

**CITY OF NORTH ST. PAUL
CITY COUNCIL
REGULAR MEETING AGENDA
TUESDAY, DECEMBER 15, 2020
6:30 PM**

The City of North St. Paul is moving all of its public meetings online effective August 4, 2020. The move to online meeting access via Zoom ensures compliance with the Governor's Emergency Executive Order and face covering mandate while providing our City Council members, staff and residents with safe and comfortable access to public meetings. Access information and links to meetings are available at northstpaul.org. This change to online meeting access will remain in effect until further notice. (Stat. 13D.02 subd. 4)

The **December 15th Zoom meeting can be accessed [HERE](#) or via:**

<https://wsbeng.zoom.us/> (from a PC, Mac, tablet, iPhone or Android device)

Meeting ID: 992 0651 9334

Password: 648191 or by phone at 1-929-205-6099, meeting ID 992 0651 9334, password 648191.

The City Council Zoom meeting will be 'open to the public' to listen in, but will be muted from contributing at all times with the exception of a Public Hearing and open to the public forum.

Please join the meeting early to test your audio and video settings. If you join via a device and your audio is not working, you may need to use the dial-in phone number option in order to be heard.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Member Thorsen
Council Member Petersen
Council Member Walczak
Council Member Sonnek
Mayor Furlong

IV. ADOPT AGENDA

V. PRESENTATIONS

VI. APPROVAL OF 12-1-2020 CONSENT AGENDA (MOTION MISSED)

- A. November 10, 2020 Special meeting minutes.
- B. November 12, 2020 Canvassing meeting minutes.
- C. November 17, 2020 workshop meeting minutes.
- D. November 17, 2020 regular meeting minutes.
- E. General accounts payable: \$6,242,227.39
- F. HRA accounts payable: \$56.13
- G. Non-union employee COLA and Wage Adjustment

VII. CONSENT AGENDA

- A. 12-1-2020 workshop meeting minutes.
- B. 12-1-2020 regular meeting minutes.
- C. General accounts payable: \$1,482,105.66.
- D. EDA accounts payable: \$167.16.
- E. HRA accounts payable: \$446.01.
- F. Pay Voucher No. 8 – 2020 Street and Utility Improvement Project

VIII. MEETING OPEN TO THE PUBLIC

Note: This is a courtesy extended to persons wishing to address the council who are not on the agenda. A completed public comment form should be presented to the Deputy Clerk prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.

IX. PUBLIC HEARINGS

X. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

- A. 2021 City Council meeting calendar
- B. Fire Relief Association Pension Increase
- C. 2021 Municipal Fee Schedule and Utility Rate Schedule, Adoption of Ordinance No. 794
- D. 2021 Final Budget Approval
- E. Kwik Trip Extension
- F. Second Amendment to Purchase Agreement for Anchor View Apartments

XI. REPORTS OF CITY MANAGER & DEPARTMENTS

XII. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

XIII. GENERAL BUSINESS

XIV. CLOSED SESSION

There are no closed sessions.

XV. ADJOURNMENT

The next regularly scheduled City Council meeting is Tuesday, January 5, 2021 at 6:30 p.m.

City of North Saint Paul
December 1, 2020
Adopted City Council Workshop Meeting Minutes

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 5:10 p.m.

II. ROLL CALL

Present: Council Member Scott Thorsen
Council Member Candy Petersen
Council Member Tom Sonnek
Council Member Jan Walczak
Mayor Terry Furlong

Staff: City Manager Scott Duddeck, Deputy Clerk Jennie Kloos, Finance Director Jason Zimmerman, Accountant Kyle Stasica, Communications Consultant Kari Erpenbach

III. ADOPT AGENDA

There were additional items added for discussion related to a home on 2nd Avenue and a brief budget update.

On motion by Council Member Petersen, seconded by Council Member Walczak, with all present voting aye (5-0), motion carried to approve the agenda as amended.

IV. TOPIC(S)

A. Bond Rating Update

- On December 2, 2009 the City of North St. Paul issued Electric Revenue Bonds (2009C) used to fund improvements to the municipal electric system. The interest portion of the bond is refunded through the Build America Bond program.
- As part of a competitive bond issuance, the Electric Fund was rated by Moody's Investor Services. The initial rating was A2.
 - This is a common process used to evaluate local, state, and federal government's well-being and a government's ability to pay back debt issued on a bond.
- **On November 19, 2020 Moody's Investor Services concurrently assigned The City of North St. Paul with an Aa3 rating.**
 - This rating represents Moody's assessment of hypothetical debt of the City supported by a general obligation unlimited tax (GOULT) pledge.
 - This is used a reference rating for the City's electric enterprise rating.
 - Moody's does not currently rate and of the City's outstanding debt supported by GLOUT pledge, as this is done by S&P.
 - On May 14, 2020 Standard and Poor's assigned an AA rating and stable outlook to the City of North St. Paul's General Obligation debt supported the City's full faith and credit pledge and ability to levy unlimited ad valorem property taxes.

Mayor Furlong gave a hats off to Jason, Kyle and Scott for their hard work.

B. Budget Update

City Manager Duddeck updated council briefly on budget updates which caused some last minutes adjustments to the final levy. One of the cell tower leases through Clearwater/ Sprint has exercised their ability to terminate the lease. With that we will be losing revenue which has a direct effect on the general fund. With a potential adoption of the budget tonight, adjustments needed to be made. Finance Director Jason Zimmerman continued updating Mayor/Council stating with the loss of the lease it created a budget gap of about \$48,000. Adjustments have been recommended to 4 line items: \$3,600 Election department, \$13,000 removal of the City newsletter, \$14,900 various line items shifting from Recreation to Parks including grading of fields and weed control, and \$16,500 budgeted in Parks for the Community Event Fund to help set off the cost of lifeguards. With these adjustments it will bring us the ability to balance the budget which will all be presented in the documents presented for approval at the Council meeting to follow. City Manager Duddeck ensured all that with the removal of the cell tower, the land will be restored to its original state by Clearwater/Spring.

C. House on 2nd Ave – flooding area

There was discussion held at the July 7th meeting regarding the flooding on 2nd Avenue and specifically the home owned by Shawn Rivet. City Manager Duddeck has been researching for grant opportunities that might be available through the DNR into purchasing the home and turn the property into a holding pond. City Manager Duddeck brought it back tonight for additional discussion on the topic. After extensive conversation from the Mayor/Council it was recommended that City Manager Duddeck pursue the DNR grant on purchase of the home. If approved, it will be brought back to council at that time.

D. Operational Update

City Manager Duddeck updated Mayor/Council with good news on the closing of Anchor View Apartments to be scheduled sometime before Christmas and to be able to continue moving along with the project. Downtown street project and Uptown Commons building is progressing well. Schifsky's are installing temporary asphalt sidewalks that will be sacrificial now for winter since we weren't able to install the concrete sidewalks in time. Do not yet have a timeline to physically open the road, but hoping within next 2 weeks to get access to the businesses as soon as possible.

Council Member Thorsen commented that he'd like to see the road open the road as soon as possible as long as its safe for our residents. City Manager Duddeck, Mayor and Council agreed.

V. OTHER BUSINESS

There was no other business.

VI. ADJOURNMENT

There being no further business, on motion by Council Member Walczak, seconded by Council Member Petersen, with all present voting aye (5-0), Mayor Furlong adjourned the workshop meeting at 6:25 p.m.

Terrence J. Furlong, Mayor

Attest:

Scott A. Duddeck, City Manager/Clerk

**City of North Saint Paul
December 1, 2020
Proposed Regular City Council Meeting Minutes**

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 6:30 p.m. The meeting was conducted via Zoom.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Thorsen
Council Member Petersen
Council Member Walczak
Council Member Sonnek
Mayor Furlong

Staff: City Manager Scott Duddeck, City Engineer Morgan Dawley, Finance Director Jason Zimmerman, City Attorney Soren Mattick, Deputy Clerk Jennie Kloos.

IV. ADOPT AGENDA

On motion by Council Member Sonnek, seconded by Council Member Walczak, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

V. PRESENTATIONS

There were no presentations.

VI. APPROVAL OF CONSENT AGENDA

NO MOTION/SECOND On motion by Council Member xxx, seconded by Council Member xxx, with all present voting aye (5-0), motion carried to approve the consent agenda, Resolution No. 2020-xxx consisting of:

By consensus, with all present voting aye (5-0), consent agenda approved, Resolution No. 2020-xxx consisting of:

- A. November 10, 2020 Special meeting minutes.
- B. November 12, 2020 Canvassing meeting minutes.
- C. November 17, 2020 workshop meeting minutes.
- D. November 17, 2020 regular meeting minutes.
- E. General accounts payable: \$6,242,227.39
- F. HRA accounts payable: \$56.13
- G. Non-union employee COLA and Wage Adjustment

VII. MEETING OPEN TO PUBLIC

A resident, Shawn, stated he would like to check in on the situation with his house, as he has not heard back from the City Manager after meeting with him and providing some paperwork. He added he had planned to purchase his grandparents' house but was waiting to hear whether the City will purchase his home. He noted he brought this issue to a City Council meeting in July 2020, and Council Member Thorsen indicated the City Council had discussed purchasing his house. He asked if that will be moving forward.

Mayor Furlong stated the City Council discussed Shawn's house at their workshop. He added the City has an opportunity to move forward with a grant application from the Minnesota Department of Natural Resources, and City Staff intends to pursue that possibility.

Mr. Duddeck asked Shawn whether the homes on either side of him also experience flooding. Shawn stated the house to the east is up on a hill and their sump pump empties into his property.

Mayor Furlong stated the City Council agreed to pursue a DNR grant that will provide an opportunity for engineering research in Shawn's neighborhood.

Shawn expressed frustration that new homes were added near his property. He added more water issues will be created that have nothing to do with him.

Mayor Furlong stated the City Council is trying to help solve the problem and move forward, and hopefully the DNR grant will be approved and funding can be applied towards a solution.

Council Member Sonnek stated it would be unfair to give Shawn the impression that the City intends to purchase his property. He added if he has an opportunity to sell it to another party, that should be pursued.

Shawn stated that would not be fair to the person who buys the house.

Council Member Sonnek stated Shawn would have to disclose any issues to the buyer of his home. Shawn stated no one disclosed anything to him because he bought it as a foreclosure.

Shawn stated Council Member Thorsen visited his property and indicated that the driveway and road are in bad condition, and the pipe needs to be drained. He added he believes the road is sinking.

City Engineer Morgan Dawley stated there is no evidence to indicate that the road is sinking.

Council Member Thorsen stated he visited Shawn's property, and a catch basin in the street appeared to be blocked. He added Shawn pointed out that there is no drain near his home. He noted, at its July 2020 meeting, the City Council discussed the possibility of purchasing Shawn's home, and he was under the impression that was still an option. He expressed his opinion that the City should continue to review that option.

Mayor Furlong the City Council has agreed to pursue the DNR grant. He thanked Shawn and apologized for the frustration he has been experiencing related to this issue.

John Schmahl, 2750 Chisholm Avenue, stated the online link for the tonight's City Council workshop was erroneously linked to the City Council regular meeting agenda. He added he was unable to find the workshop agenda.

Mr. Schmahl stated a power cable that is buried in his yard is connected to his neighbor's home as well, so service for his home as well as 2754 Chisholm are located on his property. He added he was not aware that power service for 2754 Chisholm resides on his property. He noted residents should ensure that they have their property surveyed so they know where their survey PINs are located.

Mr. Schmahl expressed frustration that he has to dig up the power line on his property to confirm that it is connected to 2754 Chisholm, especially since he does not know exactly how deep the line is buried. He added he contacted Tom, the locator, who told him the trench is 2 feet deep. He noted he intends to find the cable and notify the City Council in the spring.

Council Member Thorsen expressed concern that residents like Mr. Schmahl are unable to access the correct meeting link through agendas on the City website. He added City Staff should be able to get the agendas linked up properly, regardless of last-minute changes or updates. He noted residents may be unable to join a Zoom meeting that is open to the public.

VIII. PUBLIC HEARINGS

There were no scheduled hearings.

IX. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. 2021 Budget and Levy Overview and Truth-In-Taxation Public Meeting

Finance Director Jason Zimmerman gave a presentation regarding Truth in Taxation, and reviewed the General Fund, EDA and HRA levies. He added the levies are similar to the preliminary levy that was approved on September 15, 2020, with some updates from Ramsey County.

Mr. Zimmerman stated North St. Paul has a referendum levy as well as tax capacity levy. He added property tax levy changes are often due to market values, other levies, debt issuance, special assessments, referendums and legislative changes. He noted the tax rate decreased from .42% to .39%, and the median residential home value increased by 7.2%, the fourth highest increase in Ramsey County.

Mr. Zimmerman reviewed 2021 budget highlights, including overall General Fund budget reduction of 4.5%; investment in infrastructure and commitment to public safety; promoting redevelopment and increased transparency and customer service; and continuation of a balanced budget.

Mr. Zimmerman stated the City-based levy for 2021 in the General Fund is proposed at \$3,966,844 and debt of \$1,524,602 for a City total of \$5,491,446, with no change from 2020.

Mr. Zimmerman reviewed the fiscal disparities program, created in 1971 for the 7 counties in the metro area, with each community contributing 40% of post 1971 growth in commercial, industrial and public utility tax base to a regional tax pool. The growth in value is considered in the total net

change in net tax capacity since 1971, with no distinction between new property and old property. Local taxing jurisdictions contribute 40% of growth in commercial, industrial and public utility property tax base since 1971 into an area-wide pool of tax base. In North St. Paul, the fiscal disparities program's eligibility amount was reduced by 2.8% payable in 2021, while all the other communities are seeing increases, as fiscal capacity has changed.

Mr. Zimmerman stated the 2021 HRA levy of \$188,456 and EDA levy of \$184,687 represent a difference of \$36,202 and a total of \$373,143. Both levies are impacted by the fiscal disparities process.

Mr. Zimmerman stated Truth in Taxation statements are statutorily required to be sent to residents by November 24, 2020, and are also available online. He added the statement provides estimated value and taxable market value, as well as tax information from all taxing authorities. He added the statement does not include impacts of voter-approved referendums.

Mr. Zimmerman stated questions regarding Truth in Taxation notices related to valuation, property classification or status should be directed to the Ramsey County Assessor's Office (651-266-2131) or online at www.ramseycount.us/residents/property-home/taxes-values.

Mr. Zimmerman stated property tax relief programs are offered by the State of Minnesota for based on household income and property tax payments. He added Ramsey County offers a senior citizen property tax deferral program.

Mayor Furlong asked how many people qualify for those senior programs. Mr. Zimmerman stated he does not have specific numbers. He added there has not been much promotion of the senior relief programs within the last 10 years.

Mayor Furlong stated it would be helpful to put a link on the City website for this information. Mr. Zimmerman agreed to add the links to the website.

Mayor Furlong asked whether City Staff received any calls from residents or public comments regarding the budget and levy. Mr. Duddeck stated no calls or comments have been received.

Mayor Furlong thanked Mr. Zimmerman for his presentation. He called for questions and comments from the City Council.

Council Member Sonnek stated he appreciates Mr. Zimmerman's hard work on the budget and tonight's presentation.

Mr. Duddeck expressed his thanks to Mr. Zimmerman for all his hard work on the 2021 General Fund budget and levy.

1. Adopt Resolution for 2021 Final General Fund Budget and Levy

On motion by Council Member Petersen, seconded by Council Member Walczak, with all present voting aye (5-0), motion carried to adopt Resolution No. 2020-141 approving Final 2021 General Fund Budget and Setting the Final 2021 General Purpose and Debt Service Levies.

2. Adopt Resolution for 2021 Final EDA Levy

On motion by Council Member Sonnek, seconded by Council Member Thorsen, with all present voting aye (5-0), motion carried to adopt Resolution No 2020-142 Adopting the Final 2021 Tax Levy for North St. Paul Economic Development Authority.

3. Adopt Resolution for 2021 Final HRA Levy

On motion by Council Member Sonnek, seconded by Council Member Walczak, with Council Members Petersen, Walczak, Sonnek and Mayor Furlong voting aye, Council Member Thorsen voting nay (4-1), motion carried to adopt Resolution No. 2020-143 approving the Final 2021 Tax Levy for North St. Paul Housing and Redevelopment Authority.

B. Cable Commission

Mr. Duddeck stated the City Council recently approved a Resolution supporting the City's withdrawal from the Cable Commission by October 15, 2020, with the ability to rescind up to December 31, 2020. He presented a direct negotiation contract with Comcast to set up a franchise agreement that will reduce the PEG fee and represent significant savings for residents.

Mr. Duddeck stated City Staff recommends City Council approval of moving ahead with an agreement with Comcast and withdrawing from the Cable Commission by the end of 2020.

Council Member Walczak asked whether the City will receive reimbursement from the Cable Commission. Mr. Duddeck stated existing funding will remain with the Commission when the City withdraws its membership.

Mr. Duddeck stated the City's communications staff, led by Kari Erpenbach, has been working to improve City-run communications, including setting up a City YouTube channel. He added the Cable Commission has served the City well over the years, but technology has changed, and the number of users has decreased. He noted all broadcasting will be done out of City Hall as the first of the year.

On motion by Council Member Thorsen, seconded by Council Member Walczak, with all present voting aye (5-0), motion carried to adopt Ordinance No. 793 renewing the grant of a franchise to Comcast of Minnesota, Inc. to operate and maintain a cable system in the City of North St. Paul, setting forth conditions accompanying the grant of franchise; providing for City regulation and administration of the cable system; terminating prior franchise.

On motion by Council Member Petersen, seconded by Council Member Thorsen, with all present voting aye (5-0), motion carried to adopt Resolution No. 2020-144 approving the franchise agreement with Comcast of Minnesota, Inc. and Ordinance 793.

C. RWMWD MOU – Margaret Ponds Maintenance

City Engineer Morgan Dawley reviewed an agreement between the City of North St. Paul and the Ramsey-Washington Metro Watershed District (RWMWD) and related Memorandum of Understanding. He added the City Council received an update in early October regarding tree removal on Margaret Street to improve safety in the area and to provide access for the Watershed

District to complete water quality improvement projects. He noted the Watershed District has undertaken other projects in the area, including dredging in Casey Lake and a maintenance boat launch upgrade, and the Watershed District's involvement is very beneficial to the City.

Mr. Dawley stated the proposal is for removal of 125 cubic yards of sediment that have been deposited in the wetland and pond area on the west side of Margaret Street, to bring the wetland area up to acceptable standards for regular water flow and pond maintenance. He noted storm sewer infrastructure will be improved on both sides of the road, with shoreline restoration and native seed replantings as recommended by the Watershed District.

Mr. Dawley stated the City's estimated portion of the project is \$53,000 with a placeholder in the agreement for any final costs that would be born out of construction costs. He added contract work would begin in late January or early February 2021 with some level of activity continuing into the spring. He noted City Staff recommends execution of the Memorandum of Understanding between the City of North St. Paul and the Watershed District.

Council Member Walczak stated the project will occur on School District property. She asked whether the School District will be participating in sharing the costs of the project, as well as using the project as an educational opportunity.

Mr. Dawley stated the area on either side of Margaret Street that is adjacent to the road is not owned by the School District but is rather a combination of City easement and drainage easement over privately held property.

Mayor Furlong asked where the sediment will be stored. Mr. Dawley stated the sediment will be disposed of properly according to the Watershed District's rules and regulations. He added all permitting, as well as testing and sampling, will be handled by the Watershed District.

On motion by Council Member Sonnek, seconded by Council Member Thorsen, with all present voting aye (5-0), motion carried to approve a Memorandum of Understanding between the City of North St. Paul and Ramsey-Washington Metro Watershed District for removal of sediment and storm sewer pipe upgrades in and around Margaret Pond.

D. Rehab of Well #3

Mr. Duddeck reviewed proposed maintenance of Well #3, which is nearing its well maintenance cycle and in need of renovation. He added the City's wells are reviewed for maintenance every 10 years. He noted two bids were received, with a low bid from Keys Well Drilling Company for \$29,330.00. City Staff recommends City Council approval of a Resolution to approve completion of maintenance of Well #3.

On motion by Council Member Petersen, seconded by Council Member Walczak, with all present voting aye (5-0), motion carried to adopt Resolution No. 2020-145 approving completion of maintenance of Well #3 to ensure the reliable uninterrupted service of this public water source.

E. Waive/refund North St. Paul On-Sale Liquor License Fees

Mr. Duddeck reviewed a recommendation to waive liquor license fees for on-sale licenses, for local businesses affected by Covid-19. He added the City Council voted to pro-rate liquor licenses in March 2020, as this has been a difficult time for local small businesses. He noted this Resolution would waive liquor license fees for an entire year.

Mayor Furlong establishments in North St. Paul have been greatly affected by the pandemic. Mr. Duddeck agreed, stating the license fee is \$5,000, and this action will help local businesses.

On motion by Council Member Thorsen, seconded by Council Member Sonnek, with all present voting aye (5-0), motion carried to adopt Resolution No. 2020-148 authorizing the waiving of on-sale liquor license fees for the period July 1, 2020 – June 30, 2021 during the Covid-19 pandemic.

X. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Duddeck stated construction continues in the downtown area on 7th Avenue and Margaret Street to open up the roads and sidewalks again as soon as possible. He added the Electric Department is working on street lighting and traffic signals. He noted work will continue through the winter months. He expressed his thanks to Schifsky's for installing temporary asphalt sidewalks.

Mr. Duddeck stated the development activities continue at the Anchor North site including construction at the storage facility, a close date for Kwik Trip in December and the Anchor View Apartment development team has indicated they have signed an agreement and are working on a closing date. He thanked all participants for bringing the Anchor North site to fruition, and for all outstanding efforts on the redevelopment project.

Mr. Duddeck stated work has begun on the 7th street development project. He added the developer is working on tree removal and general preparation of the building site.

Mr. Duddeck thanked Kari Erpenbach for all her hard work in going live today with the online reservation system. Ms. Erpenbach stated the online Parks & Recreation reservation program went live that day, December 1, 2020, which was promised to residents who wanted to make parks reservations. She added residents picked dates and facilities, set up accounts, and paid online. She noted the reservation tool is available online on the City website and will be a fully operational branded site by next week.

XI. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Sonnek stated the Planning Commission will meet Thursday, December 3, 2020 at 6:15 p.m. He added the Commission will be discussing Ordinance updates.

Council Member Petersen stated the Parks & Recreation Commission met November 18, 2020. She added the Commission's next meeting will be January 27, 2021, when the Commission will work on a parks plan for presentation to the City Council.

XII. GENERAL BUSINESS

Council Member Petersen thanked resident Rachel Thompson for organizing the North St. Paul Christmas Tree Project.

Mayor Furlong stated resident Don Bieniek dropped off a letter at City Hall, thanking everyone for their well wishes and visits while he was in the hospital. Mayor Furlong read Mr. Bieniek's letter.

Mayor Furlong stated Pizza Factory will be accepting donations for the North St. Paul food shelf up until January 1, 2021. Donations can be placed in a bin outside the restaurant or collected by delivery staff.

Mayor Furlong stated a drive-by event at Casey Lake on December 19, 2020 between 5:00-8:00 p.m. will feature Santa and the North St. Paul Snowman.

XIII. CLOSED SESSION

There was no closed session.

XIV. ADJOURNMENT

There being no further business, on motion by Council Member Walczak, seconded by Council Member Sonnek, with all present voting aye (5-0), Mayor Furlong adjourned the meeting at 8:15 p.m.

Terrence J. Furlong, Mayor

Attest: _____
Scott A. Duddeck, City Manager



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: Mayor & Council Members
FROM: Jacquelyn Lutmer - Accounting Technician
DATE: December 15, 2020
SUBJECT: Recommendation of approval of GENERAL claims list.

Claim Date

12/4/2020 Payroll Register DD		\$111,272.98
12/4/2020 Payroll Direct Payables		\$98,532.52
11/30/2020 Payroll Direct Payables Checks	137399	\$680.72
	Payroll Subtotal	<u>\$210,486.22</u>
12/7/2020 Lost Check Void/Reissued	137400	\$ 2,367.00
12/16/2020 Utility Refund Checks	137495-137518	\$ 1,467.87
12/7/2020 A/P Checks	137401	4,273.07
12/16/2020 A/P Checks	137402-137494	\$ 807,958.00
12/16/2020 Drafts	000917-000922	\$ 455,553.50
	AP Subtotal	<u>\$ 1,271,619.44</u>

Grand Total \$ 1,482,105.66

Approved this 15th day of December 2020

/s/ Terrence J. Furlong, Mayor by Consent Resolution

/s/ Scott A. Duddeck, City Manager/Clerk by Consent Resolution

PAYROLL NO: 01 City of North St. Paul

PAYROLL DATE: 12/04/2020

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	60	111,272.98
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	60	111,272.98

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 04703 12/4/20 PAYROLL - 9

VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
E05000		EFTPS						
	I-T1 202011306419	FEDERAL WITHHOLDING	D	12/04/2020		16,440.46	000911	
	I-T3 202011306419	FICA TAXES	D	12/04/2020		13,688.06	000911	
	I-T4 202011306419	MEDICARE TAXES	D	12/04/2020		5,106.10	000911	35,234.62
H08033		H S A BANK						
	I-444202011306419	HSA ACCOUNT	D	12/04/2020		5,678.50	000912	5,678.50
I09137		I C M A DISTRIBUTION CENTER						
	I-2 202011306419	EMP/EMPR DEFERRED COMP	D	12/04/2020		10,130.98	000913	
	I-21 202011306419	EMP/EMPR DEFERRED COMP	D	12/04/2020		2,260.68	000913	
	I-26 202011306419	LOAN PAYMENTS TO ICMA	D	12/04/2020		399.71	000913	
	I-2CM202011306419	CITY MGR 9% DEFERRED COMP	D	12/04/2020		658.21	000913	
	I-2IR202011306419	EMP/EMPR DEFERRED COM	D	12/04/2020		1,390.00	000913	14,839.58
M12900		MNEFTS						
	I-T2 202011306419	MN Income Tax WH	D	12/04/2020		7,290.32	000914	7,290.32
M13320		MN STATE RETIREMENT SYSTEM						
	I-12 202011306419	POST DEDUCTIONS	D	12/04/2020		850.00	000915	850.00
P16470		P E R A						
	I-91 202011306419	6634-00 REG PERA	D	12/04/2020		15,105.51	000916	
	I-92 202011306419	6634-00 PERA PD	D	12/04/2020		19,533.99	000916	34,639.50

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	98,532.52	98,532.52
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	6	0.00	98,532.52	98,532.52

11/30/2020 4:00 PM

DIRECT PAYABLES CHECK REGISTER

PAGE: 1

PACKET: 04690 11/20/20 PAYROLL - 8

VENDOR SET: 01 City of North St Paul **** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT

L12385		LOCAL UNION #160						
	I-11 202011036278	UNION DUES	R	11/30/2020		340.36	137399	
	I-11 202011186385	UNION DUES	R	11/30/2020		340.36	137399	680.72

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	680.72	680.72
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
 BANK TOTALS:	 1	 0.00	 680.72	 680.72

PACKET: 04708 LOST CK 137299 REISSUE

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
100036	JCC LLC							
	I-202011126365	CARES ACT RELIEF GRANT	R	12/07/2020		2,367.00CR	137400	2,367.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	2,367.00	2,367.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	2,367.00	2,367.00

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04711 US - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	I-000202012096430	DANIELS & KIPKA DANIELS & KIPKA	R	12/16/2020		9.05	137495	9.05
1	I-000202012096431	PICKLE PROPERTIES PICKLE PROPERTIES	R	12/16/2020		57.60	137496	57.60
1	I-000202012096432	CARLBERG, ANN CARLBERG, ANN	R	12/16/2020		59.70	137497	59.70
1	I-000202012096433	GARRETSON, DIANE GARRETSON, DIANE	R	12/16/2020		39.43	137498	39.43
1	I-000202012096434	PIRNAT, RICHARD PIRNAT, RICHARD	R	12/16/2020		182.43	137499	182.43
1	I-000202012096435	SAUERBREY, WILLIAM SAUERBREY, WILLIAM	R	12/16/2020		5.03	137500	5.03
1	I-000202012096436	ST MARTIN, DOUGLAS/DEBRA ST MARTIN, DOUGLAS/DEBRA	R	12/16/2020		85.95	137501	85.95
1	I-000202012096437	LO, MIKA LO, MIKA	R	12/16/2020		95.17	137502	95.17
1	I-000202012096438	REED, SHELONDA REED, SHELONDA	R	12/16/2020		30.29	137503	30.29
1	I-000202012096439	ULLMAN, KRISTINA ULLMAN, KRISTINA	R	12/16/2020		15.67	137504	15.67
1	I-000202012096440	LEE, SARA LEE, SARA	R	12/16/2020		9.55	137505	9.55
1	I-000202012096441	GRANITE POINTE APARTMENTS GRANITE POINTE APARTMENTS	R	12/16/2020		53.12	137506	53.12
1	I-000202012096442	HER, KA BAO HER, KA BAO	R	12/16/2020		52.29	137507	52.29
1	I-000202012096443	ADELAGUN, ADEDOYN ADELAGUN, ADEDOYN	R	12/16/2020		88.25	137508	88.25
1	I-000202012096444	VANG, NHIA VANG, NHIA	R	12/16/2020		75.00	137509	75.00

PACKET: 04711 US - Refund

VENDOR SET: 01 City of North St Paul

**** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		PALMER, AUDREA						
	I-000202012096445	PALMER, AUDREA	R	12/16/2020		58.52	137510	58.52
1		ISERMAN, JENNIFER						
	I-000202012096446	ISERMAN, JENNIFER	R	12/16/2020		53.93	137511	53.93
1		SAID, HALIMO						
	I-000202012096447	SAID, HALIMO	R	12/16/2020		15.06	137512	15.06
1		KOZISEK, CASEY						
	I-000202012096448	KOZISEK, CASEY	R	12/16/2020		70.41	137513	70.41
1		MORITZ, RANDY & DORIS						
	I-000202012096449	MORITZ, RANDY & DORIS	R	12/16/2020		92.20	137514	92.20
1		NETTLETON, MACK						
	I-000202012096450	NETTLETON, MACK	R	12/16/2020		25.25	137515	25.25
1		BERWALD INVESTMENTS, LLLP						
	I-000202012096451	BERWALD INVESTMENTS, LLLP	R	12/16/2020		174.17	137516	174.17
1		VANG, BAKKA						
	I-000202012096452	VANG, BAKKA	R	12/16/2020		113.88	137517	113.88
1		NGUYEN, PATRICK						
	I-000202012096453	NGUYEN, PATRICK	R	12/16/2020		5.92	137518	5.92

* * B A N K T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	24	0.00	1,467.87	1,467.87
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	24	0.00	1,467.87	1,467.87

PACKET: 04709 SUN LIFE

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
S19485	SUN LIFE FINANCIAL							
	I-202012046420	OCT 2020 LIFE INSURANCE	R	12/07/2020		1,405.11CR	137401	
	I-202012046421	NOV 2020 LIFE INSURANCE	R	12/07/2020		1,381.51CR	137401	
	I-202012046422	NOV 2020 LTD COVERAGE	R	12/07/2020		1,486.45CR	137401	4,273.07

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	4,273.07	4,273.07
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	4,273.07	4,273.07

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04714 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	PATRICIA ECKHOFF							
	I-202012106469	PATRICIA ECKHOFF:	R	12/16/2020		347.56CR	137402	347.56
1	TELCOM CONSTRUCTION							
	I-202012106472	TELCOM CONSTRUCTION:	R	12/16/2020		550.50CR	137403	550.50
1	TERRY FURLONG							
	I-202012106473	TERRY FURLONG:	R	12/16/2020		45.00CR	137404	45.00
1	TARA WOODS							
	I-202012106474	TARA WOODS:	R	12/16/2020		100.00CR	137405	100.00
1	TRINITY EXTERIORS							
	I-202012106475	TRINITY EXTERIORS:	R	12/16/2020		129.75CR	137406	129.75
1	NORTH HAVEN CHURCH							
	I-202012106476	NORTH HAVEN CHURCH:	R	12/16/2020		350.00CR	137407	350.00
100057	FOUR BAYERS INC							
	I-202012106479	LIQUOR LICENSE FEE REFUND	R	12/16/2020		5,200.00CR	137408	5,200.00
100058	HMONG HOUSE LLC							
	I-202012106480	LIQUOR LICENSE FEE REFUND	R	12/16/2020		5,200.00CR	137409	5,200.00
30000	3D SPECIALTIES INC							
	I-219538	STREET SIGNS	R	12/16/2020		301.21CR	137410	301.21
A01009	A B M EQUIPMENT & SUPPLY							
	I-0165477-IN	2020 WATER TRUCK BUILD	R	12/16/2020		32,920.00CR	137411	
	I-0165478-IN	2020 WATER TRUCK BUILD	R	12/16/2020		21,909.00CR	137411	54,829.00
A01034	ADVANCED GRAPHIX INC							
	I-205602	STICKERS/DECALS NEW FFIGHTR	R	12/16/2020		49.60CR	137412	49.60
A01090	ALADTEC INC							
	I-2020-3308	ONLINE SCHEDULING PROGRAM	R	12/16/2020		2,995.00CR	137413	2,995.00
A01237	ANCOM TECHNICAL CENTER							
	I-98739	PAGER REPAIRS	R	12/16/2020		120.00CR	137414	
	I-98740	PAGER REPAIRS	R	12/16/2020		120.00CR	137414	
	I-98741	PAGER REPAIRS	R	12/16/2020		120.00CR	137414	
	I-98742	PAGER REPAIRS	R	12/16/2020		120.00CR	137414	
	I-98743	PAGER REPAIRS	R	12/16/2020		120.00CR	137414	600.00

PACKET: 04714 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
A01310	ASPEN MILLS							
	I-264750	COLLAR BADGES FOR CAPTAINS	R	12/16/2020		42.68CR	137415	
	I-265238	NEW FD EMPLOYEE UNIFORMS	R	12/16/2020		550.15CR	137415	
	I-265319	NEW UNIFORMS FOR PROMOTION	R	12/16/2020		210.95CR	137415	803.78
B02161	BOYER TRUCKS							
	I-933968	503 AIR DRYER BRAKE CHAMBER	R	12/16/2020		433.12CR	137416	433.12
C03000	CALLNET							
	I-201202120101	MNTHLY ANSWER SERV 11/9-12/6	R	12/16/2020		995.00CR	137417	995.00
C03008	COLBERT ENGRAVING & TROPHIES, LLC							
	I-1490	FFIGHTER ACCOUNTABILITY TAGS	R	12/16/2020		55.95CR	137418	55.95
C03041	FLEETPRIDE							
	I-RSV011994	503 SUBLET TO FLEET PRIDE	R	12/16/2020		1,736.26CR	137419	1,736.26
C03066	CINTAS							
	I-4068012507	UNIFORM SERVICES	R	12/16/2020		79.62CR	137420	
	I-4068012518	UNIFORM SERVICES	R	12/16/2020		8.50CR	137420	
	I-4068012578	UNIFORM SERVICES	R	12/16/2020		105.22CR	137420	
	I-4068744995	UNIFORM SERVICES	R	12/16/2020		8.50CR	137420	
	I-4068745008	UNIFORM SERVICES	R	12/16/2020		74.52CR	137420	
	I-4068745083	UNIFORM SERVICES	R	12/16/2020		155.10CR	137420	
	I-4069401621	UNIFORM SERVICES	R	12/16/2020		105.22CR	137420	
	I-4069401628	UNIFORM SERVICES	R	12/16/2020		74.52CR	137420	
	I-4069401637	UNIFORM SERVICES	R	12/16/2020		8.50CR	137420	619.70
C03139	COMCAST							
	I-202012096454	INTERNET SERV CH 11/27-12/26	R	12/16/2020		136.71CR	137421	
	I-202012096457	FD CABLE SERV 12/7-1/6/21	R	12/16/2020		22.40CR	137421	
	I-202012116489	ADAPTOR SERV 12/14-1/13/21	R	12/16/2020		6.27CR	137421	165.38
C21221	CENTURY LINK							
	I-202012096455	MTHLY PHONE SERV 11/19-12/18	R	12/16/2020		28.41CR	137422	
	I-202012096456	MNTHLY PHONE SERV 12/1-12/31	R	12/16/2020		216.60CR	137422	245.01
D04012	DAKOTA SUPPLY GROUP							
	I-S100580204.001	PARTS FOR URINAL AT CASEY LK	R	12/16/2020		51.68CR	137423	51.68
D04040	DDA HUMAN RESOURCES INC							
	I-00000249	2020 CLASS/COMPENSATION	R	12/16/2020		3,469.00CR	137424	3,469.00

PACKET: 04714 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
D04085	DIRKS BROS LLC							
	I-09282015407	MECHANIC SHOP TOOLS	R	12/16/2020		299.00CR	137425	
	I-10052015665	MECHANIC SHOP TOOLS	R	12/16/2020		35.44CR	137425	
	I-11092016698	MECHANIC SHOP TOOLS	R	12/16/2020		430.35CR	137425	764.79
E05053	EDUCATION RESOURCE PARTNERS. INC							
	I-114	COMM CONSULT 10/26-11/6/20	R	12/16/2020		2,055.00CR	137426	
	I-115	COMM CONSULT 11/10-11/20	R	12/16/2020		1,800.00CR	137426	3,855.00
E05112	ELK RIVER WINLECTRIC CO							
	I-32577901	WIRE	R	12/16/2020		2,625.00CR	137427	2,625.00
E05126	EMERGENCY AUTOMOTIVE TECHNOLOGIES INC							
	I-SVC28488	R&M VEHICLES SQUAD #2124	R	12/16/2020		176.06CR	137428	176.06
E10050	ERICKSON BELL BECKMAN & QUINN PA							
	I-1130202	NOV LEGAL SERV PROSECUTION	R	12/16/2020		7,159.86CR	137429	7,159.86
F06001	FACTORY MOTOR PARTS CO							
	C-159-Z07000	BATTERY CORE REFUNDS	R	12/16/2020		102.00	137430	
	C-19-846207	Q501 CREDIT FOR DEFECTIVE PRT	R	12/16/2020		48.46	137430	
	C-19-846517	BATTERY CORE CREDIT	R	12/16/2020		138.00	137430	
	C-19-846528	501 CREDIT FOR DEFECTIVE PART	R	12/16/2020		64.27	137430	
	C-19-850432	502 CREDIT FOR THE BATTERIES	R	12/16/2020		432.81	137430	
	I-1-6576524	502 WARRANTIED BATTERIES	R	12/16/2020		432.81CR	137430	
	I-1-6632931	411 BATTERIES	R	12/16/2020		276.30CR	137430	
	I-19-847506	518 GAS CAP	R	12/16/2020		12.46CR	137430	
	I-19-847918	500 OIL FILTERS	R	12/16/2020		7.74CR	137430	
	I-19-847994	701 OIL FILTER	R	12/16/2020		7.74CR	137430	
	I-19-850373	503 BATTERY	R	12/16/2020		99.99CR	137430	
	I-74-256139	503 BATTERY	R	12/16/2020		99.99CR	137430	151.49
F06008	ENTIRA FAMILY CLINICS							
	I-202012086425	COVID TESTING	R	12/16/2020		60.00CR	137431	
	I-202012086426	COVID TESTING	R	12/16/2020		85.00CR	137431	
	I-202012086427	COVID TESTING	R	12/16/2020		85.00CR	137431	230.00
F06053	FERGUSON ENTERPRISES LLC #3326							
	I-0179956	CURB STOP INSPECTING CAMERA	R	12/16/2020		585.20CR	137432	585.20
F06145	FLEX HOLDINGS, LLC							
	I-202012106483	AUG 2020 TIF 4-5 PAY-GO	R	12/16/2020		21,135.11CR	137433	21,135.11

