



**City of North St. Paul
City Council
Regular Meeting Agenda**

**May 18, 2021
6:30 PM**

The City Council Meeting will be conducted on Tuesday **May 18, 2021** at 6:30 p.m. The meeting location is the City Council Chambers of City Hall, located at 2400 Margaret St., North St. Paul.

The City Council will also be meeting by interactive TV under Minn. Stat. 13D.02. Members of the public are permitted to attend the meeting in person, however, it is strongly encouraged to participate in the meeting remotely. Instructions can be found below.

The May 18, 2021 Zoom meeting can be accessed

via: <https://us02web.zoom.us/j/82140972224?pwd=dDdmRytwVS9leFBvV3lQOUFnOGtYQT09> **(from a PC, Mac, tablet, iPhone or Android device)**

Meeting ID: 821 4097 2224

Password: 362656

or by phone at 1-929-205-6099, meeting ID 821 4097 2224, password 362656.

The City Council Zoom meeting will be 'open to the public to listen in but will be muted from contributing at all times with the exception of a Public Hearing and open to the public forum.

Please join the meeting early to test your audio and video settings. If you join via a device and your audio is not working, you may need to use the dial-in phone number option in order to be heard.

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

Council Member Thorsen
Council Member Petersen
Council Member Cole
Council Member Wong
Mayor Furlong

IV. Adopt Agenda

V. Presentations

A. Shaughn Erickson Hero Award Presentation

VI. Consent Agenda

- A. May 4, 2021 workshop minutes.
- B. May 4, 2021 regular meeting minutes.
- C. General Claims: \$1,452,383.10
- D. Financial Transparency Reporting
- E. 2019-2022 Metropolitan Council Water Efficiency Grant Modification

VII. Meeting Open to Public

Note: This is a courtesy extended to persons wishing to address the council who are not on the agenda. A completed public comment form should be presented to the Deputy Clerk prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.

VIII. Public Hearings

IX. City Business Action Items & Recommendations

- A. Approve Ordinance Establishing the Arts and Culture Commission and an Ordinance abolishing the Design Review Commission.
- B. Purchase Electric Meters
- C. 2020 Street and Utility Improvement Project - Pay Voucher No. 10
- D. Police Tasers and Training Purchase (18)
- E. Purchase Lexipol Professional Policy Services for Police and Fire
- F. Review of the North St. Paul Housing & Redevelopment Authority and Ramsey County's Request to Levy
- G. RESCIND - COVID-19 Pandemic Local Emergency Declaration Establish March 17, 2020.

X. Reports of City Manager & Departments

- A. Monthly Building Permit Report (April 2021)
- B. City Clean-Up Event on Saturday, May 8
- C. CivicClerk Implementation

XI. Reports of Council Commissions & Committees

XII. General Business

XIII. Closed Session

- A. NONE.

XIV. Adjournment

The next regularly scheduled City Council meeting is June 1, 2021.

**To**

Honorable Mayor Furlong and City Council

Date

May 18, 2021

Agenda Placement # V.A

Presentations

Subject

Shaughn Erickson Hero Award Presentation

Background/Facts

The City of North St. Paul is presenting their resident Shaughn Erickson with a Hero Award on Tuesday, May 18, 2021 at 6:30 p.m. in the North St. Paul Council Chambers at 2400 Margaret St. North St. Paul. Erickson is being recognized for his quick action in saving the life of Jack Bruhn on May 27, 2020.

Bruhn, a nursing student at Century College in his early twenties, was visiting his grandfather's North St. Paul home to help with some planting when he unexpectedly collapsed. Erickson, heard his neighbors call for help and quickly ran to their assistance. Erickson, a trained first responder, and volunteer with the Ramsey County Sheriff's Department, arrived with an AED that he had at his home, quickly accessed the situation and delivered a life-saving shock to Bruhn. City of North St. Paul Police and Fire arrived on the scene quickly to perform CPR and transferred Bruhn to Region's Hospital for treatment. Doctors at Region's Hospital stated that without Erickson's quick response with an AED Bruhn would not have survived the cardiac episode.

Attachments

None

Respectfully submitted,

Kari Erpenbach, Communications

City of North Saint Paul
May 4, 2021
Proposed City Council Workshop Meeting Minutes

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 5:00 p.m. The meeting was conducted at City Hall in the Council Chambers, and also via Zoom.

II. ROLL CALL

Present: Council Member Scott Thorsen
Council Member Candy Petersen
Council Member Lisa Wong
Council Member Tim Cole
Mayor Terry Furlong

Staff: City Manager Scott Duddeck, Deputy Clerk Jennie Kloos, Finance Director Jason Zimmerman, City Attorney Shana Conklin, City Planner Eric Zweber

Guest: Jackie Huegel, MMKR Partner

III. ADOPT AGENDA

On motion by Council Member Petersen, seconded by Council Member Thorsen, with all present voting aye (5-0), motion carried to approve the agenda as presented.

IV. TOPIC(S)

A. Review of the 2020 financial report with the city's audit firm of Malloy, Montague, Karnowski, Radosevich & Co. P.A. (MMKR)

Finance Director Jason Zimmerman introduced Jackie Huegel, Partner, with the City's auditing firm, Malloy Montague Karnowski Radosevich and Co. P.A. (MMKR) who presented the 2020 Comprehensive Annual Financial Report, reviewed the auditor's Management Report and Schedule of Findings and Questioned Costs. Reports also included in the packet is a copy of the Corrective Action Plan and Summary Schedule of Prior Audit Findings and Special Purpose Audit Report on compliance with Government Auditing Standards and Legal Compliance.

There was no action required of the city council as the auditor's report is informational only. The complete Comprehensive Annual Financial Report (CAFR) are available on the City's website for public review.

B. ISD 622 – North High Project Update

City Planner Eric Zweber updated the City Council on a request that was received from North High School for a Conditional Use Permit & Building Height Variance. The Conditional Use Permit request is for an 11-room classroom addition that is about a 27,000 square foot addition, 1,000 square foot secure entry addition and some maintenance items. The Variance is for the proposed 3 story addition building height. What was found during the review that was equally

important were changes to the parking lot. They would essentially decrease parking by 102 stalls. The Planning Commission has reviewed the request and a recommendation was made of a conditional approval with changes.

City Manager Duddeck commented that this item is for informational purposes only and not on the agenda for approval. We will continue to work with the District and bring back updated information to the City Council when available.

Due to time restraints, the remaining items on the workshop agenda will be moved to the City Council meeting to follow.

OTHER BUSINESS

There was no other business

VI. ADJOURNMENT

There being no further business, on motion by Council Member Cole, seconded by Council Member Wong, with all present voting aye (5-0), Mayor Furlong adjourned the workshop meeting at 6:33 p.m.

Terrence Furlong, Mayor

Attest:

Scott A. Duddeck, City Manager/Clerk

City of North Saint Paul
May 4, 2021
Proposed Regular City Council Meeting Minutes

North St. Paul City Hall – Council Chambers
2400 Margaret Street

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 6:37 p.m. The meeting was conducted via Zoom and in person.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Thorsen
Council Member Petersen
Council Member Wong
Council Member Cole
Mayor Furlong

Staff: City Manager Scott Duddeck, Deputy Clerk, Jennie Kloos, City Engineer Morgan Dawley, Finance Director Jason Zimmerman, City Planner Eric Zweber, City Attorney Shana Conklin.

IV. ADOPT AGENDA

On motion by Council Member Cole, seconded by Council Member Wong, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

V. PRESENTATIONS

A. Mike Lang Retirement

Mayor Furlong presented a plaque to Sergeant Mike Lang in gratitude and appreciation upon his retirement after 27 years of service to the North St. Paul community.

Police Chief Tom Lauth expressed his appreciation to Sergeant Mike Lang for his years of service, and all the assistance he has given to the Police Department and City residents over the years. He wished Sergeant Lang all the best in his retirement.

VI. APPROVAL OF CONSENT AGENDA

Councilmember Thorsen requested that Consent Agenda Item D – EDA Accounts Payable be moved to the Regular Agenda.

On motion by Council Member Petersen, seconded by Council Member Wong, with all present voting aye (5-0), motion carried to approve the consent agenda, Resolution No. 2021-045 consisting of:

- A. April 20, 2021 workshop meeting minutes.
- B. April 20, 2021 regular meeting minutes.
- C. General accounts payable: \$455,045.55.
- D. EDA accounts payable: \$1,216.33. **Moved to City Business**
- E. HRA accounts payable: \$496.94
- F. Review of the 2020 financial report with the city's audit firm of Mally, Montague, Karnowski, Radosevich & Co. P.A. (MMKR).

VII. MEETING OPEN TO PUBLIC

Don Bieniek stated it has been many months since he has been able to attend a City Council meeting, and he is pleased and grateful to be here tonight, after many weeks in the hospital followed by months of home health care. He added he wanted to come to tonight's meeting to express his thanks to the City Council who wrote to him and visited him, and sent their best wishes for his recovery. He also welcomed the new City Council Members. He noted he plans to continue to attend City Council meetings, as he has done for many years.

John Schmahl, 2750 Chisholm Avenue, stated he was pleased to see that the online meeting agendas have been improved, with a note as to when the agenda has been amended and the amendment noted in red.

Mr. Schmahl stated his neighbor's electric service runs through his property, and he added he has brought this issue to the City Council before, but nothing has happened. He noted he was told by the Electric Superintendent that he would have to dig himself if he wants to locate the electric cable.

Mr. Schmahl stated he recently had surgery and he is unable to dig. He added there was an item on the agenda regarding Mesabi Circle where there is a dry wash and easement restriction. He noted these issues occur when the City impinges on citizens' rights.

Mr. Schmahl stated the City recently purchased a hydraulic excavator, with City Council approval. He added it is unacceptable that he should have to dig himself. He noted he would appreciate it if the City would tell him what he is supposed to do.

Mr. Schmahl stated there have been closed meetings regarding the community center, which are now over. He asked how he can get an audio recording of the meetings.

City Manager Scott Duddeck stated residents can make a data request, and that can be provided by City Staff. Mr. Schmahl stated he would stop in Thursday to get the recording.

R.T. Luczak stated he would also be interested in seeing a video of the closed sessions regarding the sale of the community center. He added they submitted their offer in February 2021 and have not heard anything back. He thanked the City Attorney for his support in getting a lease in place. He noted they intend to submit three requests as part of the lease: the inclusion of Kokoro Volleyball signage on the building, which they believe is a reasonable request; assurances

regarding the percentage of building space that will be allocated for their business, which is growing; and additional language to address future government shutdown of the facility.

Mr. Luczak asked whether there are any updates on the negotiations. He added they have not received any information. He noted they need to know how long the lease will be.

Mayor Furlong stated the City Attorney and City Manager are working on this issue.

Council Member Thorsen stated there is a simple answer, that at last closed session, the City Council reached a consensus that the building would not be sold to Kokoro Volleyball. He added he is not sure why that has not been communicated to Mr. R.T.

Mr. Duddeck stated City Staff and the City Attorney are working on the language of the lease. He stressed the importance of ensuring that the lease is complete and comprehensive. He noted information will be provided by the City Attorney on Wednesday of this week.

VIII. PUBLIC HEARINGS

There were no scheduled hearings.

IX. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Resolution Approving Acceptance of Donations Received January 1, 2021 – March 31, 2021.

Mr. Duddeck stated donations will be added to the City Council Regular Agenda on a monthly basis for acknowledgement and formal acceptance. He added the proposed Resolution includes a list of donor names, dollar amounts, and the City Department to which the funds will be applied.

On motion by Council Member Thorsen, seconded by Council Member Cole, with all present voting aye (5-0), motion carried to adopt Resolution No. 2021-041 Approving Acceptance of Donations Received January 1 – March 31, 2021.

B. Amendments to TIF District No. 4-10 and 4-11.

Mikaela Huot, Baker Tilly, reviewed proposed modifications to existing TIF Districts established in July 2019 to facilitate redevelopment of the Anchor Block North site. TIF District No. 4-10 is related to housing and TIF District No. 4-11 is related to soils condition. The purpose of these modifications is to change the election of the receipt of first increment to be received in 2023, allowing for an additional year of collection.

Ms. Huot stated the recommendation for TIF District No. 4-11 is to increase the budget as the proposed development has resulted in higher taxable value than that which was originally anticipated. The amendment will provide additional flexibility for the City Council.

On motion by Council Member Thorsen, seconded by Council Member Petersen, with all present voting aye (5-0), motion carried to adopt Resolution No. 2021-042 Approving Modification to the Tax Increment Financing Plan for Tax Increment Finance District 4-10.

On motion by Council Member Cole, seconded by Council Member Wong, with all present voting aye (5-0), motion carried to adopt Resolution No. 2021-043 Approving Modification to the Tax Increment Financing Plan for Tax Increment Finance District 4-11.

C. First Reading – Ordinance Establishing the Arts and Culture Commission and an Ordinance abolishing the Design Review Commission.

Mr. Duddeck reviewed the proposed creation of an Arts and Culture Commission, as well as the potential elimination of the Design Review Commission, which has been on hiatus for some time. He added the Design Review Commission's work and activities would be formally taken over by the Planning Commission.

City Attorney Shana Conklin reviewed the two proposed Ordinances, of which tonight is the first reading. The Arts and Culture Commission would be appointed by the Mayor and with approval of the City Council.

Councilmember Thorsen stated the proposed Ordinance language should indicate that there is an expectation of attendance.

Ms. Conklin stated attendance requirements could be addressed in the Commission by-laws, which would be approved by the City Council.

D. Cowern Elementary Addition Conditional Use Permit Amendment

City Planner Eric Zweber reviewed a request from the School District to construct a 1,750 square foot addition to Cowern Elementary School. The addition would include a new security entrance on Margaret Street and administrative offices, a nurse's station and conference room. No new classrooms are proposed as part of this addition. All standards for the R-1 District are met with this proposal.

Mr. Zweber stated the school currently has three parking lots, but the southern-most lot requires pavement and striping, and should be improved. The third parking lot is required to accommodate 70 total parking spaces.

Mr. Zweber stated the Planning Commission held a public hearing and there were no public comments. City Staff and the Planning Commission recommend approval of the Conditional Use Permit request amendment with 6 conditions listed in the Staff Report.

Councilmember Petersen stated School District staff park on Margaret Street and that has always been an issue. She asked whether the improvement of the parking lots will ensure that there will be no staff parking on Margaret Street. She noted signage was installed last year that helped a lot.

Mr. Zweber stated improvement of the southern lot will increase staff parking availability, and that would resolve the issue of street parking.

Councilmember Thorsen stated staff street parking has been a concern for residents on Margaret Street for many years. He added staff cars parked on Margaret Street have obstructed mail delivery and garbage pick-up, and neighbors have made numerous complaints. He noted, if this request is approved by the City, the School District staff must be respectful of the Margaret Street neighbors.

ISD #622 Business Director Randy Anderson stated the School District is very excited about the renovations and security improvements at Cowern Elementary, as well as two other schools. He added the south parking lot is partially paved, and parking for staff has been a struggle. He noted it is their intent to renovate the south parking lot and provide 70 parking spaces there.

Sean Kelly, Wold Architects, stated the preliminary revised layout includes restriping of the parking lot areas for a maximum of 72 parking stalls.

On motion by Council Member Thorsen, seconded by Council Member Wong, with all present voting aye (5-0), motion carried to adopt Resolution No. 2021-044 approving Conditional Use Permit Amendment for Security Entrance Addition for Cowern Elementary at 2131 Margaret Street N.

E. Declaration of Equipment Surplus

Mr. Duddeck reviewed equipment that is proposed to be sold at online auction, including a hydro vac excavator and ditch witch trencher and several other items as listed in the staff report.

On motion by Council Member Petersen, seconded by Council Member Cole, with all Present voting aye (5-0), motion carried to approve Resolution No. 2021-047, Declaration of Equipment Surplus – 2014 Excavator and Ditch Witch, and List of Surplus Equipment.

F. EDA Accounts Payable \$1,216.33

Council Member Thorsen expressed his concern regarding the utilities payment agreement between two private entities. He added he has pulled this issue from the Consent Agenda twice before. He asked why the private utility bills are being paid from EDA funds. He asked whether the City has been reimbursed by Amcon.

Mr. Duddeck stated Amcon has not yet been billed by the City, but the agreement ended in April and they moved out of the building. He added the utilities accounts will revert back to the original building owner, and the fees will be recouped.

On motion by Council Member Wong, seconded by Council Member Cole, with all present voting aye (5-0), motion carried to approve Resolution No. 2021-046, EDA Accounts Payable of \$1,216.33.

X. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Duddeck gave an update on development around the City. The Anchor North apartment complex is bringing in lumber and will begin framing soon. Kwik Trip has estimated their construction project will begin on May 31, 2021, and the storage facility is nearing completion. The final lift of pavement will be added to Anchor Drive and traffic will be going through soon.

Mr. Duddeck stated plans for sidewalk construction in the downtown area is moving forward as approved by the City Council at their last meeting and will commence in the next 2 weeks. Concrete planters near the Post Office will be removed to create additional space for accessibility.

Picnic tables have been put back in the hospitality areas, and sidewalk work should be completed by July.

Mr. Duddeck stated he will be putting out a Council Update letter to provide updates between Council meetings. City Staff has started a month-long test of Google Workspace, including cost analysis and security review. Many other cities, as well as counties and school districts, have been using Google for years. City Staff will report back on the results of this trial.

Council Member Petersen asked when the car show will start.

Mr. Duddeck stated the car show will probably start the first Friday in July. He added the majority of the new sidewalks will be in, and other projects completed, by the beginning of July.

Mr. Duddeck stated City Staff have been using CiviClerk, a software platform for City Council agendas and documents. He added this software will allow for more advanced planning and better quality.

Mr. Duddeck stated the ditch work on Margaret Street south of Cowern School is under way, in cooperation with the Watershed District. He added slopes around residential properties will be softened with erosion control measures, and the area will be restored.

Mayor Furlong stated residents had indicated that there appeared to be a problem on site.

Mr. Duddeck stated there have not been any problems. City Engineer Morgan Dawley stated there are no concerns or problems that he has been made aware of. He added he checks in with Watershed representatives regularly. He noted it is anticipated that they will be on site for a few weeks. A sidewalk was chipped and will be repaired at no cost to the City.

Council Member Petersen asked whether a budget meeting schedule has been set.

Finance Director Jason Zimmerman stated the City Council's May 18, 2021 workshop meeting will include a review of the proposed budget process and set a baseline budget. City Staff hopes to streamline the process to reduce the need for additional meetings. He noted the initial focus will be on levy-supported operations.

XI. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Cole stated the Parks & Recreation Commission met recently to continue work on the Parks Improvement Plan, which will be ready for City Council review soon. He added a meeting is being planned with Mr. Duddeck, the Commission Chair and himself sometime in May.

Council Member Cole stated the Parks & Recreation Commission will be bringing forward a recommendation to the City Council regarding signage for Rotary Park.

Council Member Cole stated the Parks & Recreation Commission will officially begin holding their meetings in the parks again, beginning with the first meeting in May to be held at Hause Park, beginning at 6:00 p.m.

Council Member Wong stated the next Planning Commission meeting is scheduled for Thursday May 6, 2021 at 6:30 p.m.

Council Member Petersen stated the League of Minnesota Cities is planning to hold some in-person meetings, and a retreat is planned in September.

Council Member Petersen stated Women in City Government held a virtual program regarding Covid and how it has changed City government. She added the virtual program was very well-attended.

Council Member Thorsen asked whether Parks & Recreation meetings to be held in the parks will be recorded and televised. Mr. Duddeck stated City Staff will have to look into that.

Mr. Duddeck stated, as a reminder, this Saturday, May 8, 2021 is City-Wide Clean-Up Day at the Public Works Building from 8:00 a.m. – 1:00 p.m. The event is open to residents and businesses and will include document shredding services. The City Council is welcome to come and volunteer.

Ms. Conklin stated the City Council can attend the Clean-Up Day without noticing it as a meeting, due to the type of event. She added it would be prudent for the City Council to avoid discussions if there is a quorum.

Mayor Furlong stated the annual City Manager review has been scheduled for June 1, 2021. He added this will be a closed-door meeting. He noted the City Council will receive a review form to complete before the meeting.

Ms. Conklin stated a motion would be required to place that item on the June 1, 2021 agenda as a closed session.

On motion by Council Member Thorsen, seconded by Council Member Petersen, with all present voting aye (5-0), motion carried to schedule the City Managers Review for June 1, 2021 as a closed session.

XII. GENERAL BUSINESS

Council Member Wong stated the City Council might be interested in reviewing the “Mapping Prejudice” Project, a collaboration between Ramsey County and the University of Minnesota. The project document is available on the County website.

Council Member Wong stated the Ramsey County League of Local Government is hosting a webinar, “Decriminalizing Mental Illness”, on May 14, 2021 from 7:00 – 9:00 a.m. in connection with the City of Maplewood.

Council Member Petersen stated there are 25 garage sales registered for this weekend’s City-Wide Garage Sale from May 6-8, 2021.

Council Member Petersen wish all mothers a Happy Mother’s Day.

Council Member Thorsen stated, with regard to the Ramsey County HRA levy, the City Council is not obligated to vote if there is no interest, although he is fine with bringing it to a vote. He added a public hearing should be scheduled and noticed so residents know that the levy will raise property taxes.

Council Member Thorsen stated he would like to request copies of the last City Manager review be provided for the City Council before the June 1, 2021 closed session. He added these documents might be helpful for the new Council Members.

Council Member Thorsen stated, with the closing of Lillie News, the City lost its local newspaper, and the City Council voted to use the Minneapolis Star-Tribune for notices based on cost and circulation. He added White Bear Press Publications publishes local newspapers for nearby cities, and he contacted the publisher, Carter Johnson, to get information about including North St. Paul in their local coverage. He noted he is unsure whether the City Council can legally make that change, but it could be a cost savings, and should be considered.

XIII. CLOSED SESSION

There was no closed session.

XIV. ADJOURNMENT

There being no further business, on motion by Council Member Cole, Seconded by Council Member Wong, with all present voting aye (5-0), Mayor Furlong adjourned the meeting at 8:10 p.m.

Terrence J. Furlong, Mayor

Attest: _____
Scott A. Duddeck, City Manager



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: Mayor & Council Members
FROM: Jacquelyn Lutmer - Accounting Technician
DATE: May 18, 2021
SUBJECT: Recommendation of approval of GENERAL claims list.

