CITY OF NORTH ST. PAUL
CITY COUNCIL
REGULAR MEETING AGENDA
April 20, 2021
6:30 PM

The City Council Meeting will be conducted on Tuesday, April 20, 2021 at 6:30 p.m. The meeting location is the City Council Chambers of City Hall, located at 2400 Margaret St., North St. Paul.

The City Council will also be meeting by interactive TV under Minn. Stat. 13D.02. Members of the public are permitted to attend the meeting in person, however, it is strongly encouraged to participate in the meeting remotely. Instructions can be found below.

The **April 20, 2021 Zoom meeting can be accessed HERE or via:**
https://us02web.zoom.us/j/82140972224?pwd=dDdmRytwVS9IeFBvV3lQOUFnOGtYQT09
(from a PC, Mac, tablet, iPhone or Android device)
Meeting ID: 821 4097 2224
Password: 362656 or by phone at 1-929-205-6099, meeting ID 821 4097 2224, password 362656.

The City Council Zoom meeting will be 'open to the public' to listen in, but will be muted from contributing at all times with the exception of a Public Hearing and open to the public forum.

Please join the meeting early to test your audio and video settings.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL
Council Member Thorsen
Council Member Petersen
Council Member Cole
Council Member Wong
Mayor Furlong

IV. ADOPT AGENDA

V. PRESENTATIONS

VI. CONSENT AGENDA
A. April 6, 2021 workshop meeting minutes.
B. April 6, 2021 regular meeting minutes.
C. General accounts payable: $1,646,236.01.
D. HRA accounts payable: $1,506.00.

VII. MEETING OPEN TO THE PUBLIC

Note: This is a courtesy extended to persons wishing to address the council who are not on the agenda. A completed public comment form should be presented to the Deputy Clerk prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.

VIII. PUBLIC HEARINGS

IX. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. FMLA Policy Update
B. Downtown Streetscape Plan
C. SAD 18-01 Bid Package #2 Payment No. 11 and Final
D. Purchase 2020 Ditch Witch HX50 Hydro-Vac Excavator
E. Purchase of Park Benches and Picnic Tables for Parks

X. REPORTS OF CITY MANAGER & DEPARTMENTS

XI. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

XII. GENERAL BUSINESS

XIII. CLOSED SESSION

None

XIV. ADJOURNMENT

The next regularly scheduled City Council meeting is Tuesday, May 4, 2021 at 6:30 p.m.

City of North Saint Paul
April 6, 2021
Approved City Council Workshop Meeting Minutes

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 5:00 p.m. The meeting was conducted at City Hall in the Council Chambers, and also via Zoom.

II. ROLL CALL

Present: Council Member Scott Thorsen
Council Member Lisa Wong
Council Member Tim Cole
Acting Mayor Candy Petersen

Absent: Mayor Terry Furlong

Staff: City Manager Scott Duddeck, Deputy Clerk Jennie Kloos, Finance Director Jason Zimmerman, Communications Consultant Kari Erpenbach

III. ADOPT AGENDA

On motion by Council Member Thorsen, seconded by Council Member Cole, with all present voting aye (4-0), motion carried to approve the agenda as presented.

IV. TOPIC(S)

A. <u>Ramsey County HRA</u>
City Manager Scott Duddeck introduced Commissioner Victoria Reinhardt representing Ramsey County HRA. Commissioner Reinhardt commented on issues of housing and economic development within Ramsey County and the effort they are wanting to present in helping all of the communities within Ramsey County. Kari Collins / Director of Community & Economic Development for Ramsey County started the presentation by mentioning that Ramsey County Housing and Redevelopment Authority (HRA) is currently the only County in the Metro that doesn't levy. Ramsey County has an active HRA, but have never historically levied under that authority. A County-wide levy would raise up to $11.6 million a year to fund affordable housing and redevelopment projects. Funds collected through a Ramsey County HRA Levy would be balanced across St. Paul (50%) and suburban Ramsey County (50%) to support. Ramsey County's HRA plans to begin levying in 2022. Communities that had an active HRA levy authorities prior to 1971 are statutorily required to pass a Resolution to participate in Ramsey County's levy, this applies to St. Paul and North St. Paul. The request is to do so before July 1, 2021 and would be able to opt out at any time.

Council Member Thorsen commented on the residential tax increase which he feels will result in increased rents. Council Member's duties are to represent the best interests of North St. Paul and has a hard time getting behind the $45 County HRA tax increase to each resident with no guarantee that residents will see benefits.

Commissioner Reinhardt commented that ultimately, it's the city's decision as far as what projects get done within each community. Ramsey County HRA will be able to provide an opportunity to further goals through additional funding

Council Member Wong thanked both Commissioner Reinhardt and Ms. Collins for their presentation and inquired as to what the process is on how the County would prioritize cities to receive that funding? What are the requirements? Ms. Collins commented that municipalities will need to solicit a letter of support stating this is where our needs are and this is where we need support. The County HRA will meet each year to prioritize and make adjustments as needed to ensure each community sees an opportunity to have projects funded.

Council Member Cole commented on the 50% funding to St. Paul and 50% funding to the balance of the communities. When the levy is passed, what percent of the revenue is going to come from St. Paul and what percent is going to come from the balance of the communities to be divided back out? Ms. Collins replied that 48% will come from St. Paul's tax base and suburban Ramsey County is 52%. Every year there will be an opportunity for North St. Paul to benefit from this levy.

B. Discuss General Fund Transfer to Pandemic Response Fund

Finance Director Jason Zimmerman reviewed information regarding the Pandemic Response Fund that staff created on March 20, 2020 to account for costs associated with Covid-19. On July 6, 2020 the City of North St. Paul received $916,062 in CARES Act Funding. City Council approved Resolution 2020-132 on November 10, 2020, which allocated $505,178 for business relief grants and $410,884 for reimbursement of public safety expenditures. The city has coded unbudgeted expenditures to the Pandemic Response Fund and as of December 31, 2020 the Pandemic Response Fund has $296,739.82 of expenditures in excess of revenues. Staff anticipates continued use of this fund for personal protection equipment (PPE), technology and personnel costs associated with the pandemic. In order to resolve the existing deficit and account for ongoing expenditures, staff recommends a one-time transfer from the General Fund to the Pandemic Response Fund in the amount of $410,884.

C. American Rescue Plan Act (ARPA)/ State and Local Fiscal Recovery Funds (FRF)

On Thursday, March 11th President Joe Biden signed into law the $1.9 trillion relief and stimulus package known as The American Rescue Plan Act (ARPA) after amendments were made by the Senate and subsequently passed by the House of Representatives.

Among the provisions within the act which include direct payments to individuals and an extension of unemployment benefits, $350 billion of Fiscal Recovery Funds (FRF) will be sent to state, local, territorial, and Tribal governments for lost revenue, increased expenditures and mitigation of economic harm caused by the COVID-19 pandemic.

Preliminary estimates, which are subject to change, indicate a total maximum distribution of $1,524,181 to the City of North St. Paul. The approximate amount of funding for Minnesota local governments with populations under 50,000 is ~$100/per capita. The ARPA will be subject to both periodic financial reporting and federal single audits.

Distributions will be split into two even allocations. The first half will be sent to the State of Minnesota within 60 days of the bills enactment. The state is then required to allocate funding to local governments 30 days after receiving funds from the federal government, unless an extension is filed by the state. North St. Paul should receive initial funding Wednesday, June 9th. The second half will be received no earlier than 12 months after the first distribution.

D. 2022 City LGA
Finance Director Zimmerman also presented the council with information regarding the 2022 LGA. Showing a preliminary reduction of $121,000 or approximately a $10 decrease per capita, which is Legislatively the maximum. The same $121,000 LGA reduction also occurred in 2021.

E. City Manager Operational Updates
City Manager Duddeck stated the Spring Cleanup event is scheduled for May 8, 2021 from 8:00 a.m. – 1:00 p.m. at the Public Works building. Items accepted include bulk trash items, brush, electronics, appliances, paper shredding and other refuse. Mr. Duddeck is looking for direction from City Council what to charge for the Spring Cleanup event. The consensus of the City Council is for the event to be available to North St. Paul residents and businesses at no cost.

The City-Wide Garage Sale is planned for May 6-8, 2021 with residents able to list their garage sale on the City website for a fee of $10. Participants will receive a yard sign, listing on the website and an Eco-kit from North St. Paul Electric Utility.

OTHER BUSINESS
There was no other business

VI. ADJOURNMENT

There being no further business, on motion by Council Member Cole, seconded by Council Member Thorsen, with all present voting aye (4-0), Acting Mayor Petersen adjourned the workshop meeting at 6:28 p.m.

____
Candy Petersen, Acting Mayor

Attest:

____
Scott A. Duddeck, City Manager/Clerk

City of North Saint Paul
April 6, 2021
Proposed Regular City Council Meeting Minutes

North St. Paul City Hall – Council Chambers
2400 Margaret Street

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 6:30 p.m. The meeting was conducted via Zoom and in person.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Thorsen
Council Member Petersen
Council Member Cole
Council Member Wong
Mayor Furlong

Staff: City Manager Scott Duddeck, City Attorney Soren Mattick, Deputy Clerk Jennie Kloos.

IV. ADOPT AGENDA

On motion by Council Member Petersen, seconded by Council Member Wong, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

V. PRESENTATIONS

A. Eagle Scouts – Chimney swift house

Robby Sivill stated he is a Boy Scout with Troop 188, and he would like to build a Chimney Swift house in the Southwest Nature Preserve for his Eagle Scout project. He added Chimney Swifts are small birds that build their homes inside chimneys and they are displaced when their habitats are closed. He noted this project will increase species diversity and keep Chimney Swifts in the area.

Robby reviewed the proposed project and materials: plywood, lumber, siding, rebar, angled steel, insulation and concrete for a 12-foot tall, 1-foot-wide house. The house will be built at the north end of Southwest Nature Preserve, but the exact location has not been determined. The proposed project was inspected by Scott Quale of MnSpect, who provided 5 recommendations regarding installation that Robby intends to follow.

Robby stated he has several ideas for fundraising for the project, including a restaurant night, participation from Home Depot, and contributions from friends and family. Any excess funds will go back to the Parks & Recreation Department.

Robby stated, if the plan is approved, he will complete the project plan in the summer, and finish the project and report by the end of the summer.

Council Member Petersen asked how much money Robby will need for the project. Robby stated the whole project will cost about $800. He added he does not think he will need any money from Parks & Recreation.

Mayor Furlong and the Council Members all indicated that they would like to make a contribution to Robby's project. Robby stated it will be necessary to have his plans approved before he can solicit donations.

Mayor Furlong stated this looks like a good project. He asked whether there are any residential neighbors close to the project area. Council Member Cole stated that issue was discussed at the Parks & Recreation Commission meeting, and City Staff determined it was not necessary to obtain community approval due to the small size of the project.

On motion by Council Member Cole, seconded by Council Member Petersen, with all present voting aye (5-0), motion carried to approve the Eagle Scout Project proposed by Robby Sivill for construction of a Chimney Swift home.

Council Member Cole offered his congratulations to Robby. He added he has watched Robby learn and grow throughout this process, and Robby has done a phenomenal job in putting this project together.

VI. APPROVAL OF CONSENT AGENDA

Council Member Thorsen requested that Consent Agenda Items C and D be removed and addressed under the Regular Agenda.

On motion by Council Member Cole, seconded by Council Member Wong, with all present voting aye (5-0), motion carried to approve the consent agenda, Resolution No. 2021-035 consisting of:

A. March 16, 2021 workshop meeting minutes.
B. March 16, 2021 regular meeting minutes.
C. General accounts payable: $716,897.11. **Added to City Business**
D. EDA accounts payable: $1312.31. **Added to City Business**
E. HRA accounts payable: $706.34.
F. Authorize General Fund Transfer to Pandemic Response Fund.

VII. MEETING OPEN TO PUBLIC

John Schmahl stated he received two emails from the City about tonight's City Council Meeting Agenda and Workshop Agenda, both of which had previous versions that were no longer available. He added there was no indication what was on the previous agenda versions. He noted he contacted City Staff and was informed that the software produces two notifications for one agenda posting.

Mr. Schmahl stated he has done a lot of work to try to fix this notification problem. He added the March 16, 2021 workshop meeting packet had an addition, and notification was sent out successfully.

Mayor Furlong thanked Mr. Schmahl for his comments. He added City Staff will work on this issue.

VIII. PUBLIC HEARINGS

There were no scheduled hearings.

IX. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. 2021 Fee Schedule / Ballfield Rental Fee Amendment

Mr. Duddeck reviewed changes to the 2021 fee schedule on page 107, including ballfield use and registration fees. The previous schedule included multiple fees and various charges associated with organized sports leagues. City Staff recommends one fee of $75 for field rental per day, to be charged only to adult leagues or for-profit organizations. Field maintenance would be completed during business hours, and requests received after hours or on weekends would incur a fee of $150 for up to 3 hours of field use.

On motion by Council Member Thorsen, seconded by Council Member Petersen, with all present voting aye (5-0), motion carried to approve 2021 Fee Schedule/Ballfield Rental Fee Amendment.

B. Update Park Fund Donation Brochure

Mr. Duddeck reviewed proposed changes to the Park Fund donations, including an increase for benches from $1,000 to $1,200; and an increase for shelter donations from $15,000 to $30,000. Donations for picnic tables will remain at $1,500 and donations for trees will remain at $500. The online platform will accept all donations. The current brochure will be updated with the proposed changes.