PACKET: 04714 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
G07094	GERVAIS COURT PROPERTIES							
	I-202012106482	SEPT 1 2020 TIF 4-4 PAY-GO	R	12/16/2020		27,000.00CR	137434	27,000.00
G07280	GRAINGER INC							
	I-9719658347	729 COMPRESSOR HOSE ORINGS	R	12/16/2020		15.24CR	137435	15.24
G07292	GRAYBAR							
	I-9318871191	PULL STRING	R	12/16/2020		96.06CR	137436	
	I-9318957852	COUPLINGS	R	12/16/2020		100.75CR	137436	196.81
H08032	HERC-U-LIFT							
	I-W477483	719 ANNUAL INSPECTION/SERVICE	R	12/16/2020		171.07CR	137437	171.07
H08045	HELEN STREET SENIOR HOUSING LLC							
	I-202012106481	DEC 2020 TIF 4-6 PAY-GO	R	12/16/2020		183,770.76CR	137438	183,770.76
H08152	HM CRAGG							
	I-0241326-IN	798 PRIMER PUMP	R	12/16/2020		175.96CR	137439	175.96
H08162	HOLIDAY							
	I-202012096458	GAS 1400015462906 POLICE DEPT	R	12/16/2020		1,326.91CR	137440	
	I-202012096459	GAS 1400015462973 WATER DEPT	R	12/16/2020		407.00CR	137440	
	I-202012096460	GAS 1400015462949 ST MAINT	R	12/16/2020		1,467.63CR	137440	
	I-202012096461	GAS 1400015462906 UG ELECTRIC	R	12/16/2020		396.96CR	137440	
	I-202012096462	GAS 1400015462906 FIRE DEPT	R	12/16/2020		418.36CR	137440	
	I-202012096463	GAS 1400015462892 PARKS DEPT	R	12/16/2020		594.43CR	137440	
	I-202012096464	GAS 1400015462884 OH ELECTRIC	R	12/16/2020		293.18CR	137440	
	I-202012096465	GAS 1400015462965 URBAN FRSTY	R	12/16/2020		254.80CR	137440	
	I-202012096466	GAS 1400015462930 ST CLEANING	R	12/16/2020		217.00CR	137440	
	I-202012096467	GAS 1400015463031 INSPECTIONS	R	12/16/2020		47.58CR	137440	5,423.85
I09045	IMPACT							
	I-150305	NOV 2020 INSERT/MAILING UB	R	12/16/2020		4,823.95CR	137441	4,823.95
I09178	STUART C IRBY CO							
	I-S012139960.002	SPLICE	R	12/16/2020		393.12CR	137442	393.12
L12047	LANDIS GYR TECHNOLOGY INC							
	I-90328574	NOV 2020 SAAS FLAT FEE	R	12/16/2020		750.00CR	137443	750.00
L12099	LAW ENFORCEMENT LABOR SERVICES							
	I-202012106477	NOV 2020 UNION DUES	R	12/16/2020		992.08CR	137444	
	I-202012106485	DEC 2020 UNION DUES	R	12/16/2020		992.08CR	137444	1,984.16

PACKET: 04714 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
L12103	LAWSON PRODUCTS INC							
	C-9600097495	MISC PLOW HARDWARE	R	12/16/2020		307.57	137445	
	I-9307985674	MISC HARDWARE	R	12/16/2020		472.67CR	137445	
	I-9308011114	MISC PLOW NUTS	R	12/16/2020		168.87CR	137445	
	I-9308011115	MISC PLOW HARDWARE NUTS	R	12/16/2020		89.85CR	137445	423.82
L12196	LEAG MN CITIES-INS TRUST							
	I-202012096429	Q1 2021 WORKERS COMP PREMIUM	R	12/16/2020		50,435.00CR	137446	50,435.00
L12384	LOCAL UNION #320							
	I-202012106484	DEC 2020 UNION DUES	R	12/16/2020		1,533.00CR	137447	1,533.00
L12445	LISA SENOPOLE							
	I-202012086428	NOV PLAN COMM MTG FILMING	R	12/16/2020		150.00CR	137448	150.00
L12451	L T G POWER EQUIPMENT							
	I-253957	620 OIL TEMP SENSOR	R	12/16/2020		31.24CR	137449	
	I-254227	620 FUEL INJECTOR	R	12/16/2020		63.43CR	137449	94.67
M13035	MACQUEEN EQUIPMENT CO							
	I-P31219	556 DIPSTICK AND TUBE	R	12/16/2020		72.77CR	137450	72.77
M13056	CITY OF MAPLEWOOD							
	I-202012106468	NOV 2020 UB MAPLEWOOD	R	12/16/2020		28,162.70CR	137451	28,162.70
M13081	MUNICIPAL EMERGENCY SERVICES							
	I-IN1521709	2.5" HYDRANT ADAPTOR FITTINGS	R	12/16/2020		341.13CR	137452	341.13
M13100	MERIT CHEVROLET							
	I-672099	630 INSIDE DOOR HANDLE	R	12/16/2020		68.29CR	137453	68.29
M13110	MENARDS-OAKDALE							
	I-12457	WELL#2 MAINTENANCE MATERIAL	R	12/16/2020		41.35CR	137454	
	I-12466	WELL#2 MAINTENANCE MATERIAL	R	12/16/2020		39.95CR	137454	81.30
M13217	MN FIRE SERV CERT BOARD MSFCB							
	I-8210	MN CERT BOARD FAO TEST	R	12/16/2020		145.00CR	137455	145.00
M13227	MN DEPT OF COMMERCE							
	I-1000045480	3Q 2021 MPUC INDIRECT ASSMNT	R	12/16/2020		2,153.32CR	137456	2,153.32
M13260	MN DEPT OF PUBLIC SAFETY							
	I-202012106470	VACTOR TRAILR #704 TAB RENEW	R	12/16/2020		41.25CR	137457	
	I-202012106471	POLE TRAILER #722 TAB RENEW	R	12/16/2020		30.25CR	137457	71.50

PACKET: 04714 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
M13286	MIKE'S LP GAS INC & RV SERVICE							
	I-108836	PROPANE GAS	R	12/16/2020		63.33CR	137458	63.33
M13291	MN PEIP							
	I-1016828	INSURANCE 12/1/20-12/31/20	R	12/16/2020		30,203.64CR	137459	30,203.64
M13309	MN STATE FIRE CHIEFS ASSOC							
	I-2063	2021 MEMBERSHIP DUES	R	12/16/2020		220.00CR	137460	220.00
M13370	M-R SIGN CO INC							
	I-210699	STREET SIGNS	R	12/16/2020		341.26CR	137461	
	I-210700	STREET SIGNS	R	12/16/2020		421.70CR	137461	762.96
M14074	MNSPECT LLC							
	I-8479	OCT INSPECTIONS/PERMIT FEES	R	12/16/2020		50,417.23CR	137462	50,417.23
M16475	NCPERS GROUP LIFE INS.							
	I-663400122020	DEC 2020 LIFE INSURANCE	R	12/16/2020		144.00CR	137463	144.00
N07096	NAPA AUTO PARTS							
	I-3617-063721	503 SD PAPER	R	12/16/2020		63.99CR	137464	
	I-3617-065951	REFLECTIVE TAPE	R	12/16/2020		119.95CR	137464	
	I-3617-066772	556 BRAKE CLEANER	R	12/16/2020		28.68CR	137464	212.62
N14167	NORTHERN LANDSCP & IRRIGATION							
	I-20-5990	REPAIR/INSTALL IRRIGATION SYS	R	12/16/2020		6,000.00CR	137465	6,000.00
N14168	NORTHERN TOOL & EQUIPMENT							
	I-4131128961	521 PARTS FOR SPRAY WAND	R	12/16/2020		19.98CR	137466	19.98
O15001	O'REILLY AUTO PARTS							
	I-2074-113650	R&M VEHICLES 7 SNOWBRUSHES	R	12/16/2020		55.93CR	137467	55.93
P16285	PLUNKETT'S PEST CONTROL							
	I-6874481	NOV PEST CONTROL COM CENTER	R	12/16/2020		35.69CR	137468	
	I-6874482	NOV PEST CONTROL PW BLDG	R	12/16/2020		39.36CR	137468	
	I-6874483	NOV PEST CONTROL CITY HALL	R	12/16/2020		34.86CR	137468	109.91
P16413	PRECISION LANDSCAPE & TREE INC							
	I-82307	57 TREE STUMP REMOVALS	R	12/16/2020		12,204.00CR	137469	12,204.00
R18135	ROC INC							
	I-78952	DEC 2020 JANITORIAL SERVICE CH	R	12/16/2020		2,971.10CR	137470	
	I-78958	DEC 2020 JANITORIAL SERVICE PW	R	12/16/2020		1,204.50CR	137470	
	I-78959	DEC JANITORIAL SERVICE LIBRARY	R	12/16/2020		880.00CR	137470	5,055.60

PACKET: 04714 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
R18170	CITY OF ROSEVILLE							
	I-0229649	DEC 2020 IT SUPPORT SERVICES	R	12/16/2020		18,581.00CR	137471	18,581.00
S18996	SAFE-FAST INC							
	I-INV239836	HAZARDOUS MATERIAL MONITORS	R	12/16/2020		797.74CR	137472	797.74
S19106	SITE ONE LANDSCAPE SUPPLY							
	C-104677387-001	IRRIGATION PARTS & SUPPLIES	R	12/16/2020		25.98	137473	
	C-104756754-001	IRRIGATION PARTS & SUPPLIES	R	12/16/2020		20.33	137473	
	I-104618335-001	IRRIGATION PARTS & SUPPLIES	R	12/16/2020		33.28CR	137473	
	I-104633772-001	IRRIGATION PARTS & SUPPLIES	R	12/16/2020		14.95CR	137473	
	I-104676328-001	IRRIGATION PARTS & SUPPLIES	R	12/16/2020		660.85CR	137473	
	I-104681583-001	IRRIGATION PARTS & SUPPLIES	R	12/16/2020		103.12CR	137473	
	I-104711099-001	IRRIGATION PARTS & SUPPLIES	R	12/16/2020		12.82CR	137473	
	I-104752060-001	IRRIGATION PARTS & SUPPLIES	R	12/16/2020		321.79CR	137473	
	I-104775586-001	IRRIGATION PARTS & SUPPLIES	R	12/16/2020		159.58CR	137473	
	I-104907771-001	IRRIGATION PARTS & SUPPLIES	R	12/16/2020		49.15CR	137473	
	I-104927678-001	IRRIGATION PARTS & SUPPLIES	R	12/16/2020		4.60CR	137473	
	I-104936121-001	IRRIGATION PARTS & SUPPLIES	R	12/16/2020		42.24CR	137473	
	I-104982527-001	IRRIGATION PARTS & SUPPLIES	R	12/16/2020		98.22CR	137473	
	I-104994220-001	IRRIGATION PARTS & SUPPLIES	R	12/16/2020		48.91CR	137473	
	I-105011188-001	IRRIGATION PARTS & SUPPLIES	R	12/16/2020		178.30CR	137473	
	I-105090780-001	IRRIGATION PARTS & SUPPLIES	R	12/16/2020		178.30CR	137473	
	I-105156335-001	IRRIGATION PARTS & SUPPLIES	R	12/16/2020		22.56CR	137473	
	I-105157166-001	IRRIGATION PARTS & SUPPLIES	R	12/16/2020		606.70CR	137473	2,489.06
VOID	VOID CHECK		V	12/16/2020			137474	**VOID**
S19177	SHELTERTECH CORPORATION							
	I-10465-I	2545 DIVISION ASBESTOS INSPCT	R	12/16/2020		945.00CR	137475	945.00
S19178	SHERWIN-WILLIAMS							
	I-3295-7	PAINT	R	12/16/2020		204.18CR	137476	204.18
S19188	SHRED-IT USA MINNEAPOLIS							
	I-8180848686	SHREDDING SERVICES	R	12/16/2020		116.97CR	137477	116.97
S19233	SPECTACULAR CLEANING LLC							
	I-091	DEC JANITORIAL CASEY LAKE	R	12/16/2020		860.00CR	137478	
	I-092	DEC JANITORIAL ROTARY PARK	R	12/16/2020		760.00CR	137478	
	I-093	NOV JANITORIAL HAUSE EVENT	R	12/16/2020		100.00CR	137478	1,720.00

PACKET: 04714 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
S19415	STEPP MFG							
	I-058444	ASPHALT TRAILER REPAIRS	R	12/16/2020		65.99CR	137479	
	I-058445	ASPHALT TRAILER REPAIRS	R	12/16/2020		341.67CR	137479	
	I-058464	ASPHALT TRAILER REPAIRS	R	12/16/2020		35.45CR	137479	443.11
S19433	STAPLES ADVANTAGE							
	I-3463643054	OFFICE SUPPLIES MISC	R	12/16/2020		40.72CR	137480	
	I-3463643055	OFFICE SUPPLIES	R	12/16/2020		24.16CR	137480	
	I-3463706003	OFFICE SUPPLIES STORAGE DEV	R	12/16/2020		26.99CR	137480	91.87
T19150	T A SCHIFSKY & SONS INC							
	I-20-047/#11	ASPHALT OVERLAY 15TH AVE	R	12/16/2020		45,150.00CR	137481	
	I-20-047/#12	WATERMAIN BREAKS REPAIRS	R	12/16/2020		19,090.00CR	137481	
	I-20-264/#1	SEWER REPAIR STREET PATCHING	R	12/16/2020		10,440.00CR	137481	
	I-66740	AGGREGATE & MODIFIED MIXES	R	12/16/2020		379.00CR	137481	
	I-66786	AGGREGATE, MODIFIED & MIXES	R	12/16/2020		1,545.26CR	137481	
	I-PAYVOUCHER#8	S.A.D PROJECT 20-01	R	12/16/2020		141,461.22CR	137481	218,065.48
T20076	TOSHIBA FINANCIAL SERVICES							
	I-5012752012	DEC COPIER LEASE FIRE DEPT	R	12/16/2020		226.31CR	137482	
	I-5012752013	DEC COPIER LEASE PUB WORKS	R	12/16/2020		214.50CR	137482	
	I-5012752014	DEC COPIER LEASE PD RECORDS	R	12/16/2020		213.96CR	137482	
	I-5012752015	DEC COPIER LEASE PD SQUAD RM	R	12/16/2020		108.25CR	137482	
	I-5012752016	DEC COPIER LEASE COMM DEV	R	12/16/2020		753.55CR	137482	1,516.57
T20161	THOMPSON REUTERS - WEST							
	I-843462936	NOV INVESTIGATIVE SUITE	R	12/16/2020		208.32CR	137483	208.32
T20191	TIMESAVER OFF SITE SECRETARIAL INC.							
	I-M26054	NOV 2020 SECRETARIAL SERVICES	R	12/16/2020		480.00CR	137484	480.00
T20215	TOKLE INSPECTIONS INC							
	I-202012106478	NOV 2020 ELECTRICAL INSPECTNS	R	12/16/2020		1,424.00CR	137485	1,424.00
T20235	TOWMASTER							
	I-433701	504 BULK HEAD FOR BRINE TANK	R	12/16/2020		23.81CR	137486	23.81
T20285	TRI STATE BOBCAT INC							
	I-A80149	515 D RING FOR HOSES	R	12/16/2020		64.90CR	137487	64.90
U21218	U S BANK							
	I-5778851	2014A PAYING AGENT FEES	R	12/16/2020		500.00CR	137488	
	I-5778926	2015A PAYING AGENT FEES	R	12/16/2020		500.00CR	137488	1,000.00

PACKET: 04714 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
V22049	VEIT DISPOSAL SYSTEMS							
	I-T10000023553	CONSTRUCTION DEBRIS	R	12/16/2020		84.73CR	137489	84.73
V22248	VM MASONRY LLC							
	I-111135	CURBS, WALKS, DOMES & RAMPS	R	12/16/2020		5,472.00CR	137490	
	I-111137	BORDER CURB POLAR PARK	R	12/16/2020		7,008.00CR	137490	12,480.00
W23035	WASTEQUIP							
	I-20INV000003310	2 NEW ROLL OFF DUMPSTERS	R	12/16/2020		10,750.00CR	137491	10,750.00
W23041	WATER CONSERVATION SERVICE INC							
	I-10812	OCT LEAK LOCATES	R	12/16/2020		930.32CR	137492	
	I-10868	2093 3RD LEAK LOCATE	R	12/16/2020		463.92CR	137492	
	I-10884	2353 NAVAJO LEAK LOCATE	R	12/16/2020		467.40CR	137492	1,861.64
W23142	WESTWOOD PROFESSIONAL SERVICES, INC.							
	I-1200800772	JULY 2020 SANITARY STAKING	R	12/16/2020		3,270.00CR	137493	3,270.00
X14164	XCEL ENERGY							
	I-0436211487	NAT GAS HAUSE PK 10/14-11/12	R	12/16/2020		58.15CR	137494	
	I-0436260136	NAT GAS CASEY LK 10/15-11/15	R	12/16/2020		99.22CR	137494	
	I-0436323992	NAT GAS CITY HALL 10/14-11/12	R	12/16/2020		998.13CR	137494	
	I-0436344701	NAT GAS WELL#3 10/15-11/15	R	12/16/2020		31.72CR	137494	
	I-0436346285	NAT GAS WELL#2 10/15-11/15	R	12/16/2020		50.22CR	137494	
	I-0436346409	NAT GAS WELL#4 10/15-11/15	R	12/16/2020		53.50CR	137494	
	I-0436347509	NAT GAS WELL#5 10/15-11/15	R	12/16/2020		45.17CR	137494	
	I-0436347529	NAT GAS WELL#1 10/15-11/15	R	12/16/2020		54.14CR	137494	
	I-0436348825	NAT GAS MCKNIGHT 10/14-11/12	R	12/16/2020		30.07CR	137494	
	I-0436350297	NAT GAS HAUSE PK 10/14-11/12	R	12/16/2020		57.67CR	137494	1,477.99

PACKET: 04714 Regular Payments

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
P16421	PREMIER BANK							
	C-202012106488	OCT 2020 CREDIT CARD RETURNS	D	11/04/2020		145.51	000921	
	I-202012106486	OCT 2020 CITY CREDIT CARD	D	11/04/2020		2,544.31CR	000921	2,398.80
N14207	CITY OF NORTH ST PAUL							
	I-202012116493	SEPT 2020 UTILITY BILL	D	11/05/2020		15,191.57CR	000920	15,191.57
G07113	GLOBALPAYMENTS							
	I-202012086424	NOV GPI MERCHANT SERVICES	D	11/30/2020		35.00CR	000917	35.00
V22055	VANCO E-SERVICES							
	I-00011127502	NOV 2020 GATEWAY SERVICE	D	12/15/2020		126.25CR	000922	126.25
M13248	MN DEPT OF REVENUE							
	I-202012116490	NOV 2020 SALES & USE TAX	D	12/18/2020		49,134.00CR	000918	49,134.00
M13300	M M P A - C/O AVANT ENERGY							
	I-3375	NOV 2020 POWER BILLING	D	12/20/2020		388,667.88CR	000919	388,667.88

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	92	0.00	807,958.00	807,958.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	455,553.50	455,553.50
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	99	0.00	1,263,511.50	1,263,511.50

TOTAL ERRORS: 0

TOTAL WARNINGS: 0



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: Mayor & Council Members
FROM: Jacquelyn Lutmer, Accounting Technician
DATE: December 15, 2020
SUBJECT: Recommendation of approval of EDA claims list.

Claim Date				
12/16/2020	Draft	000924	\$	167.16
			\$	167.16

Approved this 15th day of December, 2020

/s/ Terrence J. Furlong, Mayor by Consent Resolution

/s/ Scott A. Duddeck, City Manager/Clerk by Consent Resolution

PACKET: 04716 EDA 12/16/20

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
N14207	CITY OF NORTH ST PAUL							
	I-202012116492	SEPT 2020 UTILITY BILL		D 11/05/2020		167.16CR	000924	167.16

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	167.16	167.16
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	167.16	167.16

TOTAL ERRORS: 0

TOTAL WARNINGS: 0



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: HRA Chairman and Commissioners
FROM: Jacquelyn Lutmer, Accounting Technician
DATE: December 15, 2020
SUBJECT: Recommendation of approval of HRA claims list.

Claim Date

12/16/2020 A/P Check Register	137519	\$	72.98
12/16/2020 Drafts	000923		373.03
Total			<u>\$446.01</u>

Approved this 15th day of December, 2020

/s/ Terrence J. Furlong, Mayor by Consent Resolution

/s/ Scott A. Duddeck, City Manager/Clerk by Consent Resolution

12/11/2020 11:25 AM

A / P CHECK REGISTER

PAGE: 1

PACKET: 04715 HRA 12/16/20

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
X14164	XCEL ENERGY I-0436326154	NAT GAS 2393 MARG 10/14-11/12	R	12/16/2020		72.98CR	137519	72.98

PACKET: 04715 HRA 12/16/20

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
N14207	CITY OF NORTH ST PAUL							
	I-202012116491	SEPT 2020 UTILITY BILL		D 11/05/2020		373.03CR	000923	373.03

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	72.98	72.98
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	373.03	373.03
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	2	0.00	446.01	446.01

TOTAL ERRORS: 0

TOTAL WARNINGS: 0



December 15, 2020

Mr. Scott Duddeck
City Manager
City of North St. Paul
2400 Margaret Street
North St. Paul, MN 55109

Re: Construction Pay Voucher No. 8
2020 Street and Utility Improvement Project
City Project No. S.A.D. 20-01
S.A.P. 151-250-003 / 151-263-005 / 151-247-008
City of North St. Paul, MN
WSB Project No. 014391-000

Dear Mr. Duddeck:

Please find enclosed Construction Pay Voucher No. 8 (in triplicate) in the amount of \$141,461.22 for the above-referenced project. The quantities completed to date have been reviewed and agreed upon by the contractor, and we hereby recommend that the City of North St. Paul approve Construction Pay Voucher No. 8 in the amount of \$141,461.22 for T.A. Schifsky & Sons, Inc.

Once processed, please keep one copy for your records and return two copies to our office, one for the contractor and one for our files.

If you have any questions, please contact me at 763.512.5243. Thank you.

Sincerely,

WSB

Brad A. Reifsteck, PE
Sr. Project Manager

Attachments

cc: Morgan Dawley, WSB

srb

2020 Street and Utility
Improvement Project

Pay Voucher 8



Client: City of North St. Paul 2400 Margaret Street North St Paul, MN 55109-3003	Contractor: T. A. Schifsky & Sons, Inc. 2370 East Hwy. 36 North St. Paul, MN 55109
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WSB Project No.: 014391-000
Client Project No.: City Project No. S.A.D. 20-01
State Project No.: S.A.P. 151-250-003/151-263-005/151-247-008
Federal Project No.:

Contract Amount		Funds Encumbered	
Original Contract	\$4,256,376.67	Original	\$4,256,376.67
Contract Changes	\$0.00	Additional	N/A
Revised Contract	\$4,256,376.67	Total	\$4,256,376.67

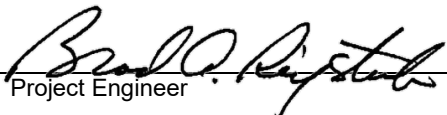
Work Certified To Date	
Base Bid Items	\$3,971,166.63
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$3,971,166.63

Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$148,906.55	\$3,971,166.63	\$198,558.33	\$3,631,147.08	\$141,461.22	\$3,772,608.30
Percent Retained: 5%			Percent Complete: 93.3%		

This is to certify that the items of work shown in this Pay Voucher have been actually furnished for the work comprising the above-mentioned project in accordance with the plans and specifications heretofore approved.

Approved By WSB

Approved By T. A. Schifsky & Sons, Inc.


Project Engineer


Contractor

December 7, 2020
Date

December 7, 2020
Date

Approved By City of North St. Paul

Name

Date

Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	05/04/20	\$545,658.25	\$27,282.91	\$518,375.34
2	05/31/20	\$326,785.40	\$16,339.27	\$310,446.13
3	07/08/20	\$303,756.65	\$15,187.84	\$288,568.81
4	07/31/20	\$719,495.60	\$35,974.78	\$683,520.82
5	09/04/20	\$856,298.58	\$42,814.92	\$813,483.66
6	10/12/20	\$621,684.10	\$31,084.21	\$590,599.89
7	11/09/20	\$448,581.50	\$22,429.07	\$426,152.43
8	12/07/20	\$148,906.55	\$7,445.33	\$141,461.22

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
Sanitary Local	\$274,844.25	\$13,742.21	\$261,102.04	\$0.00	\$261,102.04
Storm 151-247-008	\$181,465.00	\$9,073.25	\$172,391.75	\$0.00	\$172,391.75
Storm 151-250-003	\$206,069.00	\$10,303.45	\$195,765.55	\$0.00	\$195,765.55
Storm 151-263-005	\$241,296.50	\$12,064.83	\$224,149.17	\$5,082.50	\$229,231.67
Storm Local	\$461,087.00	\$23,054.35	\$430,290.15	\$7,742.50	\$438,032.65
Surface 151-247-008	\$133,375.85	\$6,668.79	\$125,510.06	\$1,197.00	\$126,707.06
Surface 151-250-003	\$341,622.90	\$17,081.15	\$319,898.15	\$4,643.60	\$324,541.75
Surface 151-263-005	\$1,049,671.15	\$52,483.56	\$973,296.28	\$23,891.31	\$997,187.59
Surface Local	\$325,465.28	\$16,273.26	\$214,206.46	\$94,985.56	\$309,192.02
Water Local	\$756,269.70	\$37,813.49	\$714,537.46	\$3,918.75	\$718,456.21

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
048	Local Water	\$3,918.75			\$718,456.21
049	Local Sanitary Sewer	\$0.00			\$261,102.04
052	Local Storm Sewer	\$12,825.00			\$1,035,421.62
450	Local Roadway	\$124,717.47			\$1,757,628.42

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$291,000.00	1	0	\$0.00	1	\$291,000.00
2	2101.505	CLEARING	ACRE	\$25,000.00	0.2	0	\$0.00	0.2	\$5,000.00
3	2101.505	GRUBBING	ACRE	\$25,000.00	0.2	0	\$0.00	0.2	\$5,000.00
4	2101.524	CLEARING	TREE	\$300.00	51	0	\$0.00	34	\$10,200.00
5	2101.524	GRUBBING	TREE	\$250.00	36	0	\$0.00	40	\$10,000.00
6	2102.503	PAVEMENT MARKING REMOVAL	L F	\$1.00	500	0	\$0.00	0	\$0.00
7	2104.502	REMOVE CONCRETE STEPS	EACH	\$150.00	23	0	\$0.00	27	\$4,050.00
8	2104.502	REMOVE WOOD STEP	EACH	\$150.00	7	0	\$0.00	3	\$450.00
9	2104.502	REMOVE MANHOLE	EACH	\$750.00	15	0	\$0.00	15	\$11,250.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
10	2104.502	REMOVE CASTING	EACH	\$225.00	21	0	\$0.00	0	\$0.00
11	2104.502	REMOVE GATE VALVE & BOX	EACH	\$315.00	9	0	\$0.00	13	\$4,095.00
12	2104.502	REMOVE CURB STOP & BOX	EACH	\$80.00	26	0	\$0.00	26	\$2,080.00
13	2104.502	REMOVE HYDRANT	EACH	\$735.00	5	0	\$0.00	5	\$3,675.00
14	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	\$525.00	22	0	\$0.00	22	\$11,550.00
15	2104.502	REMOVE SIGN	EACH	\$50.00	28	0	\$0.00	23	\$1,150.00
16	2104.502	REMOVE LIGHT FOUNDATION	EACH	\$500.00	9	0	\$0.00	9	\$4,500.00
17	2104.502	REMOVE MAIL BOX SUPPORT	EACH	\$100.00	2	0	\$0.00	2	\$200.00
18	2104.502	SALVAGE SIGN TYPE SPECIAL	EACH	\$50.00	6	0	\$0.00	0	\$0.00
19	2104.502	SALVAGE MAIL BOX SUPPORT	EACH	\$75.00	2	0	\$0.00	2	\$150.00
20	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$3.00	240	0	\$0.00	221	\$663.00
21	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$3.00	750	18	\$54.00	788	\$2,364.00
22	2104.503	REMOVE WATER MAIN	L F	\$2.00	1605	0	\$0.00	1721	\$3,442.00
23	2104.503	REMOVE SEWER PIPE (STORM)	L F	\$10.00	1565	0	\$0.00	1486	\$14,860.00
24	2104.503	REMOVE SEWER PIPE (SANITARY)	L F	\$2.00	825	0	\$0.00	713	\$1,426.00
25	2104.503	REMOVE CURB & GUTTER	L F	\$4.00	3505	0	\$0.00	3233	\$12,932.00
26	2104.503	REMOVE RETAINING WALL	L F	\$12.00	90	0	\$0.00	40	\$480.00
27	2104.503	REMOVE FENCE	L F	\$12.00	415	0	\$0.00	124	\$1,488.00
28	2104.503	REMOVE SANITARY SERVICE PIPE	L F	\$2.00	180	0	\$0.00	69	\$138.00
29	2104.503	REMOVE WATER SERVICE PIPE	L F	\$1.00	2135	0	\$0.00	277	\$277.00
30	2104.503	REMOVE BOX CULVERT	L F	\$40.00	85	0	\$0.00	65	\$2,600.00
31	2104.503	SALVAGE FENCE	L F	\$13.00	140	0	\$0.00	138	\$1,794.00
32	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$10.00	450	0	\$0.00	645.5	\$6,455.00
33	2104.504	REMOVE CONCRETE PAVEMENT	S Y	\$11.50	6237	0	\$0.00	4374.5	\$50,306.75

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
34	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$6.00	1608	0	\$0.00	1331	\$7,986.00
35	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$1.00	10681	0	\$0.00	7697	\$7,697.00
36	2104.518	REMOVE BITUMINOUS WALK	S F	\$9.00	45	0	\$0.00	0	\$0.00
37	2104.518	REMOVE CONCRETE WALK	S F	\$1.10	8350	0	\$0.00	9095	\$10,004.50
38	2104.603	ABANDON STORM SEWER	L F	\$11.00	780	0	\$0.00	592	\$6,512.00
39	2104.603	ABANDON WATER MAIN	L F	\$6.20	2400	0	\$0.00	1350	\$8,370.00
40	2104.603	MILL BIT SURFACE - LONGITUDINAL TRENCH	L F	\$4.00	2556	0	\$0.00	0	\$0.00
41	2105.504	GEOTEXTILE FABRIC TYPE 5	S Y	\$1.50	19971	0	\$0.00	15249	\$22,873.50
42	2105.604	60 MIL POLYETHYLENE LINER	S Y	\$8.50	1450	0	\$0.00	1450	\$12,325.00
43	2106.507	EXCAVATION - COMMON (P)	C Y	\$19.00	6986	0	\$0.00	7643	\$145,217.00
44	2106.507	EXCAVATION - SUBGRADE (P)	C Y	\$19.00	7126	0	\$0.00	7642	\$145,198.00
45	2106.507	EXCAVATION - CHANNEL AND POND (P)	C Y	\$25.00	5300	0	\$0.00	5300	\$132,500.00
46	2106.507	SELECT GRANULAR EMBANKMENT (CV) (P)	C Y	\$26.00	7126	0	\$0.00	7331	\$190,606.00
47	2112.519	SUBGRADE PREPARATION	RDST	\$300.00	63	0	\$0.00	63	\$18,900.00
48	2118.509	AGGREGATE SURFACING CLASS 2	TON	\$100.00	10	0	\$0.00	0	\$0.00
49	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$165.00	20	0	\$0.00	65	\$10,725.00
50	2123.610	UTILITY CREW	HOUR	\$800.00	72	0	\$0.00	158.40525	\$126,724.20
51	2130.523	WATER	MGAL	\$35.00	118	102	\$3,570.00	112	\$3,920.00
52	2211.509	AGGREGATE BASE CLASS 5 (P)	TON	\$14.00	9860	0	\$0.00	10447.5	\$146,265.00
53	2215.504	FULL DEPTH RECLAMATION	S Y	\$4.00	1000	0	\$0.00	0	\$0.00
54	2231.604	BITUMINOUS PATCH SPECIAL	S Y	\$35.00	414	0	\$0.00	395	\$13,825.00
55	2232.504	MILL BITUMINOUS SURFACE	S Y	\$4.00	1200	0	\$0.00	0	\$0.00
56	2301.602	DRILL & GROUT REINF BAR (EPOXY COATED)	EACH	\$25.00	72	0	\$0.00	0	\$0.00
57	2331.603	JOINT ADHESIVE	L F	\$1.20	1856	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
58	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$0.01	997	0	\$0.00	760	\$7.60
59	2360.504	TYPE SP 9.5 WEAR CRS MIX(3;B) 3.0" THICK	S Y	\$30.00	1630	1195.7	\$35,871.00	1302.86	\$39,085.80
60	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3;B)	TON	\$80.00	640	465.5	\$37,240.00	543.66	\$43,492.80
61	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2;B)	TON	\$80.00	1330	0	\$0.00	124.81	\$9,984.80
62	2360.509	TYPE SP 12.5 WEARING COURSE MIX (3;B)	TON	\$78.00	1340	0	\$0.00	1437.46	\$112,121.88
63	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (3;B)	TON	\$75.00	2650	0	\$0.00	1478.7	\$110,902.50
64	2411.603	CONCRETE STEPS-DESIGN SPECIAL	L F	\$150.00	10	0	\$0.00	80	\$12,000.00
65	2411.618	MODULAR BLOCK RETAINING WALL	S F	\$40.00	340	0	\$0.00	0	\$0.00
66	2451.507	COARSE FILTER AGGREGATE (LV)	C Y	\$100.00	10	57	\$5,700.00	57	\$5,700.00
67	2501.502	12" RC PIPE APRON	EACH	\$1,650.00	2	0	\$0.00	4	\$6,600.00
68	2501.602	TRASH GUARD FOR 12" PIPE APRON	EACH	\$850.00	2	0	\$0.00	4	\$3,400.00
69	2502.503	2" PVC PIPE DRAIN	L F	\$50.00	30	0	\$0.00	0	\$0.00
70	2502.503	6" PE PIPE DRAIN	L F	\$25.00	500	20	\$500.00	1020	\$25,500.00
71	2502.503	4" PERF PVC PIPE DRAIN	L F	\$25.00	4348	0	\$0.00	3542	\$88,550.00
72	2502.601	DRAINAGE SYSTEM	LS	\$140,000.00	1	0	\$0.00	0.84	\$117,600.00
73	2502.602	4" PVC PIPE DRAIN CLEANOUT	EACH	\$350.00	38	0	\$0.00	29	\$10,150.00
74	2502.602	6" PVC PIPE DRAIN CLEANOUT	EACH	\$450.00	6	0	\$0.00	10	\$4,500.00
75	2503.503	12" RC PIPE SEWER DES 3006 CL V	L F	\$50.00	648	0	\$0.00	642	\$32,100.00
76	2503.503	15" RC PIPE SEWER DES 3006 CL V	L F	\$57.00	1844	0	\$0.00	2047	\$116,679.00
77	2503.503	18" RC PIPE SEWER DES 3006 CL V	L F	\$80.00	323	0	\$0.00	323	\$25,840.00
78	2503.503	21" RC PIPE SEWER DES 3006 CL III	L F	\$92.00	394	0	\$0.00	394	\$36,248.00
79	2503.602	CONSTRUCT BULKHEAD	EACH	\$450.00	8	1	\$450.00	13	\$5,850.00
80	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	\$930.00	17	0	\$0.00	19	\$17,670.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
81	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$1,100.00	5	0	\$0.00	12	\$13,200.00
82	2503.602	CONNECT TO EXISTING SANITARY SEWER SER	EACH	\$325.00	15	0	\$0.00	13	\$4,225.00
83	2503.602	8"X4" PVC WYE	EACH	\$400.00	11	0	\$0.00	11	\$4,400.00
84	2503.602	TELEWISE SANITARY SEWER SERVICE	EACH	\$300.00	4	0	\$0.00	4	\$1,200.00
85	2503.602	LINING SEWER PIPE LATERAL	EACH	\$3,700.00	4	0	\$0.00	4	\$14,800.00
86	2503.603	4" PVC PIPE SEWER	L F	\$85.00	55	0	\$0.00	101	\$8,585.00
87	2503.603	8" PVC PIPE SEWER	L F	\$75.00	703	0	\$0.00	723	\$54,225.00
88	2503.603	LINING SEWER PIPE 8"	L F	\$35.00	1488	0	\$0.00	1498	\$52,430.00
89	2503.603	12" HDPE PIPE SEWER	L F	\$32.00	125	0	\$0.00	123	\$3,936.00
90	2503.603	LINING SEWER PIPE LATERAL	L F	\$50.00	40	0	\$0.00	20	\$1,000.00
91	2503.603	TELEWISE SANITARY SEWER	L F	\$3.10	1406	0	\$0.00	0	\$0.00
92	2504.601	TEMPORARY WATER SERVICE	LS	\$10,000.00	1	0	\$0.00	1	\$10,000.00
93	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$2,000.00	10	0	\$0.00	14	\$28,000.00
94	2504.602	CONNECT TO EXISTING WATER SERVICE	EACH	\$520.00	24	0	\$0.00	25	\$13,000.00
95	2504.602	HYDRANT	EACH	\$6,600.00	6	0	\$0.00	6	\$39,600.00
96	2504.602	ADJUST GATE VALVE & BOX	EACH	\$375.00	19	11	\$4,125.00	21	\$7,875.00
97	2504.602	1" CORPORATION STOP	EACH	\$535.00	24	0	\$0.00	26	\$13,910.00
98	2504.602	2" CORPORATION STOP	EACH	\$1,250.00	1	0	\$0.00	2	\$2,500.00
99	2504.602	6" GATE VALVE & BOX	EACH	\$1,900.00	6	0	\$0.00	10	\$19,000.00
100	2504.602	8" GATE VALVE & BOX	EACH	\$2,500.00	13	0	\$0.00	11	\$27,500.00
101	2504.602	10" GATE VALVE & BOX	EACH	\$3,500.00	1	0	\$0.00	2	\$7,000.00
102	2504.602	12" GATE VALVE & BOX	EACH	\$4,000.00	2	0	\$0.00	8	\$32,000.00
103	2504.602	1" CURB STOP & BOX	EACH	\$650.00	24	0	\$0.00	26	\$16,900.00
104	2504.602	2" CURB STOP & BOX	EACH	\$1,450.00	1	0	\$0.00	2	\$2,900.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
105	2504.602	LOWER WATERMAIN	EACH	\$7,200.00	3	0	\$0.00	3	\$21,600.00
106	2504.603	6" WATERMAIN DUCTILE IRON CL 52	L F	\$65.00	130	0	\$0.00	143	\$9,295.00
107	2504.603	6" PVC WATERMAIN	L F	\$50.00	81	0	\$0.00	107	\$5,350.00
108	2504.603	8" PVC WATERMAIN	L F	\$60.00	867	0	\$0.00	1174	\$70,440.00
109	2504.603	8" PVC WATERMAIN (DIRECTIONAL DRILLED)	L F	\$60.00	1555	0	\$0.00	1251	\$75,060.00
110	2504.603	10" PVC WATERMAIN	L F	\$75.00	122	0	\$0.00	131	\$9,825.00
111	2504.603	12" PVC WATERMAIN	L F	\$75.00	394	0	\$0.00	389	\$29,175.00
112	2504.603	1" HDPE WATER SERVICE PIPE	L F	\$30.00	764	0	\$0.00	1003	\$30,090.00
113	2504.603	2" HDPE WATER SERVICE PIPE	L F	\$40.00	13	0	\$0.00	50	\$2,000.00
114	2504.604	4" POLYSTYRENE INSULATION	S Y	\$40.00	21	0	\$0.00	8.85	\$354.00
115	2504.608	DUCTILE IRON FITTINGS	LB	\$10.00	3078	0	\$0.00	4207	\$42,070.00
116	2506.502	CONST DRAINAGE STRUCTURE DESIGN G	EACH	\$2,500.00	8	0	\$0.00	0	\$0.00
117	2506.502	CASTING ASSEMBLY	EACH	\$950.00	55	0	\$0.00	50	\$47,500.00
118	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	L F	\$450.00	156	0	\$0.00	203.34	\$91,503.00
119	2506.503	CONST DRAINAGE STRUCTURE DES 60-4020	L F	\$550.00	10.1	0	\$0.00	8.81	\$4,845.50
120	2506.503	CONST DRAINAGE STRUCTURE DES 72-4020	L F	\$950.00	5.4	0	\$0.00	5.2	\$4,940.00
121	2506.602	ADJUST FRAME & RING CASTING	EACH	\$850.00	29	13	\$11,050.00	29	\$24,650.00
122	2506.602	SEAL MANHOLE	EACH	\$1,200.00	1	0	\$0.00	0	\$0.00
123	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPECIAL	EACH	\$1,900.00	21	0	\$0.00	21	\$39,900.00
124	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPEC 2	EACH	\$4,700.00	1	0	\$0.00	1	\$4,700.00
125	2506.602	CHIMNEY SEALS	EACH	\$300.00	55	5	\$1,500.00	71	\$21,300.00
126	2506.603	CONSTRUCT 8" OUTSIDE DROP	L F	\$90.00	8	0	\$0.00	8	\$720.00
127	2506.603	CONSTRUCT 48" DIA SAN MANHOLE	L F	\$615.00	82.3	0	\$0.00	84.35	\$51,875.25

