

**CITY OF NORTH ST. PAUL
CITY COUNCIL
REGULAR MEETING AGENDA
NOVEMBER 17, 2020
6:30 PM**

The City of North St. Paul is moving all of its public meetings online effective August 4, 2020. The move to online meeting access via Zoom ensures compliance with the Governor's Emergency Executive Order and face covering mandate while providing our City Council members, staff and residents with safe and comfortable access to public meetings. Access information and links to meetings are available at northstpaul.org. This change to online meeting access will remain in effect until further notice. (Stat. 13D.02 subd. 4)

The November 17th Zoom meeting can be accessed [HERE](#) or via:
<https://wsbeng.zoom.us/> (from a PC, Mac, tablet, iPhone or Android device)
Meeting ID: 992 0651 9334
Password: 648191
or by phone at 1-929-205-6099, meeting ID 992 0651 9334, password 648191.

The City Council Zoom meeting will be 'open to the public' to listen in, but will be muted from contributing at all times with the exception of a Public Hearing and open to the public forum.

Please join the meeting early to test your audio and video settings. If you join via a device and your audio is not working, you may need to use the dial-in phone number option in order to be heard. If you have technical difficulties during the meeting please call or text (612) 352-8452.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Member Thorsen
Council Member Petersen
Council Member Walczak
Council Member Sonnek
Mayor Furlong

IV. ADOPT AGENDA

V. PRESENTATIONS

A. Eagle Scouts/ Updated Walking Tour

VI. CONSENT AGENDA

A. October 20, 2020 workshop meeting minutes.
B. October 20, 2020 regular meeting minutes.
C. General accounts payable: \$1,883,897.61.

- D. HRA accounts payable: \$49,494.46.
- E. Pay Voucher No. 6 – CSAH 68 (McKnight Road) Intersection Improvement Project
- F. Pay Voucher No. 7 – 2020 Street and Utility Improvement Project
- G. Ramsey County Election Services
- H. Quarterly Finance and Project Reports

VII. MEETING OPEN TO THE PUBLIC

Note: This is a courtesy extended to persons wishing to address the council who are not on the agenda. A completed public comment form should be presented to the Deputy Clerk prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.

VIII. PUBLIC HEARINGS

IX. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

- A. Request to purchase/replace police vehicle
- B. Kwik Trip at Anchor Commons – Site Plan and Conditional Use Permit
- C. Bruggeman 2329 17th Ave Development
- D. Hometown Holiday Lights Display Contest

X. REPORTS OF CITY MANAGER & DEPARTMENTS

XI. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

XII. GENERAL BUSINESS

XIII. CLOSED SESSION

There are no closed sessions.

XIV. ADJOURNMENT

The next regularly scheduled City Council meeting is Tuesday, December 1, 2020 at 6:30 p.m.

City of North Saint Paul
October 20, 2020
Proposed City Council Workshop Meeting Minutes

The October 20, 2020 meeting was held via Zoom and complied with all requirements of Minnesota State Statute 13D.021.

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 5:00 p.m.

II. ROLL CALL

Present: Council Member Scott Thorsen
Council Member Candy Petersen
Council Member Jan Walczak
Council Member Tom Sonnek
Mayor Terry Furlong

Staff: City Manager Scott Duddeck, Deputy Clerk Jennie Kloos, Finance Director Jason Zimmerman, Communications Consultant Kari Erpenbach, Fire Chief Jason Mallinger.

III. TOPIC(S)

A. ELECTION SERVICES – RAMSEY COUNTY

City Manager Duddeck addressed the council with information that was received from Ramsey County Elections Office. The current contract and all renewals of election services between the City of North St. Paul and the Ramsey County Elections office will expire on December 31, 2020. As a result, the City would need to execute a new contract which would begin on January 1, 2021 and end on December 31, 2026. There will be an increase in election service due to an increase in election judges' rate of pay, to accommodate the increased volume of vote by mail and in-person early voting and duties that are statutorily related to cities that were not identified as in the previous contract. The terms and conditions are non-negotiable. The contract amount for the first term (2021-2022) would be \$62,182.40, compared to current 2-year term of \$53,048. Discussion and a decision on continuation of the contract will need council action in an upcoming meeting. Council Member Thorsen commented that he wants to be sure that we are serving our residents. City Manager Duddeck informed Council that we are providing ballot drop off service at City Hall for early voting and that serving the residents is a priority.

B. OPERATIONAL UPDATES

City Manager Duddeck updated council on the current projects in progress and how the weather is becoming and will be an issue with the advancement of these City projects. As of right now, everything is on the table.

Code Enforcement has been receiving citizen complains on signage around the City. Staff addressed the concerns by posting the City Ordinance regarding signage on social media and the Planning Commission will review the Ordinance at their next meeting.

Department heads provided an update: Fire Chief Mallinger gave an update to his core Officer staffing changes. Finance Director gave an overview on the implementation of Open Gov and informed Mayor and Council of the rate increase of 9.7% for medical and Dental provided by Minnesota Public Employee Insurance Program (PEIP). City Manager Duddeck updated the Mayor/ Council of an incident that involved the Police Department. There were no injuries but there was damage to the police squad car.

An update was provided on the Business Grant Applications. The City has started to receive the applications. October 30th is the deadline for receiving applications at City Hall.

Council Member Sonnek commented on how he would like to be able to receive reports with more transparency/ actual data and not just statistics from department heads on updates within each department. Finance Director Zimmerman commented that the new software system, Open Gov, will give better options to produce such reports.

IV. OTHER BUSINESS

V. ADJOURNMENT

There being no further business, on motion by Council Member Sonnek, seconded by Council Member Thorsen, with all present voting aye (5-0), Mayor Furlong adjourned the workshop meeting at 6:16 p.m.

Terrence J. Furlong, Mayor

Attest:

Scott A. Duddeck, City Manager/Clerk

City of North Saint Paul
October 20, 2020
Proposed Regular City Council Meeting Minutes

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 6:30 p.m. The meeting was conducted via Zoom.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Thorsen
Council Member Petersen
Council Member Walczak
Council Member Sonnek
Mayor Furlong

Staff: City Manager Scott Duddeck, City Planner Erin Perdu, Finance Director Jason Zimmerman, City Attorney Soren Mattick, Deputy Clerk Jennie Kloos.

IV. ADOPT AGENDA

On motion by Council Member Walczak, seconded by Council Member Petersen, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

V. PRESENTATIONS

There were no presentations.

VI. APPROVAL OF CONSENT AGENDA

On motion by Council Member Walczak, seconded by Council Member Thorsen, with all present voting aye (5-0), motion carried to approve the consent agenda, Resolution No. 2020-117 consisting of:

- A. 10-6-2020 workshop meeting minutes.
- B. 10-6-2020 regular meeting minutes.
- C. General accounts payable: \$1,981,193.52
- D. HRA accounts payable: \$186.38.
- E. Construction Pay Voucher No. 6 – 2020 Street and Utility Improvement Project.
- F. 2021 SCORE Grant Fund Application. **Resolution No. 2020-118**
- G. MN Lawful Gambling Permit – Neumann’s Bar & Grille. **Resolution No. 2020-119**

VII. MEETING OPEN TO PUBLIC

John Schmahl, 2750 Chisolm Avenue, stated the City Council should have received a newsletter from the City of Maplewood, which includes information regarding a unique method of bulk waste

pick-up that is being offered to their citizens at reduced rates with no taxes. He requested that City Staff look into this. He asked whether there is an analysis of the City's existing trash pick-up service, which has been in place for a year. He noted this is information that should be readily available for residents.

Mr. Schmahl stated the City's weekly email newsletter from October 14, 2020, had a link to the agenda for tonight's City Council meeting. He added he was pleased to see the link come out 2 days early, but the link did not work. He noted this is another disappointment.

Mr. Schmahl stated the City Council addressed signs and setback requirements at their workshop. He added he recently had issues related to Code enforcement and tried unsuccessfully to access the City Code on the City website, although he was able to obtain the City Code. He noted the issue he wanted to review was violations of political signs everywhere, and he has asked City Staff what they plan to do in terms of enforcement.

Mr. Schmahl stated the City Code requires that signs must be placed 10 feet from the right of way and side lot lines. He added his neighbor has over 10 signs in various locations. He noted his neighbor's signs were moved, but other offending signs on Chisholm Avenue were left in place.

Mr. Schmahl stated only 20% of properties in North St. Paul have a sidewalk. He added the narrative should indicate that residential signs are limited to 1 sign for each property's street frontage. He noted the State of Minnesota says you can have as many signs as you want.

Mayor Furlong stated, as discussed at the workshop, the Planning Commission will review the sign Ordinance and provide their feedback and comment. Mr. Schmahl stated it is about time.

Mr. Schmahl stated street cleaning is an issue because people park their cars on the streets. He added cars used to be parked in garages and on driveways, but now street cleaners cannot clean the streets because they have to go around so many cars.

Mr. Duddeck agreed to follow up on Mr. Schmahl's concerns.

VIII. PUBLIC HEARINGS

A. Special Assessment Hearing for unpaid bills and authorizing the City of North St. Paul to certify to the County Auditor's Office all unpaid fees.

Mayor Furlong opened the public hearing at 6:43 p.m.

Finance Director Jason Zimmerman reviewed special assessments for unpaid utilities, assessable on residential parcels. He added some parcels that have unpaid nuisance abatements. He noted individuals may pay without penalty at City Hall until November 30, 2020, when they will be turned over to Ramsey County and assessed to property taxes.

Mayor Furlong closed the public hearing at 6:45 p.m.

City Attorney Soren Mattick stated all resolutions were covered under one public hearing and can also be covered under one motion.

On motion by Council Member Sonnek, seconded by Council Member Walczak, with all present voting aye (5-0), motion carried to approve the following Resolutions:

Resolution No. 2020-120 A Resolution Approving Assessments to Properties For 2019-2020 Nuisance Abatements

Resolution No. 2020-121 Resolution Approving Assessment to Properties for Unpaid Water, Waste Water, Environmental Utility and Recycling for Maplewood Properties

Resolution No. 2020-122 Resolution Approving Assessment to Properties for Unpaid Water, Waste Water, Environmental Utility, Street Lights, Solid Waste and Recycling for North St. Paul Properties.

- B. Senior Living Developments and the Issuance of Senior Living Revenue Bonds by the City of Deephaven, MN and Adoption of a Housing Program Related thereto Under MN Statutes, Chapter 562C, as Amended.

Mayor Furlong opened the public hearing at 6:47 p.m.

Mr. Duddeck reviewed the issuance of senior living revenue bonds by the City of Deephaven and adoption of a related housing program.

Tim Eppler stated the portfolio will be operated under the name Suite Living and involves 5 existing properties as well as 5 additional properties to be developed. He added Suite Living is already engaged to continue as the operator. He noted the use of bonds would complete the acquisition.

Mr. Duddeck stated this transaction has no financial impact on the City of North St. Paul.

Mayor Furlong closed the public hearing at 6:50 p.m.

On motion by Council Member Petersen, seconded by Council Member Sonnek, with all present voting aye (5-0), motion carried to adopt Resolution No. 2020-123 Giving Approval to a Proposed Housing Program and the Issuance by City of the Deephaven, Minnesota of its Senior Living Revenue Bonds (State Holdings of Minnesota LLC Project) Series 2020.

IX. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

- A. Purchase Agreement with the owner of 2711 Helen Street

Mr. Duddeck reviewed a proposed purchase agreement for purchase of property at 2711 Helen Street N, which adjoins the student build housing site at 2487 19th Avenue. He added this purchase will facilitate construction of the new home at the site.

On motion by Council Member Sonnek, seconded by Council Member Walczak, with all present voting aye (5-0), motion carried to adopt Resolution No. 2020-125 Authorizing Purchase of Property from 2711 Helen Street N to Accommodate Construction of the Development of Student Build Home At 2487 19th Avenue E.

B. Uptown Commons Final Plat

Ms. Perdu reviewed a request for approval of the final plat for a mixed-use development. She added the site plan was originally approved in July 2019, and parcels on the south end must be rezoned to Mixed Use-1. A remaining condition is that the existing lots be combined into one parcel and the right-of-way vacated.

Ms. Perdu stated the request meets all zoning requirements and has been reviewed by the City Engineer. She added City Staff recommends approval of the final plat.

On motion by Council Member Walczak, seconded by Council Member Sonnek, with all present voting aye (5-0), motion carried to adopt Resolution No. 2020-126 Approving Final Plat for Property at 2546 and 2554 5th Avenue E.

C. Land Sale with Development Co, LLC

Mr. Duddeck reviewed a purchase agreement between the City and the apartment complex developer. He added several parcels need to be included in the agreement to facilitate development of the site, and the developer will be able to start work early.

On motion by Council Member Sonnek, seconded by Council Member Thorsen, with all present voting aye (5-0), motion carried to adopt Resolution No. 2020-127 Approving Land Sale Between City of North St. Paul and North St. Paul Development Company for Development of an 89-Unit Market Rate Apartment Building with Retail Space.

X. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Duddeck expressed his appreciation to the Public Works Department, for their hard work during the recent unexpected early snowfall. He added the first water main break of the season occurred at 15th Avenue and 2nd Street. He noted City Staff is planning a meeting to address issues with road reconstruction in the downtown area as a result of recent snowfall.

Mr. Duddeck stated projects are moving along well, including the downtown building which is formally under construction, and road work that will continue. He added the road work at Anchor North Site continues, and the new storage facility is under construction. He added the Planning Commission will review the Kwik Trip development at their November 2020 meeting, as the developer plans to close on the property prior to the end of the year, with construction starting in Spring 2021. He noted the Anchor View Apartments developer will close on that property around November 1, 2020.

Mr. Duddeck stated the City's Business Grant Program, recently approved by the City Council, is well under way. He added City Staff sent information about the program to 150 mailing addresses and posted program details on the City website and the City's Facebook page. He noted two applications had been received as of last week. The deadline to receive applications is October 30, 2020, with review of applications during the week of November 1, 2020 and a special City Council meeting to review and approve applications on November 10, 2020.

XI. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Sonnek stated the Planning Commission's November 5, 2020 meeting will be on Zoom at 6:15 p.m. He added the Kwik Trip development will be discussed.

Council Member Petersen stated the League of Minnesota Cities has been providing information to local cities about the organization, and many cities are experiencing layoffs and budget shortfalls.

Council Member Petersen stated the next Parks & Recreation Commission meeting is scheduled for October 28, 2020 at 6:30 p.m. via Zoom.

Council Member Petersen stated she serves on the Ramsey County Park & Recreation Commission, and restrictions have been placed on how many people can attend hockey games.

Council Member Peterson expressed her appreciation to the Legion Auxiliary for their support for Homes for Heroes. She added the Legion also intends to assemble more tote bags for veterans, containing necessary household items.

Mayor Furlong stated he has received many calls from residents asking how they can donate items to Homes for Heroes. Mr. Duddeck stated the house in North St. Paul is fully furnished, but there are other opportunities to support Homes for Heroes. He added City Staff will try to set something up to be able to accept donations.

Council Member Thorsen stated the October 13, 2020, Economic Development Authority (EDA) meeting was cancelled due to scheduling conflicts.

Council Member Thorsen stated the Business Association met recently at the American Legion, at which a presentation was given on the business grants opportunity. He added the presentation was live-streamed by City Staff on the City's You Tube channel, and information has been added to the City website.

XII. GENERAL BUSINESS

Council Member Sonnek urged residents to get out and vote on November 3, 2020. He added he is pleased with the variety of City Council candidates, and the level of involvement.

Council Member Sonnek asked whether the City Council's workshop meetings are being recorded and broadcast online. Mr. Duddeck confirmed that workshop meetings are being shown on the City website. He added City Staff are working to ensure that all City meetings will be made available on the City's You Tube channel.

Council Member Walczak wished everyone a safe Halloween.

Mayor Furlong asked whether there will be a pumpkin drop this year. Council Member Walczak stated she is not sure, but she will look into it.

Council Member Petersen urged residents to get out and vote, and best of luck to candidates. She wished everyone a Happy Halloween.

Council Member Thorsen stated, at the last City Council meeting, he mentioned an email regarding a meeting in Oakdale to which he was invited. He added the meeting was cancelled.

Council Member Thorsen stated, with regard to Mr. Schmahl's comments, there should be a way City can notify residents that street parking will be prohibited on days that the streets will be cleaned. He added online notifications about street cleaning could be sent to residents, but that would only reach people who subscribe to City notifications. He noted signs can be placed on the street before street sweeping takes place. He noted Mr. Schmahl had a good point on this issue.

Council Member Thorsen stated he received the same notification from Maplewood that Mr. Schmahl referred to, with prices that reflect a 20% discount from contracted prices, and no added tax. He added it would not be possible for a City to arbitrarily rule not to collect taxes on this type of service.

Council Member Thorsen stated, with regard to Council Member Sonnek's comment regarding Zoom meetings, City Council Workshop meetings are recorded and uploaded to the City website. He added the City Council has had informal discussions but not taken formal action on this issue. He noted he supports an official City policy requiring the recording and broadcasting of all City meetings to be shown online.

Mr. Duddeck stated the City has its own You Tube channel which provides a forum for broadcasting meetings. He added the only challenge is when meetings, like the Parks & Recreation Commission meetings, are held in parks or out in the field. He noted they will need to be recorded in the field and made available to the public.

Council Member Thorsen reiterated his support for a policy to make all City meetings accessible, including those that are held in City parks.

Mayor Furlong thanked residents for the patience and understanding regarding ongoing projects in and around the City in 2020. He added there have been a lot of construction projects, Xcel Energy projects, and complications due to early winter weather. He noted the number of Covid-19 cases are increasing, and it is hitting closer to home than before.

Mr. Duddeck agreed, adding stress and mental health issues are critical right now. He urged anyone who is having mental health issues to reach out and ask for help if they need it.

XIII. CLOSED SESSION

There was no closed session.

XIV. ADJOURNMENT

There being no further business, on motion by Council Member Walczak, Seconded by Council Member Sonnek, with all present voting aye (5-0), Mayor Furlong adjourned the meeting at 7:25 p.m.

Terrence J. Furlong, Mayor

Attest: _____
Scott A. Duddeck, City Manager



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: Mayor & Council Members
FROM: Jacquelyn Lutmer - Accounting Technician
DATE: November 17, 2020
SUBJECT: Recommendation of approval of GENERAL claims list.

Claim Date

10/23/2020 Payroll Register DD		\$112,587.74
10/23/2020 Payroll Direct Payables		\$99,108.12
10/23/2020 Fire Payroll Register DD		\$11,731.63
10/23/2020 Fire Payroll Direct Payables		\$3,896.97
11/6/2020 Payroll Register DD		\$106,503.49
11/6/2020 Payroll Direct Payables		\$97,649.28
11/10/2020 Payroll Direct Payables	137108	\$950.80
	Payroll Subtotal	<u>\$432,428.03</u>

11/6/2020 Voided Check Reissued	137107	\$ 139.62
10/22/2020 Utility Refund Checks	137085-137106	\$ 1,899.89
11/18/2020 Utility Refund Checks	137229-137252	\$ 2,482.53
11/18/2020 A/P Checks	137109-137228	\$ 804,193.17
11/18/2020 Drafts	000894-000899	\$ 642,754.37
	AP Subtotal	<u>\$ 1,451,469.58</u>

Grand Total \$ 1,883,897.61

Approved this 17th day of November, 2020

/s/ Terrence J. Furlong, Mayor by Consent Resolution

/s/ Scott A. Duddeck, City Manager/Clerk by Consent Resolution

PAYROLL NO: 01 City of North St. Paul

PAYROLL DATE: 10/23/2020

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	65	112,587.74
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	65	112,587.74

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 04676 10/23/20 PAYROLL - 9

VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
E05000		EFTPS						
	I-T1 202010206252	FEDERAL WITHHOLDING	D	10/23/2020		17,152.71	000882	
	I-T3 202010206252	FICA TAXES	D	10/23/2020		13,894.32	000882	
	I-T4 202010206252	MEDICARE TAXES	D	10/23/2020		5,149.18	000882	36,196.21
H08033		H S A BANK						
	I-444202010206252	HSA ACCOUNT	D	10/23/2020		5,762.00	000883	5,762.00
I09137		I C M A DISTRIBUTION CENTER						
	I-2 202010206252	EMP/EMPR DEFERRED COMP	D	10/23/2020		9,690.98	000884	
	I-21 202010206252	EMP/EMPR DEFERRED COMP	D	10/23/2020		1,261.42	000884	
	I-26 202010206252	LOAN PAYMENTS TO ICMA	D	10/23/2020		1,116.59	000884	
	I-2CM202010206252	CITY MGR 9% DEFERRED COMP	D	10/23/2020		658.21	000884	
	I-2IR202010206252	EMP/EMPR DEFERRED COM	D	10/23/2020		1,390.00	000884	14,117.20
M12900		MNEFTS						
	I-T2 202010206252	MN Income Tax WH	D	10/23/2020		7,477.07	000885	7,477.07
M13320		MN STATE RETIREMENT SYSTEM						
	I-12 202010206252	POST DEDUCTIONS	D	10/23/2020		850.00	000886	850.00
P16470		P E R A						
	I-91 202010206252	6634-00 REG PERA	D	10/23/2020		15,068.51	000887	
	I-92 202010206252	6634-00 PERA PD	D	10/23/2020		19,497.11	000887	
	I-94 202010206252	6634-00 PERA DCP ELECTED	D	10/23/2020		140.02	000887	34,705.64

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	99,108.12	99,108.12
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	6	0.00	99,108.12	99,108.12

PAYROLL NO: 01 City of North St. Paul

PAYROLL DATE: 10/23/2020

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	26	11,731.63
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:	1	

TOTAL CHECKS:	26	11,731.63

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 04674 10/23/20 FIRE PAYROLL - 9

VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
E05000		EPTPS						
	I-T1 202010206251	FEDERAL WITHHOLDING	D	10/23/2020		1,317.43	000880	
	I-T3 202010206251	FICA TAXES	D	10/23/2020		1,800.20	000880	
	I-T4 202010206251	MEDICARE TAXES	D	10/23/2020		421.00	000880	3,538.63
M12900		MNEFTS						
	I-T2 202010206251	MN Income Tax WH	D	10/23/2020		358.34	000881	358.34

* * B A N K T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	0.00	3,896.97	3,896.97
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	2	0.00	3,896.97	3,896.97

PAYROLL NO: 01 City of North St. Paul

PAYROLL DATE: 11/06/2020

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	60	106,503.49
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	60	106,503.49

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 04682 11/6/20 PAYROLL - 9

VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
E05000		EFTPS						
	I-T1 202011036278	FEDERAL WITHHOLDING	D	11/06/2020		16,038.08	000888	
	I-T3 202011036278	FICA TAXES	D	11/06/2020		13,527.54	000888	
	I-T4 202011036278	MEDICARE TAXES	D	11/06/2020		4,939.82	000888	34,505.44
H08033		H S A BANK						
	I-444202011036278	HSA ACCOUNT	D	11/06/2020		6,662.00	000889	6,662.00
I09137		I C M A DISTRIBUTION CENTER						
	I-2 202011036278	EMP/EMPR DEFERRED COMP	D	11/06/2020		9,690.98	000890	
	I-21 202011036278	EMP/EMPR DEFERRED COMP	D	11/06/2020		2,260.68	000890	
	I-26 202011036278	LOAN PAYMENTS TO ICMA	D	11/06/2020		1,116.59	000890	
	I-2CM202011036278	CITY MGR 9% DEFERRED COMP	D	11/06/2020		658.21	000890	
	I-2IR202011036278	EMP/EMPR DEFERRED COM	D	11/06/2020		1,390.00	000890	15,116.46
M12900		MNEFTS						
	I-T2 202011036278	MN Income Tax WH	D	11/06/2020		7,082.44	000891	7,082.44
M13320		MN STATE RETIREMENT SYSTEM						
	I-12 202011036278	POST DEDUCTIONS	D	11/06/2020		850.00	000892	850.00
P16470		P E R A						
	I-91 202011036278	6634-00 REG PERA	D	11/06/2020		14,927.85	000893	
	I-92 202011036278	6634-00 PERA PD	D	11/06/2020		18,505.09	000893	33,432.94

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	97,649.28	97,649.28
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
 BANK TOTALS:	 6	 0.00	 97,649.28	 97,649.28

PACKET: 04675 10/23/20 PAYROLL - 8

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
L12385		LOCAL UNION #160						
	I-11	202010056204		UNION DUES	R 11/10/2020	610.44	137108	
	I-11	202010206252		UNION DUES	R 11/10/2020	340.36	137108	950.80

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	950.80	950.80
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	950.80	950.80

PACKET: 04684 JERGENSEN

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	JERGENSON, FRED & JA							
	I-000202010086220	US REFUND	R	11/06/2020		139.62CR	137107	139.62

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	139.62	139.62
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	139.62	139.62

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04666 US - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		BENESCH, PAUL						
	I-000202010086206	BENESCH, PAUL	R	10/22/2020		29.19	137085	29.19
1		CONWAY, MICHELE						
	I-000202010086207	CONWAY, MICHELE	R	10/22/2020		292.17	137086	292.17
1		WRIGHT, KEVIN						
	I-000202010086208	WRIGHT, KEVIN	R	10/22/2020		39.54	137087	39.54
1		VANG, SAMSON						
	I-000202010086209	VANG, SAMSON	R	10/22/2020		40.80	137088	40.80
1		HRUZA, JEFFREY						
	I-000202010086210	HRUZA, JEFFREY	R	10/22/2020		172.92	137089	172.92
1		WILLIS, DARNELL						
	I-000202010086211	WILLIS, DARNELL	R	10/22/2020		19.97	137090	19.97
1		KIEKHAFER, JIM C						
	I-000202010086212	KIEKHAFER, JIM C	R	10/22/2020		5.74	137091	5.74
1		LARSON, HEATHER						
	I-000202010086213	LARSON, HEATHER	R	10/22/2020		364.35	137092	364.35
1		JEFFERSON, CHARLES						
	I-000202010086214	JEFFERSON, CHARLES	R	10/22/2020		87.20	137093	87.20
1		ROYALS, RANDOLPH						
	I-000202010086215	ROYALS, RANDOLPH	R	10/22/2020		39.77	137094	39.77
1		ANDERSON, SYDNEY						
	I-000202010086216	ANDERSON, SYDNEY	R	10/22/2020		75.75	137095	75.75
1		PRAY, MATTHEW						
	I-000202010086217	PRAY, MATTHEW	R	10/22/2020		52.57	137096	52.57
1		HER, KIMBERLY						
	I-000202010086218	HER, KIMBERLY	R	10/22/2020		158.32	137097	158.32
1		WOODSON, IRMA						
	I-000202010086219	WOODSON, IRMA	R	10/22/2020		118.16	137098	118.16
1		JERGENSON, FRED & JANET						
	I-000202010086220	JERGENSON, FRED & JANET	R	10/22/2020		139.62	137099	139.62

PACKET: 04666 US - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		BAKER, NICHOLAS						
	I-000202010086221	BAKER, NICHOLAS	R	10/22/2020		22.29	137100	22.29
1		SAID, HALIMO						
	I-000202010086222	SAID, HALIMO	R	10/22/2020		26.75	137101	26.75
1		WILLIAMS WARD, PATRIECE						
	I-000202010086223	WILLIAMS WARD, PATRIECE	R	10/22/2020		13.53	137102	13.53
1		HAAG, MATTHEW/JEAN						
	I-000202010086224	HAAG, MATTHEW/JEAN	R	10/22/2020		12.37	137103	12.37
1		GURUNG, DEEPAK						
	I-000202010086225	GURUNG, DEEPAK	R	10/22/2020		101.28	137104	101.28
1		PRAKASH, KARKI						
	I-000202010086226	PRAKASH, KARKI	R	10/22/2020		12.20	137105	12.20
1		KEY CHIROPRACTIC LTD						
	I-000202010086227	KEY CHIROPRACTIC LTD	R	10/22/2020		75.40	137106	75.40

* * B A N K T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	22	0.00	1,899.89	1,899.89
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	22	0.00	1,899.89	1,899.89

PACKET: 04685 US - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		MERLOS GUIRON, JOSE WALTER						
	I-000202011106306	MERLOS GUIRON, JOSE WALTER	R	11/18/2020		132.04	137229	132.04
1		HARRELL, ANDREA						
	I-000202011106307	HARRELL, ANDREA	R	11/18/2020		105.47	137230	105.47
1		MILLER, ELIJAH & AMY						
	I-000202011106308	MILLER, ELIJAH & AMY	R	11/18/2020		350.84	137231	350.84
1		AUDETTE, TODD & SARAH						
	I-000202011106309	AUDETTE, TODD & SARAH	R	11/18/2020		544.73	137232	544.73
1		HANSEN, MARK						
	I-000202011106310	HANSEN, MARK	R	11/18/2020		118.38	137233	118.38
1		HAMPSHIRE, ETHAN						
	I-000202011106311	HAMPSHIRE, ETHAN	R	11/18/2020		29.73	137234	29.73
1		CASSIDY, JEROME						
	I-000202011106312	CASSIDY, JEROME	R	11/18/2020		87.79	137235	87.79
1		TUMA, FRED						
	I-000202011106313	TUMA, FRED	R	11/18/2020		50.00	137236	50.00
1		BARTHOLOMEW, TAUN						
	I-000202011106314	BARTHOLOMEW, TAUN	R	11/18/2020		11.11	137237	11.11
1		ELSETH, ALEC						
	I-000202011106315	ELSETH, ALEC	R	11/18/2020		75.00	137238	75.00
1		AWAHMUKALAH, JOHN						
	I-000202011106316	AWAHMUKALAH, JOHN	R	11/18/2020		33.57	137239	33.57
1		KEOKEUTLA, KONGPHET						
	I-000202011106317	KEOKEUTLA, KONGPHET	R	11/18/2020		54.17	137240	54.17
1		MAACK, JONATHAN						
	I-000202011106318	MAACK, JONATHAN	R	11/18/2020		44.30	137241	44.30
1		CREWS, LATIA						
	I-000202011106319	CREWS, LATIA	R	11/18/2020		25.56	137242	25.56
1		GOOD, TYLER STOEHR						
	I-000202011106320	GOOD, TYLER STOEHR	R	11/18/2020		129.46	137243	129.46

