCREWS, NUTS, COTTER PINS TUBE WELDMENT INNER TUBE WLD	R R	3/27/2020 3/27/2020		136.60CR 501.14CR	135720 135720	 637.74
A01310	ASPEN MILLS I-254449	FD UNIFORM HESSLER	R	3/27/2020		188.50CR	135721	188.50
A20235	AUTONATION, INC I-532134	REPAIRS UNIT#515 TRAILBLZER	R	3/27/2020		222.52CR	135722	222.52
B02156	BORDER STATES ELECTRIC I-919682411	LITH EU2CM6 EM LIGHT	R	3/27/2020		122.49CR	135723	122.49
C03065	CENTURY COLLEGE I-652126	LIVE BURN TRAINER TRAINING	R	3/27/2020		195.00CR	135724	195.00
C03066	CINTAS I-4044790768 I-4045416824 I-4046069225 I-4046069235	UNIFORM SERVICES UNIFORM SERVICES UNIFORM SERVICES UNIFORM SERVICES	R R R R	3/27/2020 3/27/2020 3/27/2020 3/27/2020		102.00CR 102.00CR 75.84CR 103.36CR	135725 135725 135725 135725	 383.20

PACKET: 04479 3/27/2020 A/P

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
C03139	COMCAST							
	I-202003255660	INTERNET SERV 3/27/20-4/26/20	R	3/27/2020		129.71CR	135726	129.71
D04085	DIRKS BROS LLC							
	I-0106208669	TOOLS	R	3/27/2020		37.55CR	135727	
	I-0106208715	TOOLS	R	3/27/2020		74.00CR	135727	111.55
E05122	EMERGENCY MEDICAL PRODUCT							
	I-2144670	FIRST AID KITS	R	3/27/2020		49.54CR	135728	49.54
H08162	HOLIDAY							
	I-202003255649	GAS 1400015462906 POLICE DEPT	R	3/27/2020		1,602.62CR	135729	
	I-202003255650	GAS 1400015462914 SEWER DEPT	R	3/27/2020		72.12CR	135729	
	I-202003255651	GAS 1400015462906 FIRE DEPT	R	3/27/2020		308.73CR	135729	
	I-202003255652	GAS 1400015462906 UG ELECTRIC	R	3/27/2020		394.25CR	135729	
	I-202003255653	GAS 1400015462884 OH ELECTRIC	R	3/27/2020		421.80CR	135729	
	I-202003255654	GAS 1400015462949 ST MAINT	R	3/27/2020		379.22CR	135729	
	I-202003255655	GAS 1400015462892 PARKS DEPT	R	3/27/2020		352.99CR	135729	
	I-202003255656	GAS 1400015462973 WATER DEPT	R	3/27/2020		263.47CR	135729	
	I-202003255657	GAS 1400015462965 URBAN FRSTY	R	3/27/2020		396.83CR	135729	
	I-202003255658	GAS 1400015462930 ST CLEANING	R	3/27/2020		212.09CR	135729	4,404.12
H08165	HOME DEPOT							
	I-1014536	HEX BOLT	R	3/27/2020		3.60CR	135730	
	I-3014203	BOTTLES	R	3/27/2020		6.56CR	135730	
	I-3014287	BENZENE TORCH KIT	R	3/27/2020		45.97CR	135730	
	I-3024079	DRILL WIRE CUTTER CABLE TIES	R	3/27/2020		38.97CR	135730	
	I-6010693	PAINT MARKERS BATTERIES	R	3/27/2020		45.40CR	135730	
	I-7013789	LADR HKS	R	3/27/2020		37.36CR	135730	
	I-7092683	VINYL NUMBERS	R	3/27/2020		10.32CR	135730	
	I-8010453	FLEXOGEN HOSE	R	3/27/2020		15.47CR	135730	203.65
H08175	HOTSY EQUIPMENT OF MINNESOTA							
	I-66880	TRUCK/EQUIPMENT WASH BULK	R	3/27/2020		292.13CR	135731	292.13
L12388	LOCATORS & SUPPLIES INC							
	I-0283110-IN	MARKING PAINT	R	3/27/2020		680.86CR	135732	680.86
M13074	MET COUNCIL ENVIRONMENTAL SVCS							
	I-0001107617	APRIL 2020 WASTE WATER	R	3/27/2020		89,385.71CR	135733	89,385.71
M13109	MENARDS-MAPLEWOOD							
	I-51644	BRKR INTERLOCK TOGGLE SWITCH	R	3/27/2020		37.97CR	135734	37.97

PACKET: 04479 3/27/2020 A/P

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
M13110	MENARDS-OAKDALE							
	I-98967	MOUSE BAIT	R	3/27/2020		6.97CR	135735	
	I-99108	PVC CONDUIT	R	3/27/2020		379.80CR	135735	
	I-99227	POST, BIT, SCREWDRIVER, WOOD	R	3/27/2020		148.71CR	135735	535.48
M13240	MN MUNICIPAL UTILITIES ASSOC							
	I-54940	1STLINE SUPERVISION REGISTRN	R	3/27/2020		2,085.00CR	135736	
	I-55236	TESTING FEE	R	3/27/2020		37.50CR	135736	2,122.50
M13357	MOTOROLA SOLUTIONS							
	I-8280926380	BATTERY IMPRES NIMH FM	R	3/27/2020		570.00CR	135737	570.00
M13370	M-R SIGN CO INC							
	I-207385	SIGNS	R	3/27/2020		172.15CR	135738	172.15
M13375	MTI DISTRIBUTING COMPANY							
	I-1247649-00	GASKET	R	3/27/2020		47.42CR	135739	47.42
N14168	NORTHERN TOOL & EQUIPMENT							
	I-4131104228	10" MILL FILE & CHAPS	R	3/27/2020		91.98CR	135740	
	I-99227	UTILITY BLOWER & HOSE	R	3/27/2020		284.89CR	135740	376.87
O15026	OMG MIDWEST INC dba MN PAVING & MATERIALS							
	I-PAYVOUCHER#7	2018 ST & UTLTY PRJCT	R	3/27/2020		13,944.48CR	135741	13,944.48
S18996	SAFE-FAST INC							
	I-INV228300	IBUPROFEN COUGH DROPS HAT	R	3/27/2020		58.50CR	135742	
	I-INV228301	STRATUS HARNESS	R	3/27/2020		393.50CR	135742	
	I-INV228347	3M N95 RESPIRATOR	R	3/27/2020		175.60CR	135742	627.60
S19003	INNOVATIVE OFFICE SOLUTIONS LLC							
	I-IN2916293	PAPER & FLASH DRIVE	R	3/27/2020		83.54CR	135743	
	I-IN2924809	SCOTCH TAPE	R	3/27/2020		50.99CR	135743	134.53
S19154	SCHELEN GRAY AUTO ELECTRIC							
	I-219420	REPAIRS UNIT #40-618	R	3/27/2020		724.43CR	135744	724.43
S19180	SHERRILL INC							
	I-INV-513912	BLADE, HARD HATS, RATCHET	R	3/27/2020		341.45CR	135745	341.45
S19188	SHRED-IT USA MINNEAPOLIS							
	I-8129400091	MAR 2020 SHREDDING SERVICES	R	3/27/2020		112.98CR	135746	112.98

PACKET: 04479 3/27/2020 A/P

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
S19485	SUN LIFE FINANCIAL							
	I-202003265663	APR 2020 LTD COVERAGE	R	3/27/2020		1,574.93CR	135747	
	I-202003265664	APR 2020 LIFE INS COVERAGE	R	3/27/2020		1,570.11CR	135747	3,145.04
T19150	T A SCHIFSKY & SONS INC							
	I-65681	AGGREGATE MODIFIED MIXES	R	3/27/2020		333.66CR	135748	333.66
T20076	TOSHIBA FINANCIAL SERVICES							
	I-5009663073	APRIL 2020 COPIER LEASE	R	3/27/2020		226.79CR	135749	
	I-5009663074	APRIL 2020 COPIER LEASE	R	3/27/2020		213.83CR	135749	440.62
T20235	TOWMASTER							
	I-425913	SOLENOID VALVE	R	3/27/2020		174.82CR	135750	174.82
T20285	TRI STATE BOBCAT INC							
	I-A69674	FILE & CHAIN	R	3/27/2020		86.10CR	135751	
	I-V90227	MACHINE REPAIRS	R	3/27/2020		247.50CR	135751	333.60
T20309	TRUCK UTILITIES MFG CO							
	I-5348806	REPAIRS UNIT #501	R	3/27/2020		1,269.60CR	135752	1,269.60
U21099	UNIQUE PAVING MATERIALS							
	I-50597	COLD MIX WINTER BULK TONS	R	3/27/2020		504.90CR	135753	504.90
W17250	WENZEL PLUMBING, HEATING, COOLING							
	I-32784	NEW WATER LINE FOR COFFEE	R	3/27/2020		617.68CR	135754	617.68
W23500	WSB & ASSOCIATES INC							
	I-1-R-015312-000	GEN SERV 2020 SANITARY SEWER	R	3/27/2020		91.00CR	135755	
	I-1-R-015313-000	GEN SERV 2020 SURFACE WATER	R	3/27/2020		2,171.00CR	135755	
	I-1-R-015314-000	GEN SERV 2020 STREETS	R	3/27/2020		1,439.50CR	135755	
	I-1-R-015317-000	GEN SERV 2020 ROW PERMITS	R	3/27/2020		91.00CR	135755	
	I-12-R-013520-000	WELLHEAD PROTECTION PLAN P2	R	3/27/2020		1,172.00CR	135755	
	I-33-R-010077-000	2018 ST & UTLTY IMPRVTS PRJ	R	3/27/2020		1,920.00CR	135755	
	I-5-R-014879-000	WATER STORAGE FEASIBLTY STDY	R	3/27/2020		9,768.00CR	135755	
	I-8-R-014391-000	2020 STREET/UTILITY IMPRVMENTS	R	3/27/2020		29,687.00CR	135755	46,339.50
X14164	XCEL ENERGY							
	I-0413282386	NATURAL GAS PREM#304194027	R	3/27/2020		1,782.77CR	135756	
	I-0413292420	NATURAL GAS PREM#302713963	R	3/27/2020		1,591.97CR	135756	3,374.74
Z26060	ZIEGLER INC							
	I-PC002135004	HOSE	R	3/27/2020		99.95CR	135757	99.95

3/27/2020 12:44 PM

A / P CHECK REGISTER

PAGE: 5

PACKET: 04479 3/27/2020 A/P

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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PACKET: 04479 3/27/2020 A/P

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

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VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
N14207	CITY OF NORTH ST PAUL							
	I-202003255643	MAR BILL FEB USEAGE UTLTY BILL	D	3/31/2020		11,507.03CR	000708	11,507.03