Mayor Furlong asked whether the $30,000 donation will be the same for all park shelters. He added not all the shelters are the same. He noted he would support at $30,000 minimum donation. Mr. Duddeck stated City Staff can work with donors to determine appropriate donations.

Council Member Wong asked whether $30,000 for shelter donations would include labor costs. Mr. Duddeck stated it does not. He added the estimate was determined by Public Works and relates to the cost of materials.

On motion by Council Member Cole, seconded by Council Member Wong, with all present voting aye (5-0), motion carried to update the Park Fund Donation Brochure.

C. General Accounts Payable $716,897.11

Council Member Thorsen requested clarification regarding an item on page 91, "North St. Paul Historical Soc - $3,000, 2021 stipend".

Mr. Duddeck stated that is an annual stipend that the City has given to the Historical Society on an annual basis, going back many years.

Council Member Thorsen stated, regarding an item on page 91, "Termination Settlement", he would like to note for the record that he voted against the settlement. He added he will vote to approve this Agenda Item in the spirit of getting the bills paid but he does not support the settlement.

On motion by Council Member Wong, seconded by Council Member Cole, with all present voting aye (5-0), motion carried to approve General Accounts Payable of $716,897.11, Resolution No. 2021-036.

D. EDA Accounts Payable $1,312.31

Council Member Thorsen requested clarification regarding a February 2021 utility bill on page 101 of the packet. He added he requested information on this item a few months ago. He noted the City Council was informed that utility bills for the Lillie News building will be reimbursed by Amcon Construction. He asked whether the City has been reimbursed for these bills.

Mr. Duddeck stated the City has not yet been reimbursed as it is likely that Amcon Construction will vacate the building soon, and all accumulated bills will be paid, and the account will be closed.

Council Member Thorsen stated there was no actual contract between the two parties. He added he would like to state for the record that it is AmCon's intent to reimburse the EDA.

On motion by Council Member Wong, seconded by Council Member Cole, with all present voting aye (5-0), motion carried to approve EDA Accounts Payable of $1,312.31, Resolution No. 2021-037.

X. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Duddeck stated the Spring Clean-up event is scheduled for May 8, 2021 from 8:00 a.m. – 1:00 p.m. at the Public Works building. He added information will be added to the City website and newsletter regarding a number of services that will be available that day.

Mr. Duddeck stated the City-Wide Garage Sale is planned for May 6-8, 2021. He added residents can list their garage sale on the City website for a fee of $10, for which they will receive a list of all the garage sales, a City-Wide Garage Sale yard sign, and an electric utility eco-friendly kit.

Mayor Furlong asked how residents will queue for the Spring Clean-up event. Mr. Duddeck stated there will be directions and guides for traffic. He added City Staff will work out the logistics before that date.

Mr. Duddeck stated two significant staff retirements are coming up: Police Chief Tom Lauth will be retiring at the end of May 2021, and Sergeant Lang will be retiring at the end of April 2021.

Mr. Duddeck stated he has not received any updates from the Parks & Recreation Commission about the City-Wide Park Clean-up event. He added support for this event has been received from the North High School Track Team, but he is unsure whether the event will be cancelled due to the pandemic.

Mr. Duddeck stated work continues on the developments under construction: Anchor View Apartments are pouring concrete and doing footings. The construction project downtown is moving rapidly, with windows, interior wiring and drywall going in. The parking stalls have been left open for general parking until after construction is further along.

Mr. Duddeck stated City Staff's request for State Aid funding for the downtown area was successful. He added all the stalls will be re-striped.

Mr. Duddeck stated a Business Association meeting is coming up, at which the Association will review the downtown street scape, get input from businesses, and make some final decisions.

XI. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Cole stated the Parks & Recreation Commission met on March 24, 2021 for a 3-hour meeting. He added the Commission started the process of prioritizing and getting park improvement in place. It was agreed that City Staff will take over ownership of updating the park improvement plan.

Councilmember Cole stated the Parks & Recreation Commission hopes to get back into the parks for their meetings and enjoy the summer.

Council Member Cole stated he joined the Silver Lake Improvement Association meeting, which was his first introduction to the group. He added there are many things going on around the lake, including a week-long clean-up event from April 18-24, 2021, which is open to the community. Information is being sent out to residents via email. There will be signs as well as bags and gloves provided for participants.

Council Member Cole stated there was a discussion regarding dredging, and another meeting is scheduled this week on that subject.

Mr. Duddeck stated City Staff have had discussions regarding the dredging project, the cost of which will be shared between Valley Branch Watershed District and North St. Paul. A meeting of the Watershed District is scheduled for April 15, 2021, at which sediment samplings will be discussed.

Council Member Cole stated Ramsey County has been providing funding for aeration of the lake, but they will no longer provide funding. He added the County has indicated that the Watershed District and City of North St. Paul will be responsible for funding.

Mr. Duddeck stated a proposal has not been finalized. He added the park is in Maplewood, and the proposal from Ramsey County is for maintenance but not total responsibility.

Council Member Cole stated the Silver Lake Improvement Association's next meeting is scheduled for June 7, 2021 at 6:30 p.m. via Zoom. He asked whether City Staff can add that date to the online City calendar.

Mr. Duddeck stated the Association is not a formal committee of the City of North St. Paul, but meeting dates will be posted on the City website with a link to the Association website for additional information.

Council Member Wong stated the Planning Commission met via Zoom on April 1, 2021, at which three public hearings were held: Conditional Use Permit to construct a security entrance and administrative offices at Cowern Elementary; Conditional Use Permit and height variance for a 3-story, 11-classroom addition to North High School; and amendments to the Zoning Code. She added a few public comments were taken, especially related to parking at North High School.

Mr. Duddeck stated school parking at North High School has been a great concern at staff level, as the proposed plan calls for 104 stalls to be eliminated. He added the parking lot is planned to be reconfigured, and to alter traffic flow to accommodate fewer parking spaces. He added, however, it is still a concern.

Council Member Wong stated the Planning Commission's next meeting is scheduled for May 6, 2021.

Council Member Petersen stated the League of Minnesota Cities is planning its annual conference, which will be a virtual conference. She added Minnesota Women in City Government is planning an April 23, 2021 virtual meeting on lessons learned during the pandemic.

Council Member Thorson stated a joint EDA/Planning Commission meeting was held in March, which he was not able to attend.

Council Member Thorsen stated the next EDA meeting will be held April 13, 2021, and the Business Association will hold its next meeting the same day.

Mayor Furlong stated he joined the EDA/Planning Commission online meeting, and it was a very good meeting. Both groups benefited from hearing from each other, and the focus was continued communication between the two groups.

Mayor Furlong stated he reached out to former City Council Member Sonnek regarding a potential downtown Arts Council. He added Mr. Sonnek had indicated he wanted to be involved in initiating an Arts Council for the downtown area. He noted there is grant money and funding available for civic art projects.

XII. GENERAL BUSINESS

Council Member Cole stated many residents have taken advantage of recent warm weather to rake their yards and clean up leaves. He asked whether the yard waste recycling program can start earlier than the last week in April.

Mr. Duddeck stated compost facilities and sites are not open yet. He added the recycling service will begin on April 19, 2021.

Council Member Petersen stated she was disheartened by the horrific event that happened on March 18, 2021 in downtown North St. Paul. She thanked the City's first responders and Police Department, as well as Mr. Duddeck and Mayor Furlong, for their quick response.

Council Member Thorsen stated he forwarded a University of Minnesota article to the City Council regarding a fungus that is being studied as a method of mitigating Emerald Ash Borer infestations. He added some ash trees are being cut down near his home, and he understands this is City policy to prevent the spread of the invasive species. He noted, however, cutting down healthy trees could be temporarily halted until new methods of preventing infestation can be studied.

Mr. Duddeck stated the City Forester can come to a City Council meeting and provide additional information. He added they trees that are being removed have been impacted by Emerald Ash borer, and these efforts are a continuation of the City's program over the last few years.

Mayor Furlong stated he visited local businesses with Council Member Wong at her suggestion.

Council Member stated she and Mayor Furlong visited approximately 15 local businesses to check in and see how they are doing, after recent mass shootings around the country and events in downtown North St. Paul. She added they also talked about funding available due to the pandemic. She noted it was a good opportunity for relationship building.

Mayor Furlong requested an update on the City's meeting with the Minnesota Department of Natural Resources (MnDNR) regarding White Bear Lake water usage.

City Attorney Soren Mattick stated he attended a meeting at which the DNR gave a presentation regarding the White Bear Lake lawsuit related to water levels in the lake, and decisions that affect other nearby communities, including North St. Paul. He added the DNR has indicated they intend to review water appropriation permits, water levels, and potential water bans for communities within a 5-mile radius of White Bear Lake, and North St. Paul falls within that area. He noted the City of North St. Paul filed a challenge along with other communities to reserve rights.

Mr. Mattick stated the DNR is considering alternative sources of water, including surface water. He added there are many unknown factors and the DNR has indicated that they will continue to provide information, as this is an important issue for the community.

Council Member Thorsen thanked Mr. Mattick for his update. He added there will be many steps along the way, but the City of North St. Paul should continue to be concerned and stay updated. He noted the idea of switching to surface water seems like a long shot. Mr. Mattick agreed. He added, from an economic and environmentally friendly standpoint, the use of surface water is not seen as a solution.

Council Member Cole asked whether North St. Paul uses 100% of its allotted water. Mr. Mattick stated water consumption has gone down.

Mr. Duddeck stated, with regard to the Highway 36/Highway 120 interchange, there has been some real traction since the last meeting, as the frustration and desire to move forward is obvious to legislators. He added MnDOT has indicated they cannot take the lead role in the project as they have no funding. He noted City Staff continue to push that along.

Council Member Thorsen stated the project should be added to the DNR project schedule so cities and counties can start negotiations and scheduling with other entities. He added he is glad to hear that legislators are getting on board. He noted this is one of the most dangerous intersections in the metro area.

XIII. CLOSED SESSION

Pursuant to Minn. Stat. 13D.05, Subd. 3(c), the meeting shall be closed to consider offers related to the possible sale or lease of the Community Center building.

On motion by Council Member Thorsen, seconded by Council Member Wong, with all present voting aye (5-0), motion carried to enter Closed Session at 7:40 p.m.

XIV. ADJOURNMENT

There being no further business, on motion by Council Member Cole, Seconded by Council Member Wong, with all present voting aye (5-0), Mayor Furlong adjourned the meeting at p.m.

The next regularly scheduled City Council meeting is Tuesday, April 20, 2021 at 6:30 p.m.

____
Terrence J. Furlong, Mayor

Attest: ___________________________________
Scott A. Duddeck, City Manager/ Clerk

NORTH
ST.PAUL
extraordinary.

MEMORANDUM

TO: Mayor & Council Members
FROM: Jacquelyn Lutmer - Accounting Technician
DATE: April 20, 2021
SUBJECT: Recommendation of approval of GENERAL claims list.

Claim Date				
4/9/2021	Payroll Register DD			$108,740.70
4/9/2021	Payroll Direct Payables			$98,564.89
		Payroll Subtotal		$207,305.59
4/21/2021	UB Refund Checks	138227-138250	$	1,684.37
4/21/2021	A/P Checks	138157-138226		950,940.38
4/21/2021	Drafts	001043-001048	$	486,305.67
		AP Subtotal	$	1,438,930.42
		Grand Total	$	1,646,236.01

Approved this 20th day of April 2021

/s/ Terrence J. Furlong, Mayor by Consent Resolution
/s/ Scott A. Duddeck, City Manager/Clerk by Consent Resolution

2400 Margaret Street, North St. Paul, MN 55109 | northstpaul.org | main 651.747.2400 | fax 651.747.2425

PAYROLL NO: 01 City of North St. Paul PAYROLL DATE: 4/09/2021

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	57	108,740.70
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	57	108,740.70

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 04846 4/9/2021 PAYROLL - 9

VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
E05000		EFTPS						
	I-T1 202104066760	FEDERAL WITHHOLDING	D	4/09/2021		16,587.40	001037	
	I-T3 202104066760	FICA TAXES	D	4/09/2021		13,607.10	001037	
	I-T4 202104066760	MEDICARE TAXES	D	4/09/2021		5,040.12	001037	35,234.62
H08033		H S A BANK						
	I-444202104066760	HSA ACCOUNT	D	4/09/2021		5,787.00	001038	5,787.00
I09137		I C M A DISTRIBUTION CENTER						
	I-2 202104066760	EMP/EMPR DEFERRED COMP	D	4/09/2021		10,195.98	001039	
	I-21 202104066760	EMP/EMPR DEFERRED COMP	D	4/09/2021		2,304.50	001039	
	I-26 202104066760	LOAN PAYMENTS TO ICMA	D	4/09/2021		494.09	001039	
	I-2CM202104066760	CITY MGR 9% DEFERRED COMP	D	4/09/2021		669.66	001039	
	I-2IR202104066760	EMP/EMPR DEFERRED COM	D	4/09/2021		1,575.00	001039	15,239.23
M12900		MNEFTS						
	I-T2 202104066760	MN Income Tax WH	D	4/09/2021		7,340.44	001040	7,340.44
M13320		MN STATE RETIREMENT SYSTEM						
	I-12 202104066760	POST DEDUCTIONS	D	4/09/2021		850.00	001041	850.00
P16470		P E R A						
	I-91 202104066760	6634-00 REG PERA	D	4/09/2021		15,088.81	001042	
	I-92 202104066760	6634-00 PERA PD	D	4/09/2021		19,024.79	001042	34,113.60

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	98,564.89	98,564.89
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	6	0.00	98,564.89	98,564.89

