

City of North Saint Paul
September 15, 2020
Adopted City Council Workshop Meeting Minutes

The September 15, 2020 meeting was held via Zoom and complied with all requirements of Minnesota State Statute 13D.021.

I. CALL TO ORDER

Acting Mayor Walczak called the meeting to order at 5:02 p.m.

II. ROLL CALL

Present: Council Member Thorsen
Council Member Petersen
Council Member Sonnek
Acting Mayor Walczek

Absent: Mayor Furlong (Excused)

Staff: City Manager Scott Duddeck, Deputy Clerk Jennie Kloos, Finance Director Jason Zimmerman, Communications Consultant Kari Erpenbach, Fire Chief Jason Mallinger, Police Chief Tom Lauth, Electric Director Brian Frandle, Accountant Kyle Stasica, Public Works Superintendent Ron Ritchie, City Planner Erin Perdu, City Engineer Morgan Dawley, City Attorney Soren Mattick

III. TOPIC(S)

A. Preliminary/Final Plat and Preliminary/ Final PUD for 2329 17th Ave E

City Planner Erin Perdu reviewed the Delaware Place preliminary and final plat. Currently, new plans have been received with many key updates. City Engineer Morgan Dawley stated the plans meet all requirements from an engineering standpoint. He added, upon approval, the applicant will be allowed to begin grading on the site.

B. Budget

Finance Director Jason Zimmerman reviewed the 2021 preliminary budgets and levies for the General Fund, the debt levy, the HRA and EDA. He noted the proposed levy is flat from 2020 with no increase and gave an overview on a PowerPoint presentation.

C. Additional Workshop Meetings

City Manager Duddeck mentioned that the final approved workshop was to end on September 22nd and mentioned a decision would need to be made if Council would like to end the additional meetings or continue. Councilmember Thorson stated that the preliminary budget process is now completed and wouldn't mind seeing changes go back to somewhat normal. Mr. Duddeck commented that additional meetings can always be scheduled if needed and encouraged councilmembers to reach out to him for any reason at anytime. The consensus was not to continue the additional workshop meetings going forward.

V. OTHER BUSINESS

Councilmember Sonnek gave a shout out for the news and event that are being made available for the public. Mr. Duddeck stated that efforts continue to expand to keep the public updated and also mentioned that he would also like to look at discontinuing the written format of the newsletter. He stated that the information is now reaching residents via social media, through email and our City website. Communications Consultant Kari Erpenbach encouraged residents to subscribe to receive the email update. The information is in real time, it's quick, and cost effective. Councilmember Petersen stated the we stop with the paper copy of the newsletter. The consensus of the council is to cancel the newsletter copy and to continue on with social media and email.

Mr. Duddeck stated a time is needed for the Canvass meeting set for November 12th. Council consensus is to schedule the Canvass meeting to 5:00.

Downtown project continues progress with utility work and excavation to start on Thursday. Approximately 20 trucks will be going back and forth moving 3500 yards of fill per day.

VI. ADJOURNMENT

There being no further business, on motion by Council Member Thorson, seconded by Council Member Petersen, with all present voting aye, Mayor Furlong absent (4-0), Acting Mayor Walczak adjourned the workshop meeting at 6:11 p.m.

/s/ Acting Mayor, Walczak

Attest:

/s/ Scott A. Duddeck, City Manager/Clerk