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
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PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	11,507.03	11,507.03
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
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TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 04479 3/27/2020 A/P

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
001	3/2020	8,819.41CR
002	3/2020	1,591.97CR
022	3/2020	15,864.48CR
048	3/2020	21,837.51CR
049	3/2020	92,023.19CR
050	3/2020	8,562.55CR
052	3/2020	2,383.09CR
063	3/2020	1,200.00CR
064	3/2020	224.28CR
096	3/2020	3,145.04CR
098	3/2020	3,313.01CR
099	3/2020	2,034.97CR
211	3/2020	769.22CR
450	3/2020	29,687.00CR
=====		
ALL		191,455.72CR

PACKET: 04484 4/8/2020 A/P

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	KABOA HER							
	I-202003315666	KABOA HER:	R	4/08/2020		200.00CR	135758	200.00
A01181	AM CONSERVATION GROUP, INC							
	I-IN0407243	OUTLETS	R	4/08/2020		1,322.86CR	135759	1,322.86
A01310	ASPEN MILLS							
	I-254450	UNIFORMS CSO	R	4/08/2020		95.90CR	135760	
	I-254451	UNIFORMS OFFICER #929	R	4/08/2020		1,127.95CR	135760	
	I-254452	UNIFORMS OFFICER #3922	R	4/08/2020		293.84CR	135760	
	I-254548	UNIFORMS OFFICER#3924	R	4/08/2020		318.00CR	135760	
	I-254858	UNIFORM SGT#910	R	4/08/2020		1,157.95CR	135760	
	I-254859	UNIFORM OFFICER#928	R	4/08/2020		159.85CR	135760	3,153.49
C03000	CALLNET							
	I-200302120102	ANSWERING SERV 3/30-4/26/20	R	4/08/2020		995.00CR	135761	995.00
C03066	CINTAS							
	I-4046703926	UNIFORM SERVICE	R	4/08/2020		75.84CR	135762	75.84
C03091	CES IMAGING							
	I-INV112604	COPIER CHARGES	R	4/08/2020		252.00CR	135763	252.00
C21221	CENTURY LINK							
	I-202003305665	PHONE SERVICE 3/19/20-4/18/20	R	4/08/2020		27.53CR	135764	27.53
D04012	DAKOTA SUPPLY GROUP							
	I-S100005809.001	STREET LIGHTS	R	4/08/2020		1,521.00CR	135765	
	I-S100019223.003	LED 4' LIGHT	R	4/08/2020		88.77CR	135765	1,609.77
E05126	EMERGENCY AUTOMOTIVE TECHNOLOGIES INC							
	I-SVC27969	R&M VEHICLES #2124 & #2125	R	4/08/2020		970.40CR	135766	970.40
E05145	EMPATHIA INC							
	I-35284	4/1/20-6/30/20 EAP SERVICES	R	4/08/2020		733.50CR	135767	733.50
F06677	FLAGSHIP RECREATION LLC							
	I-F4241	PARK BENCH	R	4/08/2020		705.00CR	135768	705.00
L12103	LAWSON PRODUCTS INC							
	I-9307482105	JIC SWV MEGACRMP FTG	R	4/08/2020		82.61CR	135769	82.61

PACKET: 04484 4/8/2020 A/P

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
M13110	MENARDS-OAKDALE							
	I-99508	OEBBLE FIBERGLASS	R	4/08/2020		6.98CR	135770	6.98
R18135	ROC INC							
	I-75997	APR 2020 MNTHLY CLEANING SVC	R	4/08/2020		880.00CR	135771	
	I-76005	APR 2020 MNTHLY CLEANING SVC	R	4/08/2020		1,204.50CR	135771	
	I-76081	APR 2020 MNTHLY CLEANING SVC	R	4/08/2020		2,971.10CR	135771	5,055.60
S19003	INNOVATIVE OFFICE SOLUTIONS LLC							
	I-IN2939329	ENVELOPES	R	4/08/2020		28.64CR	135772	28.64
T20076	TOSHIBA FINANCIAL SERVICES							
	I- 5009663076	APR 2020 COPIER LEASE	R	4/08/2020		112.37CR	135773	
	I-5009663075	APR 2020 COPIER LEASE	R	4/08/2020		241.45CR	135773	
	I-5009663077	APR 2020 COPIER LEASE	R	4/08/2020		626.10CR	135773	979.92
X14164	XCEL ENERGY							
	I-0413454353	NATURAL GAS PREM#302997881	R	4/08/2020		73.07CR	135774	
	I-0413539867	NATURAL GAS PREM#303755177	R	4/08/2020		1,321.11CR	135774	
	I-0413574247	NATURAL GAS PREM#302483559	R	4/08/2020		25.69CR	135774	
	I-0413574505	NATURAL GAS PREM#303578596	R	4/08/2020		108.98CR	135774	
	I-0413575329	NATURAL GAS PREM#302174583	R	4/08/2020		75.60CR	135774	
	I-0413575774	NATURAL GAS PREM#303115482	R	4/08/2020		49.11CR	135774	
	I-0413576374	NATURAL GAS PREM#302437926	R	4/08/2020		64.21CR	135774	
	I-0413577152	NATURAL GAS PREM#303323202	R	4/08/2020		64.72CR	135774	
	I-0413578695	NATURAL GAS PREM#303688026	R	4/08/2020		64.71CR	135774	
	I-0413579004	NATURAL GAS PREM#302246319	R	4/08/2020		47.52CR	135774	1,894.72

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	17	0.00	18,093.86	18,093.86
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	17	0.00	18,093.86	18,093.86

TOTAL ERRORS: 0

TOTAL WARNINGS: 0



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: HRA Chairman and Commissioners
FROM: Jacquelyn Lutmer, Accounting Technician
DATE: April 7, 2020
SUBJECT: Recommendation of approval of HRA claims list.

Claim Date

4/8/2020 A/P Check Register	135775-135782	\$	8,293.27
4/8/2020 Drafts	000709		318.5
Total			<u>\$8,611.77</u>

Approved this 7th day of April, 2020

/s/ Terrence J. Furlong, Mayor by Consent Resolution
/s/ Scott A. Duddeck, City Manager/Clerk by Consent Resolution

PACKET: 04486 4/8 HRA PACKET

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
G07291	iPROMOTEu							
	I-1714423GT5	LOGO WEAR FOR BRENT FYKSEN	R	4/08/2020		352.00CR	135775	352.00
H08165	HOME DEPOT							
	I-9610541	OUTLET COVERS SCRAPERS ETC	R	4/08/2020		139.85CR	135776	
	I-9620314	RUST STOP SPRAY	R	4/08/2020		6.42CR	135776	146.27
L12462	LYMAN LUMBER COMPANY							
	I-898299	LUMBER	R	4/08/2020		1,655.74CR	135777	
	I-898300	LUMBER	R	4/08/2020		21.99CR	135777	
	I-902589	LUMBER	R	4/08/2020		1,853.80CR	135777	
	I-902626	LUMBER	R	4/08/2020		2,734.96CR	135777	6,266.49
M13109	MENARDS-MAPLEWOOD							
	I-50542	CONSTRUCTIO SUPPLIES	R	4/08/2020		109.99CR	135778	
	I-50825	SILL SEALER WINDOW PARTS	R	4/08/2020		29.32CR	135778	139.31
M13110	MENARDS-OAKDALE							
	I-98254	CAULK	R	4/08/2020		24.73CR	135779	
	I-99171	BUILDING SUPPLIES	R	4/08/2020		102.14CR	135779	126.87
O15032	ON-SITE SANITATION							
	I-0000885256	RESTRMS 2198 2ND 2/22-3/20	R	4/08/2020		57.00CR	135780	
	I-0000897259	RESTRMS 2198 2ND ST 3/21-4/17	R	4/08/2020		57.00CR	135780	114.00
W23500	WSB & ASSOCIATES INC							
	I-1-R-015318-000	GEN SERV 2020 CODE ENFORCMNT	R	4/08/2020		1,056.00CR	135781	1,056.00
X14164	XCEL ENERGY							
	I-0413539383	NATURAL GAS PREM#302218753	R	4/08/2020		92.33CR	135782	92.33

PACKET: 04486 4/8 HRA PACKET

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
N14207	CITY OF NORTH ST PAUL							
	I-202003255644	FEB 2020 USAGE UTLTY BILL	D	3/31/2020		318.50CR	000709	318.50
G07292	GRAYBAR							
	C-9314857667	WIRE RETURN	N	4/08/2020		101.41	000000	
	I-9314523217	CUT REEL GENERIC VENDOR WIRE	N	4/08/2020		101.41CR	000000	0.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	8	0.00	8,293.27	8,293.27
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	318.50	318.50
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	1	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	10	0.00	8,611.77	8,611.77

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

Agenda Information Memorandum
North St. Paul City Council
April 7, 2020

FROM THE OFFICE OF THE FINANCE DEPARTMENT

Agenda placement: PUBLIC HEARINGS

Subject: ADOPTION OF A STREET RECONSTRUCTION PLAN AND APPROVING THE
ISSUANCE OF GENERAL OBLIGATION STREET RECONSTRUCTION BONDS

To: Honorable Mayor and City Council

Background/Facts:

- At the November 26, 2019 City Council Workshop, staff presented an updated Five Year Street Reconstruction outline, which identified potential project areas within the City.
- The City Council is required to hold a public hearing on the issuance of General Obligation Street Reconstruction Bonds and the adoption of a Five Year Street Reconstruction Plan (SRP).
- The attached presentation of the SRP identifies the major street improvements for 2020-2024. Staff recommends the consideration of bonds should be done regularly as the City reviews mechanisms for funding street reconstruction. The SRP is designed to be updated periodically.
- The maximum amount for the bond as published in the public hearing is \$6,100,000. The City Council, may, however, authorize future bond issuance of less than this amount.
- The following projects may be considered in 2020 should the City Council authorize the issuance of Street Reconstruction Bonds. A summary of each project area is contained with the presentation.
 - 7th Avenue between 3rd Street North and 1st Street North
 - Buhl Ave, Gerald Ave, Shawnee Dr
 - Chisholm Ave, Mesabi Ave, Gerald Ave
- This evening in a separate City Business Action Item staff is seeking City Council approval of a resolution requesting the Minnesota Department of Transportation to advance the City approximately \$2,200,000 from the Municipal State Aid (MSA) Construction account. If the advance is approved by the State, the bonding structure discussed throughout this memo will be adjusted.

Recommendation: To adopt a resolution approving the Street Reconstruction Plan and the Issuance of General Obligation Street Reconstruction Bonds.

Attachments:

2020-2024 Street Reconstruction Plan (SRP)

Resolution Adopting a Street Reconstruction Plan and Approving the Issuance of General Obligation Street Reconstruction Bonds

Respectfully submitted,

/s/ JZ by mm

Jason Zimmerman
Finance Director

APPROVED FOR AGENDA ENCLOSURE:

/s/ SD by mm

Scott Duddeck
City Manager

Street Reconstruction Plan



2020-2024

City of North St. Paul, Minnesota

extraordinary.

