

**CITY OF NORTH ST. PAUL
PARKS AND RECREATION COMMISSION
REGULAR MEETING AGENDA
April 28, 2021
6:30 PM**

North St Paul –via zoom

The City of North St. Paul has moved all of its public meetings online effective August 4, 2020. The move to online meeting access via Zoom ensures compliance with the Governor’s Emergency Executive Order and face covering mandate while providing our City Council members, staff and residents with safe and comfortable access to public meetings. Access information and links to meetings are available at northstpaul.org. This change to online meeting access will remain in effect until further notice.
(Stat. 13D.02 subd. 4)

The March 24th Zoom meeting can be accessed via:

<https://us02web.zoom.us/j/81609668742?pwd=QW1vdllUZUZRb25ybFlxbVVHSWhUZz09>

Passcode: 955169

Or Telephone dial (for higher quality, dial a number based on your current location):

US: 1-301-715-8592 or 1-312-626-6799

Webinar ID: 816 0966 8742

Passcode: 955169

The Parks and Recreation commission Zoom meeting will be ‘open to the public’ to listen in, but will be muted from contributing at all times with the exception of the open to the public forum.

Please join the meeting early to test your audio and video settings. If you join via a device and your audio is not working, you may need to use the dial-in phone number option in order to be heard.

I. CALL TO ORDER

II. ROLL CALL

Laura Greenlee-Karp, Vice Chair
Lloyd Grachek, Chair (Excused Absence)
Larry Amsden
Heather Haas
Ingrid Koller
Sue Springborn
Nancy Thorsen
Sarah Zahradka
Arthur Alvarez, Jr.

Ex-Officio:	Open
Council Liaison:	Tim Cole
Staff:	Jill Officer
	Lisa Ritchie
	Ron Ritchie

III. ADOPT AGENDA

IV. APPROVAL OF MINUTES

- A. Approve the March 24, 2021 regular meeting minutes

V. MEETING OPEN TO THE PUBLIC

VI. PUBLIC HEARINGS

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

VIII.

A. New Business:

1. Sponsor for the old Postal Credit union park
2. Discuss consideration of bands for Music in the Park (See Exhibit A)
3. Pickleball Reservations (See Exhibit B)
4. Rotary Park Signage (See Exhibit C)
5. Officers

B. Upcoming Events:

C. Short Term Projects:

1. Review/Discussion: Summary of Projects agreed upon

D. Long Term Projects:

1. Review/Discussion: Establish 2023 - 2025 priorities
2. Review/Discussion: Establish 2026 (+) priorities

IX. REPORTS FROM STAFF:

LMC Risk control and ADA compliancy evaluation of our parks
Public meetings must be accessible

X. REPORTS FROM COMMISSIONERS & PARK LIAISONS

XI. ADJOURNMENT

Next meeting: May 26, 2021 @ 6:30 via zoom

**CITY OF NORTH ST. PAUL
PARKS AND RECREATION COMMISSION
MEETING MINUTES
March 24th, 2021
6:30 PM**

North St Paul –via zoom

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I. CALL TO ORDER

Vice-Chair Laura Greenlee-Karp called the meeting to order at 6:30

II. ROLL CALL

Laura Greenlee-Karp, Vice Chair
Lloyd Grachek, Chair (Excused Absence)
Larry Amsden
Heather Haas
Ingrid Koller
Sue Springborn
Nancy Thorsen
Sarah Zahradka
Arthur Alvarez, Jr.

Council Liaison:	Tim Cole
Staff:	Jill Officer
	Lisa Ritchie
	Ron Ritchie

ADOPT AGENDA

On motion by Commissioner Koller, seconded by Commissioner Springborn with all present voting aye, motion carried to adopt the agenda.

IV. APPROVAL OF MINUTES

Approve the February 24, 2021 regular meeting minutes

On motion by Commissioner Hass, seconded by Commissioner Koller with all present voting aye, motion carried to approve the February 24th meeting minutes.

V. MEETING OPEN TO THE PUBLIC

Eagle Scout presentation by Robbie Sivill. Robbie indicated that he plans to fundraise for this project so will not be seeking funds from the Parks and Rec commission. Council Representative Tim Cole inquired about the need for a public hearing and notifying the surrounding residents within 350 feet of the proposed project. The commission felt it necessary to gather more information and have the plans reviewed. Plans will be reviewed by MNSpect.

VI. PUBLIC HEARINGS

None

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. New Business:

Commissioner Zahradka proposed a new idea for fundraising in place of a “Splash”. She recommended Easter eggs filled with peanut-free candy and toys. North St Paul residents could be an allotted quantity that would be sprinkled in the front yard of whomever purchased them on a certain date. There was conversation of incorporating something similar for different seasons/holidays. Commissioner Zahradka will forward a flyer from another non-profit that is currently doing this.

B. Upcoming Events:

Commissioner Thorsen indicated Starwatch is booked. Casey Park shelter is also reserved for this event.