PACKET: 04848 US - Refund
VENDOR SET: 01 City of North St Paul **** CHECK LISTING ****
BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		CRENSHAW, TIM & KELSEY						
	I-000202104086761	CRENSHAW, TIM & KELSEY	R	4/21/2021		9.00	138227	9.00
1		NEWMAN, PATRICIA						
	I-000202104086762	NEWMAN, PATRICIA	R	4/21/2021		114.25	138228	114.25
1		TACHENY, KEVIN						
	I-000202104086763	TACHENY, KEVIN	R	4/21/2021		73.34	138229	73.34
1		NELSON, LUKE						
	I-000202104086764	NELSON, LUKE	R	4/21/2021		180.15	138230	180.15
1		CANADAY, FRED & SUSAN						
	I-000202104086765	CANADAY, FRED & SUSAN	R	4/21/2021		79.58	138231	79.58
1		BLACKSTOCK, SHIRLEY						
	I-000202104086766	BLACKSTOCK, SHIRLEY	R	4/21/2021		118.74	138232	118.74
1		LEGATO, VICTORIA						
	I-000202104086767	LEGATO, VICTORIA	R	4/21/2021		122.14	138233	122.14
1		GILBERTSON, CLIFFORD A						
	I-000202104086768	GILBERTSON, CLIFFORD A	R	4/21/2021		14.38	138234	14.38
1		LINDORFF, DAVE/GLORIA						
	I-000202104086769	LINDORFF, DAVE/GLORIA	R	4/21/2021		230.49	138235	230.49
1		FITCH, BONNIE						
	I-000202104086770	FITCH, BONNIE	R	4/21/2021		35.41	138236	35.41
1		CANNEFAX, JOHN						
	I-000202104086771	CANNEFAX, JOHN	R	4/21/2021		27.71	138237	27.71
1		YOUNG, DOMINIC						
	I-000202104086772	YOUNG, DOMINIC	R	4/21/2021		35.15	138238	35.15
1		NAADOR, TOMBARI & KPOBA						
	I-000202104086773	NAADOR, TOMBARI & KPOBA	R	4/21/2021		28.09	138239	28.09
1		MOLD, KATHERINE						
	I-000202104086774	MOLD, KATHERINE	R	4/21/2021		37.20	138240	37.20
1		GATZKE, CHARLEEN						
	I-000202104086775	GATZKE, CHARLEEN	R	4/21/2021		17.87	138241	17.87

PACKET: 04848 US - Refund

VENDOR SET: 01 City of North St Paul **** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		BAUERLE, JEREMY						
	I-000202104086776	BAUERLE, JEREMY	R	4/21/2021		34.19	138242	34.19
1		YOUNG, TIMOTHY						
	I-000202104086777	YOUNG, TIMOTHY	R	4/21/2021		47.04	138243	47.04
1		MCQUILLAN, ALEC						
	I-000202104086778	MCQUILLAN, ALEC	R	4/21/2021		47.17	138244	47.17
1		BRANVOSKY, RUSSELL						
	I-000202104086779	BRANVOSKY, RUSSELL	R	4/21/2021		91.67	138245	91.67
1		ELFMANN, JOSEPH						
	I-000202104086780	ELFMANN, JOSEPH	R	4/21/2021		43.39	138246	43.39
1		PHILLIPSON, JOSEPH						
	I-000202104086781	PHILLIPSON, JOSEPH	R	4/21/2021		120.10	138247	120.10
1		YANG, KOKALIA						
	I-000202104086782	YANG, KOKALIA	R	4/21/2021		51.26	138248	51.26
1		RICHARD, CHARLENE R						
	I-000202104086783	RICHARD, CHARLENE R	R	4/21/2021		75.00	138249	75.00
1		DAUNGNA, GOVINDA						
	I-000202104086784	DAUNGNA, GOVINDA	R	4/21/2021		51.05	138250	51.05

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	24	0.00	1,684.37	1,684.37
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	24	0.00	1,684.37	1,684.37

PACKET: 04851 Regular Payments

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	GOLEE XIONG							
	I-202104126791	GOLEE XIONG:	R	4/21/2021		400.00CR	138157	400.00
1	GAO VANG							
	I-202104126796	GAO VANG:	R	4/21/2021		150.00CR	138158	150.00
1	TEERICA SHEPARD							
	I-202104126797	TEERICA SHEPARD:	R	4/21/2021		300.00CR	138159	300.00
1	NOELANA GATES							
	I-202104126798	NOELANA GATES:	R	4/21/2021		200.00CR	138160	200.00
1	JAYME CARR							
	I-202104146805	JAYME CARR:	R	4/21/2021		300.00CR	138161	300.00
1	EMERSON MATTHEW S							
	I-202104146807	EMERSON MATTHEW S:	R	4/21/2021		50.00CR	138162	50.00
A01196	AMERICAN LEGAL PUBLISHING CORP							
	I-7468	MAR 2021 S-12 EDITING	R	4/21/2021		154.00CR	138163	
	I-7543	MAR 2021 S-12 FOLIO/INTERNET	R	4/21/2021		13.65CR	138163	167.65
A01310	ASPEN MILLS							
	I-271497	ID FLAPS SERGEANT #910	R	4/21/2021		150.00CR	138164	
	I-271933	FIREFIGHTER UNIFORM T.G.	R	4/21/2021		270.75CR	138164	
	I-272149	FIREFIGHTER UNIFORM B.F.	R	4/21/2021		327.20CR	138164	
	I-272259	FIREFIGHTER UNIFORM B.F.	R	4/21/2021		12.00CR	138164	759.95
A20235	AUTONATION, INC							
	I-36051	712 DOOR LOCK ACTUATOR	R	4/21/2021		43.09CR	138165	43.09
A22500	ANITA JADER PHOTOGRAPHY							
	I-202104156811	FD INDIVIDAUL PHOTOS	R	4/21/2021		360.00CR	138166	360.00
C03002	CAMPBELL KNUTSON PA							
	I-2076-0000G-154	FEB 2021 LEGAL SERVICES	R	4/21/2021		8,008.91CR	138167	
	I-2076-0044G-38	FEB 2021 LEGAL SERVICES	R	4/21/2021		285.00CR	138167	
	I-2076-0061G-32	MAR 2021 LEGAL SERVICES CC	R	4/21/2021		495.00CR	138167	
	I-2076-0066G-34	FEB 2021 LEGAL SERVICES	R	4/21/2021		1,651.50CR	138167	
	I-2076-0067G-31	MAR 2021 LEGAL SERVICES PD	R	4/21/2021		321.00CR	138167	
	I-2076-0079G-16	FEB 2021 LEGAL SERVICES	R	4/21/2021		315.00CR	138167	
	I-2076-0088G-6	FEB 2021 LEGAL SERVICES	R	4/21/2021		60.00CR	138167	
	I-2076-0091G-3	FEB 2021 LEGAL SERVICES	R	4/21/2021		659.40CR	138167	11,795.81

PACKET: 04851 Regular Payments

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
C03066	CINTAS							
	I-4079744778	UNIFORM SERVICES	R	4/21/2021		65.95CR	138168	
	I-4080396285	UNIFORM SERVICES	R	4/21/2021		97.42CR	138168	163.37
C03091	CES IMAGING							
	I-INV125063	MAR PLOTTER/COPIER LEASE	R	4/21/2021		373.95CR	138169	373.95
C03129	COLE PAPERS INC							
	I-9960981	CLEANING SUPPLIES	R	4/21/2021		47.11CR	138170	
	I-9963103	CLEANING SUPPLIES	R	4/21/2021		362.79CR	138170	
	I-9966116	CLEANING SUPPLIES	R	4/21/2021		93.59CR	138170	503.49
C03139	COMCAST							
	I-202104096786	DIGITAL ADPTR SERV 4/14-5/13	R	4/21/2021		6.45CR	138171	
	I-202104126790	MNTHLY CABLE SERV FD 4/7-5/6	R	4/21/2021		23.10CR	138171	29.55
C03273	CURTIS 1000 INC - MINNESOTA							
	I-6254952	BUSINESS CARDS L.R.	R	4/21/2021		69.83CR	138172	
	I-6270574	BUSINESS CARDS COLE	R	4/21/2021		62.81CR	138172	
	I-6270575	BUSINESS CARDS WONG	R	4/21/2021		62.81CR	138172	195.45
C21221	CENTURY LINK							
	I-202104126789	APR 2021 PHONE SERVICE	R	4/21/2021		219.32CR	138173	219.32
E05053	EDUCATION RESOURCE PARTNERS. INC							
	I-123	COMM CONSULT 3/1-3/12	R	4/21/2021		2,505.00CR	138174	2,505.00
E05125	EMERGENCY APPARATUS MTN							
	I-117099	LADDER 530 REPAIRS	R	4/21/2021		161.73CR	138175	
	I-117114	RESCUE 540 REPAIRS	R	4/21/2021		538.83CR	138175	700.56
E05145	EMPATHIA INC							
	I-38907	Q2 2021 EAP SERVICES	R	4/21/2021		733.50CR	138176	733.50
E10050	ERICKSON BELL BECKMAN & QUINN PA							
	I-331211	MAR 2021 LEGAL SERVICES PROSC	R	4/21/2021		7,129.86CR	138177	7,129.86
F06001	FACTORY MOTOR PARTS CO							
	I-1-6844145	509A BATTERIES	R	4/21/2021		394.92CR	138178	394.92
F06002	FASTENAL							
	I-MNT11106937	BOLTS	R	4/21/2021		33.55CR	138179	33.55

PACKET: 04851 Regular Payments

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
G07021	G WHIZ LETTERING							
	I-8372	T-SHIRTS	R	4/21/2021		475.80CR	138180	475.80
G07113	GLOBALPAYMENTS							
	I-202104156810	MAR 2021 PARK RENTAL CC FEES	R	4/21/2021		351.80CR	138181	351.80
G07176	GOPHER STATE ONE CALL							
	I-1030640	MAR 2021 LOCATE TICKETS	R	4/21/2021		234.90CR	138182	234.90
H08127	HILLCREST BRAKE & ALIGN							
	I-4808	556 SUBLET FOR A/C REPAIRS	R	4/21/2021		106.99CR	138183	106.99
H08165	HOME DEPOT							
	C-8343778	CC LIGHTING RETURN	R	4/21/2021		335.64	138184	
	I-3620026	SHOVELS & GLASS CLEANER	R	4/21/2021		114.46CR	138184	
	I-9051409	COMM CENTER LIGHTING	R	4/21/2021		549.71CR	138184	328.53
I09045	IMPACT							
	I-152485	APR 2021 STATEMNT/BILL/DRAFT	R	4/21/2021		4,734.04CR	138185	4,734.04
K09100	KATH FUEL OIL SERVICE CO							
	I-709698	SHOP GREASE	R	4/21/2021		82.40CR	138186	82.40
L12099	LAW ENFORCEMENT LABOR SERVICES							
	I-202104146804	APR 2021 UNION DUES PD	R	4/21/2021		1,016.05CR	138187	1,016.05
L12196	LEAG MN CITIES-INS TRUST							
	I-202104136801	1Q LMC WORKERS COMP PREMIUM	R	4/21/2021		48,363.00CR	138188	
	I-202104146802	1Q 2021 LMC COVERAGE PREMIUM	R	4/21/2021		35,825.00CR	138188	84,188.00
L12384	LOCAL UNION #320							
	I-202104126792	APR 2021 UNION DUES #320	R	4/21/2021		1,475.00CR	138189	1,475.00
M13028	METRO PRODUCTS INC							
	I-158207	CABINETS FOR MECHANIC	R	4/21/2021		139.99CR	138190	
	I-158466	SHOP NUTS AND BOLTS	R	4/21/2021		33.19CR	138190	173.18
M13056	CITY OF MAPLEWOOD							
	I-202104126793	LIGHTING RETROFIT REBATE	R	4/21/2021		420.00CR	138191	420.00
M13056	CITY OF MAPLEWOOD							
	I-202104126800	MAR 2021 UTILITY BILL	R	4/21/2021		32,155.54CR	138192	32,155.54