Claim Date

5/7/2021 Payroll Register DD		\$110,548.35
5/7/2021 Payroll Direct Payables		\$99,710.58
5/10/2021 Payroll Register DD M. Lang Final		\$4,828.45
5/10/2021 Payroll Direct Payables M. Lang Final		\$34,611.07
5/10/2021 A/P Payroll Direct Payables - Union Dues	138311	\$546.52
	Payroll Subtotal	<u>\$250,244.97</u>

5/18/2021 A/P Checks	138312-138395	774,917.29
5/18/2021 Drafts	001073-001075	\$ 427,220.84
	AP Subtotal	<u>\$ 1,202,138.13</u>

Grand Total \$ 1,452,383.10

Approved this 18th day of May 2021

/s/ Terrence J. Furlong, Mayor by Consent Resolution

/s/ Scott A. Duddeck, City Manager/Clerk by Consent Resolution

PAYROLL NO: 01 City of North St. Paul

PAYROLL DATE: 5/07/2021

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	58	110,548.35
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	58	110,548.35

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET:04867 5/7/2021 PAYROLL - 9

VENDOR SET:01 City of North St Paul *** DRAFT/OTHER LISTING ***

BANK:AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
A01055		AFSME COUNCIL 5						
	I-AFS202105056842	UNION DUES	D	5/07/2021		24.72	001062	24.72
E05000		EFTPS						
	I-T1 202105056842	FEDERAL WITHHOLDING	D	5/07/2021		16,675.19	001063	
	I-T3 202105056842	FICA TAXES	D	5/07/2021		13,589.82	001063	
	I-T4 202105056842	MEDICARE TAXES	D	5/07/2021		5,079.06	001063	35,344.07
H08033		H S A BANK						
	I-444202105056842	HSA ACCOUNT	D	5/07/2021		5,787.00	001064	5,787.00
I09137		I C M A DISTRIBUTION CENTER						
	I-2 202105056842	EMP/EMPR DEFERRED COMP	D	5/07/2021		10,710.98	001065	
	I-21 202105056842	EMP/EMPR DEFERRED COMP	D	5/07/2021		2,304.50	001065	
	I-26 202105056842	LOAN PAYMENTS TO ICMA	D	5/07/2021		494.09	001065	
	I-2CM202105056842	CITY MGR 9% DEFERRED COMP	D	5/07/2021		669.66	001065	
	I-2IR202105056842	EMP/EMPR DEFERRED COM	D	5/07/2021		1,575.00	001065	15,754.23
M12900		MNEFTS						
	I-T2 202105056842	MN Income Tax WH	D	5/07/2021		7,356.64	001066	7,356.64
M13320		MN STATE RETIREMENT SYSTEM						
	I-12 202105056842	POST DEDUCTIONS	D	5/07/2021		875.00	001067	
	I-2MN202105056842	POST DEDUCTIONS	D	5/07/2021		75.00	001067	950.00
P16470		P E R A						
	I-91 202105056842	6634-00 REG PERA	D	5/07/2021		15,078.92	001068	
	I-92 202105056842	6634-00 PERA PD	D	5/07/2021		19,415.00	001068	34,493.92

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	7	0.00	99,710.58	99,710.58
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	7	0.00	99,710.58	99,710.58

PAYROLL NO: 01 City of North St. Paul

PAYROLL DATE: 5/10/2021

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	1	4,828.45
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	1	4,828.45

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 04870 5/10/2021 LANG FINAL - 9
 VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***
 BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
E05000		EFTPS						
	I-T1 202105106872	FEDERAL WITHHOLDING	D	5/10/2021		940.07	001069	
	I-T4 202105106872	MEDICARE TAXES	D	5/10/2021		180.64	001069	1,120.71
H08033		H S A BANK						
	I-444202105106872	HSA ACCOUNT	D	5/10/2021		3,000.00	001070	3,000.00
M12900		MNEFTS						
	I-T2 202105106872	MN Income Tax WH	D	5/10/2021		369.97	001071	369.97
M13320		MN STATE RETIREMENT SYSTEM						
	I-12 202105106872	POST DEDUCTIONS	D	5/10/2021		30,120.39	001072	30,120.39

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	4	0.00	34,611.07	34,611.07
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	4	0.00	34,611.07	34,611.07

PACKET: 04856 4/23/2021 PAYROLL - 8

VENDOR SET: 01 City of North St Paul **** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT

L12385		LOCAL UNION #160						
	I-11	202104066760	R	5/10/2021		273.26	138311	
	I-11	202104216815	R	5/10/2021		273.26	138311	546.52

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	546.52	546.52
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
 BANK TOTALS:	 1	 0.00	 546.52	 546.52

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PACKET: 04871 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	DEAN MOREN							
	I-202105136877	DEAN MOREN:	R	5/19/2021		200.00CR	138312	200.00
1	TIJUANA PITTMAN							
	I-202105136878	TIJUANA PITTMAN:	R	5/19/2021		175.00CR	138313	175.00
1	KIMBERLY CARTER							
	I-202105136879	KIMBERLY CARTER:	R	5/19/2021		50.00CR	138314	50.00
A01110	ALEX AIR APPARATUS INC							
	I-INV-43772	BREATHING APPARATUS PARTS	R	5/19/2021		153.20CR	138315	153.20
A01184	AMAZON CAPITAL SERVICES							
	C-1XH7-4L7T-4LKK	WIRELESS HEADSET RETURN	R	5/19/2021		157.00	138316	
	I-1C1C-F9JV-R9NV	PAPER CUPS & LIDS	R	5/19/2021		24.99CR	138316	
	I-1FH4-NN31-HYX4	HEADSETS & GLOVES	R	5/19/2021		97.11CR	138316	
	I-1GNH-QMWQ-T6FY	PATHOGEN CLEANUP KITS	R	5/19/2021		67.56CR	138316	
	I-1N1P-PF4D-LCGH	DESK, CHAIR, PAPER, SCANNER	R	5/19/2021		1,143.92CR	138316	
	I-1XH7-4L7T-4LKK	OFFICE SUPPLIES	R	5/19/2021		247.76CR	138316	1,424.34
A01200	AMERICAN MAILING MACHINES							
	I-IN105325	FOLDER/INSERTER LEASE	R	5/19/2021		795.00CR	138317	
	I-IN105428	LABELS & INK CARTRIDGES	R	5/19/2021		494.00CR	138317	1,289.00
A01310	ASPEN MILLS							
	I-272614	FIREFIGHTER JUMPSUIT N.Y.	R	5/19/2021		274.50CR	138318	
	I-272620	FIREFIGHTER JUMPSUIT J.K.	R	5/19/2021		274.50CR	138318	
	I-272635	FIREFIGHTER JUMPSUIT J.B.	R	5/19/2021		274.50CR	138318	
	I-273156	FIREFIGHTER SHIRT B.F.	R	5/19/2021		62.85CR	138318	
	I-273215	FIREFIGHTER SHIRTS B.F.	R	5/19/2021		145.55CR	138318	
	I-273427	SERGEANT UNIFORMS R.R.	R	5/19/2021		433.25CR	138318	
	I-273431	FIREFIGHTER UNIFORMS B.B.	R	5/19/2021		612.25CR	138318	
	I-273569	FIREFIGHTER SHIRTS E.J.	R	5/19/2021		143.43CR	138318	
	I-273641	SERGEANT UNIFORMS R.R.	R	5/19/2021		88.95CR	138318	
	I-273713	FIREFIGHTER BOOTS N.Y.	R	5/19/2021		114.95CR	138318	
	I-273715	FIREFIGHTER BOOTS M.S.	R	5/19/2021		114.95CR	138318	
	I-273718	FIREFIGHTER BOOTS L.H.	R	5/19/2021		114.95CR	138318	2,654.63
B02049	BATTERIES PLUS BULBS							
	I-P38936890	SCBA MOBILE TRAILER BATTERY	R	5/19/2021		121.95CR	138319	121.95
B02156	BORDER STATES ELECTRIC							
	I-922018438	13 TERMINAL METER BOX	R	5/19/2021		900.67CR	138320	900.67

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VENDOR SET:

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**** CHECK LISTING ****

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
B02161	BOYER TRUCKS							
	I-07P3501	503 MARKER LAMP ASSY	R	5/19/2021		27.74CR	138321	27.74
C03008	COLBERT ENGRAVING & TROPHIES, LLC							
	I-1589	FF ACCOUNTABILITY TAGS	R	5/19/2021		126.35CR	138322	126.35
C03066	CINTAS							
	I-4082377327	UNIFORM SERVICES	R	5/19/2021		8.54CR	138323	
	I-4082377385	UNIFORM SERVICES	R	5/19/2021		106.01CR	138323	
	I-4083040764	UNIFORM SERVICES	R	5/19/2021		8.54CR	138323	
	I-4083040863	UNIFORM SERVICES	R	5/19/2021		65.95CR	138323	
	I-4083040882	UNIFORM SERVICES	R	5/19/2021		106.01CR	138323	
	I-4083698344	UNIFORM SERVICES	R	5/19/2021		65.95CR	138323	361.00
C03091	CES IMAGING							
	I-INV126436	APR PLOTTER/COPIER LEASE	R	5/19/2021		267.45CR	138324	267.45
C03108	CIVICPLUS							
	I-211850	WEBSITE ANNUAL FEE	R	5/19/2021		6,430.16CR	138325	6,430.16
C03139	COMCAST							
	I-202105136881	DIGITAL ADAPTR SERV 5/14-6/13	R	5/19/2021		6.45CR	138326	
	I-202105136883	MNTHLY CABLE SERV FD 5/7-6/6	R	5/19/2021		23.10CR	138326	29.55
C03192	CRESCENT ELECTRIC SUPPLY CO							
	I-S509037657.001	BURY PED	R	5/19/2021		118.61CR	138327	118.61
C03273	CURTIS 1000 INC - MINNESOTA							
	I-6299080	BUSINESS CARDS SGT & INV	R	5/19/2021		135.84CR	138328	
	I-6306464	LETTERHEAD	R	5/19/2021		1,014.74CR	138328	1,150.58
C21221	CENTURY LINK							
	I-202105136882	MAY 2021 PHONE SERVICE	R	5/19/2021		219.32CR	138329	219.32
D04070	DITCH WITCH OF MINNESOTA							
	I-026466	HYDROVAC EXCAVATOR	R	5/19/2021		84,542.50CR	138330	84,542.50
D04085	DIRKS BROS LLC							
	I-05032121831	098 SHOP TOOLS	R	5/19/2021		172.13CR	138331	172.13
D04193	DOG WASTE DEPOT							
	I-406075	DOG WASTE BAGS	R	5/19/2021		579.30CR	138332	579.30

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BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
E05053	EDUCATION RESOURCE PARTNERS. INC							
	I-126	COMMUNICATIONS CONSULTANT	R	5/19/2021		2,130.00CR	138333	2,130.00
E05112	ELK RIVER WINLECTRIC CO							
	I-33155102	VOLTAGE TRANSFORMERS	R	5/19/2021		984.00CR	138334	
	I-33442901	LED WALL PACK LIGHTS	R	5/19/2021		352.00CR	138334	1,336.00
E05126	EMERGENCY AUTOMOTIVE TECHNOLOGIES INC							
	I-SVC28959	R&M VEHICLES SQUAD #2130	R	5/19/2021		122.60CR	138335	122.60
F06002	FASTENAL							
	I-MNT11107289	STREET SIGH HARDWARE	R	5/19/2021		28.81CR	138336	28.81
F06141	F S 3 INC							
	I-71607	2" CONDUIT COUPLINGS	R	5/19/2021		385.16CR	138337	385.16
F06475	FRA-DOR BLACK DIRT & RECY							
	I-2104162	BLACK DIRT FOR BOULEVARDS	R	5/19/2021		389.43CR	138338	389.43
G07100	GERTENS WHOLESALE							
	I-32284/12	FERTILIZER	R	5/19/2021		807.75CR	138339	807.75
G07109	GLASS-N-GO LLC							
	I-5377	504 GLASS REPAIR	R	5/19/2021		75.00CR	138340	75.00
G07176	GOPHER STATE ONE CALL							
	I-1040639	APRIL 2021 LOCATE TICKETS	R	5/19/2021		394.20CR	138341	394.20
G07315	GREAT AMERICA FINANCIAL SERVICES							
	I-29157020	APR POSTAGE MACHINE LEASE	R	5/19/2021		169.95CR	138342	169.95
H08025	HEJNY RENTALS INC							
	I-334245	STUMP GRINDER RENTAL	R	5/19/2021		285.55CR	138343	
	I-334463	STUMP GRINDER RENTAL	R	5/19/2021		285.55CR	138343	571.10
H08165	HOME DEPOT							
	I-1063272	FORCIBLE ENTRY FIRE TRAINING	R	5/19/2021		13.68CR	138344	
	I-2012989	CONCRETE STORMSEWER REPAIR	R	5/19/2021		14.45CR	138344	
	I-2013016	TOGGLE BOLTS FOR HANGING TV	R	5/19/2021		10.98CR	138344	
	I-2094804	BATTING CAGES HARDWARE	R	5/19/2021		49.31CR	138344	
	I-21191	BATTING CAGES HARDWARE	R	5/19/2021		21.10CR	138344	
	I-3012888	STREET REPAIR TOOLS	R	5/19/2021		46.81CR	138344	
	I-4063738	ROAD STRIPING PAINT SUPPLIES	R	5/19/2021		5.91CR	138344	
	I-4063754	ROAD STRIPING PAINT SUPPLIES	R	5/19/2021		23.88CR	138344	
	I-6064500	MULCH	R	5/19/2021		10.73CR	138344	
	I-6100718	STREET SIGN HARDWARE	R	5/19/2021		6.65CR	138344	
	I-7015103	BATTING CAGES HARDWARE	R	5/19/2021		59.95CR	138344	
	I-8014890	2" X 4"X14 FT STD/BTR KD KIT	R	5/19/2021		26.44CR	138344	
	I-9014832	PIPE WRENCH	R	5/19/2021		68.70CR	138344	
	I-9021791	STREET SIGN HARDWARE	R	5/19/2021		5.25CR	138344	
	I-94702	SPRAY CANS	R	5/19/2021		14.97CR	138344	378.81

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BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
VOID	VOID CHECK		V	5/19/2021			138345	**VOID**
H14077	CORE & MAIN LP I-0110636	1 1/2" WATER METERS (2)	R	5/19/2021		1,539.64CR	138346	1,539.64
I09136	INTERNATIONAL CODE COUNCIL I-3304314	CODE COUNCIL MEMBERSHIP	R	5/19/2021		145.00CR	138347	145.00
I09178	STUART C IRBY CO I-S012372335.002 I-S012397295.001 I-S012398107.001 I-S012398107.002	TRANSFORMER BASEMENTS ELBOW TERMS & GROUND RODS U-GUARD CABLE PREP KITS	R R R R	5/19/2021 5/19/2021 5/19/2021 5/19/2021		2,560.00CR 2,618.50CR 2,065.60CR 719.52CR	138348 138348 138348 138348	 7,963.62
J10048	JEFFERSON FIRE & SAFETY INC I-IN128767	FIRE SUPPRESION CANNISTERS	R	5/19/2021		873.00CR	138349	873.00
K09100	KATH FUEL OIL SERVICE CO I-711736	GREASE GUN HOSE	R	5/19/2021		295.00CR	138350	295.00
L12099	LAW ENFORCEMENT LABOR SERVICES I-202105136876	MAY 2021 LELS UNION DUES	R	5/19/2021		952.50CR	138351	952.50
L12207	LEISURE CRAFT INC I-158528	3 PARK BENCHES	R	5/19/2021		4,592.19CR	138352	4,592.19
L12384	LOCAL UNION #320 I-202105136875	MAY 2021 UNION DUES LOCAL 320	R	5/19/2021		1,475.00CR	138353	1,475.00
L12451	L T G POWER EQUIPMENT I-258130	620 THROTTLE SWITCH	R	5/19/2021		844.51CR	138354	844.51
M13027	MARCO TECHNOLOGIES LLC I-INV8493680 I-INV8660480	COUNCIL AUDIO BALANCING CITY HALL SHREDDING SERVICE	R R	5/19/2021 5/19/2021		195.00CR 84.50CR	138355 138355	 279.50
M13028	METRO PRODUCTS INC I-158837	HOSE CLAMPS	R	5/19/2021		12.16CR	138356	12.16
M13035	MACQUEEN EQUIPMENT CO I-P00386 I-P00393	FIREFIGHTER HELMETS FIREFIGHTER HELMETS	R R	5/19/2021 5/19/2021		96.26CR 291.83CR	138357 138357	 388.09

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BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
M13074	MET COUNCIL ENVIRONMENTAL SVCS							
	I-0001123270	VACTOR PERMIT	R	5/19/2021		425.00CR	138358	425.00
M13110	MENARDS-OAKDALE							
	I-20204	SCBA MOBILE TRAILER HITCH	R	5/19/2021		39.37CR	138359	
	I-20554	VOLLYBALL COURT SONO TUBES	R	5/19/2021		50.95CR	138359	
	I-20662	TOWER PK VOLLYBALL COURTS	R	5/19/2021		78.29CR	138359	
	I-20841	LANDSCAPE EDGING	R	5/19/2021		12.97CR	138359	
	I-20895	TOWER PK VOLLYBALL SUPPLIES	R	5/19/2021		10.55CR	138359	192.13
M13143	MIDWEST FENCE & MFG CO							
	I-184413	VOLLYBALL COURT POSTS	R	5/19/2021		224.40CR	138360	224.40
M13291	MN PEIP							
	I-1088092	JUNE 2021 INSURANCE	R	5/19/2021		37,329.26CR	138361	37,329.26
M13303	MCFOA							
	I-202105136873	MCFOA MEMBERSHIP DUES	R	5/19/2021		45.00CR	138362	45.00
M13370	M-R SIGN CO INC							
	I-211768	STREET SIGNS	R	5/19/2021		529.82CR	138363	529.82
M13375	MTI DISTRIBUTING COMPANY							
	I-1298686-00	605 HOOD LATCHES	R	5/19/2021		43.44CR	138364	43.44
N07096	NAPA AUTO PARTS							
	I-3617-087443	SHOP TEST TOOL	R	5/19/2021		18.49CR	138365	
	I-3617-088229	504 STRAPS	R	5/19/2021		39.99CR	138365	
	I-3617-088371	704 MARKER LIGHT	R	5/19/2021		9.99CR	138365	
	I-3617-090434	617 FRONT BRAKES	R	5/19/2021		444.69CR	138365	
	I-3617-090620	731 BRAKEAWAY BATTERY	R	5/19/2021		55.49CR	138365	
	I-3617-090851	802 SWITCH	R	5/19/2021		69.99CR	138365	
	I-3617-090874	802 DRAIN PLUG	R	5/19/2021		2.99CR	138365	
	I-3617-091008	802 TERMINAL KIT	R	5/19/2021		129.99CR	138365	
	I-3617-091112	802 LIQUID TAPE	R	5/19/2021		8.99CR	138365	
	I-3617-091893	516 CLEANER	R	5/19/2021		10.47CR	138365	
	I-3617-091899	516 SPARK PLUG	R	5/19/2021		13.16CR	138365	804.24
N14080	NUSS TRUCK & EQUIPMENT							
	I-20542	CLAM TRUCK CHASSIS	R	5/19/2021		133,447.00CR	138366	
	I-4664838P	504 FILTERS FOR PM SERVICE	R	5/19/2021		186.94CR	138366	
	I-4665584P	509A FILTERS FOR PM SERVICE	R	5/19/2021		331.58CR	138366	133,965.52

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**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
N14093	NEATON BROTHERS EROSION LLC							
	I-35845	ERROSION CONTROL	R	5/19/2021		1,492.50CR	138367	1,492.50
N14125	NESCO, LLC							
	I-TU60276	CLAM TRUCK BUILD OUT	R	5/19/2021		113,277.00CR	138368	113,277.00
N14168	NORTHERN TOOL & EQUIPMENT							
	I-0563067936	COUPLER FOR TRAILER	R	5/19/2021		24.99CR	138369	
	I-4133058543	TORCH CART WHEEL	R	5/19/2021		32.99CR	138369	57.98
N18170	NO SUBURBAN ACCESS CORP							
	I-2021-062	MAR BROADCASTING SERVICES	R	5/19/2021		2,220.00CR	138370	2,220.00
P16285	PLUNKETT'S PEST CONTROL							
	I-7021233	APR PEST CONTROL COMM CENTER	R	5/19/2021		35.69CR	138371	
	I-7021234	APRPEST CONTROL PW BLDG	R	5/19/2021		39.36CR	138371	
	I-7022620	APR 2021 PEST CONTROL CTY HALL	R	5/19/2021		34.86CR	138371	109.91
P16413	PRECISION LANDSCAPE & TREE INC							
	I-82853	ASH TREE REMOVAL	R	5/19/2021		8,800.00CR	138372	8,800.00
R18010	RAMSEY COUNTY							
	I-PRRRV-001575	Q1 2021 ELECTION SERVICES	R	5/19/2021		7,773.00CR	138373	
	I-RESFA-004604	APR 2021 PUBLIC WORKS TIPPING	R	5/19/2021		1,435.87CR	138373	
	I-RESFA-004617	APR 2021 RESIDENTIAL TIPPING	R	5/19/2021		25,838.72CR	138373	35,047.59
R18091	RESCO							
	I-821436-00	WIRE TIES	R	5/19/2021		508.50CR	138374	508.50
R18098	RIGID HITCH INC							
	I-1928527168	TRAILER BREAKAWAY KITS/PLUGS	R	5/19/2021		210.98CR	138375	210.98
R18135	ROC INC							
	I-80819	MAY 2021 JANITORIAL CTY HALL	R	5/19/2021		2,971.10CR	138376	
	I-80825	MAY JANITORIAL SERV PW BLDG	R	5/19/2021		1,204.50CR	138376	
	I-80826	MAY JANITORIAL SERV LIBRARY	R	5/19/2021		880.00CR	138376	5,055.60
R18170	CITY OF ROSEVILLE							
	I-0230053	MAY 2021 IT SUPPORT SERVICES	R	5/19/2021		18,533.40CR	138377	18,533.40
S18996	SAFE-FAST INC							
	I-INV245223	CLASS 3 RAIN JACKET	R	5/19/2021		49.50CR	138378	49.50