Contract Item Status									
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128	2511.507	RANDOM RIPRAP CLASS III	C Y	\$210.00	10	0	\$0.00	0	\$0.00
129	2511.507	GRANULAR FILTER	C Y	\$150.00	5	0	\$0.00	0	\$0.00
130	2521.518	4" CONCRETE WALK	S F	\$7.50	524	0	\$0.00	4366	\$32,745.00
131	2521.518	6" CONCRETE WALK	S F	\$6.50	19690	0	\$0.00	19266	\$125,229.00
132	2521.518	3" BITUMINOUS WALK	S F	\$3.50	1810	168	\$588.00	168	\$588.00
133	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	\$15.00	4985	0	\$0.00	5002.8	\$75,042.00
134	2531.503	CONCRETE CURB & GUTTER DESIGN S518 (MOD)	L F	\$18.50	1050	0	\$0.00	936	\$17,316.00
135	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$75.00	375	0	\$0.00	567	\$42,525.00
136	2531.618	TRUNCATED DOMES	S F	\$50.00	175	0	\$0.00	188	\$9,400.00
137	2535.503	BITUMINOUS CURB	L F	\$12.00	900	0	\$0.00	0	\$0.00
138	2540.602	INSTALL MAIL BOX SUPPORT	EACH	\$125.00	2	0	\$0.00	0	\$0.00
139	2540.602	MAIL BOX	EACH	\$75.00	2	0	\$0.00	0	\$0.00
140	2540.602	MAIL BOX (TEMPORARY)	EACH	\$100.00	2	0	\$0.00	0	\$0.00
141	2545.502	LIGHT FOUNDATION DESIGN E MODIFIED	EACH	\$900.00	2	0	\$0.00	2	\$1,800.00
142	2545.502	LIGHT FOUNDATION DESIGN P MOD	EACH	\$900.00	19	3	\$2,700.00	19	\$17,100.00
143	2545.502	SERVICE CABINET	EACH	\$6,500.00	1	1	\$6,500.00	1	\$6,500.00
144	2545.502	SERVICE EQUIPMENT	EACH	\$1,000.00	1	1	\$1,000.00	1	\$1,000.00
145	2545.502	EQUIPMENT PAD	EACH	\$1,000.00	1	1	\$1,000.00	1	\$1,000.00
146	2545.502	HANDHOLE	EACH	\$650.00	21	0	\$0.00	22	\$14,300.00
147	2545.503	2" NON-METALLIC CONDUIT	L F	\$5.00	7200	0	\$0.00	7500	\$37,500.00
148	2545.503	6" NON METALLIC CONDUIT	L F	\$30.00	180	16	\$480.00	1190	\$35,700.00
149	2557.603	INSTALL FENCE	L F	\$23.00	140	0	\$0.00	140	\$3,220.00
150	2563.601	TRAFFIC CONTROL	LS	\$170,000.00	1	0	\$0.00	1	\$170,000.00
151	2564.502	OBJECT MARKER TYPE X4-2	EACH	\$50.00	10	10	\$500.00	10	\$500.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
152	2564.518	SIGN PANELS TYPE C	S F	\$55.00	156	61.25	\$3,368.75	61.25	\$3,368.75
153	2564.518	SIGN PANELS TYPE SPECIAL	S F	\$55.00	18	0	\$0.00	0	\$0.00
154	2564.602	INSTALL SIGN TYPE SPECIAL	EACH	\$100.00	6	0	\$0.00	0	\$0.00
155	2571.524	CONIFEROUS TREE 6' HT B&B	TREE	\$650.00	10	0	\$0.00	0	\$0.00
156	2571.524	DECIDUOUS TREE 2" CAL B&B	TREE	\$650.00	17	0	\$0.00	0	\$0.00
157	2571.524	DECIDUOUS TREE 2.5" CAL B&B	TREE	\$650.00	50	0	\$0.00	0	\$0.00
158	2571.525	DECIDUOUS SHRUB NO 2 CONT	SHRB	\$60.00	100	0	\$0.00	0	\$0.00
159	2571.525	DECIDUOUS SHRUB NO 5 CONT	SHRB	\$70.00	193	0	\$0.00	0	\$0.00
160	2571.527	PERENNIAL NO 1 CONT	PLT	\$25.00	900	0	\$0.00	0	\$0.00
161	2572.510	PRUNE TREES	HOUR	\$350.00	3	0	\$0.00	0	\$0.00
162	2573.501	STABILIZED CONSTRUCTION EXIT	LS	\$3,500.00	1	0	\$0.00	1	\$3,500.00
163	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$125.00	54	0	\$0.00	51	\$6,375.00
164	2573.503	SILT FENCE; TYPE MS	L F	\$3.00	1000	0	\$0.00	0	\$0.00
165	2573.503	SEDIMENT CONTROL LOG TYPE WOOD CHIP	L F	\$3.00	7432	0	\$0.00	2641	\$7,923.00
166	2574.507	COMMON TOPSOIL BORROW	C Y	\$30.00	1104	192	\$5,760.00	1050	\$31,500.00
167	2574.507	COMPOST GRADE 2	C Y	\$50.00	750	51.5	\$2,575.00	801.5	\$40,075.00
168	2575.504	SODDING TYPE LAWN	S Y	\$5.00	9050	0	\$0.00	0	\$0.00
169	2575.504	EROSION CONTROL BLANKETS CATEGORY 3N	S Y	\$3.50	2100	1787	\$6,254.50	1787	\$6,254.50
170	2575.504	RAPID STABILIZATION METHOD 4	S Y	\$4.00	322	1202.2	\$4,808.80	1202.2	\$4,808.80
171	2575.505	SEEDING	ACRE	\$1,800.00	1.8	0.65	\$1,170.00	0.65	\$1,170.00
172	2575.507	MULCH MATERIAL TYPE 6	C Y	\$85.00	40	0	\$0.00	0	\$0.00
173	2575.508	SEED MIXTURE 33-261	LB	\$35.00	63	92.5	\$3,237.50	92.5	\$3,237.50
174	2575.508	HYDRAULIC MULCH MATRIX	LB	\$2.10	3740	4240	\$8,904.00	4240	\$8,904.00
175	2575.523	WATER	MGAL	\$10.00	250	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
176	2582.503	4" SOLID LINE PAINT	L F	\$1.00	315	0	\$0.00	0	\$0.00
177	2582.503	4" DBLE SOLID LINE PAINT	L F	\$1.60	105	0	\$0.00	0	\$0.00
178	2582.503	4" SOLID LINE MULTI COMP GR IN	L F	\$1.00	3760	0	\$0.00	0	\$0.00
179	2582.503	24" SOLID LINE MULTI COMP GR IN	L F	\$16.00	56	0	\$0.00	0	\$0.00
180	2582.503	4" BROKEN LINE MULTI COMP GR IN	L F	\$0.80	263	0	\$0.00	0	\$0.00
181	2582.503	4" DBLE SOLID LINE MULTI COMP GR IN	L F	\$2.20	2110	0	\$0.00	0	\$0.00
182	2582.518	PAVT MSSG PREF THERMO GR IN	S F	\$22.00	201	0	\$0.00	0	\$0.00
183	2582.518	CROSSWALK PREF THERMO GR IN	S F	\$15.00	840	0	\$0.00	0	\$0.00
184	2504.601	IRRIGATION SYSTEM	LS	\$25,000.00	1	0	\$0.00	0	\$0.00
185	2575.501	TURF ESTABLISHMENT	LS	\$20,000.00	1	0	\$0.00	0	\$0.00
Bid Totals:							\$148,906.55		\$3,971,166.63

Project Category Totals		
Category	Amount This Voucher	Amount To Date
Schedule A: Base Bid	\$148,906.55	\$3,971,166.63
Schedule B: Irrigation System & Turf Establishment	\$0.00	\$0.00

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
Contract Change Totals:									\$		\$

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining

Agenda Information Memorandum
North St. Paul City Council
December 15, 2020

FROM THE OFFICE OF THE CITY MANAGER

Subject: To approve the 2021 City Council meeting calendar.

To: Honorable Mayor and City Council

Background/Facts:

- According to City Ordinance, the City Council shall convene its regular meetings on the first and third Tuesday of each month. Regular meetings shall begin at 6:30 p.m. Special meetings may be called at any time at the discretion of the Mayor.
- Workshops are also scheduled for each evening of a regular meeting beginning at 5 p.m. Workshops may also be scheduled on an as needed basis by the City Manager.
- Per previous years the City Council cancels its first regular meeting in August to enable Council members to attend National Night Out events. That date for 2021 is August 3rd.
- The City Council members also serve as the Board of Directors for the City's Housing and Redevelopment Authority. It is proposed the City Council schedule the HRA's meetings on an "as needed" basis for 2021, and that meetings shall take place immediately following regular council meetings.

Proposed Workshop (5:00 p.m.) & Regular Meeting Schedule (6:30 p.m.)			
January 5 & 19	February 2 & 16	March 2 & 16	April 6 & 20
May 4 & 18	June 1 & 15	July 6 & 20	August 17
September 7 & 21	October 5 & 19	November 2 & 16	December 7 & 21

Recommendation: It is recommended the City Council adopt the above recommended City Council workshop and regular meeting schedule as presented.

ATTACHMENTS

Resolution establishing the City Council meeting dates for 2021

Respectfully submitted,

Scott Duddeck, City Manager

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2020-xxx

**RESOLUTION ADOPTING THE 2021
CITY COUNCIL MEETING SCHEDULE**

WHEREAS, City Ordinance ordains that the City Council (“Council”) shall convene its regular meetings on the first and third Tuesday of each month at 6:30 p.m.; and,

WHEREAS, the Council holds workshops on the same night as its regular council meetings, beginning at 5 p.m.; and,

WHEREAS, Council members also serve as the Board of Directors for the City’s Housing & Redevelopment Authority (“HRA”), and said meetings, unless otherwise noted, shall take place at the conclusion of regular Council meetings on an as-needed basis.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, MINNESOTA, the following 2021 City Council meeting schedule is hereby established:

Proposed Workshop (5:00 p.m.) & Regular Meeting Schedule (6:30 p.m.)			
January 5 & 19	February 2 & 16	March 2 & 16	April 6 & 20
May 4 & 18	June 1 & 15	July 6 & 20	August 17
September 7 & 21	October 5 & 19	November 2 & 16	December 7 & 21

ADOPTED this 15th day of December, 2020.

Motion by Council Member
Second by Council Member

Voting: Aye: Council Member Thorsen
 Council Member Petersen
 Council Member Walczak
 Council Member Sonnek
 Mayor Furlong
 Nay: None
 Abstain: None
 Absent: None

Terrence J. Furlong, Mayor

Attest:

Scott A. Duddeck, City Manager/Clerk

Agenda Information Memorandum
North St. Paul City Council
December 15, 2020

FROM THE OFFICE OF THE FIRE DEPARTMENT

Agenda placement: City Business

Subject: FIRE RELIEF ASSOCIATION PENSION INCREASE

To: Honorable Mayor and City Council

Background/Facts:

- The North St. Paul Fire Relief Association operates according to the requirements of State Statutes, with funding coming from State and passing through the City to the Relief Association.
- According to the state formula, this year's Maximum Benefit Worksheet determined the retirement benefit may be increased from \$5,200 to \$5,400 per year of service.
- The pension amount was increased from \$5,000 to \$5,200 in December 2016 and took effect January 1, 2017.
- To qualify for the pension a firefighter must be and remain in good standing for at least 10 years of service.
- The proposed benefit change will help keep the Department in a similar position with surrounding Departments which should also help with recruitment and retention of staff.
- The city has contributed \$37,507 in 2017, \$30,804 in 2018, \$31,677 in 2019 to the Fire Relief Association. No contribution for 2020.
- The change, if approved, shall take affect January 1, 2021.

Recommendation: It is recommended the City Council approve a request from the North St. Paul Fire Relief Association to increase the annual pension amount from \$5,200 to \$5,400 per year of service.

Attachments:

Letter from the North St. Paul Fire Relief Association
Resolution authorizing increase

Respectfully submitted,

/s/ JM by jj

Jason Mallinger
Fire Chief

APPROVED FOR AGENDA ENCLOSURE:

/s/ SD by jj

Scott Duddeck
City Manager

December 8, 2020

Mayor Terry Furlong and City Council Members
C/o Mr. Scott Duddeck, City Manager
City of North Saint Paul
2400 Margaret Street
North Saint Paul, MN 55109

Dear Mayor and City Council Members;

The North Saint Paul Fire Department Relief Association pension fund is now fully funded. We hereby request your consideration and approval to increase the retirement benefit.

According to the state formula from this year's Maximum Benefit Worksheet the following was determined:

The retirement benefit can be increased to \$5,400.00 per year of service. At this time we ask to increase this benefit from \$5,200.00 to \$5,400.00 per year effective January 1st 2021.

Our retirement benefit will then be reviewed annually by the Relief Association and a recommendation will be brought to the city council for consideration.

We are asking for the City Council's authority to expend and allocate the funds currently available to us.

You may recall that the income for the pension fund is derived from the State Aid insurance allocation, interest from fund investments, and any city contributions. Additional positive income to the fund results when a fire fighter leaves the department prior to attaining 10 years of service or retires prior to the eligible disbursement age.

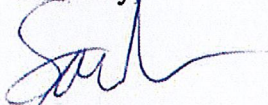
The changes we are asking you to approve will keep us in a similar position with the surrounding area Fire Departments.

We ask that you look favorably upon our request for this pension increase and take the necessary steps to approve our by-law amendment.

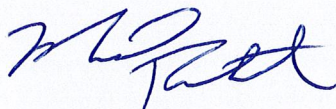
We appreciate all the support the City Council has given the North Saint Paul Department Relief Association over the years.

Thank you for your attention to this matter.

Sincerely,



Scott Weber
President
North Saint Paul Department Relief Association



Mike Richter
Treasurer
North Saint Paul Department Relief Association

North Saint Paul Fire Relief Association
2020 Schedule Form for Lump-Sum Pension Plans (Form SC-20)
2020 Maximum Benefit Worksheet

	A	B	C	D	E
	Fire State Aid and Supplemental State Aid	Municipal Contribution	10% of Surplus	Active Members in Relief Association	Per Year Average [(A+B+C)/D]
	From (FIRE-19)	From (FIRE-19)	From (SC-19)	From (FIRE-19)	
2019	62,515	22,000	8	31	2,727
	From (FIRE-18)	From (FIRE-18)	From (SC-18)	From (FIRE-18)	
2018	60,649	40,481	3,418	31	3,373
	From (FIRE-17)	From (FIRE-17)	From (SC-17)	From (FIRE-17)	
2017	59,121	34,504	0	35	2,675

Average available financing per active member for the most recent 3-year period: **2,925.00**

Maximum Lump Sum Benefit Level under Minn. Stat. § 424A.02, subd. 3 **5,400.00**

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2020-XX

**RESOLUTION AUTHORIZING AN INCREASE IN THE FIREFIGHTER PENSION
FROM \$5,200 PER YEAR TO \$5,400 PER YEAR**

WHEREAS, the North St. Paul City Council (“Council”) has received and considered a request from the North St. Paul Fire Relief Association (“Association”) to increase the pension amount for firefighters; and,

WHEREAS, the pension amount is determined by a formula set by the State of Minnesota (“State”), and if the formula permits an increase in the pension amount, the Association must then request and obtain Council approval; and,

WHEREAS, according to the State formula the pension may be set at a maximum of \$5,400 per year; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, MINNESOTA, an increase in the North St. Paul Fire Relief Association pension amount is hereby granted.

BE IT FURTHER RESOLVED, as requested by the Association, the increase shall be from \$5,200 to \$5,400 per year and shall take effect on January 1, 2021.

ADOPTED this 15th day of December, 2020.

Motion by Council Member
Second by Council Member

Voting:	Aye:	Council Member
		Council Member
		Council Member
		Council Member
		Mayor
	Nay:	None
	Abstain:	None
	Absent:	None

Terrence J. Furlong, Mayor

Attest: _____
Scott A. Duddeck, City Manager/Clerk

Agenda Information Memorandum
North St. Paul City Council Workshop
December 15, 2020

FROM THE OFFICE OF THE CITY MANAGER

Agenda placement: CITY BUSINESS

Subject: 2021 Municipal Fee Schedule and Utility Rate Schedule, Adoption of Ordinance No. 794

To: Honorable Mayor and City Council

Background:

The City Council establishes a fee and rate schedule for the various permits, licenses and services provided by the City of North St. Paul. Annually City Staff review the City's fees and charges for services and makes recommendations for adjustments as necessary.

It is proposed to adopt the Fee Schedule and Utility Rate Schedule with no increases. There have been no increases for the past three years.

Recommendation: To adopt Ordinance No. 794 adopting the 2021 Municipal and Utility Fee Schedule as presented.

Attachments:

Proposed 2021 Fee Schedule

Ordinance 794 adopting the 2020 Municipal & Utility Fee Schedule

Respectfully submitted,

Scott A. Duddeck
City Manager/Clerk

2021 Municipal Fee Schedule and Utility Rates



CITY OF NORTH ST. PAUL, MINNESOTA
extraordinary.

DRAFT
DECEMBER 3, 2021

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95.02	Dangerous / Potentially Dangerous Animal		2021
		Annual Registration	\$450.00
95.41	Animal Impound Fees		2021
		Cat	Actual Cost
		Dog	Actual Cost
	Other Animal Fees		2021
		Technology Fee	\$10.00
		Daily Boarding	Actual Costs
		Euthanasia	Actual Costs
		Cremation	Actual Costs
		Disposal (not euthanized)	Actual Costs
		Veterinary Services	Actual Costs

BUILDING PERMITS

Electric Permit			2021
	Change Panel in Same Location		\$110.00
		Sub Panel	\$45.00
	Service/Power Supply	0-300 ampere	\$55.00
		400 ampere	\$65.00
	Add for each additional 100 amp		\$16.00
	Feeders/Circuits	0-100 amps	\$9.00
		101-200 amps	\$15.00
		201-300 amps	\$21.00
		301-400 amps	\$27.00
		401-500 amps	\$33.00
	Transformers and Generators	Up To 10KVA	\$5.00
		11KVA to 75KVA	\$40.00
		76KVA to 299 KVA	\$60.00
		over 299KVA	\$165.00
	Accessory Structure	Per Structure	\$55.00
			+ Circuit Fees
	Addition, Remodel or Basement Finish		\$88.00
	Apartment Buildings	Per Unit	\$80.00
	Retro fit Lighting	Per Fixture	\$0.85
	Traffic Signals	Per Standard	\$8.00
	Street Lights and Lot Lights	Per Pole	\$5.00
	Transformers	Each	\$9.00
	Remote Control or Signal Wiring	Per Device	\$0.85
	Swimming Pools (per trip + circuit fee)		\$90.00
	Circuits each		\$9.00
		Re-inspection Fee	\$45.00
		Minimum Fee	\$45.00
	Special Inspection / Services		\$80.00/hr.
	Inspection of Transient Projects		
	*Power Supply		\$90.00
	*Rides, Devices or Concessions		\$45.00/unit
	Single Family Dwelling or Townhouse not over 200 amps Maximum Fee		\$190.00
	Separate / Reinspection Inspection		\$45.00
	Double fee for work stated without permit:		
	Solar fees:		
	0kw to 5kw		\$90.00
	5.1kw to 10kw		\$150.00
	10.1 kw to 20kw		\$225.00
	20.1kw to 30kw		\$300.00
	30.1kw to 40kw		\$375.00
	40.1kw and larger (add \$25.00 for each additional 10kw)		\$375.00
	Refunds request must be in writing – minus city handling fee 20%		

BUILDING PERMITS

	Electronic inspections select items pre-approval	40.00
The fee is the larger of fees above or number of inspection trips multiplied by trip fee.		2021
	Trip Fee	\$45.00
	Add the following to all permits:	
	State Surcharge	\$1.00
	Technology Fee	\$10.00

BUILDING PERMITS

Right-of-Way Permit				2021
			Minimum	\$80.00
		Add the following where applicable:		
		Per Additional Excavation	Paved Area	\$30.00
		Per Additional Excavation	Unpaved Area	\$15.00
	Underground Utility or Telecom/Boring or Tunneling	Per LF		\$0.40
	Underground Utility or Telecom/Open Trench	Per LF		\$0.55
	Overhead Utility/Telecom	Per LF		\$0.05
		Add the following to all permits:		
			Technology Fee	\$10.00
Temporary Membrane Structure Permit				2021
				\$105.00
Trenching (Commercial Plumbing and Utility Permit)				2021
			Base Fee	\$95.00
		Inspection Fee	Valuation X	\$0.0125
		Remote Water Reader	If Applicable	\$130.00
		As-Built Deposit	If Applicable	\$250.00
		Add the following to all permits:		
		State Surcharge	Valuation X	\$0.0005
			Technology Fee	\$10.00
Underground Storage Tank Installation Permit				2021
				\$210.00
Underground Storage Tank Removal Permit				2021
				\$140.00

Residential Fees

(For permits that are issued over-the-counter and have flat-rate fees)

*(Definition of residential: **IRC-1 Single Family Dwelling:** Any building that contains one dwelling unit used, intended, or designed to be built, used, rented, leased, let, or hired out to be occupied, or occupied for living purposes. **IRC-2 Two-Family Dwelling:** Any building that contains two separate dwelling units with separation either horizontal or vertical on one lot used, intended, or designed to be built, used, rented, leased, let, or hired out to be occupied, or occupied for living purposes. **IRC-3 – Townhouse:** Definition: A single-family dwelling unit constructed in a group of two or more attached units in which each unit extends from the foundation to the roof and having open space on at least two sides of each unit. Each single-family dwelling unit shall be considered to be a separate building. Separate building service utilities shall be provided to each single-family dwelling unit when required by other chapters of the State Building Code. **IRC-4 Accessory Structure:** Definition: A structure not greater than 3000 ft. in floor area, and not over two stories in height, the use of which is customarily accessory to and incidental to that of the dwelling(s) and which is located on the same lot.*

BUILDING PERMITS

Maintenance Permit Fees				2021
Re-Roof, Re-Side, Re-Door/Garage Door, Re-Window (if replacing in the existing opening) are valuation based permits (see valuation-based fees on page 5).				
Zoning Permits (Inspections will be done by City Staff, No State Surcharge)				2021
			Shed (under 200 sq. ft)	\$60.00
			Driveway	\$65.00
			Fence (under 7' in height)	\$60.00
			Retaining Wall (under 4' in height)	\$60.00
(Sheds over 200 ft, Fences over 7' in height and retaining walls over 4' in height require building permits submitted for plan review and are based on valuation)				
Plumbing Permits				2021
			Base fee	\$50.00
			Per Fixture Fee	\$12.00
(Includes each of any of the following: Floor Drains, Toilets, Bidets, Sinks, Hose Bibs, Laundry, Dishwasher, or Refrigerator connections, Water Heater, Whole-house Humidifier, Water Softener, Lawn Irrigation System, Shower, Tub, Sump Pump, and each future rough-in fixture, and water supply pipe replacement).				
Sewer Hook-Up (per unit)				2021
			Residential	\$150.00 / unit
			Commercial	
			Industrial	
			Office per Unit	
SAC Charge Per Unit (Regulated by Met Council)				2021
				\$2,485.00
Water Hook-Up (per unit)				2021
			Residential	\$150.00 / unit
			Commercial	
			Industrial	
			Office per Unit	
Mechanical Permit				2021
			Furnace	\$80.00
			Air Conditioner	\$55.00
			Air Exchanger	\$65.00
			Gas Fireplace	\$65.00
			Gas Piping	\$65.00
			Unit Heater	\$65.00
Installation of any other fuel fired appliance (Boiler, In-Floor Heat)				\$65.00
Bath Kitchen Fan (\$65.00 minimum)				Each 32.50
Fire Place masonry – Based on valuation (building permit required)				

BUILDING PERMITS

Moved in Structures

See Building Permit Related Fees – commercial and residential

All Permits require a Technology Fee and applicable State Surcharge

Commercial Fees

ALL Commercial permit applications require plan review and permit fees are based on valuation (includes, re-roof, re-side, re-window, re-door, and demolition).

2021			
		Plumbing Minimum	\$95.00
		Mechanical Minimum	\$95.00
	Unless included with other mechanical work	Gas Line Minimum	\$95.00

Plumbing Permit: Valuation-based fee (copy of contract must be submitted with permit application)

Mechanical Permit: Valuation-based fee (copy of contract must be submitted with permit application)

Fire Sprinkler Systems require regular building permit; fees are based on valuation

Fire Alarm Systems require regular building permit; fees are based on valuation

Valuation Based Fees

(Residential and Commercial building permit fees when plan review is required):

Fee Schedule Base: 1997 + 15%

\$1.00	\$2000.00	\$80.55 minimum.
\$2001.00	\$25,000.00	\$80.55 for the first \$2,000 plus \$16.10 for each \$1,000 or fraction thereof, to and including \$25,000
\$25,001.00	\$50,000.00	\$450.85 for the first \$25,000 plus \$11.65 for each \$1,000 or fraction thereof, to and including \$50,000
\$50,001.00	\$100,000.00	\$742.10 for the first \$50,000 plus \$8.15 for each \$1,000 or fraction thereof, to and including \$100,000
\$100,001.00	\$500,000.00	\$1,149.60 for the first \$100,000 plus \$6.50 for each \$1,000 or fraction thereof, to and including \$500,000
\$500,001.00	\$1,000,000.00	\$3,749.60 for the first \$500,000 plus \$5.50 for each \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001.00	And up	\$6,499.60 for the first \$1,000,000 plus \$4.50 for each additional \$1000 or fraction thereof

*Pursuant to MN Rules Chapter 1300.0160 subpart 3, Building permit valuations shall be set by the Building Official. For determining the permit valuation, the Building Official will use the supplied valuation with a minimum value as calculated by the current Building Valuation Data Table, published each May by the Department of Labor and Industry and other data, as needed, for projects not otherwise specified.

BUILDING PERMITS

Building Permit Related Fees – (commercial and residential)

- **Plan Check/Document Evaluation fee:** 65% of the Permit Fee for Residential and Commercial Projects.
- **Master Plan:** When submittal documents for similar plans are approved, plan review fees shall not exceed 25 percent of the normal building permit fee established and charged for the same structure. Plan review fees for the original plan review is 65% of the permit fee.
- **Review of state approved plans:** 25% of the plan review required by the adopted fee schedule (for orientation to the plans)
- **Residential Site Inspection (including initial S.E.C.),** required for all new construction (new homes, detached garages, accessory structures) \$60.00
- **Commercial Site Inspection (including initial S.E.C.),** required for all new construction (new buildings and accessory structures) \$90.00
- **S.E.C. (Sediment and Erosion Control) .0006 x permit valuation for all *Building* Permits except Re-Roof, Re-Side, Re-Window, Decks & Interior Remodels; Minimum \$150.00 New Home or Commercial Construction, Minimum \$50.00 on any other non-exempt Construction**
- **Demolition Permit Fees:** Based on valuation with a minimum fee of \$100.00
- **Exterior Structures:**
 - Retaining Wall (over 4' in height): based on valuation
 - Fence (over 7' in height): based on valuation
 - Sheds (over 200 sq. feet): based on valuation
- Drain Tile or Radon Mitigation Permit Fees, Based on Valuation
- Curb Deposit \$600.00
- Seasonal Swimming Pools: \$80.00
(Seasonal residential swimming pools requiring permits (over 24" and 5000 gallons, installed entirely above grade) are allowed to be installed with a single application and approval provided that the same pool is installed in the same location each year. Once approved, the pool may be put up and taken down any number of times. A site plan is required to be approved as a part of the permit submittal, and must be kept on site for review as needed.)

Permanent and In-ground Swimming Pools: Based on Valuation

- **Pre-moved in single family dwelling:** \$175.00 plus travel time and mileage from municipality office (as calculated by Google maps)
- **Pre-moved in accessory structure:** \$125.00 plus travel time and mileage from municipality office (as calculated by Google maps)
- **Connection fee – Moved in structure:** \$200.00 (does not include foundation/interior remodel)
- **Connection fee – plumbing:** \$50.00
- **Connection fee – mechanical:** \$50.00
- **Manufactured home installation:** \$200.00 (does not include foundation/interior remodel) plus connection fees (if applicable)
- **Site work for manufactured, prefab, or moved in home (foundation, basement, etc.):** based on valuation

State Surcharge Fees

State Surcharge: Schedule is based on the currently adopted State Surcharge Table – per MN Statute 326B

State Surcharge is applicable on all permits unless otherwise noted.

BUILDING PERMITS

Other Inspections and Fees

1.	Re-inspection Fee - A re-inspection fee may be assessed for each inspection or re-inspection when such portion of work for which inspection is called is not complete or when corrections called for are not made. On valuation-based building permits, this fee is not to be interpreted as requiring re-inspection fees the first time a job is rejected for failure to comply with the requirements of the code, but as controlling the practice of calling for inspections before the job is ready for such inspection or re-inspection. Re-inspection fees shall also be assessed when 1) the address of the jobsite is not posted, 2) the inspection record card is not posted or provided at the worksite, 3) the approved plans are not readily available for the inspector, 4) full access to the site is not provided for the inspector, 5) the inspector is not met by the responsible individual (no show), 6) on residential (IRC) maintenance permits where corrections are required to be inspected, and 7) deviations from the approved plans occur without prior building official approval. Re-inspection fees are due on or before the re-inspection. Payment made payable to the Municipality:	\$50 each
2.	Inspections outside of normal business hours (will include travel time both ways – 2 hour minimum):	\$75/hr.
3.	Inspections for which no fee is indicated, Miscellaneous and Special Services (1/2 hour minimum):	Designated Building Official \$125/hour Senior Building Official \$95/hour Fire Inspector \$90/hour Building Inspector \$75/hour Other Staff \$75/hour
4.	Additional Plan Review required by changes, additions, or revisions to approved plans (½ hour minimum)	\$75/hr.
5.	Special Investigation fee (work started without obtaining a permit)	100% of the permit fee
6.	Copy charge (black/white 8 ½ x 11 and 8 ½ x 14)	\$.25/sheet
7.	Copy charge (black/white 11 x 17)	\$.50/sheet
8.	Copy charge (color 8 ½ x 11 and 8 ½ x 14)	\$1/sheet
9.	Copy charge (color 11 x 17)	\$2/sheet
10.	Print or copy charge (large plan sheet)	\$4
11.	Duplicate permit card fee – short card (8 ½ x 7)	\$25
12.	Duplicate permit card fee – long card (8 ½ x 14)	\$50
13.	License Look-Up (contractor license verification)	\$5
14.	Lead Certification (for eligible construction) (contractor Lead Certification Verification)	\$5
15.	Permit Renewal within 6 mos. of expiration (no plan changes, no code changes, new permit number)	50% of permit fee
16.	Permit Renewal after 6 mos. of expiration (new permit required)	based on valuation of remaining work
17.	Change of Use, (if no construction permits are required)	\$100
18.	Pre-Final inspection (new home or structure)	\$60
19.	Temporary Certificate of Occupancy – Escrow (less costs to administer) Discussion Item	\$1000.00
20.	Refunds:	
	Plan review (if plan review has not started)	100%
	Plan review (if plan review has started)	50 %
	Plan review (if plan review has been completed)	0%
	Permit fee (if work not started) within 6 months of permit issuance by municipality	80%
	Permit fee (if work has started – building permit)	0%
	Maintenance Permits	0%
21.	Technology Fee (applicable to all permits)	\$10.00

BUSINESS LICENSES

Alcoholic Beverages				2021
Bond and insurance requirements are State regulated				
117.06	Liquor and Beer	On Sale		\$5,000.00
		Off Sale		\$200.00
		Special Club		\$300.00
		Liquor License Investigation Fee		\$500.00
117.16	Liquor Sunday			\$200.00
117.32	Malt Liquor (3.2)	On Sale		\$150.00
		Off Sale		\$200.00
		*Minnesota Buyers Card		\$20.00
		*(Per year paid directly to State)		
117.06	On-Sale Temporary Liquor License or Premises Extensions	Per Event		\$25.00
		On-Sale Wine		\$2,000.00
		Microdistillery Cocktail Room		\$2,500.00
		Microdistillery Off-Sale		\$150.00
		Brewpub On-Sale		\$5,000.00
		Brewpub Off-Sale		\$150.00
		Brewer Taproom On-Sale		\$2,500.00
		Small Brewer Off-Sale		\$150.00
		Temporary On-Sale Liquor		\$25.00
		Temporary On-Sale 3.2% Malt Liquor		\$25.00
111.03	Amusement Parks, Shows and Circuses*			2021
		1st Day		\$125.00
		Each Additional Day		\$25.00
118.04	Cigarette & Tobacco Sales			2021
				\$300.00
111.04	Christmas Tree Sales			2019
				\$75.00
116.05	Courtesy Benches			2021
		Per Bench		\$70.00
121.03	Gasoline Distribution			2021
		Application Fee		\$85.00
		Per Nozzle		\$15.00
111.01	Outside Theater			2021
				\$25.00

BUSINESS LICENSES-CONTINUED

124.04	Pawn Shops		2021
		Investigation and Application Fee-MN Only	\$500.00
			Outside MN
			\$10,000.00
		Annual License Fee	\$3,000.00
			Bond
			\$5,000.00
		Billable Transaction Fee Per Transaction	\$2.90
119.03	Peddlers License		2021
		Per Company	\$100.00
		Per Employee	\$75.00
113.02	Massage Enterprise		2021
			\$2,000.00
120.09	Sexually Oriented Business		2021
		Business License Fee	\$3,000.00
		Investigation Fee	\$5,000.00
122.12	Special Event Vendor*		2021
		For all vendors	\$80.00
134.02	Unattended Collection Bin		2021
			\$50.00
* Insurance Required		Minimum Liability Coverage:	\$1,000,000 per occurrence \$2,000,000 aggregate

Each license or permit holder shall obtain an insurance policy naming the applicant and the city as insureds, providing for bodily injury in the amount to be set by Council resolution.

CONTRACTOR LICENSES

94.57 Dumpster Hauler			2021
			\$220.00
55.04 Garbage Refuse Collection			2021
			\$220.00
110.02 General Contractor			2021
			\$80.00
96.15 Lawn Fertilizer Application			2021
			\$110.00
110.02 Mechanical Contractor			2021
			\$70.00
94.55 Right-of-Way Registration			2021
			\$220.00
110.02 Tree Trimmer			2021
			\$70.00
110.02 Trenching Contractor			2021
		NO Fee for licensed plumber	\$60.00
110.01 (E) Insurance		Minimum Liability Coverage:	\$1,000,000 per occurrence \$2,000,000 aggregate

(1) When a licensee or permittee is required to have in force a policy of insurance, the policy shall be approved as to substance and form by the Attorney. The policy shall provide that it is non-cancellable without 15 days' notice to the city, and the coverage shall be for the term of the license or permit. Satisfactory evidence or coverage by insurance shall be filed with the City Manager before the license or permit is issued. Each license or permit shall terminate upon termination of the required insurance coverage.

(2) The amount of insurance shall be set by Council ordinance.

ELECTRIC CHARGES

Installation of Electric Service			
Note: For notes and conditions related to the charges listed below, see the Utility Policy.			
Underground Installation Charges		2021	
	*New residential and small commercial single phase up to 200 amp		\$650.00
	Rewire from overhead to underground single phase 200 amp		\$650.00
			Additional fees may apply.
Temporary Services Installation Charges		2021	
		Overhead service drop not over 100 feet	\$200.00
	Underground tap adjacent to pedestal or pad mount transformer max distance 5 feet		\$150.00
Large Commercial			
		Fees are determined on a case by case basis	
		Additional fees may apply.	
*Collected on Building Permit			
Lighting Service			
Note: For notes and conditions related to the charges listed below, see the Utility Policy.			
Residential and Commercial		2021	
		LED 53 watt / HPS 100 watt	\$9.00
		LED 101 watt / HPS 250 watt	\$13.75
		400 watt	\$19.80
		1000 watt	\$52.00
			Additional fees may apply.
Governmental Units - North St. Paul Owned		2021	
		LED 53 watt / HPS 100 watt	\$9.00
		LED 101 watt / HPS 250 watt	\$13.75
		400 watt	\$19.80
Governmental Units		2021	
		100 watt	\$4.00
		250 watt	\$7.45
		400 watt	\$10.85
Bus Shelters		2021	
		Based on shelter design Minimum	\$5.00
		Installation of wire to service shelter charged at time & materials.	

ELECTRIC CHARGES-CONTINUED

Other Electric Charges		
For notes and conditions related to the charges listed below, see the Utility Policy.		
Deposits		2021
Rental Housing		\$150.00
Apartment Units		\$75.00
Commercial and Industrial		\$150.00
Meter Tests		2021
Requested by customer		\$75.00
Faulty meter		-
Pole Attachments		2021
Per Attachment, Per Pole, Per Year		\$10.00
Reconnect Charges		2021
During working hours		\$50.00
Utility Late payment Charge		2021
10% of balance due		
Minimum		\$10.00
Waive/Decline Radio Meter		2021
Monthly		\$150.00

EQUIPMENT CHARGES

Hourly Equipment Rate			Per	2021 Hour Rate
		1/2 ton Truck	\$30.00	
		3/4 ton Truck	\$35.00	
		1 ton Dump Truck	\$50.00	
		2-1/2 ton Truck	\$50.00	
		Flusher Truck	\$55.00	
		Single Bucket Truck	\$90.00	
		Double Bucket Truck	\$100.00	
		Auger Truck	\$100.00	
		Loader (4-wheel)	\$90.00	
		Backhoe 410	\$75.00	
		Backhoe 710	\$95.00	
		Sweeper	\$90.00	
		Air Compressor	\$35.00	
		Air Hammer w/ Compressor	\$45.00	
		Chain Saw	\$15.00	
		Pump	\$15.00	
		Bit. Roller	\$25.00	
		Ditching Machine: (Ditch Witch) w/trailer	\$40.00	
		Trench/Backhoe	\$85.00	
		Tamper	\$15.00	
		Omni Generator (Dec. 1975)	\$50.00	
		Chipper	\$65.00	
		Skid Loader	\$80.00	
		Vactron Trailer	\$75.00	
		Generator (Small 6000 watt)	\$25.00	
		Vactor Truck	\$120.00	
Operator Costs			2021	
	Actual Costs + % Overhead		35%	
Material Costs			2021	
	Actual Costs + % Overhead		35%	

Above costs are charges that would be used in working on city facilities for customer convenience. If we work only on customer facilities with no relation to city facilities, then labor charges are 1-1/2 times above.