PACKET: 04851 Regular Payments
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
M13124	METROPOLITAN COUNCIL							
	I-202104146806	MARCH 2021 SAC FEES	R	4/21/2021		346,881.15CR	138193	346,881.15
M13192	MN BENEFIT ASSOC							
	I-2021-0127895	MAY 2021 MBA LIFE INSURANCE	R	4/21/2021		71.17CR	138194	71.17
M13217	MN FIRE SERV CERT BOARD MSFCB							
	I-8605	MN STATE CERT HAZMAT TESTS	R	4/21/2021		510.00CR	138195	510.00
M13224	MN DEPT OF HEALTH							
	I-202104126799	Q1 2021 WATER CONNECTION FEE	R	4/21/2021		11,336.00CR	138196	11,336.00
M13286	MIKE'S LP GAS INC & RV SERVICE							
	I-112842	PROPANE	R	4/21/2021		47.40CR	138197	47.40
M13291	MN PEIP							
	I-1081924	MAY 2021 HEALTH INSURANCE	R	4/21/2021		34,352.05CR	138198	34,352.05
N07096	NAPA AUTO PARTS							
	I-3617-085401	625 MOWER PARTS	R	4/21/2021		17.16CR	138199	
	I-3617-086133	706 FUSE	R	4/21/2021		3.09CR	138199	
	I-3617-086209	715 TRAILER PARTS	R	4/21/2021		93.97CR	138199	114.22
N14125	NESCO, LLC							
	I-C004247	731 TRAILER DRAWBAR	R	4/21/2021		40.00CR	138200	40.00
N18170	NO SUBURBAN ACCESS CORP							
	I-2021-024	CABLE CASTING SERVICES	R	4/21/2021		800.00CR	138201	800.00
O15003	CITY OF OAKDALE							
	I-202104126794	Q1 2021 FRANCHISE FEE	R	4/21/2021		3,984.21CR	138202	3,984.21
O15022	OPENGOV, INC.							
	I-INV00004084	OPENGOV SERVICES DEPLOYMENT	R	4/21/2021		41,250.00CR	138203	41,250.00
O15026	OMG MIDWEST INC dba MN PAVING & MATERIALS							
	I-PAYVOUCHER#11	2018 ST & UTLTY IMPRVT PROJECT	R	4/21/2021		226,867.06CR	138204	226,867.06
O15045	OTTER LAKE ANIMAL HOSPITAL							
	I-211964	ANIMAL CONTROL BOARDING	R	4/21/2021		160.00CR	138205	160.00
R18010	RAMSEY COUNTY							
	I-EMCOM-009172	MAR 2021 FLEET RADIO SUPPORT	R	4/21/2021		492.96CR	138206	
	I-EMCOM-009205	MAR 2021 911 DISPATCH SERVICES	R	4/21/2021		6,847.61CR	138206	
	I-EMCOM-009207	MAR 2021 CAD SERVICES PD/FD	R	4/21/2021		937.99CR	138206	
	I-RESFA-004532	MARCH PUBLIC WORKS TIPPING	R	4/21/2021		371.28CR	138206	
	I-RESFA-004543	MARCH RESIDENTIAL TIPPING	R	4/21/2021		18,728.64CR	138206	27,378.48

PACKET: 04851 Regular Payments
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
R18022	RAMSEY COUNTY-CEC- ENVIRONMENT HEALTH							
	I-202104146803	MAR 2021 CEC HAULER REMITNCE	R	4/21/2021		12,776.23CR	138207	12,776.23
R18063	REHRIG PACIFIC CO							
	I-50143958	TRASH LIDS (500)	R	4/21/2021		6,772.34CR	138208	6,772.34
R18135	ROC INC							
	I-80399	APR 2021 JANITORIAL SERVICE CH	R	4/21/2021		2,971.10CR	138209	
	I-80404	APR 2021 JANITORIAL SERV PW	R	4/21/2021		1,204.50CR	138209	
	I-80405	APR 2021 JANITORIAL SERV LIBRY	R	4/21/2021		880.00CR	138209	5,055.60
R18170	CITY OF ROSEVILLE							
	I-0229994	APR 2021 IT SUPPORT SERVICES	R	4/21/2021		18,533.40CR	138210	18,533.40
R18200	RUFFRIDGE-JOHNSON EQUIPMENT COMPANY, INC							
	I-IA19082	512 BRAKE CABLE	R	4/21/2021		98.34CR	138211	98.34
S19003	INNOVATIVE OFFICE SOLUTIONS LLC							
	I-IN3299573	OFFICE SUPPLIES	R	4/21/2021		73.78CR	138212	
	I-IN3299694	OFFICE SUPPLIES	R	4/21/2021		19.94CR	138212	
	I-IN3310276	OFFICE SUPPLIES	R	4/21/2021		926.06CR	138212	1,019.78
S19106	SITE ONE LANDSCAPE SUPPLY							
	I-107090105-001	EROSION CONTROL	R	4/21/2021		19.44CR	138213	19.44
S19130	SKB ENVIRONMENTAL							
	I-RI65596	DEBRIS DISPOSAL	R	4/21/2021		3,498.61CR	138214	
	I-RI65822	DEBRIS DISPOSAL	R	4/21/2021		3,248.20CR	138214	
	I-RI67356	DISPOSAL OF BURN DEBRIS	R	4/21/2021		164.12CR	138214	6,910.93
S19233	SPECTACULAR CLEANING LLC							
	I-0101	APR JANITORIAL SERV CASEY LK	R	4/21/2021		860.00CR	138215	
	I-0102	APR JANITORIAL SERV ROTRY PK	R	4/21/2021		760.00CR	138215	
	I-0103	MAR EVENT JANITORIAL HAUSE	R	4/21/2021		240.00CR	138215	1,860.00
S19409	STAR TRIBUNE							
	I-I00384703-03072021	3/7 ORDINANCE 796	R	4/21/2021		98.25CR	138216	
	I-I00385881-03212021	3/21/21 PUBLIC HEARING	R	4/21/2021		134.93CR	138216	
	I-I00385882-03212021	3/21/21 PUBLIC HEARING	R	4/21/2021		148.03CR	138216	
	I-I00385884-03212021	3/21/21 PUBLIC HEARING	R	4/21/2021		104.80CR	138216	486.01
S19433	STAPLES ADVANTAGE							
	I-3472932795	CLEANING SUPPLIES	R	4/21/2021		77.54CR	138217	77.54

PACKET: 04851 Regular Payments

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
S19497	SWEEPER SERVICES							
	I-21018	SWEEPER SERVICES	R	4/21/2021		11,953.80CR	138218	11,953.80
T20076	TOSHIBA FINANCIAL SERVICES							
	I-5014302733	APR COPIER LEASE COMM DEV	R	4/21/2021		542.04CR	138219	
	I-5014584805	APR 2021 FINANCE COPIER LEASE	R	4/21/2021		197.60CR	138219	739.64
T20161	THOMPSON REUTERS - WEST							
	I-844126734	MAR INVESTIGATIVE SUITE	R	4/21/2021		208.32CR	138220	208.32
T20191	TIMESAVER OFF SITE SECRETARIAL INC.							
	I-M26343	MAR 2021 SECRETARIAL SERVICES	R	4/21/2021		410.00CR	138221	410.00
T20215	TOKLE INSPECTIONS INC							
	I-202104126795	MAR 2021 ELECTRICAL INSPECTS	R	4/21/2021		1,708.32CR	138222	1,708.32
T20485	TYLER TECHNOLOGIES							
	I-025-328973	Q1 2021 INSITE TRANSACTION FEE	R	4/21/2021		7,782.75CR	138223	
	I-025-329371	Q1 2021 UB NOTIFICATION FEES	R	4/21/2021		51.70CR	138223	7,834.45
W23500	WSB & ASSOCIATES INC							
	I-R-013350-000-23	JAN 2021 MCKNIGHT ACCESS	R	4/21/2021		5,743.75CR	138224	
	I-R-013350-000-24	FEB 2021 MCKNIGHT ACCESS	R	4/21/2021		2,211.25CR	138224	
	I-R-014391-000-21	FEB 2021 2020 ST&UTLTY IMPRVTS	R	4/21/2021		5,372.75CR	138224	
	I-R-014750-000-16	FEB 2021 MARGARET/7TH RAP	R	4/21/2021		1,731.50CR	138224	
	I-R-014770-000-18	FEB 2021 DT IMPRVTS CP 20-02	R	4/21/2021		549.50CR	138224	
	I-R-016941-000-5	FEB 2021 KWIK TRIP CUP PLAN	R	4/21/2021		210.00CR	138224	
	I-R-017144-000-2	FEB 2021 GEN SERV SURFACE WTR	R	4/21/2021		217.50CR	138224	
	I-R-017145-000-2	FEB 2021 GEN SERV 2021 STREETS	R	4/21/2021		290.00CR	138224	
	I-R-017147-000-2	FEB 2021 COMMUNITY SERVICES	R	4/21/2021		217.50CR	138224	
	I-R-017235-444-3	FEB 2021 GEN PALNNING SERV	R	4/21/2021		6,358.50CR	138224	
	I-R-017757-000-1	FEB 2021 ZCU-21-02 COWERN ADD	R	4/21/2021		138.00CR	138224	23,040.25
Y25240	YOUTH SERVICE BUREAU							
	I-1247	4Q 2020 SERVICES AGREEMENT	R	4/21/2021		2,875.00CR	138225	2,875.00
Z26030	ZARNOTH BRUSH WORKS INC							
	I-0184176-IN	556 GUTTER BROOMS	R	4/21/2021		1,518.00CR	138226	1,518.00

PACKET: 04851 Regular Payments

VENDOR SET: 01 *** DRAFT/OTHER LISTING ***

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
E05241	ELAVON							
	I-202104126787	MAR 2021 CC SERVICE CHARGES	D	4/05/2021		12,429.44CR	001043	12,429.44
F06476	FP MAILING SOLUTIONS							
	I-202104156809	PREPAID POSTAGE	D	4/07/2021		500.00CR	001044	500.00
M13237	MN DEPT OF LABOR & INDUSTRY							
	I-202104146808	MAR BLDG PERMIT SURCHARGE	D	4/15/2021		3,606.83CR	001045	3,606.83
V22055	VANCO E-SERVICES							
	I-00011451971	MAR 2021 EXCHANGE/GATEWAY	D	4/15/2021		145.75CR	001048	145.75
M13248	MN DEPT OF REVENUE							
	I-202104126788	MAR 2021 SALE & USE TAX	D	4/20/2021		49,727.00CR	001046	49,727.00
M13300	M M P A - C/O AVANT ENERGY							
	I-3438	MAR 2021 POWER BILLING	D	4/20/2021		419,896.65CR	001047	419,896.65
S19038	ST CLOUD STATE UNIVERSITY							
	C-202104156813	ST CLOUD STATE UNIVERSITY	N	4/21/2021		145.00	000000	
	I-202103246736	2021 MMCI REGISTRATION	N	4/21/2021		145.00CR	000000	0.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	70	0.00	950,940.38	950,940.38
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	486,305.67	486,305.67
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	1	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	77	0.00	1,437,246.05	1,437,246.05

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

NORTH
ST.PAUL
extraordinary.

MEMORANDUM

TO: HRA Chairman and Commissioners
FROM: Jacquelyn Lutmer, Accounting Technician
DATE: April 20, 2021
SUBJECT: Recommendation of approval of HRA claims list.

Claim Date			
4/21/2021	A/P Check Register	138251	$ 1,506.00
		Total	$1,506.00

Approved this 20th day of April 2021

/s/ Terrence J. Furlong, Mayor by Consent Resolution
/s/ Scott A. Duddeck, City Manager/Clerk by Consent Resolution

PACKET: 04852 HRA 4/21/21

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
R18039	RAMSEY COUNTY PROPERTY RECORDS & REVENUE							
	I-202104086785	2487 19TH PROPERTY TAXES	R	4/21/2021		1,506.00CR	138251	1,506.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	1,506.00	1,506.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	1,506.00	1,506.00

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

Agenda Information Memorandum
North St. Paul City Council
April 20, 2021

FROM THE OFFICE OF THE CITY MANAGER

Agenda placement: City Business Action Items & Recommendations

To: Honorable Mayor and City Council

Subject: Amending Family Medical Leave Act (FMLA) Policy

Background/Facts:

The City of North Saint Paul has previously adopted a policy pertaining to the Family Medical Leave Act (FMLA). FMLA generally entitles employees to take unpaid leave for 12 weeks under certain circumstances. FMLA leave is granted to eligible employees for:

(1) The birth or a child, the adoption of a child, or foster care of a child;
(2) To care for a serious health condition of a spouse, parent, or child;
(3) To care for his/her own serious health condition that prevents the employee from performing the essential functions of the employee's position;
(4) To care for a servicemember with a serious illness or injury.

This is not a comprehensive list. Please review the policy for more specific information.

Updates to Policy

We are proposing minor revisions to the City's FMLA policy. The suggested revisions clarify some of the language in the policy and incorporate language from the model FMLA policy provided by the Minnesota League of Cities. The proposed changes are consistent with applicable law and the City's current personnel policy.

Recommendation: It is recommended the City Council approve Resolution No. 2021-xxx, Adopting Amended Family and Medical Leave Act (FMLA) Policy.

ATTACHMENTS
FMLA Policy 2021
Resolution

Respectfully submitted,

Scott Duddeck
City Manager

City of North St. Paul
Family Medical Leave Act Policy

Purpose

The purpose of the Family Medical Leave Act (FMLA) Policy is to establish a basis for granting leaves of absence to eligible employees as provided by the Family and Medical Leave Act of 1993.

In accordance with FMLA, for all instances except the Military Caregiver Leave, unpaid job protected leave will be granted to all eligible employees for up to 12 weeks per 12 month period. Effective January 28, 2008, the National Defense Authorization Act (NDAA) amended FMLA to also permit an eligible employee to take up to 26 workweeks of leave during a 12-month period to care for a servicemember who has suffered a serious injury or illness and who is the employees spouse, son, daughter, parent or “next of kin”.

For the purpose of this policy, FMLA leave will be granted for the following reasons:

- Birth of a son or daughter or placement of a son or daughter with the employee for adoption or foster care;

- To care for a spouse, parent or child who has a serious health condition. Caring for someone includes psychological as well as physical care.

    - An eligible “son or daughter” is defined as a person under 18 years of age or a person incapable of self-care because of a physical or mental disability who is a biological, adopted, foster or step child, a ward of the employee, or person with whom the employee is charged with a parent’s rights, duties and responsibilities.

    - An eligible “parent” includes a biological parent or a person who was charged with a parent’s rights, duties, and responsibilities over the employee when the employee was under the legal age, but does not include in-laws.

- Because of a serious health condition making the employee unable to perform the essential functions of ~~their~~ the employee’s position. Serious health condition is defined in Federal Law 29 CFR ~~Subsection~~ Section 825.113~~6~~, but generally includes incapacity requiring absence from work of more than three days that also involves continuing treatment by a health care provider. This also includes prenatal care.