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**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
S19003	INNOVATIVE OFFICE SOLUTIONS LLC							
	I-IN3341739	OFFICE SUPPLIES	R	5/19/2021		22.42CR	138379	22.42
S19106	SITE ONE LANDSCAPE SUPPLY							
	I-107752901-001	IRRIGATION BACKFLOW PREVENTR	R	5/19/2021		734.21CR	138380	
	I-108290956-001	IRRIGATION CONTROL MODULE	R	5/19/2021		120.38CR	138380	
	I-108427568-001	GRASS SEED	R	5/19/2021		383.02CR	138380	
	I-108762645-001	EMERGENT LIQUID HERBICIDE	R	5/19/2021		66.88CR	138380	1,304.49
S19112	SCREEN TECH							
	I-14064	SIGNS FOR CITY WIDE EVENTS	R	5/19/2021		590.00CR	138381	590.00
S19233	SPECTACULAR CLEANING LLC							
	I-0104	MAY 2021 JANITORIAL SERV CASEY	R	5/19/2021		860.00CR	138382	
	I-0105	MAY 2021 JANITORIAL ROTARY	R	5/19/2021		760.00CR	138382	
	I-0106	APR 2021 JANITORIAL HAUSE PK	R	5/19/2021		420.00CR	138382	
	I-0107	APR/MAY JANITORIAL SILVER LK	R	5/19/2021		1,110.00CR	138382	
	I-0108	APR/MAY JANITORIAL MCKNIGHT FD	R	5/19/2021		1,110.00CR	138382	
	I-0109	MAY 1 EVENT EXTRA CLEANING	R	5/19/2021		200.00CR	138382	4,460.00
S19433	STAPLES ADVANTAGE							
	I-3475062904	GLASS CLEANER	R	5/19/2021		50.44CR	138383	
	I-3475186856	CHAIR MAT, PLATES/FORKS/SPOONS	R	5/19/2021		60.00CR	138383	
	I-3475702487	CLEANING SUPPLIES	R	5/19/2021		1,250.06CR	138383	
	I-3475702488	CLEANING SUPPLIES	R	5/19/2021		219.12CR	138383	
	I-3475702489	CLEANING SUPPLIES	R	5/19/2021		58.26CR	138383	
	I-3475702490	CLEANING SUPPLIES	R	5/19/2021		90.35CR	138383	1,728.23
S23325	STILLWATER MEDICAL GROUP							
	I-1270990	DOT TESTING	R	5/19/2021		186.00CR	138384	186.00
T19150	T A SCHIFSKY & SONS INC							
	I-67035	ASPHALT PATCHING MATERIAL	R	5/19/2021		2,740.85CR	138385	
	I-67065	ASPHALT PATCHING MATERIAL	R	5/19/2021		609.03CR	138385	
	I-PAYVOUCHER#10	2020 ST & UTLTY IMP PRJCT	R	5/19/2021		91,251.35CR	138385	94,601.23
T20076	TOSHIBA FINANCIAL SERVICES							
	I-5014739191	MAY COPIER LEASE FIRE DEPT	R	5/19/2021		214.81CR	138386	
	I-5014739192	MAY COPIER LEASE PW/ELECTRC	R	5/19/2021		227.69CR	138386	
	I-5014739193	MAY COPIER LEASE PD RECORDS	R	5/19/2021		253.95CR	138386	
	I-5014739194	MAY COPIER LEASE PD SQUAD RM	R	5/19/2021		118.34CR	138386	
	I-5014739195	MAY COPIER LEASE COMM DEV	R	5/19/2021		501.75CR	138386	1,316.54

5/14/2021 9:53 AM

A / P CHECK REGISTER

PAGE: 8

PACKET: 04871 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
T20131	TENVOORDE FORD INC							
	I-INV20262	GRAY UNMARKED SQUAD #2134	R	5/19/2021		45,063.24CR	138387	
	I-INV20264	POLICE SQUAD #2135	R	5/19/2021		45,007.24CR	138387	
	I-INV20265	POLICE SQUAD #2136	R	5/19/2021		45,007.24CR	138387	
	I-INV20266	POLICE SQUAD #2137	R	5/19/2021		45,007.24CR	138387	180,084.96
T20191	TIMESAVER OFF SITE SECRETARIAL INC.							
	I-M26405	4/20/2021 CC SECRETARIAL SERVS	R	5/19/2021		187.00CR	138388	187.00
T20215	TOKLE INSPECTIONS INC							
	I-202105136874	APR 2021 ELECTRIC INSPECTIONS	R	5/19/2021		1,920.80CR	138389	1,920.80
T20285	TRI STATE BOBCAT INC							
	I-A86940	515 TOOL CAT SERVICE	R	5/19/2021		758.24CR	138390	
	I-A86942	606 TOOL CAT SERVICE	R	5/19/2021		450.82CR	138390	1,209.06
T20470	TWIN CITY WATER CLINIC INC							
	I-15944	APR 2021 WATER SAMPLES	R	5/19/2021		256.00CR	138391	256.00
U21215	UPS							
	I-0000R93F25181	SHIPPING CHARGES	R	5/19/2021		312.71CR	138392	312.71
U21218	U S BANK							
	I-6110273	2012A PAYING AGENT FEES	R	5/19/2021		500.00CR	138393	500.00
V22049	VEIT DISPOSAL SYSTEMS							
	I-T10000024112	CONSTRUCTION DEBRIS	R	5/19/2021		163.69CR	138394	163.69
V22107	VERSA-LOK							
	I-1-1068484	LARGE RIVER ROCK	R	5/19/2021		9.89CR	138395	9.89

PACKET: 04871 Regular Payments

VENDOR SET: 01

BANK : AP PREMIER BANK

*** DRAFT/OTHER LISTING ***

VENDOR	NAME / I.D.	DESC	ITEM	PAID	DISCOUNT	AMOUNT	ITEM	ITEM
			TYPE	DATE			NO#	AMOUNT
V22055	VANCO E-SERVICES							
	I-00011533102	APR EXCHANGE GATEWAY SERV	D	5/17/2021		134.50CR	001075	134.50
M13248	MN DEPT OF REVENUE							
	I-202105136880	APRIL 2021 SALES & USE TAX	D	5/20/2021		48,364.00CR	001073	48,364.00
M13300	M M P A - C/O AVANT ENERGY							
	I-3455	APR 2021 POWER BILLING	D	5/20/2021		378,722.34CR	001074	378,722.34

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	83	0.00	774,917.29	774,917.29
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	0.00	427,220.84	427,220.84
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	87	0.00	1,202,138.13	1,202,138.13

**To**

Honorable Mayor Furlong and City Council

Date

May 18, 2021

Agenda Placement # VI.D

Consent Agenda

Subject

Financial Transparency Reporting

Background/Facts

At the June 30, 2020 City Council Meeting a contract was approved with OpenGov for services that included reporting and transparency software. In the new reporting software, rather than PDF, raw data has been transformed into dynamic interactive charts with drill-down capabilities in an effort to improve the communication of financial information to Council, staff and the public.

Finance staff has worked with the OpenGov integration team to convert data from Tyler Incode to a newly created chart of accounts. Currently, data from 2016 to March 2021 has been converted in an effort to bring forward these reports for presentation. Additional data will be converted as staff works with OpenGov through implementation. Because the City hasn't transitioned to the OpenGov core financial software and is still currently using Tyler Incode, data is not live. Data from the legacy system needs to be downloaded, converted into the new OpenGov chart of accounts and then uploaded into the OpenGov reporting and transparency software. Staff plans on loading data regularly through the implementation process.

In an effort to fully utilize the reporting tools, staff has created a "transparency portal" for financial reporting. Each link or "Story" on the portal was created using the OpenGov platform, which integrates text with embedded reporting and transparency tools. Stories on the portal include: 2021 budget, 2020 budget to actuals, cash and investments, debt, utility billing, 2020 street & utility improvements and project tracking for redevelopment sites.

For best presentation, staff recommends using the following web browsers: Chrome, Firefox, or Safari. The North St. Paul Transparency Portal can be found [here](#).

Attachments

None

Respectfully submitted,

Jason Zimmerman, Finance Director



To

Honorable Mayor Furlong and City Council

Date

May 18, 2021

Agenda Placement # VI.E

Consent Agenda

Subject

2019-2022 Metropolitan Council Water Efficiency Grant Modification

Background/Facts

On December 17, 2019 City Council approved a grant agreement with the Metropolitan Council. This water efficiency grant is effective September 30, 2019 to June 30, 2022. Grants were awarded on a competitive basis to municipalities that manage municipal water systems. The Metropolitan Council provides 75% of the program cost, while eligible municipalities must fund the remaining 25%. The combined Metropolitan Council and City of North St. Paul funding cannot pay 100% of an eligible items cost. Any unused funds are subject to reallocation by the Metropolitan Council at their sole discretion.

- City Council had previously approved the following conditions for eligibility:
 - Only current owner occupied City of North St. Paul residential water customers are eligible
 - All applicants must have a current utility billing account
 - Limit of one rebate per account
 - Rebate limited to \$200 per account
 - The toilet tank and bowl must have the US EPA WaterSense label
 - All applicants are subject to an on-site verification if required
 - All rebates will be processed in the form a utility bill credit
 - Rebates are limited to 90% of the cost, up to \$250
- Staff is requesting Council approval of up to two rebates per account, with all previously approved conditions outlined above being maintained.

On May 12, 2021 The Metropolitan Council communicated with staff that a number of communities participating in the Water Efficiency Grant Program expressed interest in obtaining additional funding for their programs. An additional \$20,000 has become available from two communities that voluntarily ended their grant programs in 2020 without using

all of their funding and the following criteria was used for determining eligibility of these additional funds:

- The community has less than 25% of their initial grant balance remaining as of the end of Q1 2021 reporting period.
- The community has requested additional funding, either via an emailed request or via the Excel quarterly report. First come, first served.

Available funds will be distributed evenly among eligible communities.

Given these criteria, an additional \$4,000 has become available to Farmington, Fridley, North St. Paul, Robbinsdale, and Savage.

These amounts will require a \$1,333.33 match, per the Water Efficiency Grant Program Guidelines.

Attachments

1. North St Paul SG-13463 Revision 1
2. Original Grant Agreement
3. [MCES-Water-Efficiency-Grant-Program-Guidelines.aspx](#)
4. Combined Mailer for Water Rebate Program 19-22

Respectfully submitted,

Jason Zimmerman, Finance Director

METROPOLITAN COUNCIL ENVIRONMENTAL SERVICES**2019 CLEAN WATER FUND WATER EFFICIENCY GRANT PROGRAM
GRANT AMENDMENT FORM**

NOTICE TO GRANTEE: Submission of this form is required to modify your city's agreement with Metropolitan Council Environmental Services (MCES) 2019 Clean Water Fund Water Efficiency Grant program (Grantee Program).

After determination of your city's initial grant amount, completion and submission of this form is necessary when 1) you are requesting additional grant funds to meet unexpected rebate or grant demand, or 2) when your city has determined that the previously approved program's rebate or grant demand will not be met, requiring less grant funds than anticipated when the agreement was signed.

The process for modifying your agreement is as follows:

1. Your City's designated authorized representative submits electronically signed Exhibit C to MCES, with an attachment itemizing requests for changes to prior granted amounts.
2. Upon receipt of signed Exhibit C, MCES Program Administrator obtains Council authorized signatures that modifies the agreement and returns a fully signed copy of Exhibit A indicating new grant amount to City's designated authorized representative.

Instructions: Indicate the date of your change request in #1 box. Indicate the number of this particular change request in #2 box (and in box at top of page – must match). Enter the current grant agreement amount (as MCES approved) in #3 box. If you wish to increase your municipality's grant amount, enter the amount you are requesting in #4 box. If you wish to decrease your grant amount due to less demand than anticipated, enter the amount in #5 box. Enter in #6 box the amount derived from adding #3 to #4 or derived from subtracting #5 from #3.

Grant Agreement #

SG-13463

1. Date of change request:

5/13/2021

2. Change request number:

1

3. Current Grant Agreement Amount (as MCES approved):

\$19,000.00

4. Increase due to request for additional funding:

\$4,000.00

5. Decrease due to less demand:

-

6. Amended Grant Agreement Amount requested:

\$23,000.00

CITY NAME: _____ North St. Paul _____

I request the above changes (sign with title and date):

MCES PROGRAM ADMINISTRATOR APPROVAL (signature and date):

COUNCIL AUTHORIZED SIGNATURE AND DATE

Questions may be directed to the MCES Authorized Representative:

Brian Davis
MCES Senior Engineer
390 Robert Street North
St. Paul, MN 55101-1805
Phone: (651) 602-1519
Email: brian.davis@metc.state.mn.us

METROPOLITAN COUNCIL

CLEAN WATER FUND GRANT AGREEMENT NO. SG-13463

This Clean Water Fund Grant Agreement ("Grant Agreement") is entered into between the Metropolitan Council, a public corporation and political subdivision of the State of Minnesota ("Council") and the City of North St. Paul, a municipal corporation ("Grantee").

RECITALS

1. Minnesota Session Laws 2019, 1st Special Session, chapter 2, article 2, section 9, appropriated to the Council funds from the Legacy Amendment's Clean Water Fund ("Clean Water Fund") for State fiscal years 2020 and 2021, to establish a water demand reduction grant program that encourages implementation of water demand reduction measures in municipalities in the seven-county metropolitan area.
2. The Council is authorized by Minnesota Statutes sections 473.129, subdivision 4 to apply for and use grants from the State for any Metropolitan Council purpose and may dispose of the money in accordance with the terms of the appropriation.
3. The Grantee is authorized to receive grants from the Clean Water Fund to protect, enhance and restore water quality in lakes, rivers and streams, to protect groundwater from degradation and protect drinking water sources by encouraging implementation of water demand reduction measures by municipalities in the seven-county metropolitan area to ensure reliability and protection of drinking water supplies.
4. On July 10, 2019, the Council authorized the granting of portions of the appropriation to the Grantees participating in the grant program.
5. The Grantee represents that it is duly qualified and agrees to perform all services described in this Grant Agreement to the reasonable satisfaction of the Council.

GRANT AGREEMENT

1. Term of Grant Agreement.

- 1.1. Effective Date. The effective date of this Grant Agreement is the date this agreement is fully executed.
- 1.2. Grant Activity Period. The first day of the month following the Effective Date through and including the expiration date.
- 1.3. Expiration Date. Upon satisfactory fulfillment of obligations, but in no event later than June 30, 2022.
- 1.4. Survival of Terms. The following clauses survive the expiration, termination or cancellation of this Grant Agreement; 9. Liability and Insurance; 10. Audits; 11. Government Data Practices; 13. Data Availability; 14. Governing Law, Jurisdiction and Venues; 16. Data Disclosure; 18. Future Eligibility.

2. Duties, Representations and Warranties of Grantee and Use of Grant Funds.

2.1. The Grantee agrees to conduct, administer and complete in a satisfactory manner and in accordance with the terms and conditions of this Grant Agreement the program ("Grantee Program") which is described in Grantee's application to Council for assistance under the Council's Clean Water Fund grant program. Grantee's application is incorporated into this Grant Agreement as **Exhibit A**. Grantee agrees to perform the Grantee Program in accordance with the timeline in **Exhibit B** of this Grant Agreement and to undertake the financial responsibilities described in **Exhibit B**. The Grantee has the responsibility and obligation to complete the Grantee Program as described in **Exhibit B**. The Council makes no representation or warranties with respect to the success and effectiveness of the Grantee Program. The Council acknowledges that Grantee Program work may be limited to soliciting participation by its residents and businesses in the Grantee Program and requires additional work by the Grantee only to the extent that residents and businesses choose to participate in the Grantee Program, as described in **Exhibit B**.

The Grant Funds must be entirely passed through and can only be used for authorized rebates or grants for qualifying activities.

2.2. Grantee Representations and Warranties. The Grantee represents and warrants to Council, as follows:

A. It has the legal authority to enter into this Grant Agreement and to conduct and administer the Grantee Program and use the Grant Funds for the purpose or purposes described in this Agreement

B. It has taken all actions necessary for its execution of the Agreement and has provided to Council a copy of the resolution by its governing body authorizing Grantee to enter into this Agreement.

C. It has the legal authority to undertake the Clean Water Fund Grant Program, including the Grantee's financial responsibilities in **Exhibit B**

D. As specified in Exhibit A only Grantee's authorized representative may provide certifications required in this Grant Agreement and submit pay claims for reimbursement of Grantee Program costs.

E. It will comply with all the terms of this Agreement.

F. It will comply with all requirements of Clean Water Funding legislation and appropriations, except for requirements that this Grant Agreement explicitly states will be handled by the Council.

G. It has made no material false statement or misstatement of fact in connection with the Grant Funds, and all of the information it has submitted or will submit to the Council relating to the Grant Funds or the disbursement of any of the Grant Funds is and will be true and correct. It agrees that all representations contained in its application for the Clean Water Fund Grant are material representations of fact upon which the Council relied in awarding this Grant and are incorporated into this Agreement by reference.

H. It is not in violation of any provisions of its charter or of the laws of the State of Minnesota, and there are no material actions, suits, or proceedings pending, or to its knowledge threatened, before any judicial body or governmental authority against or affecting it and is not in default with respect to any order, writ, injunction, decree, or demand of any court or any governmental authority which would impair its ability to enter into this Grant Agreement, or to perform any of the acts required of it in the Agreement.

I. Compliance with the requirements of this Grant Agreement is not prevented by, is a breach of, or will result in a breach of, any term, condition, or provision of any agreement to which it is bound.

J. The Grantee Program will not violate any applicable zoning or use statute, ordinance, building code, rule or regulation, or any covenant or agreement of record relating thereto.

K. The Grantee Program will be conducted in full compliance with all applicable laws, statutes, rules, ordinances, and regulations issued by any federal, state, or other political subdivisions having jurisdiction over the Grantee Program.

L. It will comply with the financial responsibility requirements contained in **Exhibit B**.

M. It will furnish satisfactory evidence regarding these representations if requested by the Council.

3. Time.

Grantee must comply with all time requirements described in this Grant Agreement. In the performance of this Grant Agreement, time is of the essence.

4. Eligible Costs.

Eligible costs are those costs incurred by parties within the jurisdiction of the Grantee for 75% of rebate or grant payments as defined in **Exhibit B**. The Council will not reimburse Grantee for non-eligible costs. Any cost not defined as an eligible cost or not included in the Grant Grantee Program or approved in writing by the Council is a non-eligible cost.

5. Consideration and Payment.

5.1 **Consideration.** The Council will reimburse Grantee for eligible costs performed by the Grantee during the Grant Period as specified in this agreement. The Council bears no responsibility for any cost overruns that may be incurred by the Grantee or sub-recipients of any tier. The initial Grant amount to Grantee under this Grant Agreement is \$19,000.00. The Grantee may be eligible to receive additional Grant amounts or an adjustment in Grant amount in accordance with the procedure in the Grant Amendment Form attached and incorporated as **Exhibit C**. Upon signature by both Grantee and Council on **Exhibit C** this Grant is amended by the amount in **Exhibit C**.

5.2. **Advance.** The Council will make no advance of the Grant Amount to Grantee.

5.3. **Payment.** To receive payment, the Grantee must submit a Reimbursement Request/Progress Report on forms provided by the Council, including electronically scanned receipts to verify the cost of eligible devices reported for each reporting period. Reimbursement Request/Progress Reports must be submitted quarterly, even if there are no eligible costs to report. The Grantee must describe its compliance with its the financial requirements, work completed including specific addresses where work was done, and provide sufficient documentation of grant eligible expenditures and any other information the Council reasonably requests. The Council will promptly pay the Grantee after the Grantee presents to the Council a Reimbursement Request/Progress Report and scanned copies of all receipts verifying the cost for all eligible devices reported and the Council's Authorized Representative accepts the invoiced services.

6. Conditions of Payment.

6.1. For each approved device for which Grantee requests payment, Grantee must certify the following to the Council: (1) the device has been purchased ; (2) Grantee received receipts for the device; (3) the purchase was not performed in violation of federal, Council, or local law, or regulation.

6.2. Conditions Precedent to Any Reimbursement Request. The obligation of the Council to make reimbursement payments is subject to the following conditions precedent:

A. The Council's receipt of a Reimbursement Request/Progress Report for the funds requested, and electronic copies of receipts verifying the cost for all eligible devices for that reporting period

B. If requested by the Council (in form and substance acceptable to the Council), evidence that (i) the Grantee has legal authority to and has taken all actions necessary to enter into this Agreement and (ii) this Agreement is binding and enforceable against the Grantee.

C. There is no Event of Default under this Grant Agreement or event which would constitute an Event of Default but for the requirement that notice be given or that a period of grace or time elapse.

D. The Grantee has supplied to the Council all other items that the Council may reasonably require to assure good fiscal oversight of state's funding through the Clean Water Fund.

7. Authorized Representative.

The Council's Authorized Representative is:

Name: Brian Davis or successor
Title: Senior Engineer
Mailing Address: 390 North Robert Street
St. Paul, MN 55101
Phone: 651-602-1519
E-Mail Address: brian.davis@metc.state.mn.us

The Council's Authorized Representative has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract. If the services are satisfactory, the Council's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is:

Name: Nick Fleischhacker
Title: Public Works Director
Mailing Address: 2400 Margaret St
North St Paul, MN 55109
Phone: 651-747-2446
E-Mail Address: Nick.Fleischhacker@Northstpaul.org

If the Grantee's Authorized Representative changes at any time during this Grant Agreement, the Grantee must immediately notify the Council and within 30 days provide a new City resolution (if such resolution is necessary) specifying the new Representative.

8. Assignment, Amendments, Waiver, and Grant contract Complete.

8.1 Assignment. The Grantee may neither assign nor transfer any rights or obligations under this Grant Agreement without the prior written consent of the Council and a fully executed Assignment Agreement.

8.2 Amendments. Any amendment to this Grant Agreement must be in writing and will not be effective until it has been executed and approved by the appropriate parties.

8.3 Waiver. If the Council fails to enforce any provision of this Grant Agreement, that failure does not waive the provision or its right to enforce it.

8.4 Grant Contract Complete. This Grant Agreement contains all negotiations and agreements between the Council and the Grantee. No other understanding regarding this Grant Agreement, whether written or oral, may be used to bind either party.