PACKET: 04685 US - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		XIONG, KIA						
	I-000202011106321	XIONG, KIA	R	11/18/2020		29.35	137244	29.35
1		MOUA, RICKY						
	I-000202011106322	MOUA, RICKY	R	11/18/2020		36.24	137245	36.24
1		JEANETTA, JOHN						
	I-000202011106323	JEANETTA, JOHN	R	11/18/2020		35.92	137246	35.92
1		DANSBY, AUTUMN						
	I-000202011106324	DANSBY, AUTUMN	R	11/18/2020		39.73	137247	39.73
1		SCHAIBLE, QUENTIN						
	I-000202011106325	SCHAIBLE, QUENTIN	R	11/18/2020		39.85	137248	39.85
1		LEE, CHRISTOPHER						
	I-000202011106326	LEE, CHRISTOPHER	R	11/18/2020		37.96	137249	37.96
1		THILL, DENISE S						
	I-000202011106327	THILL, DENISE S	R	11/18/2020		174.86	137250	174.86
1		TRIEMERT, BRIAN						
	I-000202011106328	TRIEMERT, BRIAN	R	11/18/2020		74.84	137251	74.84
1		K & J CATERING						
	I-000202011106329	K & J CATERING	R	11/18/2020		221.63	137252	221.63

* * B A N K T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	24	0.00	2,482.53	2,482.53
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	24	0.00	2,482.53	2,482.53

PACKET: 04686 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	MIDWEST FENCE							
	I-202010166249	MIDWEST FENCE:	R	11/18/2020		60.00CR	137109	60.00
1	MARK & DIANNE SLAIKEU							
	I-202010166250	MARK & DIANNE SLAIKEU:	R	11/18/2020		200.00CR	137110	200.00
A00995	A-1 HYDRAULIC SALES & SER							
	I-0123355-IN	504 SANDER FITTINGS	R	11/18/2020		82.56CR	137111	82.56
A01034	ADVANCED GRAPHIX INC							
	I-204353	FITNESS ROOM DECALS	R	11/18/2020		960.50CR	137112	
	I-205332	R&M VEHICLES CSO #2126	R	11/18/2020		945.00CR	137112	
	I-205397	FIREFIGHTER HELMET DECALS	R	11/18/2020		6.20CR	137112	1,911.70
A01110	ALEX AIR APPARATUS INC							
	I-3290	AIR COMPRESSOR SERVICE	R	11/18/2020		879.00CR	137113	879.00
A01176	ALPHA VIDEO AND AUDIO INC							
	I-SVCINV18381	ZOOM AUDIO ISSUES	R	11/18/2020		250.00CR	137114	250.00
A01274	APPLIED CONCEPTS INC							
	I-373612	FIELD EQUIP UNIT S9 #2124	R	11/18/2020		160.00CR	137115	160.00
A01607	AUTOMATED DOOR SERVICE INC							
	I-25224	MILLER EDGE TRANSMITTER	R	11/18/2020		222.50CR	137116	222.50
A20235	AUTONATION, INC							
	I-4158095	R&M VEHICLES SQUAD #2131	R	11/18/2020		15.30CR	137117	
	I-4158181	R&M VEHICLES SQUAD #2131	R	11/18/2020		87.68CR	137117	
	I-549803	R&M FIRE SQUAD #512	R	11/18/2020		57.75CR	137117	
	I-549844	R&M FIRE SQUAD #515	R	11/18/2020		60.55CR	137117	221.28
B02161	BOYER TRUCKS							
	I-931201	502 BATTTERY CABLE	R	11/18/2020		46.72CR	137118	46.72
C03002	CAMPBELL KNUTSON PA							
	I-2076-0061G-26	SEPT 2020 LEGAL SERVICES	R	11/18/2020		643.50CR	137119	643.50
C03008	COLBERT ENGRAVING & TROPHIES, LLC							
	I-1361	FD ACCOUNTABILITY TAGS	R	11/18/2020		43.15CR	137120	
	I-1467	FIREFIGHTR ACCOUNTABILITY TAG	R	11/18/2020		107.15CR	137120	150.30

PACKET: 04686 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
C03041	FLEETPRIDE							
	I-60759992	503 MUD FLAPS	R	11/18/2020		47.46CR	137121	
	I-61181466	508 QUICK ATTACH PARTS	R	11/18/2020		97.84CR	137121	
	I-61182469	811 GRAPPLE FITTINGS	R	11/18/2020		7.88CR	137121	153.18
C03055	CEMSTONE PRODUCTS CO INC							
	I-C2270264	CEMENT	R	11/18/2020		897.50CR	137122	897.50
C03065	CENTURY COLLEGE							
	I-723022	FIRE INSPECTOR CLASS	R	11/18/2020		425.00CR	137123	
	I-725980	CPR AED CLASS CERT WESTERHF	R	11/18/2020		115.00CR	137123	
	I-729823	FIRE INSTRUCTOR I CLASS RICHTR	R	11/18/2020		415.00CR	137123	955.00
C03066	CINTAS							
	I-4064118497	UNIFORM SERVICES	R	11/18/2020		8.50CR	137124	
	I-4064118577	UNIFORM SERVICES	R	11/18/2020		143.15CR	137124	
	I-4064723211	UNIFORM SERVICES	R	11/18/2020		8.50CR	137124	
	I-4064723365	UNIFORM SERVICES	R	11/18/2020		74.52CR	137124	
	I-4064723437	UNIFORM SERVICES	R	11/18/2020		108.10CR	137124	
	I-4065385549	UNIFORM SERVICES	R	11/18/2020		8.50CR	137124	
	I-4065385617	UNIFORM SERVICES	R	11/18/2020		105.55CR	137124	
	I-4065385638	UNIFORM SERVICES	R	11/18/2020		74.52CR	137124	531.34
C03078	CERTIFIED RECYCLING							
	I-58016	APPLIANCE RECYCLING	R	11/18/2020		999.20CR	137125	999.20
C03091	CES IMAGING							
	I-INV119971	NOV 2020 PLOTTER LEASE	R	11/18/2020		283.65CR	137126	283.65
C03108	CIVICPLUS							
	I-204785	ONLINE PK RESERVTN PROGRAM	R	11/18/2020		6,341.00CR	137127	6,341.00
C03139	COMCAST							
	I-202011056284	FD CABLE SERV 11/7-12/6	R	11/18/2020		22.40CR	137128	
	I-202011056285	INTERNET SERV CH 10/27-11/26	R	11/18/2020		129.71CR	137128	152.11
C03198	CRYSTEEL TRUCK EQUIPMENT							
	I-FP178528	618 PLOW HARNESS	R	11/18/2020		268.75CR	137129	268.75
C03204	CRIME STOPPERS OF MINNESOTA							
	I-202011056283	SERVICE FEE ANNUAL	R	11/18/2020		200.00CR	137130	200.00

PACKET: 04686 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
C21221	CENTURY LINK							
	I-202011056282	PHONE SERVICE 10/19-11/18	R	11/18/2020		28.58CR	137131	28.58
D04085	DIRKS BROS LLC							
	I-10262016270	TOOLS FOR PLOW CUTTING EDGE	R	11/18/2020		279.95CR	137132	279.95
E05035	E G RUD & SONS INC							
	I-42579	OLD CITY HALL SURVEY 2526 7TH	R	11/18/2020		2,584.50CR	137133	
	I-42714	2545 DIVISION ST SURVEY	R	11/18/2020		2,429.00CR	137133	5,013.50
E05053	EDUCATION RESOURCE PARTNERS. INC							
	I-112	COMM CONSULT 9/28-10/9/20	R	11/18/2020		2,490.00CR	137134	
	I-113	COMM CONSULT 10/12-10/23	R	11/18/2020		2,310.00CR	137134	4,800.00
E05112	ELK RIVER WINLECTRIC CO							
	I-32309901	2" & 4" PVC CONDUIT	R	11/18/2020		1,291.10CR	137135	1,291.10
E05125	EMERGENCY APPARATUS MTN							
	I-114166	LADDER 530 REPAIRS	R	11/18/2020		236.11CR	137136	236.11
E05126	EMERGENCY AUTOMOTIVE TECHNOLOGIES INC							
	I-SVC28384	R&M VEHICLES SQUAD #2126	R	11/18/2020		4,740.28CR	137137	
	I-SVC28414	R7M VEHICLES SQUAD #2105	R	11/18/2020		660.00CR	137137	
	I-SVC28417	R&M VEHICLES SQUAD #2132	R	11/18/2020		90.00CR	137137	
	I-SVC28440	R&M VEHICLE SQUAD #2127	R	11/18/2020		180.00CR	137137	5,670.28
E10050	ERICKSON BELL BECKMAN & QUINN PA							
	I-103020	OCT PROSECUTION SERVICES	R	11/18/2020		7,169.86CR	137138	7,169.86
F06002	FASTENAL							
	I-MNT11103277	811 HARDWARE FOR GRAPPLE	R	11/18/2020		107.64CR	137139	
	I-MNT11103366	811 GRAPPLE PARTS	R	11/18/2020		39.16CR	137139	
	I-MNT11103456	NUTS & BOLTS FOR MECHANIC	R	11/18/2020		99.50CR	137139	
	I-MNT11103495	811 GRAPPLE PARTS	R	11/18/2020		4.50CR	137139	
	I-MNT11103522	MISC NUTS & BOLTS	R	11/18/2020		41.41CR	137139	
	I-MNT11103573	NUTS/BOLTS FOR CUTTING EDGE	R	11/18/2020		27.39CR	137139	319.60
F06008	ENTIRA FAMILY CLINICS							
	I-202010276255	NEW EMPLOYEE PHYSICAL - L.H.	R	11/18/2020		59.00CR	137140	
	I-202010276256	NEW EMPLOYEE PHYSICAL - B.A.	R	11/18/2020		59.00CR	137140	
	I-202010276257	NEW EMPLOYEE PHYSICAL - J.K.	R	11/18/2020		158.00CR	137140	
	I-202010276258	NEW EMPLOYEE PHYSICAL - L.H.	R	11/18/2020		24.00CR	137140	
	I-202010276259	NEW EMPLOYEE PHYSICAL - B.A.	R	11/18/2020		89.00CR	137140	
	I-202010276260	NEW EMPLOYEE PHYSICAL - N.Y.	R	11/18/2020		145.00CR	137140	
	I-202010276261	NEW EMPLOYEE PHYSICAL - M.S.	R	11/18/2020		112.00CR	137140	
	I-202010276262	NEW EMPLOYEE PHYSICAL - M.S.	R	11/18/2020		560.00CR	137140	
	I-202010276263	NEW EMPLOYEE PHYSICAL - M.S.	R	11/18/2020		59.00CR	137140	
	I-202010276264	NEW EMPLOYEE PHYSICAL - N.Y.	R	11/18/2020		645.00CR	137140	
	I-202010276265	NEW EMPLOYEE PHYSICAL - B.A.	R	11/18/2020		583.00CR	137140	
	I-202010276266	NEW EMPLOYEE PHYSICAL - L.H.	R	11/18/2020		632.00CR	137140	
	I-202010276267	NEW EMPLOYEE PHYSICAL - J.K.	R	11/18/2020		552.00CR	137140	
	I-202010276268	NEW EMPLOYEE PHYSICAL - L.H.	R	11/18/2020		16.00CR	137140	
	I-202010276269	NEW EMPLOYEE PHYSICAL - J.K.	R	11/18/2020		59.00CR	137140	3,752.00

PACKET: 04686 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
VOID	VOID CHECK		V	11/18/2020			137141	**VOID**
F06050	FEDEX							
	I-7-164-78114	SHIPPING/POSTAGE	R	11/18/2020		15.46CR	137142	15.46
F06141	F S 3 INC							
	I-69567	4" & 2" CONDUIT	R	11/18/2020		4,367.50CR	137143	4,367.50
G07280	GRAINGER INC							
	I-9692264758	FAN TIME DELAY SWITCH	R	11/18/2020		69.02CR	137144	
	I-9693319395	736 BATTERY	R	11/18/2020		334.23CR	137144	403.25
G07292	GRAYBAR							
	I-9318192715	PVC CONDUIT ELBOW	R	11/18/2020		343.57CR	137145	
	I-9318211730	PVC CONDUIT ELBOW	R	11/18/2020		273.56CR	137145	
	I-9318283718	PVC CABLE PROTECTORS	R	11/18/2020		134.30CR	137145	
	I-9318307772	2.5" PVC CONDUIT	R	11/18/2020		793.40CR	137145	
	I-9318420670	3" PVC ELBOWS	R	11/18/2020		154.93CR	137145	1,699.76
H07501	HEALTHPARTNERS							
	I-1200416	SEPT EMPLOYEE SCREENINGS	R	11/18/2020		286.00CR	137146	286.00
H08002	H & L MESABI INC							
	I-07106	PLOW CUTTING EDGES	R	11/18/2020		5,286.62CR	137147	5,286.62
H08032	HERC-U-LIFT							
	I-W477484	719 CO TEST	R	11/18/2020		54.36CR	137148	54.36
H08127	HILLCREST BRAKE & ALIGN							
	I-3518	R&M VEHICLES SQUAD #2126	R	11/18/2020		217.43CR	137149	
	I-3544	R&M VEHICLES SQUAD #2128	R	11/18/2020		2,450.94CR	137149	2,668.37
H08162	HOLIDAY							
	I-202011056286	GAS 1400015463031 INSPECTIONS	R	11/18/2020		14.65CR	137150	
	I-202011056287	GAS 1400015462930 ST CLEANING	R	11/18/2020		322.17CR	137150	
	I-202011056288	GAS 1400015462965 URBAN FRSTY	R	11/18/2020		116.27CR	137150	
	I-202011056289	GAS 1400015462884 OH ELECTRIC	R	11/18/2020		250.95CR	137150	
	I-202011056290	GAS 1400015462892 PARKS DEPT	R	11/18/2020		575.09CR	137150	
	I-202011056291	GAS 1400015462906 FIRE DEPT	R	11/18/2020		307.23CR	137150	
	I-202011056292	GAS 1400015462906 UG ELECTRIC	R	11/18/2020		189.59CR	137150	
	I-202011056293	GAS 1400015462949 ST MAINTNCE	R	11/18/2020		1,061.84CR	137150	
	I-202011056294	GAS 1400015462973 WATER DEPT	R	11/18/2020		485.82CR	137150	
	I-202011056295	GAS 1400015462914 SEWER DEPT	R	11/18/2020		8.49CR	137150	
	I-202011056296	GAS 1400015462906 POLICE DEPT	R	11/18/2020		1,710.33CR	137150	5,042.43

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BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
H08165	HOME DEPOT							
	C-353096	CAMERA RETURNED	R	11/18/2020		94.00	137151	
	I-1091104	PARTS FOR DESK	R	11/18/2020		17.43CR	137151	
	I-11553	RECHARGEABLE LIGHT	R	11/18/2020		22.52CR	137151	
	I-14979	PARK BENCH INSTALL	R	11/18/2020		71.36CR	137151	
	I-2014630	REPAIR PARK BENCH	R	11/18/2020		39.82CR	137151	
	I-2091065	WALL PLATE	R	11/18/2020		1.30CR	137151	
	I-2515023	62SARGENTKEY	R	11/18/2020		9.56CR	137151	
	I-5012332	ROTARY PARK	R	11/18/2020		13.77CR	137151	
	I-6053899	CORD PLUGS	R	11/18/2020		75.71CR	137151	
	I-7013753	SILVER LK WEED REMOVAL TOOLS	R	11/18/2020		337.60CR	137151	
	I-7053688	2" PVC ELBOW	R	11/18/2020		35.65CR	137151	
	I-7060259	TARPS FOR FIRE TRUCKS	R	11/18/2020		61.90CR	137151	
	I-9022580	LATHE FOR NO PARKING SIGNS	R	11/18/2020		39.96CR	137151	
	I-91124	INSPECTION CAMERA & BOLT	R	11/18/2020		95.18CR	137151	727.76
VOID	VOID CHECK		V	11/18/2020			137152	**VOID**
H14077	CORE & MAIN LP							
	I- N215223	CURB BOXES	R	11/18/2020		642.04CR	137153	
	I-N119942	FIRE HYDRANT FITTING	R	11/18/2020		215.00CR	137153	
	I-N165930	WATER METER ADAPTERS	R	11/18/2020		106.35CR	137153	
	I-N167341	CURB BOX REPAIR COUPLINGS	R	11/18/2020		771.32CR	137153	1,734.71
I09178	STUART C IRBY CO							
	I-S012095709.001	TRANSFORMER WARNING LABELS	R	11/18/2020		604.50CR	137154	
	I-S012139960.001	1/0 15KV SPLICE	R	11/18/2020		393.12CR	137154	997.62
L12047	LANDIS GYR TECHNOLOGY INC							
	I-90325629	OCT 2020 SAAS FLAT FEE	R	11/18/2020		750.00CR	137155	750.00
L12048	LANGER'S TREE SERVICE							
	I-7988	TREE & STUMP REMOVAL	R	11/18/2020		33,350.00CR	137156	33,350.00
L12103	LAWSON PRODUCTS INC							
	I-9307918938	811 HARDWARE	R	11/18/2020		87.77CR	137157	
	I-9307944616	RACK FOR NUTS & BOLTS	R	11/18/2020		122.75CR	137157	210.52
L12445	LISA SENOPOLE							
	I-202011056301	OCT PLANNING COMM MTG FILMING	R	11/18/2020		150.00CR	137158	150.00
M13056	CITY OF MAPLEWOOD							
	I-011436	E METRO TRAIN FACILITY MBRSH	R	11/18/2020		8,000.00CR	137159	8,000.00

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
M13081	MUNICIPAL EMERGENCY SERVICES							
	I-IN1507831	RESCUE 540 REPLACEMENT HOSE	R	11/18/2020		451.98CR	137160	451.98
M13109	MENARDS-MAPLEWOOD							
	I-63706	CABLE, PORT, & COVER PLATE	R	11/18/2020		48.69CR	137161	48.69
M13110	MENARDS-OAKDALE							
	I-10069	TOOLS FOR TRUCK	R	11/18/2020		7.69CR	137162	
	I-10401	THERMOSTAT ROTARY PARK	R	11/18/2020		51.37CR	137162	
	I-10541	#2 WIRE	R	11/18/2020		44.75CR	137162	
	I-10597	PARTS FOR HYDRANT PUMPING	R	11/18/2020		34.06CR	137162	
	I-10615	PARKS SUPPLIES	R	11/18/2020		34.89CR	137162	
	I-10690	SALT & ICE MELT FOR SIDEWALKS	R	11/18/2020		1,210.32CR	137162	
	I-10840	SM GAS POWER CLEAR WTR PUMP	R	11/18/2020		237.99CR	137162	
	I-10942	DUCT TAPE & HOSE REPAIR KIT	R	11/18/2020		20.97CR	137162	
	I-9451	MISC SUPPLIES FOR FIRE DEPT	R	11/18/2020		14.98CR	137162	
	I-9862	HYDRANT METER FITTINGS	R	11/18/2020		116.07CR	137162	1,773.09
M13124	METROPOLITAN COUNCIL							
	I-202011056281	OCT 2020 SAC FEES	R	11/18/2020		19,681.20CR	137163	19,681.20
M13192	MN BENEFIT ASSOC							
	I-2020-0108313	NOV 2020 LIFE INSURANCE	R	11/18/2020		71.17CR	137164	71.17
M13258	MN POLLUTION CONTROL AGCY							
	I-10000110817	7TH & MARGARET CLEAN UP	R	11/18/2020		125.00CR	137165	
	I-10000111307	MPCA CLEAN UP 7TH & MARGARET	R	11/18/2020		187.50CR	137165	312.50
M13291	MN PEIP							
	I-1010263	NOV 2020 INSURANCE PREMIUM	R	11/18/2020		29,031.34CR	137166	29,031.34
M13335	MN COMM OF TRANSPORTATION							
	I-P00012027	MATERIALS TESTING	R	11/18/2020		832.41CR	137167	
	I-P00012480	MATERIALS TESTING	R	11/18/2020		173.36CR	137167	
	I-P00012609	MATERIALS TESTING	R	11/18/2020		890.76CR	137167	1,896.53
M14074	MNSPECT LLC							
	I-8453	SEP INSPECTIONS/PERMIT FEES	R	11/18/2020		45,562.23CR	137168	45,562.23
M16475	NCPERS GROUP LIFE INS.							
	I-663400112020	OCT 2020 LIFE INSURANCE	R	11/18/2020		160.00CR	137169	160.00

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
N07096	NAPA AUTO PARTS							
	C-3617-057004	712 CREDIT FOR RETURN	R	11/18/2020		52.99	137170	
	C-3617-057081	SALES TAX CREDIT	R	11/18/2020		0.63	137170	
	I-3617-054928	MECHANIC SHOP SUPPLIES	R	11/18/2020		35.88CR	137170	
	I-3617-056840A	SALES TAX OFFSET	R	11/18/2020		0.63CR	137170	
	I-3617-059294	RESCUE 540 BLUE DEF FLUID	R	11/18/2020		41.46CR	137170	
	I-3617-059340	738 SPARK PLUGS	R	11/18/2020		5.70CR	137170	
	I-3617-059943	811 LOCTITE	R	11/18/2020		19.98CR	137170	
	I-3617-060554	620 ASSEMBLY LUBE	R	11/18/2020		4.29CR	137170	
	I-3617-061027	601 WIRING LUBE	R	11/18/2020		10.69CR	137170	
	I-3617-061387	503 HEADLIGHT RELAY	R	11/18/2020		15.49CR	137170	
	I-3617-061388	503 FUSES	R	11/18/2020		30.98CR	137170	
	I-3617-061736	736 FUSE HOLDER	R	11/18/2020		9.98CR	137170	
	I-3617-061882	736 FUSE HOLDER	R	11/18/2020		4.99CR	137170	126.45
VOID	VOID CHECK		V	11/18/2020			137171	**VOID**
N14010	NARDINI FIRE EQUIPMENT							
	I-IN00152073	NOVEC SYSTEM INSPECTION	R	11/18/2020		376.00CR	137172	376.00
N14106	NOVA-FROST, INC							
	I-20-1857STP1	AUG SANITARY SEWER WORK	R	11/18/2020		102,619.95CR	137173	
	I-20-1857STP2	SEPT SANITARY SEWER WORK	R	11/18/2020		10,925.00CR	137173	113,544.95
N14167	NORTHERN LANDSCP & IRRIGATION							
	I-20-5989	IRRIGATION WORK 2020 ST UTLTY	R	11/18/2020		5,000.00CR	137174	5,000.00
N14225	ASSOC FOR NONSMOKERS-MINNESOTA							
	I-076-102020I	TOBACCO COMPLIANCE PROJECT	R	11/18/2020		399.00CR	137175	399.00
O15032	ON-SITE SANITATION							
	I-0001018022	OCT ROTARY PARK RESTROOM	R	11/18/2020		130.00CR	137176	
	I-0001018023	OCT 2329 10TH AVE RESTROOM	R	11/18/2020		57.00CR	137176	
	I-0001018024	OCT SOUTHWOOD PK RESTROOM	R	11/18/2020		57.00CR	137176	
	I-0001018025	OCT SILVER LAKE RESTROOM	R	11/18/2020		57.00CR	137176	
	I-0001018027	OCT NORTHWOOD PK RESTROOM	R	11/18/2020		57.00CR	137176	358.00
O15045	OTTER LAKE ANIMAL HOSPITAL							
	I-207803	ANIMAL CONTROL FEES	R	11/18/2020		220.00CR	137177	220.00
P16261	PINE CREEK SERVICES							
	I-18246	CITY HALL WINDOW WASHING	R	11/18/2020		200.00CR	137178	200.00

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
P16285	PLUNKETT'S PEST CONTROL							
	I-6835695	OCT PEST CONTROL COMM CTR	R	11/18/2020		35.69CR	137179	
	I-6835696	OCT PEST CONTROL PW BLDG	R	11/18/2020		39.36CR	137179	
	I-6835697	OCT PEST CONTROL CITY HALL	R	11/18/2020		34.86CR	137179	109.91
P16336	POMPS TIRE SERVICE INC							
	I-210499020	SQUAD 514 TIRES	R	11/18/2020		419.36CR	137180	419.36
P16413	PRECISION LANDSCAPE & TREE INC							
	I-81514	ASH TREE REMOVAL	R	11/18/2020		2,400.00CR	137181	
	I-81515	ASH TREE REMOVAL	R	11/18/2020		1,550.00CR	137181	3,950.00
Q17000	Q3 CONTRACTING INC							
	I-TMN2702798	TRAFFIC CONTROL VETERNS PRJT	R	11/18/2020		178.96CR	137182	178.96
R17985	RACHEL CONTRACTING INC							
	I-PV#6 CSAH 68	ANCHOR DR/MCKNIGHT RD PROJ	R	11/18/2020		52,240.72CR	137183	52,240.72
R18010	RAMSEY COUNTY							
	I-EMCOM-008770	SEPT FLEET SUPPORT	R	11/18/2020		492.96CR	137184	
	I-EMCOM-008788	SEPT 911 CAD SERVICES	R	11/18/2020		1,165.64CR	137184	
	I-EMCOM-008819	SEPT 911 DISPATCH SERVICES	R	11/18/2020		6,018.56CR	137184	
	I-PRRRV-001443	Q4 2020 ELECTION SERVICES	R	11/18/2020		5,552.00CR	137184	13,229.16
R18022	RAMSEY COUNTY-CEC- ENVIRONMENT HEALTH							
	I-202011056300	SEPT 2020 CEC HAULER	R	11/18/2020		12,774.85CR	137185	12,774.85
R18030	RDO EQUIPMENT COMPANY							
	I-P8264801	508 QUICK ATTACH PARTS	R	11/18/2020		102.66CR	137186	
	I-P8316801	810 FILTER & GASKET	R	11/18/2020		64.06CR	137186	166.72
R18039	RAMSEY COUNTY PROPERTY RECORDS & REVENUE							
	I-202010276272	PROPERTY TAXES ANCHOR NO	R	11/18/2020		10,123.00CR	137187	
	I-202010276273	PROPERTY TAXES ANCHOR NO	R	11/18/2020		21,290.00CR	137187	
	I-202010276274	PROPERTY TAXES 2242 1ST	R	11/18/2020		1,337.00CR	137187	
	I-202011096305	ANCHOR NO PROPERTY TAXES	R	11/18/2020		18,560.00CR	137187	51,310.00
R18047	NM CLEAN 1, LLC							
	I-202010266253	SEPT 2020 SQUAD WASHES	R	11/18/2020		448.62CR	137188	448.62
R18051	REGIONS HOSPITAL							
	I-7616309	FD MEDICAL EDUCATION	R	11/18/2020		2,999.00CR	137189	2,999.00

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
R18091	RESCO							
	I-792512-00	DEAD END SHOES	R	11/18/2020		396.25CR	137190	396.25
R18135	ROC INC							
	I-78512	MNTHLY CLEAN SERV CTY HALL	R	11/18/2020		2,971.10CR	137191	
	I-78518	MNTHLY CLEAN SERV NSP PW BLD	R	11/18/2020		1,204.50CR	137191	
	I-78519	MNTHLY CLEAN SERV NSP LIBRY	R	11/18/2020		880.00CR	137191	5,055.60
R18170	CITY OF ROSEVILLE							
	I-0229520	EMPSTF ANNUAL WEBSITE HOSTING	R	11/18/2020		493.83CR	137192	
	I-0229564	VMS CAMERA NORTH CITY HALL	R	11/18/2020		300.00CR	137192	
	I-0229584	NOV 2020 IT SUPPORT SERVICES	R	11/18/2020		18,581.00CR	137192	19,374.83
R18203	R & S UNDERWOOD HEATING & AIR COND							
	I-202011066303	FREON REMOVAL BEFORE DEMO	R	11/18/2020		275.00CR	137193	275.00
S18996	SAFE-FAST INC							
	I-INV237898	DISPOSABLE GLOVES	R	11/18/2020		235.50CR	137194	235.50
S19003	INNOVATIVE OFFICE SOLUTIONS LLC							
	C-SCN-102548	RETURNED OFFICE SUPPLIES	R	11/18/2020		55.79	137195	
	I-IN3127848	11X17 COLOR COPY PAPER	R	11/18/2020		52.48CR	137195	
	I-IN3133864	OFFICE SUPPLIES	R	11/18/2020		264.23CR	137195	
	I-IN3142259	DYMO 450 LABELMAKER	R	11/18/2020		129.46CR	137195	
	I-IN3149623	OFFICE SUPPLIES	R	11/18/2020		64.20CR	137195	
	I-IN3152373	OFFICE SUPPLIES	R	11/18/2020		73.86CR	137195	528.44
S19033	ST LOUIS MRO INC							
	I-2020317	2020 FMCSA QUERY FEE	R	11/18/2020		50.00CR	137196	50.00
S19084	SIEMENS INDUDSTRY INC							
	I-5446198557	CH FIRE SERVICE AGREEMENT	R	11/18/2020		2,730.55CR	137197	2,730.55
S19106	SITE ONE LANDSCAPE SUPPLY							
	I-103888245-001	CEMENT & TURF MARKING PAINT	R	11/18/2020		33.27CR	137198	
	I-103912700-001	PVC ELBOWS	R	11/18/2020		317.74CR	137198	
	I-104083308-001	RAIN BIRD WIRE - 1000 FT	R	11/18/2020		460.00CR	137198	
	I-104111145-001	POLY PIPE 1 IN X 300 FT	R	11/18/2020		73.54CR	137198	
	I-104147237-001	PVC ELBOWS PRIMER CEMENT ETC	R	11/18/2020		168.68CR	137198	
	I-104147237-002	PVC PIPE 3 IN X 20 FT	R	11/18/2020		2,139.00CR	137198	
	I-104234646-001	PVC PIPES	R	11/18/2020		194.95CR	137198	
	I-104482662-001	IRRIGATION SUPPLIES	R	11/18/2020		82.42CR	137198	
	I-104531813-001	IRRIGATION SUPPLIES	R	11/18/2020		83.69CR	137198	
	I-104532040-001	IRRIGATION SUPPLIES	R	11/18/2020		63.85CR	137198	
	I-104544575-001	IRRIGATION SUPPLIES	R	11/18/2020		183.40CR	137198	
	I-104580562-001	IRRIGATION SUPPLIES	R	11/18/2020		75.48CR	137198	
	I-104612428-001	IRRIGATION SUPPLIES	R	11/18/2020		528.05CR	137198	4,404.07