FIRE DEPARTMENT FEES

Daycare/Foster Care Inspections				2021
				\$50.00
155.01	Rental Property Registration - Single Family Residential			2021
			Initial Registration	\$150.00
			Annual Renewal	\$100.00
			Transfer Fee	\$25.00
			No Entry Fee	\$50.00
			Reinspection	\$50.00
			Late Fees	
			30 Days	10%
			60 Days	25%
			90 Days	50%
155.01	Rental Property Registration - Duplex (Two Family Residential)			2021
			Initial Registration	\$200.00
			Annual Renewal	\$150.00
			Transfer Fee	\$50.00
			No Entry Fee	\$75.00
			Reinspection	\$75.00
			Late Fees	
			30 Days	10%
			60 Days	25%
			90 Days	50%
155.01	R2 Multi-Family Inspections (3 or more residential units)			2021
			Initial Registration	\$200.00
			Annual Renewal (Per Building)	\$150.00
			Inspection Year Base Fee (Per Building)	\$150.00
	+ Per Unit (total number of units per building, applied only on inspection year)			\$10.00
			Transfer Fee	\$50.00
			No Entry Fee	\$75.00
			Reinspection	\$75.00
			Late Fees	
			30 Days	10%
			60 Days	25%
			90 Days	50%
99.02	False Alarm Fees (per calendar year)			2021
			3rd False Alarm	\$250.00
			4th False Alarm and thereafter (per alarm)	\$500.00

FIRE DEPARTMENT FEES-CONTINUED

Fire Alarm/Sprinkler Permit Fees (calculated by value)		2021	
Total Valuation	Fee		
\$1.00 to \$500	\$28.05		
\$501.00 to \$2,000.00	\$28.05 for the first \$500.00 plus \$3.50 for each additional \$100.00, or fraction thereof		
\$2,001.00 to \$25,000.00	\$80.55 for the first \$2,000.00 plus \$16.10 for each additional \$1,000.00, or fraction thereof		
\$25,001.00 to \$50,000.00	\$450.85 for the first \$25,000.00 plus \$11.65 for each additional \$1,000.00, or fraction thereof		
\$50,001.00 to \$100,000.00	\$742.10 for the first \$50,000.00 plus \$8.15 for each additional \$1,000.00, or fraction thereof		
\$100,001.00 to \$500,000.00	\$1,149.60 for the first \$100,000.00 plus \$6.50 for each additional \$1,000.00, or fraction thereof		
\$500,001.00 to \$1,000,000.00	\$3749.60 for the first \$500,000.00 plus \$5.50 for each additional \$1,000.00, or fraction thereof		
\$1,000,001.00 and up	\$6,499.60 for the first \$1,000,000.00 plus \$4.00 for each additional \$1,000.00		
Fire Safety Inspection in Minnesota Schools		2021	
		Per square foot	\$ 0.014
Includes 2 follow-up inspection or on-site consultations. Additional follow-ups are charged 1/2 cents per sq. ft.			
133.03	Retail Sales of Fireworks	2021	
		Retailer	\$ 100.00
		Vendor	\$ 250.00

MISCELLANEOUS FEES

98.23	Abatement Rate			2021
		Minimum Per hour		\$240.00
	Antenna/Tower Review Fee			2021
			New	\$800.00
			Maintenance	\$1,000.00
	Antenna/Tower Review Administrative Fee			2021
				\$250.00
	Buckthorn Puller Deposit	(all refundable fee - no admin charges)		2021
				\$100.00
	City Staff (does not include Police Department staff)			2021
		City Manager	Hourly Rate	Actual
		City Attorney	Hourly Rate	Actual
		City Engineer	Hourly Rate	Actual
	Department Head & Supervisors		Hourly Rate	Actual
	Professional Staff (City Planner, Building Official, etc.)		Hourly Rate	Actual
	Field Staff (Public Works & Electric Technicians)		Hourly Rate	Actual
		Clerical Staff	Hourly Rate	Actual
	Copy Fee			2021
		Black & White (per page)		\$0.25
		DVD Copies		\$11.00
	Building / Site Plans - Poster Size - Black & White (per page)			\$3.00
		Building / Site Plans - Poster Size - Color (per page)		\$5.00
		Zoning Map - Poster Size - Color (per page)		\$5.00
	Election Filing Fee			2021
			City Office	\$5.00
	Incident Report (City)			2021
			per page	\$2.00
	NSF Check Charge			2021
				\$30.00
	Notary Service			2021
		Plus \$1.00 per page over 5 pages		\$5.00
	Over the Phone Credit Card Payment			2021
				\$20.00
	Property and Special Assessment Verification			2021
				\$30.00
	Photographs			2021
			CD/DVD	\$40.00
			Single	\$5.00

PARK & RECREATION FEES

Canoe Storage Rental (Seasonal)			2021
		Resident	\$50.00
		Non-Resident	\$75.00
Park Building Rental (Casey Lake)			2021
	Weekday (Monday-Thursday) Per Day	Resident	\$125.00
	Weekend (Friday-Sunday) Per Day	Resident	\$200.00
	Weekday (Monday-Thursday) Per Day	Non-Resident	\$175.00
	Weekend (Friday-Sunday) Per Day	Non-Resident	\$300.00
Weekday Meeting Rentals (Non-Profit) Per Hour		Resident	\$25.00
Weekday Meeting Rentals (Non-Profit) Per Hour		Non-Resident	\$40.00
	Wedding Rate Per Day	Resident	\$400.00
		Non-Resident	\$500.00
* Rates based on Park Reservation Policy.			
Park Building Rental (Hause)			2021
	Per Day	Resident	\$100.00
	Per Day	Non-Resident	\$150.00
* Rates based on Park Reservation Policy.			
Open-Air Park Shelters (Northwood, Silver Lake, Hause & Colby Hills)			2021
	Per Day	Resident	\$45.00
	Per Day	Non-Resident	\$55.00
* Rates based on Park Reservation Policy.			
Open-Air Park Shelters (Casey Lake Park Booya Patio & Tower)			2021
	Per Day	Resident	No Charge
	Per Day	Non-Resident	No Charge
* Rates based on Park Reservation Policy. Booya patio and Tower shelter are first-come, first-served.			
Ballfield Rental			2021
	Softball League	Per Game Night	\$72.00
	Baseball	Per Field Prep	\$25.00
	Contract League Softball	Per Field, Per Day	\$75.00
	Softball Tournament	Per Field, Per Day	\$125.00
	Sunday Church League	Per Field, Per Night	\$72.00
Recreational Programming			2021
		Per Program	Varies

PLANNING & ZONING FEES

Comprehensive Plan Amendment (Map or Text)	Application Fee	Escrow*
	\$1,000.00	\$2,500 minimum
Conditional Use Permit	Application Fee	Escrow*
	\$500.00	\$1,000 minimum
Design Review	Application Fee	
	\$250.00	
Grading and Excavation: 0 sq. ft. to 9,999 sq. ft.	Application Fee	
	No Fee	
Grading and Excavation: 10,000 sq. ft. to 43,560 sq. ft.	Application Fee	
	\$400.00	
Grading and Excavation: 1 acre or above	Application Fee	Escrow*
	\$1,000.00	\$1,000 minimum
		+ MPCA Review
Home Occupation Interim Use Permit	Application Fee	Escrow*
	\$100.00	\$250 minimum
Interim Use Permit	Application Fee	Escrow*
	\$500.00	\$1,000 minimum
Minor Subdivision - Lot Split / Combination / Lot line adjustment	Application Fee	Escrow*
	\$500.00	\$500 minimum
New Construction/New Development Landscape Escrow		Escrow*
		Commercial: \$5,000
		Residential: \$2,500
Park Dedication - Commercial, Industrial, Institutional	Fee	
	\$2,795 per acre	
Park Dedication - Residential	Fee	
	\$900 per lot	
Planned Unit Development	Application Fee	Escrow*
Planned Unit Development - Sketch Plan	\$500.00	\$2,500 minimum + \$25 per lot
Planned Unit Development - Preliminary	\$500.00	
Planned Unit Development - Final	\$500.00	
Planned Unit Development - Amendment	Application Fee	Escrow*
	\$500.00	\$1,000 minimum
Pre-Application Meeting for all Developments	Application Fee	
Initial Concept	No Fee	
Pre Application	No Fee	
All subsequent meetings before application submittal	\$100.00	

PLANNING & ZONING FEES-CONTINUED

Rain Gardens		Application Fee	Escrow*
Individual Projects - Commercial		\$100.00	\$750
Individual Projects - Residential	Less than 10 square feet	\$-	
	Greater than 10 square	\$50.00	
Development Projects	Commercial	\$200.00	\$5,000
	Residential	\$100.00	\$2,500
Sign Permit		Application Fee	
		\$100.00	
		+ \$0.25 per sf	
Site Plan Review		Application Fee	Escrow*
		\$500.00	\$1,000 minimum
Special Commission Meeting (per Meeting)		Application Fee	
		\$200.00	
Street, Alley, Easement Vacation		Application Fee	Escrow*
		\$500.00	\$500 minimum
Subdivision		Application Fee	Escrow*
	Subdivision - Sketch Plan	\$500.00	\$2,500 minimum + \$25 per lot
	Subdivision - Preliminary Plat	\$500.00	
	Subdivision - Final Plat	\$500.00	
Tax Increment Financing Application		Application Fee	Escrow*
		\$1,000.00	\$5,000 minimum
Variance Request - Non-Residential		Application Fee	Escrow*
		\$500.00	\$1,000 minimum
Variance Request - Residential		Application Fee	Escrow*
		\$200.00	\$500 minimum
Zoning Letter (historical data collection & analysis, site plan &		Fee	
		\$100.00	
Zoning Text Amendment		Application Fee	Escrow*
		\$500.00	\$1,000 minimum
Zoning Map Amendment (Rezoning)		Application Fee	Escrow*
		\$500.00	\$1,000 minimum

*Bond equal to or greater than escrow amount is allowed in exchange for escrowed cash.

POLICE DEPARTMENT FEES

Accident Report		2021	
		State	\$5.00
Audio/Video CD/DVD		2021	
			\$40.00
99.02	False Alarm Fees (per calendar year)	2021	
		3rd False Alarm	\$250.00
		4th False Alarm and thereafter (per alarm)	\$500.00
Fingerprinting		2021	
		Non-Resident	\$20.00
		Resident	\$-
		1st Card	\$20.00
		Additional Card	\$5.00
Notary		2021	
		Non-City Related Business	\$5.00
		City Related Business	\$-
Photographs		2021	
		CD/DVD	\$40.00
		Single	\$5.00
Report Copies		2021	
		per page	\$0.25
		Certified Copies (in addition to per page fee)	\$5.00
Transcription		2021	
		per hour	\$50.00
Research		2021	
	Clerical per hour		\$50.00
		Clerical OT per hour	\$75.00
Patrol Officer		2021	
	Regular per hour		Actual
		OT per hour	Actual
Sergeant		2021	
	Regular per hour		Actual
		OT per hour	Actual
Squad		2021	
		per hour	\$50.00

PUBLIC WORKS FEES

Public Street Improvements		2021	
	Residential (Front Foot)	Full Reconstruction	\$64.00
		Partial Reconstruction	\$49.00
		Roadway Reclamation	\$35.00
	Mill and Overlay		\$20.50
	Commercial/Multi-Family/Other	Full Reconstruction	\$96.00
		Partial Reconstruction	\$73.50
		Roadway Reclamation	\$52.50
	Mill and Overlay		\$30.75
Note: 35% per foot will be charged for additional footage above the minimum zoning width for the area.			
Dumpster Permit		2021	
		Per Day (3 day min)	\$20.00
	Technology Fee		\$10.00
Right-of-Way Permit		2021	
		Minimum	\$80.00
		Add the following where applicable:	
	Per Additional Excavation	Paved Area	\$40.00
	Per Additional Excavation	Unpaved Area	\$20.00
	Underground Utility or Telecom \ Boring or Tunneling	Per LF	\$0.50
	Underground Utility or Telecom \ Open Trench	Per LF	\$0.65
	Overhead Utility \ Telecom	Per LF	\$0.10
		Add the following to all permits:	
		Technology Fee	\$10.00

PUBLIC WORKS FEES-CONTINUED

Meter Charges			2021
	New Residential Construction (collected on Plumbing permit)		\$130.00
	Replace Frost Damaged Water Meter		\$130.00
	Residential Water Turn Off		\$0.00
	Residential Water Turn On		\$0.00
Hydrant Meter Rental			2021
	First 10,000 gallons		\$50.00
	Per 1,000 gallons there after		\$5.00
RPZ Filing Fee			2021
			\$25.00
Waive/Decline Radio Meter			2021
	Monthly		\$150.00
Utility Late Payment Charge			2021
		10% of balance due	
		Minimum	\$10.00

ELECTRIC RATES

E1 Residential Electric Service		2021
Overhead	Monthly Service Charge	\$9.25
Consumption Charges (per kWh)	October - May	\$0.1085
Consumption Charges (per kWh)	June - September	\$0.1188
E6 Residential Electric Service		
Underground	Monthly Service Charge	\$11.25
Consumption Charges (per kWh)	October - May	\$0.1085
Consumption Charges (per kWh)	June - September	\$0.1188
E3 Small Commercial Service		
	Monthly Service Charge	\$11.25
Consumption Charges (per kWh)	October - May	\$0.1064
Consumption Charges (per kWh)	June - September	\$0.1181
E4 Commercial Service		
	Monthly Service Charge	\$25.50
Consumption Charges (per kWh)		\$0.0679
E5 Demand Charge (Related to E4 Service)		
Consumption Charges (per KW)	October - May	\$8.94
Consumption Charges (per KW)	June - September	\$12.41
Large Commercial Service		
	Monthly Service Charge	\$25.50
Consumption Charges (per kWh)		\$0.0674
Demand Charge (Related to Large Commercial Service)		
Consumption Charges (per KW)	October - May	\$8.94
Consumption Charges (per KW)	June - September	\$12.41
Time of Day Service		
	Monthly Service Charge	\$28.50
Consumption Charges (per kWh)	On Peak	\$0.0750
Consumption Charges (per kWh)	Off Peak	\$0.0471
Consumption Charges (per kWh)	Weekend	\$0.0563
North St. Paul Street Lighting	Per Month	\$1.3000
North St. Paul Franchise Fee (per kWh)	Per Month	
Residential		\$5.00
Small Commercial		\$15.00
Commercial		\$80.00
Large Commercial		\$300.00
Clean Energy Choice for Residential		
50% Renewal	Additional per Month	\$1.00
75% Renewal	Additional per Month	\$2.00
100% Renewal	Additional per Month	\$3.00
Clean Energy Choice for Commercial		
	Additional charge per kWh	\$0.0010
Residential Solar Credit (per kWh)		2021
Consumption Credit (per kWh)	October - May	\$0.1085
Consumption Credit (per kWh)	June - September	\$0.1188

GARBAGE RATES

35 GALLON	35 GALLON	65 GALLON	95 GALLON	160 GALLON – TWO CARTS
Garbage	\$7.70	\$11.07	\$13.59	\$24.66
Solid Waste Management Tax (SWM) 9.75%	\$0.75	\$1.08	\$1.33	\$2.40
County Environmental Charge (CEC 28%)	\$2.16	\$3.10	\$3.81	\$6.90
Recycling Rates - No Tax or CEC	\$7.50	\$7.50	\$7.50	\$7.50
Total	\$18.11	\$22.75	\$26.23	\$41.46
Yard Waste Disposal Rates (optional) No Tax or CEC	\$7.00 Monthly or On-Call Bag Serv. \$2.00			

*** Note: Bulk pickup items are billed based on item description and quantity.

SURFACE WATER RATES

		2021
Single Family Residential, Townhome, and Double Homes		
One Residential Equivalency Factor (REF)		\$10.88
Commercial, Multi-Family and Public		
Percent Impervious	Multiplied by One REF	\$10.88
Based on Ramsey County GIS parcel data		
Raingarden Incentive Discount		35%
Open Space		Exempt
Streets and Lakes		Exempt
Undeveloped		Exempt

WASTE WATER RATES

North St. Paul Waste Water Service - per 1,000 Gallons		2021
5/8" to 1" Water Service	Monthly Service Charge	\$34.82
Consumption Charges (Per 1,000 Gallon)*	0 to 7,000 Gallons	\$3.35
	7,001 to 20,000 Gallons	\$3.79
	20,001 Gallons or More	\$4.23
North St. Paul Waste Water Service - per 1,000 Gallons		2021
1 1/2" or Larger Water Service	Monthly Service Charge	\$69.58
Consumption Charges (Per 1,000 Gallon)*	0 to 7,000 Gallons	\$3.35
	7,001 to 20,000 Gallons	\$3.79
	20,001 Gallons or More	\$4.23
North St. Paul Waste Water Service - per Gallon		2021
5/8" to 1" Water Service	Monthly Service Charge	\$34.82
Consumption Charges (Per Gallon)*	0 to 7,000 Gallons	\$0.00335
	7,001 to 20,000 Gallons	\$0.00379
	20,001 Gallons or More	\$0.00423
North St. Paul Waste Water Service - per Gallon		2021
1 1/2" or Larger Water Service	Monthly Service Charge	\$69.58
Consumption Charges (Per Gallon)*	0 to 7,000 Gallons	\$0.00335
	7,001 to 20,000 Gallons	\$0.00379
	20,001 Gallons or More	\$0.00423
North St. Paul Waste Water Service-Flat Sewer**		2021
Monthly Connection Charge		\$51.54
Maplewood Waste Water Service		
	Monthly Service Charge	Set by Maplewood
Consumption Charges (Per Gallon)*		
Consumption Charges (Per 1,000 Gallons)*		

WATER RATES

North St. Paul Water Service-Per 1,000 Gallons		2021
5/8" to 1" Water Service	Monthly Service Charge	\$11.92
Consumption Charges (Per Gallon)	0 to 7,000 Gallons	\$3.49
	7,001 to 20,000 Gallons	\$4.57
	20,001 Gallons or More	\$6.64
North St. Paul Water Service-Per 1000 Gallons		2021
1 1/2" Meter or Larger	Monthly Service Charge	\$23.60
Consumption Charges (Per Gallon)	0 to 50,000 Gallons	\$3.46
	50,001 to 150,000 Gallons	\$4.53
	150,001 Gallons or More	\$6.58
Maplewood Water Service-Per 1000 Gallons		2021
5/8" to 1" Water Service	Monthly Service Charge	\$21.08
Consumption Charges (Per Gallon)	0 to 7,000 Gallons	\$3.49
	7,001 to 20,000 Gallons	\$4.57
	20,001 Gallons or More	\$6.64
(Includes 15 cent charge for Fire Hydrant Rental)		
*Water consumption consumed by commercial users is subject to sales tax.		
North St. Paul Water Service-Per Gallon		2021
5/8" to 1" Water Service	Monthly Service Charge	\$11.92
Consumption Charges (Per Gallon)	0 to 7,000 Gallons	\$0.00349
	7,001 to 20,000 Gallons	\$0.00457
	20,001 Gallons or More	\$0.00664
North St. Paul Water Service-Per Gallon		2021
1 1/2" Meter or Larger	Monthly Service Charge	\$23.60
Consumption Charges (Per Gallon)	0 to 50,000 Gallons	\$0.00346
	50,001 to 150,000 Gallons	\$0.00453
	150,001 Gallons or More	\$0.00658
Maplewood Water Service-Per Gallon		2021
5/8" to 1" Water Service	Monthly Service Charge	\$12.08
Consumption Charges (Per Gallon)	0 to 7,000 Gallons	\$0.00349
	7,001 to 20,000 Gallons	\$0.0045
	20,001 Gallons or More	\$0.00664
(Includes 15 cent charge for Fire Hydrant Rental)		

*Water consumption consumed by commercial users is subject to sales tax.

57.04 Sewer & Water Rules, Regulations, Prices and Terms - Charges for service shall be a continuing lien until paid upon property served.

CITY OF NORTH ST. PAUL

ORDINANCE NO. 794

**AN ORDINANCE ADOPTING
THE 2021 MUNICIPAL FEE SCHEDULE
AND UTILITY RATES**

SECTION I. Establishment. The City Council shall establish a fee and rate schedule for the various permits, licenses and services provided by the City of North St. Paul. Said schedule shall be reviewed by the City Manager from time to time to assure its appropriateness. In doing so, the City Manager shall consider the cost of labor and materials in providing the license, permit or service and any other factors deemed appropriate. It shall be the intent to recover all costs when establishing the fee and rate.

SECTION II. Schedule. Fees and charges for services for license, permits, applications and utilities shall be located in City Hall, and may be amended from time to time.

SECTION III. Effect. The schedule shall become effective upon the approval of the City Council. The City Clerk is hereby directed to publish this ordinance as required by law.

ADOPTED this 15th day of December, 2020.

Motion by Council Member

Second by Council Member

Voting:	Aye:	Council Member
		Council Member
		Council Member
		Council Member
		Mayor
	Nay:	None
	Abstain:	None
	Absent:	None

Terrence J. Furlong, Mayor

Attest:

Scott A. Duddeck, City Manager/Clerk

Publish Star Tribune: XXX

Agenda Information Memorandum
North St. Paul City Council
December 15, 2020

FROM THE OFFICE OF THE FINANCE DEPARTMENT

Agenda placement: City Business

To: Honorable Mayor and City Council

Subject: 2021 City Non-Levy Budgets

Background/Facts:

At the December 1, 2020 City Council meeting 2021 budgets and levies for the General Fund, Housing and Redevelopment Authority, and Economic Development Authority were adopted.

In addition to the budgets noted above, the city has operates non-levy supported funds. These funds are classified as either Governmental or Proprietary.

In the creation of these non-levy budgets, a number of factors were considered throughout the process:

- Focus on basic City services and funding these activities adequately.
- Demonstrate a commitment to existing infrastructure and proactive repair/replacement.
- Estimate anticipated revenues at realistic levels.
- Retain adequate reserves to protect against fiscal uncertainty.
- Sufficient funding for Equipment Replacement, Building Maintenance, and Information Technology.

The preparation of these budgets is essential as they outline fiscal decisions for the upcoming year. This document incorporates our core values and the goals and objectives we have as a community into a financial blueprint for success.

The budgets presented outline investments that will help maintain and improve core services and infrastructure without jeopardizing our fiscal strength.

This is not a complete listing of all city operated funds, only those with planned expenses/expenditures for 2021. Use of non-budgeted funds would require Council pre-approval.

Recommendation: It is recommended the City Council adopted the final 2021 non-levy supported budgets.

Attachments:

- Resolution approving the budget for the City's non-levy supported funds
- Fiscal Year 2021 budgets for the non-levy supported funds - Summary
- Fiscal Year 2021 budgets for the non-levy supported funds - Details

Respectfully submitted,

/s/ JZ by JK

Jason Zimmerman
Finance Director

APPROVED FOR AGENDA ENCLOSURE:

/s/ SD by JK

Scott A. Duddeck
City Manager

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2020-XXX

RESOLUTION APPROVING THE 2021 NON-LEVY BUDGETS

WHEREAS, the City of North St. Paul, Minnesota (the “City”) operates several funds with the purpose of providing essential city services and maintaining city infrastructure; and,

WHEREAS, budget preparation is essential to communicating how City operations will be financed; and

WHEREAS, the 2021 budget for non-levy City Funds has been prepared in the manner prescribed by the Governmental Accounting Standards Board (GASB)

NOW THEREFORE, BE IT RESOLVED THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, MINNESOTA that the following sums of money be budgeted for expenditures in 2021 for non-levy supported funds:

PROPRIETARY FUNDS

Electric.....	\$ 9,221,825
Water.....	\$ 1,375,368
Waste Water.....	\$ 1,997,156
Surface Water.....	\$ 730,227
Solid Waste	\$ 982,042
Fiber Optic.....	\$ 143,840
Building Maintenance.....	\$ 255,902
City Mechanic.....	\$ 11,188
Equipment.....	\$ 913,360
Information Technology.....	\$ 365,248
Insurance.....	\$ 408,242
SUBTOTAL.....	\$16,404,398

GOVERNMENTAL FUNDS

Community Center.....	\$ 52,720
Community Event.....	\$ 0
Fire Relief.....	\$ 73,500
Street Maintenance	\$ 350,000
SUBTOTAL.....	\$ 476,220

TOTAL.....\$16,880,618

ADOPTED this 15th day of December, 2020. Motion by Council Member

Second by Council Member

Voting: Aye:
 Nay:
 Abstain:
 Absent:

Attest:

Scott A. Duddeck, City Manager



FUND	DEPARTMENT	ACTIVITY
050	51, 52, 53, & 54	ELECTRIC UTILITY

ACTIVITY MANAGER

Brian Frandle, Electric Director
Brian.Frandle@northstpaul.org
651-747-2472

DESCRIPTION OF ACTIVITY

This activity provides safe, reliable and economic electric power to over 5,500 residential customers and 500 commercial customers in North St. Paul as well as service to an area of Oakdale, and a limited number of Maplewood customers. The department is responsible for maintaining the city's distribution system, new installation for residential and commercial customers, and providing sustainability initiatives and education. We benefit our community and are readily available to our customers. Our profits go back into our community not to stockholders. Yearly transfers to the city's general funds help keep taxes down.

DEPARTMENT SERVICES

Electric System Maintenance	Electric System Safety
Rate Analysis	Safety Training
Material & Equipment Purchases	Inside Wiring
Federal & State Reporting	Public Relations
Metering	OSHA Mandate Compliance
Installation of Electric Services	Substation Operation
Locating Underground Facilities	Job Planning

OBJECTIVES AND PRIORITIES

- Maintain the electric system to provide safe, reliable, and economical power to customers.
- Review and update the system on a continual basis.
- Provide installation services for underground, overhead, lighting, and meters.
- Take part in the Minnesota Municipal Power Agency with 10 other cities to keep prices competitive and keep service reliable and sustainable.
- Offer energy saving and rebate programs such as: Clean Energy Choice, Energy Smart, and the City Rebate Program.
- Strive to provide clean energy including: the use of wind turbine power, requirement to source 20% of energy from renewable sources, and the Energy Education Program.



IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2017	Actual 2018	Actual 2019	Projected 2020	Projected 2021
Feet of Overhead to Underground Cutover	23,840	1,100	-	-	-
Feet of Replaced Old Underground Wire	2,150	7,643	-	-	-
Replace Mechanical to Radio Read Meters	35	2,103	-	-	-
Mega-Watt Hours Sold	68,238	70,870	-	-	-
Power Outages	27	26	-	-	-
Average Residential KWH Rate	0.12825	0.12713	-	-	-

Regular Employment (FTE)					
Position Title	Actual 2017	Actual 2018	Actual 2019	Budgeted 2020	Proposed 2021
Electric Director	1.00	1.00	1.00	1.00	1.00
Electric Superintendent	1.00	1.00	1.00	1.00	1.00
Electric Linesman	8.00	8.00	8.00	7.00	7.00
Locator	-	-	1.00	1.00	1.00
City Mechanic	-	-	-	0.20	0.20
FT Utility Billing Staff	0.82	0.82	0.82	0.95	0.45
PT Customer Service Specialist	0.60	0.60	0.60	1.00	1.00
City Manager	0.10	0.10	0.10	0.25	0.25
Community & Admin Services Director	-	-	-	0.25	0.25
Deputy City Clerk	-	-	-	0.25	0.25
Community Relations Coordinator	-	-	-	0.20	-
Finance Director	-	-	-	0.25	0.25
Finance Coordinator	-	-	-	0.25	0.25
Accounting Technician	-	-	-	0.25	0.25



IMPACT MEASURES / PERFORMANCE INDICATORS CONTINUED

ELECTRIC FUND							
	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	\$ Increase (Decrease)	% Increase (Decrease)
REVENUES							
Special Assessments	\$26	\$13	\$0	\$0	\$0	\$0	0.00%
Intergovernmental	20,004	17,924	16,000	16,000	13,500	(2,500)	-15.63%
Charges for Services	10,079,198	9,194,449	9,573,678	9,573,678	9,571,604	(2,074)	-0.02%
Other Revenues	348,179	511,598	248,200	248,200	96,000	(152,200)	-61.32%
TOTAL REVENUES	\$10,447,407	\$9,723,984	\$9,837,878	\$9,837,878	\$9,681,104	(\$156,774)	-1.59%
EXPENSES							
Personnel Services	\$1,361,335	\$1,445,092	\$1,729,740	\$1,742,882	\$1,751,115	\$21,375	0.47%
Supplies	677,324	329,567	307,150	316,008	280,850	(26,300)	-11.13%
Contractual Services	6,608,340	6,171,807	6,613,331	6,591,331	6,699,341	86,011	1.64%
Small Capital	101,308	121,201	125,307	125,307	101,289	(24,018)	-19.17%
Bad Debt Expense	65,138	32,766	50,000	50,000	50,000	-	0.00%
Transfers	600,000	372,932	300,000	300,000	300,000	-	0.00%
Debt Issuance & Interest	59,480	52,679	47,750	47,750	39,230	(8,520)	-17.84%
GASB	10,975	141,699	-	-	-	-	0.00%
TOTAL EXPENSES	\$9,483,900	\$8,667,743	\$9,173,278	\$9,173,278	\$9,221,825	\$48,548	0.53%
CHANGE IN NET POSITION	\$963,507	\$1,056,241	\$664,600	\$664,600	\$459,279	(\$205,322)	-30.89%
Beginning Cash			\$5,481,466	\$5,481,466	\$1,637,228	(\$3,844,238)	
Change in Net Position			664,600	664,600	459,279	(205,322)	
Depreciation			85,307	85,307	101,289	15,982	
Debt Service - Principal			(135,000)	(135,000)	(140,000)	(5,000)	
Debt Service - Interest Adjust.			(2,954)	(2,954)	(3,150)	(196)	
Capital Outlay			-	-	(310,000)	(310,000)	
Interfund Loans			-	(4,456,191)	840,750	5,296,941	
Cash Increase / (Decrease)			611,953	(3,844,238)	948,168	4,792,405	
Projected Year-End Cash			\$6,093,419	\$1,637,228	\$2,585,396	\$948,168	

BUDGET HIGHLIGHTS

- Interfund loan related to Anchor Commons (TIF 4-10 & TIF 4-11); will when parcels are sold.
- No proposed rate changes; revenue reduction due to lower interest income and penalties.
- No rate changes from electric wholesaler (MMPA).
- No intent on issuing bonds / debt in foreseeable future.

CAPITAL OUTLAY – VEHICLE AND EQUIPMENT REPLACEMENT

- 1998 Bucket Truck (#711 – Vin #0245) \$250,000
- 2008 One Ton Pickup Truck (#713 – Vin #2120) \$ 60,000



FUND	DEPARTMENT	ACTIVITY
048	62	WATER

ACTIVITY MANAGER

Ron Ritchie, Public Works Supervisor
Ron.Ritchie@northstpaul.org
651-747-2556

DESCRIPTION OF ACTIVITY

This activity provides water service and billing for over 4,500 customers. Public Works staff operates and maintains 5 wells that pump in excess of 450 million gallons of water annually. The Public Works staff along with the Minnesota Department of Health, and independent laboratories monitor the City's water. Based on this monitoring, Public Works annually prepares the Drinking Water Quality Report on the status of the City's water. The city also maintains two water towers for water distribution.

DEPARTMENT SERVICES

Water Distribution Maintenance	Water Treatment
Hydrant Maintenance	Meter Installation and Diagnosis
Water Main Repair	Fire Flow Storage

OBJECTIVES AND PRIORITIES

- Provide safe and reliable water service to the City of North St. Paul.
- Test the water quality to ensure the US Environmental Protection Agency standards are met and annually prepare the Drinking Water Quality Report.
- Monitor the City wells and maintain/repair the water lines, water towers, and hydrants throughout the City to keep service running smoothly.
- Coordinate with street reconstruction, development, and redevelopment projects to properly update the water system.
- Annually flush the hydrants and watermains to ensure reliability and dislodge & remove build-up.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2017	Actual 2018	Actual 2019	Projected 2020	Projected 2021
Gate Valves	790	790	800	805	810
Number of Main Breaks	-	13	3	8	8
Miles of Water Main	61.1	61.1	62	62	62
Meters	-	4,651	4,705	4,705	4,705
Hydrants	606	606	606	616	626
Water Pumped (Million Gallons)	353	355	359	360	365



IMPACT MEASURES / PERFORMANCE INDICATORS CONTINUED

Regular Employment (FTE)					
Position Title	Actual 2017	Actual 2018	Actual 2019	Budgeted 2020	Proposed 2021
Public Works Director	0.25	0.25	0.25	0.20	-
Public Works Supervisor	-	-	0.15	0.15	0.15
Public Works Service Worker	1.37	1.39	1.11	1.25	1.25
City Mechanic	0.00	0.00	0.00	0.10	0.10
FT Utility Billing Staff	0.56	0.56	0.56	0.40	0.25
PT Customer Service Specialist	0.35	0.27	0.27	0.50	0.50
City Manager	0.03	0.03	0.03	0.03	0.03

Seasonal Employment (Hours)					
Position Title	Actual 2017	Actual 2018	Actual 2019	Budgeted 2020	Proposed 2021
PT Seasonal	-	-	536.00	536.00	536.00

WATER FUND							
	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	\$ Increase (Decrease)	% Increase (Decrease)
REVENUES							
Special Assessments	\$388	\$603	\$0	\$0	\$0	\$0	0.00%
Charges for Services	1,794,364	1,803,015	1,745,850	1,745,850	1,745,850	-	0.00%
Other Revenues	79,841	192,574	30,000	30,000	10,200	(19,800)	-66.00%
Bond Premium	3,390	10,543	12,892	12,892	12,982	90	0.70%
TOTAL REVENUES	\$1,877,983	\$2,006,735	\$1,788,742	\$1,788,742	\$1,769,032	(\$19,710)	-1.10%
EXPENSES							
Personnel Services	\$232,219	\$226,388	\$253,194	\$259,109	\$239,879	(\$13,315)	-7.42%
Supplies	59,981	62,685	88,000	107,135	109,579	21,579	2.28%
Contractual Services	347,943	493,994	503,521	478,471	495,212	(8,309)	3.50%
Capital	194,616	209,785	195,000	195,000	205,280	10,280	5.27%
Bad Debt Expense	352	-	-	-	-	-	0.00%
Transfers	205,000	205,000	205,000	205,000	205,000	-	0.00%
Debt Issuance & Interest	104,958	121,678	112,585	112,585	120,418	7,833	6.96%
GASB	1,751	40,298	-	-	-	-	0.00%
TOTAL EXPENSES	\$1,146,820	\$1,359,828	\$1,357,300	\$1,357,300	\$1,375,368	\$18,068	1.33%
CHANGE IN NET POSITION	\$731,163	\$646,907	\$431,442	\$431,442	\$393,664	(\$37,778)	-8.76%
Beginning Cash			\$3,769,334	\$3,769,334	\$4,140,098	\$370,764	
Change in Net Position			431,442	431,442	393,664	(37,778)	
Depreciation			195,000	195,000	205,000	205,000	
Debt Service - Principal			(275,183)	(275,183)	(346,029)	(346,029)	
Debt Service - Interest Adjustr			6,613	6,613	(5,872)	(5,872)	
Capital Outlay			(735,000)	(735,000)	-	-	
Bonds Issued			735,000	735,000	-	-	
Bond Premium			12,892	12,892	12,982	12,982	
Cash Increase / (Decrease)			370,764	370,764	259,746	(111,018)	
Projected Year-End Cash			4,140,098	\$4,140,098	\$4,399,844	\$259,746	

BUDGET HIGHLIGHTS

- No proposed rate changes; revenue reduction due to lower interest income and penalties.
- Expense increase of \$15,000 for water efficiency rebate program (reimbursed by Met Council).
- No expectation of bond / debt issuance for 2021.



FUND	DEPARTMENT	ACTIVITY
049	72	WASTE WATER

ACTIVITY MANAGER

Ron Ritchie, Public Works Supervisor
Ron.Ritchie@northstpaul.org
651-747-2556

DESCRIPTION OF ACTIVITY

This activity provides wastewater collection and treatment and wastewater and drainage billing for over 4,500 customers. The City maintains the manholes, sewer pipe, and lift stations to ensure proper waste water drainage to interceptor sewers operated by the Metropolitan Council. The waste water is then transported to Metropolitan Council treatment plants. The City has a sanitary sewer-cleaning program that includes cleaning the sanitary sewers on a 3-year revolving schedule.

DEPARTMENT SERVICES

Collection System Maintenance	Lift Station Maintenance
Annual Sewer Cleaning	Conveyance of Waste Water

OBJECTIVES AND PRIORITIES

- Reduce waste and prevent pollution in the wastewater collection system.
- Environmental compliance with Metropolitan Council standards.
- Monitor wastewater collection system and provide maintenance.
- Develop and plan additions to the wastewater collection system in conjunction with street reconstruction, new development, and redevelopment.
- Ensure the sewer line is clean of debris and check joints for proper sealing.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2017	Actual 2018	Actual 2019	Projected 2020	Projected 2021
Miles of Sewer	45.9	45.9	46.34	46.84	46.84
No. of Lift Stations	4	4	4	4	4
Miles of Sewer Cleaned/Inspected	7.4	11.9	15.44	15.44	15.44
Feet of Sewer Reconstructed	6,900	8,160	8,883	9,813	9,813
Number of Sewer Backups	-	3	1	2	2



IMPACT MEASURES / PERFORMANCE INDICATORS CONTINUED

Regular Employment (FTE)					
Position Title	Actual 2017	Actual 2018	Actual 2019	Budgeted 2020	Proposed 2021
Public Works Director	0.25	0.25	0.25	0.20	-
Public Works Supervisor	-	-	-	0.15	0.15
Public Works Service Worker	1.33	1.33	1.30	1.25	1.25
City Mechanic	-	-	-	0.05	0.05
FT Utility Billing Staff	0.26	0.36	0.36	0.30	0.15
PT Customer Service Specialist	0.16	0.15	0.15	0.13	0.13
City Manager	0.03	0.03	0.03	0.03	0.03

Seasonal Employment (Hours)					
Position Title	Actual 2017	Actual 2018	Actual 2019	Budgeted 2020	Proposed 2021
PT Seasonal	536.00	1,072.00	1,072.00	1,072.00	1,072.00

WASTE WATER FUND							
	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	\$ Increase (Decrease)	% Increase (Decrease)
REVENUES							
Special Assessments	\$919	\$582	\$0	\$0	\$0	\$0	0.00%
Intergovernmental	-	186,960	-	-	-	-	0.00%
Charges for Services	2,151,415	2,275,272	2,130,000	2,130,000	2,439,004	309,004	14.51%
Other Revenues	88,933	161,390	50,000	50,000	7,500	(42,500)	-85.00%
Bond Premium	8,572	16,025	16,089	16,089	16,089	-	0.00%
TOTAL REVENUES	\$2,249,839	\$2,640,229	\$2,196,089	\$2,196,089	\$2,462,593	\$266,504	12.14%
EXPENSES							
Personnel Services	\$182,382	\$200,781	\$208,202	\$212,145	\$196,517	(\$11,685)	-7.37%
Supplies	12,284	11,865	40,500	45,257	45,866	5,366	1.35%
Contractual Services	1,293,567	1,277,710	1,346,264	1,337,564	1,277,339	(68,925)	-4.50%
Capital	141,332	213,554	161,382	161,382	205,103	43,721	27.09%
Transfers	145,000	145,000	145,000	145,000	145,000	-	0.00%
Debt Issuance & Interest	140,339	149,572	136,010	136,010	127,330	(8,680)	-6.38%
GASB	1,539	37,689	-	-	-	-	0.00%
TOTAL EXPENSES	\$1,916,443	\$2,036,171	\$2,037,358	\$2,037,358	\$1,997,156	(\$40,202)	-1.97%
CHANGE IN NET POSITION	\$333,396	\$604,058	\$158,731	\$158,731	\$465,437	\$306,706	193.22%
Beginning Cash			\$2,979,740	\$2,979,740	\$2,757,364	(\$222,376)	
Change in Net Position			158,731	158,731	465,437	306,706	
Depreciation			156,382	156,382	205,103	48,721	
Debt Service - Principal			(550,351)	(550,351)	(613,843)	(63,492)	
Debt Service - Interest Adjustr			1,773	1,773	(8,501)	(10,274)	
Capital Outlay			(375,000)	(375,000)	-	375,000	
Bond Premium			16,089	16,089	16,089	-	
Bonds Issued			370,000	370,000	-	(370,000)	
Cash Increase / (Decrease)			(\$222,376)	(\$222,376)	64,286	286,662	
Projected Year-End Cash			\$2,757,364	\$2,757,364	\$2,821,650	\$64,286	

BUDGET HIGHLIGHTS

- No proposed rate changes; revenue reduction due to lower interest income and penalties.
- Metropolitan Council Environmental Services (MCES) decrease of 6.39% or \$68,525 from 2020.
- No expectation of bond / debt issuance for 2021.



FUND	DEPARTMENT	ACTIVITY
052	75	SURFACE WATER

ACTIVITY MANAGER

Ron Ritchie, Public Works Supervisor
Ron.Ritchie@northstpaul.org
651-747-2556

DESCRIPTION OF ACTIVITY

This activity provides service to manage the discharge of stormwater. The goal of this department is to reduce the amount of sediment and pollutants that enter the surface water and flow into our storm sewer systems. The department is responsible for the following: public education and outreach, illicit discharge detection and elimination, construction site stormwater runoff control, post-construction stormwater management in new development and redevelopment, and stormwater pollution prevention.

