

**CITY OF NORTH ST. PAUL
PARKS AND RECREATION COMMISSION
MEETING MINUTES
November 18th, 2020
6:30 PM**

The November 18th, 2020 meeting was held via Zoom and complied with all requirements of
Minnesota State Statute 13D.021.

Due to the Governor's Emergency Declaration, the Mayor has determined that in-person meetings during this pandemic are not practical or safe. All meetings of the City Council and other City-governed boards and commissions will be held by telephone or other electronic means until further notice. (Minn. Stat. 13D.021)

I. CALL TO ORDER

Chair Lloyd Grachek called the meeting to order at 6:30 p.m.

II. ROLL CALL

Lloyd Grachek, Chair

Laura Greenlee-Karp, Vice Chair (absent)

Larry Amsden

Tim Cole

Heather Haas (absent)

Ingrid Koller

Sue Springborn

Nancy Thorsen

Sarah Zahradka

Council Liaison: Candy Petersen

Staff:
Scott Duddeck
Jill Officer
Olivia Boerschinger
Ron Ritchie

III. ADOPT AGENDA

On motion by Commissioner Zahradka, seconded by Commissioner Koller with all present voting aye, motion carried to adopt the agenda.

IV. APPROVAL OF MINUTES

A. Approve the October 28, 2020 regular meeting minutes

On motion by Commissioner Thorsen, seconded by Commissioner Cole with all present voting aye, motion carried to approve the September 23rd meeting minutes.

V. MEETING OPEN TO THE PUBLIC

Note: This is a courtesy extended to persons wishing to address the Commission concerning issues that are not on the agenda. This discussion will be limited to 15 minutes.

Morgan Dawley – city engineer from WSB, spoke to the Park Improvement Plan and comprehensive plan. Priorities and trends have changed since last plan. WSB can do park plan based on budget that would be useful and council can review. The MET council 2040 plan may not match up with improvement plan, it's really high level version.

Candace Amberg- WSB- gather information to see how the parks fit in the community. Not just focusing on updating but sometimes relocating.

VI. PUBLIC HEARINGS

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Upcoming events:

B. Short Term Projects:

- a. Eagle Scout Project- Springborn talked to Micah about project but he's a ways out on presenting

C. Long Term Projects:

- a. **Park Improvement Plan-** Duddeck mentioned WSB could possibly put a plan together for next year's park improvement plan. Thorsen and Cole have a park improvement plan from 2019 and will get a copy to Duddeck for a starting point. Amsden says most of the projects in the 2013 plan have been completed. Koller in favor of yearly planning meeting for park plan and putting a system in place to update. Zahradka is looking to create parks customized to the people that live there, more of destination parks than just green space, and outdoor fitness/activity areas. On behalf of Greenlee-Karp, the inclusion of a splash pad. Cole mentioned a dog park as well. WSB will come back with recommendation, get feedback from council on what they want to see and put a quote together. Grachek requests adding it to the agenda for January.
- b. **Year end presentation-** 2019 presentation for starting point, keep on agenda. Do presentation to council in January.
- c. **Southwood Project-** Morgan updated group on Southwood Nature improvements. Large area of sediment on west side needs to be removed, usually done during winter. Replacing pipe on east and west side of the road when weather is warmer. Documents should be available to share soon. Grachek requests to keep this on the agenda.
- d. **Hause Park-** Zahradka would like to keep moving forward with pickle ball at Hause and making it only pickle ball to accommodate for the small area. Duddeck states it's worth doing with having the base there. Duddeck suggests getting a survey of park before the snow falls to include what is needed for ADA.

Zahradka motions to approve up to \$30,000 to resurface and restructure the Hause Park tennis courts to designated one or two pickle ball courts to include ADA accessibility.

- e. **McKnight Park-** potential location for a splash pad.

D. New Business:

- a. **Upcoming park options-** Duddeck mentioned upcoming projects that may produce areas to work with. Also mentioned looking at ADA with projects. Area of 7th and Helen downtown but is petrol clean up area.
- b. **Commissioner applications-** Duddeck mentions the city will be putting applications up on the website for a new commissioner.

VIII. REPORTS FROM STAFF

A. Review/Discussion: New Park Rentals website- new website up and running December 1st.

B. Review/Discussion:

C. Review/Discussion:

IX. REPORTS FROM COMMISSIONER'S & PARK LIAISONS

A. Review/Discussion:

X. ADJOURNMENT

On motion by Commissioner Cole, seconded by Commissioner Zahradka with all present voting aye, motion carried to adjourn.

Meeting adjourned at 7:52 pm.

Next meeting: January 22nd, 2021 – online meeting format via Zoom.