

City of North Saint Paul
April 20, 2021
Approved City Council Workshop Meeting Minutes

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 5:00 p.m. The meeting was conducted via Zoom.

II. ROLL CALL

Present: Council Member Candy Petersen
Council Member Lisa Wong
Council Member Tim Cole
Mayor Terry Furlong

Absent: Council Member Scott Thorsen

Staff: City Manager Scott Duddeck, Deputy Clerk Jennie Kloos, Finance Director Jason Zimmerman, Communications Consultant Kari Erpenbach, Fire Chief Jason Mallinger, Chief of Police Tom Lauth, Shana Conklin City Attorney

III. ADOPT AGENDA

On motion by Council Member Petersen, seconded by Council Member Cole, with all present voting aye (4-0), motion carried to approve the agenda as presented.

IV. TOPIC(S)

A. Lexipol Presentation

City Manager Duddeck introduced Karen James and Bruce Bjorge who will gave a presentation on Lexipol. Police and Fire policies have been created and updated within the department and with North St. Paul staff. Lexipol's presentation included what they provide, risk management, tools available to the Chiefs and policy managers, regular policy updates and implementation support.

Currently, Lexipol services over 140 law enforcement agencies in MN and over 30 Fire departments. Each Department would be provided a full set of policies for each manual. Lexipol would edit, customize and implement any of our own policies. The main value of Lexipol is to provide the most up to date, legally defensible policy content. They provide a high quality policy content, provide regular policy updates based on changing laws and regulations and provide ongoing training on policies, which is very critical. After starting the implementation process, policies would be ready within 60-90 days.

Both Chief Lauth and Chief Mallinger commented that it would be nice to have the full-time staff through Lexipol to continually review and update the policies.

B. Discussion on Commissions to Add/Remove

City Manager Duddeck mentioned that currently the Environmental Commission and the Design/Review Commission continue to be on hiatus. The proposal would be to disband the

Design/Review Commission and have those services combined into the Planning Commission, to re-engage the Environmental Advisory Commission, and to add an Arts Commission.

Mayor Furlong commented that he recalls discussions that the Environmental Commission would stay on hiatus at this time, until pandemic is over and we were able to get staffing back to where it should be. Mr. Duddeck mentioned that being there are no members at this time it would need to go through the full application process and would take some time to get established.

Council Member Wong commented that she likes the idea of Arts Council and would like to expand to an Arts and Culture Commission. She would also like to see a timeline regarding the process and start of the Environmental Commission.

The consensus of the Council was to approve staff to draft Ordinance changes and bring back to a future council meeting for approval to add the Arts and Culture Commission and to eliminate the Design/Review Commission.

C. Update City Code Chapter 112 Related to Gambling

City Attorney Shana Conklin commented that the current gambling permit application has not been updated in quite some time. There have been some changes with State Law that specifically need to be addressed. The City does have the authority to consider various requirements for the gambling permit ordinance. Considerations were outlined and reviewed.

Council Member Wong asked if Ms. Conklin might be able to address if other municipalities implement a tax and if they have any net profits, have they used it to contribute to the general fund? Ms. Conklin spoke that with net profits, they cannot be distributed to the general fund but would have to be in a separate fund to only be used for specified expenditures.

The consensus of the Council is to bring this item back to a future workshop for continued discussions.

Due to time constraints, the last two items (Downtown Streetscape Plan and Operational Updates) on the workshop agenda will be discussed during the regular City Council meeting to follow.

OTHER BUSINESS

There was no other business

VI. ADJOURNMENT

There being no further business, on motion by Council Member Cole, seconded by Council Member Wong, with all present voting aye (4-0), Mayor Furlong adjourned the workshop meeting at 6:33 p.m.

/s/ Terrance Furlong, Mayor

Attest: /s/ Scott A. Duddeck, City Manager/Clerk