9. Liability and Insurance.

9.1 Liability. The Grantee and the Council agree that they will be responsible for their own acts and the results thereof to the extent authorized by law, and they shall not be responsible for the acts of the other party and the results thereof. The liability of the Council is governed by the Minn. Stat. Chapter 466 and other applicable laws. The liability of the Grantee is governed by the provisions contained in Chapter 466 and other applicable laws.

9.2 Relationship of the Parties. Nothing contained in this Grant Agreement is intended or should be construed in any manner as creating or establishing the relationship of co-partners or a joint venture between the Grantee and the Council, nor shall the Grantee be considered or deemed to be an agent, representative, or employee of the Council in the performance of this Grant Agreement, or the Grantee Program.

The Grantee represents that it has already or will secure or cause to be secured all personnel required for the performance of this Grant Agreement and the Grantee Program. All personnel of the Grantee or other persons while engaging in the performance of this Grant Agreement the Grantee Program shall not have any contractual relationship with the Council related to the work of the Grantee Program and shall not be considered employees of the Council. In addition, all claims that may arise on behalf of said personnel or other persons out of employment or alleged employment including, but not limited to, claims under the Workers' Compensation Act of the State of Minnesota, claims of discrimination against the Grantee, its officers, agents, contractors, or employees shall in no way be the responsibility of the Council. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the Council, including but not limited to, tenure rights, medical and hospital care, sick and vacation leave, disability benefits, severance pay and retirement benefits.

10. Audits.

Under Minn. Stat. § 16C.05, subd. 5, the Grantee's books, records, documents, and accounting procedures and practices relevant to this grant contract are subject to examination by the Council and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the termination date of this Grant Agreement.

11. Government Data Practices.

The Grantee and Council must comply with the Minnesota Government Data Practices Act, Minn. Stat. Chapter 13, as it applies to all data provided by the Council under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this Grant Agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the Council. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the Council.

12. Workers' Compensation.

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered Council employees. Any claims that may arise under the Minnesota Workers Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the Council's obligation or responsibility.

13. Data Availability.

To the extent and as requested by the Council, Grantee agrees to comply with Minn. Stat. § 114D.50, subd. 5 requirements for data collected by the Grantee Programs funded with money from the Clean Water Fund that have value for planning and management of natural resources, emergency preparedness and infrastructure investments, including but not limited to the requirement that to the extent practicable, summary data and results of Grantee Programs funded with money from the Clean Water Fund should be readily accessible on the internet and identified as a Clean Water Fund Grantee Program. The Council will put overall summary information on the internet and will encourage the Grantee put its city information on the web. Grantee understands and agrees that Council may list its name and summary information on the internet or in any other Grantor reporting.

Data collected by the Grantee Programs, if any, funded with money from the Clean Water Fund that have value for planning and management of natural resources, emergency preparedness, and infrastructure investments must conform to the enterprise information architecture developed by the Office of MN.IT Services. Spatial data must conform to geographic information system guidelines and standards outlined in that architecture and adopted by the Minnesota Geographic Data Clearinghouse at the Minnesota Geospatial Information Office. A description of these data that adheres to the Office of MN.IT Services geographic metadata standards must be submitted to the Minnesota Geospatial Information Office to be made available online through the clearinghouse and the data must be accessible and free to the public unless made private under chapter 13. To the extent practicable, summary data and results of the Grantee Program funded with money from the clean water fund should be readily accessible on the Internet and identified as a Clean Water Fund Grantee Program.

14. Governing Law, Jurisdiction, and Venue.

Minnesota law, without regard to its choice-of-law provisions, governs this Grant Agreement. Venue for all legal proceedings out of this grant contract, or its breach, must be in the appropriate state or federal court of competent jurisdiction in Ramsey County, Minnesota.

15. Termination.

The Council may cancel this Grant Agreement at any time, with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment for services prequalified and satisfactorily performed before the termination notice.

16. Data Disclosure.

Under Minn. Stat. § 270C.65, subd. 3, and other applicable law, the Grantee consents to disclosure of its federal employer tax identification number, and/or Minnesota tax identification number, already provided to the Council, to federal and state tax agencies and Council personnel involved in the payment of Council obligations. Grantee will require compliance with this Section 16 by Grantee's subrecipient of Grant funds and shall submit evidence of such compliance to Council as requested.

17. Notices.

In addition to any notice required under applicable law to be given in another manner, any notices required hereunder must be in writing and must be personally served or sent by email or United States mail, to the business address of the party to whom it is directed. The business address is the address specified below or such different address as may be specified, by either party by written notice to the other:

To the Grantee at:

Name: Nick Fleischhacker
Title: Public Works Director
Mailing Address: 2400 Margaret St
North St Paul, MN 55109
Phone: 651-747-2446
E-Mail Address: Nick.Fleischhacker@Northstpaul.org

To the Council's Authorized Representative at:

Name: Brian Davis or successor
Title: Senior Engineer
Mailing Address: 390 North Robert Street
St. Paul, MN 55101
Phone: 651-602-1519
E-Mail Address: brian.davis@metc.state.mn.us

18. Miscellaneous.

18.1 Report to Legislature. As provided in Minn. Stat. § 3.195, the Council must submit a report on the expenditure and use of money appropriated under the Clean Water Fund to the legislature by January 15 of each year. The report must detail the outcomes in terms of additional use of Clean Water Fund resources, user satisfaction surveys, and other appropriate outcomes. The grantee agrees to provide to the Council by January 1 of each year a report on any user satisfaction surveys it has related to this Grantee Program, and other appropriate outcomes of the Grantee Program as prescribed in Section 18.3 of this Agreement.

18.2 Supplement. The funds granted under this agreement are to supplement and shall not substitute for traditional sources of funding. Grantee certifies to the Council that there was and is no

traditional Grantee sources of funding for the City to help fund one-fourth of the subject water efficiency rebate or grant work.

18.3 Measurable Outcomes. If requested by the Council, Grantee agrees to demonstrate compliance with the following: A Grantee Program or program receiving funding from the Clean Water Fund must meet or exceed the constitutional requirement to protect, enhance, and restore water quality in lakes, rivers and streams and to protect groundwater and drinking water from degradation. A Grantee Program or program receiving funding from the Clean Water Fund must include measurable outcomes, as defined in section 3.303, subdivision 10, and a plan for measuring and evaluating the results. A Grantee Program or program must be consistent with current science and incorporate state-of-the-art technology. All information for funded Grantee Program work, including the proposed measurable outcomes, must be made available for publication on the web site required under Minn. Stat. § 3.303, subdivision 10, as soon as practicable and forwarded to the Council and the Legislative Coordinating Commission under the provisions of Minn. Stat. § 3.303, subd. 10. The Grantee must compile and submit all information for funded Grantee Programs or programs, including the proposed measurable outcomes and all other items required under section 3.303, subdivision 10, to the Council and, if requested by the Council, the Legislative Coordinating Commission as soon as practicable or by January 15 of the applicable fiscal year, whichever comes first.

18.4 Minn. Stat. § 16B.98. Grants funded by the Clean Water Fund must be implemented according to section 16B.98 and must account for all expenditures.

18.5 Benefit to Minnesota Waters. Money from the Clean Water Fund may only be spent on Grantee Programs that benefit Minnesota waters.

18.6 Website. If the Grantee has information on its website about the water efficiency grant program under Minn. Stat. § 114D.50, the Grantee will when practicable in accordance with Minn. Stat. § 114D.50, subd. 4 (f) prominently display on the Grantee's website home page the Legacy logo accompanied by the phrase "Click here for more information." When a person clicks on the Legacy logo image, the website must direct the person to a web page that includes both the contact information that a person may use to obtain additional information, as well as a link to the Council's and Legislative Coordinating Commission Website required under section 3.303, subdivision 10.

18.7 Future Eligibility. Future eligibility for money from the Clean Water Fund is contingent upon the Grantee satisfying all application requirements related to Council's fulfillment of Minn. Stat. § 114D.50 as well as any additional requirements contained in 2019, 1st Special Session, chapter 2, article 2, section 9.

18.8 Prevailing Wages. The Grantee agrees to comply with all of the applicable provisions contained in chapter 177 of the Minnesota Statutes, and specifically those provisions contained in Minn. Stat. §§ 177.41 through 177.435, as they may be amended, modified or replaced from time to time with respect to the Grantee Program. By agreeing to this provision, the Grantee is not acknowledging or agreeing that the cited provisions apply to the Grantee Program.

18.9 Disability Access. Where appropriate, Grantee of clean water funds, in consultation with the Council on Disability and other appropriate governor-appointed disability councils, boards, committees, and commissions, should make progress toward providing greater access to programs, print publications, and digital media for people with disabilities related to the programs the recipient funds using appropriations made in this agreement.

18.10. General Provisions.

- (i) Grants. The Grantee shall implement this Grant Agreement according to Minnesota Statutes, section 16B.98, and shall account for all expenditures of funds.
- (ii) Lawsuit. This Grant shall be canceled to the extent that a court determines that the appropriation illegally substitutes for a traditional source of funding.
- (iii) Termination Due to Lack of Funds. Grantee recognizes that Council's obligation to reimburse Grantee for eligible Grantee Program costs is dependent upon Council's receipt of funds from the State of Minnesota appropriated to Council under 2019 Session Laws, 1st Special Session, Chapter 2, Article 2, Section 9. Should the State of Minnesota terminate such appropriation or should such funds become unavailable to Council for any reason, Council shall, upon written notice to Grantee of termination or unavailability of such funds, have no further obligations for reimbursement or otherwise under this Grant Agreement. In the event of such written notice, Grantee has no further obligation to complete the Grantee Program as required by this Grant Agreement.

19. Default and Remedies.

19.1 Defaults: The Grantee's failure to fully comply with all of the provisions contained in this Grant Agreement shall be an event of default hereunder ("Event of Default").

19.2. Remedies. Upon an event of default, the Council may exercise any one or more of the following remedies:

- a. Refrain from disbursing the Grant.
- b. Demand that all or any portion of the Grant already disbursed be repaid to it, and upon such demand the Grantee shall repay such amount to the Council.
- c. Enforce any additional remedies the Council may have at law or in equity.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their duly authorized representatives.

METROPOLITAN COUNCIL

By: _____
Regional Administrator, successor, or delegate

Date: _____

GRANTEE:

The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Printed Name and Title

Date: _____

EXHIBIT A

(Application from community)

Metropolitan Council Water Efficiency Grant Application Form

Applicant Information:

Municipality: City of North St Paul

Municipal Utility: City of North St Paul

Mailing Address: 2400 Margaret St

Primary Contact Information: Municipality primary authorized representative (all correspondence regarding the Water Efficiency Grant Program should be addressed to individual named below):

NAME: Nick Fleischhacker

TITLE: Public Works Director

STREET: 2400 Margaret St

CITY, ZIP: North St Paul 55109

PHONE: 651-747-2446

EMAIL: Nick.Fleischhacker@Northstpaul.org

Secondary Contact Information: Municipality secondary authorized representative:

NAME: Ron Ritchie

TITLE: Public Works Supervisor

STREET: 2400 Margaret St

CITY, ZIP: North St Paul MN, 55109

PHONE: 651-248-6669

EMAIL: ron.ritchie@Northstpaul.org

Municipal Total Per Capita Water Use (2018): 80.3 (gallons per person-day)

Municipal Residential Per Capita Water Use (2018): 52.01 (gallons per person-day)

Municipal Ratio of Peak Month to Winter Month Water Use (2018): 1.81

Municipality's estimated annual water savings from proposed program: 3.06 (gallons)

Municipal Utility Grant or Rebate Program Design:

Requested Grant Amount (must equal 75% of total program budget): \$ 50000

Required Utility Matching Amount (must equal 25% of total program budget): \$ 16667

Will your program be a grant program or rebate program? Rebate

Estimated Number of Items:

Item	Estimated Number
Toilets	221
Irrigation Controllers	25
Clothes Washing Machines	
Irrigation Spray Sprinkler Bodies	
Irrigation System Audits	

Project Work Plan and Schedule:*

Task Description	Responsible Person	Start Date	Completion Date
Obtain City Council/Mayor Approval Create Rebate Program Sign Grant Agreement with met council	Public Works Director Com Services City Administrator	9/1/19	11/1/19
Create Media Program, Including newsletter articles, tweets, facebook and website content	Communications staff	10/1/19	6/30/22
Rebate Program Administration: Processing invoices, Providing utility bill rebates. Rebate Program advertising and Marketing	Finance Staff Communications Staff	10/1/19	6/30/22
Quarterly Reprting to MCES	Finance Staff	4/1/20	7/15/22

* Municipal ntility may create own project plan and schedule form

Communications to Property Owners:

How will your program be advertised (check all that apply):

- Newsletter ☒
Print Media ☒
Email ☐
Twitter ☒
Website ☒
Radio ☐
Television ☐
Facebook ☒
Nextdoor ☐
Other Social Media ☒

Please attach examples of proposed newsletter, print media, or email communications

Critical Points to Remember:

- The applying municipality must be a water supplier
- New construction and new developments are not eligible
- Funds are for rebates or grants only; consulting and city staff time are ineligible
- Combined Council and municipality funds cannot pay for 100% of an eligible activity's cost
- A portion of each eligible activity's cost must be paid by the property owner
- Grant recipients must display the Clean Water, Land and Legacy Amendment logo and the Metropolitan Council logo on program-related web pages and paper communications

EXHIBIT B

Clean Water Fund Grant Program Overview & Goal, Structure, and Qualified Activities (should anything herein be contradicted by the Agreement language, the Agreement terms prevail).

Overview

The Metropolitan Council (Council) will implement a water efficiency grant program effective September 30, 2019 to June 30, 2022. Grants will be awarded on a competitive basis to municipalities that manage municipal water systems. The Council will provide 75% of the program cost; the municipality must provide the remaining 25%. Municipalities will use the combined Council and municipality funds to run their own grant or rebate programs.

Grants will be made available in amounts with a minimum of \$2,000 and a maximum of \$50,000. Grantees will be required to provide estimated water savings achieved through this program for Clean Water, Land & Legacy Amendment reporting purposes.

Legislative Directive - Minnesota 2019 Session Law

\$375,000 the first year and \$375,000 the second year are for the water demand reduction grant program to encourage municipalities in the metropolitan area to implement measures to reduce water demand to ensure the reliability and protection of drinking water supplies. Fiscal year 2020 appropriations are available until June 30, 2021, and fiscal year 2021 appropriations are available until June 30, 2022.

Grant Program Goal

The goal of the water efficiency grant program is to support technical and behavioral changes that improve municipal water use efficiency in the seven-county metropolitan area.

Critical Points to Remember

- The applying municipality must be a water supplier
- New construction and new developments are not eligible
- Funds are for rebates or grants only; consulting and city staff time are ineligible
- Combined Council and municipality funds cannot pay for 100% of an eligible activity's cost
- A portion of each eligible activity's cost must be paid by the property owner
- Grant recipients must display the Clean Water, Land and Legacy Amendment logo and the Metropolitan Council logo on program-related web pages and paper communications

Grant Program Structure: Administration and Funding

The Water Efficiency Grant Program will be administered by Metropolitan Council Environmental Services (MCES) and will be funded with \$750,000 appropriated by the 2019 Minnesota Legislature. Grant applications will be reviewed and ranked by the MCES Water Supply Planning Unit staff.

Grants are only for water efficiency programs offering rebates or grants to property owners who are customers of the municipal water supply system and who replace specified water using devices with approved devices that use substantially less water.

Grants will be awarded to municipalities in amounts ranging from \$2,000 to \$50,000 for providing rebates or grants to property owners. Municipalities will be responsible for the design and operation of their rebate or grant program and its details. Grant payments to the municipality will be for 75% of approved program amounts. The municipality must provide the remaining 25% of the program cost. Municipality rebates or grants are eligible for reimbursement on device replacements conducted September 30, 2019 through June 30, 2022.

Here is an example showing the grant funding design:

Metropolitan Council Grant Amount	\$15,000
Municipality Match	\$5,000
Municipality Grant/Rebate Program Total	\$20,000

Eligibility

Per legislative language, the grant program is limited to municipalities in the seven-county metropolitan area.

Municipalities eligible per above must apply to participate and, if approved, sign a standard Council Grant Agreement, before any eligible rebates or grants can be submitted for reimbursement. Agreements shall require that municipalities:

- Entirely pass through grants received (as is being done by MCES)
- Verify purchase of devices to receive grants
- Retain records and cooperate with any audits
- Conduct all communications with property owners and ensure all written communications to property owners include both the Clean Water, Land and Legacy Amendment and the Metropolitan Council's logo
- Provide quantitative information for state reporting purposes

Eligible water efficiency devices consist of the following:

- Toilet replacement with a US EPA WaterSense labeled toilet
- Irrigation controller replacement with a US EPA WaterSense labeled controller
- Clothes washing machine replacement with an US DOE Energy Star labeled clothes washing machine
- Irrigation spray sprinkler body replacement with a US EPA WaterSense labeled spray sprinkler body
- Irrigation system audit by an Irrigation Professional certified by a US EPA WaterSense program

Expenses eligible for reimbursement are the out-of-pocket cost of the device and its installation only, not to include any owner labor costs. In addition, new construction and new developments are ineligible, as this program is intended as a current infrastructure replacement program.

Application Process

- Applicants must be municipal water suppliers
- Municipalities will submit MCES supplied application form by September 30, 2019. Required information includes:
 - the municipality's rebate or grant program design and work plan
 - proposed examples of communications to property owners
 - requested total grant amount
 - estimated annual amount of water saved by the applying municipality
- Application form is available at: <https://metro council.org/Wastewater-Water/Funding-Finance/Available-Funding-Grants.aspx>
- Submit completed application to: brian.davis@metc.state.mn.us
- Metropolitan Council will notify municipalities of grant awards and provide grant agreements by December 2, 2019.

Proposal Selection Criteria

In the event that funds requested exceed funds available, the following criteria will be used to determine the amount granted to a given municipality:

- Municipalities that are supplied 100% with groundwater
- Municipalities with identified water supply issues in Master Water Supply Plan Community Profiles or Local Water Supply Plans
- Municipalities' ratio of peak monthly water use to winter monthly water use
- Municipalities' average residential per capita water use
- The order in which applications are received and until grant funds are completely committed

Funding Process and Reporting Requirements

- Utilizing forms provided by MCES, the following information must be reported on a quarterly basis:
 - Number, type and amount of rebates or grants provided to property owners, along with each property address
 - Estimated annual gallons of water saved per device installation
 - Municipality matching funds disbursed
 - Number of unmet funding requests from property owners, if any
- Upon review and confirmation of the above information, MCES will process a grant payment in the amount of 75% of approved total rebates or grants for the reporting period.
- MCES will provide confirmation of grant balances available upon request and reserves the right to amend grant agreements, in collaboration with grantee municipality, if quarterly reporting indicates rebate or grant programs will not fully utilize grant awards within the grant period.

Qualified Activities

- Toilet replacement with a US EPA WaterSense labeled toilet:
http://www.epa.gov/WaterSense/product_search.html
- Irrigation controller replacement with a US EPA WaterSense labeled controller:
<https://www.epa.gov/watersense/product-search>
- Clothes washing machine replacement with an US DOE Energy Star labeled clothes washing machine:
<https://www.energystar.gov/productfinder/product/certified-clothes-washers/results>
- Irrigation spray sprinkler body replacement with a US EPA WaterSense labeled spray sprinkler body
<https://www.epa.gov/watersense/product-search>
- Irrigation system audit by an Irrigation Professionals certified by a US EPA WaterSense program

<https://www.epa.gov/watersense/find-pro>

Reporting Example

Community	Property Street Address	Property Type	Device Replaced	Cost per Device	# of Devices	Rebate or Grant per Device	Est. Annual Water (Gal) Saved Per Device	Total Rebate or Grant	Municipality Contribution	Eligible Grant Amount
Anytown	652 Silvis St	Residential	Clothes Washer	\$624.60	1	\$150.00	3,000	\$150.00	\$37.50	\$112.50
Anytown	1952 Ingram Way	Residential	Irrigation Controller	\$199.99	1	\$100.00	8,800	\$100.00	\$25.00	\$75.00
Anytown	630 Gibbons Ave	Residential	Clothes Washer	\$599.90	1	\$150.00	3,000	\$150.00	\$37.50	\$112.50
Anytown	4424 Barriger Blvd	Residential	Toilet	\$168.00	1	\$50.00	4,000	\$50.00	\$12.50	\$37.50

EXHIBIT C Revision #

METROPOLITAN COUNCIL ENVIRONMENTAL SERVICES

**2019 CLEAN WATER FUND WATER EFFICIENCY GRANT PROGRAM
GRANT AMENDMENT FORM**

NOTICE TO GRANTEE: Submission of this form is required to modify your city's agreement with Metropolitan Council Environmental Services (MCES) 2019 Clean Water Fund Water Efficiency Grant program (Grantee Program).

After determination of your city's initial grant amount, completion and submission of this form is necessary when 1) you are requesting additional grant funds to meet unexpected rebate or grant demand, or 2) when your city has determined that the previously approved program's rebate or grant demand will not be met, requiring less grant funds than anticipated when the agreement was signed.

The process for modifying your agreement is as follows:

1. Your City's designated authorized representative submits 2 signed copies of Exhibit C to MCES, with an attachment itemizing requests for changes to prior granted amounts.
2. Upon receipt of signed Exhibit C, MCES Program Administrator obtains Council authorized signatures that modifies the agreement and returns a fully signed copy of Exhibit A indicating new grant amount to City's designated authorized representative.

Instructions: Indicate the date of your change request in #1 box. Indicate the number of this particular change request in #2 box (and in box at top of page – must match). Enter the current grant agreement amount (as MCES approved) in #3 box. If you wish to increase your municipality's grant amount, enter the amount you are requesting in #4 box. If you wish to decrease your grant amount due to less demand than anticipated, enter the amount in #5 box. Enter in #6 box the amount derived from adding #3 to #4 or derived from subtracting #5 from #3.