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
VOID	VOID CHECK		V	11/18/2020			137199	**VOID**
S19112	SCREEN TECH I-13847	UPDATED PRINTING ON SIGNS	R	11/18/2020		56.00CR	137200	56.00
S19130	SKB ENVIRONMENTAL I-RI66340	DEBRIS IMPACTED SOIL	R	11/18/2020		437.06CR	137201	437.06
S19172	SHAMROCK GROUP I-2553775	CO2 GAS FOR POP MACHINE	R	11/18/2020		46.20CR	137202	46.20
S19215	SGP CONTRACTING INC. I-202000-101220	SEWR REPLACEMNT MARYJOE LN	R	11/18/2020		24,674.33CR	137203	24,674.33
S19233	SPECTACULAR CLEANING LLC I-088 I-089 I-090	NOV CLEANING SERV CASEY LK OCT EVENT CLEANING HAUSE PK OCT/NOV CLEANING ROTARY PK	R R R	11/18/2020 11/18/2020 11/18/2020		960.00CR 250.00CR 1,128.00CR	137204 137204 137204	 2,338.00
S19258	SPRINGBORN FARM I-251073	STRAW BALES FOR LIVE BURN	R	11/18/2020		330.00CR	137205	330.00
S19433	STAPLES ADVANTAGE I-3458127598 I-3458127599 I-3458127600 I-3458570424 I-3458570425 I-3459038991 I-3459113283 I-3459175580 I-3459175581 I-3459282127 I-3459537700 I-3459688403	HAND SANITIZER SPRAY BOTTLES TOILET BOWL CLEANER POWDER FREE GLOVES POWDER FREE GLOVES 11X17 COPY PAPER JANITORIAL SUPPLIES ENVELOPES 8.5X11 COPY PAPER OFFICE SUPPLIES TRASH CAN LINERS OFFICE SUPPLIES	R R R R R R R R R R R R	11/18/2020 11/18/2020 11/18/2020 11/18/2020 11/18/2020 11/18/2020 11/18/2020 11/18/2020 11/18/2020 11/18/2020 11/18/2020 11/18/2020		30.30CR 28.60CR 79.66CR 14.20CR 3.74CR 112.18CR 873.35CR 112.26CR 428.10CR 126.13CR 58.04CR 16.99CR	137206 137206 137206 137206 137206 137206 137206 137206 137206 137206 137206 137206	 1,883.55
S19450	STREICHERS I-I1460093	TACTICAL GEAR	R	11/18/2020		161.00CR	137207	161.00
S19485	SUN LIFE FINANCIAL I-202011056298	OCT 2020 LTD INS PREMIUM	R	11/18/2020		1,625.31CR	137208	1,625.31

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
T08168	THE GOODYEAR TIRE & RUBBER CO							
	I-124-1099582	556 FRONT TIRES	R	11/18/2020		757.48CR	137209	757.48
T19150	T A SCHIFSKY & SONS INC							
	I-20-047#8	ROTARY PK SIDEWALK RESTRM	R	11/18/2020		8,010.00CR	137210	
	I-20-047#9	CH SIDEWALK REPLACEMENT	R	11/18/2020		4,930.00CR	137210	
	I-66590	AC AGGREGATE AND SAND MIXES	R	11/18/2020		546.74CR	137210	
	I-66620	AGGREGATE MIX & RECYCLE BASE	R	11/18/2020		1,556.50CR	137210	15,043.24
T20076	TOSHIBA FINANCIAL SERVICES							
	I-5012229559	OCTOBER COPIER LEASE	R	11/18/2020		192.40CR	137211	
	I-5012363001	NOV COPIER LEASE FIRE DEPT	R	11/18/2020		282.52CR	137211	
	I-5012363002	NOV COPIER LEASE PUB WORKS	R	11/18/2020		217.64CR	137211	
	I-5012363003	NOV COPIER LEASE PD RECORDS	R	11/18/2020		217.89CR	137211	
	I-5012363004	NOV COPIER LEASE PD SQUAD RM	R	11/18/2020		111.17CR	137211	
	I-5012363005	NOV COPIER LEASE COM DEV	R	11/18/2020		630.84CR	137211	1,652.46
T20126	TENNIS SANITATION LLC							
	I-2783488	SEPT 2020 SOLID WASTE	R	11/18/2020		44,780.75CR	137212	
	I-2783491	SEPT 2020 2536 SEPPALA	R	11/18/2020		273.00CR	137212	
	I-2783493	SEPT 2020 2290 1ST ST N	R	11/18/2020		91.00CR	137212	
	I-2783494	SEPT 2020 2400 MARGARET ST	R	11/18/2020		91.00CR	137212	45,235.75
T20161	THOMPSON REUTERS - WEST							
	I-843292639	OCT INVESTIGATIVE SUITE	R	11/18/2020		208.32CR	137213	208.32
T20191	TIMESAVER OFF SITE SECRETARIAL INC.							
	I-M25956	OCT 2020 SECRETARIAL SERVICES	R	11/18/2020		505.00CR	137214	
	I-M25989	10/20 CC SECRETARIAL SERVICES	R	11/18/2020		148.00CR	137214	653.00
T20192	T-MOBILE							
	I-202010166248	TABLETS CARDS PHONE 9/9-10/8	R	11/18/2020		610.05CR	137215	
	I-202011056279	OCT FD/PD CARDS & INTERNET	R	11/18/2020		615.54CR	137215	1,225.59
T20215	TOKLE INSPECTIONS INC							
	I-202011056299	OCT ELECTRICAL INSPECTIONS	R	11/18/2020		2,018.40CR	137216	2,018.40
T20240	T & R ELECTRIC SUPPLY CO							
	I-159890	OIL TESTING	R	11/18/2020		20.00CR	137217	20.00
T20285	TRI STATE BOBCAT INC							
	I-A78419	738 TUNE UP PARTS	R	11/18/2020		79.77CR	137218	
	I-A79444	620 FUEL PUMP	R	11/18/2020		240.57CR	137218	320.34

PACKET: 04686 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
U21376	UNITED STATES POSTAL SERVICE							
	I-202010276276	USPS MARKETING MAIL	R	11/18/2020		240.00CR	137219	240.00
V01101	VERIZON WIRELESS							
	I-9864581500	CELL PHONE USAGE 9/11-10/10	R	11/18/2020		525.15CR	137220	525.15
V22049	VEIT DISPOSAL SYSTEMS							
	I-T10000023357	CONSTRUCTION DEBRIS	R	11/18/2020		127.97CR	137221	
	I-T10000023389	CONSTRUCTION DEBRIS	R	11/18/2020		157.11CR	137221	285.08
W23155	WHEELCO TRUCK & TRAILER PARTS							
	I-5202860007	502 U BOLTS	R	11/18/2020		509.10CR	137222	509.10
W23320	WOODBURY MN UMPIRES ASSOC LLC							
	I-202010266254	SEPT/OCT SOFTBALL UMPIRES	R	11/18/2020		928.00CR	137223	928.00
W23500	WSB & ASSOCIATES INC							
	I-R-010077-000-35	JUN 2020 SAD 18-01 ENGINEERING	R	11/18/2020		1,581.25CR	137224	
	I-R-012556-000-3	AUG 2020 SWAMP SUBSCRIPTION	R	11/18/2020		600.00CR	137224	
	I-R-013350-000-18	AUG MCKNIGHT ACCESS #CP-1901	R	11/18/2020		39,062.50CR	137224	
	I-R-013417-000-8	JULY 2020 MS4 SERVICES	R	11/18/2020		370.00CR	137224	
	I-R-014359-000-7	JULY OLD CITY HALL APARTMENTS	R	11/18/2020		972.00CR	137224	
	I-R-014359-000-8	AUG OLD CITY HALL APARTMENTS	R	11/18/2020		224.00CR	137224	
	I-R-014391-000-13	JUN 2020 ST & UTILITY IMPRVMT	R	11/18/2020		61,304.00CR	137224	
	I-R-014391-000-15	AUG 2020 ST & UTILITY IMPRVMT	R	11/18/2020		63,716.75CR	137224	
	I-R-014537-000-10	JUL 17TH & DELAWARE DEVLPMT	R	11/18/2020		563.75CR	137224	
	I-R-014537-000-11	AUG 17TH & DELAWARE DEVLPMT	R	11/18/2020		5,358.75CR	137224	
	I-R-014750-000-10	JUL MARGARET&7TH RAP/MPCA	R	11/18/2020		575.50CR	137224	
	I-R-014770-000-11	JUL MARGARET ST PRJ #CP 20-02	R	11/18/2020		12,454.00CR	137224	186,782.50
X14164	XCEL ENERGY							
	I-0433427730	NAT GAS PW BLDG 9/15-10/14	R	11/18/2020		260.29CR	137225	
	I-0433436618	NAT GAS COMM CTR 9/16-10/14	R	11/18/2020		917.48CR	137225	
	I-0433811490	NAT GAS 2101 17TH 9/16-10/15	R	11/18/2020		111.92CR	137225	
	I-0433864926	NAT GAS HAUSE PK 9/15-10/14	R	11/18/2020		26.95CR	137225	
	I-0433879012	NAT GAS CITY HALL 9/15-10/14	R	11/18/2020		379.18CR	137225	
	I-0434004229	NAT GAS HAUSE PK 9/15-10/14	R	11/18/2020		30.76CR	137225	
	I-0434004809	NAT GAS WELL#1 9/16-10/15	R	11/18/2020		25.69CR	137225	
	I-0434005263	NAT GAS WELL#2 9/16-10/15	R	11/18/2020		28.23CR	137225	
	I-0434006334	NAT GAS WELL#5 9/16-10/15	R	11/18/2020		29.07CR	137225	
	I-0434006963	NAT GAS WELL#4 9/16-10/15	R	11/18/2020		30.76CR	137225	
	I-0434007489	NAT GAS WELL#3 9/16-10/15	R	11/18/2020		25.69CR	137225	
	I-0434008189	NAT GAS MCKNIGHT 9/15-10/14	R	11/18/2020		27.39CR	137225	1,893.41

PACKET: 04686 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
Y25240	YOUTH SERVICE BUREAU							
	I-1243	YSB SERVICES AGREEMENT 2020	R	11/18/2020		8,625.00CR	137226	8,625.00
Z26030	ZARNOTH BRUSH WORKS INC							
	I-0182093-IN	SWEEPER BROOM	R	11/18/2020		474.00CR	137227	474.00
Z26047	ZAYO GROUP LLC							
	I-2020100011274	OCT 2020 FIBER SERVICE	R	11/18/2020		5,239.60CR	137228	5,239.60

PACKET: 04686 Regular Payments

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
P16421	PREMIER BANK							
	I-SEPT2020CCREC	SEPT 2020 CITY CREDIT CARD	D	10/04/2020		3,623.10CR	000896	3,623.10
A01091	ALL AMERICAN COMMERCIAL TITLE, INC							
	I-202011056297	PAYVOUCHER#2 TIF 4-8	D	10/30/2020		237,659.58CR	000894	237,659.58
T20192	T-MOBILE							
	I-202011056280	CELL PHONE USAGE 9/11-10/10	D	11/02/2020		1,661.40CR	000897	1,661.40
U21234	UNITED STATES POSTAL SERVICE							
	I-105617	PREPAID POSTAGE	D	11/03/2020		5,000.00CR	000898	5,000.00
V22055	VANCO E-SERVICES							
	I-00011047278	OCT 2020 GATEWAY SERVICES	D	11/16/2020		130.75CR	000899	130.75
M13027	MARCO TECHNOLOGIES LLC							
	C-CM466775	NETWORK CAMERA RETURN	N	11/18/2020		520.10	000000	
	I-INV7937858	NETWROK CAMERA	N	11/18/2020		520.10CR	000000	0.00
M13300	M M P A - C/O AVANT ENERGY							
	I-3359	OCT 2020 POWER BILLING	D	11/20/2020		394,679.54CR	000895	394,679.54

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	116	0.00	804,193.17	804,193.17
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	642,754.37	642,754.37
VOID CHECKS:	4	0.00	0.00	0.00
NON CHECKS:	1	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	127	0.00	1,446,947.54	1,446,947.54

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

Name	Store	amount	date	Items Purchased	Purpose	Coding	Receipt	Form
Brian Frandle	Amazon	\$ 61.79	8/22/2020	Oxygen acetylene tanks tote		050-4-53-4235-000	x	
	Chart Tools USA	\$ 76.44	8/31/2020	Charts		050-4-51-4235-000	x	
	Amazon	\$ 13.95	9/1/2020	Amazon Prime Fee		050-4-54-4310-000	x	
	Chartpapers	\$ 140.01	9/3/2020	Bristol 241 Circular Charts		050-4-51-4235-000	x	
Nick Fleischacker	New Concept Tools	\$ 1,248.40	8/18/2020	Tools		048-4-62-4230-000		
	Amazon	\$ 42.90	8/18/2020	Misc Purchase Mech Streets		001-4-31-4208-000		
	Amazon	\$ 9.66	8/23/2020	Misc Purchase Sewer		049-4-72-4630-000		
	Amazon	\$ 95.97	8/22/2020	Misc Purchase Streets		048-4-62-4630-000		
	Amazon	\$ 32.16	8/22/2020	Batteries - Sewer		049-4-72-4520-000		
	Arnolds Glencoe	\$ 141.71	8/24/2020	Parts for Parks Dept		001-4-40-4208-000	x	
	Amazon	\$ 32.16	8/25/2020	Misc Purchase Streets		048-4-62-4630-000		
	Kubota	\$ 145.51	8/27/2020	Parts for Parks Dept		001-4-40-4208-000	x	
	Kwik Trip	\$ 72.48	8/28/2020	Fuel		001-4-40-4210-000		
Scott Dudeck	NM Clean1	\$ 21.47	8/7/2020	Misc. Purchase		001-4-12-4630-000		
	NM Clean1	\$ 21.47	8/6/2020	Misc. Purchase		001-4-12-4630-000		
	Apple	\$ 6.43	8/7/2020	Misc. Purchase		001-4-12-4630-000		
	Honor & Remember	\$ 334.95	8/11/2020	Misc. Purchase		001-4-12-4630-000		
	SA Company	\$ 21.47	8/13/2020	Misc. Purchase		001-4-12-4630-000		
	Guitar Center	\$ 160.67	8/14/2020	Misc. Purchase		001-4-12-4630-000		
	Amazon	\$ 71.94	8/14/2020	Misc. Purchase		001-4-12-4630-000		
	Zoom	\$ 170.71	8/19/2020	Misc. Purchase		001-4-12-4630-000		
	NM Clean1	\$ 26.83	8/22/2020	Misc. Purchase		001-4-12-4630-000		
	Sams	\$ 388.35	8/21/2020	Misc. Purchase		001-4-12-4630-000		
	Apple	\$ 9.99	8/29/2020	Misc. Purchase		001-4-12-4630-000		
	Drop Send	\$ 45.00	9/1/2020	Misc. Purchase		001-4-12-4630-000		
	NM Clean1	\$ 21.47	9/6/2020	Misc. Purchase		001-4-12-4630-000		
	Apple	\$ 6.43	9/7/2020	Misc. Purchase		001-4-12-4630-000		
Dustin Niktuk	Harbor Freight Tools	\$ 41.64	8/17/2020	Trailer Hitch		001-4-21-4600-000	x	
Jason Zimmerman	Amazon	\$ 97.69	8/27/2020	Office Supplies	Finance Dept. office supplies	001-4-16-4110-000	x	x
	City of North St. Paul	\$ 0.50	9/4/2020	Credit Card Machine Test	Test City Credit Card Reader	001-3899	x	x
	Amazon	\$ 59.95	9/6/2020	Civic Plus Cash Drawer	Additional drawer for Civic Plus	001-4-19-4305-000	x	x
Jason Mallinger	Kwik Trip	\$ 3.00	8/28/2020	Fuel		001-4-26-4210-000	x	
		\$ 3,623.10						



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: HRA Chairman and Commissioners
FROM: Jacquelyn Lutmer, Accounting Technician
DATE: November 17, 2020
SUBJECT: Recommendation of approval of HRA claims list.

Claim Date

11/18/2020 A/P Check Register	137253-137265	\$ 49,494.46
	Total	<u>\$49,494.46</u>

Approved this 17th day of November, 2020

/s/ Terrence J. Furlong, Mayor by Consent Resolution

/s/ Scott A. Duddeck, City Manager/Clerk by Consent Resolution



PACKET: 04687 HRA

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
A1609	ABC MILLWORK & CABINETRY							
	I-646811	2198 2ND DOORS & MILLWORK	R	11/18/2020		4,311.61CR	137253	4,311.61
G07176	GOPHER STATE ONE CALL							
	I-0100641	OCT 2020 LOCATE TICKETS	R	11/18/2020		280.80CR	137254	280.80
L12462	LYMAN LUMBER COMPANY							
	I-607346	2198 2ND BLDG SUPPLIES	R	11/18/2020		37.52CR	137255	
	I-607975	2198 2ND BLDG SUPPLIES	R	11/18/2020		388.49CR	137255	
	I-611967	2198 2ND BLDG SUPPLIES	R	11/18/2020		30.00CR	137255	
	I-933475	2198 2ND BLDG SUPPLIES	R	11/18/2020		546.95CR	137255	
	I-933476	2198 2ND BLDG SUPPLIES	R	11/18/2020		349.70CR	137255	
	I-933477	2198 2ND BLDG SUPPLIES	R	11/18/2020		30.22CR	137255	
	I-934706	2198 2ND BLDG SUPPLIES	R	11/18/2020		60.44CR	137255	
	I-937097	2198 2ND BLDG SUPPLIES	R	11/18/2020		272.27CR	137255	
	I-937098	2198 2ND BLDG SUPPLIES	R	11/18/2020		64.76CR	137255	
	I-937099	2198 2ND BLDG SUPPLIES	R	11/18/2020		60.44CR	137255	
	I-941796	2198 2ND BLDG SUPPLIES	R	11/18/2020		391.92CR	137255	2,232.71
M13109	MENARDS-MAPLEWOOD							
	I-60872	2198 2ND BLDG SUPPLIES	R	11/18/2020		167.81CR	137256	167.81
M13110	MENARDS-OAKDALE							
	C-10672	2198 2ND BLDG SUPPLIES	R	11/18/2020		342.23	137257	
	I-10114	2198 2ND BLDG SUPPLIES	R	11/18/2020		2,334.05CR	137257	
	I-10564	2198 2ND BLDG SUPPLIES	R	11/18/2020		53.44CR	137257	
	I-7198	2198 2ND BLDG SUPPLIES	R	11/18/2020		372.78CR	137257	
	I-7700	2198 2ND BLDG SUPPLIES	R	11/18/2020		576.94CR	137257	
	I-8339	2198 2ND BLDG SUPPLIES	R	11/18/2020		54.94CR	137257	
	I-8383	2198 2ND BLDG SUPPLIES	R	11/18/2020		970.58CR	137257	
	I-8532	2198 2ND BLDG SUPPLIES	R	11/18/2020		106.11CR	137257	
	I-9409	2198 2ND BLDG SUPPLIES	R	11/18/2020		883.06CR	137257	
	I-9689	2198 2ND BLDG SUPPLIES	R	11/18/2020		474.39CR	137257	5,484.06
N14145	NORTH COUNTRY GARAGE DOOR							
	I-1003	2198 2ND GARAGE DOOR	R	11/18/2020		2,675.00CR	137258	2,675.00
N4107	NEIGHBORWORKS HOME PARTNERS							
	I-202011066302	HOME LOAN FOR 2295 12TH AVE E	R	11/18/2020		12,406.67CR	137259	12,406.67
O15032	ON-SITE SANITATION							
	I-0000998616	2198 2ND RESTROOM	R	11/18/2020		57.00CR	137260	
	I-0001018026	2198 2ND RESTROOM	R	11/18/2020		57.00CR	137260	
	I-0001030253	2198 2ND RESTROOM	R	11/18/2020		57.00CR	137260	171.00

PACKET: 04687 HRA

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
R18039	RAMSEY COUNTY PROPERTY RECORDS & REVENUE							
	I-202010276271	PROPERTY TAXES 2377 MARGRT	R	11/18/2020		2,622.00CR	137261	2,622.00
R18203	R & S UNDERWOOD HEATING & AIR COND							
	I-202011066304	2198 2ND HVAC PROGRESS PYMT	R	11/18/2020		3,500.00CR	137262	3,500.00
S19178	SHERWIN-WILLIAMS							
	I-2055-6	2198 2ND PAINT	R	11/18/2020		273.07CR	137263	
	I-2245-3	2198 2ND PAINT SUPPLIES	R	11/18/2020		65.44CR	137263	
	I-8092-4	2198 2ND PAINT	R	11/18/2020		819.29CR	137263	1,157.80
T19150	T A SCHIFSKY & SONS INC							
	I-20-047#10	2198 2ND CONCRETE WORK	R	11/18/2020		14,250.00CR	137264	14,250.00
V22107	VERSA-LOK							
	I-2-0028530	2198 2ND RIVER ROCK	R	11/18/2020		235.00CR	137265	235.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	13	0.00	49,494.46	49,494.46
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	13	0.00	49,494.46	49,494.46

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

November 2, 2020

Mr. Scott Duddeck
City Manager
City of North St. Paul
2400 Margaret Street
North St. Paul, MN 55109

Re: Construction Pay Voucher No. 6
CSAH 68 (McKnight Road) Intersection Improvements Project
City Project No. 19-02
City of North St. Paul, MN
WSB Project No. R-013350-000

Dear Mr. Duddeck:

Please find enclosed Construction Pay Voucher No. 6 (in triplicate) in the amount of \$52,240.72 for the above-referenced project. The quantities completed to date have been reviewed and agreed upon by the contractor, and we hereby recommend that the City of North St. Paul approve Construction Pay Voucher No. 6 in the amount of \$52,240.72 for Rachel Contracting, Inc.

Once processed, please keep one copy for your records and return two copies to our office, one for the contractor and one for our files.

If you have any questions, please contact me at 612.360.1310. Thank you.

Sincerely,

WSB



Paul Kyle, PE
Project Manager

Attachments

cc: Morgan Dawley, WSB
David Mitchell, Rachel Contracting, LLC
Dexter Kolles, Rachel Contracting, LLC

rrh

CSAH 68 (McKnight Road)
Intersection Improvements

Pay Voucher 6

Client: City of North St. Paul 2400 Margaret Street North St Paul, MN 55109-3003	Contractor: Rachel Contracting, Inc. 4125 Napier Court NE St. Michael, MN 55376
---	--

WSB Project No.: R-013350-000
Client Project No.: City Project No. C.P. 19-02
State Project No.: S.A.P. 151-020-033 / 151-268-001 / 062-668-057
Federal Project No.:

Contract Amount		Funds Encumbered	
Original Contract	\$2,185,876.70	Original	\$2,185,876.70
Contract Changes	\$89,098.80	Additional	N/A
Revised Contract	\$2,274,975.50	Total	\$2,185,876.70

Work Certified To Date	
Base Bid Items	\$2,125,173.77
Contract Changes	\$145,362.80
Material On Hand	\$0.00
Total	\$2,270,536.57

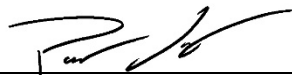
Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$54,990.25	\$2,270,536.57	\$113,526.83	\$2,104,769.02	\$52,240.72	\$2,157,009.74
Percent Retained: 5%			Percent Complete: 99.8%		

This is to certify that the items of work shown in this Pay Voucher have been actually furnished for the work comprising the above-mentioned project in accordance with the plans and specifications heretofore approved.

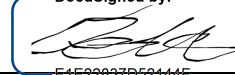
Approved By WSB

Approved By Rachel Contracting, Inc.

DocuSigned by:



Project Manager



E1E22097D52144F...

October 29, 2020

Date

10/29/2020

Date

Approved By City of North St. Paul

Date

CSAH 68 (McKnight Road)
Intersection Improvements

Pay Voucher 6



Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	05/22/20	\$543,147.35	\$27,157.37	\$515,989.98
2	06/04/20	\$256,601.25	\$12,830.06	\$243,771.19
3	07/07/20	\$455,881.96	\$22,794.10	\$433,087.86
4	08/24/20	\$529,852.08	\$26,492.60	\$503,359.48
5	09/25/20	\$430,063.70	\$21,503.19	\$408,560.51
6	10/27/20	\$54,990.23	\$2,749.51	\$52,240.72

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
Sanitary C.P. 19-02 Local	\$61,167.60	\$3,058.38	\$58,109.22	\$0.00	\$58,109.22
Storm 151-020-033	\$204,546.60	\$10,227.33	\$191,526.27	\$2,793.00	\$194,319.27
Storm 151-268-001	\$133,873.40	\$6,693.67	\$127,179.73	\$0.00	\$127,179.73
Storm-C.P. 19-02 Local	\$140,750.00	\$7,037.50	\$133,712.50	\$0.00	\$133,712.50
Surface 151-020-033	\$1,031,044.27	\$51,552.21	\$949,689.61	\$29,802.45	\$979,492.06
Surface 151-268-001	\$500,624.80	\$25,031.24	\$455,948.27	\$19,645.29	\$475,593.56
Surface-C.P. 19-02/Local	\$25,686.80	\$1,284.34	\$24,402.46	\$0.00	\$24,402.46
Water C.P. 19-02 Local	\$172,843.10	\$8,642.16	\$164,200.94	\$0.00	\$164,200.94

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
048	Local Water	\$0.00			\$164,200.94
049	Local Sanitary / Water	\$0.00			\$58,109.22
052	Local Storm Sewer	\$2,793.00			\$455,211.50
450	Local Roadway	\$49,447.74			\$1,479,488.08

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$179,700.00	1	0	\$0.00	0.9	\$161,730.00
2	2101.524	CLEARING	TREE	\$300.00	2	0	\$0.00	0	\$0.00
3	2101.524	GRUBBING	TREE	\$300.00	2	0	\$0.00	0	\$0.00
4	2102.503	PAVEMENT MARKING REMOVAL	L F	\$2.00	2792	0	\$0.00	0	\$0.00
5	2104.502	REMOVE MANHOLE OR CATCH BASIN	EACH	\$1,000.00	13	0	\$0.00	14	\$14,000.00
6	2104.502	REMOVE CASTING	EACH	\$500.00	4	0	\$0.00	5	\$2,500.00
7	2104.502	REMOVE SIGN TYPE C	EACH	\$50.00	16	0	\$0.00	16	\$800.00
8	2104.502	REMOVE SIGN TYPE D	EACH	\$100.00	2	0	\$0.00	2	\$200.00
9	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$6.00	65	0	\$0.00	12	\$72.00
10	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$3.00	4838	0	\$0.00	5623	\$16,869.00

CSAH 68 (McKnight Road)
Intersection Improvements

Pay Voucher 6



Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
11	2104.503	REMOVE WATER MAIN	L F	\$25.00	236	0	\$0.00	235	\$5,875.00
12	2104.503	REMOVE SEWER PIPE (STORM)	L F	\$28.00	611	0	\$0.00	614	\$17,192.00
13	2104.503	REMOVE SEWER PIPE (SANITARY)	L F	\$26.00	84	0	\$0.00	80	\$2,080.00
14	2104.503	REMOVE CURB & GUTTER	L F	\$3.00	3557	0	\$0.00	3556	\$10,668.00
15	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$3.00	5299	0	\$0.00	4731	\$14,193.00
16	2104.518	REMOVE BITUMINOUS WALK	S F	\$1.50	7009	0	\$0.00	7550	\$11,325.00
17	2104.518	REMOVE CONCRETE WALK	S F	\$0.50	3463	0	\$0.00	3766	\$1,883.00
18	2105.504	GEOTEXTILE FABRIC TYPE 5	S Y	\$2.00	3564	0	\$0.00	3805	\$7,610.00
19	2105.601	DEWATERING	LS	\$35,000.00	1	0	\$0.00	1	\$35,000.00
20	2105.604	POLYETHYLENE SHEET	S Y	\$14.00	273	0	\$0.00	273	\$3,822.00
21	2106.507	EXCAVATION - COMMON (P)	C Y	\$13.00	3956	0	\$0.00	3956	\$51,428.00
22	2106.507	EXCAVATION - SUBGRADE (P)	C Y	\$13.00	2762	0	\$0.00	2762	\$35,906.00
23	2106.507	SELECT GRANULAR EMBANKMENT (CV) (P)	C Y	\$15.00	2788	0	\$0.00	1459	\$21,885.00
24	2106.507	COMMON EMBANKMENT (CV) (P)	C Y	\$13.00	645	0	\$0.00	645	\$8,385.00
25	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$135.00	100	0	\$0.00	46.75	\$6,311.25
26	2123.610	1.5 CU YD BACKHOE	HOURL	\$200.00	40	0	\$0.00	19	\$3,800.00
27	2130.523	WATER	MGAL	\$56.00	50	0	\$0.00	26	\$1,456.00
28	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$30.00	2645	0	\$0.00	2309.44	\$69,283.20
29	2232.504	MILL BITUMINOUS SURFACE (2.0")	S Y	\$1.25	6794	0	\$0.00	9400	\$11,750.00
30	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$1.00	1195	0	\$0.00	985	\$985.00
31	2360.509	TYPE SP 12.5 WEARING COURSE MIX (4;B)	TON	\$72.25	2480	0	\$0.00	2769.68	\$200,109.38
32	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (4;B)	TON	\$72.00	535	0	\$0.00	409.33	\$29,471.76
33	2501.502	15" RC PIPE APRON	EACH	\$1,550.00	2	0	\$0.00	2	\$3,100.00
34	2501.502	18" RC PIPE APRON	EACH	\$1,625.00	4	0	\$0.00	4	\$6,500.00

CSAH 68 (McKnight Road)
Intersection Improvements

Pay Voucher 6



Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
35	2501.502	24" RC PIPE APRON	EACH	\$1,725.00	1	0	\$0.00	1	\$1,725.00
36	2501.502	36" SPAN RC PIPE-ARCH APRON	EACH	\$2,250.00	1	0	\$0.00	1	\$2,250.00
37	2501.602	TRASH GUARD FOR 15" PIPE APRON	EACH	\$356.00	2	0	\$0.00	2	\$712.00
38	2501.602	TRASH GUARD FOR 18" PIPE APRON	EACH	\$400.00	4	0	\$0.00	4	\$1,600.00
39	2501.602	TRASH GUARD FOR 24" PIPE APRON	EACH	\$620.00	1	0	\$0.00	1	\$620.00
40	2501.602	TRASH GUARD FOR 36" SPAN PIPE APRON	EACH	\$925.00	1	0	\$0.00	1	\$925.00
41	2502.503	8" PVC PIPE DRAIN	L F	\$45.50	368	0	\$0.00	354	\$16,107.00
42	2502.503	6" PERF TP PIPE DRAIN	L F	\$17.00	1372	0	\$0.00	514	\$8,738.00
43	2502.602	8" PVC PIPE DRAIN CLEANOUT	EACH	\$1,126.00	4	0	\$0.00	4	\$4,504.00
44	2503.503	36" SPAN RC PIPE-ARCH SEWER CL IIA	L F	\$175.00	60	0	\$0.00	165	\$28,875.00
45	2503.503	12" RC PIPE SEWER DES 3006 CL V	L F	\$60.00	410	0	\$0.00	434	\$26,040.00
46	2503.503	15" RC PIPE SEWER DES 3006 CL V	L F	\$66.00	405	0	\$0.00	417	\$27,522.00
47	2503.503	18" RC PIPE SEWER DES 3006	L F	\$68.00	151	0	\$0.00	152	\$10,336.00
48	2503.503	24" RC PIPE SEWER DES 3006	L F	\$82.00	323	0	\$0.00	250	\$20,500.00
49	2503.601	SANITARY SEWER BYPASS PUMPING	L S	\$17,500.00	1	0	\$0.00	1	\$17,500.00
50	2503.602	CONSTRUCT BULKHEAD	EACH	\$500.00	1	0	\$0.00	1	\$500.00
51	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	\$10,650.00	1	0	\$0.00	1	\$10,650.00
52	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$2,051.00	9	0	\$0.00	11	\$22,561.00
53	2503.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	\$5,000.00	3	0	\$0.00	3	\$15,000.00
54	2503.603	6" PVC PIPE SEWER	L F	\$40.50	40	0	\$0.00	42	\$1,701.00
55	2503.603	10" PVC PIPE SEWER	L F	\$45.00	513	0	\$0.00	513	\$23,085.00
56	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$4,260.00	6	0	\$0.00	7	\$29,820.00
57	2504.602	HYDRANT	EACH	\$5,240.00	2	0	\$0.00	2	\$10,480.00

