

**CITY OF NORTH ST PAUL
ECONOMIC & DEVELOPMENT AUTHORITY
MEETING MINUTES**

November 18, 2020

3:00 p.m.

.Due to the Governor's Emergency Declaration, the Mayor has determined that in-person meetings during this pandemic are not practical or safe. All meetings of the City Council and other City-governed boards and commissions will be held by telephone or other electronic means until further notice. (Minn. Stat. 13D.021)

I. CALL TO ORDER

Chair Robert Dew called the meeting to order at 3:00 p.m.

II. ROLL CALL

Robert Dew, Chair
Kevin Fuller, Vice Chair - excused
Don Jensen, Treasurer
Tom Schifsky, Commissioner-excused
Archie Vickerman, Commissioner
Terry Furlong, Mayor
Scott Thorsen, Council member
Scott Duddeck, Executive Director
Brett Garry, Business Association Representative

Staff: Olivia Boerschinger

III. ADOPT AGENDA

Agenda Adopted

IV. CONSENT AGENDA

No items

V. MEETING OPEN TO THE PUBLIC

No members of the public

VI. AUTHORITY BUSINESS AND ACTION ITEMS

A. Business Grant Review

Olivia shared information on the Business Grant program. The City received 55 applications and \$505, 178 was awarded to North St. Paul businesses. Two grant applications were denied due to one moving out of the City and the other because they did not open their business until June.

Checks went out to grant recipients as soon as Council approved them. The funds needed to be issued no later than November 15, 2020

Mayor Furlong mentioned that other cities were surprised by the response to our program and the number of applications we received. Executive Director Duddeck stated he was not aware of other cities using their CARES funding in this way. The program provided some much-needed help to our businesses especially as many will be impacted by some additional state ordered closings.

Mayor Furlong reported the Council was pleased with the program. Council member Thorsen agreed the program worked well, but he had hoped for more applicants. Executive Director Duddeck said the City did a good job of promoting the program through all of its communication channels including a direct mailing to businesses.

Chair Dew would like to reach out to the grant recipients to leverage involvement in the EDA, Business Association and other City commissions and authorities.

The EDA will work with the City to create communication to businesses to invite them to be involved and inform them of other opportunities to be informed. North St. Paul Business representative Bret Garry will draft a letter.

B. Items from Council and Staff

- Commissioner Thorsen updated EDA members on the City's Holiday Lights contest

VII. EXECUTIVE DIRECTOR REPORT

Development Updates –

- Executive Director Duddeck updated members on the Kwik Trip project stating that the application has moved through the Planning Commission and City Council. They are planning to begin construction in spring of 2021.
- Work on the storage facility continues
- Closing on the Anchor View apartments has been delayed
- Work on the Downtown Street improvement project is wrapped up for the season. The sidewalk and streetscape work will begin in the spring as weather permits.
- The 17th and Delaware project is no longer moving forward with the developer.
- The school district is planning a large addition to North High School

VIII. TREASURER REPORT

No report was given

IX. CHAIR REPORT

No report was given

X. MAYOR REPORT

No report was given

XI. REPORTS FROM EDA MEMBERS

No report was given

XII. FUTURE BUSINESS

No report was given

XIII. ADJOURN

The meeting adjourned at 4:00 p.m.

The next quarterly EDA meeting is scheduled for December 8, 2021 at 3:00 p.m. via Zoom