Grant Agreement #

- | | |
|---|----------------------|
| 1. Date of change request: | <input type="text"/> |
| 2. Change request number: | <input type="text"/> |
| 3. Current Grant Agreement Amount (as MCES approved): | <input type="text"/> |

4. Increase due to request for additional funding:

5. Decrease due to less demand:

6. Amended Grant Agreement Amount requested:

CITY NAME: _____

I request the above changes (sign with title and date):

MCES PROGRAM ADMINISTRATOR APPROVAL (signature and date):

COUNCIL AUTHORIZED SIGNATURE AND DATE

Questions may be directed to the MCES Authorized Representative:

Brian Davis
MCES Senior Engineer
390 Robert Street North
St. Paul, MN 55101-1805
Phone: (651) 602-1519
Email: brian.davis@metc.state.mn.us

Metropolitan Council Water Efficiency Grant Program



Overview

The Metropolitan Council (Council) will implement a water efficiency grant program effective September 30, 2019 to June 30, 2022. Grants will be awarded on a competitive basis to municipalities that manage municipal water systems. The Council will provide 75% of the program cost; the municipality must provide the remaining 25%. Municipalities will use the combined Council and municipality funds to run their own grant or rebate programs.

Grants will be made available in amounts with a minimum of \$2,000 and a maximum of \$50,000. Grantees will be required to provide estimated water savings achieved through this program for Clean Water, Land & Legacy Amendment reporting purposes.

Legislative Directive - Minnesota 2019 Session Law

\$375,000 the first year and \$375,000 the second year are for the water demand reduction grant program to encourage municipalities in the metropolitan area to implement measures to reduce water demand to ensure the reliability and protection of drinking water supplies. Fiscal year 2020 appropriations are available until June 30, 2021, and fiscal year 2021 appropriations are available until June 30, 2022.

Grant Program Goal

The goal of the water efficiency grant program is to support technical and behavioral changes that improve municipal water use efficiency in the seven-county metropolitan area.

Critical Points to Remember

- The applying municipality must be a water supplier
- New construction and new developments are not eligible
- Funds are for rebates or grants only; consulting and city staff time are ineligible
- Combined Council and municipality funds cannot pay for 100% of an eligible activity's cost
- A portion of each eligible activity's cost must be paid by the property owner
- Grant recipients must display the Clean Water, Land and Legacy Amendment logo and the Metropolitan Council logo on program-related web pages and paper communications

Grant Program Structure: Administration and Funding

The Water Efficiency Grant Program will be administered by Metropolitan Council Environmental Services (MCES) and will be funded with \$750,000 appropriated by the 2019 Minnesota Legislature. Grant applications will be reviewed and ranked by the MCES Water Supply Planning Unit staff.

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Eligible water efficiency devices consist of the following:

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Expenses eligible for reimbursement are the out-of-pocket cost of the device and its installation only, not to include any owner labor costs. In addition, new construction and new developments are ineligible, as this program is intended as a current infrastructure replacement program.

Application Process

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- Application form is available at: <https://metro council.org/Wastewater-Water/Funding-Finance/Available-Funding-Grants.aspx>
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Qualified Activities

- Toilet replacement with a US EPA WaterSense labeled toilet:
http://www.epa.gov/WaterSense/product_search.html
- Irrigation controller replacement with a US EPA WaterSense labeled controller:
<https://www.epa.gov/watersense/product-search>
- Clothes washing machine replacement with an US DOE Energy Star labeled clothes washing machine:
<https://www.energystar.gov/productfinder/product/certified-clothes-washers/results>
- Irrigation spray sprinkler body replacement with a US EPA WaterSense labeled spray sprinkler body
<https://www.epa.gov/watersense/product-search>
- Irrigation system audit by an Irrigation Professionals certified by a US EPA WaterSense program
<https://www.epa.gov/watersense/find-pro>

Reporting Example

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Anytown	630 Gibbons Ave	Residential	Clothes Washer	\$599.90	1	\$150.00	3,000	\$150.00	\$37.50	\$112.50
Anytown	4424 Barriger Blvd	Residential	Toilet	\$168.00	1	\$50.00	4,000	\$50.00	\$12.50	\$37.50



City of North St Paul Toilet Rebate Request Form

For more information about the
City's Water Efficiency Rebate
Program go to
www.northstpaul.org

Send Completed Application to:

Barb Huelsman
City of North St. Paul
2400 Margaret St N
North St. Paul, MN 55109

Phone: 651-747-2428

Fax: 651-747-2425

Email: Barb.Huelsman@northstpaul.org



**NORTH
ST. PAUL**
extraordinary.

APPLICATION MUST BE COMPLETED IN FULL

Please attach a copy of the purchase receipt or invoice (the receipt / invoice must clearly identify the model, date of purchase and the Energy Star or WaterSense program qualification information).

Water Utility Bill Account #:

Property Address of Installation for Account Credit:

Property Owner: _____

Address: _____

City: _____

State: _____ Zip: _____

Contact Information to Schedule On-Site Verification if necessary:

* Phone: _____

* E-mail: _____

Important Reminders Regarding the Program:

- All rebates are in the form of utility bill credits
- Rebates are limited to 1 per utility account
- Multi-unit rental complexes are ineligible
- New construction is ineligible
- Please call to ensure availability of funding

Rebate(s) Requested:

☐

WaterSense Toilet(s)

Rebates are processed on a first come first serve basis. Rebate funds are limited. Rebate programs, qualifications, and amounts are subject to change at any time.

Information

Type of Product Purchased: _____

Date of Purchase: _____ Cost (pre-tax): _____

Make: _____

Model #: _____ Bowl Model #: _____ Tank Model #: _____

Company / Contractor Purchased From: _____

Cost of Installation (Receipt or Invoice must be included): _____

Property Type: ☐ Single Family

Customer Agreement: My signature indicates that the information provided is true, I have read and understand the Water Efficiency Rebate Program guidelines, and that I comply with North St. Paul's rebate program requirements. I have obtained all required permits. Upon compliance, a rebate will be distributed if funding is available when the application is received. I will allow a representative of North St. Paul to verify the installation if necessary before rebate is issued in the form of an account credit.

Signature: _____

Date: _____

FOR OFFICIAL OFFICE USE ONLY

Date Application Received: _____

Copy of Receipt Attached? _____

Total Allowable Rebate: _____

Verified By: _____

Comments: _____



WATER EFFICIENCY REBATE FAQ's

1. Who is eligible for the Water Efficiency Rebate? **All current owner occupied City of North St. Paul residential water customers with their account in good standing. Rebates are issued first come first serve. New construction and new development are not eligible at this time.**
2. Is there a limit to the number of Rebates? **Yes, at this time each account is limited to one rebate.**
3. What is the maximum amount of the rebate? **The City will rebate 90% of the cost of the toilet and any contractor installation fees up to \$250. For example If you purchase a toilet for \$200 your rebate is limited to \$180.**
4. Are multi-unit rental complexes eligible for the Water Efficiency Rebate Program? **At this time multi-unit rental complexes do not qualify for the Water Efficiency Rebate, as funds are limited.**
5. Are well users within the City eligible for the Water Efficiency Rebate? **No. At this time only City of North St. Paul Water Customers are eligible for the Water Efficiency Rebate.**
6. I just installed a water efficiency toilet in 2019. Am I eligible for the Water Efficiency Rebate? **To be eligible for the rebate the product must be purchased and installed after February 1, 2020.**
7. What documentation is required to receive the Water Efficiency Rebate? **A copy of the original purchase receipt and invoice for installation (if applicable) must be provided with the completed application. The receipt must clearly identify the make, model and date of purchase. The toilet tank and bowl must have the US EPA WaterSense label.**
8. How do I know what products are eligible for the Water Efficiency Rebate Program? **Please refer to the Water Efficiency Rebate Overview which can be found on the City's Website for the links to all eligible Water Efficiency Products. If you don't have Internet access the City will also have available a listing of all eligible products at City Hall (2400 Margaret St. N)**
9. Do I need to pull any permits to be eligible for the Water Efficiency Rebate? **The applicant is responsible for securing any permits necessary for the work, if required.**
10. In what form are rebates issued? **Water Efficiency Rebates will be in the form of utility bill credits. No rebate checks will be issued.**



To

Honorable Mayor Furlong and City Council

Date

May 18, 2021

Agenda Placement # IX.A

City Business Action Items & Recommendations

Subject

Approve Ordinance Establishing the Arts and Culture Commission and an Ordinance abolishing the Design Review Commission.

Background/Facts

The Design Review Commission was established for the purposes of “safeguard the resources of the Downtown by preserving and enhancing sites, structures, districts and landmarks which reflect elements of the city’s cultural, social, economic, political or architectural history”. This Commission has been on hiatus and is recommended to disband the Design Review Commission and combine those services with the Planning Commission.

The Council and staff have determined the need to establish an Arts and Culture Commission. The Arts and Culture Commission shall promote and increase the City’s artistic and cultural assets by encouraging and participating in the selection and interpretation of public artwork and public arts events. Except as otherwise provided, the Arts and Culture Commission shall advise the City Council.

Attachments

1. ORD NO 797 ABOLISHING_DESIGN_REVIEW_COMMISSION
2. DOCS-#214903-v2-ORD_ESTABLISHING_ARTS_COMMISSION

Respectfully submitted,

Jennie Kloos, Deputy Clerk

CITY OF NORTH ST. PAUL

ORDINANCE NO. 797

**AN ORDINANCE AMENDING THE
NORTH SAINT PAUL CITY CODE OF ORDINANCES
TITLE III, GOVERNANCE,
CHAPTER 32, BOARDS AND COMMISSIONS**

THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, MINNESOTA ORDAINS:

SECTION 1. Sections 32.35-32.37 of the North St. Paul City Code is hereby repealed in its entirety.

SECTION 2. The Design Review Commission is hereby abolished.

SECTION 3. This ordinance shall be effective immediately upon its passage and publication.

ADOPTED this 18th day of May, 2021.

Motion by Council Member

Second by Council Member

Voting: Aye: Council Member
 Council Member
 Council Member
 Council Member
 Mayor

Nay:

Abstain:

Absent:

Terrence J. Furlong, Mayor

Attest: _____
Scott A. Duddeck, City Manager/Clerk

CITY OF NORTH ST. PAUL

ORDINANCE NO. ____

**AN ORDINANCE AMENDING THE
NORTH SAINT PAUL CITY CODE OF ORDINANCES
TITLE III, GOVERNANCE,
CHAPTER 32, BOARDS AND COMMISSIONS,
ESTABLISHING THE ARTS AND CULTURE COMMISSION**

THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, RAMSEY COUNTY,
MINNESOTA ORDAINS:

SECTION 1. An Arts and Culture Commission of the City of North St. Paul is hereby established and shall be titled the "Arts and Culture Commission of the City of North St. Paul."

SECTION 2. Title III, Chapter 32, is amended by adding the following language:

Section 32.75 ESTABLISHMENT OF THE ARTS AND CULTURE COMMISSION.

An Arts and Culture Commission for the city is hereby established. The City Council hereby declares as a matter of public policy it is critical for the City to promote and increase the City's artistic and cultural assets by encouraging and participating in the selection and interpretation of public artwork and public arts events. Except as otherwise provided in this chapter, the Arts and Culture Commission shall advise the City Council.

Section 32.76 ADMINISTRATION.

The Arts and Culture Commission shall adopt bylaws and rules of procedure for administration of its affairs, which shall be subject to the approval of City Council. The bylaws shall set regularly scheduled meetings and set attendance requirements for its members. The bylaws shall set forth a procedure for removal of a member who fails to meet the attendance requirements. Said removal shall be subject to the final approval of City Council.

Section 32.77 COMPOSITION.

The Arts and Culture Commission shall consist of five members to be appointed or removed by the Mayor with the approval of the City Council.

Section 32.78 POWERS AND DUTIES.

(A) Generally. The Arts and Culture Commission shall have the powers and duties to advocate for, promote, and participate in the selection and interpretation of public artwork and public arts events in the city of North St. Paul.

(B) Purpose. The Arts and Culture Commission is established to stimulates and encourages the creation, performance, and appreciation of art and culture in the City and advise the City Council on arts-related matters and promotes the positive economic impact the arts has in the community.

(C) Duties. The Arts and Culture Commission shall have the following duties:

- (1) To make recommendations on all requests for art installments on city property and conduct public meetings as directed by City Council or city policy;
- (2) To give due regard to the City's Comprehensive Plan;
- (3) To foster the development of the arts and culture in North St. Paul;
- (4) To advise city administration and the city council with respect to arts and culture-related matters;
- (5) To stimulate participation in and appreciation of the arts by city residents;
- (6) To act as an advocate for the arts before private and public agencies;
- (7) To determine methods of selection of artists, and works of art;
- (8) To evaluate and recommend artists eligible for funding by the City, if any funding is available;
- (9) To evaluate and recommend works of art for approved locations for funding by the City;
- (10) To recommend locations for the performing arts;
- (11) To assist the city in raising funds from public and private sources for the funding of arts projects in the City;

SECTION 3. This ordinance shall be effective immediately upon its passage and publication.

PASSED and ADOPTED this _____ day of _____, 2021, by unanimous vote of the City Council of the City of North St. Paul, Minnesota.

CITY OF NORTH ST. PAUL

BY: _____
Terrence J. Furlong, Mayor

ATTEST:

Scott A. Duddeck, City Manager



To

Honorable Mayor Furlong and City Council

Date

May 18, 2021

Agenda Placement # IX.B

City Business Action Items & Recommendations

Subject

Purchase Electric Meters

Background/Facts

The current construction of the Sentinel Residence at 2526 7th Ave and Anchor View Apartments at 2290 Anchor Dr. will require 217 residential meters. The additional meters will be put into our existing stock.

Attachments

1. Meter Quote
2. Res 2021-xxx Approve the purchase of 224 electric meters

Respectfully submitted,

Brian Frandle, Electric Director



STUART C IRBY BR673 EAGAN
980 LONE OAK ROAD
SUITE 145
EAGAN MN 55121-2508
763-588-0545

Quotation

QUOTE DATE	ORDER NUMBER
04/21/21	S012402809
REMIT TO: STUART C IRBY CO POST OFFICE BOX 741001 ATLANTA GA 30384-1001	PAGE NO. 1

SOLD TO:
CITY OF NORTH ST. PAUL ELECTRIC UTI
2303 NORTH ST PAUL DRIVE
NORTH SAINT PAUL, MN 55109

SHIP TO:
CITY OF NORTH ST PAUL ELEC UTILIT
2303 1ST ST NORTH
SAINT PAUL, MN 55109-2913
651-770-4488

ORDERED BY: Brian Frandle

CUSTOMER NUMBER		CUSTOMER ORDER NUMBER		JOB/RELEASE NUMBER		OUTSIDE SALESPERSON	
114177						Paul T Lainhart	
INSIDE SALESPERSON				REQD DATE	FRGHT ALLWD	SHIP VIA	
Kim A Pohl				04/21/21	No	BW BEST-WAY	
ORDER QTY	SHIP QTY	LINE	DESCRIPTION			Prc/UOM	Ext Amt
224EA		1	^LAND HGBH0NA0-0CN2-4000 METER FM25S FOCUS AXRe-SD CL200 120V/3W; ENERGY W/TOU & 75K LP; MODULAR GRIDSTREAM RF: FOR CITY OF NORTH ST.PAUL			265.500EA	59472.00

*** This is a quotation ***

Prices firm for acceptance within 30 days with the exception of commodity prices which are subject to change daily. Quotation is void if changed. Complete quote must be used unless authorized in writing.

OUR PRODUCT AND SERVICES ARE SUBJECT TO, AND GOVERNED EXCLUSIVELY BY, OUR TERMS AND CONDITIONS OF SALE, WHICH ARE INCORPORATED HEREIN AND AVAILABLE AT www.irby.com/terms.
ADDITIONAL OR CONFLICTING TERMS ARE REJECTED, VOID AND OF NO FORCE OR EFFECT.

Subtotal	59472.00
S&H CHGS	0.00
Sales Tax	0.00
TOTAL	59472.00

** Reprint ** Reprint ** Reprint **

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2021-xxx

**RESOLUTION AUTHORIZING THE
PURCHASE OF 224 ELECTRIC METERS**

WHEREAS, the Electric Department is seeking approval to purchase 224 electric meters, and;

WHEREAS, the current construction of the Sentinel Residence at 2526 7th Ave and Anchor View Apartments at 2290 Anchor Dr. will require 217 residential meters. The additional meters will be put into our existing stock.

WHEREAS, the cost for the purchase will be \$59,472.00

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, approves the purchase of 224 Electric Meters.

ADOPTED this 18th day of May, 2021.

Motion by Council Member
Second by Council Member

Voting: Aye: Council Member
 Council Member
 Council Member
 Council Member
 Mayor
 Nay: None
 Abstain: None
 Absent: None

Terrence J. Furlong, Mayor

Attest: _____
 Scott A. Duddeck, City Manager/Clerk



To

Honorable Mayor Furlong and City Council

Date

May 18, 2021

Agenda Placement # IX.C

City Business Action Items & Recommendations

Subject

2020 Street and Utility Improvement Project - Pay Voucher No. 10

Background/Facts

Attachments

1. 014391-000 CST LTR VO 10 CTY-s duddeck-051821
2. 014391-000 CST Pay Voucher 10-051121-WSBCTR Signed

Respectfully submitted,

Jennie Kloos, Deputy Clerk

May 18, 2021

Mr. Scott Duddeck
City Manager
City of North St. Paul
2400 Margaret Street
North St. Paul, MN 55109

Re: Construction Pay Voucher No. 10
2020 Street and Utility Improvement Project
City Project No. S.A.D. 20-01
S.A.P. 151-250-003 / 151-263-005 / 151-247-008
City of North St. Paul, MN
WSB Project No. 014391-000

Dear Mr. Duddeck:

Please find enclosed Construction Pay Voucher No. 10 (in triplicate) in the amount of \$91,251.35 for the above-referenced project. The quantities completed to date have been reviewed and agreed upon by the contractor, and we hereby recommend that the City of North St. Paul approve Construction Pay Voucher No. 10 in the amount of \$91,251.35 for T.A. Schifsky & Sons, Inc.

Once processed, please keep one copy for your records and return two copies to our office, one for the contractor and one for our files.

If you have any questions, please contact me at 763.512.5243. Thank you.

Sincerely,

WSB



Brad A. Reifsteck, PE
Sr. Project Manager

Attachments

cc: Morgan Dawley, WSB

srb

2020 Street and Utility
Improvement Project

Pay Voucher 10



Client: City of North St. Paul 2400 Margaret Street North St Paul, MN 55109-3003	Contractor: T. A. Schifsky & Sons, Inc. 2370 East Hwy. 36 North St. Paul, MN 55109
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WSB Project No.: 014391-000
Client Project No.: City Project No. S.A.D. 20-01
State Project No.: S.A.P. 151-250-003/151-263-005/151-247-008
Federal Project No.:

Contract Amount		Funds Encumbered	
Original Contract	\$4,256,376.67	Original	\$4,256,376.67
Contract Changes	\$27,368.20	Additional	N/A
Revised Contract	\$4,283,744.87	Total	\$4,256,376.67

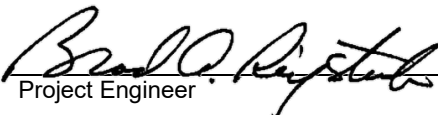
Work Certified To Date	
Base Bid Items	\$4,116,317.48
Contract Changes	\$27,368.20
Material On Hand	\$0.00
Total	\$4,143,685.68

Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$96,054.05	\$4,143,685.68	\$207,184.28	\$3,845,250.05	\$91,251.35	\$3,936,501.40
Percent Retained: 5%			Percent Complete: 96.73%		

This is to certify that the items of work shown in this Pay Voucher have been actually furnished for the work comprising the above-mentioned project in accordance with the plans and specifications heretofore approved.

Approved By WSB

Approved By T. A. Schifsky & Sons, Inc.