CSAH 68 (McKnight Road)
Intersection Improvements

Pay Voucher 6



Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
58	2504.602	6" GATE VALVE & BOX	EACH	\$1,575.00	4	0	\$0.00	4	\$6,300.00
59	2504.602	8" GATE VALVE & BOX	EACH	\$2,300.00	1	0	\$0.00	1	\$2,300.00
60	2504.602	12" GATE VALVE & BOX	EACH	\$3,850.00	2	0	\$0.00	3	\$11,550.00
61	2504.603	6" WATERMAIN DUCTILE IRON CL 52	L F	\$59.00	59	0	\$0.00	53	\$3,127.00
62	2504.603	6" PVC WATERMAIN	L F	\$45.00	69	0	\$0.00	73	\$3,285.00
63	2504.603	8" PVC WATERMAIN	L F	\$51.00	60	0	\$0.00	49	\$2,499.00
64	2504.603	12" PVC WATERMAIN	L F	\$48.00	653	0	\$0.00	839	\$40,272.00
65	2504.604	4" INSULATION	S Y	\$66.00	7	0	\$0.00	10.5	\$693.00
66	2504.608	DUCTILE IRON FITTINGS	LB	\$19.50	1011	0	\$0.00	1982	\$38,649.00
67	2506.502	CASTING ASSEMBLY	EACH	\$1,470.00	32	2	\$2,940.00	40	\$58,800.00
68	2506.503	CONST DRAINAGE STRUCTURE DESIGN G	L F	\$620.00	8.6	0	\$0.00	8.6	\$5,332.00
69	2506.503	CONST DRAINAGE STRUCTURE DESIGN H	L F	\$535.00	20.6	0	\$0.00	20.6	\$11,021.00
70	2506.503	CONST DRAINAGE STRUCTURE DESIGN SD-60	L F	\$697.00	7.6	0	\$0.00	7.6	\$5,297.20
71	2506.503	CONST DRAINAGE STRUCTURE DESIGN SD-72	L F	\$1,350.00	4.6	0	\$0.00	4.6	\$6,210.00
72	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	L F	\$550.00	71.3	0	\$0.00	66.27	\$36,448.50
73	2506.503	CONST DRAINAGE STRUCTURE DES 60-4020	L F	\$900.00	4.7	0	\$0.00	4.7	\$4,230.00
74	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPECIAL	EACH	\$5,850.00	4	0	\$0.00	4	\$23,400.00
75	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPEC 1	EACH	\$2,840.00	8	0	\$0.00	8	\$22,720.00
76	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPEC 2	EACH	\$12,900.00	1	0	\$0.00	1	\$12,900.00
77	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPEC 3	EACH	\$17,800.00	2	0	\$0.00	2	\$35,600.00
78	2511.504	GEOTEXTILE FILTER TYPE 4	S Y	\$3.00	411	0	\$0.00	309	\$927.00
79	2511.507	RANDOM RIPRAP CLASS III	C Y	\$100.00	181	0	\$0.00	161	\$16,100.00
80	2521.518	4" CONCRETE WALK	S F	\$4.50	7728	0	\$0.00	7908	\$35,586.00

CSAH 68 (McKnight Road)
Intersection Improvements

Pay Voucher 6



Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
81	2521.518	6" CONCRETE WALK	S F	\$6.25	10975	575	\$3,593.75	10213	\$63,831.25
82	2521.518	3" BITUMINOUS WALK	S F	\$3.50	7077	0	\$0.00	7420	\$25,970.00
83	2531.503	CONCRETE CURB & GUTTER DESIGN B424	L F	\$20.25	3663	0	\$0.00	3524	\$71,361.00
84	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	\$17.00	2261	9	\$153.00	2220	\$37,740.00
85	2531.618	TRUNCATED DOMES	S F	\$42.00	300	0	\$0.00	264.94	\$11,127.48
86	2545.503	2" NON-METALLIC CONDUIT	L F	\$5.50	3800	0	\$0.00	3736	\$20,548.00
87	2545.503	4" NON-METALLIC CONDUIT	L F	\$10.50	1100	0	\$0.00	1090	\$11,445.00
88	2554.502	GUIDE POST TYPE B	EACH	\$55.00	8	0	\$0.00	8	\$440.00
89	2563.601	TRAFFIC CONTROL	LS	\$40,000.00	1	0	\$0.00	1	\$40,000.00
90	2563.613	PORTABLE CHANGEABLE MESSAGE SIGN	UDAY	\$50.00	126	26	\$1,300.00	103	\$5,150.00
91	2564.502	OBJECT MARKER TYPE X4-2	EACH	\$85.00	3	0	\$0.00	3	\$255.00
92	2564.518	SIGN PANELS TYPE C	S F	\$62.00	229	0	\$0.00	229.25	\$14,213.50
93	2564.518	SIGN PANELS TYPE D	S F	\$75.00	28	0	\$0.00	28.25	\$2,118.75
94	2565.501	EMERGENCY VEHICLE PREEMPTION SYSTEM	LS	\$6,225.00	1	0	\$0.00	1	\$6,225.00
95	2565.501	TRAFFIC CONTROL INTERCONNECT	LS	\$13,600.00	1	0	\$0.00	0	\$0.00
96	2565.516	TRAFFIC CONTROL SIGNAL SYSTEM	SYS	\$310,000.00	1	0	\$0.00	1	\$310,000.00
97	2573.501	STABILIZED CONSTRUCTION EXIT	LS	\$8,000.00	1	0.4	\$3,200.00	2	\$16,000.00
98	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$250.00	55	5	\$1,250.00	60	\$15,000.00
99	2573.502	CULVERT END CONTROLS	EACH	\$150.00	9	1	\$150.00	1	\$150.00
100	2573.503	SILT FENCE; TYPE MS	L F	\$3.00	1529	0	\$0.00	2767	\$8,301.00
101	2573.503	SEDIMENT CONTROL LOG TYPE COMPOST	L F	\$3.00	2559	0	\$0.00	2196	\$6,588.00
102	2574.505	SOIL BED PREPARATION	ACRE	\$1,850.00	2	0	\$0.00	0	\$0.00
103	2574.507	COMMON TOPSOIL BORROW	C Y	\$28.00	1163	0	\$0.00	168	\$4,704.00
104	2574.508	FERTILIZER TYPE 3	LB	\$0.75	585	400	\$300.00	514	\$385.50

CSAH 68 (McKnight Road)
Intersection Improvements

Pay Voucher 6



Contract Item Status

Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
105	2575.505	SEEDING	ACRE	\$475.00	2	1.2	\$570.00	1.85	\$878.75
106	2575.508	SEED MIXTURE 25-131	LB	\$2.75	367	288	\$792.00	317	\$871.75
107	2575.508	HYDRAULIC MULCH MATRIX	LB	\$0.75	8294	0	\$0.00	397	\$297.75
108	2582.503	4" SOLID LINE PAINT	L F	\$0.50	3000	1710	\$855.00	3583	\$1,791.50
109	2582.503	4" SOLID LINE MULTI COMP GR IN	L F	\$0.75	10775	8633	\$6,474.75	8633	\$6,474.75
110	2582.503	24" SOLID LINE MULTI COMP GR IN	L F	\$10.50	111	0	\$0.00	0	\$0.00
111	2582.503	4" BROKEN LINE MULTI COMP GR IN	L F	\$0.75	821	820	\$615.00	820	\$615.00
112	2582.503	4" DBLE SOLID LINE MULTI COMP GR IN	L F	\$1.50	2473	2109	\$3,163.50	2109	\$3,163.50
113	2582.518	PAVT MSSG PREF TAPE GR IN	S F	\$28.00	363	184	\$5,152.00	184	\$5,152.00
114	2582.518	CROSSWALK PREF TAPE GR IN	S F	\$14.00	882	942	\$13,188.00	942	\$13,188.00
Bid Totals:							\$43,697.00		\$2,125,173.77

Project Category Totals

Category	Amount This Voucher	Amount To Date
	\$43,697.00	\$2,125,173.77

Contract Change Item Status

CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
CO	1	115	2531.504	7" CONCRETE DRIVEWAY PAVEMENT	S Y	\$97.55	275	85	\$8,291.75	360	\$35,118.00
CO	1	116	2506.503	CONST DRAINAGE STRUCTURE DES 84-4020	L F	\$1,720.00	5	0	\$0.00	4.7	\$8,084.00
CO	1	117	2511.507	GROUTED RIPRAP	C Y	\$241.00	15	0	\$0.00	0	\$0.00
CO	1	118	2452.618	STEEL SHEET PILING (PERMANENT)	S F	\$20.63	160	0	\$0.00	160	\$3,300.80
CO	1	119	2106.507	EXCAVATION - MUCK	C Y	\$18.00	1000	0	\$0.00	893	\$16,074.00
CO	1	120	2106.507	GRANULAR EMBANKMENT (CV)	C Y	\$15.00	1000	0	\$0.00	893	\$13,395.00
CO	2	121	2574.507	COMMON TOPSOIL BORROW	C Y	\$28.00	-1163	0	\$0.00	0	\$0.00

CSAH 68 (McKnight Road)
Intersection Improvements

Pay Voucher 6

CO	2	122	2574.507	COMMON TOPSOIL BORROW	C Y	\$19.75	1163	0	\$0.00	874	\$17,261.50
CO	2	123	2575.504	EROSION CONTROL BLANKETS CATEGORY 3N	S Y	\$3.45	3000	0	\$0.00	3150	\$10,867.50
CO	2	124	2360.509	TYPE SP 12.5 WEARING COURSE MIX (4;B)	TON	\$72.25	-400	0	\$0.00	0	\$0.00
CO	2	125	2360.509	TYPE SP 9.5 WEARING COURSE MIX (4;B)	TON	\$90.00	500	0	\$0.00	211	\$18,990.00
CO	2	126	2211.607	SALVAGE AND REINSTALL AGGREGATE BASE CLASS 5 (CV)	CU YD	\$14.50	800	0	\$0.00	1329	\$19,270.50
CO	2	127	2211.507	AGGREGATE BASE (LV) CLASS 5	C Y	\$30.00	-800	0	\$0.00	0	\$0.00
CO	2	128	2232.504	MILL BITUMINOUS SURFACE (1.5")	S Y	\$3.50	1800	0	\$0.00	0	\$0.00
BK	1	129	2123.609	PRIME CONTRACTOR MARKUP	L S	\$1,899.00	1	1	\$1,899.00	1	\$1,899.00
BK	1	130	2123.609	PRIME CONTRACTOR MARKUP	L S	\$1,102.50	1	1	\$1,102.50	1	\$1,102.50
Contract Change Totals:								\$11,293.25		\$145,362.80	

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date
1	CO	The Engineer in concurrence with the City of North St. Paul, have agreed that additional items are required due to a private development being constructed adjacent to the project site. The adjacent developers plans came in after this project had been bid and awarded. Due to the additional storm water rate increase, pipe sizes were increased therefore creating a larger structure requirement. This also required additional erosion control measures at the new apron ends including sheet piling under the aprons along with grouted rip rap. This late development plan also requires an access entrance off of Anchor Drive and per the City of North St. Paul's city details, this access entrance must be 7" (inches) of concrete with rebar reinforcement. Due to unsuitable soils in the watermain and sanitary sewer trenches from Stations 50+30 to 54+00, Muck Excavation was required and granular embankment was brought in for fill. This was required to maintain a suitable roadway embankment. This work will be considered "Contract Revisions" as provided for by Specification 1402. Payment for this work will be at Negotiated Prices.	\$8,291.75	\$75,971.80
2	CO	In accordance with the terms of this Contract, you are hereby authorized and instructed to perform the work as altered by the following provisions. The Engineer in concurrence with the City of North St. Paul and the Contractor, have agreed that using an existing topsoil stockpile on site is more favorable than importing common topsoil borrow. Trucking will still be required due to the proximity of the pile from the site. This work will be a cost savings to the owner.	\$0.00	\$66,389.50

CSAH 68 (McKnight Road)
Intersection Improvements

Pay Voucher 6



		The Engineer in concurrence with the City of North St. Paul, have agreed that seeding and blanketing the pond slopes will help mitigate future erosion concerns on 3 ponds within the project site. This work will include Soil preparation, seeding, blanket, and fertilizer. The Engineer in concurrence with the City of North St. Paul, have agreed that installing a 1.5" lift of asphalt wear course to Anchor Drive this year is favorable to help with additional pavement structure while private development work takes place this winter. Per 1806 paragraph 2 of the special provisions, the final lift of bituminous wear course shall not be installed until one (1) freeze thaw cycle. Due to this requirement, Anchor Drive will take heavy truck loading this winter and spring seasons with only 2" of asphalt base course pavement. It was decided to install an additional 1.5" lift of bituminous (SPWEA440B) this year to help mitigate pavement rutting and cracking and then next year edge mill 1.5" 12 feet out from each curb line and overlay Anchor Drive with an additional 1.5" lift of bituminous (SPWEA440B). The original planned 2" wear course lift of bituminous (SPWEB440B) on Anchor Drive will now be omitted from the project. The Engineer in concurrence with the City of North St. Paul and the Contractor, have agreed that salvaging and replacing the existing Aggregate Base in McKnight Road is more favorable than hauling in new Class 5 aggregate base. Due to new public utilities and curb installations on McKnight Road, the existing aggregate section is required to be removed and salvaged to do this work. This work will be a cost savings to the owner. This work will be considered "Contract Revisions" as provided for by Specification 1402. Payment for this work will be at Negotiated Prices.		
1	BK	10% markup for CO 2 items that were not included with the original CO. Those items are.... Erosion Control Blankets Category 3N - Negotiated Price \$3.45/SY - 10% markup for 3150SY = \$.35x3150=\$1102.50 Type SP 9.5 Wearing Course Mix (4:B) - Negotiated Price \$90.00/TON - 10% markup for 211 Tons = \$9.00x211=\$1899.00 (This was the first lift of 1.5", the 2nd lift will be next spring. A second Backsheet shall be written then for the tonnage used)	\$3,001.50	\$3,001.50

Material On Hand Additions

Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance

Line No.	Item	Description	Date	Added	Used	Remaining



November 17, 2020

Mr. Scott Duddeck
City Manager
City of North St. Paul
2400 Margaret Street
North St. Paul, MN 55109

Re: Construction Pay Voucher No. 7
2020 Street and Utility Improvement Project
City Project No. S.A.D. 20-01
S.A.P. 151-250-003 / 151-263-005 / 151-247-008
City of North St. Paul, MN
WSB Project No. 014391-000

Dear Mr. Duddeck:

Please find enclosed Construction Pay Voucher No. 7 (in triplicate) in the amount of \$426,152.43 for the above-referenced project. The quantities completed to date have been reviewed and agreed upon by the contractor, and we hereby recommend that the City of North St. Paul approve Construction Pay Voucher No. 7 in the amount of \$426,152.43 for T.A. Schifsky & Sons, Inc.

Once processed, please keep one copy for your records and return two copies to our office, one for the contractor and one for our files.

If you have any questions, please contact me at 763.512.5243. Thank you.

Sincerely,

WSB

Brad A. Reifsteck, PE
Sr. Project Manager

Attachments

cc: Morgan Dawley, WSB

srb

2020 Street and Utility
Improvement Project

Pay Voucher 7



Client: City of North St. Paul 2400 Margaret Street North St Paul, MN 55109-3003	Contractor: T. A. Schifsky & Sons, Inc. 2370 East Hwy. 36 North St. Paul, MN 55109
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WSB Project No.: 014391-000
Client Project No.: City Project No. S.A.D. 20-01
State Project No.: S.A.P. 151-250-003/151-263-005/151-247-008
Federal Project No.:

Contract Amount		Funds Encumbered	
Original Contract	\$4,256,376.67	Original	\$4,256,376.67
Contract Changes	\$0.00	Additional	N/A
Revised Contract	\$4,256,376.67	Total	\$4,256,376.67

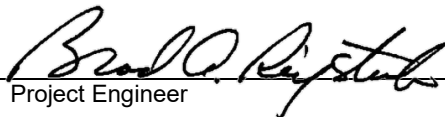
Work Certified To Date	
Base Bid Items	\$3,822,260.08
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$3,822,260.08

Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$448,581.50	\$3,822,260.08	\$191,113.00	\$3,204,994.65	\$426,152.43	\$3,631,147.08
Percent Retained: 5%			Percent Complete: 89.8%		

This is to certify that the items of work shown in this Pay Voucher have been actually furnished for the work comprising the above-mentioned project in accordance with the plans and specifications heretofore approved.

Approved By WSB

Approved By T. A. Schifsky & Sons, Inc.


Project Engineer


Contractor

November 9, 2020
Date

11/09/2020
Date

Approved By City of North St. Paul

Name

Date

Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	05/04/20	\$545,658.25	\$27,282.91	\$518,375.34
2	05/31/20	\$326,785.40	\$16,339.27	\$310,446.13
3	07/08/20	\$303,756.65	\$15,187.84	\$288,568.81
4	07/31/20	\$719,495.60	\$35,974.78	\$683,520.82
5	09/04/20	\$856,298.58	\$42,814.92	\$813,483.66
6	10/12/20	\$621,684.10	\$31,084.21	\$590,599.89
7	11/09/20	\$448,581.50	\$22,429.07	\$426,152.43

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
Sanitary Local	\$274,844.25	\$13,742.21	\$180,774.79	\$80,327.25	\$261,102.04
Storm 151-247-008	\$181,465.00	\$9,073.25	\$156,408.00	\$15,983.75	\$172,391.75
Storm 151-250-003	\$206,069.00	\$10,303.45	\$179,971.80	\$15,793.75	\$195,765.55
Storm 151-263-005	\$235,946.50	\$11,797.33	\$198,760.42	\$25,388.75	\$224,149.17
Storm Local	\$452,937.00	\$22,646.85	\$391,316.40	\$38,973.75	\$430,290.15
Surface 151-247-008	\$132,115.85	\$6,605.79	\$103,194.56	\$22,315.50	\$125,510.06
Surface 151-250-003	\$336,734.90	\$16,836.75	\$285,616.93	\$34,281.22	\$319,898.15
Surface 151-263-005	\$1,024,522.40	\$51,226.12	\$913,761.20	\$59,535.08	\$973,296.28
Surface Local	\$225,480.48	\$11,274.02	\$141,441.21	\$72,765.25	\$214,206.46
Water Local	\$752,144.70	\$37,607.24	\$653,749.34	\$60,788.12	\$714,537.46

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
048	Local Water	\$60,788.12			\$714,537.46
049	Local Sanitary Sewer	\$80,327.25			\$261,102.04
052	Local Storm Sewer	\$96,140.00			\$1,022,596.62
450	Local Roadway	\$188,897.05			\$1,632,910.95

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$291,000.00	1	0.25	\$72,750.00	1	\$291,000.00
2	2101.505	CLEARING	ACRE	\$25,000.00	0.2	0	\$0.00	0.2	\$5,000.00
3	2101.505	GRUBBING	ACRE	\$25,000.00	0.2	0	\$0.00	0.2	\$5,000.00
4	2101.524	CLEARING	TREE	\$300.00	51	0	\$0.00	34	\$10,200.00
5	2101.524	GRUBBING	TREE	\$250.00	36	4	\$1,000.00	40	\$10,000.00
6	2102.503	PAVEMENT MARKING REMOVAL	L F	\$1.00	500	0	\$0.00	0	\$0.00
7	2104.502	REMOVE CONCRETE STEPS	EACH	\$150.00	23	0	\$0.00	27	\$4,050.00
8	2104.502	REMOVE WOOD STEP	EACH	\$150.00	7	0	\$0.00	3	\$450.00
9	2104.502	REMOVE MANHOLE	EACH	\$750.00	15	0	\$0.00	15	\$11,250.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
10	2104.502	REMOVE CASTING	EACH	\$225.00	21	0	\$0.00	0	\$0.00
11	2104.502	REMOVE GATE VALVE & BOX	EACH	\$315.00	9	0	\$0.00	13	\$4,095.00
12	2104.502	REMOVE CURB STOP & BOX	EACH	\$80.00	26	0	\$0.00	26	\$2,080.00
13	2104.502	REMOVE HYDRANT	EACH	\$735.00	5	0	\$0.00	5	\$3,675.00
14	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	\$525.00	22	0	\$0.00	22	\$11,550.00
15	2104.502	REMOVE SIGN	EACH	\$50.00	28	0	\$0.00	23	\$1,150.00
16	2104.502	REMOVE LIGHT FOUNDATION	EACH	\$500.00	9	0	\$0.00	9	\$4,500.00
17	2104.502	REMOVE MAIL BOX SUPPORT	EACH	\$100.00	2	0	\$0.00	2	\$200.00
18	2104.502	SALVAGE SIGN TYPE SPECIAL	EACH	\$50.00	6	0	\$0.00	0	\$0.00
19	2104.502	SALVAGE MAIL BOX SUPPORT	EACH	\$75.00	2	0	\$0.00	2	\$150.00
20	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$3.00	240	0	\$0.00	221	\$663.00
21	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$3.00	750	45	\$135.00	770	\$2,310.00
22	2104.503	REMOVE WATER MAIN	L F	\$2.00	1605	0	\$0.00	1721	\$3,442.00
23	2104.503	REMOVE SEWER PIPE (STORM)	L F	\$10.00	1565	0	\$0.00	1486	\$14,860.00
24	2104.503	REMOVE SEWER PIPE (SANITARY)	L F	\$2.00	825	0	\$0.00	713	\$1,426.00
25	2104.503	REMOVE CURB & GUTTER	L F	\$4.00	3505	11	\$44.00	3233	\$12,932.00
26	2104.503	REMOVE RETAINING WALL	L F	\$12.00	90	0	\$0.00	40	\$480.00
27	2104.503	REMOVE FENCE	L F	\$12.00	415	0	\$0.00	124	\$1,488.00
28	2104.503	REMOVE SANITARY SERVICE PIPE	L F	\$2.00	180	0	\$0.00	69	\$138.00
29	2104.503	REMOVE WATER SERVICE PIPE	L F	\$1.00	2135	0	\$0.00	277	\$277.00
30	2104.503	REMOVE BOX CULVERT	L F	\$40.00	85	0	\$0.00	65	\$2,600.00
31	2104.503	SALVAGE FENCE	L F	\$13.00	140	0	\$0.00	138	\$1,794.00
32	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$10.00	450	0	\$0.00	645.5	\$6,455.00
33	2104.504	REMOVE CONCRETE PAVEMENT	S Y	\$11.50	6237	0	\$0.00	4374.5	\$50,306.75

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
34	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$6.00	1608	1052.5	\$6,315.00	1331	\$7,986.00
35	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$1.00	10681	0	\$0.00	7697	\$7,697.00
36	2104.518	REMOVE BITUMINOUS WALK	S F	\$9.00	45	0	\$0.00	0	\$0.00
37	2104.518	REMOVE CONCRETE WALK	S F	\$1.10	8350	0	\$0.00	9095	\$10,004.50
38	2104.603	ABANDON STORM SEWER	L F	\$11.00	780	0	\$0.00	592	\$6,512.00
39	2104.603	ABANDON WATER MAIN	L F	\$6.20	2400	0	\$0.00	1350	\$8,370.00
40	2104.603	MILL BIT SURFACE - LONGITUDINAL TRENCH	L F	\$4.00	2556	0	\$0.00	0	\$0.00
41	2105.504	GEOTEXTILE FABRIC TYPE 5	S Y	\$1.50	19971	0	\$0.00	15249	\$22,873.50
42	2105.604	60 MIL POLYETHYLENE LINER	S Y	\$8.50	1450	1450	\$12,325.00	1450	\$12,325.00
43	2106.507	EXCAVATION - COMMON (P)	C Y	\$19.00	6986	0	\$0.00	7643	\$145,217.00
44	2106.507	EXCAVATION - SUBGRADE (P)	C Y	\$19.00	7126	0	\$0.00	7642	\$145,198.00
45	2106.507	EXCAVATION - CHANNEL AND POND (P)	C Y	\$25.00	5300	0	\$0.00	5300	\$132,500.00
46	2106.507	SELECT GRANULAR EMBANKMENT (CV) (P)	C Y	\$26.00	7126	0	\$0.00	7331	\$190,606.00
47	2112.519	SUBGRADE PREPARATION	RDST	\$300.00	63	59	\$17,700.00	63	\$18,900.00
48	2118.509	AGGREGATE SURFACING CLASS 2	TON	\$100.00	10	0	\$0.00	0	\$0.00
49	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$165.00	20	9.5	\$1,567.50	65	\$10,725.00
50	2123.610	UTILITY CREW	HOURL	\$800.00	72	4	\$3,200.00	158.40525	\$126,724.20
51	2130.523	WATER	MGAL	\$35.00	118	0	\$0.00	10	\$350.00
52	2211.509	AGGREGATE BASE CLASS 5 (P)	TON	\$14.00	9860	0	\$0.00	10447.5	\$146,265.00
53	2215.504	FULL DEPTH RECLAMATION	S Y	\$4.00	1000	0	\$0.00	0	\$0.00
54	2231.604	BITUMINOUS PATCH SPECIAL	S Y	\$35.00	414	0	\$0.00	395	\$13,825.00
55	2232.504	MILL BITUMINOUS SURFACE	S Y	\$4.00	1200	0	\$0.00	0	\$0.00
56	2301.602	DRILL & GROUT REINF BAR (EPOXY COATED)	EACH	\$25.00	72	0	\$0.00	0	\$0.00
57	2331.603	JOINT ADHESIVE	L F	\$1.20	1856	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
58	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$0.01	997	0	\$0.00	760	\$7.60
59	2360.504	TYPE SP 9.5 WEAR CRS MIX(3;B) 3.0" THICK	S Y	\$30.00	1630	0	\$0.00	107.16	\$3,214.80
60	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3;B)	TON	\$80.00	640	0	\$0.00	78.16	\$6,252.80
61	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2;B)	TON	\$80.00	1330	0	\$0.00	124.81	\$9,984.80
62	2360.509	TYPE SP 12.5 WEARING COURSE MIX (3;B)	TON	\$78.00	1340	0	\$0.00	1437.46	\$112,121.88
63	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (3;B)	TON	\$75.00	2650	0	\$0.00	1478.7	\$110,902.50
64	2411.603	CONCRETE STEPS-DESIGN SPECIAL	L F	\$150.00	10	80	\$12,000.00	80	\$12,000.00
65	2411.618	MODULAR BLOCK RETAINING WALL	S F	\$40.00	340	0	\$0.00	0	\$0.00
66	2451.507	COARSE FILTER AGGREGATE (LV)	C Y	\$100.00	10	0	\$0.00	0	\$0.00
67	2501.502	12" RC PIPE APRON	EACH	\$1,650.00	2	0	\$0.00	4	\$6,600.00
68	2501.602	TRASH GUARD FOR 12" PIPE APRON	EACH	\$850.00	2	0	\$0.00	4	\$3,400.00
69	2502.503	2" PVC PIPE DRAIN	L F	\$50.00	30	0	\$0.00	0	\$0.00
70	2502.503	6" PE PIPE DRAIN	L F	\$25.00	500	1000	\$25,000.00	1000	\$25,000.00
71	2502.503	4" PERF PVC PIPE DRAIN	L F	\$25.00	4348	0	\$0.00	3542	\$88,550.00
72	2502.601	DRAINAGE SYSTEM	LS	\$140,000.00	1	0	\$0.00	0.84	\$117,600.00
73	2502.602	4" PVC PIPE DRAIN CLEANOUT	EACH	\$350.00	38	0	\$0.00	29	\$10,150.00
74	2502.602	6" PVC PIPE DRAIN CLEANOUT	EACH	\$450.00	6	10	\$4,500.00	10	\$4,500.00
75	2503.503	12" RC PIPE SEWER DES 3006 CL V	L F	\$50.00	648	0	\$0.00	642	\$32,100.00
76	2503.503	15" RC PIPE SEWER DES 3006 CL V	L F	\$57.00	1844	0	\$0.00	2047	\$116,679.00
77	2503.503	18" RC PIPE SEWER DES 3006 CL V	L F	\$80.00	323	0	\$0.00	323	\$25,840.00
78	2503.503	21" RC PIPE SEWER DES 3006 CL III	L F	\$92.00	394	0	\$0.00	394	\$36,248.00
79	2503.602	CONSTRUCT BULKHEAD	EACH	\$450.00	8	0	\$0.00	12	\$5,400.00
80	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	\$930.00	17	0	\$0.00	19	\$17,670.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
81	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$1,100.00	5	1	\$1,100.00	12	\$13,200.00
82	2503.602	CONNECT TO EXISTING SANITARY SEWER SER	EACH	\$325.00	15	0	\$0.00	13	\$4,225.00
83	2503.602	8"X4" PVC WYE	EACH	\$400.00	11	0	\$0.00	11	\$4,400.00
84	2503.602	TELEWISE SANITARY SEWER SERVICE	EACH	\$300.00	4	0	\$0.00	4	\$1,200.00
85	2503.602	LINING SEWER PIPE LATERAL	EACH	\$3,700.00	4	4	\$14,800.00	4	\$14,800.00
86	2503.603	4" PVC PIPE SEWER	L F	\$85.00	55	0	\$0.00	101	\$8,585.00
87	2503.603	8" PVC PIPE SEWER	L F	\$75.00	703	0	\$0.00	723	\$54,225.00
88	2503.603	LINING SEWER PIPE 8"	L F	\$35.00	1488	1498	\$52,430.00	1498	\$52,430.00
89	2503.603	12" HDPE PIPE SEWER	L F	\$32.00	125	0	\$0.00	123	\$3,936.00
90	2503.603	LINING SEWER PIPE LATERAL	L F	\$50.00	40	20	\$1,000.00	20	\$1,000.00
91	2503.603	TELEWISE SANITARY SEWER	L F	\$3.10	1406	0	\$0.00	0	\$0.00
92	2504.601	TEMPORARY WATER SERVICE	LS	\$10,000.00	1	0	\$0.00	1	\$10,000.00
93	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$2,000.00	10	0	\$0.00	14	\$28,000.00
94	2504.602	CONNECT TO EXISTING WATER SERVICE	EACH	\$520.00	24	0	\$0.00	25	\$13,000.00
95	2504.602	HYDRANT	EACH	\$6,600.00	6	0	\$0.00	6	\$39,600.00
96	2504.602	ADJUST GATE VALVE & BOX	EACH	\$375.00	19	0	\$0.00	10	\$3,750.00
97	2504.602	1" CORPORATION STOP	EACH	\$535.00	24	0	\$0.00	26	\$13,910.00
98	2504.602	2" CORPORATION STOP	EACH	\$1,250.00	1	0	\$0.00	2	\$2,500.00
99	2504.602	6" GATE VALVE & BOX	EACH	\$1,900.00	6	0	\$0.00	10	\$19,000.00
100	2504.602	8" GATE VALVE & BOX	EACH	\$2,500.00	13	0	\$0.00	11	\$27,500.00
101	2504.602	10" GATE VALVE & BOX	EACH	\$3,500.00	1	0	\$0.00	2	\$7,000.00
102	2504.602	12" GATE VALVE & BOX	EACH	\$4,000.00	2	0	\$0.00	8	\$32,000.00
103	2504.602	1" CURB STOP & BOX	EACH	\$650.00	24	0	\$0.00	26	\$16,900.00
104	2504.602	2" CURB STOP & BOX	EACH	\$1,450.00	1	0	\$0.00	2	\$2,900.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
105	2504.602	LOWER WATERMAIN	EACH	\$7,200.00	3	0	\$0.00	3	\$21,600.00
106	2504.603	6" WATERMAIN DUCTILE IRON CL 52	L F	\$65.00	130	0	\$0.00	143	\$9,295.00
107	2504.603	6" PVC WATERMAIN	L F	\$50.00	81	0	\$0.00	107	\$5,350.00
108	2504.603	8" PVC WATERMAIN	L F	\$60.00	867	0	\$0.00	1174	\$70,440.00
109	2504.603	8" PVC WATERMAIN (DIRECTIONAL DRILLED)	L F	\$60.00	1555	0	\$0.00	1251	\$75,060.00
110	2504.603	10" PVC WATERMAIN	L F	\$75.00	122	0	\$0.00	131	\$9,825.00
111	2504.603	12" PVC WATERMAIN	L F	\$75.00	394	0	\$0.00	389	\$29,175.00
112	2504.603	1" HDPE WATER SERVICE PIPE	L F	\$30.00	764	0	\$0.00	1003	\$30,090.00
113	2504.603	2" HDPE WATER SERVICE PIPE	L F	\$40.00	13	0	\$0.00	50	\$2,000.00
114	2504.604	4" POLYSTYRENE INSULATION	S Y	\$40.00	21	0	\$0.00	8.85	\$354.00
115	2504.608	DUCTILE IRON FITTINGS	LB	\$10.00	3078	0	\$0.00	4207	\$42,070.00
116	2506.502	CONST DRAINAGE STRUCTURE DESIGN G	EACH	\$2,500.00	8	0	\$0.00	0	\$0.00
117	2506.502	CASTING ASSEMBLY	EACH	\$950.00	55	10	\$9,500.00	50	\$47,500.00
118	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	L F	\$450.00	156	0	\$0.00	203.34	\$91,503.00
119	2506.503	CONST DRAINAGE STRUCTURE DES 60-4020	L F	\$550.00	10.1	0	\$0.00	8.81	\$4,845.50
120	2506.503	CONST DRAINAGE STRUCTURE DES 72-4020	L F	\$950.00	5.4	0	\$0.00	5.2	\$4,940.00
121	2506.602	ADJUST FRAME & RING CASTING	EACH	\$850.00	29	0	\$0.00	16	\$13,600.00
122	2506.602	SEAL MANHOLE	EACH	\$1,200.00	1	0	\$0.00	0	\$0.00
123	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPECIAL	EACH	\$1,900.00	21	0	\$0.00	21	\$39,900.00
124	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPEC 2	EACH	\$4,700.00	1	0	\$0.00	1	\$4,700.00
125	2506.602	CHIMNEY SEALS	EACH	\$300.00	55	66	\$19,800.00	66	\$19,800.00
126	2506.603	CONSTRUCT 8" OUTSIDE DROP	L F	\$90.00	8	0	\$0.00	8	\$720.00
127	2506.603	CONSTRUCT 48" DIA SAN MANHOLE	L F	\$615.00	82.3	0	\$0.00	84.35	\$51,875.25