2020 City Officials

		Term of Office
Mayor.....	Terrence Furlong	December 31, 2022
Council Member.....	Thomas Sonnek	December 31, 2020
Council Member.....	Jan Walczak	December 31, 2020
Council Member.....	Candy Peterson	December 31, 2022
Council Member.....	Scott Thorsen	December 31, 2022

City Manager Transmittal Letter

April 7, 2020

Honorable Mayor and City Council Members:

Presented herein is a condensed version of the City of North St. Paul's 2020-2024 SRP (Street Reconstruction Plan). The attached 5-year plan outlines the City's projected capital expenditures for major street reconstruction projects that will be funded through various funding methods including user fees, franchise taxes, Municipal State Aid, and general property tax levies.

The primary objective of preparing a SRP is to develop a comprehensive program that allows the Council to align capital investments with specified projects based on the community's needs, while taking into consideration the best use of the limited resources available to provide efficient and effective delivery of services. This SRP, as prepared by staff and approved by the City Council, reflects the City's efforts to meet that objective.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott Duddeck". The signature is fluid and cursive, with a large initial "S" and "D".

Scott Duddeck

City Manager

Section I

Reconstruction Plan Summary



PURPOSE

Street reconstruction is a major expenditure of city funds for the reconstruction of streets. Street reconstruction may include bituminous overlays, utility replacement and relocation, public safety street modifications, and other incidental activities, turn lanes and other improvements having a substantial public safety function, realignments, other modifications to intersect with state and county roads, and the local share of state and county road projects. Except in the case of turn lanes, safety improvements, realignments, intersection modifications, and local share of state and county road projects, street reconstruction does not include the portion of project costs allocable to widening a street or adding curbs and gutters where none previously existed. A Street Reconstruction Plan ("SRP") is a document designed to anticipate street reconstruction expenditures and schedule them over a five-year period so that they may be purchased in the most efficient and cost effective method possible. An SRP helps enable the matching of expenditures with anticipated income. As potential expenditures are reviewed, the city considers the benefits, costs, alternatives and impact on operating expenditures.

The City of North St. Paul, Minnesota (the "City") believes the street reconstruction process is an important element of responsible fiscal management. Major capital expenditures can be anticipated and coordinated so as to minimize potentially adverse financial impacts caused by the timing and magnitude of capital outlays. This coordination of capital expenditures is important to the City in achieving its goals of adequate physical public assets, preservation of public assets and sound fiscal management. Good planning is essential for the wise and prudent use of limited financial resources.

The SRP is designed to be updated periodically. The Street Reconstruction Plan is a part of the City's capital improvement plan. In this manner, it becomes an ongoing fiscal planning tool that continually anticipates future capital expenditures and funding sources.

THE STREET RECONSTRUCTION PLANNING PROCESS

For the City to use its authority to finance expenditures under Chapter 475.58, Subdivision 3b, it must meet the requirements provided therein. The street reconstruction planning process is as follows:

The City staff prepares an SRP reflecting the street reconstruction projects anticipated to be undertaken within the next five years (based on their priority, fiscal impact, and available funding) and the estimated costs thereof. If general obligation bonding is deemed

necessary, the City works with its financial advisor to prepare a bond sale and repayment schedule. A public hearing is held to solicit input from citizens on the SRP and the issuance of bonds. Notice of such hearing must be published in the official newspaper of the City at least 10, but not more than 28 days prior to the date of the public hearing. The City Council must approve the SRP and the sale of street reconstruction bonds by a unanimous vote of those members present at the meeting following the public hearing.

Voters may petition for a reverse referendum on the issuance of street reconstruction bonds. If a petition bearing the signatures of voters equal to at least 5% of the votes cast in the last general election requesting a vote on the issuance of street reconstruction bonds is received by the City Clerk within 30 days after the public hearing, the City may only issue general obligation street reconstruction bonds after approval by voters at an election. If no petition is submitted, general obligation street reconstruction bonds may be issued without an election.

In subsequent years, the process is repeated annually or as expenditures are completed and new needs arise.

PROJECT SUMMARY AND FINANCING

Street reconstruction projects anticipated to be undertaken within the next five years and the estimated costs thereof are set forth in Section II. Those for which street reconstruction bonds are anticipated to be issued are marked with an asterisk in Appendix A and are currently anticipated to include the following:

2020 Street Reconstruction Bond Financed Expenditures – general obligation street reconstruction bonds are proposed to be issued in 2020 in an aggregate principal amount not to exceed \$6,100,000 for the 7th Avenue Street Reconstruction Project. Such bonds will be combined with other financing tools, including general obligation improvement bonds, to finance other capital improvements in the City.

Street reconstruction bonds are included in the amount of indebtedness of the City which cannot, under Minnesota Statutes, Section 475.53, exceed 3% of the assessor's taxable market value for the City ("TMV"). The proposed bonds will not exceed statutory limits.

All other foreseeable capital expenditures are expected to be financed through other revenue or financing sources.

Section II

Funding Summaries



Funding Summaries

The table below shows how the debt proceeds will be settled and spent by funding category. The Water, Waste Water, and Surface Water funds will repay debt by user fees and Municipal State Aid. The Street portion will be paid for by a combination of City Levy and Municipal State Aid funds.

Year	Project Description (Project Description)	Total	Water Fund	Waste Water Fund	Surface Water Fund	Street Maintenance Fund	Municipal State Aid*	Ad Valorem
2020	7th Ave E, 2nd Street N, 1st Street N (2020 Street & Utility Improvement)	5,623,137	761,819	382,139	753,848	192,368	3,532,963	-
2022	Buhl Ave, Gerald Ave, Shanwnee Dr (2022 Street & Utility Improvement)	5,772,000	932,000	667,000	2,140,000	-	-	2,033,000
2024	Chisholm Ave, Mesabi Ave, Gerald Ave (2024 Street & Utility Improvement)	4,927,000	1,079,000	1,036,000	453,000	-	-	2,359,000
Grand Total		16,322,137	2,772,819	2,085,139	3,346,848	192,368	3,532,963	4,392,000

* MSA may pay for construction and engineering associated with project costs for street and approximately 1/2 of surface water improvements. Financing costs will need to be paid through user fees or levy.

Water Fund - The Water Fund accounts for the operations of the city's water system. The fund is designed to recover the cost of providing clean, potable water to its 4,600+ customers and is primarily funded through these user fees. Public Works staff operates and maintains five wells and two water towers that pump in excess of 450 million gallons of water annually. In addition, for the larger capital projects, the city has acquired funding through the issuance of capital improvement bonds.

Surface Water Fund - The Surface Water Fund accounts for the operations of the city's storm drainage system. The utility is designed to maintain the city's storm drainage system, which includes 45 miles of storm sewer pipes, 36 outfalls, and more than 2400 storm catch basins and manholes. This is funded through user fees collected on 3,700+ customers of the city. In addition, for the larger capital projects, the city has acquired funding through the issuance of bonds.

Sanitary Sewer Fund - The Sanitary Sewer Fund accounts for the operations of the city's sanitary sewer system. The system is responsible for the collecting, treating, and disposing of wastewater and is primarily funded through user fees collected on 3,700+ customers of the city. In addition, for the larger capital projects, the city has acquired funding through the issuance of bonds.

Section III

Project Details



Street Reconstruction Plan

2020 thru 2024

City of North St. Paul, Minnesota



Project Name: 2020 Street and Utility Improvement Project

Type	Improvement	Department	Streets
Useful Life	20 Years	Contact	Public Works
Category	Street Construction	Priority	1 Critical
Status	Active	Est. Cost	\$5,623,137



Description

7th Ave, 2nd St N, and 1st St. N streets are proposed to be fully reconstructed in 2020. These street reconstructions will include the replacement of the road pavement section, removal of ditches and the installation of concrete curb and gutter, expansion of storm water facilities, sanitary sewer repairs, water main repairs and pedestrian improvements. Two alleys in the project area are also proposed to be rehabilitated using reclamation and mill and overlay methods.

Justification

These streets have been rated using the OCI (Overall Condition Index) rating and were identified as poor requiring immediate reconstruction. A geotechnical report was also done, which described these streets as having severe distresses, too severe to be addressed with patching or chip sealing. Unique storm water treatment needs will be required in this area which will include updating the storm sewer infrastructure and installing a bioretention pond. The proposed project will also include pavement reconstruction, utility replacement, and improvements to pedestrian access.

This project contains approximately 0.92 miles of streets.

Financial Summary

2020 Street and Utility Improvement Project

Expenditures	2020	2021	2022	2023	2024	Total
Construction/Maintenance	\$ 5,373,137	\$ 250,000	\$ -	\$ -	\$ -	\$ 5,623,137
Total	\$ 5,373,137	\$ 250,000	\$ -	\$ -	\$ -	\$ 5,623,137
Funding Sources	2020	2021	2022	2023	2024	Total
Water	761,819	-	-	-	-	761,819
Waste Water	382,139	-	-	-	-	382,139
Surface Water	753,848	-	-	-	-	753,848
MSA	3,532,963	-	-	-	-	3,532,963
Street Maintenance	192,368	-	-	-	-	192,368
Bonds GO Reconstruction	\$ 5,623,137	\$ -	\$ -	\$ -	\$ -	\$ 5,623,137
Total	\$ 5,623,137	\$ -	\$ -	\$ -	\$ -	\$ 5,623,137

Budgetary Considerations

Bonds presumed to be paid back over 15 years. Street and portion of surface water will be financed by future MSA allocations and/or City levy; utilities will be financed by user charges for respective services.

Street Reconstruction Plan

2020 thru 2024

City of North St. Paul, Minnesota



Project Name: 2022 Street and Utility Improvement Project

Type	Improvement	Department	Streets
Useful Life	20 Years	Contact	Public Works
Category	Street Construction	Priority	1 Critical
Status	Active	Est. Cost	\$5,772,000



Description

Buhl Ave, Gerald Ave, and Shawnee Dr located in the Casey Lake area of North St. Paul are proposed to be fully reconstructed in 2022. These streets will be fully reconstructed including replacement of the road section, new curb & gutter, replacement or rehabilitation of the sanitary sewer and watermain, and improvements to the existing storm sewer system. A new watermain loop from Shawnee Dr to Buhl Ave is proposed to improve drinking water quality and flow. As part of this project, the trunk storm system along Shawnee Dr will also be upgraded to increase capacity as identified in the city flood assessment study. A sidewalk located along Gerald Ave will be extended along Shawnee Dr to provide a walking connection from the residential neighborhood to Casey Lake Park.