Project Engineer


Contractor

May 11, 2021
Date

5/11/2021
Date

Approved By City of North St. Paul

Name

Date

Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	05/04/20	\$545,658.25	\$27,282.91	\$518,375.34
2	05/31/20	\$326,785.40	\$16,339.27	\$310,446.13
3	07/08/20	\$303,756.65	\$15,187.84	\$288,568.81
4	07/31/20	\$719,495.60	\$35,974.78	\$683,520.82
5	09/04/20	\$856,298.58	\$42,814.92	\$813,483.66
6	10/12/20	\$621,684.10	\$31,084.21	\$590,599.89
7	11/09/20	\$448,581.50	\$22,429.07	\$426,152.43
8	12/07/20	\$148,906.55	\$7,445.33	\$141,461.22
9	01/11/21	\$76,465.00	\$3,823.25	\$72,641.75
10	05/07/21	\$96,054.05	\$4,802.70	\$91,251.35

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
Sanitary Local	\$274,844.25	\$13,742.21	\$261,102.04	\$0.00	\$261,102.04
Storm 151-247-008	\$182,365.00	\$9,118.25	\$173,246.75	\$0.00	\$173,246.75
Storm 151-250-003	\$206,069.00	\$10,303.45	\$195,765.55	\$0.00	\$195,765.55
Storm 151-263-005	\$241,296.50	\$12,064.82	\$229,231.67	\$0.01	\$229,231.68
Storm Local	\$462,962.00	\$23,148.10	\$438,032.65	\$1,781.25	\$439,813.90
Surface 151-247-008	\$136,669.60	\$6,833.49	\$126,707.06	\$3,129.05	\$129,836.11
Surface 151-250-003	\$348,185.40	\$17,409.28	\$324,541.75	\$6,234.37	\$330,776.12
Surface 151-263-005	\$1,147,397.95	\$57,369.89	\$1,026,638.54	\$63,389.52	\$1,090,028.06
Surface Local	\$370,786.78	\$18,539.33	\$335,530.29	\$16,717.16	\$352,247.45
Water Local	\$773,109.20	\$38,655.46	\$734,453.74	\$0.00	\$734,453.74

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
048	Local Water	\$0.00			\$734,453.74
049	Local Sanitary Sewer	\$0.00			\$261,102.04
052	Local Storm Sewer	\$1,781.26			\$1,038,057.88
450	Local Roadway	\$89,470.10			\$1,902,887.74

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$291,000.00	1	0	\$0.00	1	\$291,000.00
2	2101.505	CLEARING	ACRE	\$25,000.00	0.2	0	\$0.00	0.2	\$5,000.00
3	2101.505	GRUBBING	ACRE	\$25,000.00	0.2	0	\$0.00	0.2	\$5,000.00
4	2101.524	CLEARING	TREE	\$300.00	51	0	\$0.00	34	\$10,200.00
5	2101.524	GRUBBING	TREE	\$250.00	36	0	\$0.00	40	\$10,000.00
6	2102.503	PAVEMENT MARKING REMOVAL	L F	\$1.00	500	0	\$0.00	0	\$0.00
7	2104.502	REMOVE CONCRETE STEPS	EACH	\$150.00	23	0	\$0.00	27	\$4,050.00
8	2104.502	REMOVE WOOD STEP	EACH	\$150.00	7	0	\$0.00	3	\$450.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
9	2104.502	REMOVE MANHOLE	EACH	\$750.00	15	0	\$0.00	15	\$11,250.00
10	2104.502	REMOVE CASTING	EACH	\$225.00	21	0	\$0.00	0	\$0.00
11	2104.502	REMOVE GATE VALVE & BOX	EACH	\$315.00	9	0	\$0.00	13	\$4,095.00
12	2104.502	REMOVE CURB STOP & BOX	EACH	\$80.00	26	0	\$0.00	26	\$2,080.00
13	2104.502	REMOVE HYDRANT	EACH	\$735.00	5	0	\$0.00	5	\$3,675.00
14	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	\$525.00	22	0	\$0.00	22	\$11,550.00
15	2104.502	REMOVE SIGN	EACH	\$50.00	28	0	\$0.00	23	\$1,150.00
16	2104.502	REMOVE LIGHT FOUNDATION	EACH	\$500.00	9	0	\$0.00	9	\$4,500.00
17	2104.502	REMOVE MAIL BOX SUPPORT	EACH	\$100.00	2	0	\$0.00	2	\$200.00
18	2104.502	SALVAGE SIGN TYPE SPECIAL	EACH	\$50.00	6	0	\$0.00	0	\$0.00
19	2104.502	SALVAGE MAIL BOX SUPPORT	EACH	\$75.00	2	0	\$0.00	2	\$150.00
20	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$3.00	240	0	\$0.00	221	\$663.00
21	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$3.00	750	0	\$0.00	788	\$2,364.00
22	2104.503	REMOVE WATER MAIN	L F	\$2.00	1605	0	\$0.00	1721	\$3,442.00
23	2104.503	REMOVE SEWER PIPE (STORM)	L F	\$10.00	1565	0	\$0.00	1486	\$14,860.00
24	2104.503	REMOVE SEWER PIPE (SANITARY)	L F	\$2.00	825	0	\$0.00	713	\$1,426.00
25	2104.503	REMOVE CURB & GUTTER	L F	\$4.00	3505	0	\$0.00	3233	\$12,932.00
26	2104.503	REMOVE RETAINING WALL	L F	\$12.00	90	0	\$0.00	40	\$480.00
27	2104.503	REMOVE FENCE	L F	\$12.00	415	0	\$0.00	124	\$1,488.00
28	2104.503	REMOVE SANITARY SERVICE PIPE	L F	\$2.00	180	0	\$0.00	69	\$138.00
29	2104.503	REMOVE WATER SERVICE PIPE	L F	\$1.00	2135	0	\$0.00	277	\$277.00
30	2104.503	REMOVE BOX CULVERT	L F	\$40.00	85	0	\$0.00	65	\$2,600.00
31	2104.503	SALVAGE FENCE	L F	\$13.00	140	0	\$0.00	138	\$1,794.00
32	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$10.00	450	0	\$0.00	645.5	\$6,455.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
33	2104.504	REMOVE CONCRETE PAVEMENT	S Y	\$11.50	6237	0	\$0.00	4374.5	\$50,306.75
34	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$6.00	1608	0	\$0.00	1331	\$7,986.00
35	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$1.00	10681	0	\$0.00	7697	\$7,697.00
36	2104.518	REMOVE BITUMINOUS WALK	S F	\$9.00	45	1008	\$9,072.00	1008	\$9,072.00
37	2104.518	REMOVE CONCRETE WALK	S F	\$1.10	8350	28	\$30.80	9141	\$10,055.10
38	2104.603	ABANDON STORM SEWER	L F	\$11.00	780	0	\$0.00	592	\$6,512.00
39	2104.603	ABANDON WATER MAIN	L F	\$6.20	2400	0	\$0.00	1350	\$8,370.00
40	2104.603	MILL BIT SURFACE - LONGITUDINAL TRENCH	L F	\$4.00	2556	0	\$0.00	0	\$0.00
41	2105.504	GEOTEXTILE FABRIC TYPE 5	S Y	\$1.50	19971	0	\$0.00	15249	\$22,873.50
42	2105.604	60 MIL POLYETHYLENE LINER	S Y	\$8.50	1450	0	\$0.00	1737	\$14,764.50
43	2106.507	EXCAVATION - COMMON (P)	C Y	\$19.00	6986	0	\$0.00	7884	\$149,796.00
44	2106.507	EXCAVATION - SUBGRADE (P)	C Y	\$19.00	7126	0	\$0.00	7642	\$145,198.00
45	2106.507	EXCAVATION - CHANNEL AND POND (P)	C Y	\$25.00	5300	0	\$0.00	5300	\$132,500.00
46	2106.507	SELECT GRANULAR EMBANKMENT (CV) (P)	C Y	\$26.00	7126	0	\$0.00	7394	\$192,244.00
47	2112.519	SUBGRADE PREPARATION	RDST	\$300.00	63	0	\$0.00	63	\$18,900.00
48	2118.509	AGGREGATE SURFACING CLASS 2	TON	\$100.00	10	0	\$0.00	0	\$0.00
49	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$165.00	20	0	\$0.00	65	\$10,725.00
50	2123.610	UTILITY CREW	HOURL	\$800.00	72	0	\$0.00	176.40525	\$141,124.20
51	2130.523	WATER	MGAL	\$35.00	118	0	\$0.00	112	\$3,920.00
52	2211.509	AGGREGATE BASE CLASS 5 (P)	TON	\$14.00	9860	0	\$0.00	11054.5	\$154,763.00
53	2215.504	FULL DEPTH RECLAMATION	S Y	\$4.00	1000	0	\$0.00	0	\$0.00
54	2231.604	BITUMINOUS PATCH SPECIAL	S Y	\$35.00	414	0	\$0.00	395	\$13,825.00
55	2232.504	MILL BITUMINOUS SURFACE	S Y	\$4.00	1200	0	\$0.00	0	\$0.00
56	2301.602	DRILL & GROUT REINF BAR (EPOXY COATED)	EACH	\$25.00	72	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
57	2331.603	JOINT ADHESIVE	L F	\$1.20	1856	0	\$0.00	0	\$0.00
58	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$0.01	997	0	\$0.00	760	\$7.60
59	2360.504	TYPE SP 9.5 WEAR CRS MIX(3;B) 3.0" THICK	S Y	\$30.00	1630	197	\$5,910.00	1499.86	\$44,995.80
60	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3;B)	TON	\$80.00	640	0	\$0.00	543.66	\$43,492.80
61	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2;B)	TON	\$80.00	1330	0	\$0.00	124.81	\$9,984.80
62	2360.509	TYPE SP 12.5 WEARING COURSE MIX (3;B)	TON	\$78.00	1340	0	\$0.00	1437.46	\$112,121.88
63	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (3;B)	TON	\$75.00	2650	0	\$0.00	1478.7	\$110,902.50
64	2411.603	CONCRETE STEPS-DESIGN SPECIAL	L F	\$150.00	10	0	\$0.00	80	\$12,000.00
65	2411.618	MODULAR BLOCK RETAINING WALL	S F	\$40.00	340	0	\$0.00	383	\$15,320.00
66	2451.507	COARSE FILTER AGGREGATE (LV)	C Y	\$100.00	10	0	\$0.00	57	\$5,700.00
67	2501.502	12" RC PIPE APRON	EACH	\$1,650.00	2	0	\$0.00	4	\$6,600.00
68	2501.602	TRASH GUARD FOR 12" PIPE APRON	EACH	\$850.00	2	0	\$0.00	4	\$3,400.00
69	2502.503	2" PVC PIPE DRAIN	L F	\$50.00	30	0	\$0.00	0	\$0.00
70	2502.503	6" PE PIPE DRAIN	L F	\$25.00	500	0	\$0.00	1020	\$25,500.00
71	2502.503	4" PERF PVC PIPE DRAIN	L F	\$25.00	4348	75	\$1,875.00	3617	\$90,425.00
72	2502.601	DRAINAGE SYSTEM	LS	\$140,000.00	1	0	\$0.00	0.84	\$117,600.00
73	2502.602	4" PVC PIPE DRAIN CLEANOUT	EACH	\$350.00	38	0	\$0.00	29	\$10,150.00
74	2502.602	6" PVC PIPE DRAIN CLEANOUT	EACH	\$450.00	6	0	\$0.00	10	\$4,500.00
75	2503.503	12" RC PIPE SEWER DES 3006 CL V	L F	\$50.00	648	0	\$0.00	642	\$32,100.00
76	2503.503	15" RC PIPE SEWER DES 3006 CL V	L F	\$57.00	1844	0	\$0.00	2047	\$116,679.00
77	2503.503	18" RC PIPE SEWER DES 3006 CL V	L F	\$80.00	323	0	\$0.00	323	\$25,840.00
78	2503.503	21" RC PIPE SEWER DES 3006 CL III	L F	\$92.00	394	0	\$0.00	394	\$36,248.00
79	2503.602	CONSTRUCT BULKHEAD	EACH	\$450.00	8	0	\$0.00	13	\$5,850.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
80	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	\$930.00	17	0	\$0.00	19	\$17,670.00
81	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$1,100.00	5	0	\$0.00	12	\$13,200.00
82	2503.602	CONNECT TO EXISTING SANITARY SEWER SER	EACH	\$325.00	15	0	\$0.00	13	\$4,225.00
83	2503.602	8"X4" PVC WYE	EACH	\$400.00	11	0	\$0.00	11	\$4,400.00
84	2503.602	TELEWISE SANITARY SEWER SERVICE	EACH	\$300.00	4	0	\$0.00	4	\$1,200.00
85	2503.602	LINING SEWER PIPE LATERAL	EACH	\$3,700.00	4	0	\$0.00	4	\$14,800.00
86	2503.603	4" PVC PIPE SEWER	L F	\$85.00	55	0	\$0.00	101	\$8,585.00
87	2503.603	8" PVC PIPE SEWER	L F	\$75.00	703	0	\$0.00	723	\$54,225.00
88	2503.603	LINING SEWER PIPE 8"	L F	\$35.00	1488	0	\$0.00	1498	\$52,430.00
89	2503.603	12" HDPE PIPE SEWER	L F	\$32.00	125	0	\$0.00	123	\$3,936.00
90	2503.603	LINING SEWER PIPE LATERAL	L F	\$50.00	40	0	\$0.00	20	\$1,000.00
91	2503.603	TELEWISE SANITARY SEWER	L F	\$3.10	1406	0	\$0.00	0	\$0.00
92	2504.601	TEMPORARY WATER SERVICE	LS	\$10,000.00	1	0	\$0.00	1	\$10,000.00
93	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$2,000.00	10	0	\$0.00	14	\$28,000.00
94	2504.602	CONNECT TO EXISTING WATER SERVICE	EACH	\$520.00	24	0	\$0.00	25	\$13,000.00
95	2504.602	HYDRANT	EACH	\$6,600.00	6	0	\$0.00	6	\$39,600.00
96	2504.602	ADJUST GATE VALVE & BOX	EACH	\$375.00	19	0	\$0.00	21	\$7,875.00
97	2504.602	1" CORPORATION STOP	EACH	\$535.00	24	0	\$0.00	26	\$13,910.00
98	2504.602	2" CORPORATION STOP	EACH	\$1,250.00	1	0	\$0.00	2	\$2,500.00
99	2504.602	6" GATE VALVE & BOX	EACH	\$1,900.00	6	0	\$0.00	10	\$19,000.00
100	2504.602	8" GATE VALVE & BOX	EACH	\$2,500.00	13	0	\$0.00	11	\$27,500.00
101	2504.602	10" GATE VALVE & BOX	EACH	\$3,500.00	1	0	\$0.00	2	\$7,000.00
102	2504.602	12" GATE VALVE & BOX	EACH	\$4,000.00	2	0	\$0.00	8	\$32,000.00
103	2504.602	1" CURB STOP & BOX	EACH	\$650.00	24	0	\$0.00	26	\$16,900.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
104	2504.602	2" CURB STOP & BOX	EACH	\$1,450.00	1	0	\$0.00	2	\$2,900.00
105	2504.602	LOWER WATERMAIN	EACH	\$7,200.00	3	0	\$0.00	3	\$21,600.00
106	2504.603	6" WATERMAIN DUCTILE IRON CL 52	L F	\$65.00	130	0	\$0.00	143	\$9,295.00
107	2504.603	6" PVC WATERMAIN	L F	\$50.00	81	0	\$0.00	107	\$5,350.00
108	2504.603	8" PVC WATERMAIN	L F	\$60.00	867	0	\$0.00	1174	\$70,440.00
109	2504.603	8" PVC WATERMAIN (DIRECTIONAL DRILLED)	L F	\$60.00	1555	0	\$0.00	1251	\$75,060.00
110	2504.603	10" PVC WATERMAIN	L F	\$75.00	122	0	\$0.00	131	\$9,825.00
111	2504.603	12" PVC WATERMAIN	L F	\$75.00	394	0	\$0.00	389	\$29,175.00
112	2504.603	1" HDPE WATER SERVICE PIPE	L F	\$30.00	764	0	\$0.00	1003	\$30,090.00
113	2504.603	2" HDPE WATER SERVICE PIPE	L F	\$40.00	13	0	\$0.00	50	\$2,000.00
114	2504.604	4" POLYSTYRENE INSULATION	S Y	\$40.00	21	0	\$0.00	8.85	\$354.00
115	2504.608	DUCTILE IRON FITTINGS	LB	\$10.00	3078	0	\$0.00	4207	\$42,070.00
116	2506.502	CONST DRAINAGE STRUCTURE DESIGN G	EACH	\$2,500.00	8	0	\$0.00	0	\$0.00
117	2506.502	CASTING ASSEMBLY	EACH	\$950.00	55	0	\$0.00	50	\$47,500.00
118	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	L F	\$450.00	156	0	\$0.00	203.34	\$91,503.00
119	2506.503	CONST DRAINAGE STRUCTURE DES 60-4020	L F	\$550.00	10.1	0	\$0.00	8.81	\$4,845.50
120	2506.503	CONST DRAINAGE STRUCTURE DES 72-4020	L F	\$950.00	5.4	0	\$0.00	5.2	\$4,940.00
121	2506.602	ADJUST FRAME & RING CASTING	EACH	\$850.00	29	0	\$0.00	29	\$24,650.00
122	2506.602	SEAL MANHOLE	EACH	\$1,200.00	1	0	\$0.00	0	\$0.00
123	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPECIAL	EACH	\$1,900.00	21	0	\$0.00	21	\$39,900.00
124	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPEC 2	EACH	\$4,700.00	1	0	\$0.00	1	\$4,700.00
125	2506.602	CHIMNEY SEALS	EACH	\$300.00	55	0	\$0.00	74	\$22,200.00
126	2506.603	CONSTRUCT 8" OUTSIDE DROP	L F	\$90.00	8	0	\$0.00	8	\$720.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
127	2506.603	CONSTRUCT 48" DIA SAN MANHOLE	L F	\$615.00	82.3	0	\$0.00	84.35	\$51,875.25
128	2511.507	RANDOM RIPRAP CLASS III	C Y	\$210.00	10	0	\$0.00	0	\$0.00
129	2511.507	GRANULAR FILTER	C Y	\$150.00	5	0	\$0.00	0	\$0.00
130	2521.518	4" CONCRETE WALK	S F	\$7.50	524	94	\$705.00	4460	\$33,450.00
131	2521.518	6" CONCRETE WALK	S F	\$6.50	19690	0	\$0.00	19266	\$125,229.00
132	2521.518	3" BITUMINOUS WALK	S F	\$3.50	1810	0	\$0.00	168	\$588.00
133	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	\$15.00	4985	60	\$900.00	5062.8	\$75,942.00
134	2531.503	CONCRETE CURB & GUTTER DESIGN S518 (MOD)	L F	\$18.50	1050	0	\$0.00	936	\$17,316.00
135	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$75.00	375	40	\$3,000.00	607	\$45,525.00
136	2531.618	TRUNCATED DOMES	S F	\$50.00	175	0	\$0.00	188	\$9,400.00
137	2535.503	BITUMINOUS CURB	L F	\$12.00	900	0	\$0.00	0	\$0.00
138	2540.602	INSTALL MAIL BOX SUPPORT	EACH	\$125.00	2	0	\$0.00	0	\$0.00
139	2540.602	MAIL BOX	EACH	\$75.00	2	0	\$0.00	0	\$0.00
140	2540.602	MAIL BOX (TEMPORARY)	EACH	\$100.00	2	0	\$0.00	0	\$0.00
141	2545.502	LIGHT FOUNDATION DESIGN E MODIFIED	EACH	\$900.00	2	0	\$0.00	2	\$1,800.00
142	2545.502	LIGHT FOUNDATION DESIGN P MOD	EACH	\$900.00	19	0	\$0.00	19	\$17,100.00
143	2545.502	SERVICE CABINET	EACH	\$6,500.00	1	0	\$0.00	1	\$6,500.00
144	2545.502	SERVICE EQUIPMENT	EACH	\$1,000.00	1	0	\$0.00	1	\$1,000.00
145	2545.502	EQUIPMENT PAD	EACH	\$1,000.00	1	0	\$0.00	1	\$1,000.00
146	2545.502	HANDHOLE	EACH	\$650.00	21	0	\$0.00	22	\$14,300.00
147	2545.503	2" NON-METALLIC CONDUIT	L F	\$5.00	7200	0	\$0.00	7500	\$37,500.00
148	2545.503	6" NON METALLIC CONDUIT	L F	\$30.00	180	0	\$0.00	1190	\$35,700.00
149	2557.603	INSTALL FENCE	L F	\$23.00	140	0	\$0.00	140	\$3,220.00
150	2563.601	TRAFFIC CONTROL	LS	\$170,000.00	1	0	\$0.00	1	\$170,000.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
151	2564.502	OBJECT MARKER TYPE X4-2	EACH	\$50.00	10	0	\$0.00	10	\$500.00
152	2564.518	SIGN PANELS TYPE C	S F	\$55.00	156	74.75	\$4,111.25	136	\$7,480.00
153	2564.518	SIGN PANELS TYPE SPECIAL	S F	\$55.00	18	0	\$0.00	0	\$0.00
154	2564.602	INSTALL SIGN TYPE SPECIAL	EACH	\$100.00	6	0	\$0.00	0	\$0.00
155	2571.524	CONIFEROUS TREE 6' HT B&B	TREE	\$650.00	10	0	\$0.00	0	\$0.00
156	2571.524	DECIDUOUS TREE 2" CAL B&B	TREE	\$650.00	17	55	\$35,750.00	55	\$35,750.00
157	2571.524	DECIDUOUS TREE 2.5" CAL B&B	TREE	\$650.00	50	5	\$3,250.00	5	\$3,250.00
158	2571.525	DECIDUOUS SHRUB NO 2 CONT	SHRB	\$60.00	100	0	\$0.00	0	\$0.00
159	2571.525	DECIDUOUS SHRUB NO 5 CONT	SHRB	\$70.00	193	0	\$0.00	0	\$0.00
160	2571.527	PERENNIAL NO 1 CONT	PLT	\$25.00	900	0	\$0.00	0	\$0.00
161	2572.510	PRUNE TREES	HOUR	\$350.00	3	0	\$0.00	0	\$0.00
162	2573.501	STABILIZED CONSTRUCTION EXIT	LS	\$3,500.00	1	0	\$0.00	1	\$3,500.00
163	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$125.00	54	0	\$0.00	51	\$6,375.00
164	2573.503	SILT FENCE; TYPE MS	L F	\$3.00	1000	0	\$0.00	0	\$0.00
165	2573.503	SEDIMENT CONTROL LOG TYPE WOOD CHIP	L F	\$3.00	7432	0	\$0.00	2941	\$8,823.00
166	2574.507	COMMON TOPSOIL BORROW	C Y	\$30.00	1104	0	\$0.00	1050	\$31,500.00
167	2574.507	COMPOST GRADE 2	C Y	\$50.00	750	229	\$11,450.00	1030.5	\$51,525.00
168	2575.504	SODDING TYPE LAWN	S Y	\$5.00	9050	4000	\$20,000.00	4000	\$20,000.00
169	2575.504	EROSION CONTROL BLANKETS CATEGORY 3N	S Y	\$3.50	2100	0	\$0.00	1787	\$6,254.50
170	2575.504	RAPID STABILIZATION METHOD 4	S Y	\$4.00	322	0	\$0.00	1202.2	\$4,808.80
171	2575.505	SEEDING	ACRE	\$1,800.00	1.8	0	\$0.00	0.65	\$1,170.00
172	2575.507	MULCH MATERIAL TYPE 6	C Y	\$85.00	40	0	\$0.00	0	\$0.00
173	2575.508	SEED MIXTURE 33-261	LB	\$35.00	63	0	\$0.00	95	\$3,325.00
174	2575.508	HYDRAULIC MULCH MATRIX	LB	\$2.10	3740	0	\$0.00	4390	\$9,219.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
175	2575.523	WATER	MGAL	\$10.00	250	0	\$0.00	0	\$0.00
176	2582.503	4" SOLID LINE PAINT	L F	\$1.00	315	0	\$0.00	0	\$0.00
177	2582.503	4" DBLE SOLID LINE PAINT	L F	\$1.60	105	0	\$0.00	0	\$0.00
178	2582.503	4" SOLID LINE MULTI COMP GR IN	L F	\$1.00	3760	0	\$0.00	0	\$0.00
179	2582.503	24" SOLID LINE MULTI COMP GR IN	L F	\$16.00	56	0	\$0.00	0	\$0.00
180	2582.503	4" BROKEN LINE MULTI COMP GR IN	L F	\$0.80	263	0	\$0.00	0	\$0.00
181	2582.503	4" DBLE SOLID LINE MULTI COMP GR IN	L F	\$2.20	2110	0	\$0.00	0	\$0.00
182	2582.518	PAVT MSSG PREF THERMO GR IN	S F	\$22.00	201	0	\$0.00	0	\$0.00
183	2582.518	CROSSWALK PREF THERMO GR IN	S F	\$15.00	840	0	\$0.00	0	\$0.00
184	2504.601	IRRIGATION SYSTEM	LS	\$25,000.00	1	0	\$0.00	0	\$0.00
185	2575.501	TURF ESTABLISHMENT	LS	\$20,000.00	1	0	\$0.00	0	\$0.00
Bid Totals:							\$96,054.05		\$4,116,317.48