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
128	2511.507	RANDOM RIPRAP CLASS III	C Y	\$210.00	10	0	\$0.00	0	\$0.00
129	2511.507	GRANULAR FILTER	C Y	\$150.00	5	0	\$0.00	0	\$0.00
130	2521.518	4" CONCRETE WALK	S F	\$7.50	524	4144	\$31,080.00	4366	\$32,745.00
131	2521.518	6" CONCRETE WALK	S F	\$6.50	19690	6830	\$44,395.00	19266	\$125,229.00
132	2521.518	3" BITUMINOUS WALK	S F	\$3.50	1810	0	\$0.00	0	\$0.00
133	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	\$15.00	4985	75	\$1,125.00	5002.8	\$75,042.00
134	2531.503	CONCRETE CURB & GUTTER DESIGN S518 (MOD)	L F	\$18.50	1050	0	\$0.00	936	\$17,316.00
135	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$75.00	375	0	\$0.00	567	\$42,525.00
136	2531.618	TRUNCATED DOMES	S F	\$50.00	175	124	\$6,200.00	188	\$9,400.00
137	2535.503	BITUMINOUS CURB	L F	\$12.00	900	0	\$0.00	0	\$0.00
138	2540.602	INSTALL MAIL BOX SUPPORT	EACH	\$125.00	2	0	\$0.00	0	\$0.00
139	2540.602	MAIL BOX	EACH	\$75.00	2	0	\$0.00	0	\$0.00
140	2540.602	MAIL BOX (TEMPORARY)	EACH	\$100.00	2	0	\$0.00	0	\$0.00
141	2545.502	LIGHT FOUNDATION DESIGN E MODIFIED	EACH	\$900.00	2	0	\$0.00	2	\$1,800.00
142	2545.502	LIGHT FOUNDATION DESIGN P MOD	EACH	\$900.00	19	3	\$2,700.00	16	\$14,400.00
143	2545.502	SERVICE CABINET	EACH	\$6,500.00	1	0	\$0.00	0	\$0.00
144	2545.502	SERVICE EQUIPMENT	EACH	\$1,000.00	1	0	\$0.00	0	\$0.00
145	2545.502	EQUIPMENT PAD	EACH	\$1,000.00	1	0	\$0.00	0	\$0.00
146	2545.502	HANDHOLE	EACH	\$650.00	21	0	\$0.00	22	\$14,300.00
147	2545.503	2" NON-METALLIC CONDUIT	L F	\$5.00	7200	0	\$0.00	7500	\$37,500.00
148	2545.503	6" NON METALLIC CONDUIT	L F	\$30.00	180	0	\$0.00	1174	\$35,220.00
149	2557.603	INSTALL FENCE	L F	\$23.00	140	140	\$3,220.00	140	\$3,220.00
150	2563.601	TRAFFIC CONTROL	LS	\$170,000.00	1	0.25	\$42,500.00	1	\$170,000.00
151	2564.502	OBJECT MARKER TYPE X4-2	EACH	\$50.00	10	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
152	2564.518	SIGN PANELS TYPE C	S F	\$55.00	156	0	\$0.00	0	\$0.00
153	2564.518	SIGN PANELS TYPE SPECIAL	S F	\$55.00	18	0	\$0.00	0	\$0.00
154	2564.602	INSTALL SIGN TYPE SPECIAL	EACH	\$100.00	6	0	\$0.00	0	\$0.00
155	2571.524	CONIFEROUS TREE 6' HT B&B	TREE	\$650.00	10	0	\$0.00	0	\$0.00
156	2571.524	DECIDUOUS TREE 2" CAL B&B	TREE	\$650.00	17	0	\$0.00	0	\$0.00
157	2571.524	DECIDUOUS TREE 2.5" CAL B&B	TREE	\$650.00	50	0	\$0.00	0	\$0.00
158	2571.525	DECIDUOUS SHRUB NO 2 CONT	SHRB	\$60.00	100	0	\$0.00	0	\$0.00
159	2571.525	DECIDUOUS SHRUB NO 5 CONT	SHRB	\$70.00	193	0	\$0.00	0	\$0.00
160	2571.527	PERENNIAL NO 1 CONT	PLT	\$25.00	900	0	\$0.00	0	\$0.00
161	2572.510	PRUNE TREES	HOURL	\$350.00	3	0	\$0.00	0	\$0.00
162	2573.501	STABILIZED CONSTRUCTION EXIT	LS	\$3,500.00	1	0.25	\$875.00	1	\$3,500.00
163	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$125.00	54	0	\$0.00	51	\$6,375.00
164	2573.503	SILT FENCE; TYPE MS	L F	\$3.00	1000	0	\$0.00	0	\$0.00
165	2573.503	SEDIMENT CONTROL LOG TYPE WOOD CHIP	L F	\$3.00	7432	440	\$1,320.00	2641	\$7,923.00
166	2574.507	COMMON TOPSOIL BORROW	C Y	\$30.00	1104	750	\$22,500.00	858	\$25,740.00
167	2574.507	COMPOST GRADE 2	C Y	\$50.00	750	750	\$37,500.00	750	\$37,500.00
168	2575.504	SODDING TYPE LAWN	S Y	\$5.00	9050	0	\$0.00	0	\$0.00
169	2575.504	EROSION CONTROL BLANKETS CATEGORY 3N	S Y	\$3.50	2100	0	\$0.00	0	\$0.00
170	2575.504	RAPID STABILIZATION METHOD 4	S Y	\$4.00	322	0	\$0.00	0	\$0.00
171	2575.505	SEEDING	ACRE	\$1,800.00	1.8	0	\$0.00	0	\$0.00
172	2575.507	MULCH MATERIAL TYPE 6	C Y	\$85.00	40	0	\$0.00	0	\$0.00
173	2575.508	SEED MIXTURE 33-261	LB	\$35.00	63	0	\$0.00	0	\$0.00
174	2575.508	HYDRAULIC MULCH MATRIX	LB	\$2.10	3740	0	\$0.00	0	\$0.00
175	2575.523	WATER	MGAL	\$10.00	250	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
176	2582.503	4" SOLID LINE PAINT	L F	\$1.00	315	0	\$0.00	0	\$0.00
177	2582.503	4" DBLE SOLID LINE PAINT	L F	\$1.60	105	0	\$0.00	0	\$0.00
178	2582.503	4" SOLID LINE MULTI COMP GR IN	L F	\$1.00	3760	0	\$0.00	0	\$0.00
179	2582.503	24" SOLID LINE MULTI COMP GR IN	L F	\$16.00	56	0	\$0.00	0	\$0.00
180	2582.503	4" BROKEN LINE MULTI COMP GR IN	L F	\$0.80	263	0	\$0.00	0	\$0.00
181	2582.503	4" DBLE SOLID LINE MULTI COMP GR IN	L F	\$2.20	2110	0	\$0.00	0	\$0.00
182	2582.518	PAVT MSSG PREF THERMO GR IN	S F	\$22.00	201	0	\$0.00	0	\$0.00
183	2582.518	CROSSWALK PREF THERMO GR IN	S F	\$15.00	840	0	\$0.00	0	\$0.00
184	2504.601	IRRIGATION SYSTEM	LS	\$25,000.00	1	0	\$0.00	0	\$0.00
185	2575.501	TURF ESTABLISHMENT	LS	\$20,000.00	1	0	\$0.00	0	\$0.00
Bid Totals:							\$448,581.50		\$3,822,260.08

Project Category Totals		
Category	Amount This Voucher	Amount To Date
Schedule A: Base Bid	\$448,581.50	\$3,822,260.08
Schedule B: Irrigation System & Turf Establishment	\$0.00	\$0.00

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
Contract Change Totals:									\$		\$

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining

Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	05/04/20	\$545,658.25	\$27,282.91	\$518,375.34
2	05/31/20	\$326,785.40	\$16,339.27	\$310,446.13
3	07/08/20	\$303,756.65	\$15,187.84	\$288,568.81
4	07/31/20	\$719,495.60	\$35,974.78	\$683,520.82
5	09/04/20	\$856,298.58	\$42,814.92	\$813,483.66
6	10/12/20	\$621,684.10	\$31,084.21	\$590,599.89
7	11/09/20	\$448,581.50	\$22,429.07	\$426,152.43

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
Sanitary Local	\$274,844.25	\$13,742.21	\$180,774.79	\$80,327.25	\$261,102.04
Storm 151-247-008	\$181,465.00	\$9,073.25	\$156,408.00	\$15,983.75	\$172,391.75
Storm 151-250-003	\$206,069.00	\$10,303.45	\$179,971.80	\$15,793.75	\$195,765.55
Storm 151-263-005	\$235,946.50	\$11,797.33	\$198,760.42	\$25,388.75	\$224,149.17
Storm Local	\$452,937.00	\$22,646.85	\$391,316.40	\$38,973.75	\$430,290.15
Surface 151-247-008	\$132,115.85	\$6,605.79	\$103,194.56	\$22,315.50	\$125,510.06
Surface 151-250-003	\$336,734.90	\$16,836.75	\$285,616.93	\$34,281.22	\$319,898.15
Surface 151-263-005	\$1,024,522.40	\$51,226.12	\$913,761.20	\$59,535.08	\$973,296.28
Surface Local	\$225,480.48	\$11,274.02	\$141,441.21	\$72,765.25	\$214,206.46
Water Local	\$752,144.70	\$37,607.24	\$653,749.34	\$60,788.12	\$714,537.46

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
048	Local Water	\$60,788.12			\$714,537.46
049	Local Sanitary Sewer	\$80,327.25			\$261,102.04
052	Local Storm Sewer	\$96,140.00			\$1,022,596.62
450	Local Roadway	\$188,897.05			\$1,632,910.95

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$291,000.00	1	0.25	\$72,750.00	1	\$291,000.00
2	2101.505	CLEARING	ACRE	\$25,000.00	0.2	0	\$0.00	0.2	\$5,000.00
3	2101.505	GRUBBING	ACRE	\$25,000.00	0.2	0	\$0.00	0.2	\$5,000.00
4	2101.524	CLEARING	TREE	\$300.00	51	0	\$0.00	34	\$10,200.00
5	2101.524	GRUBBING	TREE	\$250.00	36	4	\$1,000.00	40	\$10,000.00
6	2102.503	PAVEMENT MARKING REMOVAL	L F	\$1.00	500	0	\$0.00	0	\$0.00
7	2104.502	REMOVE CONCRETE STEPS	EACH	\$150.00	23	0	\$0.00	27	\$4,050.00
8	2104.502	REMOVE WOOD STEP	EACH	\$150.00	7	0	\$0.00	3	\$450.00
9	2104.502	REMOVE MANHOLE	EACH	\$750.00	15	0	\$0.00	15	\$11,250.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
10	2104.502	REMOVE CASTING	EACH	\$225.00	21	0	\$0.00	0	\$0.00
11	2104.502	REMOVE GATE VALVE & BOX	EACH	\$315.00	9	0	\$0.00	13	\$4,095.00
12	2104.502	REMOVE CURB STOP & BOX	EACH	\$80.00	26	0	\$0.00	26	\$2,080.00
13	2104.502	REMOVE HYDRANT	EACH	\$735.00	5	0	\$0.00	5	\$3,675.00
14	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	\$525.00	22	0	\$0.00	22	\$11,550.00
15	2104.502	REMOVE SIGN	EACH	\$50.00	28	0	\$0.00	23	\$1,150.00
16	2104.502	REMOVE LIGHT FOUNDATION	EACH	\$500.00	9	0	\$0.00	9	\$4,500.00
17	2104.502	REMOVE MAIL BOX SUPPORT	EACH	\$100.00	2	0	\$0.00	2	\$200.00
18	2104.502	SALVAGE SIGN TYPE SPECIAL	EACH	\$50.00	6	0	\$0.00	0	\$0.00
19	2104.502	SALVAGE MAIL BOX SUPPORT	EACH	\$75.00	2	0	\$0.00	2	\$150.00
20	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$3.00	240	0	\$0.00	221	\$663.00
21	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$3.00	750	45	\$135.00	770	\$2,310.00
22	2104.503	REMOVE WATER MAIN	L F	\$2.00	1605	0	\$0.00	1721	\$3,442.00
23	2104.503	REMOVE SEWER PIPE (STORM)	L F	\$10.00	1565	0	\$0.00	1486	\$14,860.00
24	2104.503	REMOVE SEWER PIPE (SANITARY)	L F	\$2.00	825	0	\$0.00	713	\$1,426.00
25	2104.503	REMOVE CURB & GUTTER	L F	\$4.00	3505	11	\$44.00	3233	\$12,932.00
26	2104.503	REMOVE RETAINING WALL	L F	\$12.00	90	0	\$0.00	40	\$480.00
27	2104.503	REMOVE FENCE	L F	\$12.00	415	0	\$0.00	124	\$1,488.00
28	2104.503	REMOVE SANITARY SERVICE PIPE	L F	\$2.00	180	0	\$0.00	69	\$138.00
29	2104.503	REMOVE WATER SERVICE PIPE	L F	\$1.00	2135	0	\$0.00	277	\$277.00
30	2104.503	REMOVE BOX CULVERT	L F	\$40.00	85	0	\$0.00	65	\$2,600.00
31	2104.503	SALVAGE FENCE	L F	\$13.00	140	0	\$0.00	138	\$1,794.00
32	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$10.00	450	0	\$0.00	645.5	\$6,455.00
33	2104.504	REMOVE CONCRETE PAVEMENT	S Y	\$11.50	6237	0	\$0.00	4374.5	\$50,306.75

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
34	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$6.00	1608	1052.5	\$6,315.00	1331	\$7,986.00
35	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$1.00	10681	0	\$0.00	7697	\$7,697.00
36	2104.518	REMOVE BITUMINOUS WALK	S F	\$9.00	45	0	\$0.00	0	\$0.00
37	2104.518	REMOVE CONCRETE WALK	S F	\$1.10	8350	0	\$0.00	9095	\$10,004.50
38	2104.603	ABANDON STORM SEWER	L F	\$11.00	780	0	\$0.00	592	\$6,512.00
39	2104.603	ABANDON WATER MAIN	L F	\$6.20	2400	0	\$0.00	1350	\$8,370.00
40	2104.603	MILL BIT SURFACE - LONGITUDINAL TRENCH	L F	\$4.00	2556	0	\$0.00	0	\$0.00
41	2105.504	GEOTEXTILE FABRIC TYPE 5	S Y	\$1.50	19971	0	\$0.00	15249	\$22,873.50
42	2105.604	60 MIL POLYETHYLENE LINER	S Y	\$8.50	1450	1450	\$12,325.00	1450	\$12,325.00
43	2106.507	EXCAVATION - COMMON (P)	C Y	\$19.00	6986	0	\$0.00	7643	\$145,217.00
44	2106.507	EXCAVATION - SUBGRADE (P)	C Y	\$19.00	7126	0	\$0.00	7642	\$145,198.00
45	2106.507	EXCAVATION - CHANNEL AND POND (P)	C Y	\$25.00	5300	0	\$0.00	5300	\$132,500.00
46	2106.507	SELECT GRANULAR EMBANKMENT (CV) (P)	C Y	\$26.00	7126	0	\$0.00	7331	\$190,606.00
47	2112.519	SUBGRADE PREPARATION	RDST	\$300.00	63	59	\$17,700.00	63	\$18,900.00
48	2118.509	AGGREGATE SURFACING CLASS 2	TON	\$100.00	10	0	\$0.00	0	\$0.00
49	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$165.00	20	9.5	\$1,567.50	65	\$10,725.00
50	2123.610	UTILITY CREW	HOUR	\$800.00	72	4	\$3,200.00	158.40525	\$126,724.20
51	2130.523	WATER	MGAL	\$35.00	118	0	\$0.00	10	\$350.00
52	2211.509	AGGREGATE BASE CLASS 5 (P)	TON	\$14.00	9860	0	\$0.00	10447.5	\$146,265.00
53	2215.504	FULL DEPTH RECLAMATION	S Y	\$4.00	1000	0	\$0.00	0	\$0.00
54	2231.604	BITUMINOUS PATCH SPECIAL	S Y	\$35.00	414	0	\$0.00	395	\$13,825.00
55	2232.504	MILL BITUMINOUS SURFACE	S Y	\$4.00	1200	0	\$0.00	0	\$0.00
56	2301.602	DRILL & GROUT REINF BAR (EPOXY COATED)	EACH	\$25.00	72	0	\$0.00	0	\$0.00
57	2331.603	JOINT ADHESIVE	L F	\$1.20	1856	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
58	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$0.01	997	0	\$0.00	760	\$7.60
59	2360.504	TYPE SP 9.5 WEAR CRS MIX(3;B) 3.0" THICK	S Y	\$30.00	1630	0	\$0.00	107.16	\$3,214.80
60	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3;B)	TON	\$80.00	640	0	\$0.00	78.16	\$6,252.80
61	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2;B)	TON	\$80.00	1330	0	\$0.00	124.81	\$9,984.80
62	2360.509	TYPE SP 12.5 WEARING COURSE MIX (3;B)	TON	\$78.00	1340	0	\$0.00	1437.46	\$112,121.88
63	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (3;B)	TON	\$75.00	2650	0	\$0.00	1478.7	\$110,902.50
64	2411.603	CONCRETE STEPS-DESIGN SPECIAL	L F	\$150.00	10	80	\$12,000.00	80	\$12,000.00
65	2411.618	MODULAR BLOCK RETAINING WALL	S F	\$40.00	340	0	\$0.00	0	\$0.00
66	2451.507	COARSE FILTER AGGREGATE (LV)	C Y	\$100.00	10	0	\$0.00	0	\$0.00
67	2501.502	12" RC PIPE APRON	EACH	\$1,650.00	2	0	\$0.00	4	\$6,600.00
68	2501.602	TRASH GUARD FOR 12" PIPE APRON	EACH	\$850.00	2	0	\$0.00	4	\$3,400.00
69	2502.503	2" PVC PIPE DRAIN	L F	\$50.00	30	0	\$0.00	0	\$0.00
70	2502.503	6" PE PIPE DRAIN	L F	\$25.00	500	1000	\$25,000.00	1000	\$25,000.00
71	2502.503	4" PERF PVC PIPE DRAIN	L F	\$25.00	4348	0	\$0.00	3542	\$88,550.00
72	2502.601	DRAINAGE SYSTEM	LS	\$140,000.00	1	0	\$0.00	0.84	\$117,600.00
73	2502.602	4" PVC PIPE DRAIN CLEANOUT	EACH	\$350.00	38	0	\$0.00	29	\$10,150.00
74	2502.602	6" PVC PIPE DRAIN CLEANOUT	EACH	\$450.00	6	10	\$4,500.00	10	\$4,500.00
75	2503.503	12" RC PIPE SEWER DES 3006 CL V	L F	\$50.00	648	0	\$0.00	642	\$32,100.00
76	2503.503	15" RC PIPE SEWER DES 3006 CL V	L F	\$57.00	1844	0	\$0.00	2047	\$116,679.00
77	2503.503	18" RC PIPE SEWER DES 3006 CL V	L F	\$80.00	323	0	\$0.00	323	\$25,840.00
78	2503.503	21" RC PIPE SEWER DES 3006 CL III	L F	\$92.00	394	0	\$0.00	394	\$36,248.00
79	2503.602	CONSTRUCT BULKHEAD	EACH	\$450.00	8	0	\$0.00	12	\$5,400.00
80	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	\$930.00	17	0	\$0.00	19	\$17,670.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
81	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$1,100.00	5	1	\$1,100.00	12	\$13,200.00
82	2503.602	CONNECT TO EXISTING SANITARY SEWER SER	EACH	\$325.00	15	0	\$0.00	13	\$4,225.00
83	2503.602	8"X4" PVC WYE	EACH	\$400.00	11	0	\$0.00	11	\$4,400.00
84	2503.602	TELEWISE SANITARY SEWER SERVICE	EACH	\$300.00	4	0	\$0.00	4	\$1,200.00
85	2503.602	LINING SEWER PIPE LATERAL	EACH	\$3,700.00	4	4	\$14,800.00	4	\$14,800.00
86	2503.603	4" PVC PIPE SEWER	L F	\$85.00	55	0	\$0.00	101	\$8,585.00
87	2503.603	8" PVC PIPE SEWER	L F	\$75.00	703	0	\$0.00	723	\$54,225.00
88	2503.603	LINING SEWER PIPE 8"	L F	\$35.00	1488	1498	\$52,430.00	1498	\$52,430.00
89	2503.603	12" HDPE PIPE SEWER	L F	\$32.00	125	0	\$0.00	123	\$3,936.00
90	2503.603	LINING SEWER PIPE LATERAL	L F	\$50.00	40	20	\$1,000.00	20	\$1,000.00
91	2503.603	TELEWISE SANITARY SEWER	L F	\$3.10	1406	0	\$0.00	0	\$0.00
92	2504.601	TEMPORARY WATER SERVICE	LS	\$10,000.00	1	0	\$0.00	1	\$10,000.00
93	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$2,000.00	10	0	\$0.00	14	\$28,000.00
94	2504.602	CONNECT TO EXISTING WATER SERVICE	EACH	\$520.00	24	0	\$0.00	25	\$13,000.00
95	2504.602	HYDRANT	EACH	\$6,600.00	6	0	\$0.00	6	\$39,600.00
96	2504.602	ADJUST GATE VALVE & BOX	EACH	\$375.00	19	0	\$0.00	10	\$3,750.00
97	2504.602	1" CORPORATION STOP	EACH	\$535.00	24	0	\$0.00	26	\$13,910.00
98	2504.602	2" CORPORATION STOP	EACH	\$1,250.00	1	0	\$0.00	2	\$2,500.00
99	2504.602	6" GATE VALVE & BOX	EACH	\$1,900.00	6	0	\$0.00	10	\$19,000.00
100	2504.602	8" GATE VALVE & BOX	EACH	\$2,500.00	13	0	\$0.00	11	\$27,500.00
101	2504.602	10" GATE VALVE & BOX	EACH	\$3,500.00	1	0	\$0.00	2	\$7,000.00
102	2504.602	12" GATE VALVE & BOX	EACH	\$4,000.00	2	0	\$0.00	8	\$32,000.00
103	2504.602	1" CURB STOP & BOX	EACH	\$650.00	24	0	\$0.00	26	\$16,900.00
104	2504.602	2" CURB STOP & BOX	EACH	\$1,450.00	1	0	\$0.00	2	\$2,900.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
105	2504.602	LOWER WATERMAIN	EACH	\$7,200.00	3	0	\$0.00	3	\$21,600.00
106	2504.603	6" WATERMAIN DUCTILE IRON CL 52	L F	\$65.00	130	0	\$0.00	143	\$9,295.00
107	2504.603	6" PVC WATERMAIN	L F	\$50.00	81	0	\$0.00	107	\$5,350.00
108	2504.603	8" PVC WATERMAIN	L F	\$60.00	867	0	\$0.00	1174	\$70,440.00
109	2504.603	8" PVC WATERMAIN (DIRECTIONAL DRILLED)	L F	\$60.00	1555	0	\$0.00	1251	\$75,060.00
110	2504.603	10" PVC WATERMAIN	L F	\$75.00	122	0	\$0.00	131	\$9,825.00
111	2504.603	12" PVC WATERMAIN	L F	\$75.00	394	0	\$0.00	389	\$29,175.00
112	2504.603	1" HDPE WATER SERVICE PIPE	L F	\$30.00	764	0	\$0.00	1003	\$30,090.00
113	2504.603	2" HDPE WATER SERVICE PIPE	L F	\$40.00	13	0	\$0.00	50	\$2,000.00
114	2504.604	4" POLYSTYRENE INSULATION	S Y	\$40.00	21	0	\$0.00	8.85	\$354.00
115	2504.608	DUCTILE IRON FITTINGS	LB	\$10.00	3078	0	\$0.00	4207	\$42,070.00
116	2506.502	CONST DRAINAGE STRUCTURE DESIGN G	EACH	\$2,500.00	8	0	\$0.00	0	\$0.00
117	2506.502	CASTING ASSEMBLY	EACH	\$950.00	55	10	\$9,500.00	50	\$47,500.00
118	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	L F	\$450.00	156	0	\$0.00	203.34	\$91,503.00
119	2506.503	CONST DRAINAGE STRUCTURE DES 60-4020	L F	\$550.00	10.1	0	\$0.00	8.81	\$4,845.50
120	2506.503	CONST DRAINAGE STRUCTURE DES 72-4020	L F	\$950.00	5.4	0	\$0.00	5.2	\$4,940.00
121	2506.602	ADJUST FRAME & RING CASTING	EACH	\$850.00	29	0	\$0.00	16	\$13,600.00
122	2506.602	SEAL MANHOLE	EACH	\$1,200.00	1	0	\$0.00	0	\$0.00
123	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPECIAL	EACH	\$1,900.00	21	0	\$0.00	21	\$39,900.00
124	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPEC 2	EACH	\$4,700.00	1	0	\$0.00	1	\$4,700.00
125	2506.602	CHIMNEY SEALS	EACH	\$300.00	55	66	\$19,800.00	66	\$19,800.00
126	2506.603	CONSTRUCT 8" OUTSIDE DROP	L F	\$90.00	8	0	\$0.00	8	\$720.00
127	2506.603	CONSTRUCT 48" DIA SAN MANHOLE	L F	\$615.00	82.3	0	\$0.00	84.35	\$51,875.25