- To care for a servicemember with a serious illness or injury incurred in the line of duty on active duty and who is the employee’s spouse, son, daughter, parent or “next of kin”.

- Any qualifying exigency (as determined by the Secretary of Labor) arising out of the fact that the spouse, son, daughter or parent of the employee is on active duty or called to active duty in the Armed Forces in support of a contingency operation.

Eligibility

An eligible employee is one who has worked for the City for a cumulative period of 12 months and worked at least 1,250 hours for the City during the 12 month period prior to requesting the leave.

Length of Leave

For all instances except the Military Caregiver Leave, FMLA leave is not to exceed 12 weeks in any 12 month period. The 12-month period will be measured forward from the date an employee first begins an FMLA leave. The entitlement to FMLA leave for the birth or placement of a son or daughter expires 12 months after the birth or placement of the child. Under the new military family leave entitlement, eligible employees who are family members of covered servicemember~~n~~ will be able to take up to 26 workweeks of leave in a single 12-month period.

Leave Year

The leave year will commence the first day the employee is absent from work on FMLA leave. FMLA leave shall run concurrent with Workers' Compensation.

Substitution of Paid Leave Time

The City shall require that an employee use accrued sick or vacation time for all or part of the FMLA leave. The use of such accrued time shall run concurrent with FMLA leave. Any paid disability leave benefits (Short Term Disability or Long Term Disability), sick leave, Paid Time Off (PTO), vacation, or compensatory time off available to employees for a covered reason (an employee's serious health condition or a covered family member's serious health condition, including worker's compensation leave and Minnesota State Parenting Leave) will run concurrently with FMLA.

Notice

An employee shall give notice at least 30 days prior to the date on which leave is to begin. If 30 days notice cannot be given, the employee will give as much notice as practicable. If an employee fails to give 30 days notice for a foreseeable leave with no reasonable explanation for the delay, the leave will be denied until 30 days after the employee provides notice.

Notification for a FMLA leave request must be submitted in writing to the City Manager.

Medical Certification

An employee must submit medical certification to support a request for leave because of a serious medical condition of a child, spouse, parent, or the employee. A "Certification of Health Care Provider" form will be included in the FMLA packet. It is to be completed by the attending physician or practitioner and submitted to the City Manager within 15 days after requested, or as soon as reasonably practicable. Failure to provide medical certification may result in a denial or delay of the leave. Recertification of leave may be required if the employee requests an extension of the original length approved by the City or if the circumstances regarding the leave have changed. Recertification may also be required if there is a question as to the validity of the certification or if the employee is unable to return to work due to the serious health condition.

Under certain circumstances, the City may request a second medical opinion or a third medical opinion, consistent with the Family Medical Leave Act and other applicable law.

Intermittent Leave

An employee is entitled to take intermittent leave or leave on a reduced schedule when the employee or employee's family member has a serious health condition. Reduced schedule leave means that an employee reduces the number of hours per week or per day that he/she works. Intermittent leave is leave taken in separate blocks of time due to a single qualifying event.

If an employee is taking intermittent leave or leave on a reduced schedule for planned medical treatment, the employee must make a reasonable effort to schedule the treatment so as to not disrupt the City's business.

In instances when intermittent or reduced schedule leave for the employee or employee's family member is foreseeable or is for planned medical treatment, including recovery from a serious health condition, the City may temporarily transfer an employee to an available alternative position with equivalent pay and benefits if the alternative position would better accommodate the intermittent or reduced schedule.

All requests for intermittent leave will be evaluated by the City Manager on a case-by-case basis.

Return to Work

Any employee returning to duty after a medical leave of two weeks or more will be required to submit a fitness for duty report prior to returning to work. This report will be at the employee's expense. Failure to timely provide such a report may eliminate or delay an employee's right to reinstatement under the FMLA. If an employee is using intermittent leave and reasonable safety concerns exist regarding the employee's ability to perform his or her duties, a fitness for duty report may be required as frequently as every 30 days during periods when the employee has used intermittent leave.

Job Protection

An employee returning from family and medical leave will be reinstated in his/her former position or a position equivalent in pay, benefits, and other terms and conditions of employment. Reinstatement rights for an employee are the same as they would have been had the employee not been on leave. Thus, if the position held by the employee would have been eliminated or the employee would have been terminated but for the leave, the employee would not have the right to be reinstated upon return from leave.

If the employee fails to return from a family and medical leave at the end of the 12 week period (26 weeks for Military Care Giver provision), the employee will be reinstated to his/her same or similar position, only if available, in accordance with applicable laws. If the same or similar position is not available, the employee may be terminated.

Effect on Benefits

An employee granted a leave under this Policy will continue to be covered under the City's group health insurance plan under the same conditions and at the same level of City contribution as would have been provided if employee had been continuously employed during the leave period. If there are changes in the City's contribution levels while the employee is on leave, those changes will take place as if the employee were still on the job. The employee will be required to continue payment of the employee portion of the group health, dental, and life insurance coverages. The employee will be advised in writing at the beginning of the leave period as to the amount and method of payment. If the employee contribution is more than 30 days late, the City may terminate health insurance coverage of the employee.

If the employee fails to return from unpaid family and medical leave for reasons other than:

- the continuation, recurrence or onset of a serious health condition of the employee or a covered family member; or
- circumstances beyond the employee's control,

(Certification is required within 30 days of failure to return for either reason.)

The City may seek reimbursement from the employee for the portion of the premiums paid by the City on behalf of that employee during the leave period.

Seniority and other benefits do not accrue during the period of unpaid family and medical leave, however, any benefits accrued prior to commencement of such leave will not be lost.

City of North St. Paul
Family Medical Leave Act Policy

Purpose

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CITY OF NORTH ST. PAUL

RESOLUTION NO. 2021-xxx

RESOLUTION ADOPTING AMENDED FAMILY AND MEDICAL LEAVE ACT (FMLA) POLICY

WHEREAS, the City previously adopted a Family Medical Leave Act (FMLA) policy; and

WHEREAS, the City desires to amend the FMLA policy to incorporate revisions consistent with state and federal law; and

WHEREAS, the City Council has determined the adoption of the amended FMLA Policy, attached hereto as Exhibit A, is in the best interests of the City of North Saint Paul;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, approves and adopts the amended Family Medical Leave Policy attached as Exhibit A.

ADOPTED this 16th day of March 2021.

Motion by Council Member xxx
Second by Council Member xxx

Voting: Aye: Council Member
Council Member
Council Member
Council Member
Mayor
Nay:
Abstain:
Absent:

____
Terrence J. Furlong, Mayor

Attest:

____
Scott A. Duddeck, City Manager/Clerk

Agenda Information Memorandum
North St. Paul City Council
April 20, 2021

FROM THE OFFICE OF THE CITY MANAGER

Agenda placement: City Business Action Items & Recommendations

To: Honorable Mayor and City Council

Subject: Downtown Streetscape Plan

Background/Facts:

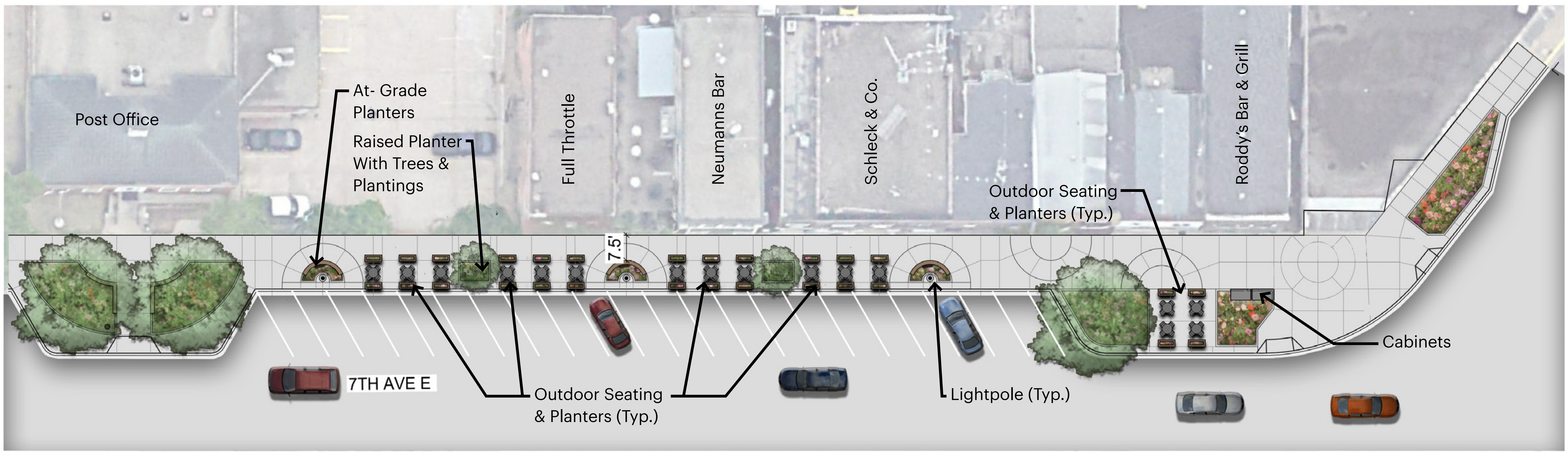
- Removal of permanent concrete benches and planters.
- Update sidewalk layout removing circular design.

Recommendation: It is recommended that the City Council approve the updated Sidewalk Layout and Streetscape Plan.

ATTACHMENTS
Downtown Graphics and Plan View

Respectfully submitted,

Scott Duddeck
City Manager



Downtown Intersection | Proposed Plan View

North St. Paul, Minnesota

March 16, 2021 | WSB Project number: 017145-000

wsb

Downtown Intersection | Roddy's Streetscape Area

North St. Paul, Minnesota

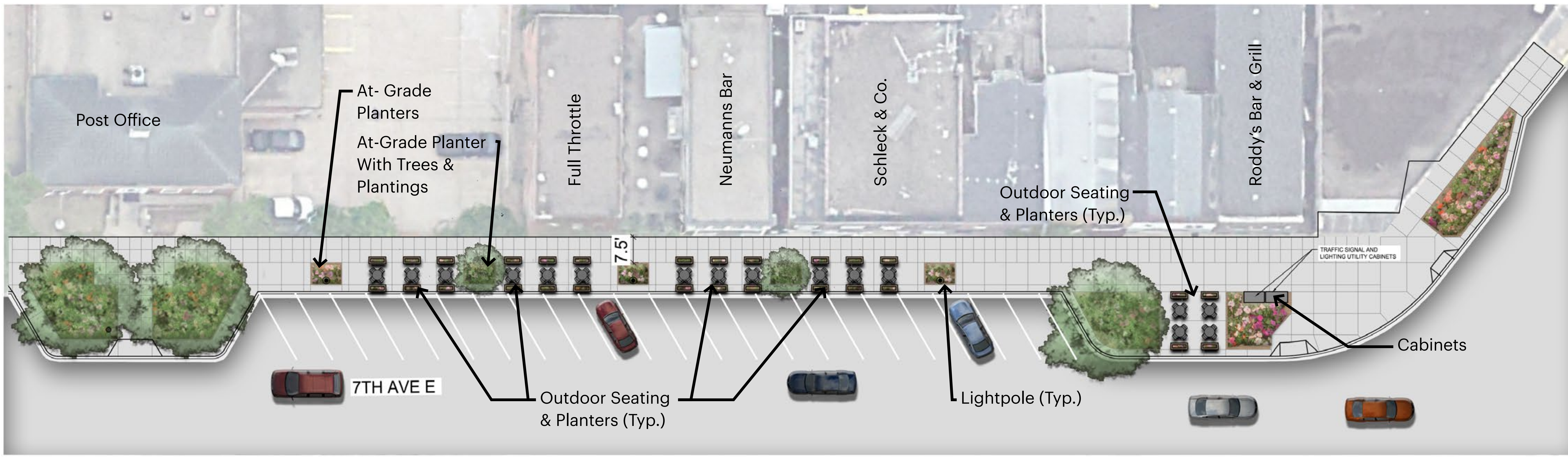
March 16, 2021 | WSB Project number: 017145-000

Downtown Intersection | Neumann's Streetscape Area

North St. Paul, Minnesota

March 16, 2021 | WSB Project number: 017145-000

wsb



Downtown Intersection | Proposed Plan View

North St. Paul, Minnesota

March 31, 2021 | WSB Project number: 017145-000

0' 30' 60'

Graphic Scale

wsb

Agenda Information Memorandum
North St. Paul City Council
April 20, 2021

FROM THE OFFICE OF THE CITY ENGINEER

Agenda placement: City Business Action Items & Recommendations

To: Honorable Mayor and City Council

Subject: 2018 Street and Utility Improvement Project (Bid Package No. 2), City Project No. S.A.D. 18-01, Final Project Payment

Background/Facts:

- The City Council awarded a construction contract for street and storm improvements to the following streets as part of the 2018 Street and Utility Improvement Project (Bid Package No. 2), City Project No. S.A.D. 18-01:
    - Lake Boulevard from 17th Avenue East to the Municipal Boundary
    - Poplar Avenue from Helen Street North to Swan Avenue East
    - Swan Avenue East from Lake Boulevard to Poplar Avenue East
    - 19th Avenue East from Helen Street North to Century Avenue
    - Park Row from 19th Avenue East to 20th Avenue East
    - 20th Avenue East from Park Row to Century Avenue
    - 11th Avenue from McKnight Road to Castle Avenue
    - Castle Avenue from 11th Avenue to 12th Avenue
    - 12th Avenue from Castle Avenue to Margaret Street North
    - 14th Avenue from McKnight Road to 3rd Street North
- Improvements for the project area included the proposed street and storm sewer improvements. The sanitary sewer and watermain improvements, along with the addition of several separate sanitary sewer lining areas in the city, were completed under the separate Bid Package No. 1 contract of the 2018 Street and Utility Improvement Project.
- The final contract total payment amount includes the following additional items completed within the project limits: replacing the bituminous pavement in the alley between 19th Avenue East and 20th Avenue East (east of Park Row), removing and replacing the entire bituminous trail adjacent to and within Silver Lake Park, and adding a complete street section for Park Row and 20th Avenue East.
- The attached letter of recommendation indicates that the quantities completed to date have been reviewed and agreed upon by the contractor, and recommends payment be made for the work completed to this point in the project as a final payment in the amount of $226,867.06.
- The contractor has provided the following documentation which is on file with the City:
    - Documentation showing that the contractor has complied with the provisions of Minnesota Statutes 290.92 requiring withholding state income tax (IC134 Forms).
    - Affidavit showing that all claims against the contractor by reasons of the Contract have been fully paid or satisfactorily secured (lien waivers).
    - Consent of Surety to Final Payment certification from the contractor's surety.
    - Two-year maintenance bond.