Justification

These streets were constructed in the early 1970's and are showing signs of severe distress. Curb and gutter in the area is beginning to fail and needs replacement. Watermain breaks have occurred in several locations within the project area and televising has shown that the sanitary sewer is in need of rehabilitation and spot repairs. The storm sewer in this area is undersized according to standards and is in need of improvements. A flood control assessment was performed for the city, and Casey Lake area was identified as a location to install additional storm sewer to reduce flooding issues in other parts of the city.

This project contains approximately 0.7 miles of streets

Financial Summary

Expenditures	2020	2021	2022	2023	2024	Total
Construction/Maintenance	\$ -	\$ -	\$ 5,522,000	\$ 250,000		\$ 5,772,000
Total	\$ -	\$ -	\$ 5,522,000	\$ 250,000	\$ -	\$ 5,772,000
Funding Sources	2020	2021	2022	2023	2024	Total
Water	-	-	932,000	-	-	932,000
Waste Water	-	-	667,000	-	-	667,000
Surface Water	-	-	2,140,000	-	-	2,140,000
Streets	-	-	2,033,000	-	-	2,033,000
Bonds GO Reconstruction	\$ -	\$ -	\$ 5,772,000	\$ -	\$ -	\$ 5,772,000
Total	\$ -	\$ -	\$ 5,772,000	\$ -	\$ -	\$ 5,772,000

Budgetary Considerations

Bonds presumed to be paid back over 15 years. Street portion will be financed by City levy; utilities will be financed by user charges for respective services.

Street Reconstruction Plan

2020 thru 2024

City of North St. Paul, Minnesota



Project Name: 2024 Street and Utility Improvement Project

Type	Improvement	Department	Streets
Useful Life	20 Years	Contact	Public Works
Category	Street Construction	Priority	1 Critical
Status	Active	Est. Cost	\$4,927,000



Description

Chisholm Ave, Mesabi Ave, and the northern part of Gerald Ave in the Casey Lake area of North St. Paul are proposed to be fully reconstructed in 2024. These streets will be fully reconstructed including replacement of the road section, new curb & gutter, replacement or rehabilitation of the sanitary sewer and watermain, and improvements to the existing storm sewer system.

Justification

These streets were constructed in the early 1970's and are showing signs of severe distress. Curb and gutter in the area is beginning to fail and needs replacement. Watermain breaks have occurred in several locations within the project area and televising has shown that the sanitary sewer is in need of rehabilitation and spot repairs. There are several existing storm sewer outlets located in the back yards of Chisholm Ave and Buhl Ave, which will need to be replaced or relocated to another location.

This project contains approximately 0.7 miles of streets.

Financial Summary

Expenditures	2020	2021	2022	2023	2024	Total
Construction/Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 4,927,000	\$ 4,927,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 4,927,000	\$ 4,927,000
Funding Sources	2020	2021	2022	2023	2024	Total
Water	-	-	-	-	1,079,000	1,079,000
Waste Water	-	-	-	-	1,036,000	1,036,000
Surface Water	-	-	-	-	453,000	453,000
Streets	-	-	-	-	2,359,000	2,359,000
Bonds GO Reconstruction	\$ -	\$ -	\$ -	\$ -	\$ 4,927,000	\$ 4,927,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 4,927,000	\$ 4,927,000

Budgetary Considerations

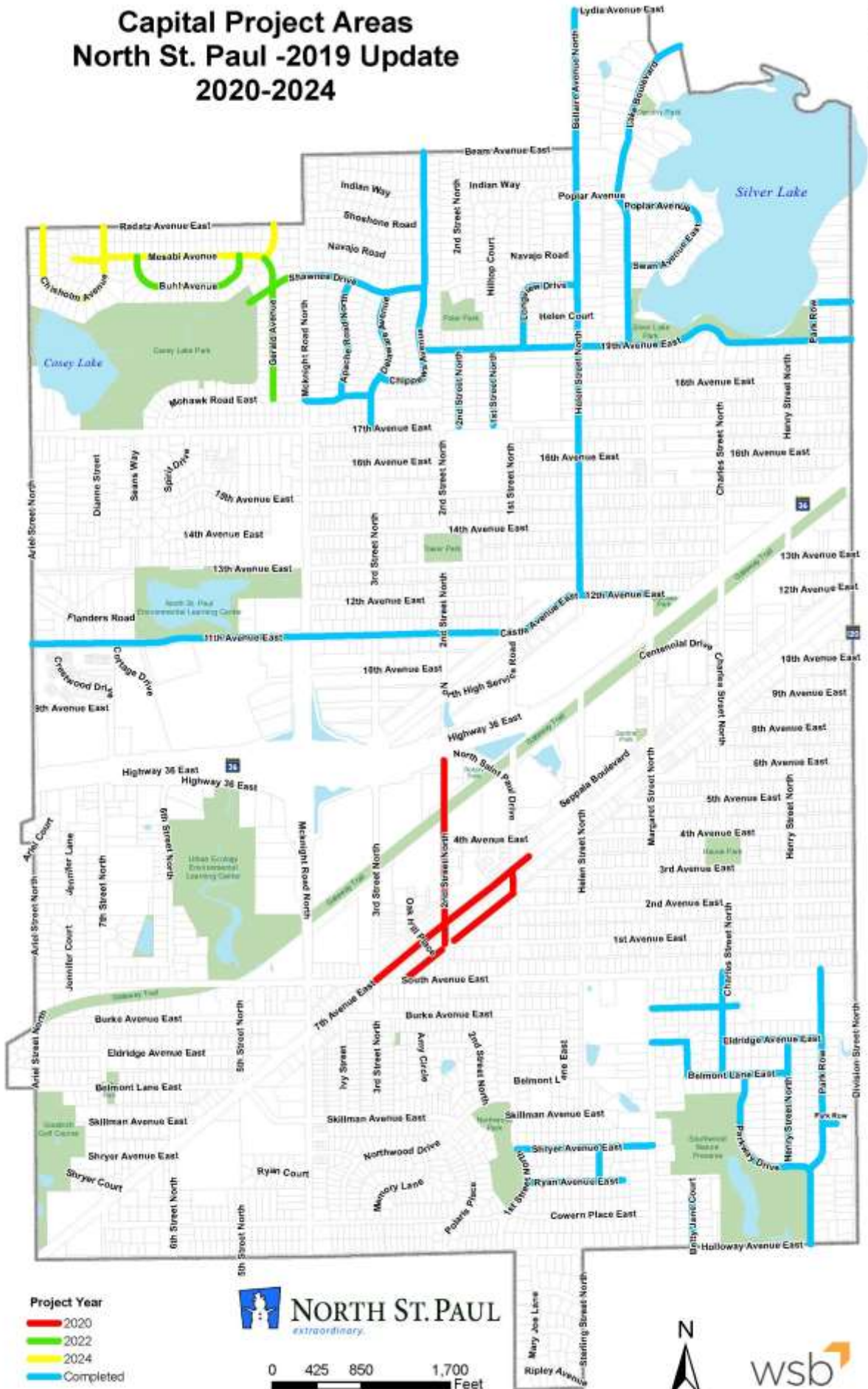
Bonds presumed to be paid back over 15 years. Street portion will be financed by City levy; utilities will be financed by user charges for respective services.

Appendix A

2020-2024 Street Reconstruction

Project Area Update

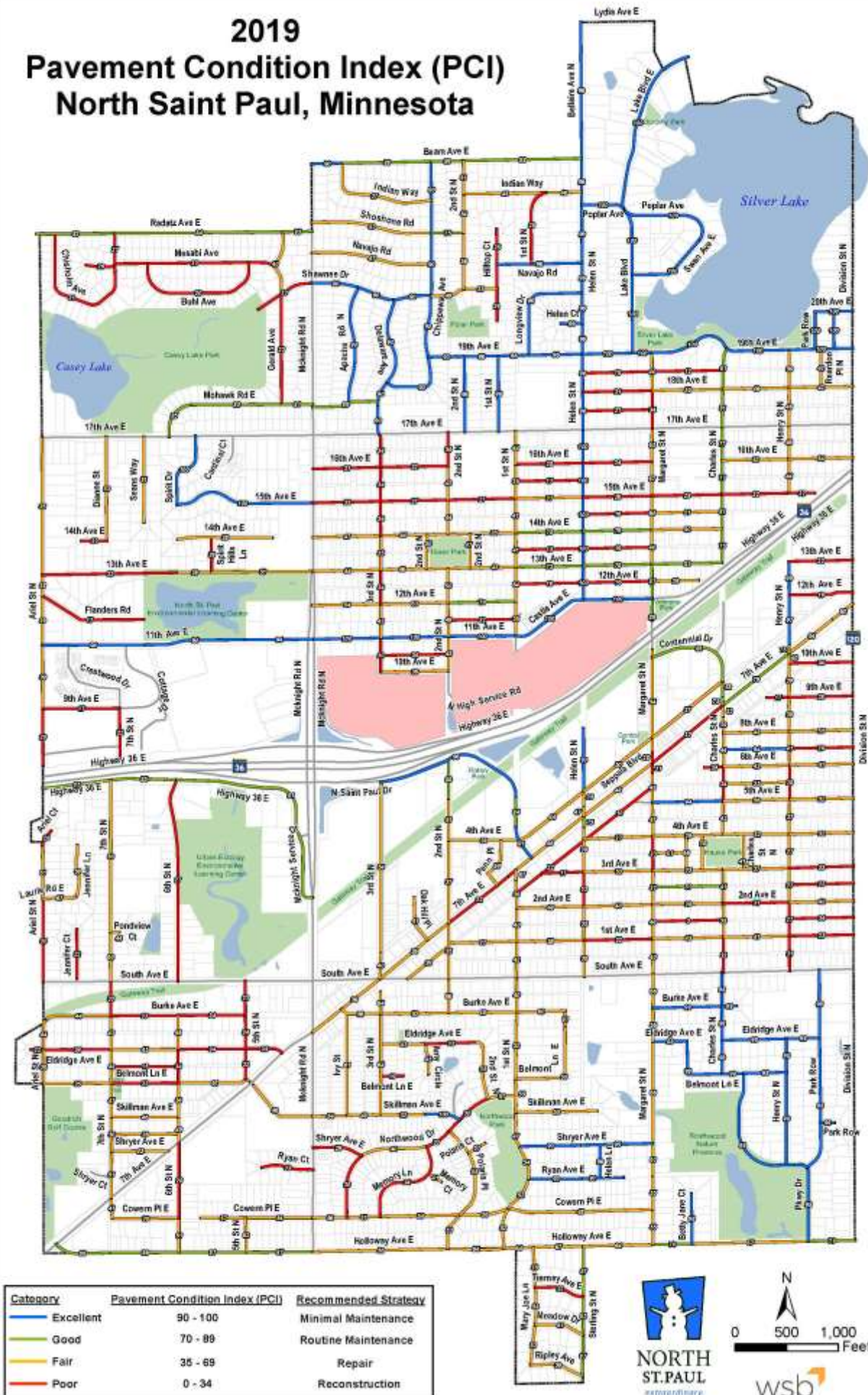
Capital Project Areas North St. Paul -2019 Update 2020-2024