DEPARTMENT SERVICES

Operation of Storm Water System	Catch Basin Clearing
Rain Garden maintenance	Street Sweeping
Storage of Water Run Off	Compliance with MS4

OBJECTIVES AND PRIORITIES

- Ensure compliance with the State of Minnesota's MS4 permitting program.
- Increase street sweeping to prevent leaves & road salt from entering storm drains.
- Inspect and perform regular surface water ponds maintenance.
- Regularly examine catch basins and repair as needed.
- Respond to reports of suspicious dumping or spills.
- Educate residents on the impact of chemicals entering the City's ponds and lakes.
- Collaborate with the Ramsey-Washington Metro and Valley Branch Watershed Districts on water management techniques and strategy
- Adhering to the Surface Water Management Plan as required by state law.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2017	Actual 2018	Actual 2019	Projected 2020	Projected 2021
Sweepings Removed (Dollars)	3,418	4,735	6,823	7,000	7,000
Miles of Storm Sewer Pipe	38.2	38.2	44.0	45.5	45.5
Catch Basins	1,640	1,640	1,640	1,660	1,660



IMPACT MEASURES / PERFORMANCE INDICATORS CONTINUED

Regular Employment (FTE)					
Position Title	Actual 2017	Actual 2018	Actual 2019	Budgeted 2020	Proposed 2021
Public Works Director	0.25	0.25	0.25	0.20	-
Public Works Supervisor	-	-	-	0.15	0.15
Public Works Service Worker	1.15	1.15	1.01	1.25	1.25
City Mechanic	-	-	-	0.05	0.05
Parks Coordinator	-	-	-	0.10	-
FT Utility Billing Staff	0.14	0.33	0.33	0.10	0.05
PT Customer Service Specialist	0.09	0.17	0.17	0.13	0.13

Seasonal Employment (Hours)					
Position Title	Actual 2017	Actual 2018	Actual 2019	Budgeted 2020	Proposed 2021
PT Seasonal	-	536.00	536.00	536.00	536.00

SURFACE WATER FUND							
	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed	\$ Increase (Decrease)	% Increase (Decrease)
REVENUES							
Special Assessments	\$162	\$229	\$0	\$0	\$0	\$0	0.00%
Charges for Services	808,179	869,028	798,250	798,250	798,250	-	0.00%
Other Revenues	45,284	112,382	15,000	15,000	2,000	(13,000)	-86.67%
Bond Premium	2,646	6,567	9,006	9,006	9,006	-	0.00%
TOTAL REVENUES	\$856,271	\$988,206	\$822,256	\$822,256	\$809,256	(\$13,000)	-1.58%
EXPENSES							
Personnel Services	\$170,654	\$163,953	\$201,439	\$204,725	\$176,769	(\$24,670)	-13.66%
Supplies	3,325	6,000	20,300	27,264	28,017	7,717	2.76%
Contractual Services	281,887	130,208	247,439	237,189	233,353	(14,086)	-1.62%
Capital	127,751	137,772	127,751	127,751	137,772	10,021	7.84%
Bad Debt Expense	50	-	-	-	-	-	0.00%
Transfers	80,000	80,000	80,000	80,000	80,000	-	0.00%
Debt Issuance & Interest	50,894	59,304	54,148	54,148	74,316	20,168	37.25%
GASB	1,409	17,737	-	-	-	-	0.00%
TOTAL EXPENSES	\$715,970	\$594,974	\$731,077	\$731,077	\$730,227	(\$850)	-0.12%
CHANGE IN NET POSITION	\$140,301	\$393,232	\$91,179	\$91,179	\$79,029	(\$12,150)	-13.33%
Beginning Cash			\$2,803,674	\$2,803,674	\$2,850,318	\$46,644	
Change in Net Position			91,179	91,179	79,029	(12,150)	
Depreciation			127,751	127,751	137,772	10,021	
Debt Service - Principal			(188,538)	(188,538)	(249,903)	(61,365)	
Debt Service - Interest Adjustm			7,246	7,246	(4,603)	(11,849)	
Capital Outlay			(725,000)	(725,000)	-	725,000	
Bonds Issued			725,000	725,000	-	(725,000)	
Bond Premium			9,006	9,006	9,006	-	
GASB			-	-	-	-	
Cash Increase / (Decrease)			46,644	46,644	(28,699)	(75,343)	
Projected Year-End Cash			\$2,850,318	\$2,850,318	\$2,821,619	(\$28,699)	

BUDGET HIGHLIGHTS

- No proposed rate changes; revenue reduction due to lower interest income and penalties.
- Expense reduction of \$4,605 due to reallocation of financial audit budget.
- No expectation of bond / debt issuance for 2021.



FUND	DEPARTMENT	ACTIVITY
053	80	SOLID WASTE

ACTIVITY MANAGER

Scott Duddeck, City Manager
Scott.Duddeck@northstpaul.org
651-747-2436

DESCRIPTION OF ACTIVITY

This activity contracts with an outside vendor to facilitate and organize coordinated garbage, recycling, yard waste, and pay per item bulk pickup for over 3,500 residents. Residents are charged a monthly fee for the disposal (tipping), pickup and hauling, solid waste management tax administered by the State of Minnesota (9.75%) and Ramsey County Environmental Charge (28% for residential accounts). This department is responsible for billing, customer service and solid waste education. Tennis Sanitation, L.L.C. has served as waste collector for the City since September 2019.

DEPARTMENT SERVICES

Coordinated Residential Service	Recycling
Garbage	Paid on Call Bulk Pick Up
Yard Waste	Textile Recycling

OBJECTIVES AND PRIORITIES

- Monitor rates in an effort to get the best prices for North St. Paul residents.
- Collaborate with Tennis Sanitation, LLC on all solid waste issues.
- Continue offering weekly recycling to reduce unnecessary landfill.
- Provide *extraordinary* customer service to all community members.
- Process recycling charges for Maplewood residents with North St. Paul Electric services.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2017	Actual 2018	Actual 2019	Projected 2020	Projected 2021
32 Gallon Service	406	389	417	421	421
68 Gallon Service	1,509	1,520	1,523	1,566	1,566
95 Gallon Service	1,548	1,556	1,515	1,531	1,531
163 Gallon Service	30	31	31	29	29
Commercial Accounts	8	8	8	11	11
Residential Recycling Only Accounts	40	37	48	18	18



IMPACT MEASURES / PERFORMANCE INDICATORS CONTINUED

Position Title	Regular Employment (FTE)				
	Actual 2017	Actual 2018	Actual 2019	Budgeted 2020	Proposed 2021
Public Works Service Worker	0.39	0.39	0.39	-	-
FT Utility Billing Staff	-	0.19	0.19	0.30	0.15
PT Customer Service Specialist	-	0.24	0.24	0.25	0.25
City Manager	-	-	-	0.02	0.02

SOLID WASTE FUND							
	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	\$ Increase (Decrease)	% Increase (Decrease)
REVENUES							
Special Assessments	\$280	\$174	\$0	\$0	\$0	\$0	0.00%
Intergovernmental	32,167	134,093	28,638	28,638	27,000	(1,638)	-5.72%
Charges for Services	1,064,631	1,043,485	944,892	944,892	944,892	0	0.00%
Other Revenues	82,748	98,104	25,000	25,000	6,650	(18,350)	-73.40%
Bond Premium	1,016	1,618	-	-	1,254	1,254	0.00%
TOTAL REVENUES	\$1,180,842	\$1,277,474	\$998,530	\$998,530	\$979,796	(\$18,734)	-1.88%
EXPENSES							
Personnel Services	\$70,894	\$90,619	\$40,896	\$40,896	\$31,427	(\$9,469)	-23.15%
Supplies	98	111	-	-	-	-	0.00%
Contractual Services	939,784	925,330	860,449	860,449	877,892	17,443	2.03%
Capital	-	475,914	-	-	8,000	8,000	0.00%
Bad Debt Expense	(89)	-	-	-	-	-	0.00%
Transfers	60,000	60,000	60,000	60,000	60,000	-	0.00%
Debt Issuance & Interest	7,671	6,831	5,775	5,775	4,723	(1,052)	-18.22%
GASB	(25,845)	(5,020)	-	-	-	-	0.00%
TOTAL EXPENSES	\$1,052,513	\$1,553,785	\$967,120	\$967,120	\$982,042	\$14,922	1.54%
CHANGE IN NET POSITION	\$128,329	(\$276,311)	\$31,410	\$31,410	(\$2,246)	(\$33,656)	-107.15%
Beginning Cash			\$802,468	\$802,468	\$781,804	(\$20,664)	
Change in Net Position			31,410	31,410	(2,246)	(33,656)	
Debt Service - Principal			(50,400)	(50,400)	(52,800)	(2,400)	
Debt Service - Interest Adjustment			(420)	(420)	(440)	(20)	
Bond Premium			(1,254)	(1,254)	(1,254)	-	
Cash Increase / (Decrease)			(20,664)	(20,664)	(56,740)	(36,076)	
Projected Year-End Cash			\$781,804	\$781,804	\$725,064	(\$56,740)	

BUDGET HIGHLIGHTS

- No proposed rate changes for residential & commercial accounts.
- Rates remain unchanged from city-wide hauler (Tennis).
- Tipping fee increase from \$82 / ton to \$84 / ton.
- Score Grant projected to be \$27,000.
- Purchase of 400 lids at \$20 per lid (minimum order is 200 lids per size).



FUND	DEPARTMENT	ACTIVITY
054	85	FIBER OPTIC

ACTIVITY MANAGER

Scott Duddeck, City Manager
 Scott.Duddeck@northstpaul.org
 651-747-2436

DESCRIPTION OF ACTIVITY

This activity provides a City-Wide fiber optic network. The network provides superior speed and reliability for all City operated buildings as well as 8 other commercial locations which are billed monthly by the Utility Billing department.

OBJECTIVES AND PRIORITIES

- Continue existing service agreements and pursue additional partnerships.
- Keep updated on maintenance and repairs to ensure quality of service.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2017	Actual 2018	Actual 2019	Projected 2020	Projected 2021
Service Agreements	10	10	10	9	8
City Owned Locations Utilizing	3	3	3	3	3

FIBER OPTIC FUND							
	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	\$ Increase (Decrease)	% Increase (Decrease)
REVENUES							
Charges for Services	\$130,003	\$205,149	\$198,100	\$198,100	\$195,402	(\$2,698)	-1.36%
Other Revenues	(30,436)	(1,430)	11,830	11,830	12,185	355	3.00%
TOTAL REVENUES	\$99,567	\$203,719	\$209,930	\$209,930	\$207,587	(\$2,343)	-1.12%
EXPENSES							
Personnel Services	\$2,433	\$2,606	\$0	\$0	\$0	\$0	0.00%
Supplies	490	-	-	-	-	-	0.00%
Contractual Services	133,737	91,378	95,739	95,739	99,400	3,661	3.82%
Capital	44,439	44,439	44,440	44,440	44,440	-	0.00%
TOTAL EXPENSES	\$181,099	\$138,423	\$140,179	\$140,179	\$143,840	\$3,661	2.61%
CHANGE IN NET POSITION	(\$81,532)	\$65,296	\$69,751	\$69,751	\$63,747	(\$6,004)	-8.61%
Beginning Cash			(\$2,426,676)	(\$2,426,676)	(\$2,324,315)	\$102,361	
Change in Net Position			69,751	69,751	63,747	(6,004)	
Depreciation			44,440	44,440	44,440	-	
Deferred Revenue			(11,830)	(11,830)	(12,185)	(355)	
Cash Increase / (Decrease)			102,361	102,361	96,002	(6,359)	
Projected Year-End Cash			(\$2,324,315)	(\$2,324,315)	(\$2,228,313)	\$96,002	

BUDGET HIGHLIGHTS

- The fund cash deficit is projected to be reduced by \$96,002 down to (\$2,228,313) by year end 2021.



FUND	DEPARTMENT	ACTIVITY
099	00	BUILDING MAINTENANCE

ACTIVITY MANAGER

Scott Duddeck, City Manager
Scott.Duddeck@northstpaul.org
651-747-2436

DESCRIPTION OF ACTIVITY

This activity monitors the maintenance of the City Hall, the Public Works Facility, Park Shelters and Pavilions, and other city owned and operated buildings. This department also performs the preventative and routine maintenance in addition to emergency repairs on city buildings.

DEPARTMENT SERVICES

Maintenance of City Owned Buildings	Fixed Telecommunication
Janitorial Services	Door Security and Maintenance

OBJECTIVES AND PRIORITIES

- Provide building and facility maintenance for all City owned properties.
- Development of routine maintenance procedures to extend the life of city property.
- Centralized contracting for city-wide janitorial services.
- Maintain door security system and access to all city buildings.
- Support special events and community activities.
- Add service doors in the Fire Station and Finance department.
- Add secure service windows to Community Development and Finance counters.
- Ensure elevators within City Hall and the former Community Center are inspected annually.
- Continue to evaluate the long-term capability of City facilities and plan for necessary upgrades.
- Complete construction on the Hause Park restroom.
- Assist with demolition of the old BP on the southwest corner of Century and Hwy 36.



IMPACT MEASURES / PERFORMANCE INDICATORS CONTINUED

BUILDING MAINTENANCE FUND							
	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	\$ Increase (Decrease)	% Increase (Decrease)
REVENUES							
Taxes	\$0	\$0	\$185,000	\$175,000	\$175,000	(\$10,000)	0.00%
Charges for Services	301,088	429,673	204,881	214,000	234,947	30,066	9.79%
Other Revenues	(2,147)	(3,714)	-	-	-	-	0.00%
TOTAL REVENUES	\$298,941	\$425,959	\$389,881	\$389,000	\$409,947	\$20,066	5.38%
EXPENSES							
Personnel Services	\$64,072	\$0	\$0	\$0	\$0	\$0	0.00%
Supplies	17,223	22,532	21,000	21,000	31,500	10,500	50.00%
Contractual Services	468,305	319,378	193,482	193,482	224,402	30,920	15.98%
TOTAL EXPENSES	\$551,691	\$341,910	\$214,482	\$214,482	\$255,902	\$41,420	19.31%
CHANGE IN NET POSITION	(\$252,750)	\$84,049	\$175,399	\$174,518	\$154,045	(\$21,354)	-11.73%
Beginning Cash			(\$200,605)	(\$200,605)	(\$26,087)	\$174,518	
Change in Net Position			175,399	174,518	154,045	(20,473)	
Cash Increase / (Decrease)			175,399	174,518	154,045	(20,473)	
Projected Year-End Cash			(\$25,206)	(\$26,087)	\$127,958	\$154,045	

BUDGET HIGHLIGHTS

- Eliminate the negative cash position of the fund; begin to build reserves for future large scale maintenance projects.
- Increase in janitorial service fees for rotary park restroom cleaning and usage of other park locations.
- Budget for Community Center maintenance moved to Community Center fund for 2020.
- Budgeted expense by location is as follows:
 - City Hall - \$119,628,
 - Public Works - \$71,804, and
 - Park Buildings - \$64,470.



FUND	DEPARTMENTS	ACTIVITY
098	38	CITY MECHANIC

ACTIVITY MANAGER

Ron Ritchie, Public Works Supervisor
Ron.Ritchie@northstpaul.org
651-747-2556

DESCRIPTION OF ACTIVITY

This activity provides the city mechanic internal service to other departments including street maintenance, parks, electric, and the other utilities. The city mechanic performs general maintenance and repair on the City's Public Works and Electric vehicles and equipment. The city mechanic assists with major repairs and overhauls as well refitting vehicles and equipment for other use such as dump trucks refitted for winter plowing. Both in-shop and field assistance are provided.

DEPARTMENT SERVICES

Vehicle Repair and Maintenance	Equipment Repair and Maintenance
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OBJECTIVES AND PRIORITIES

- Keep vehicles and equipment in optimum operating condition to maximize life.
- Ensure all vehicles are following compliance with DOT regulations.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2017	Actual 2018	Actual 2019	Projected 2020	Projected 2021
Work Orders Completed (est.)	352	415	412	400	400
Total Number of Vehicles (est.)	38	40	40	42	42
New Vehicles in Service (est.)	3	3	3	3	3

Regular Employment (FTE)					
Position Title	Actual 2017	Actual 2018	Actual 2019	Budgeted 2020	Proposed 2021
City Mechanic	1.00	1.00	1.00	1.00	1.00



IMPACT MEASURES / PERFORMANCE INDICATORS CONTINUED

CITY MECHANIC FUND							
	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	\$ Increase (Decrease)	% Increase (Decrease)
REVENUES							
Charges for Services	\$0	\$0	\$213,408	\$62,000	\$41,000	(\$172,408)	-33.87%
Other Revenues	193,690	272,838	-	-	-	-	0.00%
Transfers	-	-	-	-	150,000	150,000	0.00%
TOTAL REVENUES	\$193,690	\$272,838	\$213,408	\$62,000	\$191,000	(\$22,408)	208.06%
EXPENSES							
Personnel Services	\$92,813	\$98,299	\$92,667	\$31,044	\$0	(\$92,667)	-100.00%
Supplies	2,975	1,231	300	3,800	10,200	9,900	168.42%
Contractual Services	122,293	179,140	120,441	6,341	988	(119,453)	-84.41%
TOTAL EXPENSES	\$218,081	\$278,670	\$213,408	\$41,185	\$11,188	(\$202,220)	-72.83%
CHANGE IN NET POSITION	(\$24,391)	(\$5,832)	\$0	\$20,815	\$179,812	\$179,812	763.86%
Beginning Cash			(178,264)	(178,264)	(157,449)	20,815	
Change in Net Position			-	20,815	179,812	158,997	
Cash Increase / (Decrease)			-	20,815	179,812	158,997	
Projected Year-End Cash			(\$178,264)	(\$157,449)	\$22,363	\$179,812	

BUDGET HIGHLIGHTS

- The City Mechanic fund was updated in 2020 to better account for the activities and properly charge other funds. This includes:
 - Personnel expenses are now coded directly to the departments serviced by the City Mechanic.
 - Parts and supplies purchased for specific departments are coded directly to that department.
 - The fund's Charges for Service are for parts and supplies not specific to a department and for building up the fund balance for equipment purchases.



FUND	DEPARTMENTS	ACTIVITY
097	VARIOUS	EQUIPMENT

ACTIVITY MANAGER

Scott Duddeck, City Manager
 Scott.Duddeck@northstpaul.org
 651-747-2436

DESCRIPTION OF ACTIVITY

This activity provides the equipment purchase internal service to other departments. Each department funds the equipment internal service for scheduled purchases to better budget and smooth out the yearly purchases.

OBJECTIVES AND PRIORITIES

- Track vehicle and equipment purchases across the city to effectively budget and smooth out large purchases over time.
- Develop and track 10-year capital improvement plan.

IMPACT MEASURES / PERFORMANCE INDICATORS

Capital Improvement Plan - Vehicles & Equipment							
	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	\$ Increase (Decrease)	% Increase (Decrease)
SOURCES							
Intergovernmental	\$168,183	\$0	\$0	\$0	\$0	\$0	0.00%
Departmental Charges	528,938	609,551	627,363	627,363	627,363	-	0.00%
Other Charges	62,070	137,757	-	-	-	-	0.00%
Transfers	59,309	-	-	-	-	-	0.00%
TOTAL SOURCES	\$818,500	\$747,308	\$627,363	\$627,363	\$627,363	\$0	0.00%
USES							
Non Departmental	\$257,778	\$15,111	\$0	\$0	\$0	\$0	0.00%
Police	53,127	53,127	111,000	111,000	240,000	129,000	116.22%
Fire	-	-	-	-	50,000	50,000	0.00%
Streets	-	-	-	-	424,360	424,360	0.00%
Urban Forestry	-	-	125,000	125,000	-	(125,000)	-100.00%
Parks	-	-	30,000	30,000	49,000	19,000	63.33%
Water	-	-	-	-	-	-	0.00%
Waste Water	-	-	90,000	90,000	-	(90,000)	-100.00%
Surface Water	-	-	-	-	-	-	0.00%
Transfers	-	-	-	-	150,000	150,000	0.00%
TOTAL USES	\$310,905	\$68,238	\$356,000	\$356,000	\$913,360	\$557,360	156.56%
NET FUNDING	\$507,595	\$679,070	\$271,363	\$271,363	(\$285,997)	(\$557,360)	-205.39%
Beginning Cash	\$2,297,650	\$2,709,165	\$2,867,079	\$2,867,079	\$3,138,442	\$271,363	
Projected Year-End Cash	\$2,709,165	\$2,867,079	\$3,138,442	\$3,138,442	\$2,852,445	(\$285,997)	



CAPITAL OUTLAY – VEHICLE AND EQUIPMENT REPLACEMENT

• Police: Squads (4)*	\$ 240,000
• Fire: Chevy Trail Blazer (#513 – Vin #6277)	\$ 50,000
• Streets: Tandem Axel Plow Truck (#503 – Vin #6723)	\$ 305,910
• Streets: Toolcat w/attachments (#515 – Vin #2089)	\$ 82,400
• Streets: Blacktop Patching Trailer (#521 – Vin #7106)	\$ 36,050
• Parks: Utility Vehicle (#628 – Vin #1192)	\$ 31,500
• Parks: Toro Zero Turn Mower (#611 – Vin #0310)	\$ 17,500

*Previously approved by City Council (Resolutions 2020-107 & 2020-135)



FUND	DEPARTMENT	ACTIVITY
095	00	INFORMATION TECHNOLOGY

ACTIVITY MANAGER

Scott Duddeck, City Manager
Scott.Duddeck@northstpaul.org
651-747-2436

DESCRIPTION OF ACTIVITY

This activity provides the information technology (IT) services for the City. Information Technology provides management and technical services for the City computer, network, and telephone systems. The City is a part of the Metro-INET Information Technology Consortium that provides IT support to a group of Minnesota governments. Metro-INET has relationships with approximately 40 government agencies and is operated by the City of Roseville. This fund also purchases computers, shared software, and hardware.

DEPARTMENT SERVICES

IT Support	Software Monitoring and Upgrades
Hardware Installation	Network Services

OBJECTIVES AND PRIORITIES

- Continue working with the Metro-INET Information Technology Consortium to ensure a strong and safe IT environment.
- Leverage the skills and knowledge within the consortium that would otherwise be unavailable should the City choose to staff the function independently.
- Upgrade to OpenGov ERP including the Financial, Budgeting & Planning, and Planning Licensing & Code Enforcement systems.
- Replace desktop workstations as recommended by Metro-INET.
- Ensure proper data retention across all applications.



IMPACT MEASURES / PERFORMANCE INDICATORS

INFORMATION TECHNOLOGY FUND							
	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	\$ Increase (Decrease)	% Increase (Decrease)
REVENUES							
Charges for Services	\$0	\$0	\$397,500	\$397,500	\$398,150	\$650	0.16%
TOTAL REVENUES	\$0	\$0	\$397,500	\$397,500	\$398,150	\$650	0.16%
EXPENSES							
Contractual Services	\$0	\$0	\$225,212	\$225,212	\$365,248	\$140,036	62.18%
TOTAL EXPENSES	\$0	\$0	\$225,212	\$225,212	\$365,248	\$140,036	62.18%
CHANGE IN NET POSITION	\$0	\$0	\$172,288	\$172,288	\$32,902	(\$139,386)	-80.90%
Beginning Cash			\$0	\$0	\$172,288	\$172,288	
Change in Net Position			172,288	172,288	32,902	(139,386)	
Cash Increase / (Decrease)			172,288	172,288	32,902	(139,386)	
Projected Year-End Cash			\$172,288	\$172,288	\$205,190	\$32,902	

BUDGET HIGHLIGHTS

- Estimated increase of \$5,706 or 3% for Metro-INET support.
- Data retention of \$30,000 related to body worn cameras for police department.
- Camera upgrades of \$20,000 at City Hall.
- Implementation expense of \$41,250 for OpenGov Financials.
- Annual maintenance of \$3,600 for CivicRec maintenance.



FUND	DEPARTMENTS	ACTIVITY
096	00	INSURANCE

ACTIVITY MANAGER

Jennie Kloos, Deputy Clerk
Jennie.Kloos@northstpaul.org
651-747-2422

DESCRIPTION OF ACTIVITY

This activity provides the insurance internal service to other departments. Each department funds the insurance internal service for the City's insurance costs through the League of Minnesota Cities Insurance Trust. Insurances provided include general liability, property, auto, and workers compensation. The insurance activity is tracked in a separate internal service fund to better track the total insurance and to equitably charge other City activities. Insurance for payroll benefits are also cleared through this fund, with no net impact to revenue & expenses.

OBJECTIVES AND PRIORITIES

- Keep the City fully insured to limit potential losses and protect against unnecessary risks.
- Properly spread the costs of insurance to other activities.

IMPACT MEASURES / PERFORMANCE INDICATORS

INSURANCE FUND							
	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	\$ Increase (Decrease)	% Increase (Decrease)
REVENUES							
Charges for Services	\$0	\$0	\$356,059	\$356,059	\$415,128	\$59,069	16.59%
Other Revenues	500,174	702	-	-	-	-	0.00%
TOTAL REVENUES	\$500,174	\$702	\$356,059	\$356,059	\$415,128	\$59,069	16.59%
EXPENSES							
Personnel Services	\$499,394	\$0	\$236,280	\$236,280	\$250,000	\$13,720	5.81%
Contractual Services	6,495	3,221	119,779	119,779	158,242	38,463	32.11%
TOTAL EXPENSES	\$505,889	\$3,221	\$356,059	\$356,059	\$408,242	\$52,183	14.66%
CHANGE IN NET POSITION	(\$5,715)	(\$2,519)	\$0	\$0	\$6,886	\$6,886	0.00%
Beginning Cash			\$19,839	\$19,839	\$19,839	\$0	
Change in Net Position			-	-	6,886	6,886	
Cash Increase / (Decrease)			-	-	6,886	6,886	
Projected Year-End Cash			\$19,839	\$19,839	\$26,725	\$6,886	

STATEWIDE INSURANCE TRENDS FROM THE LEAGUE OF MINNESOTA CITIES

- Workers compensation premiums are increasing by 35% for police and 4.5% for all other job classes. Member police rates will be capped at 20% for the upcoming year.
- Auto premiums are increasing by 4.5% for the upcoming year.
- Property / casualty premiums are flat for the upcoming year.



FUND	DEPARTMENT	ACTIVITY
002	02	COMMUNITY CENTER

ACTIVITY MANAGER

Scott Duddeck, City Manager
 Scott.Duddeck@northstpaul.org
 651-747-2436

DESCRIPTION OF ACTIVITY

This activity administers the operation of the facility formerly home of the North St. Paul Community Center. This location is currently leased to the Kokoro Volleyball program.

IMPACT MEASURES / PERFORMANCE INDICATORS

COMMUNITY CENTER FUND							
	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	\$ Increase (Decrease)	% Increase (Decrease)
REVENUES							
Charges for Services	\$0	\$0	\$150,000	\$102,000	\$63,500	(\$86,500)	-37.75%
Other Revenues	-	-	251	-	-	(251)	0.00%
TOTAL REVENUES	\$0	\$0	\$150,251	\$102,000	\$63,500	(\$86,751)	-37.75%
EXPENDITURES							
Supplies	\$0	\$0	\$4,000	\$4,000	\$4,000	\$0	0.00%
Contractual Services	-	-	48,720	48,720	48,720	-	0.00%
TOTAL EXPENDITURES	\$0	\$0	\$52,720	\$52,720	\$52,720	\$0	0.00%
CHANGE IN FUND BALANCE	\$0	\$0	\$97,531	\$49,280	\$10,780	(\$86,751)	-78.13%
Beginning Cash			\$0	\$0	\$49,280	\$49,280	
Change in Fund Balance			97,531	49,280	10,780	(38,500)	
Cash Increase / (Decrease)			97,531	49,280	10,780	(38,500)	
Projected Year-End Cash			\$97,531	\$49,280	\$60,060	\$10,780	

BUDGET HIGHLIGHTS

- The lease of the Community Center is month to month for 2021.
- Rent revenue on the lease is budgeted conservatively at \$63,500 due to the status of the lease.
- Contractual services are predominantly for janitorial services of the Library and common areas.
- The City is required to maintain and repair the entire structure of the Community Center.



FUND	DEPARTMENT	ACTIVITY
015	00	COMMUNITY EVENT

ACTIVITY MANAGER

Scott Duddeck, City Manager
 Scott.Duddeck@northstpaul.org
 651-747-2436

DESCRIPTION OF ACTIVITY

This activity aims to strengthen the North St. Paul community, create more connected neighborhoods, and foster resident engagement. Funded activities are targeted to achieve North St. Paul's strategic vision and bring residents together.

IMPACT MEASURES / PERFORMANCE INDICATORS

COMMUNITY EVENT FUND							
	2018 Actual	2019 Actual	2020 Budget	2020 Amended	2021 Proposed Budget	\$ Increase (Decrease)	% Increase (Decrease)
REVENUES							
Charges for Services	\$4,900	\$0	\$5,600	\$0	\$0	(\$5,600)	0.00%
Other Revenues	509	381	-	-	-	-	0.00%
Transfers	16,500	16,500	16,500	16,500	-	(16,500)	-100.00%
TOTAL REVENUES	\$21,909	\$16,881	\$22,100	\$16,500	\$0	(\$22,100)	-100.00%
EXPENDITURES							
Contractual Services	\$24,925	\$25,235	\$25,000	\$0	\$0	(\$25,000)	0.00%
TOTAL EXPENDITURES	\$24,925	\$25,235	\$25,000	\$0	\$0	(\$25,000)	0.00%
CHANGE IN FUND BALANCE	(\$3,016)	(\$8,354)	(\$2,900)	\$16,500	\$0	\$2,900	-100.00%
Beginning Cash			\$9,068	\$9,068	\$60,885	\$51,817	
Change in Fund Balance			(2,900)	16,500	-	(16,500)	
Close out of Fund 031			35,317	35,317	-	(35,317)	
Cash Increase / (Decrease)			32,417	51,817	-	(51,817)	
Projected Year-End Cash			\$41,485	\$60,885	\$60,885	\$0	

BUDGET HIGHLIGHTS

- Transfers from the General Fund were reduced to \$0 for 2021.
- Contractual Services for the YMCA to provide lifeguards at Silver Lake beach was previously budgeted in this fund.



FUND	DEPARTMENT	ACTIVITY
023	26	FIRE RELIEF

ACTIVITY MANAGER

Jason Mallinger, Fire Chief
 Jason.Mallinger@northstpaul.org
 651-747-2552

DESCRIPTION OF ACTIVITY

This activity accounts for the activity associated with the contributions to the North St. Paul Firefighters Department Relief Association (Fire Relief). The Fire Relief is a separate legal entity that receives and manages funding to provide retirement and other benefits to its members (Volunteer/Paid-on-Call Firefighters). There are two major sources of revenue in the fund; the first is a pass through whereby Minnesota State Fire Aid is received from the State which then, by statute, is to go to the Fire Relief; the second is a property tax levy that the City of North St. Paul levies each year to support the Fire Relief.

OBJECTIVES AND PRIORITIES

- Maintain a funding ratio of 100% based on the annual actuarial valuation study.

IMPACT MEASURES / PERFORMANCE INDICATORS

FIRE RELIEF FUND							
	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	\$ Increase (Decrease)	% Increase (Decrease)
REVENUES							
Taxes	\$0	\$28,389	\$0	\$0	\$0	\$0	0.00%
Other Revenues	-	1,594	-	-	-	-	0.00%
Transfers In	-	-	91,000	91,000	91,000	-	0.00%
TOTAL REVENUES	\$0	\$29,983	\$91,000	\$91,000	\$91,000	-	0.00%
EXPENDITURES							
Personnel Services	\$0	\$22,000	\$68,000	\$68,000	\$70,000	\$2,000	2.94%
Contractual Services	-	3,200	1,500	1,500	3,500	2,000	133.33%
TOTAL EXPENDITURES	\$0	\$25,200	\$69,500	\$69,500	\$73,500	\$4,000	5.76%
CHANGE IN FUND BALANCE	\$0	\$4,783	\$21,500	\$21,500	\$17,500	(\$4,000)	-18.60%
Beginning Cash			\$4,759	\$4,759	\$26,259	\$21,500	
Change in Fund Balance			21,500	21,500	17,500	(4,000)	
Cash Increase / (Decrease)			21,500	21,500	17,500	(4,000)	
Projected Year-End Cash			\$26,259	\$26,259	\$43,759	\$17,500	

BUDGET HIGHLIGHTS

- The City levied an additional \$21,500 in 2020 that was passed through to the Fire Relief Fund; this is to be used to maintain a 100% funding ratio.
- The fund also pays for the GASB 67/68 actuarial study required for the City's audited financial statements.



FUND	DEPARTMENTS	ACTIVITY
011	00	STREET MAINTENANCE

ACTIVITY MANAGER

Scott Duddeck, City Manager
 Scott.Duddeck@northstpaul.org
 651-747-2436

DESCRIPTION OF ACTIVITY

This activity provides for capital improvements to City streets. This fund targets city streets that are deteriorated with a low Pavement Condition Index (PCI) and are not within the City's 5 year street and utility improvement roadmap. Most improvements are made with a maintenance overlay, which is a process of milling pavement on the curb line, then overlaying a pavement mix on the existing street.

OBJECTIVES AND PRIORITIES

- Improve the Pavement Condition Index (PCI) of City streets and roadways.
- Target streets in disrepair outside of reconstruction plan.

IMPACT MEASURES / PERFORMANCE INDICATORS

STREET MAINTENANCE FUND							
	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	\$ Increase (Decrease)	% Increase (Decrease)
REVENUES							
Intergovernmental	\$311,699	\$354,846	\$304,000	\$304,000	\$304,000	\$0	0.00%
Other Revenues	21,641	68,347	-	-	-	-	0.00%
Transfers	100,000	50,000	50,000	50,000	50,000	-	0.00%
TOTAL REVENUES	\$433,340	\$473,193	\$354,000	\$354,000	\$354,000	\$0	0.00%
EXPENDITURES							
Contractual Services	\$0	\$134,737	\$174,000	\$174,000	\$350,000	\$176,000	101.15%
TOTAL EXPENDITURES	\$0	\$134,737	\$174,000	\$174,000	\$350,000	\$176,000	101.15%
CHANGE IN FUND BALANCE	\$433,340	\$338,456	\$180,000	\$180,000	\$4,000	(\$176,000)	-97.78%
Beginning Cash			\$2,235,979	\$2,235,979	\$2,415,979	\$180,000	
Change in Fund Balance			180,000	180,000	4,000	(176,000)	
Cash Increase / (Decrease)			180,000	180,000	4,000	(176,000)	
Projected Year-End Cash			\$2,415,979	\$2,415,979	\$2,419,979	\$4,000	

POTENTIAL MAINTENANCE OVERLAY PROJECT AREAS FOR 2021

- Charles Street between 7th Ave. and 4th Ave.
- 15th Ave. between McKnight and 2nd Street
- 10th Ave. from 2nd Street to 3rd Street
- 2nd Street from 10th Ave. to 11th Ave.
- City Parking Lots
- Ariel Street between Hwy. 36 and 17th Ave.
- Margaret Street between Holloway and South Ave.
- 3rd Street from 10th Ave. to 11th Ave.
- Numerous Alleys

* Other areas maybe added or changed based on priorities.

** Actual Project areas will be prioritized based on bids received with a budget of \$350,000

BUDGET YEAR: 2021
FUND: ELECTRIC (050)
REVENUES

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	2020 Department Requested Notes
050-3111	S/A CURRENT	339	-	-	-	-	-	-	
050-3112	S/A DELINQUENT	4	-	-	-	-	-	-	
050-3113	S/A INTEREST	3	38	26	13	-	-	-	
050-3114	SPECIAL ASSESSMENT PENALTIES	-	-	-	-	-	-	-	
TOTAL SPEC ASSESSMENT TAXES		346	38	26	13	-	-	-	
050-3511	GRANTS	-	-	-	-	-	-	-	
050-3522	STATE GRANTS	14,627	-	-	-	-	-	-	
050-3541	OTHER GRANTS	23,651	21,946	20,004	17,924	16,000	16,000	13,500	
TOTAL INTERGOVERNMENTAL		38,278	21,946	20,004	17,924	16,000	16,000	13,500	
050-3617	OVER/UNDER MISC REVENUE	109	136	(22)	68	-	-	-	
050-3664	RES ELECT SALES	5,348,010	5,831,186	6,216,427	5,745,412	5,936,147	5,936,147	5,936,147.00	2021: No Rate Increase
050-3665	COMM ELECT SALES	3,512,032	3,626,764	3,928,188	3,499,404	3,702,926	3,702,926	3,702,926	2021: No Rate Increase
050-3668	GREEN POWER SALES	5,493	3,040	7,074	8,176	7,074	7,074	5,000	
050-3669	CITY USED UTILITIES	-	(109,615)	(151,674)	(138,380)	(151,674)	(151,674)	(151,674)	
050-3670	STREET LIGHTS	78,896	79,239	79,205	79,769	79,205	79,205	79,205	
TOTAL CHARGES		8,944,540	9,430,750	10,079,198	9,194,449	9,573,678	9,573,678	9,571,604	
050-3800	MARKET VALUE ADJUSTMENT	(32,280)	(26,907)	(32,703)	76,146	-	-	-	
050-3801	INVESTMENT INCOME	62,264	79,228	102,761	138,167	25,000	25,000	3,500	
050-3802	RENTAL INCOME	49,979	52,352	36,218	26,625	33,200	33,200	22,500	
050-3804	SALE OF GOODS & PROPERTY	10,400	425	960	1,346	-	-	-	
050-3808	CONNECTION CHARGES	35,563	29,959	21,509	52,535	20,000	20,000	20,000	
050-3818	INTEREST INCOME	-	-	-	9,282	-	-	-	
050-3850	PENALTY CHARGE - ELECTRIC	181,095	172,769	190,881	179,746	165,000	165,000	45,000	
050-3865	REFUNDS & REIMBURSEMENTS	6,668	8,021	7,679	4,251	-	-	-	
050-3894	PENSION CONTRIBUTION	5,286	385	6,869	2,092	-	-	-	GASB 68; no budget due to unknown status of pension calculations
050-3895	NSF CHECK FEE	1,680	2,208	1,860	1,350	-	-	-	
050-3896	PROCESSING FEE	2,540	2,400	1,880	1,280	-	-	-	Credit Card Processing fees over the phone
050-3899	MISCELLEANEOUS REVENUE (NT)	30,231	(2,591)	10,265	18,778	5,000	5,000	5,000	
TOTAL OTHER CHARGES		353,426	318,249	348,179	511,598	248,200	248,200	96,000	
050-3992	TRANSFER FROM OTHER FUNDS	-	-	-	-	-	-	-	
TOTAL TRANSFERS		-	-	-	-	-	-	-	
TOTAL REVENUES		9,336,590	9,770,983	10,447,407	9,723,984	9,837,878	9,837,878	9,681,104	

BUDGET YEAR: 2021
FUND: ELECTRIC (050)
EXPENSES: STRUCTURE AND STATIONS (51)

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020	2021 Proposed	2021 Proposed Budget Notes
							Amended Budget	Budget	
050-4-51-4010-000	FULL-TIME SALARIES	2,264	4,551	5,190	3,331	7,877	7,877	8,145	7 Electric Linepersons & 1 Locator- Allocated to Overhead, Underground, & Structures/Stations
050-4-51-4011-000	OVERIME SALARIES	1,177	-	-	2	-	-	-	
050-4-51-4020-000	PART-TIME EMPLOYEES	-	-	423	201	-	-	-	3 PT Seasonal 67 days per Union Contract allocated to 3 departments
050-4-51-4030-000	DEFERRED COMPENSATION	59	88	122	57	146	146	146	
050-4-51-4031-000	PERA CONTRIBUTION	(79)	289	393	265	591	591	611	
050-4-51-4032-000	FICA CONTRIBUTION	231	246	318	224	488	488	514	
050-4-51-4033-000	MEDICARE CONTRIBUTION	54	58	74	53	114	114	120	
050-4-51-4040-000	HEALTH INSURANCE	389	410	550	254	511	511	615	
050-4-51-4050-000	WORKERS COMPENSATION INSURANCE	-	772	902	836	253	253	282	
050-4-51-4070-000	OPEB BENEFITS	-	-	-	-	-	-	69	
TOTAL PERSONNEL SERVICES		4,095	6,414	7,972	5,223	9,980	9,980	10,502	
050-4-51-4120-000	OPERATING SUPPLIES	965	74	-	5,216	350	350	350	Silica gel, mouse traps, hornet spray vacuum, vapor capsules
050-4-51-4235-000	MAINTENANCE MATERIALS	236	1,706	11,526	4,449	300	300	300	
050-4-51-4240-000	UNIFORMS	-	-	-	84	-	-	-	
TOTAL SUPPLIES		1,201	1,780	11,526	9,749	650	650	650	
050-4-51-4300-000	GENERAL CONTRACT/CONSULTING	-	234	-	-	-	-	-	5 Year maintenance schedule
050-4-51-4310-000	GENERAL SERVICE FEES	5,832	1,970	9,721	5,560	350	350	12,000	
050-4-51-4320-000	COMMUNICATIONS DEVICES	-	-	-	-	-	-	-	
050-4-51-4560-000	CITY MECHANIC	-	212	-	187	-	-	-	
TOTAL CONTRACTUAL SERVICES		5,832	2,416	9,721	5,747	350	350	12,000	
050-4-51-4735-000	UTILITY	32,500	-	-	-	-	-	-	
050-4-51-4735-582	UTILITY	-	-	-	-	-	-	-	
TOTAL CAPITAL		32,500	-	-	-	-	-	-	
001-4-12-4920-000	OTHER OPERATING TRANSFERS	-	-	-	-	-	-	-	
TOTAL TRANSFERS		-	-	-	-	-	-	-	
TOTAL ELECTRIC STRUCTURE & STATIONS		43,628	10,610	29,219	20,719	10,980	10,980	23,152	

BUDGET YEAR: 2021
FUND: ELECTRIC (050)
EXPENSES: OVERHEAD LINES (52)