Recommendation: To adopt a resolution approving Construction Pay Voucher No. 11 & Final for OMG Midwest, Inc. dba Minnesota Paving & Materials, in the amount of $226,867.06 for the 2018 Street and Utility Improvement Project (Bid Package No. 2), City Project No. S.A.D. 18-01.

ATTACHMENTS
Letter of Recommendation
Signed Pay Voucher No. 11 & Final
Resolution

Respectfully submitted,

Morgan Dawley
City Engineer

APPROVED FOR AGENDA ENCLOSURE:

Scott Duddeck
City Manager

wsb

April 20, 2021

Mr. Scott Duddeck, City Manager
City of North St. Paul
2400 Margaret Street
North St. Paul, MN 55109

Re: Construction Pay Voucher No. 11 & Final and
Final Project Close-Out Documents
2018 Street and Utility Improvement Project (Bid Package No. 2)
City of North St. Paul Project No. S.A.D. 18-01
WSB Project No. 010077-000

Dear Mr. Duddeck:

Please find enclosed Construction Pay Voucher No. 11 and final for the above-referenced project in the amount of $226,867.06. This final payment request represents the final quantities completed for the project and the release of the retainage on the contract. The quantities completed to date have been reviewed and agreed upon by the contractor and WSB. Once processed, please keep one copy for your records and return two copies to our office, one for the contractor and one for our files.

We recommend that the City of North St. Paul approve Construction Pay Voucher No. 11 and final for OMG Midwest, Inc. dba Minnesota Paving & Materials at the April 20, 2021, City Council meeting. Also enclosed is the documentation required for releasing final payment for the above-referenced project as listed below:

1. Satisfactory showing that the contractor has complied with the provisions of Minnesota Statutes 290.92 requiring withholding state income tax (IC134 forms).
2. Evidence in the form of an affidavit that all claims against the contractor by reasons of the Contract have been fully paid or satisfactorily secured (lien waivers).
3. Consent of Surety to Final Payment certification from the contractor's surety.
4. A two-year maintenance bond.

This project will be considered for acceptance by the City Council on April 20, 2021, and includes a two-year warranty. Upon approval by the City Council and receipt of the above items, final payment in the amount of $226,867.06 can be released to OMG Midwest, Inc. dba Minnesota Paving & Materials, and the contract for this project will be finalized and closed out.

If you have any questions or comments regarding the enclosed, please contact me at 763.512.5243.

Sincerely,

WSB

Brad A. Reifsteck

Brad A. Reifsteck, PE
Sr. Project Manager

Enclosures

cc: Jennie Kloos, City of North St. Paul
Nick Fleischhacker, City of North St. Paul

srb

701 XENIA AVENUE S | SUITE 300 | MINNEAPOLIS, MN | 55416 | 763.541.4800 | WSBENG.COM

K:\010077-000\Admin\Construction Admin\Bid Package 2\Pay Vouchers\PV 11 & FINAL\010077-000 CST LTR VO 11 & FNL CTY-s duddeck-042021.docx

2018 Street and Utility Improvement Project - Bid Package No. 2

Final Pay Voucher 11

Client: City of North St. Paul 2400 Margaret Street North St Paul, MN 55109-3003	**Contractor:** OMG Midwest, Inc. dba MN Paving & Materials 14475 Quiram Drive Rogers, MN 55374

WSB Project No.: Project: R-010077-000
Client Project No.:
State Project No.:
Federal Project No.:

Contract Amount		**Funds Encumbered**	
Original Contract	$3,159,225.57	Original	$3,159,225.57
Contract Changes	$0.00	Additional	N/A
Revised Contract	$3,159,225.57	Total	$3,159,225.57

Work Certified To Date	
Base Bid Items	$3,405,443.67
Contract Changes	$0.00
Material On Hand	$0.00
Total	$3,405,443.67

Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
$59,573.55	$3,405,443.67	$0.00	$3,178,576.61	$226,867.06	$3,405,443.67
		Percent Retained: 0%			Percent Complete: 107.79%

FINAL PAY VOUCHER

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By WSB

Project Engineer

March 16, 2021
Date

Approved By OMG Midwest, Inc. dba MN Paving & Materials

Contractor

Date

Approved By City of North St. Paul

Name

Date

Payment Summary					
No.	**Up Through Date**	**Work Certified Per Voucher**	**Amount Retained Per Voucher**	**Amount Paid Per Voucher**
1	06/25/2019	$28,393.06	$1,419.65	$26,973.41
2	08/02/2019	$656,482.72	$32,824.14	$623,658.58
3	08/30/2019	$718,722.53	$35,936.13	$682,786.40
4	09/30/2019	$792,062.45	$39,603.12	$752,459.33
5	11/04/2019	$557,061.31	$27,853.06	$529,208.25
6	12/19/2019	$331,672.78	$16,583.64	$315,089.14
7	01/23/2020	$14,678.40	$733.92	$13,944.48
8	05/31/2020	$12,933.64	$646.68	$12,286.96
9	06/30/2020	$186,795.92	$9,339.80	$177,456.12
10	07/31/2020	$47,067.31	$2,353.37	$44,713.94
11	01/04/2021	$59,573.55	($167,293.51)	$226,867.06

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
Local	$3,405,443.67	$0.00	$3,178,576.61	$226,867.06	$3,405,443.67

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
Local	Local Roadway	$226,867.06			$3,405,443.67

Contract Item Status

Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	$160,000.00	1	0	$0.00	1	$160,000.00
2	2101.524	CLEARING	TREE	$310.15	40	0	$0.00	35	$10,855.25
3	2101.524	GRUBBING	TREE	$144.74	40	1	$144.74	32	$4,631.68
4	2104.501	REMOVE CURB AND GUTTER	LIN FT	$3.00	17712	0	$0.00	10761	$32,283.00
5	2104.501	REMOVE AND REPLACE CURB AND GUTTER	LIN FT	$35.45	300	0	$0.00	444.76	$15,766.74
6	2104.502	REMOVE SIGN	EACH	$30.08	26	0	$0.00	26	$782.08
7	2104.502	REMOVE MAIL BOX SUPPORT	EACH	$40.11	10	0	$0.00	15	$601.65
8	2104.502	SALVAGE SIGN	EACH	$30.08	20	0	$0.00	20	$601.60
9	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	$9.03	1488	0	$0.00	1418	$12,804.54
10	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	$9.03	1263	0	$0.00	2308.5	$20,845.76
11	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	$9.03	300	0	$0.00	1659	$14,980.77
12	2104.511	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	$4.01	1711	0	$0.00	1508.31	$6,048.32

Contract Item Status

Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
13	2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	$1.80	1271	0	$0.00	1443.5	$2,598.30
14	2104.518	REMOVE BITUMINOUS WALK	S F	$1.00	6078	0	$0.00	12762	$12,762.00
15	2104.518	REMOVE CONCRETE WALK	S F	$1.00	5135	0	$0.00	4034.5	$4,034.50
16	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	LUMP SUM	$15,000.00	1	0	$0.00	0.41415	$6,212.25
17	2104.602	SALVAGE AND REINSTALL MAIL BOX	EACH	$90.25	107	0	$0.00	58	$5,234.50
18	2104.618	SALVAGE AND REINSTALL BRICK PAVERS	S F	$2.80	250	0	$0.00	140	$392.00
19	2105.504	GEOTEXTILE FABRIC TYPE 5	S Y	$1.86	32100	0	$0.00	32100	$59,706.00
20	2106.507	EXCAVATION - COMMON (P)	C Y	$15.00	20553	15	$225.00	24542	$368,130.00
21	2106.507	EXCAVATION - SUBGRADE	C Y	$12.94	500	0	$0.00	134	$1,733.96
22	2106.507	SELECT GRANULAR EMBANKMENT (CV)	C Y	$15.59	14072	0	$0.00	16745	$261,054.55
23	2106.507	COMMON EMBANKMENT (CV)	C Y	$13.54	300	0	$0.00	0	$0.00
24	2112.519	SUBGRADE PREPARATION	RDST	$300.00	81	0	$0.00	81	$24,300.00
25	2118.509	AGGREGATE SURFACING CLASS 2	TON	$21.49	20	0	$0.00	0	$0.00
26	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	$145.41	60	0	$0.00	63	$9,160.83
27	2130.523	WATER	MGAL	$29.26	60	0	$0.00	70	$2,048.20
28	2131.506	CALCIUM CHLORIDE SOLUTION	GAL	$1.00	6843	0	$0.00	7700	$7,700.00
29	2211.509	AGGREGATE BASE CLASS 5	TON	$16.55	9912	0	$0.00	11602.56	$192,022.37
30	2215.504	FULL DEPTH RECLAMATION	S Y	$0.90	24320	0	$0.00	25953	$23,357.70
31	2331.603	JOINT ADHESIVE	L F	$1.00	16330	16444	$16,444.00	18320	$18,320.00
32	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	$2.18	1467	0	$0.00	1000	$2,180.00
33	2360.501	TEMPORARY BITUMINOUS WEDGE	TON	$125.60	30	0	$0.00	173.15	$21,747.64
34	2360.504	TYPE SP 12.5 WEAR CRS MIX(2;B)2.5" THICK	S Y	$24.74	1765	0	$0.00	2308.5	$57,112.29
35	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2;B)	TON	$64.79	5800	0	$0.00	6208.64	$402,257.79

Contract Item Status

Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
36	2411.618	PREFABRICATED MODULAR BLOCK WALL	S F	$43.00	469	0	$0.00	405.813	$17,449.96
37	2451.607	TRENCH STABILIZATION MATERIAL (CV)	C Y	$1.00	1000	0	$0.00	0	$0.00
38	2504.601	IRRIGATION SYSTEM REPAIR	LUMP SUM	$5,000.00	1	0.41	$2,050.00	3.001342	$15,006.71
39	2521.518	4" CONCRETE WALK	S F	$4.61	1000	0	$0.00	1342	$6,186.62
40	2521.518	6" CONCRETE WALK	S F	$5.26	19700	26	$136.76	21624.23	$113,743.45
41	2521.518	2.5" BITUMINOUS WALK	S F	$1.61	5400	0	$0.00	0	$0.00
42	2531.501	CONCRETE RIBBON CURB	L F	$18.30	250	0	$0.00	0	$0.00
43	2531.503	CONCRETE CURB & GUTTER DESIGN B612	L F	$11.98	14572	0	$0.00	14128	$169,253.44
44	2531.503	CONCRETE CURB & GUTTER DESIGN D412	L F	$12.33	3609	0	$0.00	3512.74	$43,312.08
45	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	$64.53	783	6.5	$419.45	1606	$103,635.18
46	2531.601	ADA COMPLIANCE SUPERVISOR	L S	$1,253.51	1	0	$0.00	1	$1,253.51
47	2531.603	7" CONCRETE VALLEY GUTTER	L F	$24.57	525	0	$0.00	482	$11,842.74
48	2531.618	TRUNCATED DOMES	S F	$60.17	136	12	$722.04	204	$12,274.68
49	2540.602	MAIL BOX	EACH	$25.07	5	0	$0.00	15	$376.05
50	2540.602	MAIL BOX SUPPORT	EACH	$50.14	10	0	$0.00	22	$1,103.08
51	2540.602	MAIL BOX (TEMPORARY)	EACH	$35.10	107	0	$0.00	133	$4,668.30
52	2563.601	TRAFFIC CONTROL	LS	$8,022.46	1	0	$0.00	1	$8,022.46
53	2564.518	SIGN PANELS TYPE C	S F	$35.10	233.25	0	$0.00	415.19	$14,573.17
54	2564.518	SIGN PANELS TYPE SPECIAL	S F	$175.49	32	0	$0.00	32	$5,615.68
55	2564.602	INSTALL SIGN	EACH	$75.21	20	0	$0.00	22.8	$1,714.79
56	2571.524	CONIFEROUS TREE 6' HT B&B	TREE	$413.31	24	2	$826.62	7	$2,893.17
57	2571.524	DECIDUOUS TREE 2.5" CAL B&B	TREE	$504.70	60	0	$0.00	49	$24,730.30
58	2571.525	DECIDUOUS SHRUB NO 5 CONT	SHRB	$76.16	25	0	$0.00	12	$913.92