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
128	2511.507	RANDOM RIPRAP CLASS III	C Y	\$210.00	10	0	\$0.00	0	\$0.00
129	2511.507	GRANULAR FILTER	C Y	\$150.00	5	0	\$0.00	0	\$0.00
130	2521.518	4" CONCRETE WALK	S F	\$7.50	524	4144	\$31,080.00	4366	\$32,745.00
131	2521.518	6" CONCRETE WALK	S F	\$6.50	19690	6830	\$44,395.00	19266	\$125,229.00
132	2521.518	3" BITUMINOUS WALK	S F	\$3.50	1810	0	\$0.00	0	\$0.00
133	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	\$15.00	4985	75	\$1,125.00	5002.8	\$75,042.00
134	2531.503	CONCRETE CURB & GUTTER DESIGN S518 (MOD)	L F	\$18.50	1050	0	\$0.00	936	\$17,316.00
135	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$75.00	375	0	\$0.00	567	\$42,525.00
136	2531.618	TRUNCATED DOMES	S F	\$50.00	175	124	\$6,200.00	188	\$9,400.00
137	2535.503	BITUMINOUS CURB	L F	\$12.00	900	0	\$0.00	0	\$0.00
138	2540.602	INSTALL MAIL BOX SUPPORT	EACH	\$125.00	2	0	\$0.00	0	\$0.00
139	2540.602	MAIL BOX	EACH	\$75.00	2	0	\$0.00	0	\$0.00
140	2540.602	MAIL BOX (TEMPORARY)	EACH	\$100.00	2	0	\$0.00	0	\$0.00
141	2545.502	LIGHT FOUNDATION DESIGN E MODIFIED	EACH	\$900.00	2	0	\$0.00	2	\$1,800.00
142	2545.502	LIGHT FOUNDATION DESIGN P MOD	EACH	\$900.00	19	3	\$2,700.00	16	\$14,400.00
143	2545.502	SERVICE CABINET	EACH	\$6,500.00	1	0	\$0.00	0	\$0.00
144	2545.502	SERVICE EQUIPMENT	EACH	\$1,000.00	1	0	\$0.00	0	\$0.00
145	2545.502	EQUIPMENT PAD	EACH	\$1,000.00	1	0	\$0.00	0	\$0.00
146	2545.502	HANDHOLE	EACH	\$650.00	21	0	\$0.00	22	\$14,300.00
147	2545.503	2" NON-METALLIC CONDUIT	L F	\$5.00	7200	0	\$0.00	7500	\$37,500.00
148	2545.503	6" NON METALLIC CONDUIT	L F	\$30.00	180	0	\$0.00	1174	\$35,220.00
149	2557.603	INSTALL FENCE	L F	\$23.00	140	140	\$3,220.00	140	\$3,220.00
150	2563.601	TRAFFIC CONTROL	LS	\$170,000.00	1	0.25	\$42,500.00	1	\$170,000.00
151	2564.502	OBJECT MARKER TYPE X4-2	EACH	\$50.00	10	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
152	2564.518	SIGN PANELS TYPE C	S F	\$55.00	156	0	\$0.00	0	\$0.00
153	2564.518	SIGN PANELS TYPE SPECIAL	S F	\$55.00	18	0	\$0.00	0	\$0.00
154	2564.602	INSTALL SIGN TYPE SPECIAL	EACH	\$100.00	6	0	\$0.00	0	\$0.00
155	2571.524	CONIFEROUS TREE 6' HT B&B	TREE	\$650.00	10	0	\$0.00	0	\$0.00
156	2571.524	DECIDUOUS TREE 2" CAL B&B	TREE	\$650.00	17	0	\$0.00	0	\$0.00
157	2571.524	DECIDUOUS TREE 2.5" CAL B&B	TREE	\$650.00	50	0	\$0.00	0	\$0.00
158	2571.525	DECIDUOUS SHRUB NO 2 CONT	SHRB	\$60.00	100	0	\$0.00	0	\$0.00
159	2571.525	DECIDUOUS SHRUB NO 5 CONT	SHRB	\$70.00	193	0	\$0.00	0	\$0.00
160	2571.527	PERENNIAL NO 1 CONT	PLT	\$25.00	900	0	\$0.00	0	\$0.00
161	2572.510	PRUNE TREES	HOUR	\$350.00	3	0	\$0.00	0	\$0.00
162	2573.501	STABILIZED CONSTRUCTION EXIT	LS	\$3,500.00	1	0.25	\$875.00	1	\$3,500.00
163	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$125.00	54	0	\$0.00	51	\$6,375.00
164	2573.503	SILT FENCE; TYPE MS	L F	\$3.00	1000	0	\$0.00	0	\$0.00
165	2573.503	SEDIMENT CONTROL LOG TYPE WOOD CHIP	L F	\$3.00	7432	440	\$1,320.00	2641	\$7,923.00
166	2574.507	COMMON TOPSOIL BORROW	C Y	\$30.00	1104	750	\$22,500.00	858	\$25,740.00
167	2574.507	COMPOST GRADE 2	C Y	\$50.00	750	750	\$37,500.00	750	\$37,500.00
168	2575.504	SODDING TYPE LAWN	S Y	\$5.00	9050	0	\$0.00	0	\$0.00
169	2575.504	EROSION CONTROL BLANKETS CATEGORY 3N	S Y	\$3.50	2100	0	\$0.00	0	\$0.00
170	2575.504	RAPID STABILIZATION METHOD 4	S Y	\$4.00	322	0	\$0.00	0	\$0.00
171	2575.505	SEEDING	ACRE	\$1,800.00	1.8	0	\$0.00	0	\$0.00
172	2575.507	MULCH MATERIAL TYPE 6	C Y	\$85.00	40	0	\$0.00	0	\$0.00
173	2575.508	SEED MIXTURE 33-261	LB	\$35.00	63	0	\$0.00	0	\$0.00
174	2575.508	HYDRAULIC MULCH MATRIX	LB	\$2.10	3740	0	\$0.00	0	\$0.00
175	2575.523	WATER	MGAL	\$10.00	250	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
176	2582.503	4" SOLID LINE PAINT	L F	\$1.00	315	0	\$0.00	0	\$0.00
177	2582.503	4" DBLE SOLID LINE PAINT	L F	\$1.60	105	0	\$0.00	0	\$0.00
178	2582.503	4" SOLID LINE MULTI COMP GR IN	L F	\$1.00	3760	0	\$0.00	0	\$0.00
179	2582.503	24" SOLID LINE MULTI COMP GR IN	L F	\$16.00	56	0	\$0.00	0	\$0.00
180	2582.503	4" BROKEN LINE MULTI COMP GR IN	L F	\$0.80	263	0	\$0.00	0	\$0.00
181	2582.503	4" DBLE SOLID LINE MULTI COMP GR IN	L F	\$2.20	2110	0	\$0.00	0	\$0.00
182	2582.518	PAVT MSSG PREF THERMO GR IN	S F	\$22.00	201	0	\$0.00	0	\$0.00
183	2582.518	CROSSWALK PREF THERMO GR IN	S F	\$15.00	840	0	\$0.00	0	\$0.00
184	2504.601	IRRIGATION SYSTEM	LS	\$25,000.00	1	0	\$0.00	0	\$0.00
185	2575.501	TURF ESTABLISHMENT	LS	\$20,000.00	1	0	\$0.00	0	\$0.00
Bid Totals:							\$448,581.50		\$3,822,260.08

Project Category Totals		
Category	Amount This Voucher	Amount To Date
Schedule A: Base Bid	\$448,581.50	\$3,822,260.08
Schedule B: Irrigation System & Turf Establishment	\$0.00	\$0.00

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
Contract Change Totals:									\$		\$

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining

Agenda Information Memorandum
North St. Paul City Council
November 17, 2020

FROM THE OFFICE OF THE CITY MANAGER

Agenda placement: Consent Agenda

Subject: Ramsey County Contract for Election Services

To: Honorable Mayor and City Council

Background/Facts:

- The current contract for election services between the City of North St. Paul and the Ramsey County Elections office expires on December 31, 2020.
- The cost for North St. Paul to contract for election services with Ramsey County for the first term of 2021-2022 will be \$62,182.40, invoiced in quarterly payments. Ramsey County will provide an initial cost estimate for the 2023-2024 calendar years to you no later than April 1, 2022, and an initial cost estimate for the 2025-2026 calendar years by April 1, 2024. Cost for prior contract for election services was: \$53,048 (including equipment fees).

Reasons for cost increase from the previous contract:

- Increased hourly wage for election judges to bring the pay scale in alignment with other jurisdictions in the Twin Cities Metro Area, as well as the wage paid to Census workers and local businesses in Ramsey County.
- Accommodate the increased volume of vote by mail and in-person early voting. This is primarily a statutory duty that applies to all municipalities.
- Account for duties that are statutorily related to cities that were not identified as in the previous contract.
-

Recommendation: To execute a new contract with Ramsey County to begin January 1, 2021 and end on December 31, 2026.

Respectfully submitted,

Scott Duddeck
City Manager/ Clerk

TO: Jennie Kloos, City of North Saint Paul
FROM: David Triplett, Ramsey County Elections Manager
SUBJECT: Contract for Election Services
DATE: September 29, 2020

The current contract and all renewals for election services between the City of North Saint Paul and the Ramsey County Elections office expire on December 31, 2020. As a result, if you wish to continue this service, the City of North Saint Paul and Ramsey County will need to execute a new contract. The new contract is attached. It will begin on January 1, 2021 and end on December 31, 2026. There are a few items we want you to be aware of:

The increase in the cost schedule accounts for:

- An increased hourly wage for election judges to bring the pay scale in alignment with other jurisdictions in the Twin Cities Metro Area, as well as the wage paid to Census workers and local businesses in Ramsey County. Election Judges have not received a raise in the hourly rate since 2016. Currently, precinct judges make \$10 an hour. The increase will increase precinct judge wages to \$15 an hour and will increase all other positions by \$5 an hour.
- Accommodate the increased volume of vote by mail and in-person early voting. This is primarily a statutory duty that applies to all municipalities. As you are aware, the increase in this activity has been prodigious this cycle – that aside, there has been a steady increase every year since 2012 and we project this to be increasingly popular beyond this cycle. We have provided this option for voters while maintaining Election Day voting access and resources.
- Account for duties that are statutorily related to cities that were not identified as in the previous contract.

Additionally:

- All jurisdictions will share the same contract terms - terms and conditions of the contract are non-negotiable by individual municipality.
- Contracts for precincts located outside of Ramsey County will no longer be offered. These precincts will need to be managed under a mutually agreeable method (such as a Joint Powers Agreement) between the corresponding county, municipality and Ramsey County.

The cost for your municipality to contract for election services with Ramsey County for the first term of 2021-2022 will be \$62,182.40, invoiced in quarterly payments. Ramsey County will provide an initial cost estimate for the 2023-2024 calendar years to you no later than April 1, 2022, and an initial cost estimate for the 2025-2026 calendar years by April 1, 2024.

Please contact me directly by no later than Friday, October 9 if your municipality wishes to contract with Ramsey County for Election Services. Otherwise do not hesitate to contact me for further questions. We very much appreciate your business and hope to continue serving you and your residents in the years ahead.

Sincerely,

David Triplett
Elections Manager - Ramsey County
90 Plato Blvd. W
Saint Paul, MN 55107
651-266-2206

**Agreement Between Ramsey County
And the City of North Saint Paul for Election Services**

This is an agreement between the County of Ramsey, through the Ramsey County Elections Office, 90 West Plato Boulevard, St. Paul, MN ("County"), and the City of North Saint Paul ("City") for the provision of election services by the County ("Agreement").

1. Term

This Agreement will be in effect for the period from January 1, 2021 through December 31, 2026 ("Initial Term"), unless earlier terminated pursuant to the provisions of this Agreement.

2. Renewal and Termination

This Agreement may be renewed for one additional two-year period by written agreement of the parties, in the form of an amendment to this Agreement. An amendment for renewal of this Agreement must be executed by all parties no later than June 1, 2026

This Agreement may be terminated by any party by written notice to the other parties no later than June 1 of any year, effective on January 1 of the following year. Upon termination of this Agreement, the City-owned voting equipment and materials previously owned by the City related to elections will be returned to the City.

3. General Agreements

- a) This Agreement only applies to precincts located solely within Ramsey County.
- b) This Agreement only applies to regularly scheduled elections.
- c) The County will conduct all special elections required by law during the term of this Agreement on behalf of City. The costs of all special elections that are not held concurrently with a regularly scheduled State, County or City election will be billed to the City for the actual cost realized to conduct a special election. The City will also pay all costs applicable to any state special elections that are not conducted on the date of a regularly scheduled City or state election.
- d) If a City primary is required, the City will pay all costs applicable to the primary. The County shall invoice the City separately for the costs of the primary.
- e) The costs for Recounts for City elections will be billed separately from this agreement for the actual costs realized.
- f) The costs for Ranked Voting Reallocation for the City will be billed separately from this agreement for the actual costs realized.

4. County Responsibilities

Except as otherwise provided in this Agreement, the County will provide all services, equipment, and supplies as required to perform on behalf of the City and all election-related duties of the City specified in this Agreement. These duties will include:

- a) Promote and advance the strategic priorities and values of Ramsey County: People, Integrity, Community, Equity and Leadership.
- b) Recruit, train, and supervise staff to carry out the duties specified in this Agreement.
- c) Conduct annual inspection of the polling places established by the City according to Minnesota Statutes section 204B.16 in order to verify compliance with all state and federal accessibility requirements; make suggestions about polling locations to City based on feedback from voters, election judges, the polling location's administration, and annual surveys.
- d) Pay all rental costs for the Election Day, absentee, and early voting polling places.
- e) Recruit, train, assign, and pay election judges. Compensation to election judges will be in an amount as determined by the Ramsey County Board of Commissioners.
- f) Select and administer an election judge management system.
- g) Procure and provide interpreter services to be available at absentee, early voting, and Election Day locations in accordance with Section 203 of the federal Voting Rights Act.
- h) Carry out the duties of the city clerk described in Minnesota Election Law regarding the administration of the voting system and the requirements set-forth in the Joint Powers Agreement between the County and the municipalities in Ramsey County to administer the County's voting systems.
- i) Program, layout, approve, and print the ballots for all City elections.
- j) Prepare and transport all election materials to and from each Election Day, absentee, and early voting polling place. Provide election signs, forms, supplies, voting equipment, and other related materials for each Election Day polling place.
- k) Provide on-street parking and metered parking for early voting, absentee, and Election Day polling places.
- l) Compile, audit, and report election results and election statistics for dissemination to the appropriate canvassing boards, the public, and the media. Provide copy of election abstract to be used by City for their canvass.
- m) Provide election-related information on the County web site relating to City elections.

- n) Conduct recounts for City offices and ballot questions.
- o) Prepare, post, and publish notices of filing and election as required by Minnesota Statutes sections 205.13 and 205.16. Publish, post, and provide the sample ballots as required by Minnesota Statutes section 205.16
- p) Administer all aspects of absentee voting carried out by the Clerk in Minnesota Chapter 203B, including all in-person absentee voting activities at absentee voting locations determined by the Ramsey County Auditor.
- q) Administer campaign finance reporting and economic disclosure activities designated to the city clerk in accordance with Minnesota Election Law.
- r) Perform all duties of the candidate filing officer, including the acceptance of affidavits of candidacy and petitions.
- s) Maintain a database and prepare maps of election districts and precinct boundaries. Provide maps in digital and print formats, available to the public.
- t) Retain all election records in accordance with Minnesota Election Law and data retention requirements.
- u) Conduct civic engagement events regarding voter registration, absentee voting, election judge recruitment, and election related civics.
- v) Recruit student elections judges and teacher liaisons as part of Ramsey County's Student Election Judge Program.

5. City Responsibilities

The City will perform the following election-related responsibilities:

- a) Provide the County with an inventory list of voting equipment and election related materials, owned by City, to be returned by the County upon termination of Agreement.
- b) Conduct the canvass of election results following every City election.
- c) Issue Certificates of Election in accordance with Minnesota Statutes sections 205.185 & 211A.05.
- d) Attend annual pre-election meetings held by the County and complete trainings required for state election officials as determined by the Minnesota Secretary of State.
- e) Send required mailed notice of levy referendum in accordance with Minnesota Statutes section 126C.17, subd. 9(b).

- f) Provide recruitment information about serving as an election judge within City and on the City's website.
- g) Provide the title and text of City questions to be placed on the ballot in accordance with Minnesota Statutes 205.16 subd.4 or sections 205A.05, subd.3
- h) As needed, identify new locations the City would prefer to use as precinct polling places on Election Day. Annually approve polling places in accordance with Minnesota Statutes section 204B.16. Provide resolution of approved polling locations to the County by the December 31 deadline set forth in section 204B.16.
- i) Draft, schedule, and approve all resolutions required of the City in Minnesota Election Law to administer elections.
- j) Designate a person who will be the principal contact for the County.

6. Office Space and Equipment Storage

The County will provide suitable office and warehouse space to conduct all election-related activities and for storage of election equipment and supplies.

7. Costs and Payment

Payments to cover the costs incurred by the County in the performance of the provisions of this Agreement for regularly scheduled elections will be made by the City in eight equal quarterly amounts for a two-year budget period, for a total of 24 quarterly payments during the Initial Term of the Agreement. Payments will be due on March 31, June 30, September 30 and December 31 of each year.

The cost of election services for Regular Elections for the 2021-2022 calendar years will be \$62,182.40. The County will provide an initial cost estimate for the 2023-2024 calendar years to the City no later than April 1, 2022, and an initial cost estimate for the 2025-2026 calendar years by April 1, 2024. Such initial cost estimates will become final if the County does not provide an updated cost estimate by July 1 of the year the cost estimates are provided. Costs will be adjusted as necessary by the County to account for the following factors: 1) estimated voter turnout; 2) labor contracts and agreements for non-represented employees approved by the Ramsey County Board of Commissioners; 3) changes in the Consumer Price Index for the Minneapolis-Saint Paul metropolitan area, as determined by the U.S. Bureau of Labor Statistics for the previous two-year period; 4) changes in state, federal, County, or City legal requirements, as applicable; and 5) other factors having a significant impact on election costs.

The County will notify the City of additional costs that it will incur as a result of changes to applicable election laws. The County will include and separately identify in any invoice for a regular election or a special election the cost that was incurred as a result of the enactment of new election laws.

8. Voting Systems

The cost of the operation and maintenance of the voting system is not included in this Agreement and is the subject of a separate agreement.

9. Insurance

Each party shall maintain such insurance as will protect such party from claims which may arise out of, or result from, the party's actions under this Agreement. During the term of this Agreement, the County and City will maintain, through commercially available insurance or on a self-insurance basis, property insurance coverage on the voting equipment each owns, for the repair or replacement of the voting equipment if damaged or stolen. Each party shall be responsible for any deductible under its respective policy. Each party hereby waives and releases the other parties, their employees, agents, officials, and officers from all claims, liability, and causes of action for loss, damage to or destruction of the waiving party's property resulting from fire or other perils covered in the standard property insurance coverage maintained by the parties. Furthermore, each party agrees that it will look to its own property insurance for reimbursement for any loss and shall have no rights of subrogation against the other parties.

10. Indemnification

Each party to this Agreement will be responsible for its own acts and omissions, and the acts and omissions of its officials, employees, and agents, and the results thereof, to the extent authorized by law and shall not be responsible for the acts of the other party, its officials, employees, and agents, and the results thereof. Liability shall be governed by applicable law. Without limiting the foregoing, liability of the parties shall be governed by the provisions of Minnesota Statutes Chapter 466 (Tort Liability, Political Subdivisions) or other applicable law. This provision shall not be construed nor operate as a waiver of any applicable limits of or exceptions to liability set by law. This provision will survive the termination of this Agreement.

11. Data Practices

All data created, collected, received, maintained, or disseminated for any purpose in the course of this Agreement is governed by the Minnesota Government Data Practices Act, any other applicable statute, or any rules adopted to implement the Act or statute, as well as federal statutes and regulations on data privacy.

12. Alteration

Any alteration, variation, modification, or waiver of the provisions of this Agreement shall be valid only after it has been reduced to writing and duly signed by all parties. Any amendment must be approved no later than June 1 of any year for implementation on January 1 of the following year.

13. Dispute Resolution

The Agreement shall be interpreted and construed according to the laws of the State of Minnesota. All litigation regarding this Agreement shall be venued in the appropriate State or Federal District Court in Ramsey County, Minnesota.

14. Severability

The provisions of this Agreement are severable. If any part of this Agreement is rendered void, invalid or unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Agreement.

15. Legal Representation

The Ramsey County Attorney's office will advise and represent the County in all election-related matters.

16. Independent Contractor

It is agreed that nothing in this contract is intended or should be construed as creating the relationship of agents, partners, joint ventures, or associates between the parties hereto or as constituting the County as the employee of the City for any purpose or in any manner whatsoever. The County is an independent contractor and neither it, its employees, agents, nor its representatives are employees of the City.

17. Entire Agreement

This Agreement shall constitute the entire agreement between the parties and shall supersede all prior oral and written negotiations.

IN WITNESS THEREOF, the parties have subscribed their names as of the last date written below.

RAMSEY COUNTY

CITY OF NORTH SAINT PAUL

By: _____
Toni Carter, Chair
Ramsey County Board of Commissioners
Date: _____

By: _____

By: _____
Janet Guthrie, Chief Clerk
Ramsey County Board of Commissioners
Date: _____

By: _____

Approval recommended:

By: _____
David Triplett
Elections Manager

Approved as to form:

By: _____
Assistant County Attorney

Agenda Information Memorandum
North St. Paul City Council
November 17, 2020

FROM THE OFFICE OF THE FINANCE DEPARTMENT

Agenda placement: Council Workshop / Council Consent Agenda

Subject: Quarterly Finance and Project Reports

To: Honorable Mayor and City Council

Background/Facts:

- At the June 30, 2020 City Council Meeting a contract was approved with OpenGov for services that included reporting and transparency software.
 - With these new tools, the quarterly reports that finance had previously presented will be displayed differently.
- In the new reporting software, rather than PDF, data will be presented online with dynamic interactive charts and underlying data. These reports will be made available on the City website.
 - For best presentation, staff recommends using the following web browsers: Chrome, Firefox, or Safari.
- Finance staff is still working with the OpenGov integration and migration team to convert current data from Incode to a newly created chart of accounts. This will require a transition period where budget to actuals will be presented in the same format as prior quarters.
 - The attached unaudited financial reports for the quarter ending September 30, 2020 include quarterly financial information for the General, Water, Sanitary Sewer, Electric, Storm Water, Solid Waste and Fiber Funds for the quarter ending September 2020. The report includes budget and quarterly amounts for 2020.
 - This is summarized information and reflects transactions that have occurred to date through the quarter. Many of the general fund revenues are received in lump payments at various times during the year and many expenses are seasonal.
- Below are links online “Stories” which are built on the OpenGov platform, utilizing embedded reporting and transparency tools. All reports are as of September 30, 2020. Please note the italicized reports are new for 3rd quarter.
 - [Investment portfolio and cash balance by fund](#)
 - [2020 Street and Utility Improvement Project](#)
 - [Utility billing and consumption](#)
 - [Anchor Commons Development](#)
 - [7th Ave and Margaret Street Development at old City Hall Site](#)

Recommendation: Approve a motion to acknowledge the financial reports for the quarter ended June 2020.

Attachments:

Third quarter 2020 budget to actual reports.

Respectfully submitted,

Jason Zimmerman
Finance Director

APPROVED FOR AGENDA ENCLOSURE:

Scott Duddeck
City Manager



**CITY OF NORTH ST. PAUL, MINNESOTA
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FOR THE NINE MONTH PERIOD ENDED SEPTEMBER 30, 2020**

UNAUDITED

	2020 Adopted Budget	2020 Amended Budget	9/30/2020 Actual	Variance from 2020 Actual to Budget Positive (Negative)		Comparative 9/30/2019 Actual	Variance from 2020 to 2019 Actual Positive (Negative)	
REVENUES								
Taxes	\$4,457,184	\$4,457,184	2,565,300	(\$1,891,884)	58%	2,289,602	\$275,698	11%
Special Assessments	-	-	2,546	2,546	0%	3,045	(499)	-20%
Licenses	71,000	71,000	30,791	(40,209)	43%	79,206	(48,415)	-157%
Permits	517,500	517,500	482,186	(35,314)	93%	460,253	21,933	5%
Court Fines	33,600	33,600	18,843	(14,757)	56%	21,489	(2,646)	-14%
Intergovernmental	1,656,488	1,656,488	754,140	(902,348)	46%	735,505	18,635	2%
Charges for Services	41,000	41,000	29,889	(11,111)	73%	164,074	(134,185)	-449%
Other Revenues	252,798	252,798	213,230	(39,568)	84%	302,863	(89,633)	-42%
Transfers	820,000	820,000	615,000	(205,000)	75%	756,744	(141,744)	-23%
TOTAL REVENUES	7,849,570	7,849,570	4,711,925	(3,137,645)	60%	4,812,781	(100,856)	-2%
EXPENDITURES								
City Council	123,973	123,973	88,492	35,481	71%	92,659	4,167	5%
Administration	504,653	504,653	411,411	93,242	82%	371,899	(39,512)	-10%
Elections	26,674	26,674	20,972	5,702	79%	21,122	150	1%
Finance	298,192	298,192	189,943	108,249	64%	248,289	58,346	31%
Community Development	300,807	300,807	196,004	104,803	65%	227,544	31,540	16%
Police	3,143,152	3,143,152	2,243,918	899,234	71%	2,092,155	(151,763)	-7%
Fire & Code Enforcement	1,066,928	1,066,928	680,484	386,444	64%	798,803	118,319	17%
Building Inspections	393,950	393,950	464,455	(70,505)	118%	287,190	(177,265)	-38%
Street Maintenance	1,029,693	1,029,693	669,481	360,212	65%	724,706	55,225	8%
Urban Forestry	210,673	210,673	139,403	71,270	66%	168,350	28,947	21%
Park Maintenance	585,567	585,567	299,432	286,135	51%	331,671	32,239	11%
Recreation	165,308	165,308	108,728	56,580	66%	103,008	(5,720)	-5%
TOTAL EXPENDITURES	7,849,570	7,849,570	5,512,723	2,336,847	70%	5,467,396	(45,327)	-1%
CHANGE IN FUND BALANCE	\$0	\$0	(\$800,798)	(\$800,798)		(\$654,615)	(\$146,183)	
CORONAVIRUS RELIEF FUND	-	-	410,884	(410,884)	0%	-	(410,884)	
TOTAL CHANGE	\$0	\$0	(\$389,914)	(\$389,914)		(\$654,615)	\$264,701	
TARGET YEAR-TO-DATE %	75%							



UNAUDITED

BUDGET YEAR: 2020
FUND: GENERAL FUND (001)
REVENUE

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	Actual as of 9/30	% of Actual 9/30/19	2019 Actual	Actual as of 9/30/20	% of Budget 9/30/20	2020 Approved Budget	2020 Amended Budget
001-3011	CURRENT PROPERTY TAX	1,930,356	54.6%	\$3,535,582	2,178,147	54.7%	\$3,979,184	\$3,979,184
001-3012	DELINQUENT PROPERTY TAX	20,608	95.4%	21,601	8,343	-	-	-
001-3013	PENALTY & INTEREST	-	0.0%	3,999	529	-	-	-
001-3016	TAX INCR. EXCESS	-	0.0%	1,184	32,661	-	-	-
001-3019	ELECTRIC FRANCHISE	176,860	77.9%	227,068	212,074	70.7%	300,000	300,000
001-3020	GAS FRANCHISE	67,498	67.5%	100,065	54,729	58.8%	93,000	93,000
001-3030	CABLE FRANCHISE	94,280	100.0%	94,280	78,198	92.0%	85,000	85,000
001-3032	COUNTY GRAVEL TAX	-	-	-	619	-	-	-
TOTAL TAXES		2,289,602	57.5%	3,983,779	2,565,300	57.6%	4,457,184	4,457,184
001-3111	S/A CURRENT	2,767	69.9%	3,958	2,126	-	-	-
001-3112	S/A DELINQUENT	-	0.0%	78	168	-	-	-
001-3113	S/A INTEREST	278	62.3%	446	252	-	-	-
TOTAL SPECIAL ASSESSMENT TAXES		3,045	67.9%	4,482	2,546	-	-	-
001-3201	LIQUOR LICENSE	42,825	100.0%	42,825	11,275	26.8%	42,000	42,000
001-3203	CIGARETTE LICENSE	2,400	100.0%	2,400	2,100	105.0%	2,000	2,000
001-3206	PAWN SHOP LICENSE	3,500	100.0%	3,500	-	-	-	-
001-3207	CONTRACTOR LICENSE	10,485	72.6%	14,450	6,719	56.0%	12,000	12,000
001-3208	GARBAGE LICENSE	2,640	60.0%	4,400	1,320	44.0%	3,000	3,000
001-3290	MISC LICENSE	17,356	66.3%	26,185	9,377	78.1%	12,000	12,000
TOTAL LICENSES		79,206	84.5%	93,760	30,791	43.4%	71,000	71,000
001-3301	BUILDING PERMIT	330,373	86.7%	380,872	367,805	105.1%	350,000	350,000
001-3302	ELECTRIC INSPECTION	18,207	72.8%	25,004	25,582	67.3%	38,000	38,000
001-3303	HEATING/AIR COND PERMIT	57,897	86.0%	67,283	22,996	38.3%	60,000	60,000
001-3304	PLUMBING PERMIT	24,455	84.7%	28,868	32,664	125.6%	26,000	26,000
001-3306	ANIMAL LICENSE	1,257	91.2%	1,378	450	15.0%	3,000	3,000
001-3308	RENTAL FEE/INSPECTION	21,445	82.2%	26,103	23,140	57.9%	40,000	40,000
001-3310	RIGHT OF WAY PERMIT	660	37.5%	1,760	3,740	-	-	-
001-3390	MISC PERMITS	5,959	95.7%	6,230	5,809	1161.8%	500	500
TOTAL PERMITS		460,253	85.6%	537,498	482,186	93.2%	517,500	517,500
001-3401	COURT FINES	21,489	64.6%	33,274	18,843	56.1%	33,600	33,600
TOTAL COURT FINES		21,489	64.6%	33,274	18,843	56.1%	33,600	33,600
001-3508	FEDERAL GRANTS-FEMA	24,995	35.2%	70,910	-	-	-	-
001-3522	STATE GRANTS	16,918	50.0%	33,847	20,222	-	-	-
001-3523	STATE LGA	625,647	50.0%	1,251,294	688,232	50.1%	1,373,988	1,373,988
001-3527	FIRE AID	-	0.0%	62,515	-	0.0%	55,000	55,000
001-3534	COUNTY FIRE TRAINING REIMB.	13,500	100.0%	13,500	-	0.0%	5,000	5,000
001-3536	LIASON OFFICER	36,000	49.3%	73,080	37,080	54.9%	67,500	67,500
001-3537	POLICE AID	-	0.0%	139,683	-	0.0%	130,000	130,000
001-3538	PERA AID	6,126	50.0%	12,251	-	-	-	-
001-3541	OTHER GRANTS	-	0.0%	7,073	-	0.0%	15,000	15,000
001-3543	ISD 622 COMMUNITY SCHOOL	12,319	191.3%	6,440	8,606	86.1%	10,000	10,000
TOTAL INTERGOVERNMENTAL		735,505	44.0%	1,670,593	754,140	45.5%	1,656,488	1,656,488
001-3615	ADMINISTRATION CHARGES	15,274	77.4%	19,738	12,049	100.4%	12,000	12,000
001-3616	SEARCHES	4,050	73.4%	5,520	3,650	91.3%	4,000	4,000
001-3623	ABATEMENTS	240	-	-	2,640	-	-	-
001-3624	SIDEWALK SNOW REMOVAL	-	0.0%	18,380	-	0.0%	10,000	10,000
001-3643	RECREATION - OUTSIDE PROGRAMS	19,510	100.0%	19,510	8,082	53.9%	15,000	15,000
001-3646	COMM CTR - RENTAL	125,000	83.3%	150,000	-	-	-	-
001-3660	PAWN SHOP TRANSACTION FEES	-	-	-	3,468	-	-	-
TOTAL CHARGES FOR SERVICES		164,074	77.0%	213,148	29,889	72.9%	41,000	41,000
001-3800	MARKET VALUE ADJUSTMENT	20,691	101.2%	20,438	900	-	-	-
001-3801	INVESTMENT INCOME	22,282	56.2%	39,625	13,273	166.3%	7,981	7,981
001-3803-001-00	DONATION - FIRE DEPARTMENT	150	100.0%	150	-	-	-	-
001-3804	SALE OF GOODS & PROPERTY	295	100.0%	295	896	-	-	-
001-3807	DONATIONS - PD	-	0.0%	50	-	-	-	-
001-3809	CHARGES FOR SERVICES	-	0.0%	2,090	-	-	-	-
001-3813	ANTENNA INCOME	240,258	89.4%	268,822	190,050	80.1%	237,317	237,317
001-3818	INTEREST INCOME	-	0.0%	1,119	-	-	-	-
001-3865	REFUNDS & REIMBURSEMENTS	17,859	54.5%	32,746	7,211	144.2%	5,000	5,000
001-3899	MISCELLANEOUS REVENUE (NT)	1,328	26.6%	4,998	900	36.0%	2,500	2,500
TOTAL OTHER CHARGES		302,863	81.8%	370,333	213,230	84.3%	252,798	252,798
001-3992	TRANSFER FROM OTHER FUNDS	756,744	84.7%	892,932	615,000	75.0%	820,000	820,000
TOTAL TRANSFERS		756,744	84.7%	892,932	615,000	75.0%	820,000	820,000
TOTAL REVENUES		4,812,781	61.7%	7,799,799	4,711,925	60.0%	7,849,570	7,849,570
CORONAVIRUS RELIEF FUND		-	-	-	410,884	-	-	-
TOTAL		4,812,781	61.7%	7,799,799	5,122,809	65.3%	7,849,570	7,849,570