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	2021 Proposed Budget Notes
050-4-52-4010-000	FULL-TIME SALARIES	312,497	379,689	386,980	492,512	475,825	480,411	499,243	7 Electric Linepersons & 1 Locator- Allocated to Overhead, Underground, & Structures/Stations
050-4-52-4011-000	OVERTIME SALARIES	12,188	6,382	5,837	3,871	30,000	30,000	30,000	
050-4-52-4020-000	PART-TIME SALARIES	17,871	21,666	30,940	12,538	30,000	30,000	48,240	2 PT Seasonal 67 days per Union Contract allocated to Overhead, Underground, and Structure & Stations
050-4-52-4030-000	DEFERRED COMPENSATION	7,183	8,955	9,028	10,377	10,046	10,174	10,254	
050-4-52-4031-000	PERA CONTRIBUTION	24,722	28,176	31,495	37,249	37,937	38,291	39,693	
050-4-52-4032-000	FICA CONTRIBUTION	21,056	24,658	25,998	30,315	33,221	33,513	36,440	
050-4-52-4033-000	MEDICARE CONTRIBUTION	4,924	5,767	6,080	7,090	7,769	7,837	8,522	
050-4-52-4040-000	HEALTH INSURANCE	46,074	42,460	39,226	59,968	38,903	39,853	47,450	
050-4-52-4050-000	WORKERS COMPENSATION INSURANCE	-	14,641	19,836	17,519	17,200	17,393	20,066	
050-4-52-4070-000	OPEB BENEFITS	-	-	-	-	-	-	4,909	
TOTAL PERSONNEL SERVICES		446,515	532,394	555,420	671,439	680,901	687,472	744,817	
050-4-52-4115-000	TRAINING SUPPLIES	-	-	-	-	-	-	-	
050-4-52-4120-000	OPERATING SUPPLIES	(138)	-	-	-	-	-	-	
050-4-52-4205-000	SHOP MATERIALS	-	-	-	-	-	-	-	
050-4-52-4208-000	CITY MECHANIC SUPPLIES	-	-	-	-	-	5,929	11,000	
050-4-52-4209-000	CITY MECHANIC SHOP CHARGE	-	-	-	-	-	-	200	
050-4-52-4210-000	MOTOR FUELS	5,059	5,887	5,546	5,647	6,500	6,500	6,500	
050-4-52-4230-000	SMALL TOOLS & MINOR EQUIPMEN	3,913	9,449	1,007	3,136	5,000	5,000	5,000	Chainsaws, Hand tools
050-4-52-4235-000	MAINTENANCE MATERIALS	71,049	112,086	258,998	94,997	88,000	88,000	88,000	Poles, wire, cutouts, arrestors, hardware, fuses, splices
050-4-52-4240-000	UNIFORMS	10,491	6,164	5,979	7,351	14,000	14,000	14,000	
TOTAL SUPPLIES		90,374	133,586	271,530	111,131	113,500	119,429	124,700	
050-4-52-4300-000	GENERAL CONTRACT/CONSULTING	1,754	506	1,606	1,412	-	-	-	
050-4-52-4305-000	SOFTWARE & TECHNOLOGY SERVICES	-	-	-	-	-	-	4,500	
050-4-52-4310-000	GENERAL SERVICE FEES	6,367	12,619	16,604	15,600	22,500	22,500	18,000	L&G Metering software maint. Agreement
050-4-52-4315-000	PERSONNEL TESTING	279	310	-	306	-	-	-	Call center, Rubber goods testing, annual truck certification, oil testing, drug testing
050-4-52-4320-000	COMMUNICATIONS DEVICES	3,504	2,334	2,542	3,847	4,000	4,000	3,000	
050-4-52-4330-000	POSTAGE	408	1,128	1,304	598	1,200	1,200	1,200	
050-4-52-4370-000	TRAINING & TRAVEL	20,128	12,685	12,160	9,825	21,000	21,000	15,000	
050-4-52-4510-000	REFUSE & RECYCLING	-	(396)	-	593	2,000	2,000	2,000	Safe Assure, school, travel, hotel
050-4-52-4560-000	CITY MECHANIC	28,400	21,607	14,816	18,133	18,000	5,500	5,500	Pole disposal
TOTAL CONTRACTUAL SERVICES		60,840	50,793	49,032	50,314	68,700	56,200	49,200	
050-4-52-4710-000	FIELD EQUIPMENT	-	-	6,457	14,706	15,000	15,000	-	
TOTAL CAPITAL		-	-	6,457	14,706	15,000	15,000	-	
001-4-12-4920-000	OTHER OPERATING TRANSFERS	-	-	-	-	-	-	-	
TOTAL TRANSFERS		-	-	-	-	-	-	-	
TOTAL OVERHEAD LINES		597,729	716,773	882,439	847,590	878,101	878,101	918,717	

BUDGET YEAR: 2021
FUND: ELECTRIC (050)
EXPENSES: UNDERGROUND LINES (53)

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	2021 Proposed Budget Notes
050-4-53-4010-000	FULL-TIME SALARIES	272,161	284,814	271,628	287,670	296,284	300,870	316,767	7 Electric Linepersons & 1 Locator- Allocated to Overhead, Underground, & Structures/Stations
050-4-53-4011-000	OVERTIME SALARIES	1,924	2,862	2,595	3,204	15,000	15,000	15,000	
050-4-53-4020-000	PART-TIME SALARIES	10,040	9,777	1,979	1,045	19,000	19,000	-	3 PT Seasonal 67 days per Union Contract allocated to Overhead, Underground, and Structure & Stations
050-4-53-4030-000	DEFERRED COMPENSATION	3,467	6,292	5,921	6,192	6,386	6,514	6,656	
050-4-53-4031-000	PERA CONTRIBUTION	17,523	19,962	19,994	22,774	23,346	23,700	24,883	
050-4-53-4032-000	FICA CONTRIBUTION	16,118	19,534	17,764	18,579	20,478	20,770	20,982	
050-4-53-4033-000	MEDICARE CONTRIBUTION	3,770	4,568	4,155	3,937	4,789	4,857	4,907	
050-4-53-4040-000	HEALTH INSURANCE	20,049	29,526	25,664	22,654	25,735	26,685	31,670	
050-4-53-4050-000	WORKERS COMPENSATION INSURANCE	-	8,466	11,442	10,124	10,602	10,795	11,590	
050-4-53-4070-000	OPEB BENEFITS	-	-	-	-	-	-	2,820	
TOTAL PERSONNEL SERVICES		345,052	385,801	361,142	376,179	421,620	428,191	435,275	
050-4-53-4205-000	SHOP MATERIALS	-	-	-	-	-	-	-	
050-4-53-4208-000	CITY MECHANIC SUPPLIES		-	-	-	-	2,929	12,000	
050-4-53-4209-000	CITY MECHANIC SHOP CHARGE		-	-	-	-	-	500	
050-4-53-4210-000	MOTOR FUELS	3,144	4,961	5,097	5,602	5,500	5,500	5,500	
050-4-53-4230-000	SMALL TOOLS & MINOR EQUIPMEN	5,436	9,129	3,615	192	8,500	8,500	8,500	Fiberglass sticks, shovels, rakes, brooms Transformers, fuse cabinets, conduit, terminations, wire, splices (2018 higher due to meter replacement)
050-4-53-4235-000	MAINTENANCE MATERIALS	182,750	179,082	384,707	201,505	175,000	175,000	125,000	
050-4-53-4235-204	MAINTENANCE MATERIALS-VETS P	-	-	-	-	-	-	-	
050-4-53-4240-000	UNIFORMS	-	-	-	129	-	-	-	
TOTAL SUPPLIES		191,330	193,172	393,419	207,428	189,000	191,929	151,500	
050-4-53-4304-000	ENGINEERING SERVICES	-	800	-	-	-	-	-	
050-4-53-4305-000	SOFTWARE & TECHNOLOGY SERVICES		-	-	-	-	-	4,500	
050-4-53-4310-000	GENERAL SERVICE FEES	126,399	146,135	84,308	71,851	145,000	145,000	105,000	Bore contractor, oil testing, pcb disposal, GSOC-locates, GIS mapping
050-4-53-4330-000	POSTAGE	-	-	-	-	-	-	-	
050-4-53-4500-000	UTILITIES	-	-	-	-	-	-	-	
050-4-53-4560-000	CITY MECHANIC	10,678	8,083	13,939	15,000	15,000	5,500	5,500	
TOTAL CONTRACTUAL SERVICES		137,077	155,018	98,247	86,851	160,000	150,500	115,000	
050-4-53-4710-000	FIELD EQUIPMENT	18,492	1,103	9,087	5,206	25,000	25,000	-	
TOTAL CAPITAL		18,492	1,103	9,087	5,206	25,000	25,000	-	
TOTAL UNDERGROUND LINES		691,951	735,094	861,895	675,664	795,620	795,620	701,775	

BUDGET YEAR: 2021
FUND: ELECTRIC (050)
EXPENSES: ADMINISTRATION (54)

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	2021 Proposed Budget Notes
050-4-54-4010-000	FULL-TIME SALARIES	368,983	304,821	320,768	292,999	441,306	441,306	403,602	Electric Utility Director; Assistant Electric Superintendent; City Manager-25%; City Clerk - 25%; Community & Administrative Services Director - 25%; Finance Director - 25%; Finance Coordinator - 25%; Accounting Technician - 25%; Utility Billing Coordinator - 45%; Lead Meter Reader Technician - 50%
050-4-54-4011-000	OVERTIME SALARIES	8,529	97	584	545	-	-	-	
050-4-54-4020-000	PART-TIME SALARIES	34,090	25,275	24,625	13,671	33,185	33,185	22,797	
050-4-54-4030-000	DEFERRED COMPENSATION	9,032	8,834	10,248	10,380	18,298	18,298	16,533	Customer Service Specialist - 1 FTE
050-4-54-4031-000	PERA CONTRIBUTION	29,878	24,237	24,674	21,744	35,587	35,587	31,980	
050-4-54-4032-000	FICA CONTRIBUTION	24,802	20,291	20,910	17,674	29,418	29,418	27,462	
050-4-54-4033-000	MEDICARE CONTRIBUTION	5,801	4,761	4,890	4,133	6,880	6,880	6,423	
050-4-54-4040-000	HEALTH INSURANCE	30,380	29,966	27,406	28,822	49,285	49,285	41,774	
050-4-54-4050-000	WORKERS COMPENSATION INSURANCE	32,219	2,006	2,696	2,283	3,280	3,280	6,326	
050-4-54-4070-000	OPEB BENEFITS	-	-	-	-	-	-	3,624	
TOTAL PERSONNEL SERVICES		543,714	420,288	436,801	392,251	617,239	617,239	560,521	
050-4-54-4110-000	OFFICE SUPPLIES	3,566	2,224	849	1,259	3,500	3,500	3,500	
050-4-54-4115-000	TRAINING SUPPLIES	-	-	-	-	500	500	500	
050-4-54-4120-000	OPERATING SUPPLIES	7,208	132	-	-	-	-	-	
050-4-54-4120-C19	OPERATING SUPPLIES C19	-	-	-	-	-	-	-	
050-4-54-4235-000	MAINTENANCE MATERIALS	340	267	-	-	-	-	-	
TOTAL SUPPLIES		11,114	2,623	849	1,259	4,000	4,000	4,000	
050-4-54-4300-000	GENERAL CONTRACT/CONSULTING	19,955	10,328	9,976	12,359	15,000	15,000	15,000	\$734/ Electric Share of EAP Contract (Total \$2,934) Audit Allocation - General Fund 36.2%; Electric 43.9%; Water 6.9%; Surface Water 3.1%; Waste Water 9.9% (Based on 5 year average revenue & expense); Was in City Council prior to 2021
050-4-54-4301-000	FINANCIAL SERVICES	51,379	19,390	18,870	19,659	19,500	19,500	18,438	
050-4-54-4302-000	LEGAL SERVICES	3,325	7,359	3,374	192	5,000	5,000	8,000	
050-4-54-4304-000	ENGINEERING SERVICES	24,796	-	-	-	-	-	-	
050-4-54-4305-000	SOFTWARE & TECHNOLOGY SERVIC	47,272	87,000	78,944	81,536	20,000	20,000	21,000	Incode Insite Transaction Fees (\$9,000) & Maintenance (\$7,500); UB Notification Fees (\$1,000)
050-4-54-4306-000	GREEN POWER PURCHASED	3,902	839	-	-	-	-	-	
050-4-54-4310-000	GENERAL SERVICE FEES	106,688	98,149	120,160	123,267	-	-	130,750	Locate Tickets, Shredding Services, Indirect Assessments; Credit Card Procesing Fees (\$120,000) 2021: No Rate Changes \$1, \$2, or \$3 per account (opt in)
050-4-54-4316-000	POWER PURCHASE	5,559,729	5,506,510	5,926,690	5,483,334	5,800,446	5,800,446	5,800,446	
050-4-54-4317-000	GREEN POWER/CLEAN ENERGY	2,004	4,202	7,577	8,772	8,500	8,500	8,500	
050-4-54-4320-000	COMMUNICATIONS DEVICES	2,204	2,129	1,477	876	2,000	2,000	2,000	
050-4-54-4321-000	UTILITY REBATES	11,400	-	-	-	-	-	-	
050-4-54-4321-921	UTILITY REBATES	-	-	-	-	-	-	-	
050-4-54-4330-000	POSTAGE	399	1,176	952	875	2,500	2,500	2,000	
050-4-54-4340-000	PRINTING & BINDING	17,592	17,995	18,570	19,532	20,000	20,000	20,000	
050-4-54-4360-000	DUES & SUBSCRIPTIONS	11,890	16,476	18,476	17,872	19,500	19,500	19,500	APPA Dues, MMUA Dues, contractor license, drug testing fee MMUA conferences Budgeted 6.5% increase Budgeted 6.5% increase Budgeted 6.5% increase
050-4-54-4370-000	TRAINING & TRAVEL	(1,613)	4,899	3,160	1,279	4,500	4,500	4,500	
050-4-54-4400-000	LIABILITY INSURANCE	9,382	7,021	18,604	21,537	12,949	12,949	13,791	
050-4-54-4410-000	PROPERTY INSURANCE	4,030	7,703	9,604	22,522	16,173	16,173	17,224	
050-4-54-4420-000	AUTOMOTIVE INSURANCE	6,088	4,396	3,597	4,717	4,855	4,855	5,171	
050-4-54-4500-000	UTILITIES	49,365	47,561	31,256	15,827	40,000	40,000	15,000	Electric Share of Electric usage at Public Works Building Budgeted 6.5% increase \$55,000 for Public Works Building; \$100,000 for City Hall & Park Buildings
050-4-54-4540-000	FIBER SERVICE	-	-	-	7,197	7,665	7,665	8,163	
050-4-54-4550-000	BUILDING MAINTENANCE	-	-	31,607	20,792	135,000	135,000	155,000	
050-4-54-4575-000	COPIER LEASES	-	-	-	-	-	-	-	
050-4-54-4580-000	INFORMATION TECHNOLOGY	-	-	-	-	65,000	65,000	65,000	2021 no increase
050-4-54-4600-000	CONTRACTED REPAIR & MAINT.	-	-	265	-	-	-	-	
050-4-54-4630-000	MISCELLANEOUS	-	-	7,301	658	1,000	1,000	1,000	
050-4-54-4640-000	COLLECTED FOR OTHER AGENCIES	26,651	154,282	136,104	163,328	182,193	182,193	187,659	
050-4-54-4660-000	INTEREST ON CUSTOMER DEPOSIT	252	1,067	4,776	2,764	2,500	2,500	5,000	
TOTAL CONTRACTUAL SERVICES		5,956,690	5,998,482	6,451,340	6,028,895	6,384,281	6,384,281	6,523,141	
050-4-54-4705-000	OFFICE EQUIPMENT	-	-	457	-	-	-	-	
050-4-54-4798-000	DEPRECIATION	71,606	73,602	85,307	101,289	85,307	85,307	101,289	
TOTAL CAPITAL		71,606	73,602	85,764	101,289	85,307	85,307	101,289	
050-4-54-4831-000	BAD DEBT EXPENSE	24,640	7,734	65,138	32,766	50,000	50,000	50,000	2015 = 47,125; 2016 = \$24,640; 2017 = \$7,734; 2018 = \$65,137; 2019 = \$32,766 Cancelled, outlawed, deceased, bankruptcy
TOTAL BAD DEBT EXPENSE		24,640	7,734	65,138	32,766	50,000	50,000	50,000	
050-4-54-4920-000	OTHER OPERATING TRANSFERS	962,247	560,630	355,993	372,932	300,000	300,000	300,000	
050-4-54-4992-000	TRANSFER TO OTHER FUNDS	-	-	-	-	-	-	-	
050-4-54-4993-000	FRANCHISE FEES	346,059	368,484	244,007	-	-	-	-	
TOTAL TRANSFERS		1,308,306	929,114	600,000	372,932	300,000	300,000	300,000	
050-4-90-4800-000	BONDING & DEBT ISSUANCE-PRIN	-	-	-	-	-	-	-	
050-4-90-4810-000	BONDING & DEBT ISSUANCE-INT.	70,760	64,927	58,484	51,805	44,750	44,750	37,230	
050-4-90-4820-000	BONDING & DEBT ISSUANCE-OTHE	3,300	900	996	874	3,000	3,000	2,000	
050-4-90-4830-000	BANK CHARGES	450	-	-	-	-	-	-	
TOTAL DEBT		74,510	65,827	59,480	52,679	47,750	47,750	39,230	
050-4-99-4035-000	PENSION EXPENSE	121,758	73,310	6,857	159,920	-	-	-	
050-4-99-4036-000	OPEB EXPENSE	-	-	4,118	(18,221)	-	-	-	
TOTAL GASB		121,758	73,310	10,975	141,699	-	-	-	
TOTAL ADMINISTRATION		8,112,338	7,570,980	7,710,347	7,123,770	7,488,577	7,488,577	7,578,181	

BUDGET YEAR: 2021
FUND: WATER (048)
REVENUES

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended	2021 Proposed	2020 Department Requested Notes
							Budget	Budget	
048-3110	S/A PREPAID TO COUNTY	-	-	-	-	-	-	-	
048-3111	S/A CURRENT	(12,298)	-	-	-	-	-	-	2016: Adjustment for write offs
048-3112	S/A DELINQUENT	110	-	-	-	-	-	-	
048-3113	S/A INTEREST	181	581	388	603	-	-	-	
048-3114	SPECIAL ASSESSMENT PENALTIES	-	-	-	-	-	-	-	
TOTAL SPECIAL ASSESSMENT TAXES		(12,007)	581	388	603	-	-	-	
048-3522	STATE GRANTS	3,450	-	-	-	-	-	-	
048-3541	OTHER GRANTS	-	-	-	-	-	-	-	
TOTAL INTERGOVERNMENTAL		3,450	-	-	-	-	-	-	
048-3660	RES WATER SALES	1,274,202	1,355,621	1,374,522	1,372,951	1,364,750	1,364,750	1,364,750	2021: No Rate Increase
048-3661	COMM WATER SALES	343,119	398,668	419,842	430,064	381,100	381,100	381,100	2021: No Rate Increase
TOTAL CHARGES		1,617,321	1,754,289	1,794,364	1,803,015	1,745,850	1,745,850	1,745,850	
048-3800	MARKET VALUE ADJUSTMENT	(8,727)	(9,527)	(10,587)	51,809	-	-	-	
048-3801	INVESTMENT INCOME	26,071	33,670	60,317	91,044	10,000	10,000	1,000	
048-3804	SALE OF GOODS & PROPERTY	-	4,850	-	328	-	-	-	
048-3808	CONNECTION CHARGES	28,358	-	(5,400)	5,700	-	-	5,700	
048-3812	METER SALES-REMOTE	2,350	2,175	830	7,370	-	-	-	
048-3815	ESCROW-INV INCOME	-	-	-	-			-	
048-3820	BAD DEBT COLLECTIONS	-	-	-	-			-	
048-3851	PENALTY CHARGE - WATER	1,426	1,615	1,920	1,743	-	-	-	
048-3853	PENALTY CHARGE-WATER CONNECT	31,717	28,684	31,665	30,769	20,000	20,000	3,500	
048-3870	CONTRIBUTED CAPITAL ASSETS	-	-	-	-			-	
048-3890	MISC WATER REV	2,652	404	-	3,500	-	-	-	
048-3894	PENSION CONTRIBUTIONS	757	59	1,095	311	-	-	-	
048-3899	MISCELLEANEOUS REVENUE (NT)	4,585	-	1	-	-	-	-	
TOTAL OTHER CHARGES		89,189	61,930	79,841	192,574	30,000	30,000	10,200	
048-3992	TRANSFER FROM OTHER FUNDS	-	-	-	-	-	-		
048-3996	BOND PREMIUM	2,817	3,673	3,390	10,543	12,892	12,892	12,982	
TOTAL TRANSFERS		2,817	3,673	3,390	10,543	12,892	12,892	12,982	
TOTAL REVENUES		1,700,770	1,820,473	1,877,983	2,006,735	1,788,742	1,788,742	1,769,032	

BUDGET YEAR: 2020
FUND: WATER (048)
EXPENSES: WATER (062)

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended	2021 Proposed	2020 Department Requested Notes
							Budget	Budget	
048-4-62-4010-000	FULL-TIME SALARIES	128,173	139,894	137,704	141,423	149,373	153,501	135,059	Public Works Director-20%; Public Works Supervisor-15%; 9 Public Works Maintenance - 1.25 FTE; Utility Billing Full Time Staff - 0.40 FTE; City Manager - 3%
048-4-62-4011-000	OVERTIME SALARIES	4,537	3,323	7,697	13,220	15,000	15,000	15,000	
048-4-62-4020-000	PART-TIME SALARIES	8,460	8,450	19,009	12,311	26,711	26,711	27,478	Utility Billing Part Time Staff - 0.50 FTE 2 PT Seasonal @ \$15 per hour, 67 Days per year
048-4-62-4030-000	DEFERRED COMPENSATION	3,747	4,563	4,847	5,031	5,567	5,682	4,643	
048-4-62-4031-000	PERA CONTRIBUTION	10,313	11,198	12,198	12,188	13,125	13,443	12,109	
048-4-62-4032-000	FICA CONTRIBUTION	9,085	9,190	10,495	9,991	11,847	12,110	11,295	
048-4-62-4033-000	MEDICARE CONTRIBUTION	2,125	2,149	2,454	2,337	2,771	2,833	2,642	
048-4-62-4040-000	HEALTH INSURANCE	18,711	25,611	29,356	23,787	19,043	19,898	17,580	
048-4-62-4050-000	WORKERS COMPENSATION INSURAN	9,995	7,771	8,459	6,100	9,757	9,931	12,564	
048-4-62-4070-000	OPEB BENEFITS	-	-	-	-	-	-	1,509	
TOTAL PERSONNEL SERVICES		195,146	212,149	232,219	226,388	253,194	259,109	239,879	
048-4-62-4110-000	OFFICE SUPPLIES	940	-	-	-	800	800	100	
048-4-62-4120-000	OPERATING SUPPLIES	78	-	149	-	2,000	2,000	200	
048-4-62-4205-000	SHOP MATERIALS	246,573	3,421	10,386	19,792	37,500	37,500	37,500	Residential Water Meters: \$250 each (est); Commercial Water Meters: \$1,000 each (est) Fire hydrants & parts
048-4-62-4208-000	CITY MECHANIC SUPPLIES	-	-	-	-	-	19,135	20,379	Repair parts for vehicles
048-4-62-4209-000	CITY MECHANIC SHOP CHARGE	-	-	-	-	-	-	400	
048-4-62-4210-000	MOTOR FUELS	2,313	2,183	6,005	6,201	5,000	5,000	5,000	
048-4-62-4211-000	LUBRICANTS & ADDITIVES	-	-	-	-	2,000	2,000	2,000	Oils & Lubricants for Wells & Hydrants
048-4-62-4215-000	CHEMICALS & CHEMICAL PRODUCT	6,166	8,773	8,980	7,285	12,000	12,000	10,000	Fluoride, Compressed Gases, Etc.
048-4-62-4230-000	SMALL TOOLS & MINOR EQUIPMEN	4,831	4,513	2,937	4,079	3,500	3,500	5,000	Misc hand tools and equipment
048-4-62-4235-000	MAINTENANCE MATERIALS	9,270	11,730	28,835	22,254	21,200	21,200	25,000	Maintenance materials such as asphalt, recycle road base, concrete, piping, valves, castings, black dirt, seed, sod, etc.
048-4-62-4240-000	UNIFORMS	3,786	2,036	2,689	3,074	4,000	4,000	4,000	PPE and Uniforms
TOTAL SUPPLIES		273,957	32,656	59,981	62,685	88,000	107,135	109,579	
048-4-62-4300-000	GENERAL CONTRACT/CONSULTING	30,801	24,579	10,195	21,286	20,000	20,000	20,000	Removal of dirt from project sites 2024; \$700,000 water tower repainting-every 7 yrs.; \$245/ Water Share of EAP Contract (Total \$2,934)
048-4-62-4300-504	GENERAL CONTRACT/CONSULTING	-	-	-	-	-	-	-	
048-4-62-4300-508	GENERAL CONTRACT/CONSULTING	-	-	-	-	-	-	-	
048-4-62-4301-000	FINANCIAL SERVICES	10,906	10,294	7,652	7,595	9,000	9,000	2,898	Audit Allocation - General Fund 36.2%; Electric 43.9%; Water 6.9%; Surface Water 3.1%; Waste Water 9.9% (Based on 5 year average revenue & expense); Was in City Council prior to 2021
048-4-62-4302-000	LEGAL SERVICES	-	-	7,414	6,661	-	-	-	
048-4-62-4303-000	PLANNING SERVICES	-	-	-	880	3,000	3,000	3,000	
048-4-62-4304-000	ENGINEERING SERVICES	15,476	15,591	19,908	30,195	25,000	25,000	25,000	City Engineer project reviews, planning, ROW permits & general engineering activity related to water system; Water tower inspections.
048-4-62-4304-514	ENGINEERING SERVICES - 2020 STR	15,476	-	-	-	-	-	-	
048-4-62-4305-000	SOFTWARE & TECHNOLOGY SERVIC	19,233	28,965	33,033	46,615	36,000	36,000	30,000	Incode Insite Transaction Fees (\$10,000), UB Notification Fees (\$1,000), Incode Maintenance (\$7,500),
048-4-62-4310-000	GENERAL SERVICE FEES	15,297	23,240	43,248	89,807	45,000	45,000	45,000	KorWeb Utility Locate Fee; Twin City Water Clinic, Water Sample Testing; Water Conservation Services; City-Wide Water System Audit; Call Center
048-4-62-4311-000	COURT & BOOKING FEES	-	-	-	-	-	-	-	
048-4-62-4315-000	PERSONNEL TESTING	341	341	-	-	1,200	1,200	12,000	Twin City Water Clinic, Water Sample Testing
048-4-62-4320-000	COMMUNICATIONS DEVICES	-	-	-	110	2,500	2,500	2,500	Employment Physicals & Random DOT Testing
048-4-62-4321-000	UTILITY REBATES	653	-	-	-	-	-	15,000	
048-4-62-4330-000	POSTAGE	653	1,184	954	1,131	1,200	1,200	1,200	
048-4-62-4340-000	PRINTING & BINDING	22,185	12,077	21,090	22,657	25,000	25,000	25,000	Utility Bill Printing & Mailing; Consumer Confidence Reporting
048-4-62-4360-000	DUES & SUBSCRIPTIONS	4,822	250	308	229	5,000	5,000	5,000	Minnesota Rural Water Association; Minnesota DNR Annual Water Usage
048-4-62-4370-000	TRAINING & TRAVEL	1,666	2,099	1,366	27	3,000	3,000	3,000	Ongoing SafeAssure Safety Training; Water School Annual Training To Maintain Certification of All Field Staff
048-4-62-4390-000	ADVERTISING & LEGAL NOTICES	-	-	-	-	-	-	-	
048-4-62-4400-000	GENERAL LIABILITY INSURANCE	1,358	972	2,867	3,573	4,320	4,320	4,601	2021 6.5% increase
048-4-62-4410-000	PROPERTY INSURANCE	1,542	3,560	2,773	4,164	5,396	5,396	5,747	2021 6.5% increase
048-4-62-4420-000	AUTOMOTIVE INSURANCE	2,586	1,922	642	766	762	762	812	2021 6.5% increase
048-4-62-4500-000	UTILITIES	94,838	90,128	108,316	118,073	111,000	111,000	111,000	
048-4-62-4540-000	FIBER SERVICE	-	-	-	17,198	18,316	18,316	19,507	2021 6.5% increase
048-4-62-4550-000	BUILDING MAINTENANCE	-	-	15,835	13,271	16,627	16,627	16,627	2021 no increase
048-4-62-4560-000	CITY MECHANIC	24,535	5,547	14,128	28,000	30,000	4,950	4,950	All repairs are ran through the city mechanic and is recorded and charged out accordingly. All records are maintained by the City Mechanic. Annual Payment & Transfer to the Equipment Fund
048-4-62-4570-000	EQUIPMENT RENTAL	21,797	29,467	29,834	53,600	53,600	53,600	53,600	
048-4-62-4575-000	COPIER LEASES	-	-	870	1,163	3,600	3,600	3,600	
048-4-62-4580-000	INFORMATION TECHNOLOGY	-	-	-	-	13,000	13,000	13,000	2021 no increase
048-4-62-4600-000	CONTRACTED REPAIR & MAINT.	67,138	26,360	26,777	26,966	71,000	71,000	72,000	General repair & maintenance of water system. Repair/rebuild manholes.
048-4-62-4630-000	MISCELLANEOUS	-	-	733	27	-	-	171	
TOTAL CONTRACTUAL SERVICES		351,303	276,576	347,943	493,994	503,521	478,471	495,212	
048-4-62-4705-000	OFFICE EQUIPMENT	-	-	398	-	-	-	-	
048-4-62-4710-000	FIELD EQUIPMENT	4,010	-	-	4,505	-	-	-	
048-4-62-4735-000	UTILITY	-	-	-	-	-	-	-	
048-4-62-4798-000	DEPRECIATION	162,914	167,070	194,218	205,280	195,000	195,000	205,280	
TOTAL CAPITAL		166,924	167,070	194,616	209,785	195,000	195,000	205,280	
048-4-62-4831-000	BAD DEBT EXPENSE	16	19	352	-	-	-	-	
TOTAL BAD DEBT EXPENSE		16	19	352	-	-	-	-	
048-4-62-4920-000	OTHER OPERATING TRANSFERS	205,000	205,000	205,000	205,000	205,000	205,000	205,000	
TOTAL TRANSFERS		205,000	205,000	205,000	205,000	205,000	205,000	205,000	
048-4-90-4800-000	BONDING & DEBT ISSUANCE-PRIN	-	-	-	-	-	-	-	
048-4-90-4810-000	BONDING & DEBT ISSUANCE-INT.	174,200	75,188	80,788	120,625	112,035	112,035	114,959	Interest; debt repayment for utility capital projects 2014A GO Utility Revenue - 38.52%; 2015A GO Refunding (2006A) - 52.0%; 2016A GO Utility Revenue - 12.60%; 2018A GO Utility Revenue - 21.52%; 2020B GO Utility Revenue 40.16%
048-4-90-4820-000	BONDING & DEBT ISSUANCE-OTHE	11,093	-	24,170	943	550	550	4,909	
048-4-90-4820-514	BONDING & DEBT ISSUANCE-OTHE	-	-	-	-	-	-	-	
048-4-90-4830-000	BANK CHARGES	-	-	-	110	-	-	550	
048-4-90-4830-514	BANK CHARGES	-	-	-	-	-	-	-	
TOTAL DEBT		185,293	75,188	104,958	121,678	112,585	112,585	120,418	
048-4-99-4035-000	PENSION EXPENSE	17,437	11,270	1,093	27,571	-	-	-	
048-4-99-4036-000	OPEB EXPENSE	-	-	658	12,727	-	-	-	
TOTAL GASB		17,437	11,270	1,751	40,298	-	-	-	
TOTAL EXPENSES		1,395,076	979,928	1,146,820	1,359,828	1,357,300	1,357,300	1,375,368	

BUDGET YEAR: 2021
FUND: WASTE WATER (049)
REVENUES

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	2021 Proposed Budget Notes
049-3110	S/A PREPAID TO COUNTY	-	-	-	-	-	-	-	-
049-3111	S/A CURRENT	(28,731)	-	-	-	-	-	-	-
049-3112	S/A DELINQUENT	(393)	-	-	-	-	-	-	-
049-3113	S/A INTEREST	222	470	919	582	-	-	-	-
049-3114	SPECIAL ASSESSMENT PENALTIES	-	-	-	-	-	-	-	-
TOTAL SPECIAL ASSESSMENT TAXES		(28,902)	470	919	582	-	-	-	
049-3522	STATE GRANTS	-	-	-	-	-	-	-	-
049-3541	OTHER GRANTS	114,748	-	-	186,960	-	-	-	-
TOTAL INTERGOVERNMENTAL		114,748	-	-	186,960	-	-	-	
049-3662	RES. SEWER CHARGE	1,592,924	1,688,332	1,790,745	1,887,074	1,789,200	1,789,200	2,022,322	2021: No rate increase
049-3663	COMM. SEWER CHARGE	299,154	329,663	354,765	382,310	340,800	340,800	412,682	2021: No rate increase
049-3667	MAPLEWOOD BILLING CHARGE	5,884	5,889	5,905	5,888	-	-	4,000	
TOTAL CHARGES		1,897,962	2,023,884	2,151,415	2,275,272	2,130,000	2,130,000	2,439,004	
049-3800	MARKET VALUE ADJUSTMENT	(14,239)	(11,707)	(11,868)	40,975	-	-	-	
049-3801	INVESTMENT INCOME	36,829	37,423	53,702	70,062	20,000	20,000	2,500	
049-3804	SALE OF GOODS & PROPERTY	-	-	4,000	-	-	-	-	
049-3808	CONNECTION CHARGES	148,894	-	(2,100)	5,700	-	-	-	
049-3852	PENALTY CHARGE - SEWER	38,554	39,327	43,757	44,383	30,000	30,000	5,000	
049-3891	MISC SEWER REVENUE	25	6,050	-	-	-	-	-	
049-3894	PENSION CONTRIBUTIONS	635	53	958	270	-	-	-	
049-3898	DISCOUNT REVENUE	3,759	25	-	-	-	-	-	
049-3899	MISCELLEANEOUS REVENUE (NT)	-	35,801	484	-	-	-	-	
TOTAL OTHER CHARGES		214,457	106,972	88,933	161,390	50,000	50,000	7,500	
049-3996	BOND PREMIUM	4,687	8,357	8,572	16,025	16,089	16,089	16,089	
TOTAL TRANSFERS		4,687	8,357	8,572	16,025	16,089	16,089	16,089	
TOTAL REVENUES		2,202,952	2,139,683	2,249,839	2,640,229	2,196,089	2,196,089	2,462,593	

BUDGET YEAR: 2021
FUND: WASTE WATER (049)
EXPENSES: WASTE WATER (72)