Contract Item Status

Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
59	2571.527	PERENNIAL 1 GAL CONT	PLT	$20.31	100	0	$0.00	231	$4,691.61
60	2572.503	CLEAN ROOT CUTTING	L F	$2.07	3300	0	$0.00	3248.8	$6,725.02
61	2572.510	PRUNE TREES	HOUR	$206.76	50	3.869	$799.95	26.982	$5,578.80
62	2573.501	STABILIZED CONSTRUCTION EXIT	LS	$0.01	1	0	$0.00	1	$0.01
63	2573.502	STORM DRAIN INLET PROTECTION	EACH	$125.35	72	0	$0.00	72	$9,025.20
64	2573.503	SILT FENCE; TYPE MS	L F	$2.61	1700	0	$0.00	895	$2,335.95
65	2573.503	FLOTATION SILT CURTAIN TYPE STILL WATER	L F	$16.04	150	0	$0.00	350	$5,614.00
66	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	$2.01	6400	0	$0.00	3340	$6,713.40
67	2574.507	FILTER TOPSOIL BORROW	C Y	$38.91	300	35	$1,361.85	142	$5,525.22
68	2574.507	LOAM TOPSOIL BORROW	C Y	$32.59	2200	46	$1,499.14	2126.76	$69,311.11
69	2574.508	FERTILIZER TYPE 1	LB	$0.50	200	20	$10.00	130	$65.00
70	2575.501	TURF ESTABLISHMENT	LS	$15,000.00	1	0	$0.00	1	$15,000.00
71	2575.504	SODDING TYPE LAWN	S Y	$5.52	11615	900	$4,968.00	13308	$73,460.16
72	2575.504	EROSION CONTROL BLANKETS CATEGORY 3	S Y	$1.20	2500	0	$0.00	850	$1,020.00
73	2575.505	SEEDING	ACRE	$50.14	0.5	0	$0.00	0	$0.00
74	2575.508	SEED MIXTURE 25-151	LB	$3.01	150	20	$60.20	195	$586.95
75	2575.508	HYDRAULIC MULCH MATRIX	LB	$2.11	5000	150	$316.50	2850	$6,013.50
76	2575.535	WATER (TURF ESTABLISHMENT)	MGAL	$45.13	250	29	$1,308.77	277.35	$12,516.81
77	2582.503	4" SOLID LINE MULTI COMP	L F	$5.62	633	0	$0.00	969	$5,445.78
78	2582.503	4" DBLE SOLID LINE MULTI COMP	L F	$2.31	600	0	$0.00	156	$360.36
79	2582.518	CROSSWALK PAINT GR IN (WR)	S F	$15.29	1323	0	$0.00	384	$5,871.36
80	2021.501	MOBILIZATION	LS	$50,000.00	1	0	$0.00	1	$50,000.00
81	2104.502	REMOVE MANHOLE	EACH	$773.37	1	0	$0.00	1	$773.37
82	2104.503	REMOVE SEWER PIPE (SANITARY)	L F	$24.77	10	0	$0.00	30	$743.10

Contract Item Status

Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
83	2123.610	UTILITY CREW	HOUR	$1,746.19	4	15.80361	$27,596.11	25.61361	$44,726.23
84	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	$1,052.15	1	0	$0.00	1	$1,052.15
85	2503.602	CONNECT TO EXISTING SANITARY SEWER SERVICE	EACH	$1,037.41	2	0	$0.00	2	$2,074.82
86	2503.602	8"X4" PVC WYE	EACH	$749.30	2	0	$0.00	4	$2,997.20
87	2503.603	8" PVC PIPE SEWER - SDR 35	L F	$22.46	35	0	$0.00	40	$898.40
88	2503.603	4" PVC PIPE SEWER - SDR 26	L F	$19.45	50	0	$0.00	2	$38.90
89	2506.502	CASTING ASSEMBLY	EACH	$856.46	1	0	$0.00	51	$43,679.46
90	2506.602	CHIMNEY SEALS	EACH	$171.72	1	0	$0.00	0	$0.00
91	2506.603	CONSTRUCT 48" DIA SAN MANHOLE	L F	$530.59	5	0	$0.00	5	$2,652.95
92	2021.501	MOBILIZATION	LS	$45,000.00	1	0	$0.00	1	$45,000.00
93	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	$773.37	37	0	$0.00	39	$30,161.43
94	2104.502	SALVAGE CASTING	EACH	$203.82	4	0	$0.00	31	$6,318.42
95	2104.503	REMOVE SEWER PIPE (STORM)	L F	$12.33	1626	0	$0.00	1754	$21,626.82
96	2451.609	GRANULAR FOUNDATION AND/OR BEDDING	TON	$36.90	500	0	$0.00	238	$8,782.20
97	2501.502	12" RC PIPE APRON	EACH	$1,407.64	2	0	$0.00	2	$2,815.28
98	2501.502	15" RC PIPE APRON	EACH	$1,449.16	1	0	$0.00	1	$1,449.16
99	2501.502	18" RC PIPE APRON	EACH	$1,345.27	5	0	$0.00	5	$6,726.35
100	2501.502	24" RC PIPE APRON	EACH	$1,054.25	1	0	$0.00	1	$1,054.25
101	2501.503	18" RC PIPE CULVERT CLASS V	L F	$64.08	70	0	$0.00	48	$3,075.84
102	2501.602	TRASH GUARD FOR 18" PIPE APRON	EACH	$818.09	2	0	$0.00	2	$1,636.18
103	2502.503	4" PERF TP PIPE DRAIN	L F	$21.06	2282	0	$0.00	1647	$34,685.82
104	2502.602	6" PVC PIPE DRAIN CLEANOUT	EACH	$576.82	43	0	$0.00	48	$27,687.36
105	2503.503	22" SPAN RC PIPE-ARCH SEWER CL IIA	L F	$106.90	159	0	$0.00	144	$15,393.60

Contract Item Status

Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
106	2503.503	12" RC PIPE SEWER DES 3006 CL V	L F	$62.27	315	0	$0.00	291.3	$18,139.25
107	2503.503	15" RC PIPE SEWER DES 3006 CL V	L F	$66.59	1341	0	$0.00	1321.07	$87,970.05
108	2503.503	18" RC PIPE SEWER DES 3006 CL V	L F	$90.35	322	0	$0.00	273.15	$24,679.10
109	2503.503	27" RC PIPE SEWER DES 3006 CL III	L F	$117.23	458	0	$0.00	440	$51,581.20
110	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	$773.37	8	0	$0.00	8	$6,186.96
111	2503.603	15" HDPE PIPE SEWER	L F	$32.89	90	0	$0.00	90.5	$2,976.55
112	2504.604	4" POLYSTYRENE INSULATION	SQ YD	$53.85	50	0	$0.00	22	$1,184.70
113	2506.502	CASTING ASSEMBLY	EACH	$1,125.29	49	0	$0.00	30	$33,758.70
114	2506.502	INSTALL CASTING	EACH	$684.42	4	1	$684.42	40	$27,376.80
115	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	L F	$601.48	131	0	$0.00	145.4	$87,455.19
116	2506.503	CONST DRAINAGE STRUCTURE DES 60-4020	L F	$963.30	29	0	$0.00	36	$34,678.80
117	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPEC 1	EACH	$4,068.19	10	0	$0.00	10	$40,681.90
118	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPEC 2	EACH	$1,907.54	4	0	$0.00	4	$7,630.16
119	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPEC 3	EACH	$3,874.95	2	0	$0.00	2	$7,749.90
120	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPEC (2'X3')	EACH	$1,667.17	17	0	$0.00	16	$26,674.72
121	2506.604	CONSTRUCT RAIN GARDEN	SQ. YD.	$84.39	700	0	$0.00	382.244	$32,257.57
122	2511.509	RANDOM RIPRAP CLASS III	TON	$83.23	30	0	$0.00	20.63	$1,717.03
Bid Totals:							**$59,573.55**		**$3,405,443.67**

Project Category Totals		
Category	**Amount This Voucher**	**Amount To Date**
SCHEDULE A - SURFACE IMPROVEMENTS	$31,293.02	$2,556,695.80
SCHEDULE B - SANITARY IMPROVEMENTS	$27,596.11	$149,636.58
SCHEDULE C STORM SEWER IMPROVEMENTS	$684.42	$699,111.29

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
Contract Change Totals:											

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining

CITY OF NORTH ST. PAUL
RESOLUTION NO. 2021-XXX

A RESOLUTION AUTHORIZING FINAL PAYMENT FOR THE 2018 STREET AND UTILITY IMPROVEMENT PROJECT (BID PACKAGE NO. 2) CITY PROJECT NO. S.A.D. 18-01

WHEREAS, final application for payment to OMG Midwest, Inc. dba Minnesota Paving & Materials in the amount of $226,867.06, was received by WSB for the 2018 Street and Utility Improvement Project (Bid Package No. 2), City Project No. S.A.D. 18-01, and

WHEREAS, the final construction cost of the project is $3,405,443.67, and

WHEREAS, the increase in cost represents an adjustment in quantity of items higher than original estimates to complete the project to specification, and

WHEREAS, WSB, City Engineering firm, has reviewed the work and found it to be acceptable, and recommends approval of the final payment.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, MINNESOTA, that final payment to OMG Midwest, Inc. dba Minnesota Paving & Materials is hereby approved in the amount of $226,867.06 for the 2018 Street and Utility Improvement Project (Bid Package No. 2), City Project No. S.A.D. 18-01.

ADOPTED this 20th day of April, 2021.

Motion by Council Member
Second by Council Member

Voting:	Aye:	Council Member
		Council Member
		Council Member
		Mayor
	Nay:	None
	Abstain:	None
	Absent:	None

____
Terry Furlong, Mayor

Attest:

____
Scott Duddeck, City Manager/ Clerk

Agenda Information Memorandum
North St. Paul City Council
April 20th, 2021

FROM THE OFFICE OF THE ELECTRIC DIRECTOR

Agenda placement: City Business Action Items & Recommendations

Subject: Purchase a 2020 Ditch Witch HX50 Hydro-Vac Excavator

To: Honorable Mayor and City Council

Background/Facts:

Our current 2014 hydro-vac excavator has had numerous mechanical issues and we have had extensive issues with the vendor who holds the dealer contract and the manufacturer of the current equipment we own. The hydro-vac excavator has proven to be vital to both safety of the employee and prevention of underground utility damage. This equipment has proven itself to be a staple of underground utility construction.

Recommendation: It is recommended the City Council approve the purchase of the 2020 Ditch Witch HX50 hydro-vac excavator for $83,800.

Attachments:
Bids

Respectfully submitted,

Brian Frandle
Electric Director

APPROVED FOR AGENDA ENCLOSURE:

Scott Duddeck
City Manager

12826 EMERY WAY
SHAKOPEE, MN 55379-8300
Phone 952-445-3066
Fax 952-445-0035

City of North St. Paul
2400 Margaret ST N
St. Paul, MN 55109

Description:HX50
Date: 02/02/2021
Salesperson: Austin Kaiser
Mobile: 320-380-4414
E-Mail: austin@dwmn.com

Price Quote

Quote valid for: 30 days, until 03/04/2021

Featuring superior power and versatility, the Ditch Witch® HX50 is equipped with a 49-hp Kubota® diesel engine to support all machine functions – from potholing and small-slot trenching applications to HDD fluid and jobsite debris cleanup. The Ditch Witch® HX50 basic unit includes the following: insulated engine enclosure, cylinder assist dumping system, hydraulic door, wash wand kit and antifreeze kit.

Ditch Witch HX50 Vacuum Excavator

- 49-hp Kubota diesel engine
- 1,005 CFM Blower
- 200 & 400 gallon water tank
- Reverse Flow
- Jib & Powered Boom Option
- Heater
- 4" Hose (option for 3")
- Suction Tool, Pressure Wand, Turbo Nozzle
- VT17 (500), V20, VT24 Vac Trailer
- Hydraulic Jack
- Trailer Tongue Toolbox

New 2020 HX50 **$ 72,100.00**
500/200 / Jib Boom / VT17/ DOT

New 2020 HX50 **$ 83,800.00**
500/200 / Powered Boom / VT17/ DOT

Additional Options
1-year warranty extension: $ 2,791.00

We appreciate the opportunity to earn your business and look forward to hearing back from you!

Sincerely,
Austin Kaiser

HX50 VACUUM EXCAVATOR

FEATURES & BENEFITS

UNBEATABLE POWER

Equipped with a 49-hp (37-kW) Kubota® diesel engine, the HX50 packs more power to do more jobs with a low-profile design.

THREE-STAGE FILTRATION SYSTEM

Standard, advanced filtration system cleans air before it reaches critical machine components.

EFFICIENT WATER SYSTEM

The HX50 features a 1,005-cfm (28.5-m^3/min) blower and a water pressure capacity of 3,000 psi (207 bar) to maximize productivity.

IMPROVED PRODUCTIVITY

An auto-clutching feature disengages the water pump when water is not in use, allowing full system power to the blower.

OPTIMIZED AIR FLOW

A patent-pending make-or-break seal design optimizes air flow for increased efficiency and simplified plumbing.

POWER BOOM

A hydraulically powered boom, available on the 24K GVWR with 330-degree rotation and self-locking gear reduces manual labor for the operator.