C. Short Term Projects:

i) Review/Discussion: Park Improvement plan – Establish 2020 - 2022 priorities

The commission reviewed the survey results. The commission reviewed and prioritized park improvements for the 1 to 2-year priorities. See Exhibit A

ii) Review/Discussion: Donation benches

Per Lisa Ritchie, A few weeks ago, Darlene Sarne had approached Public Works Supervisor Ron Ritchie with a proposal to install a granite bench at Hause bench in memory of her husband, son and daughter. The family lived close Hause and spend a lot of time at the Hause skating rink over the years. Lisa Ritchie indicated that she had spoken to Darlene Sarne to let her know the city had adopted a policy to keep the benches consistent in all parks. A donation could be made to our North St. Paul Park fund if she would like a North St. Paul bench placed in memory of her family but a granite bench would need to be approved by City Council. Lisa told Darlene that she would present this to council on Darlene’s behalf if she wanted her to but Darlene declined stating she didn’t want to ask for any special favors. Because of the vandalism she has seen on the North St. Paul benches, she wasn’t interested in a North St. Paul bench as she has noticed vandalism and scratched graffiti in others.

iii) Review/Discussion: Rotary Sign

Lisa stated that Lloyd Grachek had emailed her to inquire about a template to be used for design. Per Scott Duddeck, the copy for the sign should be submitted and staff will handle the layout. The Rotary will also need to send the money for the sign to the city and the city will place the order. The sign needs to be consistent with the new signage that will be placed in the city but exact signage has not been selected yet.

D. Long Term Projects:

i) Review/Discussion: Establish 2023 - 2025 priorities

To be discussed at next meeting, April 28, 2021

ii) Review/Discussion: Establish 2026 (+) priorities

To be discussed at next meeting, April 28, 2021

VIII. REPORTS FROM STAFF:

Financials

Park Dedication Cash Balance as of March 24 = \$237,223.80

Park Fund Cash Balance as of March 24 = \$331,089.61

The commissioners asked if Jason Zimmerman could attend a meeting in the near future to explain the financial.

IX. REPORTS FROM COMMISSIONERS & PARK LIAISONS

Council Liaison Tim Cole proposed going back to meeting in the parks, COVID and weather permitting.

X. ADJOURNMENT

On motion by Commissioner Zahradka, seconded by Commissioner Koller with all present voting aye, motion carried to adjourn.

Meeting adjourned at 8:20 pm.

Next meeting: April 28th, 2021 @ 6:30 via zoom

Exhibit A

We are getting requests from other groups. The Parks Commission may want to reconsider who/how they select their groups, or consider adding additional nights...I know Oakdale has weekly concerts.

I've responded to this person and asked them to reach out to us with more information.



THU, JUL 15 AT 7 PM CDT

Music in the Park: North St. Paul w/ Matt & Laurel

North Saint Paul, MN

4 Going · 45 Interested

12 1 Comment

Like Comment Share

 **Zack Farmer**
Who do I contact to inquire about getting my band involved in Music in the Park? I'm a NSP resident and would love to play for the community.

Like · Reply · 2h

 Comment as City of North St. Paul

Details

- 49 people
- Evening
- St. Paul
- Casey Lake Park
- Thursday, July 15, 7-8:30 PM CDT
- Price: Free
- Public

MUSIC IN THE PARK

We are the first to perform at Casey Lake Park today!

... See More

Music

Privacy · Terms · Facebook © 2015

Exhibit B

To whom this may concern:

My name is Eugenia Meltzer and I live at [2641 17th Ave. E, North St. Paul](#). I am writing to you hoping you'll discuss this at your next city council meeting. My idea is to have specific reserved times for open pickleball at the Silver Lake courts. Reserved time for pickleball is a common occurrence in other communities. In fact, White Bear Lake, Stillwater and Little Canada all have times reserved exclusively for pickleball.

Pickleball is a fast growing sport and more people are playing pickleball than tennis on the courts. We have a few of us that kept the courts clear of snow in nearby Birchwood Village this past winter, and in fact, I played every month of the year since it was one of the few places that kept their nets up.

The request is for open pickleball Monday, Wednesday, Friday and [Saturday from 9-11 am](#), May-Oct. Pickleball would have priority during those times. However, if no one is playing then the courts would be open to tennis. We'd have a sign posted so the community is aware. I am attaching a picture of the sign posted at Little Canada. We'd like to have a similar sign for the Silver Lake courts. Pickleball is a community sport, so if a group of people show up to play, everyone would need to take turns and the courts cannot be monopolized by just one set of players.

I would be willing to attend the council meeting when this topic is discussed and available for you to call me with any questions prior to the meeting. My phone # is [847-846-8456](#).

Thank you for your consideration.

Sincerely,

Eugenia Meltzer



Eugenia Meltzer
[2641 17th Ave. E](#)
[North St. Paul, 55109](#)

Eugenia Meltzer
2641 17th Ave. E
North St. Paul, 55109

Lloyd,
Thanks for your follow-up.

- 1) If NSP Parks & Recreation still have \$4000 set aside for signage, a proposal needs to be taken to the NSP City Council for authorization to use the funds.
- 2) A NSP employee is needed to help search out local vendors to provide signage and work with the Rotary Park Committee to select a desired sign & vendor.

Sincerely,
Joe Miller
Rotary
651-492-1598

Lisa,
Originally NSP Parks & Recreation in June 2020 had agreed to provide \$4000 for signage and only needed NSP City Council's approval at their July 2020 meeting. That never happened. Rotary is prepared to provide matching funds (\$4000). That said, at this time we have gone ahead and ordered a plaque, to be placed on the restroom wall, recognizing contributors to Rotary Park. In addition, Rotary has provided a monument recognizing the partnership between the City of NSP & Rotary and signage on all the structures. Hope this helps clarify things for you.
Sincerely,
Joe Miller
NSP-Maplewood-Oakdale Rotary
651-492-1598