Appendix B

2019 PCI Map

2019 Pavement Condition Index (PCI) North Saint Paul, Minnesota



Appendix C

2019 Roadway PCI

Name	Section ID	Functional Classification	Surface Type	Length (ft)	Area (ft²)	2019 PCI
Charles St	114.001	Alleyway	AC	684	10,946	3
Margaret S	109.001	Alleyway	AC	816	16,317	10
Charles St	94.001	Alleyway	AC	685	7,540	12
6th St/Eld	115.001	Alleyway	AC	647	11,643	15
Helen St/1	99.001	Alleyway	AC	655	7,855	15
Helen St/1	103.001	Alleyway	AC	654	9,158	16
Margaret S	102.001	Alleyway	AC	666	11,995	16
Margaret S	98.001	Alleyway	AC	666	7,997	16
Helen St/1	97.001	Alleyway	AC	654	7,850	17
3RD AVE	69.001	Urban Local	AC	403	10,886	17
97TH AVE	74.001	Urban Local	AC	745	23,843	17
9TH AVE	74.002	Urban Local	AC	216	5,823	17
FLANDERS R	21.001	Urban Local	AC	1,048	22,012	17
Margaret S	95.001	Alleyway	AC	673	8,072	18
Margaret S	100.001	Alleyway	AC	666	7,993	19
12TH AVE E	77.006	Urban Local	AC	617	16,648	19
BELMONT LN	5.004	Urban Local	AC	219	5,922	19
ARIEL ST	3.004	Urban Local	AC	544	17,413	20
Margaret S	96.001	Alleyway	AC	672	8,067	21
Helen St/4	110.001	Alleyway	AC	827	16,543	22
13TH AVE	78.01	Urban Local	AC	616	25,252	22
1ST AVE N	67.003	Urban Local	AC	664	17,934	22
7TH ST	92.01	Urban Local	AC	461	14,763	22
ELDRIDGE A	20.001	Urban Local	AC	121	3,261	22
JENNIFER C	32.001	Urban Local	AC	473	14,659	22
Division S	112.001	Alleyway	AC	618	11,123	23
GERALD AVE	22.001	Urban Local	AC	1,066	28,769	23
6TH AVE	72.001	Urban Local	AC	183	4,931	24
1ST AVE N	67.006	Urban Local	AC	620	16,728	25
HILLTOP CT	28.002	Urban Local	AC	343	9,265	25
15TH AVE	80.006	Urban Local	AC	667	20,668	26
7TH AVE	136	Urban Collector	PCC	83	2,996	26
ARIEL CT	3.009	Urban Local	AC	163	4,406	26
15TH AVE	80.003	Urban Local	AC	654	19,635	27
15TH AVE	80.004	Urban Local	AC	651	19,522	27
6TH ST	91.007	Urban Local	AC	1,968	53,131	27
CHISHOLM A	15.001	Urban Local	AC	307	8,298	27
HENRY ST	27.004	Urban Local	AC	328	8,856	27
Division S	107.001	Alleyway	AC	613	7,353	28
15TH AVE	80.007	Urban Local	AC	682	21,817	28
16TH AVE E	81.003	Urban Local	AC	654	17,645	28
1ST ST N	85.021	Urban Local	AC	755	21,139	28
6TH ST	91.002	Urban Local	AC	737	19,894	28
9TH AVE	74.003	Urban Local	AC	615	16,603	28
HENRY ST	27.008	Urban Local	AC	331	8,949	28
MARGARET S	141	Urban Collector	PCC	100	3,983	28
HILLTOP CT	28.001	Urban Local	AC	538	15,601	29
MESABI AVE	43.001	Urban Local	AC	285	7,689	29
SHRYER AVE	62.002	Urban Local	AC	488	13,168	29
SPIRIT HIL	37.001	Urban Local	AC	339	9,162	29

Name	Section ID	Functional Classification	Surface Type	Length (ft)	Area (ft²)	2019 PCI
3RD ST	89.005	Urban Local	AC	332	9,954	30
ARIEL ST	3.002	Urban Local	AC	795	21,474	30
BUHL AVE	7.001	Urban Local	AC	1,366	36,886	30
NORTHWOOD	46.001	Urban Local	AC	639	17,265	30
SKILLMAN A	63.006	Urban Collector	AC	490	13,240	30
16TH AVE E	81.001	Urban Local	AC	653	18,931	31
18TH AVE	82.001	Urban Local	AC	673	26,238	31
2ND AVE	68.004	Urban Local	AC	641	19,226	31
CHISHOLM A	16.001	Urban Local	AC	1,432	38,659	31
HENRY ST	27.003	Urban Local	AC	336	9,063	31
MARGARET S	140	Urban Collector	PCC	85	3,057	31
1st St/12t	104.001	Alleyway	AC	651	7,811	32
15TH AVE	80.008	Urban Local	AC	646	19,387	32
15TH AVE	80.009	Urban Local	AC	248	7,426	32
16TH AVE E	81.002	Urban Local	AC	653	17,637	32
5TH ST	90.002	Urban Local	AC	288	7,768	32
7TH AVE	122.0008	Urban Collector	AC	747	26,905	32
TIERNEY AV	66.001	Urban Local	AC	483	13,029	32
13TH AVE	78.001	Urban Local	AC	1,311	30,142	33
14TH AVE	79.001	Urban Local	AC	248	6,698	33
15TH AVE	80.002	Urban Local	AC	652	19,551	33
3RD AVE	69.005	Urban Local	AC	618	16,695	33
5TH ST	90.004	Urban Local	AC	330	8,901	33
7TH AVE	122.0003	Urban Collector	PCC	885	28,331	33
7TH ST	92.007	Urban Local	AC	333	8,984	33
BELMONT LN	5.002	Urban Local	AC	647	17,465	33
BURKE AVE	8.002	Urban Local	AC	653	17,633	33
CHARLES ST	11.004	Urban Local	AC	343	9,253	33
ELDRIDGE A	20.007	Urban Local	AC	485	13,107	33
HELEN ST	26.003	Urban Local	AC	335	9,057	33
MARGARET S	38.0004	Urban Collector	PCC	333	14,639	33
MESABI AVE	43.002	Urban Local	AC	1,544	41,681	33
NORTHWOOD	46.003	Urban Local	AC	268	7,242	33
RYAN CT	58.001	Urban Local	AC	503	13,579	33
SHAWNEE DR	60.001	Urban Local	AC	590	15,932	33
2nd St/11t	105.001	Alleyway	AC	654	11,778	34
Division S	113.001	Alleyway	AC	619	8,660	34
10TH AVE	75.002	Urban Local	AC	614	16,569	34
16TH AVE E	81.004	Urban Local	AC	667	19,344	34
2ND ST	86.013	Urban Local	AC	324	8,741	34
3RD ST	89.007	Urban Local	AC	330	8,913	34
3RD ST	89.009	Urban Local	AC	332	8,966	34
3RD ST	89.01	Urban Local	AC	332	9,627	34
3RD ST	89.011	Urban Local	AC	323	9,696	34
5TH ST	90.003	Urban Local	AC	328	8,864	34
6TH ST	91.005	Urban Local	AC	325	8,783	34
BURKE AVE	8.003	Urban Local	AC	652	17,596	34
CHARLES ST	11.008	Urban Local	AC	330	12,212	34
ELDRIDGE A	20.002	Urban Local	AC	658	17,754	34
ELDRIDGE A	20.004	Urban Local	AC	653	21,536	34

Name	Section ID	Functional Classification	Surface Type	Length (ft)	Area (ft²)	2019 PCI
ELDRIDGE A	20.005	Urban Local	AC	364	11,998	34
MARGARET S	38.008	Urban Local	AC	365	13,490	34
MEMORY LN	42.001	Urban Local	AC	1,028	27,753	34
Henry St/6	108.001	Alleyway	AC	641	7,692	35
14TH AVE	79.005	Urban Local	AC	650	17,552	35
1ST ST N	85.014	Urban Local	AC	334	11,019	35
1ST ST N	85.018	Urban Local	AC	331	10,913	35
2ND ST	86.001	Urban Local	AC	592	15,994	35
2ND ST	86.003	Urban Local	AC	534	14,424	35
3RD AVE	69.003	Urban Local	AC	680	18,366	35
3RD ST	89.008	Urban Local	AC	331	8,942	35
ARIEL ST	3.008	Urban Local	AC	1,330	42,557	35
BELMONT LN	5.001	Urban Local	AC	658	17,770	35
HELEN ST	26.002	Urban Local	AC	326	8,789	35
HELEN ST	26.005	Urban Local	AC	156	4,215	35
MARYJOE LN	39.003	Urban Local	AC	392	10,576	35
SHAWNEE DR	60.006	Urban Local	AC	321	8,679	35
6th St/Ski	116.001	Alleyway	AC	651	9,115	36
10TH AVE	75.001	Urban Local	AC	655	19,649	36
1ST ST N	85.01	Urban Collector	AC	270	8,913	36
7TH AVE	122.0006	Urban Collector	AC	830	39,842	36
7TH AVE	122.0007	Urban Collector	AC	852	30,675	36
ARIEL ST	3.01	Urban Local	AC	329	8,896	36
15TH AVE	80.005	Urban Local	AC	655	20,318	37
1ST AVE N	67.001	Urban Local	AC	660	17,822	37
2ND ST	86.004	Urban Local	AC	804	32,168	37
3RD AVE	69.004	Urban Local	AC	641	16,653	37
4TH AVE	70.002	Urban Local	AC	668	18,698	37
HENRY ST	27.005	Urban Local	AC	331	8,925	37
HENRY ST	27.006	Urban Local	AC	330	8,903	37
HENRY ST	27.007	Urban Local	AC	335	9,040	37
INDIAN WAY	30.001	Urban Local	AC	1,123	30,331	37
MARGARET S	38.0003	Urban Collector	PCC	328	14,432	37
SEPPALA BL	59.003	Urban Local	AC	872	27,027	37
13TH AVE	78.002	Urban Local	AC	328	10,167	38
14TH AVE	79.002	Urban Local	AC	915	24,707	38
4TH AVE	70.001	Urban Local	AC	681	23,148	38
ARIEL ST	3.007	Urban Local	AC	201	3,812	38
CHARLES ST	11.005	Urban Local	AC	326	8,809	38
CHARLES ST	12.001	Urban Local	AC	338	9,122	38
COWERN PL	17.001	Urban Local	AC	648	17,497	38
HELEN ST	26.001	Urban Local	AC	350	9,446	38
2nd St/1st	111.001	Alleyway	AC	499	8,984	39
Charles St	101.001	Alleyway	AC	448	5,375	39
2ND AVE	68.003	Urban Local	AC	684	18,459	39
4TH AVE	70.003	Urban Local	AC	681	19,074	39
ARIEL ST	3.005	Urban Local	AC	615	19,679	39
ARIEL ST	3.006	Urban Local	AC	481	15,865	39
CHARLES ST	11.01	Urban Local	AC	163	5,706	39
HELEN ST	26.004	Urban Local	AC	441	11,898	39