**CITY OF NORTH ST. PAUL, MINNESOTA
GENERAL FUND
STATEMENT OF EXPENDITURES
FOR THE NINE MONTH PERIOD ENDED SEPTEMBER 30, 2020**

UNAUDITED

	2020 Adopted Budget	2020 Amended Budget	9/30/2020 Actual	Variance from 2020 Actual to Budget Positive (Negative)		9/30/2019 Actual	Comparative Variance from 2020 to 2019 Actual Positive (Negative)	
CITY COUNCIL - 11								
Total Personnel Services	\$33,542	\$33,542	\$23,925	\$9,617	71%	\$24,094	\$169	1%
Total Supplies	150	150	20	130	13%	208	188	940%
Total Contractual Services	90,281	90,281	64,547	25,734	71%	68,357	3,810	6%
TOTAL CITY COUNCIL	123,973	123,973	88,492	35,481	71%	92,659	4,167	5%
ADMINISTRATION - 12								
Total Personnel Services	262,663	262,663	211,759	50,904	81%	248,371	36,612	17%
Total Supplies	1,000	1,000	772	228	77%	837	65	8%
Total Contractual Services	240,990	240,990	198,503	42,487	82%	122,691	(75,812)	-38%
Total Capital	-	-	377	(377)	0%	-	(377)	-100%
TOTAL ADMINISTRATION	504,653	504,653	411,411	93,242	82%	371,899	(39,512)	-10%
ELECTIONS - 14								
Total Personnel Services	-	-	-	-	0%	150	150	0%
Total Contractual Services	26,674	26,674	20,972	5,702	79%	20,972	-	0%
TOTAL ELECTIONS	26,674	26,674	20,972	5,702	79%	21,122	150	1%
FINANCE - 16								
Total Personnel Services	247,884	247,884	157,804	90,080	64%	224,148	66,344	42%
Total Supplies	2,082	2,082	755	1,327	36%	582	(173)	-23%
Total Contractual Services	48,226	48,226	31,384	16,842	65%	23,559	(7,825)	-25%
TOTAL FINANCE	298,192	298,192	189,943	108,249	64%	248,289	58,346	31%
COMMUNITY DEVELOPMENT - 19								
Total Personnel Services	180,842	180,842	123,342	57,500	68%	107,292	(16,050)	-13%
Total Supplies	3,400	3,400	2,795	605	82%	2,121	(674)	-24%
Total Contractual Services	116,565	116,565	69,867	46,698	60%	118,131	48,264	69%
TOTAL COMMUNITY DEVELOPMENT	300,807	300,807	196,004	104,803	65%	227,544	31,540	16%
POLICE - 21								
Total Personnel Services	2,502,024	2,502,024	1,768,369	733,655	71%	1,618,364	(150,005)	-8%
Total Supplies	86,383	86,383	62,319	24,064	72%	44,539	(17,780)	-29%
Total Contractual Services	550,545	550,545	410,130	140,415	74%	424,145	14,015	3%
Total Capital	4,200	4,200	3,100	1,100	74%	5,107	2,007	65%
TOTAL POLICE	3,143,152	3,143,152	2,243,918	899,234	71%	2,092,155	(151,763)	-7%
FIRE & CODE ENFORCEMENT - 26								
Total Personnel Services	641,110	641,110	398,257	242,853	62%	439,505	41,248	10%
Total Supplies	56,320	56,320	29,471	26,849	52%	86,500	57,029	194%
Total Contractual Services	278,498	278,498	184,506	93,992	66%	266,917	82,411	45%
Total Capital	-	-	-	-	0%	5,881	5,881	0%
Total Transfers	91,000	91,000	68,250	22,750	75%	-	(68,250)	-100%
TOTAL FIRE & CODE ENFORCEMENT	1,066,928	1,066,928	680,484	386,444	64%	798,803	118,319	17%
BUILDING INSPECTIONS - 28								
Total Supplies	-	-	137	(137)	0%	362	225	164%
Total Contractual Services	393,950	393,950	464,318	(70,368)	118%	286,828	(177,490)	-38%
TOTAL BUILDING INSPECTIONS	393,950	393,950	464,455	(70,505)	118%	287,190	(177,265)	-38%

(continued)



CITY OF NORTH ST. PAUL, MINNESOTA
GENERAL FUND
STATEMENT OF EXPENDITURES
FOR THE NINE MONTH PERIOD ENDED SEPTEMBER 30, 2020

UNAUDITED

	2020 Adopted Budget	2020 Amended Budget	9/30/2020 Actual	Variance from 2020 Actual to Budget Positive (Negative)		Comparative 9/30/2019 Actual	Variance from 2020 to 2019 Actual Positive (Negative)	
STREET MAINTENANCE - 31								
Total Personnel Services	446,753	469,754	303,943	165,811	65%	280,552	(23,391)	-8%
Total Supplies	145,195	187,944	106,565	81,379	57%	80,255	(26,310)	-25%
Total Contractual Services	387,745	321,995	221,473	100,522	69%	303,068	81,595	37%
Total Capital	-	-	-	-	0%	10,831	10,831	0%
Total Transfers	50,000	50,000	37,500	12,500	75%	50,000	12,500	33%
TOTAL STREET MAINTENANCE	<u>1,029,693</u>	<u>1,029,693</u>	<u>669,481</u>	<u>360,212</u>	<u>65%</u>	<u>724,706</u>	<u>55,225</u>	<u>8%</u>
URBAN FORESTRY - 36								
Total Personnel Services	98,863	102,806	76,102	26,704	74%	83,695	7,593	10%
Total Supplies	10,250	14,007	8,606	5,401	61%	5,645	(2,961)	-34%
Total Contractual Services	56,560	54,110	32,258	21,852	60%	73,010	40,752	126%
Total Capital	45,000	39,750	22,437	17,313	56%	6,000	(16,437)	-73%
TOTAL URBAN FORESTRY	<u>210,673</u>	<u>210,673</u>	<u>139,403</u>	<u>71,270</u>	<u>66%</u>	<u>168,350</u>	<u>28,947</u>	<u>21%</u>
PARK MAINTENANCE - 40								
Total Personnel Services	225,857	238,343	147,927	90,416	62%	103,873	(44,054)	-30%
Total Supplies	59,650	67,141	50,909	16,232	76%	48,723	(2,186)	-4%
Total Contractual Services	258,560	238,583	66,096	172,487	28%	103,963	37,867	57%
Total Capital	25,000	25,000	22,125	2,875	89%	58,612	36,487	165%
Total Transfers	16,500	16,500	12,375	4,125	75%	16,500	4,125	33%
TOTAL PARK MAINTENANCE	<u>585,567</u>	<u>585,567</u>	<u>299,432</u>	<u>286,135</u>	<u>51%</u>	<u>331,671</u>	<u>32,239</u>	<u>11%</u>
RECREATION - 41								
Total Personnel Services	127,922	127,922	94,744	33,178	74%	83,366	(11,378)	-12%
Total Supplies	8,200	9,200	1,575	7,625	17%	1,418	(157)	-10%
Total Contractual Services	29,186	28,186	12,409	15,777	44%	18,224	5,815	47%
TOTAL RECREATION	<u>165,308</u>	<u>165,308</u>	<u>108,728</u>	<u>56,580</u>	<u>66%</u>	<u>103,008</u>	<u>(5,720)</u>	<u>-5%</u>
TOTAL EXPENDITURES	<u>\$7,849,570</u>	<u>\$7,849,570</u>	<u>\$5,512,723</u>	<u>\$2,336,847</u>	<u>70%</u>	<u>\$5,467,396</u>	<u>(\$45,327)</u>	<u>-1%</u>
TARGET YEAR-TO-DATE %	75%							



CITY OF NORTH ST. PAUL, MINNESOTA
ENTERPRISE - WATER FUND
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
FOR THE NINE MONTH PERIOD ENDED SEPTEMBER 30, 2020

UNAUDITED

	2020 Adopted	2020 Amended	9/30/2020	Variance from		Comparative		
	Budget	Budget	Actual	2020 Actual to Budget		9/30/2019	Variance from	
				Positive (Negative)		Actual	2020 to 2019 Actual	
							Positive (Negative)	
REVENUES								
Special Assessments	\$0	\$0	\$541	\$541	0%	\$327	\$214	40%
Intergovernmental	-	-	11,689	11,689	0%	-	11,689	100%
Charges for Services	1,745,850	1,745,850	1,527,938	(217,912)	88%	1,378,652	149,286	10%
Other Revenues	30,000	30,000	70,030	40,030	233%	143,301	(73,271)	-105%
TOTAL REVENUES	1,775,850	1,775,850	1,610,198	(165,652)	91%	1,522,280	87,918	5%
EXPENSES								
Personnel Services	253,194	259,109	161,682	97,427	62%	163,732	2,050	1%
Supplies	88,000	107,135	77,787	29,348	73%	44,768	(33,019)	-42%
Contractual Services	503,521	478,471	348,720	129,751	73%	340,683	(8,037)	-2%
Capital	195,000	195,000	-	195,000	0%	4,505	4,505	100%
Transfers	205,000	205,000	153,750	51,250	75%	153,750	-	0%
Debt Issuance & Interest	112,585	112,585	79,587	32,998	71%	74,065	(5,522)	-7%
TOTAL EXPENSES	1,357,300	1,357,300	821,526	535,774	61%	781,503	(40,023)	-5%
CHANGE IN NET POSITION	\$418,550	\$418,550	\$788,672	\$370,122		\$740,777	\$47,895	
TARGET YEAR-TO-DATE %	75%							



CITY OF NORTH ST. PAUL, MINNESOTA
ENTERPRISE - WASTE WATER FUND
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
FOR THE NINE MONTH PERIOD ENDED SEPTEMBER 30, 2020

UNAUDITED

	2020 Adopted Budget	2020 Amended Budget	9/30/2020 Actual	Variance from 2020 Actual to Budget Positive (Negative)		9/30/2019 Actual	Comparative Variance from 2020 to 2019 Actual Positive (Negative)	
REVENUES								
Special Assessments	\$0	\$0	\$271	\$271	0%	\$323	(\$52)	-19%
Charges for Services	2,130,000	2,130,000	1,833,350	(296,650)	86%	1,716,257	117,093	6%
Other Revenues	50,000	50,000	53,446	3,446	107%	123,218	(69,772)	-131%
TOTAL REVENUES	2,180,000	2,180,000	1,887,067	(292,933)	87%	1,839,798	47,269	3%
EXPENSES								
Personnel Services	208,202	212,145	147,084	65,061	69%	147,972	888	1%
Supplies	40,500	45,257	14,903	30,354	33%	10,308	(4,595)	-31%
Contractual Services	1,346,264	1,337,564	1,079,929	257,635	81%	1,035,874	(44,055)	-4%
Capital	161,382	161,382	-	161,382	0%	8,452	8,452	100%
Transfers	145,000	145,000	108,750	36,250	75%	108,750	-	0%
Debt Issuance & Interest	136,010	136,010	86,585	49,425	64%	85,875	(710)	-1%
TOTAL EXPENSES	2,037,358	2,037,358	1,437,251	600,107	71%	1,397,231	(40,020)	-3%
CHANGE IN NET POSITION	\$142,642	\$142,642	\$449,816	\$307,174		\$442,567	\$7,249	
TARGET YEAR-TO-DATE %	75%							



CITY OF NORTH ST. PAUL, MINNESOTA
ENTERPRISE - ELECTRIC FUND
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
FOR THE NINE MONTH PERIOD ENDED SEPTEMBER 30, 2020

UNAUDITED

	2020 Adopted Budget	2020 Amended Budget	9/30/2020 Actual	Variance from 2020 Actual to Budget Positive (Negative)		Comparative 9/30/2019 Actual	Variance from 2020 to 2019 Actual Positive (Negative)	
REVENUES								
Special Assessments	\$0	\$0	\$4	\$4	0%	\$0	\$4	100%
Intergovernmental	16,000	16,000	8,439	(\$7,561)	53%	17,924	(9,485)	-112%
Charges for Services	9,573,678	9,573,678	7,341,988	(2,231,690)	77%	7,329,743	12,245	0%
Other Revenues	248,200	248,200	202,553	(45,647)	82%	392,623	(190,070)	-94%
TOTAL REVENUES	9,837,878	9,837,878	7,552,984	(2,284,894)	77%	7,740,290	(187,306)	-2%
EXPENSES								
Personnel Services	1,729,740	1,742,882	1,202,275	540,607	69%	1,048,180	(154,095)	-13%
Supplies	307,150	316,008	144,567	171,441	46%	301,719	157,152	109%
Contractual Services	6,613,331	6,591,331	4,840,493	1,750,838	73%	4,866,807	26,314	1%
Capital	125,307	125,307	4,500	120,807	4%	77,480	72,980	100%
Bad Debt Expense	50,000	50,000	24,802	25,198	50%	19,930	(4,872)	-20%
Transfers	300,000	300,000	225,000	75,000	75%	279,699	54,699	24%
Debt Issuance & Interest	47,750	47,750	27,901	19,849	58%	30,452	2,551	9%
TOTAL EXPENSES	9,173,278	9,173,278	6,469,538	2,703,740	71%	6,624,267	154,729	2%
CHANGE IN NET POSITION	\$664,600	\$664,600	\$1,083,446	\$418,846		\$1,116,023	(\$32,577)	
TARGET YEAR-TO-DATE %	75%							



CITY OF NORTH ST. PAUL, MINNESOTA
ENTERPRISE - SURFACE WATER FUND
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
FOR THE NINE MONTH PERIOD ENDED SEPTEMBER 30, 2020

UNAUDITED

	2020 Adopted Budget	2020 Amended Budget	9/30/2020 Actual	Variance from 2020 Actual to Budget Positive (Negative)		9/30/2019 Actual	Comparative Variance from 2020 to 2019 Actual Positive (Negative)	
REVENUES								
Special Assessments	\$0	\$0	\$51	\$51	0%	155	(\$104)	-204%
Charges for Services	798,250	798,250	691,550	(106,700)	87%	651,369	40,181	6%
Other Revenues	15,000	15,000	31,535	16,535	210%	85,591	(54,056)	-171%
TOTAL REVENUES	813,250	813,250	723,136	(90,114)	89%	737,115	(13,979)	-2%
EXPENSES								
Personnel Services	201,439	204,725	133,274	71,451	65%	120,823	(12,451)	-9%
Supplies	20,300	27,264	4,029	23,235	15%	2,734	(1,295)	-32%
Contractual Services	247,439	237,189	72,971	164,218	31%	87,437	14,466	20%
Capital	127,751	127,751	-	127,751	0%	-	-	100%
Transfers	80,000	80,000	236,780	(156,780)	296%	60,000	(176,780)	-75%
Debt Issuance & Interest	54,148	54,148	53,152	996	98%	29,827	(23,325)	-44%
TOTAL EXPENSES	731,077	731,077	500,206	230,871	68%	300,821	(199,385)	-40%
CHANGE IN NET POSITION	\$82,173	\$82,173	\$222,930	\$140,757		\$436,294	(\$213,364)	
TARGET YEAR-TO-DATE %	75%							



CITY OF NORTH ST. PAUL, MINNESOTA
ENTERPRISE - SOLID WASTE FUND
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
FOR THE NINE MONTH PERIOD ENDED SEPTEMBER 30, 2020

UNAUDITED

	2020 Adopted	2020 Amended	9/30/2020	Variance from		9/30/2019	Comparative	
	Budget	Budget	Actual	2020 Actual to Budget		Actual	Variance from	
				Positive (Negative)			2020 to 2019 Actual	
							Positive (Negative)	
REVENUES								
Special Assessments	\$0	\$0	\$25	\$25	0%	\$91	(\$66)	-264%
Intergovernmental	28,638	28,638	-	(28,638)	0%	-	-	0%
Charges for Services	944,892	944,892	727,991	(216,901)	77%	804,200	(76,209)	-10%
Other Revenues	25,000	25,000	16,922	(8,078)	68%	77,018	(60,096)	-355%
TOTAL REVENUES	998,530	998,530	744,938	(253,592)	75%	881,309	(136,371)	-18%
EXPENSES								
Personnel Services	40,896	40,896	28,546	12,350	70%	65,281	36,735	129%
Supplies	-	-	-	-	0%	111	111	0%
Contractual Services	860,449	860,449	632,229	228,220	73%	719,238	87,009	14%
Capital	-	-	6,912	(6,912)	0%	459,930	453,018	100%
Transfers	60,000	60,000	45,000	15,000	75%	45,000	-	0%
Debt Issuance & Interest	5,775	5,775	3,761	2,014	65%	3,922	161	4%
TOTAL EXPENSES	967,120	967,120	716,448	250,672	74%	1,293,482	577,034	81%
CHANGE IN NET POSITION	\$31,410	\$31,410	\$28,490	(\$2,920)		(\$412,173)	\$440,663	
TARGET YEAR-TO-DATE %	75%							



CITY OF NORTH ST. PAUL, MINNESOTA
ENTERPRISE - FIBER OPTIC FUND
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
FOR THE NINE MONTH PERIOD ENDED SEPTEMBER 30, 2020

UNAUDITED

	2020 Adopted Budget	2020 Amended Budget	9/30/2020 Actual	Variance from 2020 Actual to Budget Positive (Negative)		Comparative 9/30/2019 Actual	Variance from 2020 to 2019 Actual Positive (Negative)	
REVENUES								
Charges for Services	\$198,100	\$198,100	139,550	(\$58,550)	70%	163,247	(\$23,697)	-17%
Other Revenues	9,359	9,359	-	(9,359)	0%	(14,936)	14,936	0%
TOTAL REVENUES	207,459	207,459	139,550	(67,909)	67%	148,311	(8,761)	-6%
EXPENSES								
Personnel Services	-	-	-	-	0%	1,910	1,910	0%
Supplies	-	-	-	-	0%	-	-	0%
Contractual Services	95,739	95,739	80,387	15,352	84%	84,952	4,565	6%
Capital	44,440	44,440	-	44,440	0%	-	-	100%
Debt Issuance & Interest	-	-	-	-	0%	-	-	0%
TOTAL EXPENSES	140,179	140,179	80,387	59,792	57%	86,862	6,475	8%
CHANGE IN NET POSITION	\$67,280	\$67,280	\$59,163	(\$8,117)		\$61,449	(\$2,286)	
TARGET YEAR-TO-DATE %	75%							

Agenda Information Memorandum
North St. Paul City Council
November 17, 2020

FROM THE OFFICE OF THE CITY MANAGER

Agenda placement: CITY BUSINESS

Subject: REQUEST TO PURCHASE NEW POLICE PATROL VEHICLE TO REPLACE
DAMAGED VEHICLE.

To: Honorable Mayor and City Council

Background/Facts:

- On October 16, 2020, vehicle marked squad #2125, a 2014 Ford Explorer, was involved in an accident and sustained heavy front-end damage.
- A report was filed and claim submitted to the League of MN Cities. Estimated repairs were received from Century Collision, totaling \$12,743.58 at minimum.
- The League of MN Cities Insurance has totaled the vehicle.
- The proposed new Ford Explorer Police Patrol Vehicles with intergraded police and safety equipment would be purchased from Tenvoorde Ford in Saint Cloud, MN via State of MN purchasing contract at a price of \$45,124.24 each plus any applicable taxes.

Recommendation: To authorize staff to purchase a 2021 Ford Explorer Police Patrol Vehicle as outlined in this memo to replace the damaged police vehicle.

ATTACHMENTS

Resolution

Respectfully submitted,

Scott Duddeck
City Manager/ Clerk

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2020-xxx

RESOLUTION TO REQUEST PURCHASE NEW POLICE PATROL VEHICLE

WHEREAS, On October 16, 2020, vehicle marked squad #2125, a 2014 Ford Explorer, was involved in an accident and sustained heavy front-end damage.

WHEREAS, A report was filed and claim submitted to the League of MN Cities. Estimated repairs were received from Century Collision totaling \$12,743.58, at minimum. The League of MN Cities Insurance has totaled the vehicle.

WHEREAS, The proposed new Ford Explorer Police Patrol Vehicles with intergraded police and safety equipment would be purchased from Tenvoorde Ford in Saint Cloud, MN via State of MN purchasing contract at a price of \$45,124.24 each plus any applicable taxes.

NOW, THEREFORE, BE IT RESOLVED THAT the City of North St. Paul authorize the purchase of a 2021 Ford Explorer police patrol vehicle to replace the vehicle that was totaled on October 16, 2020.

ADOPTED this 17th day of November, 2020.

Motion by Council Member
Second by Council Member

Voting: Aye: Council Member
 Council Member
 Council Member
 Council Member
 Mayor Furlong
 Nay: None
 Abstain: None
 Absent: None

Terrence J. Furlong, Mayor

Attest: _____
Scott A. Duddeck, City Manager/Clerk

Agenda Information Memorandum
North St. Paul City Council
November 12, 2020

FROM THE OFFICE OF THE CITY PLANNER

Agenda placement: CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

Subject: Kwik Trip at Anchor Commons – Site Plan and Conditional Use Permit

To: Honorable Mayor and City Council

Background/Facts:

- The applicants are requesting site plan and Conditional Use Permit approval to allow for the construction of a Kwik-Trip station at 2275 Anchor Drive within the Anchor Commons.
- The use of the site will include a gas station, convenience store and car wash, all of which are conditional uses within the MU-3 Corridor Mixed Use district.
- The staff review reveals that all criteria for the site plan and conditional use have been met.
- Several minor conditions are included with the site plan approval and are shown in the attached staff report and resolution.
- The Planning Commission held a public hearing on the requests on November 5, 2020. No public comment was received.
- The Planning Commission unanimously recommended approval of the conditional use permit and conditional approval of the site plan.

Recommendation: It is recommended the City Council approve the conditional use permit and site plan with conditions as outlined in the staff report and resolution.

Attachments:

Staff Report
Approval Resolution
Application Materials

Respectfully submitted,



Erin Perdu
City Planner

APPROVED FOR AGENDA ENCLOSURE:

Scott Duddeck
City Manager/ Clerk

MEMORANDUM

Date: 11/12/2020
To: Honorable Mayor and City Council Members
From: Erin Perdu, AICP, City Planner
CC: Scott Duddeck, City Manager
Re: Site Plan Review and Conditional Use Permit Request for Kwik-Trip at Anchor Commons

BACKGROUND

Steven Lowe of Kwik Trip has submitted applications on behalf of the property purchaser (currently the City of North St. Paul) for site plan review and a Conditional Use Permit to facilitate the development of a gas station, car wash and convenience store on one of the lots within the Anchor Commons development, 2275 Anchor Drive.

In December of 2019 the City reviewed and approved a preliminary and final plat establishing the Anchor Block Commons subdivision. The subject requests would apply to lot 2, block 1, currently unaddressed. The site is currently zoned MU-3, Corridor Mixed-Use District; automobile service station/convenience stores and car washes are both Conditional Uses in the zoning district. Site Plan Review is required for new commercial or industrial development projects. The proposed use would include a 10,950 sf. convenience store with an integrated single-bay car wash, 10-dispenser main fueling canopy and a 2-lane side diesel fueling canopy.



Figure 1: Location Map

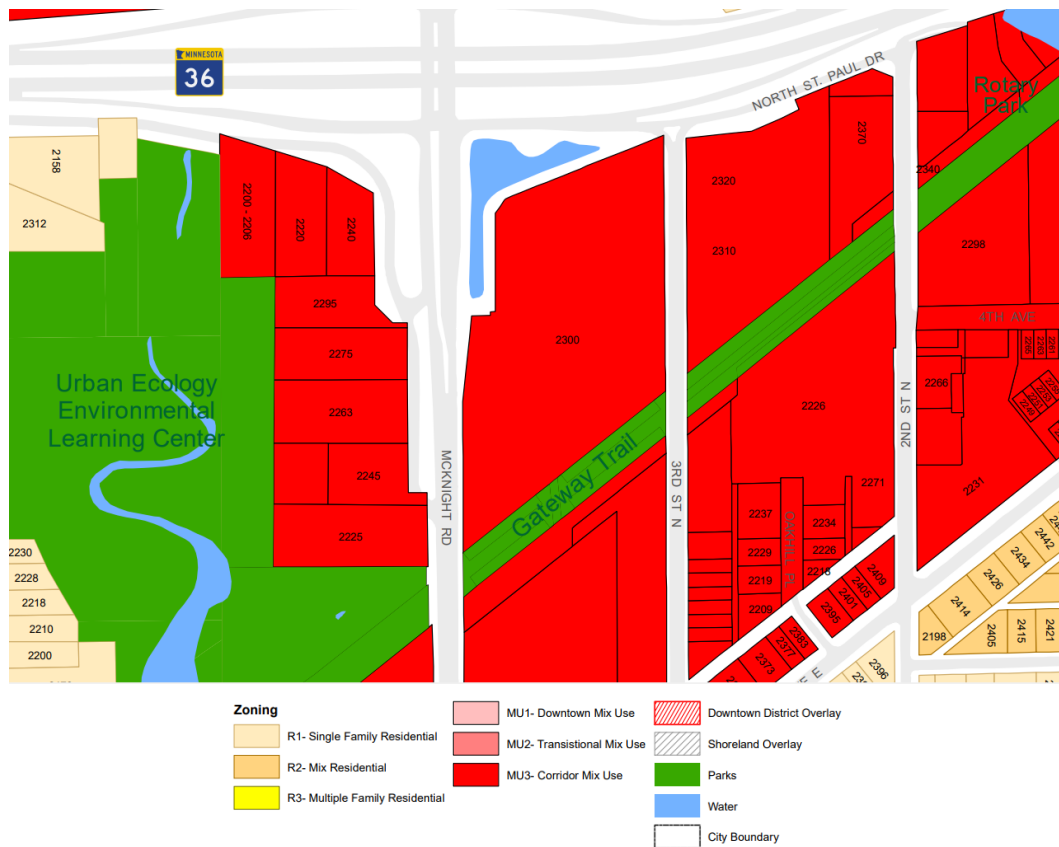


Figure 2: Zoning Map

GENERAL STAFF REVIEW

Consistency with the City Plans

- 154.004 (F)(2) Conditional Use Permit Standards (i) *The use is in harmony and consistent with the general purposes and intent of the Comprehensive Plan.*
- 154.004 (F)(2) Conditional Use Permit Standards (vii) *The use is in harmony with the general purposes and intent of this chapter and the zoning district in which the applicant intends to locate the proposed use*
- 154.004 (F)(2) Conditional Use Permit Standards (x) *If applicable, the proposed use is consistent with officially adopted city plans and overlays*
- 154.004(H)(2) Site Plan Review Standards (a) *The proposal is consistent with the general purposes and intent of the Comprehensive Plan;*
- 154.004(H)(2) Site Plan Review Standards (i) *If applicable, the proposal is consistent with officially adopted city plans and overlays.*

This site is guided for corridor mixed use in the 2040 Comprehensive Plan. This designation is established to encourage the development or redevelopment of mixed-use centers that combine retail development with a variety of housing, offices, live-work spaces, employment activities, and other complementary uses. The proposed project is part of a redevelopment of the site that would establish a combination of residential and commercial uses in the area known as the Anchor Block. The site was specially noted as being targeted for redevelopment in both the Comprehensive Plan and the Redevelopment Master Plan. Accordingly, the project is consistent with the vision and intent of the Comprehensive Plan for this area. The site is not subject to any overlay zoning districts.

Health, Safety, and General Welfare

- 154.004 (F)(2) Conditional Use Permit Standards (ii) *The use will not adversely affect the health, safety, or general welfare of the city.*
- 154.004 (H)(2) Site Plan Review Standards (b) *The proposal will not adversely affect the health, safety, or general welfare of the city.*

Development of the site is not likely to negatively impact the health, safety, or general welfare of the City. The project will utilize a site with remediated soils. The site is designed so that the store, car wash and fueling islands are as far from the apartment building being constructed across Anchor Drive to the south. The location along McKnight Rd. with visibility from Hwy. 36, is suited for the automobile-dependent uses proposed. Anchor Drive and the intersection of Anchor Drive and McKnight Rd. was constructed with this type of use in mind. Further, this segment of McKnight Rd. is classified as a Minor Augmenter: an arterial roadway that supplements the Principal Arterial (Hwy 36) system. It is designed to handle the type of traffic and number of trips that would be anticipated with the proposed use.