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended	2021 Proposed	2021 Proposed Budget Notes
							Budget	Budget	
049-4-72-4010-000	FULL-TIME SALARIES	115,909	127,256	124,869	126,641	142,421	145,173	124,318	Public Works Director-20%; Public Works Supervisor-15%; 9 Public Works Maintenance -1.25 FTE; Utility Billing Full Time Staff- 0.3 FTE
049-4-72-4011-000	OVERTIME SALARIES	3,849	3,137	6,952	6,105	5,000	5,000	5,000	
049-4-72-4020-000	PART-TIME SALARIES	7,220	14,855	6,065	20,084	6,047	6,047	13,739	Utility Billing Part Time Staff - 0.25 FTE
049-4-72-4030-000	DEFERRED COMPENSATION	3,190	3,863	4,301	4,377	5,151	5,151	4,123	
049-4-72-4031-000	PERA CONTRIBUTION	8,666	9,597	10,677	10,587	11,455	11,667	10,126	
049-4-72-4032-000	FICA CONTRIBUTION	7,507	8,746	8,710	9,461	9,515	9,690	9,125	
049-4-72-4033-000	MEDICARE CONTRIBUTION	1,756	2,046	2,037	2,213	2,225	2,266	2,134	
049-4-72-4040-000	HEALTH INSURANCE	9,169	12,580	12,611	15,461	17,684	18,254	15,313	
049-4-72-4050-000	WORKERS COMPENSATION INSURANCE	6,983	6,573	6,160	5,852	6,704	8,820	11,423	
049-4-72-4070-000	OPEB BENEFITS	-	-	-	-	-	-	1,216	
TOTAL PERSONNEL SERVICES		164,249	188,993	182,382	200,781	208,202	212,145	196,517	
049-4-72-4110-000	OFFICE SUPPLIES	179	-	154	-	500	500	500	
049-4-72-4120-000	OPERATING SUPPLIES	30	-	36	-	3,000	3,000	3,000	Safety, supplies vests gloves glasses ear protection etc., batteries labels barrier tape
049-4-72-4205-000	SHOP MATERIALS	2,478	-	1,097	-	3,000	3,000	3,000	Hardware blades small equip Parts
049-4-72-4208-000	CITY MECHANIC SUPPLIES	-	-	-	-	-	4,757	5,066	Repair parts for vehicles
049-4-72-4209-000	CITY MECHANIC SHOP CHARGE	-	-	-	-	-	-	300	
049-4-72-4210-000	MOTOR FUELS	2,878	3,212	3,274	3,448	5,000	5,000	5,000	
049-4-72-4215-000	CHEMICALS & CHEMICAL PRODUCT	-	(750)	-	-	-	-	-	
049-4-72-4230-000	SMALL TOOLS & MINOR EQUIPMEN	4,747	932	4,188	-	5,000	5,000	5,000	Misc small tools
049-4-72-4235-000	MAINTENANCE MATERIALS	1,476	8,494	1,655	7,256	21,000	21,000	21,000	Concrete rings castings road base asphalt
049-4-72-4240-000	UNIFORMS	2,615	1,860	1,880	1,161	3,000	3,000	3,000	Wastewater Utility cost share for uniforms, service & supplies.
049-4-95-4220-514	2020 STREET & UTILITY SIGNS	-	-	-	-	-	-	-	
TOTAL SUPPLIES		14,403	13,748	12,284	11,865	40,500	45,257	45,866	
049-4-72-4300-000	GENERAL CONTRACT/CONSULTING	5,709	5,368	3,930	6,866	6,000	6,000	6,000	Removal of dirt and debris from shop; \$245/ Waste Water Share of EAP Contract
049-4-72-4300-502	GENERAL CONTRACT/CONSULTING-	42,220	-	-	-	-	-	-	
049-4-72-4300-508	GENERAL CONTRACT/CONSULTING-	-	-	-	-	-	-	-	
049-4-72-4301-000	FINANCIAL SERVICES	6,213	6,138	3,160	3,136	4,000	4,000	4,158	Audit Allocation - General Fund 36.2%; Electric 43.9%; Water 6.9%; Surface Water 3.1%; Waste Water 9.9% (Based on 5 year average revenue & expense); Was in City Council prior to 2021
049-4-72-4302-000	LEGAL SERVICES	-	540	17,479	-	-	-	-	
049-4-72-4304-000	ENGINEERING SERVICES	23,509	7,802	9,697	3,139	2,000	2,000	2,000	Review of ROW permits.
049-4-72-4304-502	ENGINEERING SERVICES-2015 IM	5,798	-	-	-	-	-	-	Annual wastewater utility engineering work.
049-4-72-4304-503	ENGINEERING SERVICES-2015 MI	-	-	-	-	-	-	-	
049-4-72-4304-504	ENGINEERING SERVICES	-	19,214	-	-	-	-	-	
049-4-72-4304-505	ENGINEERING SERVICES	-	-	-	2,871	-	-	-	
049-4-72-4304-511	ENGINEERING SERVICES	-	-	32,244	-	-	-	-	
049-4-72-4304-514	ENGINEERING SERVICES - 2020 STR	-	-	-	-	-	-	-	
049-4-72-4305-000	SOFTWARE & TECHNOLOGY SERVIC	16,396	24,968	26,040	27,196	21,705	21,705	22,000	Incode Insite Transaction Fees (\$10,000), UB Notification Fees (\$1,000), Incode Maintenance (\$7,500); SCADA System Controls Maintenance & Upgrades. 2021: Metropolitan Council Environmental Services (MCES); 6.39% or \$68,525 decrease from 2020
049-4-72-4307-000	SANITATION & RECYCLING SERVI	835,649	917,406	1,017,386	1,039,029	1,072,628	1,072,628	1,004,103	Call Center Answering Service (\$2,400)
049-4-72-4310-000	GENERAL SERVICE FEES	9,868	21,102	4,792	6,161	10,000	10,000	15,000	
049-4-72-4310-507	PERSONNEL TESTING	-	-	15,050	-	-	-	-	DOT testing
049-4-72-4315-000	COMMUNICATIONS DEVICES	1,348	1,660	1,669	1,536	1,900	1,900	1,900	Staff Cell Phones; Mobile Data Services for Tablets
049-4-72-4320-000	POSTAGE	627	1,176	952	800	1,800	1,800	1,800	Wastewater Fund share for mailing utility bills.
049-4-72-4340-000	PRINTING & BINDING	17,592	17,481	18,252	18,842	20,000	20,000	20,000	Wastewater share of utility bills and newsletter costs
049-4-72-4360-000	DUES & SUBSCRIPTIONS	-	-	33	-	500	500	500	Minnesota Utility Contractors; American Public Works Association
049-4-72-4370-000	TRAINING & TRAVEL	1,097	793	6,501	803	3,865	3,865	4,000	Wastewater training
049-4-72-4390-000	ADVERTISING & LEGAL NOTICES	-	-	-	-	-	-	-	
049-4-72-4400-000	GENERAL LIABILITY INSURANCE	24,462	8,614	4,151	5,543	4,315	4,315	4,595	6.5% increase for 2021
049-4-72-4410-000	PROPERTY INSURANCE	870	2,216	2,809	6,002	5,389	5,389	5,739	6.5% increase for 2021
049-4-72-4420-000	AUTOMOTIVE INSURANCE	2,376	1,518	1,245	1,512	1,514	1,514	1,612	6.5% increase for 2021
049-4-72-4500-000	UTILITIES	3,229	2,885	9,729	18,317	11,000	11,000	12,000	Electric utility costs for 4 lift stations.
049-4-72-4520-000	REPAIR/MAINTENANCE - EQUIPMENT	-	-	-	-	-	-	-	
049-4-72-4540-000	FIBER SERVICE	-	-	-	14,198	15,121	15,121	16,104	6.5% increase for 2021
049-4-72-4550-000	BUILDING MAINTENANCE	-	-	15,835	13,271	16,627	16,627	16,627	2021 no increase
049-4-72-4560-000	CITY MECHANIC	9,329	4,942	14,232	12,000	3,300	3,300	3,300	2021 no increase
049-4-72-4570-000	EQUIPMENT RENTAL	28,665	60,740	62,334	80,400	80,400	80,400	80,400	2021 no increase
049-4-72-4575-000	COPIER LEASES	-	-	-	-	2,000	2,000	2,000	Copier Lease
049-4-72-4580-000	INFORMATION TECHNOLOGY	-	-	-	-	13,000	13,000	13,000	2021 no increase
049-4-72-4600-000	CONTRACTED REPAIR & MAINT.	134,263	-	265	1,390	40,000	40,000	40,000	Root treatment; Generay system repairs & maintenance; Repair or rebuild sanitary sewer manholes
049-4-72-4630-000	MISCELLANEOUS	-	-	25,782	-	-	-	-	
049-4-95-4304-508	2018 ST & UT IMP ENGINEER	-	-	-	-	-	-	-	
049-4-95-4304-514	2020 STREET & UTILITY ENGINEER	-	-	-	-	-	-	-	
049-4-95-4310-508	2018 ST & UT IMP GEN SVS	-	-	-	-	-	-	-	
049-4-95-4330-514	2020 STREET & UTILITY POSTAGE	-	-	-	-	-	-	-	
049-4-95-4390-514	2020 STREET & UTILITY ADVERTIS	-	-	-	-	-	-	-	
TOTAL CONTRACTUAL SERVICES		1,169,230	1,104,563	1,293,567	1,277,710	1,346,264	1,337,564	1,277,339	
049-4-72-4710-000	FIELD EQUIPMENT	-	-	-	-	5,000	5,000	-	
049-4-72-4746-504	CAPITAL IMPROVEMENTS	-	(19,214)	-	-	-	-	-	
049-4-72-4746-505	CAPITAL IMPROVEMENTS	-	-	-	8,451	-	-	-	
049-4-72-4746-507	CAPITAL IMPROVEMENTS	-	-	(15,050)	-	-	-	-	
049-4-72-4798-000	DEPRECIATION	106,296	108,295	156,382	205,103	156,382	156,382	205,103	
049-4-72-4799-000	LOSS/DISPOSAL/ABANDONMENT	-	-	-	-	-	-	-	
049-4-95-4725-508	2018 STREET & UTILITY INFRAS	-	-	-	-	-	-	-	
049-4-95-4725-514	2020 STREET & UTILITY INFRAS	-	-	-	-	-	-	-	
TOTAL CAPITAL		106,296	89,081	141,332	213,554	161,382	161,382	205,103	
049-4-72-4831-000	BAD DEBT EXPENSE	(113)	(192)	-	-	-	-	-	
TOTAL BAD DEBT EXPENSE		(113)	(192)	-	-	-	-	-	
049-4-72-4920-000	OTHER OPERATING TRANSFERS	145,000	145,000	145,000	145,000	145,000	145,000	145,000	Needs to reflect same as 001-3992
TOTAL TRANSFERS		145,000	145,000	145,000	145,000	145,000	145,000	145,000	
049-4-90-4800-000	BONDING & DEBT ISSUANCE-PRINCIPAL	-	-	-	-	-	-	-	Principal debt repayment for utility capital projects 2006A GO Utility Revenue - 46.0%; 2014A GO Utility Revenue - 30.34%; 2015A GO Refunding (2006A) - 46.0%; 2015A GO Refunding (2009A) - 42.0%; 2016A GO Utility Revenue - 23.76%; 2016A GO Utility (Lift Stations) - 100%; 2017A GO Utility Revue - 24.16%; 2018A GO Interest; debt repayment for utility capital projects 2014A GO Utility Revenue - 30.34%; 2015A GO Refunding (2006A) - 46.0%; 2015A GO Refunding (2009A) - 42.0%; 2016A GO Utility Revenue - 23.76%; 2016A GO Utility (Lift Stations) - 100%; 2017A GO Utility Revue - 24.16%; 2018A GO Utility Revenue - 17.92%; 2020B GO Utility Revenue 20.22%
049-4-90-4810-000	BONDING & DEBT ISSUANCE - INTEREST	139,772	112,497	120,002	148,406	134,510	134,510	127,330	
049-4-90-4820-000	BONDING & DEBT ISSUANCE-OTHER	35,698	361	500	1,076	1,500	1,500	-	
049-4-90-4820-506	BONDING & DEBT ISSUANCE-OTHER	-	4,158	-	-	-	-	-	
049-4-90-4820-507	BONDING & DEBT ISSUANCE-OTHER	-	2,527	-	-	-	-	-	
049-4-90-4820-508	BONDING & DEBT ISSUANCE-OTHER	-	4,338	19,837	-	-	-	-	
049-4-90-4820-514	BONDING & DEBT ISSUANCE-OTHER	-	-	-	-	-	-	-	
049-4-90-4830-000	BANK CHARGES	-	-	-	90	-	-	-	
049-4-90-4830-514	BANK CHARGES	-	-	-	-	-	-	-	
TOTAL DEBT		175,470	123,881	140,339	149,572	136,010	136,010	127,330	
049-4-99-4035-000	PENSION EXPENSE	14,632	9,999	956	40,417	-	-	-	
049-4-99-4036-000	OPEB EXPENSE	-	-	583	(2,728)	-	-	-	
TOTAL GASB		14,632	9,999	1,539	37,689	-	-	-	
TOTAL EXPENSES		1,789,167	1,675,073	1,916,443	2,036,171	2,037,358	2,037,358	1,997,156	
049-4-95-4220-514	2020 STREET & UTILITY SIGNS	-	-	-	-	-	-	-	
049-4-95-4304-508	2018 ST & UT IMP ENGINEER	-	-	-	-	-	-	-	
049-4-95-4304-514	2020 STREET & UTILITY ENGINEER	-	-	-	-	-	-	-	
049-4-95-4310-508	2018 ST & UT IMP GEN SVS	-	-	-	-	-	-	-	
049-4-95-4330-514	2020 STREET & UTILITY POSTAGE	-	-	-	-	-	-	-	
049-4-95-4390-514	2020 STREET & UTILITY ADVERTIS	-	-	-	-	-	-	-	
049-4-95-4725-508	2018 STREET & UTILITY INFRAS	-	-	-	-	-	-	-	
049-4-95-4725-514	2020 STREET & UTILITY INFRAS	-	-	-	-	-	-	-	
049-4-95-4725-521	SEWER RECONST PROJECT	-	-	-	-	-	-	-	
TOTAL DEPT 95		-	-	-	-	-	-	-	
TOTAL EXPENSES		169,500	1,675,073	1,916,443	2,036,171	2,037,358	2,037,358	1,997,156	

BUDGET YEAR: 2020
FUND: SURFACE WATER (052)
REVENUES

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	2021 Proposed Budget Notes
052-3110	S/A PREPAID TO COUNTY	-	-	-	-	-	-	-	
052-3111	S/A CURRENT	1,410	-	-	-	-	-	-	
052-3112	S/A DELINQUENT	(344)	-	-	-	-	-	-	
052-3113	S/A INTEREST	106	162	162	229	-	-	-	
052-3114	SPECIAL ASSESSMENT PENALTIES	-	-	-	-	-	-	-	
TOTAL SPECIAL ASSESSMENT TAXES		1,172	162	162	229	-	-	-	
052-3522	STATE GRANTS	-	-	-	-	-	-	-	
052-3541	OTHER GRANTS	-	-	-	-	-	-	-	
TOTAL INTERGOVERNMENTAL		-	-	-	-	-	-	-	
052-3670	SURFACE UTILITY CHARGE	658,100	716,538	808,179	869,028	798,250	798,250	798,250	2021: No Rate Increase
TOTAL CHARGES		658,100	716,538	808,179	869,028	798,250	798,250	798,250	
052-3800	MARKET VALUE ADJUSTMENT	(13,630)	(11,355)	(13,520)	36,338	-	-	-	
052-3801	INVESTMENT INCOME	27,341	33,891	46,196	63,860	10,000	10,000	1,000	
052-3804	SALES OF GOODS & PROPERTY	-	-	-	-	-	-	-	
052-3815	ESCROW-INV INCOME	-	-	-	-	-	-	-	
052-3853	PENALTY CHARGE-SURFACE UTILI	9,952	9,920	11,371	11,939	5,000	5,000	1,000	
052-3894	PENSION CONTRIBUTION	625	50	883	245	-	-	-	
052-3899	MISCELLANEOUS REVENUE (NT)	132	580	354	-	-	-	-	
TOTAL OTHER CHARGES		24,420	33,086	45,284	112,382	15,000	15,000	2,000	
052-3996	BOND PREMIUM	1,885	2,688	2,646	6,567	9,006	9,006	9,006	
TOTAL TRANSFERS		1,885	2,688	2,646	6,567	9,006	9,006	9,006	
TOTAL REVENUES		685,577	752,474	856,271	988,206	822,256	822,256	809,256	

BUDGET YEAR: 2020
FUND: SURFACE WATER (052)
EXPENSES: SURFACE WATER (75)

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended		2021 Proposed Budget Notes
							Budget	Budget	
052-4-75-4010-000	FULL-TIME SALARIES	114,356	118,262	113,273	114,238	134,329	136,622	112,616	Public Works Director-20%; Public Works Supervisor-15%; 9 Public Works Maintenance - 1.25 FTE; Utility Billing Full Time Staff - 0.10 FTE
052-4-75-4011-000	OVERTIME SALARIES	2,821	3,776	5,819	3,843	5,000	5,000	5,000	
052-4-75-4020-000	PART-TIME SALARIES	-	4,875	9,637	5,525	10,698	10,698	10,890	Utility Billing Part Time Staff - 0.125 FTE; 1 PT Seasonal @ \$15 per hour, 67 Days per year
052-4-75-4030-000	DEFERRED COMPENSATION	3,252	3,735	3,849	3,687	4,453	4,517	3,400	
052-4-75-4031-000	PERA CONTRIBUTION	8,524	9,431	9,834	9,592	10,649	10,826	9,035	
052-4-75-4032-000	FICA CONTRIBUTION	6,973	7,591	8,222	7,819	9,302	9,448	8,178	
052-4-75-4033-000	MEDICARE CONTRIBUTION	1,631	1,775	1,923	1,828	2,175	2,209	1,913	
052-4-75-4040-000	HEALTH INSURANCE	11,113	13,204	11,552	13,951	15,921	16,396	13,338	
052-4-75-4050-000	WORKERS COMPENSATION INSURANCE	7,570	6,931	6,545	3,470	8,912	9,009	11,307	
052-4-75-4070-000	OPEB BENEFITS							1,092	
TOTAL PERSONNEL SERVICES		156,240	169,580	170,654	163,953	201,439	204,725	176,769	
052-4-75-4110-000	OFFICE SUPPLIES	-	-	-	-	300	300	300	
052-4-75-4120-000	OPERATING SUPPLIES	-	-	-	-	1,000	1,000	1,000	
052-4-75-4205-000	SHOP MATERIALS	-	-	-	-	2,000	2,000	2,000	Safety, supplies vests gloves glasses ear protection etc., batteries
052-4-75-4208-000	CITY MECHANIC SUPPLIES	-	-	-	-	-	6,964	7,417	
052-4-75-4209-000	CITY MECHANIC SHOP CHARGE	-	-	-	-	-	-	300	Street sweeper maintenance
052-4-75-4210-000	MOTOR FUELS	1,733	1,975	1,509	1,814	3,500	3,500	3,500	
052-4-75-4230-000	SMALL TOOLS & MINOR EQUIPMENT	3,065	58	-	1,700	2,500	2,500	2,500	Misc small tools concrete, blacktop, catch basin repair supplies
052-4-75-4235-000	MAINTENANCE MATERIALS	5,558	114	1,478	1,965	10,000	10,000	10,000	
052-4-75-4240-000	UNIFORMS	270	350	338	521	1,000	1,000	1,000	
TOTAL SUPPLIES		10,626	2,497	3,325	6,000	20,300	27,264	28,017	
052-4-75-4300-000	GENERAL CONTRACT/CONSULTING	28,734	-	-	20,535	25,000	25,000	25,000	Haul street sweeping material to landfill. Flood mitigation work.; \$245/ Surface Water Share of EAP Contract (Total \$2,934)
052-4-75-4300-506	GENERAL CONTRACT/CONSULTING	-	56	-	-	-	-	-	
052-4-75-4300-508	GENERAL CONTRACT/CONSULTING	-	-	-	-	-	-	-	
052-4-75-4301-000	FINANCIAL SERVICES	4,950	4,385	4,740	4,704	6,000	6,000	1,395	Audit Allocation - General Fund 36.2%; Electric 43.9%; Water 6.9%; Surface Water 3.1%; Waste Water 9.9% (Based on 5 year average revenue & expense); Was in City Council prior to 2021
052-4-75-4302-000	LEGAL SERVICES	-	-	32	238	-	-	-	
052-4-75-4304-000	ENGINEERING SERVICES	36,455	38,934	37,273	7,206	40,000	40,000	40,000	Review ROW Permits; Annual Surface Water engineering activitiy; SWAMP engineering analysis
052-4-75-4304-506	ENGINEERING SERVICES	-	20,178	-	-	-	-	-	
052-4-75-4304-514	ENGINEERING SERVICES - 2020 STR	-	-	-	-	-	-	-	SWAMP Surface Water Pond Tracking Software; Accela
052-4-75-4305-000	SOFTWARE & TECHNOLOGY SERVICE	-	-	704	-	702	702	702	
052-4-75-4307-000	SANITATION & RECYCLING SERVICE	11,711	3,463	6,922	8,232	13,000	13,000	13,000	
052-4-75-4310-000	GENERAL SERVICE FEES	52	-	8,005	240	2,500	2,500	2,500	
052-4-75-4310-515	GENERAL SERVICE FEES	-	-	-	-	-	-	-	Staff cell phones; Mobile data service for tablets
052-4-75-4320-000	COMMUNICATIONS DEVICES	81	95	35	-	710	710	710	
052-4-75-4360-000	DUES & SUBSCRIPTIONS	1,010	760	1,010	1,633	1,100	1,100	1,100	
052-4-75-4370-000	TRAINING & TRAVEL	-	-	320	-	-	-	-	
052-4-75-4390-000	ADVERTISING & LEGAL NOTICES	-	56	14	-	-	-	-	
052-4-75-4390-506	ADVERTISING & LEGAL SERVICES	-	39	-	-	-	-	-	
052-4-75-4400-000	GENERAL LIABILITY INSURANCE	759	538	1,464	1,812	4,315	4,315	4,595	2021 budget increased by 6.5%
052-4-75-4410-000	PROPERTY INSURANCE	-	-	1,579	2,168	5,389	5,389	5,739	2021 budget increased by 6.5%
052-4-75-4420-000	AUTOMOTIVE INSURANCE	1,927	1,132	-	-	-	-	-	2021 budget increased by 6.5%
052-4-75-4540-000	FIBER SERVICE	-	-	-	2,000	2,130	2,130	2,268	
052-4-75-4550-000	BUILDING MAINTENANCE	-	-	15,898	13,271	16,693	16,693	16,693	2021 no increase
052-4-75-4560-000	CITY MECHANIC	1,247	11,733	10,486	19,019	13,000	2,750	2,750	2021 no increase
052-4-75-4570-000	EQUIPMENT RENTAL	15,600	31,900	26,250	38,400	38,400	38,400	38,400	Annual Payment & Transfer to the Equipment Fund
052-4-75-4575-000	COPIER LEASES	-	-	-	1,650	-	-	-	2021 no increase
052-4-75-4580-000	INFORMATION TECHNOLOGY	-	-	-	-	6,500	6,500	6,500	
052-4-75-4600-000	CONTRACTED REPAIR & MAINT.	17,710	66,152	158,670	9,100	72,000	72,000	72,000	Pond Dredging; Pipe & Outfall Repairs; Repair/Rebuild Manhole Structures
052-4-75-4630-000	MISCELLANEOUS	-	-	8,485	-	-	-	-	
TOTAL CONTRACTUAL SERVICES		120,236	179,421	281,887	130,208	247,439	237,189	233,353	
052-4-75-4746-506	CAPITAL IMPROVEMENTS	-	52,586	-	-	-	-	-	
052-4-75-4798-000	DEPRECIATION	99,533	106,553	127,751	137,772	127,751	127,751	137,772	
TOTAL CAPITAL		99,533	159,139	127,751	137,772	127,751	127,751	137,772	
052-4-75-4831-000	BAD DEBT EXPENSE	(23)	(37)	50	-	-	-	-	
TOTAL BAD DEBT EXPENSE		(23)	(37)	50	-	-	-	-	
052-4-75-4920-000	OTHER OPERATING TRANSFERS	80,000	80,000	80,000	80,000	80,000	80,000	80,000	Needs to reflect same as 001-3992
052-4-75-4992-000	TRANSFER TO OTHER FUNDS	-	-	-	-	-	-	-	
TOTAL TRANSFERS		80,000	80,000	80,000	80,000	80,000	80,000	80,000	
052-4-90-4800-000	BONDING & DEBT ISSUANCE-PRINCIPAL	-	-	-	-	-	-	-	Principal; debt repayment for utility capital projects 2014A GO Utility Revenue - 31.14%; 2015A GO Refunding (2006A) - 2.0%; 2015A GO Refunding (2009A) - 34.0%; 2016A GO Utility Revenue - 11.4%; 2017A GO Utiltiy Revenue - 5.28%; 2018A GO Utility Revenue - 10.45%; 2020B GO Utility Revenue 39.62%
052-4-90-4810-000	BONDING & DEBT ISSUANCE - INTEREST	32,257	32,902	38,906	58,162	53,648	53,648	73,766	Interest; debt repayment for utility capital projects 2014A GO Utility Revenue - 31.14%; 2015A GO Refunding (2006A) - 2.0%; 2015A GO Refunding (2009A) - 34.0%; 2016A GO Utility Revenue - 11.4%; 2017A GO Utility Revenue - 5.28%; 2018A GO Utility Revenue - 10.45%; 2020B GO Utility Revenue 39.62%
052-4-90-4820-000	BONDING & DEBT ISSUANCE-OTHER	7,795	136	436	1,092	500	500	550	
052-4-90-4820-506	BONDING & DEBT ISSUANCE-OTHER	-	3,029	-	-	-	-	-	
052-4-90-4820-508	BONDING & DEBT ISSUANCE OTHER	-	947	11,552	-	-	-	-	
052-4-90-4820-514	BONDING & DEBT ISSUANCE OTHER	-	-	-	-	-	-	-	
052-4-90-4830-000	BANK CHARGES	-	-	-	50	-	-	-	
052-4-90-4830-514	BANK CHARGES	-	-	-	-	-	-	-	
TOTAL DEBT		40,052	37,014	50,894	59,304	54,148	54,148	74,316	
052-4-99-4035-000	PENSION EXPENSE	14,396	9,484	882	20,164	-	-	-	
052-4-99-4036-000	OPEB EXPENSE	-	-	527	(2,427)	-	-	-	
TOTAL GASB		14,396	9,484	1,409	17,737	-	-	-	
TOTAL EXPENSES		521,060	637,098	715,970	594,974	731,077	731,077	730,227	

BUDGET YEAR: 2021
FUND: SOLID WASTE (053)
REVENUES

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	2021 Proposed Budget Notes
053-3110	S/A PREPAID TO COUNTY	-	-	-	-	-	-	-	
053-3111	S/A CURRENT	2,876	-	-	-	-	-	-	
053-3112	S/A DELINQUENT	(322)	-	-	-	-	-	-	
053-3113	S/A INTEREST	101	327	280	174	-	-	-	
053-3114	SPECIAL ASSESSMENT PENALTIES	-	-	-	-	-	-	-	
TOTAL SPECIAL ASSESSMENT TAXES		2,655	327	280	174	-	-	-	
053-3511	GRANTS	-	-	-	-	-	-	-	
053-3541	OTHER GRANTS	29,156	26,239	32,167	134,093	28,638	28,638	27,000	Score Grant
TOTAL INTERGOVERNMENTAL		29,156	26,239	32,167	134,093	28,638	28,638	27,000	
053-3671	SOLID WASTE - REFUSE UTILITY	644,305	648,458	670,092	622,426	502,518	502,518	502,518	2021: 0% increase for 2021
053-3672	BULK PICK-UP	133,407	137,832	142,832	103,112	16,200	16,200	16,200	2021: 0% increase for 2021
053-3673	SOLID WASTE - YARD WASTE UTILI	91,466	94,610	101,583	105,917	106,512	106,512	106,512	2021: 0% increase for 2021
053-3674	SOLID WASTE - RECYCLING UTILIT	143,555	143,931	150,124	210,772	319,662	319,662	319,662	2021: 0% increase for 2021
053-3678	BULK PICK UP	-	-	-	1,258	-	-	-	
TOTAL CHARGES		1,012,733	1,024,831	1,064,631	1,043,485	944,892	944,892	944,892	
053-3800	MARKET VALUE ADJUSTMENT	(6,368)	(5,174)	(6,712)	13,668	-	-	-	
053-3801	INVESTMENT INCOME	13,286	15,448	18,930	21,113	5,000	5,000	1,000	
053-3804	SALES OF GOODS & PROPERTY	-	-	-	-	-	-	-	
053-3819	HAULER REBATE	40,085	45,135	37,710	32,290	-	-	-	
053-3820	BAD DEBT COLLECTIONS	-	-	-	-	-	-	-	
053-3853	PENALTY CHARGE-SOLID WASTE U	28,722	27,991	29,905	28,451	20,000	20,000	2,500	
053-3865	REFUNDS & REIMBURSEMENTS	-	-	2,468	2,582	-	-	3,150	
053-3894	PENSION CONTRIBUTIONS	161	20	-	-	-	-	-	
053-3899	MISCELLEANEOUS REVENUE (NT)	98	1,066	447	-	-	-	-	
TOTAL OTHER CHARGES		75,984	84,486	82,748	98,104	25,000	25,000	6,650	
053-3996	BOND PREMIUM	1,254	1,129	1,016	1,618			1,254	
TOTAL TRANSFERS		1,254	1,129	1,016	1,618	-	-	1,254	
TOTAL REVENUES		1,121,782	1,137,012	1,180,842	1,277,474	998,530	998,530	979,796	

BUDGET YEAR: 2021
FUND: SOLID WASTE (053)
EXPENSES: SOLID WASTE (80)

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended	2021 Proposed	2021 Proposed Budget Notes
							Budget	Budget	
053-4-80-4010-000	FULL-TIME SALARIES	25,894	40,079	42,368	53,797	17,551	17,551	10,177	Allocation of 2 FT Utility Billing Staff
053-4-80-4011-000	OVERTIME SALARIES	2,480	1,372	2,238	1,860	-	-	-	
053-4-80-4020-000	PART-TIME SALARIES	2,356	10,145	9,290	13,023	13,289	13,289	14,248	Allocation of 2 PT Customer Service Specialist-Jobshare
053-4-80-4030-000	DEFERRED COMPENSATION	690	1,120	1,358	1,948	1,297	1,297	1,003	
053-4-80-4031-000	PERA CONTRIBUTION	2,192	3,812	4,160	5,130	2,313	2,313	1,832	
053-4-80-4032-000	FICA CONTRIBUTION	1,771	3,010	3,233	4,078	1,912	1,912	1,577	
053-4-80-4033-000	MEDICARE CONTRIBUTION	414	704	756	954	447	447	369	
053-4-80-4040-000	HEALTH INSURANCE	3,538	5,513	6,254	8,763	3,876	3,876	1,820	
053-4-80-4050-000	WORKERS COMPENSATION INSURAN	3,173	-	1,237	1,066	211	211	193	
053-4-80-4070-000	OPEB BENEFITS	-	-	-	-	-	-	208	
TOTAL PERSONNEL SERVICES		42,508	65,755	70,894	90,619	40,896	40,896	31,427	
053-4-80-4120-000	OPERATING SUPPLIES	-	-	-	-	-	-	-	
053-4-80-4210-000	MOTOR FUELS	-	-	-	-	-	-	-	
053-4-80-4240-000	UNIFORMS	74	103	98	111	-	-	-	
TOTAL SUPPLIES		74	103	98	111	-	-	-	
053-4-80-4302-000	LEGAL SERVICES	109	-	252	-	-	-	-	
053-4-80-4305-000	SOFTWARE & TECHNOLOGY SERVIC	-	-	-	1,065	-	-	-	
053-4-80-4307-000	SANITATION & RECYCLING SERVI	763,759	896,977	932,102	911,067	831,811	831,811	12,500	
053-4-80-4307-680	RESIDENTIAL COLLECTION	-	-	-	-	-	-	421,784	
053-4-80-4307-681	RESIDENTIAL YARD WASTE	-	-	-	-	-	-	98,484	
053-4-80-4307-682	BULK WASTE	-	-	-	-	-	-	12,479	
053-4-80-4307-683	RECYCLING ONLY	-	-	-	-	-	-	2,253	
053-4-80-4307-684	YARD WASTE ON-CALL	-	-	-	-	-	-	364	
053-4-80-4307-685	2538 SEPPALA	-	-	-	-	-	-	3,276	
053-4-80-4307-686	CITY HALL COLLECTION	-	-	-	-	-	-	1,092	
053-4-80-4307-687	PUBLIC WORKS COLLECTION	-	-	-	-	-	-	1,092	
053-4-80-4307-688	COORDINATED TIPPING	-	-	-	-	-	-	286,962	The tipping fee will be set at \$82 per ton in 2020 and \$84 per ton in 2021 (2.5% Increase from 2020 to 2021)
053-4-80-4307-689	CITY HAULED TIPPING	-	-	-	-	-	-	7,239	The tipping fee will be set at \$82 per ton in 2020 and \$84 per ton in 2021 (2.5% Increase from 2020 to 2021)
053-4-80-4307-690	CITY HAULED CEC	-	-	-	-	-	-	3,367	
053-4-80-4308-000	SCORE GRANT	9,252	7,639	1,328	-	28,638	28,638	27,000	SCORE Grant; Funds from Ramsey County
053-4-80-4310-000	GENERAL SERVICE FEES	361	62	-	3,382	-	-	-	Environmental charges for City hauled/disposed materials.
053-4-80-4330-000	POSTAGE	-	-	-	-	-	-	-	
053-4-80-4340-000	PRINTING & BINDING	-	-	-	4,137	-	-	-	
053-4-80-4400-000	GENERAL LIABILITY	-	-	2,276	2,821	-	-	-	
053-4-80-4410-000	PROPERTY INSURANCE	-	-	901	2,858	-	-	-	
053-4-80-4575-000	COPIER LEASE	-	-	-	-	-	-	-	
053-4-80-4620-000	AWARDS & INDEMNITIES	-	-	-	-	-	-	-	
053-4-80-4630-000	MISCELLANEOUS	100	176	2,925	-	-	-	-	
053-4-80-4650-000	REFUNDS & REIMBURSEMENTS	-	-	-	-	-	-	-	
TOTAL CONTRACTUAL SERVICES		773,581	904,854	939,784	925,330	860,449	860,449	877,892	
053-4-80-4700-000	FURNITURE & FIXTURES	-	-	-	7,602	-	-	-	
053-4-80-4710-000	FIELD EQUIPMENT	6,396	5,375	-	468,312	-	-	8,000	2021: Annual allocation for new carts (\$20 per lid @ 400)
TOTAL CAPITAL		6,396	5,375	-	475,914	-	-	8,000	
053-4-80-4831-000	BAD DEBT EXPENSE	7	(156)	(89)	-	-	-	-	
TOTAL BAD DEBT EXPENSE		7	(156)	(89)	-	-	-	-	
053-4-80-4920-000	OTHER OPERATING TRANSFERS	60,000	60,000	60,000	60,000	60,000	60,000	60,000	Needs to reflect same as 001-3992; Transfer to General Fund
TOTAL TRANSFERS		60,000	60,000	60,000	60,000	60,000	60,000	60,000	
053-4-90-4800-000	BONDING & DEBT ISSUANCE-PRIN	-	-	-	-	-	-	-	
053-4-90-4810-000	BONDING & DEBT ISSUANCE-INT.	9,911	8,679	7,671	6,663	5,655	5,655	4,603	Debt repayment for utility capital projects 2015A GO Refunding (2009A) - 24.0%
053-4-90-4820-000	BONDING & DEBT ISSUANCE-OTHE	33	96	-	168	120	120	120	
053-4-90-4830-000	BANK CHARGES	-	-	-	-	-	-	-	
TOTAL DEBT		9,944	8,775	7,671	6,831	5,775	5,775	4,723	
053-4-99-4035-000	PENSION EXPENSE	3,716	3,829	(26,033)	-	-	-	-	
053-4-99-4036-000	OPEB EXPENSE	-	-	188	(5,020)	-	-	-	
TOTAL GASB		3,716	3,829	(25,845)	(5,020)	-	-	-	
TOTAL EXPENSES		896,226	1,048,535	1,052,513	1,553,785	967,120	967,120	982,042	-

BUDGET YEAR: 2021
FUND: FIBER OPTIC (054)
REVENUES

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended	2021 Proposed	2021 Proposed Budget Notes
							Budget	Budget	
054-3680	FIBER SERVICE	133,392	125,431	130,003	205,149	121,696	121,696	114,456	Based on existing contracts
054-3685	FIBER MAINTENANCE	11,623	8,565	-	-	-	-	-	-
054-3686	FIBER - NSP USE	-	-	-	-	76,404	76,404	80,946	
TOTAL CHARGES		145,015	133,996	130,003	205,149	198,100	198,100	195,402	
054-3801	INVESTMENT INCOME	(21,918)	(36,221)	(41,642)	(14,936)	-	-	-	
054-3804	PENALTY CHARGE	658	-	200	-	-	-	-	
054-3899	MISCELLEANEOUS REVENUE (NT)	-	14,688	11,006	13,506	11,830	11,830	12,185	Based on existing contracts-deferred revenue; Oakdale 4,528; Maplewood 5,111; Maplewood #2 2,546; Total 12,185
TOTAL OTHER CHARGES		(21,260)	(21,533)	(30,436)	(1,430)	11,830	11,830	12,185	
TOTAL REVENUES		123,755	112,463	99,567	203,719	209,930	209,930	207,587	

BUDGET YEAR: 2021
FUND: FIBER OPTIC (054)
EXPENSES: FIBER OPTIC (85)

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended	2021 Proposed	2021 Proposed Budget Notes
							Budget	Budget	
054-4-85-4010-000	FULL-TIME SALARIES	-	2,155	1,476	1,526	-	-	-	
054-4-85-4020-000	PART-TIME SALARIES	-	456	351	404	-	-	-	
054-4-85-4030-000	DEFERRED COMPENSATION	-	59	48	55	-	-	-	
054-4-85-4031-000	PERA CONTRIBUTION	-	191	140	144	-	-	-	
054-4-85-4032-000	FICA CONTRIBUTION	-	147	106	110	-	-	-	
054-4-85-4033-000	MEDICARE CONTRIBUTION	-	34	25	26	-	-	-	
054-4-85-4040-000	HEALTH INSURANCE	-	354	272	327	-	-	-	
054-4-85-4050-000	WORKERS COMPENSATION INSURANCE	-	12	15	14	-	-	-	
TOTAL PERSONNEL SERVICES		-	3,408	2,433	2,606	-	-	-	
054-4-85-4120-000	OPERATING SUPPLIES	-	-	490	-	-	-	-	
TOTAL SUPPLIES		-	-	490	-	-	-	-	
054-4-85-4300-000	GENERAL CONTRACT/CONSULTING	4,104	-	-	-	-	-	-	
054-4-85-4302-000	LEGAL SERVICES	1,468	-	-	-	-	-	-	
054-4-85-4310-000	GENERAL SERVICE FEES	107,571	91,303	133,258	91,259	95,739	95,739	99,400	Zayo Fiber Service and annual service charge
054-4-85-4400-000	GENERAL LIABILITY	-	-	257	85	-	-	-	
054-4-85-4410-000	PROPERTY INSURANCE	8,221	15,073	102	34	-	-	-	
054-4-85-4630-000	MISCELLANEOUS	-	-	120	-	-	-	-	
TOTAL CONTRACTUAL SERVICES		121,364	106,376	133,737	91,378	95,739	95,739	99,400	
054-4-85-4798-000	DEPRECIATION	44,439	44,439	44,439	44,439	44,440	44,440	44,440	
TOTAL CAPITAL		44,439	44,439	44,439	44,439	44,440	44,440	44,440	
054-4-90-4810-000	BONDING & DEBT ISSUANCE-INT.	2,082	-	-	-	-	-	-	
TOTAL DEBT		2,082	-	-	-	-	-	-	
TOTAL EXPENSES		167,885	154,223	181,099	138,423	140,179	140,179	143,840	

BUDGET YEAR: 2021
FUND: BUILDING MAINTENANCE (099)
REVENUES

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	2021 Department Requested Notes
099-3019	ELECTRIC FRANCHISE	-	-	-	-	185,000	175,000	175,000	
TOTAL TAXES		-	-	-	-	185,000	175,000	175,000	
099-3600	CHARGES FOR SERVICES	-	-	301,088	429,673	204,881	214,000	234,947	Department Allocations
TOTAL CHARGES		-	-	301,088	429,673	204,881	214,000	234,947	
099-3801	INVESTMENT INCOME	-	-	(2,147)	(3,714)	-	-	-	
099-3865	REFUNDS & REIMBURSEMENTS	-	-	-	-	-	-	-	
TOTAL OTHER CHARGES		-	-	(2,147)	(3,714)	-	-	-	
TOTAL REVENUES		-	-	298,941	425,959	389,881	389,000	409,947	

BUDGET YEAR: 2021
FUND: BUILDING MAINTENANCE (099)
EXPENSE: CITY HALL (01)

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	2021 Department Requested Notes
099-4-01-4010-000	FULL-TIME SALARIES	-	-	20,474	-	-	-	-	
099-4-01-4011-000	OVERTIME SALARIES	-	-	2	-	-	-	-	
099-4-01-4030-000	DEFERRED COMPENSATION	-	-	363	-	-	-	-	
099-4-01-4031-000	PERA CONTRIBUTIONS	-	-	1,310	-	-	-	-	
099-4-01-4032-000	FICA CONTRIBUTION	-	-	1,210	-	-	-	-	
099-4-01-4033-000	MEDICARE CONTRIBUTION	-	-	283	-	-	-	-	
099-4-01-4040-000	HEALTH INSURANCE	-	-	1,903	-	-	-	-	
TOTAL PERSONNEL SERVICES		-	-	25,545	-	-	-	-	
099-4-01-4110-000	OFFICE SUPPLIES	-	-	1,056	1,108	-	-	-	
099-4-01-4120-C19	OPERATING SUPPLIES - C19		-	-	-	-	-	-	
099-4-01-4120-000	OPERATING SUPPLIES		-	3,622	3,842	5,000	5,000	8,000	Misc shared City Hall supplies
099-4-01-4200-000	CLEANING SUPPLIES		-	4,286	4,716	5,000	5,000	5,000	City hall Cleaning Supplies
099-4-01-4208-000	CITY MECHANIC SUPPLIES		-	-	-	-	-	-	
099-4-46-4210-001	MOTOR FUELS	-	-	-	15	-	-	-	
099-4-01-4235-000	MAINTENANCE MATERIALS		-	-	1,704	2,250	2,250	2,250	Misc City Hall Mainteance Materials
TOTAL SUPPLIES		-	-	8,964	11,385	12,250	12,250	15,250	
099-4-01-4300-000	GENERAL CONTRACT/CONSULTING	-	-	1,100	206	-	-	-	City Hall: Phone Service: \$205 per month (Century Link - Fire Alarm) Phone Service: \$30 per month (Century Link) Cable Service: \$7 per month (Comcast - SD Boxes) Internet Service: \$135 per month (Comcast)
099-4-01-4305-000	SOFTWARE & TECHNOLOGY SERVIC	-	-	106,718	141,254	4,524	4,524	4,524	City Hall Janitorial Services (\$2,971.10 per month)
099-4-01-4306-000	JANITORIAL SERVICES	-	-	35,043	38,238	35,654	35,654	35,654	City Hall: Window Washing: \$200 per month Pest Control: \$35 per month
099-4-01-4310-000	GENERAL SERVICE FEES	-	-	12,230	6,800	2,820	2,820	2,820	
099-4-01-4360-000	DUES & SUBSCRIPTIONS	-	-	120	-	-	-	-	
099-4-01-4500-000	UTILITIES	-	-	13,131	15,584	16,380	16,380	16,380	City Hall Natural Gas bill (Xcel)Approx \$1,365 per month
099-4-01-4520-000	REPAIR/MAINT EQUIPMENT	-	-	2,972	269			-	
099-4-01-4550-000	BUILDING MAINTENANCE	-	-	510	7,505	10,000	10,000	-	City Hall Misc Maintenance
099-4-01-4560-000	CITY MECHANIC	-	-	-	1,567	-	-	-	
099-4-01-4600-000	CONTRACTED REPAIR & MAINTENANCE	-	-	25,595	30,084	35,000	35,000	45,000	City Hall Misc Repairs and Maintenance
TOTAL CONTRACTUAL SERVICES		-	-	197,419	241,507	104,378	104,378	104,378	
099-4-01-4740-000	BUILDINGS & STRUCTURES	-	-	1,792	-	-	-	-	
TOTAL CAPITAL		-	-	1,792	-	-	-	-	
TOTAL EXPENSES		-	-	233,720	252,892	116,628	116,628	119,628	

BUDGET YEAR: 2021
FUND: BUILDING MAINTENANCE (099)
EXPENSE: PUBLIC WORKS (03)

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	2021 Department Requested Notes
099-4-03-4010-000	FULL-TIME SALARIES	-	-	9,586	-	-	-	-	
099-4-03-4030-000	DEFERRED COMPENSATION	-	-	120	-	-	-	-	
099-4-03-4031-000	PERA CONTRIBUTIONS	-	-	455	-	-	-	-	
099-4-03-4032-000	FICA CONTRIBUTION	-	-	528	-	-	-	-	
099-4-03-4033-000	MEDICARE CONTRIBUTION	-	-	124	-	-	-	-	
099-4-03-4040-000	HEALTH INSURANCE	-	-	516	-	-	-	-	
TOTAL PERSONNEL SERVICES		-	-	11,329	-	-	-	-	
099-4-03-4120-C19	OPERATING SUPPLIES - C19		-	-	-	-	-	-	
099-4-03-4120-000	OPERATING SUPPLIES		-	571	1,481	1,000	1,000	3,000	Misc shared Public Works supplies
099-4-03-4200-000	CLEANING SUPPLIES		-	749	4,163	5,000	5,000	5,000	PW Cleaning supplies
099-4-03-4215-000	CHEMICALS & CHEMICAL PRODUCT	-	-	-	448	-	-	-	
099-4-03-4235-000	MAINTENANCE MATERIALS		-	-	-	250	250	250	Misc Public Works Building Maintenance Material
TOTAL SUPPLIES		-	-	1,320	6,092	6,250	6,250	8,250	
099-4-03-4300-000	GENERAL CONTRACT/CONSULTING	-	-	38	206	-	-	-	
099-4-03-4306-000	JANITORIAL SERVICES	-	-	14,276	13,250	14,454	14,454	14,454	Public Works Janitorial Services (\$1,204.50 per month)
099-4-03-4310-000	GENERAL SERVICE FEES	-	-	1,167	1,701	1,930	1,930	2,000	Public Works Building: Annuual Fire Extingusiher Service: \$1,000 annually Annual Alarm Monitoring: \$350 annually Annual Hazmat Waste License: \$100 annually Pest Control: \$40 per month Public Works Building Natural Gas bill (Xcel) Approx \$1,675 per month
099-4-03-4500-000	UTILITIES	-	-	20,629	19,114	20,100	20,100	20,100	
099-4-03-4520-000	REPAIR/MAINT EQUIPMENT	-	-	17,508	1,254			-	
099-4-03-4550-000	BUILDING MAINTENANCE	-	-	1,327	195	5,000	5,000	5,000	Public Works Building Misc Maintenance
099-4-03-4560-000	CITY MECHANIC	-	-	2,477	-	2,000	2,000	2,000	
099-4-03-4600-000	CONTRACTED REPAIR & MAINTENANCE	-	-	24,640	12,451	15,000	15,000	20,000	Pubic Works Building Misc Repairs and Maintenance
TOTAL CONTRACTUAL SERVICES		-	-	82,062	48,171	58,484	58,484	63,554	
099-4-46-4740-003	BUILDINGS & STRUCTURES	-	-	299	-	-	-	-	
TOTAL CAPITAL		-	-	299	-	-	-	-	
TOTAL EXPENSES		-	-	95,010	54,263	64,734	64,734	71,804	