Project Category Totals				
Category			Amount This Voucher	Amount To Date
Schedule A: Base Bid			\$96,054.05	\$4,116,317.48
Schedule B: Irrigation System & Turf Establishment			\$0.00	\$0.00

Contract Change Item Status										
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Amount To Date
CO	1	186	1402.601	FORCE ACCOUNT	LS	\$3,520.00	1	0	\$0.00	\$3,520.00
CO	1	187	1402.601	FORCE ACCOUNT	LS	\$10,254.20	1	0	\$0.00	\$10,254.20
CO	1	188	2360.603	Bituminous Curb Wedge	LF	\$9.71	1400	0	\$0.00	\$13,594.00
Contract Change Totals:									\$0.00	\$27,368.20

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date
1	CO	In accordance with the terms of this Contract, you are hereby authorized and instructed to perform the work as altered by the following provisions. The Engineer in concurrence with the City of North St. Paul, have agreed to replace the fencing material that was planned to be salvaged from station 26+00 to 28+00 on 7th Avenue . During salvage operations, the existing plastic fence was not in a condition where salvaging and reinstalling is possible. It was decided that purchasing a similar looking fence was the best alternative. The Engineer in concurrence with the City of North St. Paul, have agreed that 3 light pole bases be poured cast in place due to the existing underground 3 phase power cable. Due to the depth of the in place power cables, cast in place is required to install the bases and miss the power cables. The bases are located at stations 21+25, 22+75, and 24+40 on 7th Avenue. This work will be considered "Contract Revisions" as provided for by Specification 1402. Payment for this work will be at Force Account. The Engineer in concurrence with the City of North St. Paul, have agreed that bituminous wedging the ends of the concrete medians and curb bump outs for winter plowing operations is necessary to protect the newly poured curb and gutter. Final lift of bituminous is scheduled for the spring of 2021, thereby leaving a 1.5" lip on the curb and gutter. This work will be considered "Contract Revisions" as provided for by Specification 1402. Payment for this work will be at negotiated unit prices.	\$0.00	\$27,368.20

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining

**To**

Honorable Mayor Furlong and City Council

Date

May 18, 2021

Agenda Placement # IX.D

City Business Action Items & Recommendations

Subject

Police Tasers and Training Purchase (18)

Background/Facts

The North St. Paul Police Department first implemented Tasers in 2005. The Department initially purchased four (4) Tasers, Model X-26, through a donation from the North St. Paul – Maplewood – Oakdale Rotary Club. Those four (4) Tasers were shared amongst the Officers assigned to patrol. Often, 1 – 2 Tasers would be in a state of charging and/or download mode and would not be available for at least a shift. Typically, Sergeants did not carry Tasers. In 2006, two (2) more Tasers Model X-26 were purchased as part of the initial equipment/uniform outfit for new Officers. In 2008, five (5) additional Tasers, Model X-26 were purchased through a donation from the North St. Paul Business Association and another local business. In 2010, two (2) additional Tasers, Model X-26, were purchased as part of the initial equipment/uniform outfit for new Officers. Several of the Department's current Tasers have been "re-furbished" over the years. Axon introduced the Taser Model X-26P in 2013 and the removed the Model X-26 from production in 2014. Two (2) of the Departments Model X-26 are no longer operable. Typical life-expectancy of a Taser Model X-26 & subsequent Model X-26P has been recommended as five (5) years. The Department has experienced the additional cost associated with annual battery replacement for each unit. The newer Axon Taser 7 is a far superior product with many advantages compared to past models. It is necessary to have an intermediate use-of-force option available for when person(s) choose to act in a non-compliant and an aggressive manor endangering others.

Axon's TASER 7 Certification provides a 5-year package bundles hardware, software, accessories and extended warranties together to help equip your officers with the solutions they need to stay safe. TASER 7 is sold only in a bundled solution. The 5-year bundle has a total cost over 5 years of \$68,850 (including a discount applied) for 18 TASER 7's.

Discount of \$7500 applied to the quote, expiring June 30th.

Included in the TASER 7 bundle:

(18) TASER 7's (high visibility yellow), including 5-year extended warranty on all units

- (21) TASER 7 batteries. Rechargeable and 5 years of extended warranty
- (18) TASER 7 Holsters
- (1) TASER 7 battery charging dock with 5-year extended warranty
- (1) HALT suit
- (1) TASER 7 Target and frame
- (28) training cartridges per user over a 5-year period: 504 total
 - Year 1 – 2 HALT close quarter, 2 HALT standoff, 2 Live close quarter, 2 Live standoff
 - Year 2 – 2 Live close quarter, 2 Live standoff
 - Year 3 – 2 HALT close quarter, 2 HALT standoff, 2 Live close quarter, 2 Live standoff.
 - Year 4 – 2 Live close quarter, 2 Live standoff
 - Year 5 - 2 Live close quarter, 2 Live standoff
- (4) live cartridges delivered upfront per unit in year 1.

All cartridges deployed while on duty are replaced at \$0 for 5 years.(18) inert cartridges of each angle (Close Quarter and Standoff) to help with muscle memory and training.

Additionally, we will be receiving 5 years of access to the state-of-the-art Virtual Reality training.

Axon TASER 7 is a sole source authorized distributor and is also part of Minnesota State Purchasing Contract.

Attachments

1. North Saint Paul PD Exec Summary
2. N St Paul Quote
3. Sole Source_CEW_ENG
4. Axon VR Training_Product Card (1)
5. T7 Effectiveness
6. TASER 7 Program Two Pager (1)
7. Res 2021-xxx Authorizing the Purchase of 18- Tazer 7's

Respectfully submitted,

Jennie Kloos, Deputy Clerk

TASER 7 - QUOTE SUMMARY

North Saint Paul PD - MN

Axon Enterprise, Inc.
17800 North 85th Street
Scottsdale, AZ 85255
Phone: 1-800-978-2737
8/17/2020

Axon TASER Representative:

Brandon Hawes
480-690-8385
bhawes@axon.com



Axon's TASER 7 Certification 5-year package bundles hardware, software, accessories and extended warranties together to help equip your officers with the solutions they need to stay safe.

North Saint Paul PD and Axon Enterprise, Inc. (Axon) would be partnering to deliver a TASER 7 Certification platform and training de-escalation program. Our goal is to deliver predictable annual spend, and the best technology in order to reduce your agencies liability while increasing your agencies efficiency and most importantly, safety.

TASER 7 is only sold in a bundled solution. The Certification bundle is Axon's all-encompassing bundle that will provide everything necessary for North Saint Paul PD to have a premiere TASER 7 de-escalation program, but additionally provide resources for better training. The TASER 7 Certification 5-year bundle has a total cost over 5 years of \$68,850 (including discount applied).

Axon has a discount of \$7,500 applied to the quote, expiring June 30th.

North Saint Paul PD will be receiving:

- (18) TASER 7's (high visibility yellow), including 5-year extended warranty on all units
- (21) TASER 7 batteries. Rechargeable and 5 years of extended warranty
- (18) TASER 7 Holsters
- (1) TASER 7 battery charging dock with 5-year extended warranty
- (1) HALT suit
- (1) TASER 7 Target and frame
- (28) training cartridges per user over a 5-year period: 504 total
 - Year 1 – 2 HALT close quarter, 2 HALT standoff, 2 Live close quarter, 2 Live standoff
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 - Year 3 – 2 HALT close quarter, 2 HALT standoff, 2 Live close quarter, 2 Live standoff.
 - Year 4 – 2 Live close quarter, 2 Live standoff
 - Year 5 - 2 Live close quarter, 2 Live standoff
- (4) live cartridges delivered upfront per unit in year 1.
 - All cartridges deployed while on duty are replaced at \$0 for 5 years.
- (18) inert cartridges of each angle (Close Quarter and Standoff) to help with muscle memory and training

In addition, North Saint Paul PD will be receiving 5 years of access to our state of the art Virtual Reality training. Attached is an additional summary on our VR program. Pricing includes:

- (1) HTC Focus 3 Headset – this is start of the art technology unveiled on 5/11/21 by HTC
- (1) Sensor Kit – Samsung tablet, VR cartridges for the T7, and VR sidearm controller
- (5) Years unlimited access to Axon's library of Community Engagement and Simulator modules
 - This library is expected to expand at a rate of (1) CE module per month and (1) Simulator module every 2 months

TASER 7: Our continued dedication to the TASER CEW, successful endeavors into other areas of connected law enforcement technologies, and close partnerships with thousands of agencies have informed the development of **TASER 7 – the most effective and intelligent TASER yet**. TASER 7 is designed to give officers the confidence to de-escalate dangerous situations with new components, technology, and features that include:

- Redesigned darts with Smart Probes improves accuracy, increase target retention, and improve attainment.
- Two cartridge types, Close Quarter Cartridges and Standoff Cartridges to achieve optimal probe spreads at varying distances.
- Adaptive cross connect checks and re-checks the strength of the connections between probes to provide the optimal deployment
- New Rapid Arc technology helps to achieve full-body lockup.
- The high-visibility green top laser allows for better daytime use.
- A louder warning arc serves as an additional de-escalation tool to gain compliance.

TASER 7 features wireless connectivity to Axon applications. This connectivity improves and automates workflows, so officers can focus more on policing. The platform uses removable, rechargeable batteries and utilizes a “Dock and Walk” workflow, similar to that used by Axon body-worn cameras. The platform has improved armory and administrative functions with Evidence.com and Axon Device Manager through a connected mobile application, allowing agencies to more easily manage device assignments, plus better search functionality and device status reporting to assist with inventory management and tracking.

Increased connectivity makes the TASER system faster and more efficient. These elegant automations can help reduce the administrative time devoted to an agency’s TASER program by as much as 75%.

Axon is delivering TASER 7 to agencies with an increased focus on training. With new content, tools, and approaches to TASER training, Axon aims to help officers reduce risk, retain more information, and get more hands-on experience with the device before using it in the field.



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
Phone: (800) 978-2737

Q-297414-44315.658BH

Issued: 04/29/2021

Quote Expiration: 06/30/2021

Account Number: 112651

Payment Terms: Net 30
Delivery Method: Fedex - Ground

SALES REPRESENTATIVE

Brandon Hawes

Phone:

Email: bhawes@axon.com

Fax:

PRIMARY CONTACT

Scott Duddeck

Phone: 651-747-2436

Email: scott.duddeck@northstpaul.org

SHIP TO

Scott Duddeck
North Saint Paul Police Dept. - MN
2400 MARGARET ST.
Saint Paul, MN 55109
US

BILL TO

North Saint Paul Police Dept. - MN
2400 MARGARET ST.
Saint Paul, MN 55109
US

Year 1

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages						
20248	TASER 7 EVIDENCE.COM ACCESS LICENSE	60	18	0.00	0.00	0.00
20246	TASER 7 DUTY CARTRIDGE REPLACEMENT ACCESS LICENSE	60	18	0.00	0.00	0.00
20248	TASER 7 EVIDENCE.COM ACCESS LICENSE	60	1	0.00	0.00	0.00
Hardware						
20050	HOOK-AND-LOOP TRAINING (HALT) SUIT		1	750.00	0.00	0.00
20160	TASER 7 HOLSTER - SAFARILAND, RH+CART CARRIER		18	0.00	0.00	0.00
20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R		18	0.00	0.00	0.00
20040	TASER 7 HANDLE WARRANTY, 4-YEAR		18	0.00	0.00	0.00
22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS		54	0.00	0.00	0.00
22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS		54	0.00	0.00	0.00
22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS		18	0.00	0.00	0.00
22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS		18	0.00	0.00	0.00
22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS		36	0.00	0.00	0.00
22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS		36	0.00	0.00	0.00

Year 1 (Continued)

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware (Continued)						
22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS		36	0.00	0.00	0.00
22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS		36	0.00	0.00	0.00
22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS		36	0.00	0.00	0.00
20018	TASER 7 BATTERY PACK, TACTICAL		21	0.00	0.00	0.00
20041	TASER 7 BATTERY PACK WARRANTY, 4-YEAR		21	0.00	0.00	0.00
20042	TASER 7 DOCK & CORE WARRANTY, 4-YEAR		1	0.00	0.00	0.00
70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK		1	0.00	0.00	0.00
74200	TASER 7 6-BAY DOCK AND CORE		1	0.00	0.00	0.00
80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7		1	0.00	0.00	0.00
Other						
20277	TASER 7 CERT WITH VIRTUAL REALITY TRAINING HEADER	60	18	0.00	0.00	0.00
20278	TASER 7 CERT WITH VIRTUAL REALITY TRAINING PAYMENT	12	18	840.00	765.00	13,770.00
Not Eligible TASER 7 INSTRUCTO R COURSE VOUCHER	Not Eligible TASER 7 INSTRUCTOR COURSE VOUCHER		1	0.00	0.00	0.00
Not Eligible TASER 7 MASTER INSTRUCTO R SCHOOL VOUC	Not Eligible TASER 7 MASTER INSTRUCTOR SCHOOL VOUCHER		1	0.00	0.00	0.00
20378	HTC FOCUS 3 VR HEADSET		1	0.00	0.00	0.00
20271	AXON VR CONTROLLER KIT		1	0.00	0.00	0.00
Not Eligible Halt Suit	Not Eligible Halt Suit		1	0.00	0.00	0.00
80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)		1	0.00	0.00	0.00

Year 1 (Continued)

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Services						
20380	FULL VR TRAINING ENTERPRISE (1 - 20) LICENSE	60	1	0.00	0.00	0.00
					Subtotal	13,770.00
					Estimated Shipping	0.00
					Estimated Tax	0.00
					Total	13,770.00

Year 2

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware						
22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS		36	0.00	0.00	0.00
Other						
20278	TASER 7 CERT WITH VIRTUAL REALITY TRAINING PAYMENT	12	18	840.00	765.00	13,770.00
					Subtotal	13,770.00
					Estimated Tax	0.00
					Total	13,770.00

Year 3

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware						
22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS		36	0.00	0.00	0.00
22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS		36	0.00	0.00	0.00
22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS		36	0.00	0.00	0.00
22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS		36	0.00	0.00	0.00
Other						
20278	TASER 7 CERT WITH VIRTUAL REALITY TRAINING PAYMENT	12	18	840.00	765.00	13,770.00
					Subtotal	13,770.00
					Estimated Tax	0.00
					Total	13,770.00

Year 4

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware						
22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS		36	0.00	0.00	0.00
22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS		36	0.00	0.00	0.00
Other						
20278	TASER 7 CERT WITH VIRTUAL REALITY TRAINING PAYMENT	12	18	840.00	765.00	13,770.00
					Subtotal	13,770.00
					Estimated Tax	0.00
					Total	13,770.00

Year 5

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware						
22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS		36	0.00	0.00	0.00
22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS		36	0.00	0.00	0.00
Other						
20278	TASER 7 CERT WITH VIRTUAL REALITY TRAINING PAYMENT	12	18	840.00	765.00	13,770.00
					Subtotal	13,770.00
					Estimated Tax	0.00
					Total	13,770.00

Grand Total	68,850.00
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Discounts (USD)

Quote Expiration: 06/30/2021

List Amount	76,350.00
Discounts	7,500.00
Total	68,850.00

**Total excludes applicable taxes*

Summary of Payments

Payment	Amount (USD)
Year 1	13,770.00
Year 2	13,770.00
Year 3	13,770.00
Year 4	13,770.00
Year 5	13,770.00
Grand Total	68,850.00

Notes

League of Oregon Cities contract #PS20270 used for pricing and purchasing justification.

Purchase of TASER 7 are governed by the TASER 7 Agreement located at <https://www.axon.com/legal/sales-terms-and-conditions> and not the Master Services and Purchasing Agreement referenced below.

Tax is subject to change at order processing with valid exemption.

Axon's Sales Terms and Conditions

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions) and the Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. **The Axon Customer Experience Improvement Program Appendix ONLY applies to Customers in the USA.** In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it contemplates the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix. Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature: _____ Date: _____

Name (Print): _____ Title: _____

PO# (Or write N/A): _____

Please sign and email to Brandon Hawes at bhawes@axon.com or fax to

Thank you for being a valued Axon customer. For your convenience on your next order, please check out our online store buy.axon.com

The trademarks referenced above are the property of their respective owners.

Axon Internal Use Only

		SFDC Contract #:
		Order Type:
		RMA #:
		Address Used:
		SO #:
Review 1	Review 2	
Comments:		



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SCOTTSDALE, ARIZONA 85255

AXON.COM

1/1/2021

To: United States state, local and municipal law enforcement agencies

Re: Sole Source Letter for Axon Enterprise, Inc.'s TASER Conducted Energy Weapons

A sole source justification exists because the following goods and services required to satisfy the agency's needs are only manufactured and available for purchase from Axon Enterprise. Axon is also the sole distributor and retailer of all TASER brand products in the States of AR, CT, DE, FL, GA, HI, IA, IL, IN, KS, LA, MA, MD, ME, MI, MN, MO, MS, NC, ND, NE, NH, NJ, NY, OK, OR, PA, RI, SC, SD, VA, VI, VT, WI, WV, and the District of Columbia and Guam.

TASER CEW Descriptions

TASER 7 CEW

- Multiple-shot CEW
- High-efficiency flashlight
- Close Quarter and Standoff cartridges
- Green LASER and dual red LASERs that adjust for cartridge angle
- Arc switch enables drive-stun with or without a TASER 7 Cartridge installed
- Central Information Display (CID): Displays mission critical data such as remaining battery energy, burst time, and cartridge status.
- Weapon logs
- TASER 7 Dock connected to Axon Evidence (Evidence.com) services
- Onboard self-diagnostic and system status monitoring and reporting
- Real-time clock updated when the battery pack is plugged into the TASER 7 Dock
- Ambidextrous safety switch
- Can be configured by the agency to alert Axon camera systems
- The trigger activates a single cycle (approximately five seconds). Holding the trigger down will continue the discharge beyond the standard cycle (unless configured by the agency to stop at five seconds). The CEW cycle can be stopped by placing the safety switch in the down (SAFE) position.
- Compatible with TASER 7 Cartridges only

TASER 7 CQ CEW

- Multiple-shot CEW for agencies that deploy CEWs mostly at close quarters (CQ)
- High-efficiency flashlight
- Close Quarter cartridges
- Arc switch enables drive-stun with or without a TASER 7 Cartridge installed
- Central Information Display (CID): Displays mission critical data such as remaining battery energy, burst time, and cartridge status.
- Weapon logs
- TASER 7 Dock connected to Axon Evidence (Evidence.com) services
- Onboard self-diagnostic and system status monitoring and reporting
- Real-time clock updated when the battery pack is plugged into the TASER 7 Dock
- Ambidextrous safety switch
- Can be configured by the agency to alert Axon camera systems
- The trigger activates a single cycle (approximately five seconds). Holding the trigger down will continue the discharge beyond the standard cycle (unless configured by



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the agency to stop at five seconds). The CEW cycle can be stopped by placing the safety switch in the down (SAFE) position.

- Compatible with 12-degree TASER 7 Cartridges only

X2 CEW

- Multiple-shot CEW
- High efficiency flashlight
- Static dual LASERs (used for target acquisition)
- ARC switch enables drive-stun with or without a Smart Cartridge installed
- Central Information Display (CID): Displays mission-critical data such as remaining battery energy, burst time, operating mode, and user menu to change settings and view data on a yellow-on-black display
- The Trilogy log system records information from a variety of sensors into three data logs: Event log, Pulse log, and Engineering log. Data can be downloaded using a universal serial bus (USB) data interface module connected to a personal computer (PC). Data may be transferred to Axon Evidence (Evidence.com) services.
- Real-time clock with back-up battery
- Onboard self-diagnostic and system status monitoring and reporting
- Ambidextrous safety switch
- Capable of audio/video recording with optional TASER CAM HD recorder
- The trigger activates a single cycle (approximately 5 seconds). Holding the trigger down will continue the discharge beyond the standard cycle (except when used with an APPM or TASER CAM HD AS). The CEW cycle can be stopped by placing the safety switch in the down (SAFE) position.
- Compatible with TASER Smart Cartridges only

X26P CEW

- High efficiency flashlight
- Red LASER (used for target acquisition)
- Central Information Display (CID): Displays data such as calculated remaining energy, burst time, and notifications
- The Trilogy log system records information from a variety of sensors into three data logs: Event log, Pulse log, and Engineering log. Data can be downloaded using a universal serial bus (USB) data interface module connected to a personal computer (PC). Data may be transferred to Axon Evidence (Evidence.com) services.
- Real-time clock with back-up battery
- Onboard self-diagnostic and system status monitoring and reporting
- Ambidextrous safety switch
- Capable of audio/video recording with optional TASER CAM HD recorder
- The trigger activates a single cycle (approximately five seconds). Holding the trigger down will continue the discharge beyond the standard cycle (except when used with an APPM or TASER CAM HD AS). The CEW cycle can be stopped by placing the safety switch in the down (SAFE) position.
- Compatible with TASER standard series cartridges

Axon Signal Performance Power Magazine (SPPM)

- Battery pack for the X2 and X26P conducted electrical weapons
- Shifting the safety switch from the down (SAFE) to the up (ARMED) positions sends



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a signal from the SPPM. Upon processing the signal, an Axon system equipped with Axon Signal technology transitions from the BUFFERING to EVENT mode.