Compatibility with Surrounding Context

- 154.004(F)(2) Conditional Use Permit Standards (iv) *The use or appearance of the use is compatible with adjacent properties*

- *154.004(F)(2) Conditional Use Permit Standards (vii) The use will be sufficiently compatible or separated by distance or screening from adjacent residentially zoned land*
- *154.004(F)(2) Conditional Use Permit Standards (ix) The use will not create an intrusion of excessive noise, glare, or general unsightliness*
- *154.004(H)(2) Site Plan Review Standards (c) The proposal is compatible with present and future land uses in the surrounding area and reasonably related to the overall needs of the city.*
- *154.004(H)(2) Site Plan Review Standards (d) The proposal or appearance of the proposal is compatible with adjacent properties.*
- *154.010(E)(3) General Architectural requirements (g) Protection of views. Buildings shall be designed and oriented so as not to detract from one another or to unduly restrict views to open spaces, plazas and vistas.*

The site is surrounded by Highway 36 to the north, commercial and industrial uses to the west, self-storage facility to the east and multi-family residential to the south. The site is located at the intersection of two significant transportation corridors through the City (Hwy 36 and McKnight Road). As such this use represents a logical transition between those corridors and the balance of the Anchor Block site. The site is appropriate for the auto-dependent use proposed.

The site improvements are placed in a location that would not interfere with views of public open space, parks, or vistas.

Proposed Uses

- *154.004(F)(2) Conditional Use Permit Standards (iii) The use is compatible with present and future land uses in the surrounding area and reasonably related to the overall needs of the city*
- *154.004(H)(2) Site Plan Review Standards (h) The proposal is in harmony with the general purposes and intent of this chapter and the zoning district in which the applicant intends to locate the proposal.*
- *154.007(C)(1) Permitted, Conditional, and Interim Uses refers to Table 6 for allowed uses within the residential districts.*

The proposed gas station, car wash and convenience store are all conditional uses in the MU-3 Zoning District. As previously mentioned, the site is within a larger redevelopment area known as the Anchor Block, which will establish a mix of residential and commercial uses, as envisioned for the site by the Comprehensive Plan and as intended within the MU-3 District. The proposal complies or could be conditioned upon demonstration of compliance with other applicable Ordinance requirements as noted herein.

Proposed Lot/Building Dimensional and Setback Requirements

- *154.007(C)(3) refers to Table 7 for the lot requirements within the mixed-use districts.*

Requirement	MU-3	Proposed
Minimum Lot Size	<i>35,000 sq. ft.</i>	3.41 ac
Minimum Lot Width	<i>120 ft</i>	242.5 ft
Front Yard Setback	<i>25 ft</i>	250.1 ft

Requirement	MU-3	Proposed
Rear Yard Setback	0 ft	134.8 ft
Side Yard Setback	0 ft	60.7 ft (West) 112.1 ft (East)
Maximum Height	Five (5) stories or 55 ft	One (1) Story and <55ft.

The subject site was platted in December of 2019 under the current Zoning and Subdivision ordinances. Accordingly, the lot meets the size and width requirements for the MU-3 Zoning District. The proposed convenience store and car wash building would comply with all front, rear, and side yard setback requirements, and would be within the maximum building height limit.

Utilities and Municipal Services

- *154.004(F)(2) Conditional Use Standards (v) The use can be adequately supported by public urban services including the water supply, transportation system and capacity, police and fire protection, utilities, and sanitary waste disposal and stormwater disposal systems*
- *154.004(F)(2) Conditional Use Standards (vi) The use will not create an excessive burden on existing parks, schools, and other public facilities which serve or are proposed to serve the area*
- *154.004(H)(2) Site Plan Review Standards (e) The proposal can be adequately supported by public urban services including the water supply, transportation system and capacity, police and fire protection, utilities, and sanitary waste disposal and stormwater disposal systems.*
- *154.004(H)(2) Site Plan Review Standards (f) The proposal will not create an excessive burden on existing parks, schools, and other public facilities which serve or are proposed to serve the area;*
- *154.010(A) Development Standards (9) Utility installations. All on site utility installations shall be placed underground.*
- *154.010(E)(3) General Architectural requirements (b) Utilities. Building utility services and structures such as meters, transformers, refuse containers, including dumpsters, ancillary equipment and the like shall be either located inside the principal building, inside an accessory building, or, where outside be entirely screened from off-site views. For new buildings, all utilities shall be underground.*

The proposed use will not generate any additional demand on parks, schools, or other similar public facilities. The facility will be served by municipal water and sewer via underground connections. Stormwater management will be provided by three infiltration basins on the site. When the Anchor Drive roadway was platted and designed this use was contemplated for this location, therefore the surrounding transportation systems are adequate for the proposed use. No building utility structures, or ancillary equipment is proposed to be located outside of the building.

Open Space

- *154.010(B)(2)(b) Nonresidential Open Space Office/commercial/industrial. Each lot shall contain usable open space/plazas and shall not be less than 5% of the total lot area.*

Approximately 40% of the site will be pervious area, which includes stormwater infrastructure and landscape open areas to the rear, front and west side of the building.

Landscaping

- *154.010(F)(3) Tree requirements. (a) Number of trees. Trees must be planted within the property lines and in a location as not to interfere with sight line visibility at maturity. The minimum number of trees of any given site shall be as follows: (iii.) MU-2 and MU-3 Districts. Whichever is greater: one tree per 1,000 square feet of gross building floor area or one tree per 50 lineal feet of site perimeter.*
- *154.010(F)(4) Landscape coverage. All residential district properties are encouraged to have diversified landscaping in addition to the landscaping required in setback areas for free-standing, detached structures. All landscaped areas are encouraged to be developed with live deciduous and coniferous plants, grass, trees, and shrubs which provide a variety of color, texture, height, and forms consistent with the needs of the site and other elements of the plan. The landscaped areas may contain, but not limited to, some decorative stones, wood, patio blocks, sculptures, and other appropriate ornamental features. Overall composition and location of landscaped areas shall complement the scale of the development and its surroundings. In general, larger, well-placed contiguous planting areas shall be preferred to smaller, disconnected areas. The following zoning classifications will have the following percentage of the lot landscaped: (e) MU-2 and MU-3 Districts. All areas, except for buildings, driveways and approved parking areas, shall be landscaped as described above. Where possible, a minimum of 2% of the site may provide for diversified landscaping that allows infiltration of stormwater. Screening shall be provided and established to protect and screen abutting residential districts.*
- *154.010(F)(5) Required yards and setbacks.*
 - (a) All developed uses shall consist of, but not limited to, a landscaped yard, including grass, plantings, decorative stones, trees and shrubs, along all streets.*
 - (b) Except for driveways, the yard shall extend along the entire frontage of the lot, and along both streets in the case of a corner lot, such yard shall have a depth of at least ten feet.*
 - (c) Required yards and setback areas, except driveways and areas used for accessory structures, shall be graded to final elevations and sodded or seeded and landscaped with grass, plantings, decorative stones, trees and shrubs.*

The landscaping plan shows a total of 35 trees. The building contains 10,953 sf of gross floor area, and 1,722 ft. of site perimeter – equating to a total of 35 required trees. In addition, 2 parking lot trees are required and 2 are provided (1 tree per 12 parking spaces). The number of trees proposed equals the number required.

The required diversified landscape area is 2,972 sf. An area measuring approximately 22,040 square feet will be graded and seeded for stormwater management and another 38,202 sf. is included as landscaped area. The landscaped areas include seeded/grass areas along with trees, ornamentals and shrubs.

The area located between the front property line and the parking area will be landscaped with lawn, and mulched areas containing trees and shrubs. There is also a small outdoor seating area within this landscaped area. This area would be in excess of 20 feet in width meeting the ten-foot minimum for the landscape yard.

Screening

- *154.004(H)(2) Site Plan Review Standards (g) The proposal will be sufficiently compatible or separated by distance or screening from adjacent residentially zoned land.*
- *154.010(E)(3) General Architectural requirements (c) Screening of rooftop equipment. All rooftop equipment, with the exception of solar and wind equipment, shall be screened from view from adjacent streets and public rights-of-way. Rooftop equipment shall be screened from view from adjacent buildings to the extent possible.*
- *154.010(J)(10) Off-street parking standards for non-residential districts. (d) Parking lots should be screened from streets and sidewalks by planters or plantings or both. If planters are used, their material should be compatible with adjacent buildings. Planters should be at least 18 inches high.*

The site does not adjoin any residentially zoned property. There is rooftop equipment proposed; the building is designed with a roof system that creates a natural screening for the roof top equipment, shown on the Screening exhibit. The equipment is screened by the roof structure.

Plantings including a variety of coniferous, deciduous and ornamental trees at least 1.5” caliper. Proposed shrubs are shown approximately 24” in height.

Drainage/Natural Resources

- *154.010(F) Landscaping Standards (9) Drainage, access & utility easements. No landscape material other than grass, or retaining walls, shall be placed within a drainage, access or utility easement. Rock or riprap may be allowed upon review and approval by the Zoning Administrator provided the proposed material does not interfere with drainage, access or utilities.*

Drainage and utility easements are dedicated along most of the perimeter of the site. The landscaping and planting proposed by the applicant in the landscaping plan that is within drainage and utility easement is acceptable on review of the City Engineer as included in the application. Final building permit landscaping plans prior to building permit and planting locations during construction shall be as approved by the City Engineer.

Streets and Sidewalks

- *154.010(A) Development Standards (21) Pedestrian circulation. Sidewalks or other designated pedestrian ways shall be clearly indicated and provided for the safety of pedestrians within nonresidential and mixed-use districts.*

- *154.010(A) Development Standards (22) Sidewalks and trails. Complete plans shall be provided for proposed sidewalks and trails to serve parking, recreation and service areas within developments and to link to the city's system.*
- *154.010(E)(3) General Architectural requirements (e) Pedestrian ways. Buildings shall be designed with proper provision and orientation for a pedestrian system to serve and link development.*

The plans show an 8.6' wide sidewalk around the perimeter of the building. However, the sidewalk narrows significantly near the handicap parking stalls. The applicant has provided additional detail showing that there is adequate clearance for the front doors to open without encroaching into the parking area.

There are no pedestrian ways proposed through the middle of the site, but these are not typical for a gas station use.

Staff recommends that a short sidewalk connection be provided between the sidewalk along Anchor Drive and the seating area located at the front of the site near the right-of-way.

Parking

- *154.010(J)(3) General Parking Standards. (a) Minimum size regulations. Each space shall contain a minimum area of not less than 180 square feet, exclusive of access drives, a width of not less than nine feet and a depth of not less than 20 feet. Each space shall be adequately served by access drives as determined by the Zoning Administrator. All loading spaces shall be sufficient to meet the requirements of each use and shall provide adequate space for storage and maneuvering of the vehicles they are designed to serve. Parking ramps and underground parking may be allowed to have some reduction in the dimensions stated above.*
- *154.010(J)(10) Off-street parking standards for non-residential districts. (e) MU-3. Off-street parking may be reduced where it can be demonstrated that such reduction is justified due to joint use of facilities for dissimilar uses, provisions for transit facilities or other factors having impact on parking demand and capacity.*
- *154.010(J)(10) Off-street parking standards for non-residential districts. (g) Required number of off-street parking spaces. The minimum number of required off-street parking spaces for the following uses shall be as indicated on Table 8. Where a specific use is not listed, the Zoning Administrator shall determine the minimum number of required off-street parking spaces by considering functional similarities between uses listed and the use not listed.*
- *154.010(J)(10) Off-street parking standards for non-residential districts. (h) Yards. Off-street parking and loading facilities shall be subject to the front yard, side yard, and rear yard regulations for the use district in which the parking is located, except in the MU-1, MU-2, and MU-3 Districts, yard setbacks may be reduced if a substantial landscape setback is provided having a width meeting at least the minimum specified.*

A summary of the requirements in Table 8 is provided below for gas station/convenience store uses.

Use	Requirement	Proposed
Auto Service Station/Convenience Store Automobile Services	2.7 per ksf GFA interior sales area, plus 1.5 ksf GFA interior or storage/display area, plus 2 per service bay	4.225 ksf GFA sales 3.685 ksf GFA storage No service bays 17 spaces required 18 provided

The proposed parking stalls are 9.7 feet wide and 20 feet long, meeting minimum requirements.

The parking area would comply with the 25 ft front yard setback requirement.

Loading Area

- *154.010(J)(5) Loading areas.*
 - (a) *Loading and unloading areas for goods, supplies and services shall be sufficient to meet the requirements of each use. At a minimum, one loading dock shall be provided for each nonresidential building having over 20,000 square feet of floor area if the use is retail sales or services. For all other uses, at least one loading dock shall be provided if the building has over 50,000 square feet of floor area.*
 - (b) *Loading spaces shall be at least 35 feet long and ten feet wide, and shall have a height clearance of at least 13 feet.*

The site plan includes a loading zone on the east side of the building. The zone is 23 feet wide and 113 feet long, meeting the minimum requirements.

Bicycle and Transit

- *154.010(J)(7) Bicycle Parking Standards*
 - (a) *New development. Bicycle parking shall be provided for all new commercial, industrial, community service use, and multifamily residential development.*
 - (b) *Number of spaces. The number of bicycle parking spaces shall be at least 10% of the minimum required vehicle parking for the use. In no case shall less than two spaces be provided.*
 - (c) *Location of facilities. Bicycle parking facilities shall be located within 50 feet of the main building entrance in a location that is visible to building occupants from the main parking lot.*
- *154.010(A) Development Standards (25) Transit. Developments are to take into account the needs for transit and the transit rider and related pedestrian ways. Development of transit facilities and transit plazas are to be furnished on a cooperative basis with participation from property owners, the city and metro transit. New express transit is proposed on Highway 36 with on-line stop(s) with the possibility of a transit station between/near Margaret Street and McKnight Road.*

A bicycle rack with two spaces is required within 50 feet of the facility's front entrance.

This site is not currently on transit route therefore a transit plaza is not required.

Access and Circulation

- 154.010(F) *Landscaping requirements (8) Traffic visibility. In order to provide a clear view of intersecting streets to motorists, a triangular area of clear vision formed by the two intersecting streets and driveways and a line connecting said centerlines, shall be kept clear of visual obstruction, as specified below.*
 - (a) *Within any vision clearance triangle, screening, plantings, walls, fences or other obstructions are not permitted between a height of 30 inches and ten feet above the curb level, with the exception of fences with a maximum of three feet in height and at least two-thirds open to vision.*
 - (c) *At the intersection of a private drive or alley with a street, the line shall extend a minimum of ten feet from the intersection of the street and alley or drive property lines.*
- 154.010(J)(3) *General Parking Standards (e) Access.*
 - i. *Parking and loading space shall have proper access from a public right-of-way as determined by the Zoning Administrator.*
 - ii. *The number and width of access drives shall be so located as to minimize traffic congestion and traffic hazard.*

Vehicular access is proposed via two driveways from Anchor Drive, which is appropriate given the high volume of traffic that is generated by the intended use. The width of each driveway can accommodate two vehicles traveling opposite directions, with the easternmost driveway wide enough to accommodate semi-trucks.

The vision triangle at the entry ways is clear of permanent obstructions but does appear to contain landscaping. Said landscaping will need to be in compliance with the above noted clearance standards.

Architecture

- 154.010(E)(3) *General Architectural requirements (f) Pedestrian-oriented design. Building designs are encouraged to make the street enjoyable, visually interesting and comfortable. Individual buildings should be integrated with the streetscape to bring activity in the building in direct contact with the people on the street.*
- 154.010(E)(4) *Architectural Control (d) Nonresidential and mixed-use buildings. The following standards are applicable after the effective date of this chapter to all new buildings and major expansions (50% or more of the building floor area). These standards shall apply only to the portion of the building or site that is undergoing alteration. Although, all buildings and structures and remodeling of either existing or new buildings shall take into account compatibility related to architectural quality and mass of the structures to be constructed.*
 - i. *Primary building entrances on all new buildings are encouraged to be oriented to the primary abutting public street. The entrance shall have a functional door. Additional secondary entrances may be oriented to a secondary street or parking area. Entries shall be clearly visible and identifiable from the street, and delineated with elements such as roof overhangs, recessed entries, landscaping, or similar design features. Barrier-free entrances are required.*

ii. *Façade articulation. Consistent with the design of traditional storefront buildings, new buildings of more than 40 feet in width shall be divided into smaller increments, through articulation of the façade. This can be achieved through combinations of the following techniques, and others that may meet the intent of this section.*

- A. *Façade modulation. Stepping back or extending forward a portion of the façade.*
- B. *Vertical divisions using different textures or materials (although materials shall be drawn from a common palette).*
- C. *Division into storefronts, with separate display windows and entrances.*
- D. *Variation in roof lines by alternating dormers, stepped roofs, gables, or other roof elements to reinforce the modulation or articulation interval.*
- E. *Arcades, awnings, and window bays at intervals equal to the articulation interval.*

iii. *Design of street-facing facades. No blank walls shall be permitted to face the public street, sidewalks, or other public spaces such as plazas. Elements such as windows, doors, columns, changes in material, and similar details shall be used to add visual interest.*

iv. *Door and/or window openings.*

- A. *For all buildings.*
 - 1. *Glass on windows and doors shall be clear or slightly tinted, allowing views into and out of the interior. Spandrel glass may be used on service areas of the building.*
 - 2. *Displays may be placed within windows. Equipment within buildings shall be placed a minimum of five feet behind windows. To preserve views, within three feet of any window, not more than 30% of the view through the windows shall be blocked by merchandise, displays, shelving, or other obstructions.*
 - 3. *Window shape, size and patterns shall emphasize the intended organization of the façade and the definition of the building.*

v. *Compatibility with traditional buildings. New development shall relate to the design of traditional buildings adjacent to the site, where present, in scale and character. This can be achieved by maintaining similar façade divisions, roof lines, rhythm, and proportions of openings, building materials and colors. Historic architectural styles are encouraged, but need not be replicated.*

vi. *Building alignment. Buildings shall be aligned with facades parallel with the street to create a well-defined street edge.*

vii. *Building articulation. Buildings shall have horizontal and vertical articulation, which may include dormers, cornice detailing, recesses and projections, step-backs of upper stories, changes in roof types and planes, building materials, and window patterns. The base of a building shall relate to the human scale, including doors and windows, texture, projections, awnings, canopies, and similar features.*

The proposed building will be constructed with materials including full brick cladding, standing seam metal roof, store front aluminum openings and stucco accents. Extensive landscaping, modern storm water facilities, pylon and wall signage, customer and employee parking, concrete paving with curb and gutter are also included in the overall site design. The front of the building is oriented towards Anchor Drive, and features storefront windows surrounding main entry doors. The front façade is articulated using material changes and variation in the footprint of the

front façade. The rear elevation contains a similar architectural design but is without a storefront entrance. The side and rear facades contain similar materials with windows placed in several locations. The dumpster area is appropriately enclosed with wood fencing on the east elevation. The site is not surrounding by any historical building styles. Staff finds that the building design complies with the above noted standards.

Lighting

- *154.010(A) Development Standards (7) Outdoor lighting. All outdoor lighting shall be directed away from adjoining property and from the street unless globe lighting is used. Bare incandescent light bulbs shall not be permitted in view of adjacent property or the public right-of-way, except decorative holiday lights having 7.5 watts or less. No exterior lighting shall exceed 0.4 foot candles at the lot line. Yard lights shall not be closer than five feet from the property line, provided the direct source of light is not visible from the public right-of-way or adjacent residential property.*

The submitted lighting plan shows several types of light fixtures, including:

- 28 under-canopy fixtures
- 4 LED light strips above the front door
- 40 recessed down-lights around the perimeter of the building
- 11 pole-mounted fixtures

These lights would be directed downwards, and not towards any adjoining property. The light fixtures on the diesel canopy (nearest the adjacent self-storage facility) are shown dimmed down to 30%. Even with that modification, the photometric plan shows light levels would exceed the 0.4-footcandle threshold in three locations: along the easterly property line near the diesel canopy, near the larger of the two driveways along Anchor Drive and along the westerly property line near the regular gas canopy. Therefore, the lighting plan will have to be revised to comply with this standard.

Engineering Comments:

ALTA Survey:

1. As a condition of approval, prepare and record a supplemental drainage and utility easement to the favor of the City of North St. Paul, 20 feet in width, centered over the existing storm daintile between filtration basins in the south area of the site.

Sheet SP2.1 Site Plan (Keynote):

1. Provide sidewalk connection from Anchor Drive sidewalk to the seating area west of the eastern driveway entrance.

Sheet SP3 Grading Plan:

1. Provide EOF locations and elevations for the catch basins in the parking area.

Sheet SP4 Utility Plan:

1. Hydrants are provided in the Anchor Drive right of way near the southeast property corner and the southwest property corner. Final hydrant locations and whether any additional are to be provided on the site to be approved by Fire Chief prior to building permit issuance.

Sheet SP4.1 Utility Plan (Storm Sewer):

1. Verify cleanout invert on the south side of the building labeled as 939.68 which may be mislabeled instead of 938.68.
2. Recommend shifting the cleanout on the drain tile coming out of the east side of the building out of the edge of the 6" integral curb/walk – or verify it can be installed outside of the walk/drive joint.

RECOMMENDED ACTION

Based on the findings described in this report, staff recommends the following actions:

Approval of the requested Conditional Use Permit to allow for the gas station/convenience store/car wash use.

Conditional Approval of the proposed Site Plan Review subject to the following conditions of approval:

1. Revised set of plans shall be submitted prior to building permit issuance for review addressing comments provided and incorporating any recommended comments as acceptable and necessary.
2. Provision of an easement exhibit and legal description for a supplemental 20-foot wide drainage and utility easement centered over the filtration basin drain tile. The City will prepare an easement exhibit for signatures and recording.
3. Plantings, walls, fences or other obstructions are not permitted between a height of 30 inches and ten feet above the curb level within the 30-foot vision triangle created that the development driveway. As shown on the proposed landscaping plan at this time, there do not appear to be conflicts with the aforementioned sight vision triangle, however final installed locations shall meet this requirement.
4. All signage shall comply with Zoning Ordinance requirements and the applicant or property owner shall obtain permits prior to installation.
5. Modification to the proposed lighting plan to achieve no more than 0.4-footcandles at the property line.
6. Installation of a sidewalk connection between the sidewalk on Anchor Drive and the outdoor seating area.

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2020-xxx

**RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR
A GAS STATION, CONVENIENCE STORE AND CAR WASH
LOCATED AT 2275 ANCHOR DRIVE**

WHEREAS, the City of North St. Paul (“City”) has received an application for a Conditional Use Permit to allow for a gas station, convenience store and car wash from Steven Lowe, Kwik Trip, 1626 Oak St., La Crosse, WI 54602 at the property located at 2275 Anchor Dr.; and,

WHEREAS, the applicant is requesting the Conditional Use Permit to allow for a gas station, car wash and convenience store; and,

WHEREAS, the property is legally described as follows:

Lot 2, Block 1 of Anchor Block Commons, Ramsey County, Minnesota; and,

WHEREAS, A public notice for the proposal was published in the newspaper dated October 25, 2020 and property owners within 350 feet of the site have been notified; and,

WHEREAS, the Planning Commission held a public hearing on November 5, 2020 to consider and receive public input and has reviewed this request and recommends the City Council approve the Conditional Use Permit.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, the request for a Conditional Use Permit as described herein is hereby approved according to the plans reviewed by the Planning Commission and City Council.

ADOPTED this 17th day of November 2020.

Motion by Council Member xxx

Second by Council Member xxx

Voting: Ayes: Council Member Thorsen
Council Member Petersen
Council Member Walczak
Council Member Sonnek
Mayor Furlong

Nays: None

Absent: None

Abstain: None

Terrence J. Furlong, Mayor

Attest:

Scott A. Duddeck, City Manager/Clerk

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2020-xxx

**RESOLUTION APPROVING A SITE PLAN FOR A GAS STATION, CONVENIENCE
STORE AND CAR WASH ON THE PROPERTY AT
2275 ANCHOR DRIVE**

WHEREAS, the City of North St. Paul (“City”) has received a Site Plan application from Steven Lowe, Kwik Trip, 1626 Oak St., La Crosse, WI 54602, and;

WHEREAS, the proposed site plan is attached in Exhibit A, and;

WHEREAS, the applicants are requesting approval of a site plan for a gas station, convenience store and car wash;

WHEREAS, the proposed site plan meets the requirements of City Code Chapter 154 Section 154.004 (H) and the MU-3 Corridor Mixed Use District and;

WHEREAS, the Planning Commission has reviewed this request and recommends the City Council approve Site Plan as stated in staff’s report and related minutes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, the request Site Plan Approval as shown in attached Exhibit A is hereby approved according to the plans reviewed by the Planning Commission and City Council.

NOW, THEREFORE , LET IT BE FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, the site plan is approved with the following conditions:

1. Revised set of plans shall be submitted prior to building permit issuance for review addressing comments provided and incorporating any recommended comments as acceptable and necessary.
2. Provision of an easement exhibit and legal description for a supplemental 20-foot wide drainage and utility easement centered over the filtration basin drain tile. The City will prepare an easement exhibit for signatures and recording.
3. Plantings, walls, fences or other obstructions are not permitted between a height of 30 inches and ten feet above the curb level within the 30-foot vision triangle created that the development driveway. As shown on the proposed landscaping plan at this time, there do not appear to be conflicts with the aforementioned sight vision triangle, however final installed locations shall meet this requirement.
4. All signage shall comply with Zoning Ordinance requirements and the applicant or property owner shall obtain permits prior to installation.

5. Modification to the proposed lighting plan to achieve no more than 0.4-footcandles at the property line.
6. Installation of a sidewalk connection between the sidewalk on Anchor Drive and the outdoor seating area.

ADOPTED this 17th day of November 2020.

Motion by Council Member
Second by Council Member

Voting: Aye: Council Member
 Council Member
 Council Member
 Council Member
 Mayor Furlong
 Nay: None
 Abstain: None
 Absent: None

Terry Furlong, Mayor

Attest: _____
 Scott Duddeck, City Manager/ Clerk

Agenda Information Memorandum
North St. Paul City Council
November 17, 2020

FROM THE OFFICE OF THE CITY MANAGER

Agenda placement: City Business

Subject: Repealing Resolution No. 2020-101 Authorizing the Conveyance of City Property Located at 2329 17th Ave East

To: Honorable Mayor and City Council

Background/Facts:

On September 15, 2020, the City Council approved a Contract for Private Development (“Contract”) for the sale and development of property located at 2329 17th Avenue East (PID No. 012922330125) (“Property”) to Bruggeman Builders, LLC (“Developer”), by Resolution No. 2020-101.

Under the terms of the Contract, Developer proposed to acquire the Property for development of 12 townhome units, which would be platted as Delaware Place. The City’s obligation to convey the Property was subject to the following conditions as provided in Section 3.2 of the proposed Contract:

- The Developer not being in default under the terms of this Agreement at Closing;
- The Developer having secured all governmental permits and approvals for recording of the Plat and construction of the Project prior to October 30, 2020;
- The Developer has executed a Development Contract with the City for the Project and provided to the City all security, fees and documents required under the terms of the Development Contract prior to October 30, 2020; and
- All requirements for recording the Plat for Delaware Place have been met, including all requirements of the title company handling the recording of the Plat.

At its meeting on September 15, 2020, the City Council also approved:

- a preliminary/final plat for the Property by Resolution No. 99; and
- a preliminary/final planned unit development and site plan for the Property by Resolution No. 100; and

Developer has failed to execute the Contract and has failed to comply with subsections (i), (iii) and (iv) of Section 3.2(a) of the Contract. Further, Developer has indicated to the City Manager that Developer does not intend to move forward with the proposed Delaware Place development.

To terminate any obligations under the unexecuted Contract, staff is recommending that the City Council repeal Resolution No. 2020-101 authorizing the conveyance of the Property to Developer and approving the Contract.

Recommendation: Staff recommends approval of Resolution No. 2020-xxx; Repealing Resolution No. 2020-101 Authorizing the Conveyance of City Property Located at 2329 17th Avenue East.

Respectfully submitted,

Scott Duddeck
City Manager/ Clerk

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2020-xxx

**RESOLUTION REPEALING RESOLUTION NO. 2020-101 AUTHORIZING THE
CONVEYANCE OF CITY PROPERTY LOCATED AT 2329 17TH AVENUE EAST**

WHEREAS, the City of North St. Paul approved Resolution No. 2020-101 that authorized conveyance of City property located at 2329 17th Avenue East (“Property”) pursuant to a proposed Contract for Private Development between the City and Bruggeman Builders, LLC (“Developer”) as provided in Exhibit A attached to Resolution No. 2020-101 (the “Contract”);

WHEREAS, Developer has failed to execute the Contract and Developer has failed to meet the obligations required under the Contract for transfer of the Property within the time periods provided within the Contract;

WHEREAS, Developer has informed the City Manager that he does not intend to move forward with the development proposed under the Contract;

WHEREAS, the City desires to repeal its approval of the conveyance of the Property and the Contract;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of North St. Paul, Minnesota that Resolution No. 2020-101 is hereby repealed.

ADOPTED this 17th day of November 2020.

Motion by Council Member xxx

Second by Council Member xxx

Voting: Ayes: Council Member Thorsen
Council Member Petersen
Council Member Walczak
Council Member Sonnek
Mayor Furlong

Nays: None

Absent: None

Abstain: None

Terrence J. Furlong, Mayor

Attest:

Scott A. Duddeck, City Manager/Clerk

City of North St. Paul Hometown Holiday Lights Display Contest

Co-Sponsored by the North Saint Paul Business Association

Brighten our City with a holiday lights display. Register your City of North St. Paul residence for our Hometown Holiday Lights Display Contest online at <https://northstpaul.org/holidaylights>

All participating addresses will be posted at northstpaul.org/holidaylights and may be promoted on the City of North St. Paul's communication channels including: website, Facebook, Instagram, Twitter and City e-news. Residents are encouraged to submit photos of their display to news@northstpaul.org, and to tag their photos on social media with the hashtag #northstpaulholidaylights

Prizes will be awarded in the following categories:

- Best Display Residential First Place
- Best Display Residential Second Place

Online Registration Open: November 19 through December 10, 2020.

Entries will be judged from the street after dark between Friday, December 11 and Monday December 14.

Entries will be judged anonymously by a committee from the City of North Saint Paul and the North Saint Paul Business Association.

Winners will be announced at the final City Council meeting of the year on Tuesday, December 15 by a representative from the North St. Paul Business Association.

Award-winning addresses will be published and promoted on the City of North St. Paul's communication channels and to local media outlets.

Rules/Exclusions:

- City of North St. Paul staff, Council and/or commission members may participate, but are not eligible for cash prizes.
- Displays may not extend into the public right-of-way

The following cash prizes will be awarded by the North St. Paul Business Association:

- \$100 first place
- \$50 second place

Prizes are sponsored by the North St. Paul Business Association.

Winning entries will also receive a keepsake North St Paul yard sign and a trophy.