BUDGET YEAR: 2021
FUND: BUILDING MAINTENANCE (099)
EXPENSE: PARK BUILDINGS (40)

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	2021 Department Requested Notes
099-4-40-4010-000	FULL-TIME SALARIES	-	-	21,231	-	-	-	-	
099-4-40-4031-000	PERA CONTRIBUTIONS	-	-	1,202	-	-	-	-	
099-4-40-4032-000	FICA CONTRIBUTION	-	-	1,053	-	-	-	-	
099-4-40-4033-000	MEDICARE CONTRIBUTION	-	-	246	-	-	-	-	
099-4-40-4040-000	HEALTH INSURANCE	-	-	1,181	-	-	-	-	
TOTAL PERSONNEL SERVICES		-	-	24,913	-	-	-	-	
099-4-40-4120-C19	OPERATING SUPPLIES - C19		-	-	-	-	-	-	
099-4-40-4120-000	OPERATING SUPPLIES		-	326	721	1,500	1,500	1,500	Misc shared Parks supplies
099-4-40-4200-000	CLEANING SUPPLIES			4,060	3,492			5,500	Parks Cleaning supplies (increase in 2021 from Rotary Park Restroom)
099-4-40-4235-000	MAINTENANCE MATERIALS		-	268	842	1,000	1,000	1,000	Misc Parks Building Maintenance Materials
TOTAL SUPPLIES		-	-	4,654	5,055	2,500	2,500	8,000	
099-4-40-4305-000	SOFTWARE & TECHNOLOGY SERVIC	-	-	-	2,548	-	-	-	
									Park Buildings Janitorial Services Casey Lake = \$860 per month Hause = \$50 per event Silver Lake = \$25 per day Rotary Park = \$25 per day McKnight = \$60 per day
099-4-40-4306-000	JANITORIAL SERVICES	-	-	17,927	22,605	13,920	13,920	34,770	
099-4-40-4310-000	GENERAL SERVICE FEES	-	-	-	413	-	-	-	
099-4-40-4500-000	UTILITIES	-	-	2,671	3,764	4,200	4,200	4,200	Park Buildings Natural Gas bill (Xcel)Approx \$350 per month
099-4-40-4520-000	REPAIR/MAINT EQUIP PARK BLD	-	-	147	-			-	
099-4-40-4550-000	BUILDING MAINTENANCE - PARKS		-	176	39	2,500	2,500	2,500	Parks Building Misc Maintenance
099-4-40-4600-000	CONTRACTED REPAIR & MAINTENANCE	-	-	2,957	331	10,000	10,000	15,000	Parks Buildings Misc Repairs and Maintenance
TOTAL CONTRACTUAL SERVICES		-	-	23,878	29,700	30,620	30,620	56,470	
099-4-46-4740-003	BUILDINGS & STRUCTURES	-	-	-	-	-	-	-	
TOTAL CAPITAL		-	-	-	-	-	-	-	
TOTAL EXPENSES		-	-	53,445	34,755	33,120	33,120	64,470	

BUDGET YEAR: 2021
FUND: CITY MECHANIC (098)
REVENUES

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended	2021 Proposed	2021 Department Requested Notes
							Budget	Budget	
098-3600	CHARGES FOR SERVICES	-	-	-	-	213,408	62,000	37,000	
098-3601	CHARGES FOR SERVICES ANCILLARY	-	-	-	-	-	-	4,000	
TOTAL CHARGES		-	-	-	-	213,408	62,000	41,000	
098-3809	CHARGES FOR SERVICES	173,923	137,017	193,690	272,838	-	-	-	
098-3865	REFUNDS & REIMBURSEMENTS	-	-	-	-	-	-	-	
098-3899	MISCELLEANEOUS REVENUE (NT)	103	-	-	-	-	-	-	
TOTAL OTHER CHARGES		174,026	137,017	193,690	272,838	-	-	-	
098-3992	TRANSFERS FROM OTHER FUNDS	-	-	-	-	-	-	150,000	Transfer from Equipment Fund
TOTAL TRANSFERS		-	-	-	-	-	-	150,000	
TOTAL REVENUES		174,026	137,017	193,690	272,838	213,408	62,000	191,000	

BUDGET YEAR: 2021
FUND: CITY MECHANIC (098)
EXPENSES: CITY MECHANIC (38)

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended	2021 Proposed	2021 Department Requested Notes
							Budget	Budget	
098-4-38-4010-000	FULL-TIME SALARIES	62,710	64,195	66,043	74,834	70,554	9,582	-	
098-4-38-4011-000	OVERTIME SALARIES	-	-	36	-	-	-	-	
098-4-38-4030-000	DEFERRED COMPENSATION	1,820	2,050	2,080	2,240	2,080	320	-	
098-4-38-4031-000	PERA CONTRIBUTIONS	4,682	4,818	5,141	5,227	5,292	465	-	
098-4-38-4032-000	FICA CONTRIBUTION	3,329	3,399	3,673	4,218	4,374	612	-	
098-4-38-4033-000	MEDICARE CONTRIBUTION	779	796	858	987	1,023	143	-	
098-4-38-4040-000	HEALTH INSURANCE	12,837	12,556	12,083	8,126	6,345	530	-	
098-4-38-4050-000	WORKERS COMPENSATION INSURAN	-	1,289	2,899	2,667	2,999	-	-	
098-4-38-4060-000	UNEMPLOYMENT CLAIMS	-	-	-	-	-	19,392	-	
TOTAL PERSONNEL SERVICES		86,157	89,103	92,813	98,299	92,667	31,044	-	
098-4-38-4120-000	OPERATING SUPPLIES	15	511	273	-	-	1,200	6,000	
098-4-38-4205-000	SHOP MATERIALS	649	41	409	-	-	1,200	-	
098-4-38-4208-000	CITY MECHANIC SUPPLIES	-	-	-	-	-	-	-	
098-4-38-4210-000	MOTOR FUELS	261	183	473	131	-	400	500	
098-4-38-4215-000	CHECMICALS & CHEMICAL PRODUCT	-	-	-	-	-	-	1,000	
098-4-38-4230-000	SMALL TOOLS & MINOR EQUIPMEN	41	455	1,125	131	-	-	1,500	
098-4-38-4235-000	MAINTENANCE MATERIALS	658	211	100	-	-	-	-	
098-4-38-4240-000	UNIFORMS	564	1,038	595	969	300	1,000	1,200	
TOTAL SUPPLIES		2,188	2,439	2,975	1,231	300	3,800	10,200	
098-4-38-4300-000	GENERAL CONTRACT/CONSULTING	250	-	-	-	-	-	-	
098-4-38-4305-000	SOFTWARE & TECHNOLOGY SERVIC	335	296	-	-	311	311	-	
098-4-38-4310-000	GENERAL SERVICE FEES	-	-	31	31	-	300	-	
098-4-38-4315-000	PERSONNEL TESTING	32	30	-	-	-	300	500	
098-4-38-4320-000	COMMUNICATIONS DEVICES	923	276	274	279	-	300	350	
098-4-38-4370-000	TRAINING & TRAVEL	115	225	-	-	-	-	-	
098-4-38-4420-000	AUTO INSURANCE	-	-	153	85	130	130	138	2021 6.5% increase
098-4-38-4530-000	REPAIR MAINT - VEHICLE	-	-	(20)	210	-	-	-	
098-4-38-4560-000	CITY MECHANIC	114,025	92,224	121,855	178,535	120,000	5,000	-	
TOTAL CONTRACTUAL SERVICES		115,680	93,051	122,293	179,140	120,441	6,341	988	
TOTAL EXPENSES		204,025	184,593	218,081	278,670	213,408	41,185	11,188	

BUDGET YEAR: 2021
FUND: INFORMATION TECHNOLOGY (095)

		REVENUES								
GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	Actual as of 9/30/2020	2020 Budget	2020 Amended Budget	2021 Proposed Budget	2021 Department Requested Notes
095-3016	TAX INCREMENT EXCESS	-	-	-	-	-	-	-	-	
TOTAL TAXES		-	-	-	-	-	-	-	-	
095-3522	STATE GRANTS	-	-	-	-	-	-	-	-	
TOTAL INTERGOVERNMENTAL		-	-	-	-	-	-	-	-	
095-3600	CHARGES FOR SERVICES	-	-	-	-	298,125	397,500	397,500	398,150	Internal Charges from other funds (\$6,500 FT; \$4,500 PT)
TOTAL CHARGES		-	-	-	-	298,125	397,500	397,500	398,150	
095-3800	MARKET VALUE ADJUSTMENT	-	-	-	-	(78)	-	-	-	
095-3801	INVESTMENT INCOME	-	-	-	-	263	-	-	-	
TOTAL OTHER CHARGES		-	-	-	-	185	-	-	-	
095-3992	TRANSFER FROM OTHER FUNDS	-	-	-	-	-	-	-	-	
095-3996	Bond Premium	-	-	-	-	-	-	-	-	
TOTAL TRANSFERS		-	-	-	-	-	-	-	-	
TOTAL REVENUES		-	-	-	-	298,310	397,500	397,500	398,150	

BUDGET YEAR: 2021
FUND: INFORMATION TECHNOLOGY (095)
EXPENSES: MULTIPLE DEPARTMENTS

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	Actual as of 9/30/2020	2020 Budget	2020 Amended Budget	2021 Proposed Budget	2021 Department Requested Notes
TOTAL PERSONNEL SERVICES		-	-	-	-	-	-	-	-	
TOTAL SUPPLIES		-	-	-	-	-	-	-	-	
095-4-00-4300-000	GENERAL CONTRACT/CONSULTING	-	-	-	-	-	-	-	30,000	Data Storage Related to Police Body Worn Cameras
095-4-00-4305-801	ROSEVILLE / METRO-INET JOINT POWERS	-	-	-	-	167,229	190,212	190,212	195,918	Metro-Inet Joint Powers (2021 10% increase)
095-4-01-4305-804	HARDWARE (NON WORKSTATION)	-	-	-	-	-	-	-	20,000	City Hall Camera Upgrades
095-4-00-4305-802	COMPUTER EQUIPMNET - IT STAFF	-	-	-	-	1,176	-	-	-	
095-4-00-4305-803	SOFTWARE - IT	-	-	-	-	1,268	-	-	-	
095-4-11-4305-802	COMPUTER EQUIPMNET - CITY COUNCIL	-	-	-	-	-	-	-	-	
095-4-12-4305-802	COMPUTER EQUIPMNET - ADMINISTRATION	-	-	-	-	-	-	-	-	
095-4-16-4305-802	COMPUTER EQUIPMNET - FINANCE	-	-	-	-	-	-	-	-	
095-4-19-4305-802	COMPUTER EQUIPMNET - COMMUNITY DEVELOPMENT	-	-	-	-	-	-	-	-	
095-4-21-4305-802	COMPUTER EQUIPMNET - POLICE	-	-	-	-	-	-	-	-	
095-4-26-4305-802	COMPUTER EQUIPMNET - FIRE & CODE ENFORCEMENT	-	-	-	-	-	-	-	-	
095-4-31-4305-802	COMPUTER EQUIPMNET - PUBLIC WORKS	-	-	-	-	-	-	-	-	
095-4-40-4305-802	COMPUTER EQUIPMNET - PARKS & RECREATION	-	-	-	-	-	-	-	-	
095-4-50-4305-802	COMPUTER EQUIPMNET - ELECTRIC	-	-	-	-	-	-	-	-	
095-4-16-4305-803	INCODE SOFTWARE	-	-	-	-	-	35,000	35,000	36,000	Incode ERP maintenance
095-4-12-4305-804	HARDWARE (NON WORKSTATION)	-	-	-	-	-	-	-	-	Camera Upgrades for City Hall & Public Works Building (Park Buildings request for 2022)
095-4-21-4305-804	HARDWARE (NON WORKSTATION)	-	-	-	-	-	-	-	-	Body Cameras
095-4-16-4305-812	OPENGOV FINANCIALS	-	-	-	-	-	-	-	41,250	Implementation of OG Financials
095-4-16-4305-813	OPENGOV BUDGET & PLANNING	-	-	-	-	-	-	-	19,240	Annual Contract for Budgeting and Planning
095-4-19-4305-814	OPENGOV PLC	-	-	-	-	-	-	-	19,240	Annual Contract for Permit, License, and Code Enforcement
095-4-40-4305-820	CIVICREC	-	-	-	-	-	-	-	3,600	
TOTAL CONTRACTUAL SERVICES		-	-	-	-	169,673	225,212	225,212	365,248	
TOTAL CAPITAL		-	-	-	-	-	-	-	-	
TOTAL TRANSFERS		-	-	-	-	-	-	-	-	
TOTAL DEBT		-	-	-	-	-	-	-	-	
TOTAL GASB		-	-	-	-	-	-	-	-	
TOTAL EXPENSES		-	-	-	-	169,673	225,212	225,212	365,248	

BUDGET YEAR: 2021
FUND: INSURANCE (096)
REVENUES

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	2021 Department Requested Notes
TOTAL INTERGOVERNMENTAL		-	-	-	-	-	-	-	
096-3600	CHARGES FOR SERVICES	-	-	-	-	356,059	356,059	415,128	
		-	-	-	-	-	-	-	
		-	-	-	-	-	-	-	
TOTAL CHARGES		-	-	-	-	356,059	356,059	415,128	
096-3800	MARKET VALUE ADJUSTMENT	-	(683)	(712)	(81)	-	-	-	
096-3801	INVESTMENT INCOME	-	1,353	1,492	(362)	-	-	-	
096-3863	CONTRIBUTIONS-CITY/EMPLOYEE	-	473,266	499,394	-	-	-	-	
096-3865	REFUNDS & REIMBURSEMENTS	-	-	-	1,081	-	-	-	
096-3899	MISCELLENEOUS REVENUE (NT)	-	-	-	64	-	-	-	
TOTAL OTHER CHARGES		-	473,936	500,174	702	-	-	-	
096-3992	TRANSFERS FROM OTHER FUNDS	-	-	-	-	-	-	-	
TOTAL TRANSFERS		-	-	-	-	-	-	-	
TOTAL REVENUES		-	473,936	500,174	702	356,059	356,059	415,128	

BUDGET YEAR: 2021
FUND: INSURANCE (096)
EXPENSES: NON-DEPARTMENTAL (00)

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	2021 Department Requested Notes
096-4-00-4010-000	FULL-TIME SALARIES	-	-	-	-	-	-	-	
096-4-00-4011-000	OVERTIME SALARIES	-	-	-	-	-	-	-	
096-4-00-4030-000	DEFERRED COMPENSATION	-	-	-	-	-	-	-	
096-4-00-4031-000	PERA CONTRIBUTIONS	-	-	-	-	-	-	-	
096-4-00-4032-000	FICA CONTRIBUTION	-	-	-	-	-	-	-	
096-4-00-4033-000	MEDICARE CONTRIBUTION	-	-	-	-	-	-	-	
096-4-00-4040-000	HEALTH INSURANCE	-	473,266	499,394	-	-	-	-	
096-4-00-4050-000	WORKERS COMPENSATION INSURAN	-	-	-	-	236,280	236,280	250,000	Increase is based on updated rates provided by the League of MN Cities Insurance Trust
096-4-00-4060-000	UNEMPLOYMENT CLAIMS	-	-	-	-	-	-	-	
TOTAL PERSONNEL SERVICES		-	473,266	499,394	-	236,280	236,280	250,000	
096-4-00-4120-000	OPERATING SUPPLIES	-	-	-	-	-	-	-	
096-4-00-4205-000	SHOP MATERIALS	-	-	-	-	-	-	-	
096-4-00-4210-000	MOTOR FUELS	-	-	-	-	-	-	-	
096-4-00-4230-000	SMALL TOOLS & MINOR EQUIPMEN	-	-	-	-	-	-	-	
096-4-00-4235-000	MAINTENANCE MATERIALS	-	-	-	-	-	-	-	
096-4-00-4240-000	UNIFORMS	-	-	-	-	-	-	-	
TOTAL SUPPLIES		-	-	-	-	-	-	-	
096-4-00-4300-000	GENERAL CONTRACT/CONSULTING	-	-	-	-	-	-	-	
096-4-00-4301-000	FINANCIAL SERVICES	-	18,888	6,495	3,221	-	-	-	
096-4-00-4400-000	GENERAL LIABILITY INSURANCE	-	-	-	-	52,815	52,815	55,163	Budgeted 6.5% increase
096-4-00-4410-000	PROPERTY INSURANCE	-	-	-	-	66,964	66,964	69,961	Budgeted 6.5% increase
096-4-00-4420-000	AUTO INSURANCE	-	-	-	-	-	-	33,118	
TOTAL CONTRACTUAL SERVICES		-	18,888	6,495	3,221	119,779	119,779	158,242	
TOTAL CAPITAL		-	-	-	-	-	-	-	
TOTAL INSURANCE		-	492,154	505,889	3,221	356,059	356,059	408,242	

BUDGET YEAR: 2021
FUND: COMMUNITY CENTER FUND
REVENUES

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	2021 Department Requested Notes
002-3646	COMMUNITY CENTER RENT	-	-	-	-	150,000	102,000	63,500	\$500 per month for Jan & Feb; \$12,500 Per month March thru July
TOTAL CHARGES		-	-	-	-	150,000	102,000	63,500	
050-3800	MARKET VALUE ADJUSTMENT	-	-	-	-	-	-	-	-
050-3801	INVESTMENT INCOME	-	-	-	-	-	-	-	#
TOTAL OTHER CHARGES		-	-	-	-	-	-	-	
TOTAL REVENUES		-	-	-	-	150,000	102,000	63,500	

BUDGET YEAR: 2021
FUND: COMMUNITY CENTER FUND
EXPENDITURES: NON-DEPARTMENTAL (00)

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended	2021 Proposed	2021 Department Requested Notes
							Budget	Budget	
002-4-00-4200-000	CLEANING SUPPLIES	-	-	-	-	2,500	2,500	2,500	Library Cleaning Supplies
002-4-00-4215-000	CHEMICALS & CHEMICAL PRODUCTS	-	-	-	-	-	-	-	
002-4-00-4235-000	MAINTENANCE MATERIALS	-	-	-	-	1,500	1,500	1,500	General Community Center Maintenance Materials
TOTAL SUPPLIES		-	-	-	-	4,000	4,000	4,000	
002-4-00-4306-000	JANITORIAL SERVICES	-	-	-	-	10,560	10,560	10,560	Community Center Janitorial Services (Ramsey County Library \$800 per month)
002-4-00-4310-000	GENERAL SERVICE FEES	-	-	-	-	1,160	1,160	1,160	Community Center: Monthly Pest Control (\$40); Annual Sprinkler System Inspection (\$435); Annual Elavator Operation Inspection (\$100); Annual Boiler Certification (\$10); Annual Fire Extinguisher Service (\$135)
002-4-00-4500-000	UTILITIES	-	-	-	-	12,000	12,000	12,000	Community Center Natural Gas (Xcel) - (Approx \$1,000 per month)
002-4-00-4600-000	CONTRACTED REPAIR & MAINT.	-	-	-	-	25,000	25,000	25,000	Contracted Repair and Maintenance of Community Center
TOTAL CONTRACTUAL SERVICES		-	-	-	-	48,720	48,720	48,720	
TOTAL EXPENDITURES		-	-	-	-	52,720	52,720	52,720	

BUDGET YEAR: 2021
FUND: COMMUNITY EVENT (015)
REVENUES

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	2021 Department Requested Notes
015-3643	RECREATION - OUTSIDE PROGRAMS	5,600	5,600	4,900	-	5,600	-	-	History Cruzers Payment for Car Show services provided by City
TOTAL CHARGES		5,600	5,600	4,900	-	5,600	-	-	
015-3800	MARKET VALUE ADJUSTMENT	(167)	(215)	(215)	160	-	-	-	
015-3801	INVESTMENT INCOME	564	632	724	221	-	-	-	
015-3803	DONATIONS	8,230	7,950	6,910	-	-	-	-	Silver Lake Splash
TOTAL OTHER CHARGES		397	417	509	381	-	-	-	
015-3992	TRANSFERS FROM OTHER FUNDS	60,334	16,500	16,500	16,500	16,500	16,500	-	Transfer from Parks Department (General Fund)
TOTAL TRANSFERS		60,334	16,500	16,500	16,500	16,500	16,500	-	
TOTAL REVENUES		66,331	22,517	21,909	16,881	22,100	16,500	-	

BUDGET YEAR: 2021
FUND: COMMUNITY EVENT (015)
EXPENDITURES: NON-DEPARTMENTAL (00)

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	2021 Department Requested Notes
015-4-00-4306-000	JANITORIAL SERVICES	-	-	-	-	-	-	-	
015-4-00-4300-000	GENERAL CONTRACT / CONSULTING	23,134	23,000	24,500	25,235	25,000	-	-	Maplewood YMCA - Lifeguards
015-4-00-4340-000	PRINTING & BINDING	175							
015-4-00-4620-000	AWARDS & INDEMNITIES	2,309	927	-	-	-	-	-	
015-4-00-4630-000	MISCELLANOUS	544	425	425	-	-	-	-	
TOTAL CONTRACTUAL SERVICES		26,162	24,352	24,925	25,235	25,000	-	-	
015-4-00-4992-000	TRANSFERS TO OTHER FUNDS	74,120	-	-	-	-	-	-	
TOTAL TRANSFERS		74,120	-	-	-	-	-	-	
TOTAL EXPENSES		100,282	24,352	24,925	25,235	25,000	-	-	

BUDGET YEAR: 2021
FUND: FIRE RELIEF (023)
REVENUES

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	2020 Department Requested Notes
023-3016	TAX INCREMENT EXCESS	-	-	-	28,389	-	-	-	
TOTAL TAXES		-	-	-	28,389	-	-	-	
TOTAL INTERGOVERNMENTAL		-	-	-	-	-	-	-	
TOTAL CHARGES		-	-	-	-	-	-	-	
023-3800	MARKET VALUE ADJUSTMENT	-	-	-	2	-	-	-	
023-3801	INVESTMENT INCOME	-	-	-	71	-	-	-	
023-3865	REFUNDS & REIMBURSEMENTS	-	-	-	1,521	-	-	-	
TOTAL OTHER CHARGES		-	-	-	1,594	-	-	-	
023-3992	TRANSFER FROM OTHER FUNDS	-	-	-	-	91,000	91,000	91,000	Transfer From General Fund Fire Department
TOTAL TRANSFERS		-	-	-	-	91,000	91,000	91,000	
TOTAL REVENUES		-	-	-	29,983	91,000	91,000	91,000	

BUDGET YEAR: 2021
FUND: FIRE RELIEF (023)
EXPENSES: FIRE (26)

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Budget	2021 Proposed Budget	2020 Department Requested Notes
023-4-26-4034-000	FIRE RELIEF CONTRIBUTION	-	-	-	22,000	91,000	91,000	70,000	Pass through of Fire State Aid
TOTAL PERSONNEL SERVICES		-	-	-	22,000	91,000	91,000	70,000	
TOTAL SUPPLIES		-	-	-	-	-	-	-	
023-4-26-4301-000	FINANCIAL SERVICES	-	-	-	3,200	1,500	1,500	3,500	GASB 67/68 Acturial Services
TOTAL CONTRACTUAL SERVICES		-	-	-	3,200	1,500	1,500	3,500	
TOTAL CAPITAL		-	-	-	-	-	-	-	
TOTAL TRANSFERS		-	-	-	-	-	-	-	
TOTAL DEBT		-	-	-	-	-	-	-	
TOTAL GASB		-	-	-	-	-	-	-	
TOTAL EXPENSES		-	-	-	25,200	92,500	92,500	73,500	

BUDGET YEAR: 2020
FUND: STREET MAINTENANCE (011)
REVENUES

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	2021 Department Requested Notes
011-3522	STATE GRANTS	-	-	-	-	-	-	-	
011-3523	STATE LGA	-	174,000	174,000	174,000	174,000	174,000	174,000	
011-3525	STATE STREET MAINTENANCE	-	127,922	137,699	134,846	130,000	130,000	130,000	
011-3530	STATE AID CONTRUCTION	-	307,571	-	-	-	-	-	
011-3541	OTHER GRANTS	-	-	-	46,000	-	-	-	
TOTAL INTERGOVERNMENTAL		-	609,493	311,699	354,846	304,000	304,000	304,000	
011-3629	RENTALS	-	-	-	-	-	-	-	
011-3630	PARK RENTAL FEES	-	-	-	-	-	-	-	
TOTAL CHARGES		-	-	-	-	-	-	-	
011-3800	MARKET VALUE ADJUSTMENT	-	(7,111)	(8,721)	24,287	-	-	-	
011-3801	INVESTMENT INCOME	-	21,098	30,362	44,060	-	-	-	
TOTAL OTHER CHARGES		-	13,987	21,641	68,347	-	-	-	
011-3992	TRANSFERS FROM OTHER FUNDS	-	100,000	100,000	50,000	50,000	50,000	50,000	
TOTAL TRANSFERS		-	100,000	100,000	50,000	50,000	50,000	50,000	
TOTAL REVENUES		-	723,480	433,340	473,193	354,000	354,000	354,000	

BUDGET YEAR: 2020
FUND: STREET MAINTENANCE (011)
EXPENDITURES: NON-DEPARTMENTAL (00)

GENERAL LEDGER CODE	GENERAL LEDGER DESCRIPTION	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2021 Proposed Budget	2021 Department Requested Notes
011-4-00-4120-000	OPERATING SUPPLIES	-	-	-	-	-	-	-	
011-4-00-4120-031	OPERATING SUPPLIES	-	-	-	-	-	-	-	
011-4-00-4220-030	SIGNS & SIGN MAINTENANCE MAT	-	-	-	-	-	-	-	
TOTAL SUPPLIES		-	-	-	-	-	-	-	
011-4-00-4300-000	MAINTENANCE OVERLAYS - GENERAL	-	2,923	-	-	174,000	174,000	350,000	
011-4-00-4300-501	CITY WIDE CRACK SEALING								
011-4-00-4300-512	15TH AVENUE & SPIRIT MAINTENANCE OVERLAY	-	-	-	75,080	-	-	-	
011-4-00-4300-513	15TH AVENUE & 1ST STREET MAINTENANCE OVERLAY	-	-	-	59,657	-	-	-	
011-4-00-4300-518	SEPPALA BLVD MAINTENANCE OVERLAY	-	-	-	-	-	-	-	
011-4-00-4300-519	MARGARET STREET INTERESCTION PATCHING	-	-	-	-	-	-	-	
011-4-00-4300-520	15TH (1ST & MARGARET) MAINTENANCE OVERLAY	-	-	-	-	-	-	-	
TOTAL CONTRACTUAL SERVICES		-	2,923	-	134,737	174,000	174,000	350,000	
TOTAL CAPITAL		-	-	-	-	-	-	-	
011-4-00-4992-000	TRANSFER TO OTHER FUNDS	-	-	-	-	-	-	-	TRANSFER TO MSA FUND FOR ALLY PAVING
TOTAL CAPITAL		-	-	-	-	-	-	-	
TOTAL GENERAL PARK		-	2,923	-	134,737	174,000	174,000	350,000	

Agenda Information Memorandum
North St. Paul City Council
December 15, 2020

FROM THE OFFICE OF THE CITY MANAGER

Agenda placement: CITY BUSINESS

Subject: Contract for Private Development – Kwik Trip

To: Honorable Mayor and City Council

Background/Facts:

The City Council approved a Contract for Private Development (“Contract”) for the sale and development of Lot 2, Block 1, Anchor Block Commons (“Property”) to Kwik Trip, LLC (“Developer”), which Contract is dated _____, 2020.

The Contract provided for a deadline of December 4, 2020 for Developer to complete its due diligence period. Developer has indicated that it requires additional time to complete its due diligence and is requesting an extension of the due diligence period to December 18, 2020. Closing on the Contract is scheduled to occur on December 31, 2020.

Staff is supportive of the extension and recommends approval of the attached Amendment to the Contract for Private Development which allows the due diligence period to be extended to December 18, 2020.

Recommendation: Staff recommends approval of Resolution No. 2020-xxx, approving an Amendment to Contract for Private Development.

Attachments: Resolution 2020-xxx Approving an Amendment to Contract for Private Development.

Respectfully submitted,

Scott Duddeck
City Manager

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2020-xxx

**RESOLUTION APPROVING AMENDMENT TO
CONTRACT FOR PRIVATE DEVELOPMENT**

WHEREAS, the City of North St. Paul and Kwik Trip, LLC entered into a Contract for Private Development, dated _____, 2020 (“Contract”) for the sale and development of property legally described as Lot 2, Block 1, Anchor Block Commons;

WHEREAS, the City and Developer desire to amend the Contract to extend the date of the due diligence period in accordance with the Amendment to Contract for Private Development attached hereto as Exhibit A (“Amendment”);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of North St. Paul, Minnesota:

1. The Amendment is hereby approved; and
2. The Mayor, City Administrator and City Clerk are authorized to execute the Amendment.

ADOPTED this 15th day of December 2020.

Motion by Council Member
Second by Council Member

Voting: Ayes: Council Member Thorsen
Council Member Petersen
Council Member Walczak
Council Member Sonnek
Mayor Furlong

Nays: None

Absent: None

Abstain: None

Terrence J. Furlong, Mayor

Attest:

Scott A. Duddeck, City Manager/Clerk

EXHIBIT A

(reserved for recording information)

AMENDMENT TO CONTRACT FOR PRIVATE DEVELOPMENT

THIS AMENDMENT TO CONTRACT FOR PRIVATE DEVELOPMENT (the “AMENDMENT”), made on or as of the ____ day of _____, 2020 (the “Effective Date”), by and between the **CITY OF NORTH ST. PAUL**, a Minnesota municipal corporation (the "City") and **KWIK TRIP, INC.**, a Wisconsin corporation (the "Developer").

WITNESSETH:

WHEREAS, the City and Developer entered into a Contract for Private Development dated _____, 2020 (the “Contract”) concerning the real property located in the City of North St. Paul as legally described in Exhibit A to this Amendment (the “Development Property”); and

WHEREAS, the parties desire and agree to amend the Contract to provide an extension to the due diligence period as set forth herein;

NOW, THEREFORE, in consideration of the premises and the mutual obligations of the parties hereto, each of them does hereby covenant and agree with the other as follows:

1. INCORPORATION OF RECITALS. The recitals set forth above are true, correct and complete and are hereby made a part of this Amendment as fully as if restated in their entirety.

2. CAPITALIZED TERMS. All capitalized terms that are used but not defined in this Amendment shall have the meanings given to them in the Contract.

3. AMENDMENT TO SECTION 3.4 OF THE CONTRACT. Section 3.4(b) of the Contract is amended to read as follows.

(b) Right of Inspection. Developer shall have a limited license to examine the Property Documents and make a physical inspection of the Development Property from the date this Agreement is fully executed by Developer and the City until December 18, 2020 (the “Due Diligence Period”). In this regard, Developer and its authorized employees, agents, contractors and representatives (collectively, “Developer’s Representatives”) shall be entitled to enter upon the Development Property at all reasonable times during the Due Diligence Period for the purpose of inspecting, investigating, surveying and the conducting of testing of the Development Property

(including but not limited to Phase I and Phase II environmental tests of the Development Property) (collectively, “Inspections”), upon reasonable prior oral or written notice to the City. All Inspections shall occur at reasonable times agreed upon by the City and Developer. Developer shall pay all costs and expenses of all Inspections.

4. COUNTERPARTS. This Amendment may be executed in any number of counterparts, each of which shall, when executed, be deemed to be an original and all of which shall be deemed to be one and the same instrument. Signature pages may be detached from separate counterparts and combined into a single counterpart.

5. RATIFICATION AND INCORPORATION. Except as expressly modified by this Amendment, the Contract remains unmodified and in full force and effect. This Amendment shall form a part of the Contract and all references to the Contract shall mean that document as hereby modified.

6. SUCCESSORS AND ASSIGNS. The terms and provisions hereof shall be binding upon and inure to the benefit of the parties hereto, their permitted successors and permitted assigns.

IN WITNESS WHEREOF, the City has caused this Amendment to be duly executed in its name and behalf, and the Developer has caused this Amendment to be duly executed in its name and behalf, on or as of the date first above written.

[Remainder of page intentionally left blank.]
[Signature pages to follow.]

CITY OF NORTH ST. PAUL

(SEAL)

By: _____
Terrence J. Furlong, Mayor

By: _____
Scott Duddeck, City Manager

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this _____ day of _____, 20__, by Terrence J. Furlong and by Scott Duddeck, the Mayor and City Manager of the City of North St. Paul, a Minnesota municipal corporation, on behalf of the City, and pursuant to the authority granted by its City Council.

Notary Public

STATE OF _____)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____,
20____, by _____, the _____ of Kwik Trip, Inc., a
Wisconsin corporation, on its behalf.

Notary Public

EXHIBIT A

Description of Development Property

Lot 2, Block 1, Anchor Block Commons, Ramsey County, Minnesota, according to the recorded plat thereof.

Agenda Information Memorandum
North St. Paul City Council
December 1, 2020

FROM THE OFFICE OF THE CITY MANAGER

Agenda placement: City Business

Subject: Approving a Second Amendment to Contract for Private Development

To: Honorable Mayor and City Council

Background/Facts:

The City Council approved a Contract for Private Development (“Contract”) for the sale and development of Lot 1, Block 2, Anchor Block Commons (“Property”) to Anchor View, LLC (“Developer”), at its meeting on November 10, 2020.

The Contract provided for a closing within 10 days of the later of (i) written notice from Developer requesting a closing, (ii) expiration of the due diligence period; or (iii) substantial completion of the On Site Improvements, provide all conditions precedent for the City and Developer to close have been met or waived, but no later than November 2, 2020, for the sale of the Property to Developer.

Pursuant to a request by Developer, the City and Developer executed an amendment to the Contract to extend the closing date to December 17, 2020, in order for Developer to finalize issues related to the development.

Developer has made an additional request to extend the closing date to finalize issues related to the development. Staff is supportive of the extension and recommends approval of the attached Amendment to the Contract for Private Development which allows closing to occur on or before January 29, 2021.

Recommendation: It is recommended the City Council authorize approval of Resolution No. 20-xx, approving a Second Amendment to Contract for Private Development.

Attachments:

Resolution

/s/ SD by jk

Scott Duddeck
City Manager

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2020-xxx

**RESOLUTION APPROVING SECOND AMENDMENT TO
CONTRACT FOR PRIVATE DEVELOPMENT**

WHEREAS, the City of North St. Paul and Anchor View, LLC entered into a Contract for Private Development, dated October 5, 2020 (“Contract”) for the sale and development of property legally described as Lot 1, Block 2, Anchor Block Commons which Contract was amended on November 10, 2020 by a First Amendment to Contract for Private Development (“First Amendment”);

WHEREAS, the City and Developer desire to amend the Contract to extend the date of closing in accordance with the Second Amendment to Contract for Private Development attached hereto as Exhibit A (“Second Amendment”);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of North St. Paul, Minnesota:

1. The Second Amendment is hereby approved; and
2. The Mayor, City Administrator and City Clerk are authorized to execute the Amendment.

ADOPTED by the City Council on this 15th day of December, 2020.

Motion by Council Member
Second by Council Member

Voting: Aye: Council Member Thorsen
 Council Member Petersen
 Council Member Walczak
 Council Member Sonnek
 Mayor Furlong
 Nay: None
 Abstain: None
 Absent: None

Terrence J. Furlong, Mayor

Attest: _____
Scott Duddeck, City Manager/ Clerk

EXHIBIT A

(reserved for recording information)

SECOND AMENDMENT TO CONTRACT FOR PRIVATE DEVELOPMENT

THIS SECOND AMENDMENT TO CONTRACT FOR PRIVATE DEVELOPMENT (the “AMENDMENT”), made on or as of the ____ day of _____, 2020 (the “Effective Date”), by and between the **CITY OF NORTH ST. PAUL**, a Minnesota municipal corporation (the "City") and **ANCHOR VIEW, LLC**, a Minnesota limited liability company (the "Developer").

WITNESSETH:

WHEREAS, the City and Developer entered into a Contract for Private Development dated October 5, 2020 (the “Original Contract”) concerning the real property located in the City of North St. Paul as legally described in Exhibit A to this Amendment (the “Development Property”) amended by a First Amendment to Contract for Private Development, dated _____, 2020 (“First Amendment”) (collectively the Original Contract and First Amendment are referred to herein as “Contract”); and

WHEREAS, the parties desire and agree to amend the Contract as set forth herein;

NOW, THEREFORE, in consideration of the premises and the mutual obligations of the parties hereto, each of them does hereby covenant and agree with the other as follows:

1. INCORPORATION OF RECITALS. The recitals set forth above are true, correct and complete and are hereby made a part of this Amendment as fully as if restated in their entirety.

2. CAPITALIZED TERMS. All capitalized terms that are used but not defined in this Amendment shall have the meanings given to them in the Contract.

3. AMENDMENT TO SECTION 3.7 OF THE CONTRACT. Section 3.7(a) of the Contract is amended to read as follows.

(a) Within ten (10) days after the later of the following: (i) written notice from Developer requesting the closing, (ii) expiration of the Due Diligence Period; or (iii) the substantial completion of the On Site Improvements, provided all conditions precedent for the City and Developer to close have either been met or waived, ("Closing Date") provided the Developer pays the City the Purchase Price, the City shall convey the Development Property to the Developer

through the execution and delivery of the Deed and all other documents reasonably required by Developer and the Title Company (as hereinafter defined). The closing shall be at the principal offices of the Title Company unless the parties mutually agree in writing that the Closing shall take place at another location. The foregoing notwithstanding, the Closing Date shall occur on or before January 29, 2020.

4. COUNTERPARTS. This Amendment may be executed in any number of counterparts, each of which shall, when executed, be deemed to be an original and all of which shall be deemed to be one and the same instrument. Signature pages may be detached from separate counterparts and combined into a single counterpart.

5. RATIFICATION AND INCORPORATION. Except as expressly modified by this Amendment, the Contract remains unmodified and in full force and effect. This Amendment shall form a part of the Contract and all references to the Contract shall mean that document as hereby modified.

6. SUCCESSORS AND ASSIGNS. The terms and provisions hereof shall be binding upon and inure to the benefit of the parties hereto, their permitted successors and permitted assigns.

IN WITNESS WHEREOF, the City has caused this Second Amendment to be duly executed in its name and behalf, and the Developer has caused this Second Amendment to be duly executed in its name and behalf, on or as of the date first above written.

[Remainder of page intentionally left blank.]
[Signature pages to follow.]

CITY OF NORTH ST. PAUL

(SEAL)

By: _____
Terrence J. Furlong, Mayor

By: _____
Scott Duddeck, City Manager

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this _____ day of _____, 20__, by Terrence J. Furlong and by Scott Duddeck, the Mayor and City Manager of the City of North St. Paul, a Minnesota municipal corporation, on behalf of the City, and pursuant to the authority granted by its City Council.

Notary Public

ANCHOR VIEW, LLC

By: _____

Name: _____

Its: _____

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 2020, by _____, the _____ of Anchor View, LLC, a Minnesota limited liability company, on its behalf.

Notary Public

EXHIBIT A

Description of Development Property

Lot 1, Block 2, Anchor Block Commons, Ramsey County, Minnesota, according to the recorded plat thereof.