Name	Section ID	Functional Classification	Surface Type	Length (ft)	Area (ft²)	2019 PCI
HENRY ST	27.01	Urban Local	AC	329	8,873	39
HENRY ST	27.011	Urban Local	AC	330	8,899	39
RIPLEY AVE	56.001	Urban Local	AC	528	14,245	39
1ST ST N	85.007	Urban Collector	AC	333	10,662	40
1ST ST N	85.009	Urban Collector	AC	325	10,732	40
2ND AVE	68.002	Urban Local	AC	665	17,968	40
2ND AVE	68.005	Urban Local	AC	618	16,693	40
3RD ST	89.003	Urban Local	AC	264	10,564	40
GERALD AVE	22.002	Urban Local	AC	653	17,625	40
MARGARET S	38.0001	Urban Collector	PCC	345	15,165	40
MARGARET S	38.0008	Urban Collector	PCC	333	14,657	40
MARGARET S	38.009	Urban Local	AC	368	13,627	40
NORTHWOOD	46.002	Urban Local	AC	645	17,428	40
1ST AVE N	67.005	Urban Local	AC	640	17,267	41
1ST ST N	85.016	Urban Local	AC	332	10,963	41
1ST ST N	85.017	Urban Local	AC	333	10,994	41
6TH AVE	72.003	Urban Local	AC	613	16,553	41
7TH ST	92.001	Urban Local	AC	201	5,438	41
CHARLES ST	11.006	Urban Local	AC	330	8,922	41
CHARLES ST	13.001	Urban Local	AC	337	9,107	41
HENRY ST	27.009	Urban Local	AC	329	8,883	41
MEADOW DR	40.001	Urban Local	AC	490	13,240	41
MEMORY CT	41.001	Urban Local	AC	142	3,842	41
OAKHILL PL	47.001	Urban Local	AC	452	9,941	41
18TH AVE	82.004	Urban Local	AC	612	18,355	42
1ST ST N	85.008	Urban Collector	AC	349	11,866	42
CHARLES ST	11.007	Urban Local	AC	328	11,797	42
REARDON PL	55.001	Urban Local	AC	368	11,041	42
13TH AVE	78.006	Urban Local	AC	653	17,636	43
2ND ST	86.012	Urban Local	AC	330	8,908	43
3RD ST	89.006	Urban Local	AC	329	8,879	43
6TH AVE	72.002	Urban Local	AC	639	17,264	43
7TH ST	92.006	Urban Local	AC	326	8,790	43
ELDRIDGE A	20.006	Urban Local	AC	438	11,817	43
13TH AVE	78.004	Urban Local	AC	653	17,628	44
14TH AVE	79.004	Urban Local	AC	654	17,664	44
1ST ST N	85.019	Urban Local	AC	321	10,584	44
2ND ST	86.011	Urban Local	AC	331	8,936	44
ARIEL ST	3.001	Urban Local	AC	305	8,228	44
BURKE AVE	8.001	Urban Local	AC	628	16,949	44
CHARLES ST	11.009	Urban Local	AC	328	12,133	44
HENRY ST	27.014	Urban Local	AC	331	9,945	44
PONDVIEW C	52.001	Urban Local	AC	82	1,964	44
SEPPALA BL	59.001	Urban Local	AC	790	19,742	44
1ST AVE N	67.004	Urban Local	AC	685	18,501	45
2ND ST	86.008	Urban Local	AC	333	8,978	45
AMY CIR	1.001	Urban Local	AC	296	7,998	45
ELDRIDGE A	20.003	Urban Local	AC	647	21,365	45
INDIAN WAY	30.002	Urban Local	AC	798	23,953	45
SHRYER AVE	62.001	Urban Local	AC	549	14,824	45

Name	Section ID	Functional Classification	Surface Type	Length (ft)	Area (ft²)	2019 PCI
13TH AVE	78.005	Urban Local	AC	654	16,997	46
18TH AVE	82.003	Urban Local	AC	643	19,287	46
6TH ST	91.006	Urban Local	AC	328	8,864	46
7TH AVE	122.0001	Urban Collector	PCC	840	20,168	46
HENRY ST	27.015	Urban Local	AC	323	8,728	46
HENRY ST	27.016	Urban Local	AC	366	10,982	46
INDIAN WAY	30.003	Urban Local	AC	347	10,416	46
SKILLMAN A	63.001	Urban Local	AC	648	17,491	46
SKILLMAN A	63.002	Urban Local	AC	712	23,492	46
14TH AVE	79.003	Urban Local	AC	652	17,610	47
1ST ST N	85.004	Urban Collector	AC	336	13,446	47
2ND ST E	87.001	Urban Local	AC	330	8,913	47
7TH ST	92.004	Urban Local	AC	327	8,830	47
HELEN ST	139	Urban Local	PCC	85	2,299	47
MARGARET S	38.0005	Urban Collector	PCC	326	14,364	47
NAVAJO RD	45.001	Urban Local	AC	1,169	31,554	47
2ND AVE	68.001	Urban Local	AC	651	17,579	48
7TH AVE	122.0002	Urban Collector	PCC	838	26,812	48
7TH ST	92.005	Urban Local	AC	329	8,870	48
8TH AVE	73.001	Urban Local	AC	639	17,263	48
BURKE AVE	8.006	Urban Local	AC	660	17,812	48
COWERN PL	17.008	Urban Local	AC	1,399	39,177	48
MARGARET S	38.0002	Urban Collector	PCC	334	14,681	48
MARGARET S	38.006	Urban Collector	AC	294	10,594	48
SKILLMAN A	63.004	Urban Collector	AC	324	10,692	48
2ND ST	86.009	Urban Local	AC	325	8,766	49
6TH ST	91.003	Urban Local	AC	245	6,627	49
SHAWNEE DR	60.005	Urban Local	AC	332	8,959	49
14TH AVE	79.008	Urban Local	AC	682	20,448	50
2ND ST	86.01	Urban Local	AC	333	8,985	50
2ND ST W	88.001	Urban Local	AC	331	8,929	50
7TH ST	92.003	Urban Local	AC	330	8,906	50
7TH ST	92.009	Urban Local	AC	1,474	45,709	50
BELMONT LN	5.005	Urban Local	AC	966	26,090	50
SEPPALA BL	59.002	Urban Local	AC	843	25,291	50
SKILLMAN A	63.008	Urban Local	AC	787	21,255	50
UNKNOWN	79.009	Alleyway	AC	682	6,817	51
13TH AVE	78.003	Urban Local	AC	984	30,501	51
2ND ST	86.005	Urban Local	AC	401	16,039	51
2ND ST NW	86.017	Urban Local	AC	323	9,692	51
7TH ST	92.002	Urban Local	AC	450	12,139	51
COWERN PL	17.005	Urban Local	AC	323	8,714	51
HOLLOWAY A	91.001	Urban Local	AC	331	8,941	51
SEANS WAY	123.0001	Urban Local	AC	828	21,532	51
SKILLMAN A	63.007	Urban Collector	AC	269	7,267	51
1ST ST N	85.001	Urban Collector	AC	403	16,123	52
1ST ST N	85.002	Urban Collector	AC	348	13,937	52
1ST ST N	85.006	Urban Collector	AC	647	20,690	52
4TH AVE	70.004	Urban Local	AC	643	17,370	52
4TH AVE	70.005	Urban Local	AC	616	16,622	52

Name	Section ID	Functional Classification	Surface Type	Length (ft)	Area (ft²)	2019 PCI
5TH AVE	71.004	Urban Local	AC	613	16,556	52
SKILLMAN A	63.005	Urban Collector	AC	488	16,104	52
16TH AVE E	81.006	Urban Local	AC	646	17,429	53
3RD AVE	69.002	Urban Local	AC	669	18,061	53
BURKE AVE	8.005	Urban Local	AC	656	17,708	53
CHARLES ST	142	Urban Local	PCC	106	3,708	53
DIANNE ST	19.001	Urban Local	AC	1,004	27,117	53
MARYJOE LN	39.001	Urban Local	AC	390	10,518	53
POLARIS PL	50.001	Urban Local	AC	370	10,003	53
SHOSHONE R	61.001	Urban Local	AC	1,169	31,550	53
12TH AVE E	77.001	Urban Local	AC	660	17,814	54
16TH AVE E	81.007	Urban Local	AC	615	16,615	54
1ST ST N	85.003	Urban Collector	AC	335	13,413	54
2ND ST NW	86.016	Urban Local	AC	376	11,281	54
3RD ST	89.004	Urban Local	AC	1,641	65,659	54
6TH ST	91.004	Urban Local	AC	329	8,880	54
7TH AVE	122.0005	Urban Collector	PCC	542	23,848	54
COWERN PL	17.003	Urban Local	AC	651	17,590	54
COWERN PL	17.006	Urban Local	AC	772	20,849	54
MARGARET S	38.007	Urban Collector	AC	995	39,791	54
SKILLMAN A	63.003	Urban Collector	AC	330	10,880	54
18TH AVE	82.002	Urban Local	AC	685	26,029	55
1ST ST N	85.005	Urban Collector	AC	328	13,113	55
8TH AVE	73.002	Urban Local	AC	613	16,550	55
MARGARET S	38.001	Urban Collector	AC	339	12,877	55
MARGARET S	38.002	Urban Collector	AC	333	12,307	55
POLARIS PL	50.002	Urban Local	AC	949	25,610	55
2ND ST NW	86.015	Urban Local	AC	545	16,343	56
5TH AVE	71.003	Urban Local	AC	643	17,367	56
BURKE AVE	8.004	Urban Local	AC	397	10,709	56
COWERN PL	17.004	Urban Local	AC	328	8,863	56
COWERN PL	17.007	Urban Local	AC	481	12,977	56
HENRY ST	27.017	Urban Local	AC	367	11,022	56
HOLLOWAY A	29.005	Urban Collector	AC	1,303	49,513	56
MARGARET S	38.004	Urban Collector	AC	325	12,032	56
COWERN PL	17.002	Urban Local	AC	435	11,747	57
POLARIS CT	51.001	Urban Local	AC	183	4,951	57
1ST AVE N	67.002	Urban Local	AC	653	17,625	58
MARYJOE LN	39.002	Urban Local	AC	364	9,834	58
JENNIFER L	33.001	Urban Local	AC	513	13,854	59
PENN PL	70.006	Urban Local	AC	523	12,550	59
7TH AVE	122.0009	Urban Collector	AC	236	10,376	60
7TH ST	92.008	Urban Local	AC	476	14,767	60
BURKE AVE	8.0001	Urban Local	AC	470	12,691	60
UNKNOWN	69.006	Alleyway	AC	323	3,232	61
ARIEL ST	3.003	Urban Local	AC	527	14,234	61
BELMONT LN	5.0001	Urban Local	AC	160	4,316	61
BELMONT LN	5.003	Urban Local	AC	711	19,203	61
IVY ST	31.001	Urban Local	AC	982	26,522	61
5TH ST	90.001	Urban Local	AC	331	8,946	62