HX50 VACUUM EXCAVATOR

DIMENSIONS

DIMENSIONS	U.S.	METRIC
500 GAL SPOILS/200 GAL WATER - VT17		
Length - Vacuum	232.1 in	5.90 m
Width	96 in	2.44 m
Height	87.9 in	2.23 m
Weight, empty, w/ reverse flow	8,640 lb	3919 kg
Trailer GVWR (VT17)	17,000 lb	7711 kg
800 GAL SPOILS/200 GAL WATER - VT20		
Length	269.4 in	6.84 m
Width	96 in	2.44 m
Height	88.2 in	2.24 m
Weight, empty, w/ reserve flow	9,610 lb	4359 kg
Trailer GVWR (VT20)	20,000 lb	9072 kg
800 GAL SPOILS/400 GAL WATER - VT24		
Length	269.4 in	6.84 m
Width	96 in	2.44 m
Height, w/boom	110.2 in	2.8 m
Height, w/out boom	88.7 in	2.25 m
Weight, empty, w/ reverse flow	10,443 lb	4737kg
Trailer GVWR (VT24)	24,000 lb	10886 kg

POWER

Engine	Kubota® D1803-CR-TE4B	
Fuel	Diesel	
Cooling medium	Liquid	
Aspiration	Direct	
Number of cylinders	3	
Manufacturer's gross power rating	49 hp	37 kW
Emissions compliance	EPA Tier 4	EU Stage IIIA
Rated speed	2,700 rpm	

FLUID CAPACITY

FLUID CAPACITY	U.S.	METRIC
Fuel tank capacity	30 gal	113.6 L
Engine oil	8 qt	7.6 L
Hydraulic reservoir	10 gal	37.9 L
Hydraulic system	12 gal	45.4 L
Cooling system	2.6 gal	9.8 L
Water pump oil	0.7 gal	0.7 L

VACUUM SYSTEM

Air flow	1,005 cfm	28.5 m³/min
Vacuum, max	16 in Hg	406 mm Hg
Vacuum tank capacity	500/800 gal	1893/3028 L
Tank outlet valve size	6 in	152 mm
Filter type	Washable polyester	
Filter area	73 ft²	6.8 m²
Suction hose	4 in	102 mm

WATER SYSTEM

Water pump flow	5.3 gpm	20.1 l/min
Water pump pressure, max	3,000 psi	207 bar

HYDRAULIC SYSTEM

Flow rate	5.5 gpm	21 l/min
Pressure	2,500 psi	172 bar

Specifications are general and subject to change without notice. If exact measurements are required, equipment should be weighed and measured. Due to selected options, delivered equipment may not necessarily match that shown.

2021 Vermeer Corporate Account Pricing

Sourcewell Public Utility Contract # 012418-VRM

☑ QUOTE
☐ ORDER

Sourcewell
Formerly NJPA
Awarded Contract
Contract # 012418-VRM

McLaughlin Vacuum Excavation Systems

VX75 Diesel Series

All VX75 vacs include 74hp Duetz Tier 4 Final Diesel Engine, 1200 CFM with 15" of mercury blower, standard reverse flow HD, 3 stage filtration using cyclonic separator and 2 micron poly filter, full debris tank electronic float shut down and secondary ball float shut off, 8.0 GPM-3000 psi water system with auto clutch, patented cam-over full open external hydraulic door with separate door/tank raise circuit, In Tank Clean Out System, LED trailer lights, insulated lockable engine enclosure and locable control box, 22 gallon fuel tank, 50' water hose with reel rotary digging lance, 5' vacuum tool and wash wand, three 10'x4" vacuum hose. Boom ready.

[x] **VX75-500 Boom- 8096290** — **$86,751.00**
500 gallon spoil tank, two 125 gallon fresh water tanks, 14,000 GVWR trailer

[ ] **VX75-800 Boom- 8096154**
800 gallon spoil tank, two 205 gallon fresh water tanks, 18,000 GVWR trailer

[ ] **VX75-1200 Boom - 8096155**
1200 gallon spoil tank, two 205 gallon fresh water tanks, 26,000 GVWR trailer

Boom options (Required)

[ ]	8093060	4" Hydraulic Boom- Hydraulic rotation, wireless remote, two 5' boom extensions	
x	8097427	5" Hydraulic Boom- Hydraulic Rotation, wireless remote, two 5' boom extensions	$18,158.00
x	8097444	Boom Cap	$115.00

Hydraulic features (Required)

x	8097665	Standard Hydraulic option, 4.5GPM@3000 PSI	$0.00
x	8097848	Aux hydraulic system, 8GPM@2000 PSI (tools not included)	$5,558.00

Vacuum Optional Items / Features

x	8043115	1 Piece- 5' "One Man" 4 nozzle digging tool	$689.00
x	8046275	6" Drain Valve Cap Assembly	$197.00
[ ]	8047448	Special Paint	
x	8093369	Water Recirculation Kit for VX_500	$221.00
[ ]	8093483	Water Recirculation Kit for VX_800	
[ ]	8093560	Water Recirculation Kit for VX_1200	
x	8096646	Vacuum Option Block Heater	$69.00
x	8096871	300,000 BTU Dynablast Hotbox	$6,447.00
x	8097355	Directional Light bar (Arrow Board)	$1,336.00

Options for Trailer Units

[ ]	8045131	Air Brakes (24,000 & 26,000 GVW)	
x	8041127	Hydraulic Jack	$2,029.00
[ ]	8043786	Two Speed Jack	
x	8047104	Strong armVX75-500/800 (not available on 1200 gallon spoil tanks)(not available on skid ur	$1,795.00
x	8092984	VX75- Quick Fill for 125 gallon fresh water tanks	$197.00

[ ] Miscellaneous Features: sales code _ _ _ — $_____.___

Date: 4/13/2021	
For: Brian Frandle	
Sourcewell Member #:	17881
Provided By:	RDO Equipment
Contact Name:	Blake Bristlin
Mobile #:	612-749-2771

Subtotal:	**$123,562.00**
Dealer Freight & Prep:	**$2,390.00**
Quantity:	**1**
Total:	**$125,952.00**
Sales Tax:	
Grand Total:	**$125,952.00**

Pricing effective 01/31/21
NOTE: All pricing in USD $
NOTE: Include applicable sales tax
Quotes valid for 30 days

ACCEPTED:

Vermeer
BY: ______________________________
DATE: ________________________

Customer
BY: ______________________________
DATE: ________________________

Any applicable sales tax is not included. Prices subject to change without notice. These prices are exclusive of any and all duties, import fees, taxes, or other similar charges. These prices may not be available in any transaction involving a trade or rental transaction. This sheet may not include all possible specifications available for this model. For complete product specifications, please contact your local authorized Vermeer dealer. Unless otherwise noted, dealer freight & prep to be determined.

Vermeer

Agenda Information Memorandum
North St. Paul City Council
April 20, 2021

FROM THE OFFICE OF THE PARK AND RECREATION COMMISSION

Agenda placement: City Business Action Items & Recommendations

Subject: Purchase of Park Benches and a Picnic Table

To: Honorable Mayor and City Council

Background/Facts:

- In early February, the Park and Recreation commission gathered information for each individual park in North St Paul.
- Commissioners indicated:
    - Colby Hills is in need of (1) bench,
    - Polar Park is in need of (1) bench and (1) ADA picnic table,
    - Dorothy Park is in need of (1) bench
- The Park Improvement Plan is expected to be completed by summer and would contain these items however we would like to move forward now before costs increase and this fills a current need.
- Delivery is about 8 weeks, due in time for summer install
- Public works will install them.
- Cost of the benches and picnic table: $4,592.19

Recommendation: The Park and Recreation Commission recommends the purchase of (3) benches, and one (1) ADA picnic table to be installed by Public Works as noted above. Cost not to exceed $7,000 including materials for installation. Funding from the Park Improvement Fund.

Attachments: Quote 71689 from Leisure Craft

Respectfully submitted,

Jill Officer
Customer Service Representative
Community Development

Quote#: 71491-A
3/16/21

P.O. Box 1700
Hendersonville, NC 28793
800-633-8241 toll free
828-693-8241 tel
828-693-8777 fax
sales@leisurecraftinc.com

CUSTOM PROOF

RFP6
6 ft. Personalized Diamond
Roll Form Bench
Green

Your item can not go into production until we receive an authorized signature approving design, color, and quantity. Please review & return as soon as possible.

Approval Signature

____

Print Name

____

Approval Date

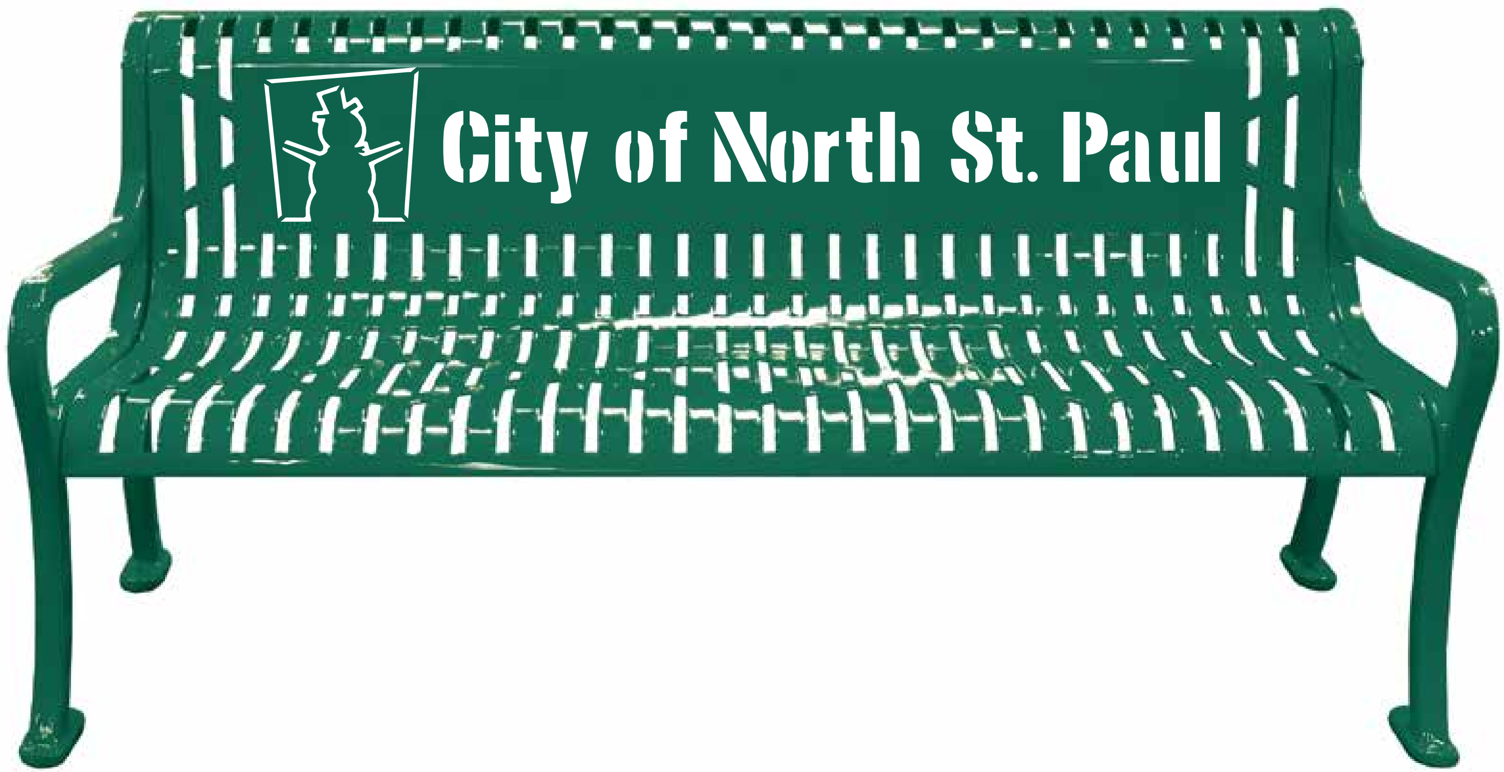
____

Quantity

____

Color

____



LEISURE CRAFT INC.
PO BOX 1700
HENDERSONVILLE, NC 28793
(828) 693-8241

QUOTE

DATE	QUOTE #
3/26/2021	71689

NAME/ADDRESS
CITY OF NORTH ST. PAUL 2400 NORTH MARGARET STREET NORTH SAINT PAUL, MN 55109

SHIP TO
55109

PHONE/FAX/EMAIL	REP GROUP	TERMS	FOB	CUSTOMER TYPE - 2	LCI REP	LCI REP 2
651-747-2442		CHECK	POD	CITIES/MUNICIPALITIES...	1JJ	JJ

QTY	ITEM	DESCRIPTION	COLOR	PRICE EACH	AMOUNT
3	RFP6	6 FT PERSONALIZED DIAMOND PATTERN BENCH, PORTABLE/SURFACE MOUNT, 265 LBS	GREEN	1,125.00	3,375.00
		MESSAGE: City of North St. Paul			
		LOGO: SNOWMAN WITHOUT FLOWERS			
1	T8XPSM-ADA-PERF	8 FT STANDARD PICNIC TABLE, PERFORATED METAL, SURFACE MOUNT, HANDICAP, 360 LBS		765.00	765.00
	FREIGHT - OUT	FREIGHT & HANDLING _____ LIFT GATE _____ CALL AHEAD _____ RESIDENTIAL DELIVERY (SCHOOLS & CHURCHES ARE CONSIDERED RESIDENTIAL) _____ FULL TRUCK FREIGHT QUOTE IS GOOD FOR 10 DAYS		452.19	452.19

THANK YOU FOR YOUR INTEREST IN LEISURE CRAFT'S PRODUCTS!

Subtotal	$4,592.19
Sales Tax (0.0%)	$0.00
Total	$4,592.19