Name	Section ID	Functional Classification	Surface Type	Length (ft)	Area (ft²)	2019 PCI
12TH AVE E	77.002	Urban Local	AC	655	17,672	63
HENRY ST	144	Urban Local	PCC	97	2,624	63
MARGARET S	38.0025	Urban Collector	AC	307	11,363	63
1ST ST N	85.015	Urban Local	AC	332	10,945	64
3RD ST	89.001	Urban Local	AC	978	26,419	64
3RD ST	89.002	Urban Local	AC	214	5,791	64
HOLLOWAY A	29.006	Urban Collector	AC	544	22,291	64
HOLLOWAY A	29.007	Urban Collector	AC	285	11,983	64
HOLLOWAY A	29.009	Urban Collector	AC	673	28,252	64
MARGARET S	38.0009	Urban Collector	PCC	330	14,501	64
MARGARET S	38.0011	Urban Collector	PCC	323	14,221	65
Margaret/3	125.0002	Alleyway	AC	336	4,033	66
2ND ST	86.002	Urban Local	AC	333	8,997	66
MARGARET S	38.003	Urban Collector	AC	986	36,466	66
MARGARET S	38.005	Urban Collector	AC	324	12,000	66
1ST ST N	137	Urban Collector	PCC	95	3,123	67
HOLLOWAY A	29.008	Urban Collector	AC	485	20,361	67
HOLLOWAY A	29.011	Urban Collector	AC	1,126	47,296	67
LAURIE RD	35.001	Urban Local	AC	320	8,633	67
MARGARET S	38.0012	Urban Collector	PCC	331	14,544	67
HOLLOWAY A	29.01	Urban Collector	AC	379	15,901	70
HOLLOWAY A	29.012	Urban Collector	AC	452	19,005	71
13TH AVE	78.007	Urban Local	AC	653	21,563	73
CHARLES ST	11.013	Urban Local	AC	331	12,583	75
CHARLES ST	143	Urban Local	PCC	73	2,411	75
HELEN ST	138	Urban Local	PCC	99	2,682	75
SHOSHONE R	61.002	Urban Local	AC	312	8,413	75
HENRY ST	145	Urban Local	PCC	77	2,680	76
CHARLES ST	11.015	Urban Local	AC	331	12,921	77
CHARLES ST	11.016	Urban Local	AC	324	11,988	77
13TH AVE	78.008	Urban Local	AC	666	21,980	78
14TH AVE	79.006	Urban Local	AC	656	21,659	78
12TH AVE E	77.003	Urban Local	AC	651	17,587	79
14TH AVE	79.007	Urban Local	AC	667	20,001	79
7TH AVE	122.0004	Urban Collector	PCC	816	19,595	79
MOHAWK RD	44.002	Urban Local	AC	870	23,486	80
UNKNOWN	69.007	Alleyway	AC	682	6,819	81
CHARLES ST	11.014	Urban Local	AC	330	13,183	81
CHARLES ST	11.017	Urban Local	AC	366	11,697	81
CHARLES ST	11.018	Urban Local	AC	400	11,211	81
HWY 36 E	91.01	Urban Local	AC	2,220	59,929	81
MOHAWK RD	44.003	Urban Local	AC	305	8,228	81
13TH AVE	78.009	Urban Local	AC	682	22,506	83
RADATZ AVE	54.001	Urban Local	AC	755	21,900	83
NORTH ST.	85.012	Urban Collector	AC	301	9,034	84
RADATZ AVE	54.002	Urban Local	AC	1,631	45,654	84
HWY 36 E	91.008	Urban Local	AC	661	17,835	85
HWY 36 E	91.009	Urban Local	AC	641	17,306	85
MOHAWK RD	44.001	Urban Local	AC	424	12,291	85
RADATZ AVE	54.003	Urban Local	AC	280	7,835	85

Name	Section ID	Functional Classification	Surface Type	Length (ft)	Area (ft²)	2019 PCI
STERLING S	25.002	Urban Local	AC	374	9,349	85
HOLLOWAY A	29.001	Urban Collector	AC	555	21,092	86
HOLLOWAY A	29.002	Urban Collector	AC	659	21,098	86
HOLLOWAY A	29.003	Urban Collector	AC	648	17,485	87
HOLLOWAY A	29.004	Urban Collector	AC	651	19,538	87
MARGARET S	38.0007	Urban Collector	AC	331	14,578	87
STERLING S	25.001	Urban Local	AC	399	9,179	87
STERLING S	25.003	Urban Local	AC	489	12,704	87
2ND ST	86.006	Urban Local	AC	381	15,240	88
BEAM AVE	4.002	Urban Collector	AC	854	29,032	88
BEAM AVE	4.004	Urban Collector	AC	1,145	37,797	88
CENTENNIAL	11.019	Urban Local	AC	935	30,846	88
CHARLES ST	11.011	Urban Local	AC	159	5,262	88
BEAM AVE	4.003	Urban Collector	AC	312	10,302	89
MARGARET S	38.0006	Urban Collector	AC	210	9,227	89
MOHAWK RD	44.004	Urban Local	AC	638	17,236	89
APACHE RD	2.001	Urban Local	AC	1,146	30,932	90
BEAM AVE	4.001	Urban Collector	AC	303	10,315	90
CHIPPEWA A	14.001	Urban Local	AC	699	18,885	90
CHIPPEWA A	14.002	Urban Local	AC	602	16,251	90
CHIPPEWA A	14.003	Urban Local	AC	608	16,406	90
CHIPPEWA A	14.004	Urban Local	AC	691	18,667	90
DELAWARE A	18.001	Urban Local	AC	265	7,151	90
DELAWARE A	18.002	Urban Local	AC	842	22,733	90
DELAWARE A	18.003	Urban Local	AC	264	7,128	90
SHAWNEE DR	60.002	Urban Local	AC	454	12,258	90
SHAWNEE DR	60.003	Urban Local	AC	368	9,934	90
SHAWNEE DR	60.004	Urban Local	AC	360	9,726	90
NORTH ST.	85.022	Urban Collector	AC	337	12,463	91
RYAN AVE	57.002	Urban Local	AC	386	10,430	91
19TH AVE	83.001	Urban Local	AC	353	10,929	93
HELEN ST	26.006	Urban Local	AC	610	26,844	93
RYAN AVE	57.001	Urban Local	AC	534	14,420	93
SHRYER AVE	62.003	Urban Local	AC	605	16,331	93
Henry St/8	106.001	Alleyway	AC	639	7,668	94
11TH AVE	76.001	Urban Collector	AC	982	47,150	94
11TH AVE	76.002	Urban Collector	AC	989	47,476	94
11TH AVE	76.003	Urban Collector	AC	645	30,970	94
5TH AVE	71.002	Urban Local	AC	685	23,298	94
NORTH ST.	85.020	Urban Local	AC	1,543	50,908	95
SHRYER AVE	62.004	Urban Local	AC	690	18,628	95
19TH AVE	83.002	Urban Local	AC	327	10,143	96
19TH AVE	83.003	Urban Local	AC	298	9,534	96
19TH AVE	83.0035	Urban Local	AC	518	16,571	96
1ST ST N	85.02	Urban Collector	AC	732	21,955	96
2ND ST NW	86.014	Urban Local	AC	732	21,949	96
BELLAIRE A	26.018	Urban Collector	AC	1,318	31,625	96
HELEN CT	23.001	Urban Local	AC	207	6,222	96
HELEN LN	24.001	Urban Local	AC	327	8,818	96
HELEN ST	26.011	Urban Collector	AC	364	11,645	96

Name	Section ID	Functional Classification	Surface Type	Length (ft)	Area (ft²)	2019 PCI
HELEN ST	26.012	Urban Collector	AC	368	11,789	96
HELEN ST	26.013	Urban Collector	AC	296	9,164	96
HELEN ST	26.014	Urban Collector	AC	297	9,499	96
HELEN ST	26.015	Urban Collector	AC	289	9,244	96
HELEN ST	26.016	Urban Collector	AC	561	17,960	96
HELEN ST	26.017	Urban Collector	AC	451	14,446	96
LONGVIEW D	36.001	Urban Local	AC	1,061	31,817	96
NAVAJO RD	45.002	Urban Local	AC	825	23,093	96
HENRY ST	27.012	Urban Local	AC	488	17,072	97
BELMONT LN	5.006	Urban Local	AC	656	17,722	98
BELMONT LN	5.007	Urban Local	AC	210	5,671	98
BELMONT LN	5.008	Urban Local	AC	414	11,183	98
BETTY JANE	6.001	Urban Local	AC	486	13,109	98
BURKE AVE	8.007	Urban Local	AC	668	18,041	98
BURKE AVE	8.008	Urban Local	AC	143	3,873	98
CHARLES ST	11.001	Urban Local	AC	327	8,834	98
CHARLES ST	11.002	Urban Local	AC	329	8,877	98
CHARLES ST	11.003	Urban Local	AC	326	8,805	98
ELDRIDGE A	20.008	Urban Local	AC	331	8,932	98
ELDRIDGE A	20.009	Urban Local	AC	624	16,836	98
ELDRIDGE A	20.01	Urban Local	AC	323	8,714	98
HENRY ST	27.001	Urban Local	AC	896	24,188	98
HENRY ST	27.002	Urban Local	AC	325	8,786	98
PARK ROW	146	Urban Local	AC	134	3,474	98
PARK ROW	48.001	Urban Local	AC	1,308	35,316	98
PARK ROW	48.002	Urban Local	AC	658	17,766	98
PARKWAY DR	49.001	Urban Local	AC	717	19,365	98
PARKWAY DR	49.002	Urban Local	AC	1,417	38,260	98
HENRY ST	27.013	Urban Local	AC	325	11,362	99
Division S	93.001	Alleyway	AC	362	4,340	100
11TH AVE	76.0002	Urban Collector	AC	663	27,531	100
11TH AVE	76.0003	Urban Collector	AC	654	27,158	100
11TH AVE	76.0004	Urban Collector	AC	651	27,024	100
12TH AVE E	77.004	Urban Local	AC	667	26,693	100
15TH AVE N	80.001	Urban Local	AC	1,373	37,072	100
19TH AVE	83.004	Urban Local	AC	486	16,050	100
19TH AVE	83.005	Urban Local	AC	187	6,164	100
19TH AVE	83.006	Urban Local	AC	813	26,835	100
19TH AVE	83.007	Urban Local	AC	611	20,151	100
19TH AVE	83.008	Urban Local	AC	613	20,236	100
20TH AVE	84.001	Urban Local	AC	364	9,091	100
CASTLE AVE	76.0001	Urban Collector	AC	771	30,826	100
CEMETERY R	53.001	Urban Local	AC	413	11,157	100
HELEN ST	26.0001	Urban Collector	AC	331	10,264	100
HELEN ST	26.007	Urban Collector	AC	331	11,899	100
HELEN ST	26.008	Urban Collector	AC	332	11,939	100
HELEN ST	26.009	Urban Collector	AC	330	11,896	100
HELEN ST	26.01	Urban Collector	AC	323	12,290	100
LAKE BLVD	34.001	Urban Local	AC	758	20,463	100
LAKE BLVD	34.002	Urban Local	AC	664	17,930	100

Name	Section ID	Functional Classification	Surface Type	Length (ft)	Area (ft ²)	2019 PCI
LAKE BLVD	34.003	Urban Local	AC	1,697	45,828	100
PARK ROW	48.003	Urban Local	AC	363	9,438	100
POPLAR AVE	53.002	Urban Local	AC	941	16,933	100
SKILLMAN A	63.0051	Urban Collector	AC	293	9,669	100
SPIRIT DR	64.001	Urban Local	AC	765	20,668	100
SWAN AVE	65.001	Urban Local	AC	788	14,183	100

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE
CITY OF NORTH ST. PAUL, MINNESOTA

HELD: April 7, 2020

Pursuant to due call, a regular or special meeting of the City Council of the City of North St. Paul, Ramsey County, Minnesota, was duly held at the city hall on April 7, 2020, at 6:30 p.m., for the purpose, in part, of adopting a street reconstruction plan and authorizing issuance of street reconstruction bonds.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION ADOPTING A STREET RECONSTRUCTION PLAN AND APPROVING
THE ISSUANCE OF GENERAL OBLIGATION STREET RECONSTRUCTION BONDS**

WHEREAS, the City of North St. Paul, Minnesota (the "City"), has determined that it is in the best interest of the City to authorize the issuance and sale of general obligation street reconstruction bonds pursuant to Minnesota Statutes, Section 475.58, subdivision 3b, as amended (the "Act"), to finance the cost of street reconstruction projects, as described in the proposed five-year street reconstruction plan (the "Plan") described below, a copy of which is on file in the City Manager's office; and

WHEREAS, pursuant to the Act, the City is authorized to issue and sell general obligation street reconstruction bonds for street reconstruction or bituminous overlays under the circumstances and within the limitations set forth in the Act. The Act provides that a street reconstruction or overlay plan may be financed with general obligation street reconstruction bonds, following adoption of a street reconstruction plan, after a public hearing on the street reconstruction plan and on the issuance of general obligation street reconstruction bonds and other proceedings conducted in accordance with the requirements of the Act; and

WHEREAS, pursuant to the Act, the City has prepared the Plan, which describes the streets to be reconstructed or overlayed, the estimated costs and any planned reconstruction or overlay of other streets in the City, including the issuance of general obligation street reconstruction bonds under the Act, to determine the funding strategy for street reconstruction projects; and

WHEREAS, on April 7, 2020, the City Council held a public hearing on the adoption of the Plan and the issuance of not to exceed \$6,100,000 general obligation street reconstruction bonds (the "Bonds") under the Plan for street reconstruction improvements to those streets described in the Plan (the "Street Reconstruction Projects") after publication of the notice of public hearing not less than 10 days nor more than 28 days prior to the date thereof in the City's official newspaper; and

WHEREAS, all parties who attended the public hearing via telephone or other electronic means were given an opportunity to express their views orally or in writing with respect to the proposal to adopt the Plan and to undertake and finance the Street Reconstruction Projects by the issuance of Bonds and any written comments submitted prior to the public hearing were considered.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of North St. Paul, Minnesota, as follows:

1. City Policies and Goals. The financing of the Street Reconstruction Projects and the issuance and sale of the Bonds would further the policies and goals of the City as set forth in the Plan, hereby adopted by the City Council in connection with the issuance of the Bonds.

2. Public Hearing Notice. The City Council hereby ratifies the actions of the City Manager in causing the publication of the Notice of Public Hearing to be published in the City's official newspaper as required by law; and

3. Adoption of Street Reconstruction plan. Based on information received at the public hearing, such written comments (if any) and such other facts and circumstances as the City Council deems relevant, it is hereby found, determined and declared that:

- (a) the Street Reconstruction Projects proposed in the Plan will allow the City to upgrade its transportation infrastructure to accommodate anticipated and existing residential and commercial development; and
- (b) the Plan is hereby approved and adopted in the form presently on file with the City.

4. Authorization and Approval of Bonds. The City is hereby authorized to issue the Bonds, the proceeds of which will be used, together with any additional funds of the City which might be required, to finance certain costs of the Street Reconstruction Projects and to pay costs of issuance of the Bonds.

5. Execution of Documents. The Mayor and City Manager are authorized and directed to execute such other documents and instruments as may be required to give effect to the transactions herein contemplated.

6. Voter Referendum Contingency. Pursuant to the Act, a petition requesting a vote on the question of issuing the Bonds, signed by voters equal to five percent of the votes cast in the last municipal general election, may be filed within thirty days of the public hearing. Upon receipt of such petition within the prescribed time period, the City may issue the Bonds only after obtaining the approval of a majority of the voters voting on the question of the issuance of the Bonds. The authorizations and approvals contained herein are subject to and contingent upon not receiving such a petition, or, in the event such a petition is filed, the approving vote of a majority of the voters voting on the question of the issuance of the Bonds.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted.

[Bonds must be approved by at least a two-thirds vote of the membership present.]

[Issuance of Bonds is subject to a 30-day reverse referendum after the public hearing.]

STATE OF MINNESOTA
COUNTY OF RAMSEY
CITY OF NORTH ST. PAUL

I, the undersigned, being the duly qualified and acting City Manager of the City of North St. Paul, Minnesota, do hereby certify that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to adopting a street reconstruction plan and approving the issuance of general obligation street reconstruction bonds.

WITNESS my hand on _____, 2020.

City Manager

Agenda Information Memorandum
North St. Paul City Council
April 7, 2020

FROM THE OFFICE OF THE CITY ENGINEER

Agenda placement: CITY BUSINESS

Subject: RESOLUTION APPROVING MUNICIPAL STATE AID STREET FUNDS ADVANCE

To: Honorable Mayor and City Council

Background/Facts:

- The City of North St. Paul has several projects on an ongoing basis, including the 2020 Street and Utility Improvement Project that have approved eligibility for Municipal State Aid (MSA) funding from the MSA Construction account. These funds are generated by the State of Minnesota through fuel tax revenue, license fees, and motor vehicle sales taxes, and apportioned to 148 municipalities with a population of over 5,000 statewide based on population and needs to construct and improve city designated MSA city streets.
- Because the City of North St. Paul's Capital Improvement Plan has progressively planned and improved roadways on its MSA system, approximately \$2,200,000 of state aid eligible costs have been identified over and above the existing North St. Paul MSA Construction Balance of \$1,417,669.97.
- When these types of situations occur, the MSA program allows for cities to advance funds in excess of their annual apportionment at no interest when additional funding is available. The funding is available on a first come, first serve basis. In conversations with MSA representatives, funding is available, and requests for advances are being accepted at this time.
- This resolution requests the Commissioner of Transportation to advance the City of North St. Paul a total of approximately \$2,200,000 from future State Aid Construction Account payments. This maximum request amount will be repaid from future annual apportionments but provides the City with the use of these interest free funds at the present time.
- Annual apportionments vary year to year based on State revenues and any changes in city population or roadway needs. The January 2020 apportionment of Construction Account dollars to the City of North St. Paul was approximately \$440,000.00

Recommendation: To adopt a resolution requesting the Minnesota Department of Transportation to advance to the City of North St. Paul \$2,196,550.00 from the Municipal State Aid Construction account.

Attachments:

Resolution

Respectfully submitted,

/s/ MD by mm

Morgan Dawley
City Engineer

APPROVED FOR AGENDA ENCLOSURE:

/s/ SD by mm

Scott Duddeck
City Manager

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2020-xxx

RESOLUTION APPROVING MUNICIPAL STATE AID STREET FUNDS ADVANCE

WHEREAS, the Municipality of North St. Paul is planning to implement Municipal State Aid Street Project in 2020 which will require State Aid funds in excess of those available in its State Aid Construction Account; and

WHEREAS, said municipality is prepared to proceed with the construction of said project through the use of an advance from the Municipal State Aid Street Fund to supplement the available funds in their State Aid Construction Account; and

WHEREAS, the advance is based on the following determination of estimated expenditures:

Account Balance as of date 3/31/2020	\$ 1,417,669.97
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Less estimated disbursements:

Project # SAP 151-250-003	\$ 2,856,224.30
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Project # SAP 151-020-033	\$ 607,995.67
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Bond Principle (if any)	\$ 0.00
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Project Finals (overruns-if any)	\$ 150,000.00
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Other	\$ 0.00
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Total Estimated Disbursements	\$ 3,614,219.97
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Advance Amount (amount in excess of acct balance)	\$ 2,196,550.00
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WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.14, Subd. 6 and Minnesota Rules, Chapter 8820.1500, Subp. 10b; and

WHEREAS, the Municipality acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of North St. Paul, that the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved Municipal State Aid Street Project(s) of the Municipality of North St. Paul in an amount up to \$2,196,550.00.

BE IT FURTHER RESOLVED, the City Council of the City of North St. Paul hereby authorizes repayments from subsequent accruals to the Municipal State Aid Street Construction Account of said Municipality from future year allocations until fully repaid.

ADOPTED this 7th day of April, 2020.

Motion by Council Member xxx

Second by Council Member xxx

Voting:

Ayes: Council Member Thorsen
Council Member Petersen
Council Member Walczak
Council Member Sonnek
Mayor Furlong

Nays: None

Absent: None

Abstain: None

Terrence J. Furlong, Mayor

Attest:

Scott A. Duddeck, City Manager/Clerk

I HEREBY CERTIFY that the above is a true and correct copy of a resolution presented to and adopted by the Municipality of _____, County of _____, State of Minnesota, at a duly authorized Municipal Council Meeting held in the Municipality of _____, Minnesota on the ____ day of _____, 20____, as disclosed by the records of said Municipality on file and of record in the office.