TASER Brand CEW Model Numbers

1. Conducted Electrical Weapons (CEWs):
 - TASER 7 Models: 20008, 20009, 20010, and 20011
 - TASER 7 CQ Models 20213, 20214
 - TASER X2 Models: 22002 and 22003
 - TASER X26P Models: 11002 and 11003
2. Optional Extended Warranties for CEWs:
 - TASER 7 – 4-year extended warranty, item number 20040
 - X2 – 4-year extended warranty, item number 22014
 - X26P – 2-year extended warranty, item number 11008
 - X26P – 4-year extended warranty, item number 11004
3. TASER 7 Cartridges (compatible with the TASER 7; required for this CEW to function in the probe deployment mode)
 - Standoff cartridge, 3.5 degrees, Model 20012
 - Close Quarter cartridge, 12 degrees, Model 20013
4. TASER standard cartridges (compatible with the X26P; required for this CEW to function in the probe deployment mode):
 - 15-foot Model: 22188
 - 21-foot Model: 22189
 - 21-foot non-conductive Model: 44205
 - 25-foot Model: 22190
5. TASER Smart cartridges (compatible with the X2; required for this CEW to function in the probe deployment mode):
 - 15-foot Model: 22184
 - 25-foot Model: 22185
 - 25-foot inert simulation Model: 22155
 - 25-foot non-conductive Model: 22157
6. Power Modules for TASER 7 CEWs:
 - Tactical battery pack Model 22018
 - Compact battery pack Model 22019
 - Non-Rechargeable battery pack Model 22020
 - Disconnect battery pack Model 20027
7. TASER CAM HD recorder Model: 26810 (full HD video and audio) and TASER CAM HD with AS (automatic shut-down feature) Model: 26820. The TASER CAM HD is compatible with both the X26P and X2 CEWs.
 - TASER CAM HD replacement battery Model: 26764
 - TASER CAM HD Download Kit Model: 26762
 - TASER CAM HD optional 4-year extended warranty, item number 26763



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8. Power Modules (Battery Packs) for X26P and X2 CEWs:
 - Performance Power Magazine (PPM) Model: 22010
 - Tactical Performance Power Magazine (TPPM) Model: 22012
 - Automatic Shut-Down Performance Power Magazine (APPM) Model: 22011
 - eXtended Performance Power Magazine (XPPM) Model: 11010
 - eXtended Automatic Shut-Down Performance Power Magazine (XAPPM) Model: 11015
 - Axon Signal Performance Power Magazine (SPPM) Model: 70116
9. TASER 7 Dock:
 - TASER 7 Dock Core and Multi-bay Module: 74200
10. TASER Dataport Download Kits:
 - Dataport Download Kit for the X2 and X26P Model: 22013
11. TASER Blast Door Repair Kit Model 44019 and TASER Blast Door Replenishment Kit Model 44023
12. CEW Holsters:
 - Right-hand TASER 7 holster by Safariland Model: 20063
 - Left-hand TASER 7 holster by Safariland Model: 20068
 - Right-hand X2 holster by BLACKHAWK Model: 22501
 - Left-hand X2 holster by BLACKHAWK Model: 22504
 - Right-hand X26P holster by BLACKHAWK Model: 11501
 - Left-hand X26P holster by BLACKHAWK Model: 11504
13. TASER Simulation Suit II Model 44550
14. TASER 7 conductive target Model: 80087

TASER Product Packages

1. **Officer Safety Plan:** Includes an X2 or X26P CEW, Axon camera and Dock upgrade, and Axon Evidence (Evidence.com) license and storage. See your Sales Representative for further details and Model numbers.
2. **Officer Safety Plan 7:** Includes a TASER 7 conducted electrical weapon (CEW), Axon Body 3 camera, Axon Dock, Axon Camera and Dock upgrade, Axon Evidence (Evidence.com) licenses and storage, Axon Aware, and Axon Records Core.
3. **Officer Safety Plan 7 Plus:** Includes a TASER 7 conducted energy weapon (CEW), Axon Body 3 camera, Axon Evidence (Evidence.com) licenses and storage, Axon Records Core, Axon Aware +, Axon Auto-Tagging Services, Axon Performance, Axon Citizen for Communities, Axon Redaction Assistant, and Axon Signal Sidearm.
4. **TASER Assurance Plan (TAP):** Hardware extended warranty coverage, Spare Products, and Upgrade Models available for the X2 and X26P CEWs, and the TASER CAM HD recorder. (The TAP is available only through Axon Enterprise, Inc.)
5. **TASER 7 Certification:** Pays for TASER 7 program in installments over 5 years



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including access to Evidence.com for CEW program management, annual training cartridges, unlimited duty cartridges and online training content.

6. **TASER Certification Add-On:** Allows the agency to pay an annual fee to receive an annual allotment of training cartridges, unlimited duty cartridges and online training content.
7. **TASER 60:** Pay for X2 and X26P CEWs and Spare Products in installments over 5 years.
8. **Unlimited Cartridge Plan:** Allows agency pay an annual fee to receive annual training cartridges, unlimited duty cartridges and unlimited batteries for the X2 and X26P.
9. **TASER 60 Unlimited:** Pay for X2 and X26P CEWs and Spare Products in installments over 5 years and receive unlimited cartridges and batteries.



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SOLE AUTHORIZED DISTRIBUTOR FOR TASER BRAND CEW PRODUCTS Choose an item.	SOLE AUTHORIZED REPAIR FACILITY FOR TASER BRAND CEW PRODUCTS
Axon Enterprise, Inc. 17800 N. 85th Street, Scottsdale, AZ 85255 Phone: 800-978-2737 Fax: 480-991-0791	Axon Enterprise, Inc. 17800 N. 85th Street, Scottsdale, AZ 85255 Phone: 800-978-2737 Fax: 480-991-0791

Please contact your local Axon sales representative or call us at 1-800-978-2737 with any questions.

Sincerely,

Josh Isner
Chief Revenue Officer
Axon Enterprise, Inc.

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/ AXON VR TRAINING



TRAINING FOR THE REALITY OF TODAY

Unmatched content from experts | Wireless, scalable platform | Ongoing program insights

Training options today can be expensive and ineffective. Instead of long, slide-heavy classroom days or a limited set of hands-on box drills or 2D simulations that require a lot of space, Axon VR Training offers the benefits of immersion without the burden of steep time or capital investments. Featuring two core offerings, Community Engagement Training and Simulator Training, Axon VR Training brings the best content and innovative methods to public safety, using wireless technology that is easy to set up, scale and deliver anywhere. Scenarios developed with experts and peers emphasize critical thinking skills and help drive retention. And agency leaders can gain insight into new opportunities for program development by accessing training recordings, analytics and deeper curriculum. All to help better prepare officers for today—and tomorrow.

FEATURES AND BENEFITS

/ GROWING CONTENT LIBRARY

Community Engagement Training modules prepare officers for complex encounters like peer intervention or suicidal ideation, with new content released every month

/ SCALABLE, WIRELESS PLATFORM

VR Training is offered on the industry-leading HTC VIVE platform, an all-in-one system requiring no external PC, cameras, or dedicated room space

/ EXPERT CONTENT

We work with SMEs like veteran LE trainers, career clinicians, crisis intervention and mental health counselors, educators and community leaders throughout the content creation process, from defining learning objectives to scripting

/ BASIC, INTERMEDIATE & ADVANCED EXPERIENCES

Officers build critical thinking skills by progressing through increasingly complex, realistic scenarios that require them to make decisions under evolving conditions

/ BIAS PREVENTION FEATURES

Training can randomize various factors in a scenario, such as gender and race, to help officers prepare for real-world variety

/ FOCUS ON THE MOST COMMON ENCOUNTERS

Unlike traditional simulators, Axon VR Training centers on developing de-escalation skills needed to successfully resolve the most common calls for service, such as domestic violence or other crises, rather than solely on once-in-a-career lethal force encounters

/ AXON DEVICE & SOFTWARE INTEGRATION

Simulator Training uses a TASER energy weapon and training firearm, and integrates with Axon Evidence and Axon Academy for streamlined program administration. Future integrations include Axon body-worn cameras and Axon Performance software

/ AFFORDABLE EXPANSION

If your agency's needs grow, simply add more licenses and all-in-one headsets, not more facility space or expensive gaming PCs

SPECIFICATIONS

HEADSET: HTC VIVE Focus platform

SUPPORTED SENSORS: TASER 7, Glock 17, and more coming soon

AVERAGE SETUP TIME: Under 5 minutes

AVERAGE SCENARIO LENGTH: 5-15 minutes

APP UPDATES: Monthly over-the-air through Viveport store

TRAINING DATA: Accessible through Axon Evidence and Axon Academy

CONTENT FOR COMMUNITIES: HOW VR CAN HELP OFFICERS DEAL WITH VULNERABLE POPULATIONS

Consider this:

- Adults with untreated severe mental illness (SMI) account for 25-50% of fatal police shootings in the US
- 20% of the prison population has SMI, despite these individuals representing less than 4% of the general population
- Over 90% of officers on patrol average six encounters with individuals in crisis each month

Officers already have difficult jobs. Changes to health care and social programs have made it even harder, as officers are often the first point of contact for someone in crisis. While we can't expect every police officer to become a social worker, we *can* prepare them to better recognize why someone might be acting a certain way and de-escalate accordingly. VR has the power to give law enforcement a new perspective due to its immersive nature, which can supercharge memory and empathy. In turn, that leads to outcomes that are better for everyone.

Our current library includes content to help officers deal with individuals experiencing Schizophrenia, Autism Spectrum Disorder, Suicidal Ideation, Post-Traumatic Stress Injury, Alzheimer's, Deaf/Hard of Hearing, Domestic Violence, and more.

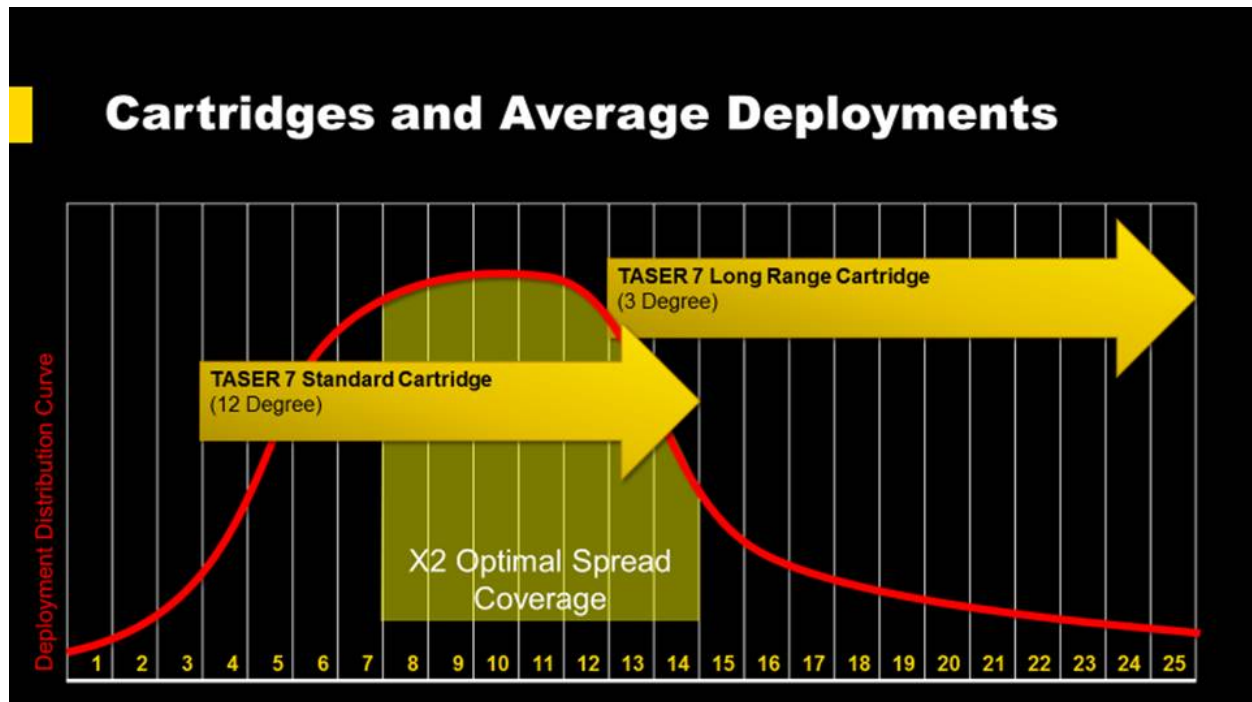
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TASER 7 EFFECTIVENESS STUDY

The graphic below represents an analysis of CEW deployments indicating an average of 90% occur within 10' of a subject. Within this range, the X2 with standard duty cartridge requires a *minimum* of **7'** between the weapon and subject in order to reach optimal probe spread necessary to achieve incapacitation. By contrast, the TASER 7 with its Close Quarters Cartridge reaches optimal probe spread and therefore incapacitation at **3'** by employing a 93% larger probe spread. For context, the New Orleans Police Department, by example, identified that 49.32% (693) of 1407 CEW deployments occurred within 5 feet of the subject, a range within which the X2 would not incapacitate, while the TASER 7 could.



The TASER 7 rate of probe deployment is 28% faster than the X2 with 1.8X the kinetic energy upon impact. With heavier probes traveling more than 20 feet per second faster than the X2, this resulting increase in kinetic energy results in increased clothing compaction in order to facilitate successful incapacitation upon suspects wearing loose clothing, puffy garments, or multiple layers of clothing. At distance of 7', the TASER 7 is 15% more effective at clothing penetration/compaction than the X2. Also because of these enhancements, the TASER 7 better penetrates thick material (including leather belts) at a rate of 28% more effective than the X2 at 1' and 6% better at 7'.

A time study comparing TASER 7 vs. TASER X2 and found that the Dock and Go work flow of TASER 7 may save agencies up to 4 man hours per year per CEW by automating data downloads and firmware upgrades, whereas the X2 requires hands-on legacy administrative support by agency staff.



/TASER 7

THE ALL-NEW TASER 7

More effective. More reassuring. More connected.

OUR BEST TASER DEVICE EVER

The TASER 7 device is the product of everything we've learned from in-depth discussions with customers and deployments of TASER devices across thousands of agencies worldwide. We focused design enhancements around three key areas: improving performance to help officers de-escalate situations with confidence; enhancing transparency and officer training to help build consensus with communities about why officers need access to TASER devices and reassure them about their usage; and further integrating TASER 7 devices with the Axon network to reduce the cost and time of managing their TASER energy weapon program.

OUR BEST TASER DEVICE EVER

TASER 7 is central to our vision of making the bullet obsolete. With an emphasis on de-escalation, officers can alert subjects to the presence of a TASER 7 energy weapon, draw it, display its lasers and arc the device. Should intervention be required, the device is often the best option officers have to protect themselves, colleagues, the public – and suspects too. Some of the new or enhanced benefits include:

/ COMPENSATING FOR CLOSE PROBE SPREADS

We first introduced 'Adaptive Cross Connect' in the TASER X2 device. It's been completely revamped for the TASER 7, with the device including an algorithm to check and recheck the strength of the various connections between positive and negative probes. This ensures that if an officer has a close probe spread in the first discharge, and the same happens with the second two darts, the device will optimize delivery of the pulse – based on the best balance of positive and negative charge – across the greatest possible spreads.

/ DISCHARGING WITH GREATER POWER AND ACCURACY

A new probe design sees the body of the dart house the wire, with a center-tapped nozzle spiraling the dart to fly straighter and with greater stability to stay on target. Packing the probe with the wire also ensures that it flies 28% faster and impacts with double the kinetic energy to better penetrate thick clothing.

/ OPTIMIZING IMMOBILIZATION

By accelerating electrical pulse delivery and delivering pulses with greater frequency per second, the TASER 7 device can achieve more effective full-body lock-up for complete immobilization.

/ IMPROVING CLOSE-QUARTER PERFORMANCE

The TASER 7 device delivers a 93% increased probe spread at close range (where over 80% of deployments happen, according to agency reports).

/ IMPROVING AIM

A bright green laser helps officers target with greater accuracy, even in sunlight.

/ AN ATTENTION-GRABBING WARNING

A much louder warning arc – accessed by a large, ergonomically-positioned switch – catches attention and helps officers better pacify suspects and defuse situations.

/ TAILORING PERFORMANCE TO INCIDENTS

Officers can choose between stand-off and close-quarters cartridges. The cartridges load using the same fluid and instinctive motion familiar to users of the TASER X2 device. We've also added an innovative connecting configuration, allowing two cartridges to be loaded at once.

MORE REASSURING: BUILDING CONSENSUS WITH COMMUNITIES

Engaging communities to support policing is increasingly important in the fight against crime. And, with violent crime rising in many regions, citizens are more open to equipping police officers with TASER devices. To help in reassuring citizens about the use of TASER 7, the device comes with the option of Axon Signal technology. When a device is armed, Signal alerts nearby Axon cameras – including body-worn, point-of-view and in-vehicle cameras – to begin recording to help capture the full narrative of the incident and your officers' professionalism.

We also provide comprehensive face-to-face training for all officers who carry TASER 7 devices. The training is heavily focused on emphasizing de-escalation. It can be referenced when talking to your community along with statistics that show that use of force incidents are likely to fall – as are injuries to officers and suspects compared to other less-lethal use of force options – when officers carry the devices. We're also producing innovative virtual reality training that presents officers with role-based scenarios to help them better respond to calls involving individuals in crisis or with mental health issues. The training can be taken in bite-sized chunks without the need to take officers away from their duties for any length of time.

MORE CONNECTED: AUTOMATING WORKFLOWS

With the TASER 7, we've helped agencies save hours each month previously spent managing their TASER energy weapon program. This has been achieved by:

/ SEAMLESS DATA LOGGING AND FIRMWARE UPDATES

Similar to how our body-worn cameras work, when officers dock their TASER devices to charge, usage logs are automatically uploaded to Axon Evidence. The process is managed by the smart rechargeable battery. It acts like an encrypted USB drive to transfer data while it's being charged. Firmware updates take place at the same time. This ensures that the next time the battery is plugged into the device, the latest software will be available – replacing a process that could take weeks – with a straightforward and fully automated workflow that frees program managers to spend time on more valuable tasks.

/ AUTOMATING ARMORY

Traditionally, most agencies manage the issuing and receipt of devices using paper-based spreadsheets. To replace this time-consuming workflow, TASER 7 devices automate key armory and admin functions. For example, device assignment can be done in seconds with our Axon Device Manager mobile app by simply scanning a barcode on the device. It's also easier to manage inventory in Axon Evidence with better search and status functions to track and view the status of devices.



CITY OF NORTH ST. PAUL

RESOLUTION NO. 2021-xxx

**RESOLUTION AUTHORIZING THE PURCHASE
OF 18-TASER 7 FROM AXON ENTERPRISE, INC.**

WHEREAS, the North St. Paul Police Department first implemented Tasers in 2005. The Department initially purchased four (4) Tasers, Model X-26, through a donation from the North St. Paul – Maplewood – Oakdale Rotary Club. Those four (4) Tasers were shared amongst the Officers assigned to patrol. and,

WHEREAS, The Department has experienced the additional cost associated with annual battery replacement for each unit. The newer Axon Taser 7 is a far superior product with many advantages compared to past models. It is necessary to have an intermediate use-of-force option available for when person(s) choose to act in a non-compliant and an aggressive manor endangering others.

WHEREAS, Axon’s TASER 7 Certification provides a 5-year package bundles hardware, software, accessories and extended warranties together to help equip our officers with the solutions they need to stay safe. TASER 7 is sold only in a bundled solution. The 5-year bundle has a total cost over 5 years of \$68,850 for 18 TASER 7’s.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, to approve the purchase the proposed 18-Axon Taser 7’s from Axon Enterprise, Inc, in the amount of \$68,850.00 payable in equal amounts of \$13,770.00 per year over the next 5 years. Funded by the annual Police Budget.

ADOPTED this 18th day of May 2021.

Motion by Council Member
Second by Council Member

Voting:	Aye:	Council Member
		Council Member
		Council Member
		Council Member
		Mayor
	Nay:	None
	Abstain:	None
	Absent:	None

Terrence J. Furlong, Mayor

Attest:

Scott A. Duddeck, City Manager/Clerk

**To**

Honorable Mayor Furlong and City Council

Date

May 18, 2021

Agenda Placement # IX.E

City Business Action Items & Recommendations

Subject

Purchase Lexipol Professional Policy Services for Police and Fire

Background/Facts

The Police Department's last full review and update of all policies occurred in 2013. Several new and updated policies have been added since that time as required by the Board of Peace Officer Standards and Training through mandates by the Minnesota Legislature. In the future, particularly the next 3 – 5 years, there are expected to be sweeping changes and reform initiatives passed through legislation that will determine how law enforcement and public safety operate, ensuring accountability while mandating new and updated policies, procedures and training. This is expected to be an on-going process.

Fire Department Operations and other emergency incidents that we respond to, our firefighters are expected to follow the departments policies and procedures that are in place to guide them and protect them. Current policies that we have in place were last updated/modified in 2011 by chief officers, they are the same policies that were in place for the previous 20 years. None of our policies have been reviewed by legal counsel or updated annually to follow state and federal laws. We need to update our policies to help keep our personnel safe and reduce risk.

Lexipol is the nations leading content, policy and training platform for public safety and local government and is dedicated to helping us reduce risk and improve our safety. Lexipol can provide us up to date policies that will be the foundation for consistent public safety operations. With Lexipol we will no longer have outdated and inconsistent policies, they can provide us training and issue new policies electronically through the technology systems that they have in place for all users. With this technology, they will be able to provide training and documentation that our staff is up to date. And, they can provide the legal resources to make sure all policies are written properly for us.

Attachments

1. Lexipol - North St. Paul PD, MN - LE Policy Subscription Agreement
2. Lexipol - North St. Paul FD, MN - Fire Policy Subscription Agreement
3. Lexipol Advantage - Local Government - Policies
4. Local Government Professional Services - One Sheet
5. Lexipol - New Client Information Form
6. Res 2021-xxx Authorizing the Purchase of Lexipol Professional Policy Services for Police and Fire

Respectfully submitted,

Jennie Kloos, Deputy Clerk



AGREEMENT FOR USE OF SUBSCRIPTION MATERIAL

Agency's Name: North Saint Paul Police Department
Agency's Address: 2400 Margaret Street
North St. Paul, Minnesota 55109

Attention: Chief Tom Lauth

Lexipol's Address: 2611 Internet Boulevard, Suite 100
Frisco, Texas 75034

Prepared By: Karen James

Program Start Date: _____
(to be completed by Lexipol upon receipt of signed Agreement)

This Subscription Agreement (the "Agreement") is entered into by and between Lexipol, LLC, a Delaware limited liability company ("**Lexipol**"), and the Agency identified above.

This Agreement consists of: (a) this **Cover Sheet**; (b) **Exhibit A** (Subscriptions Being Purchased and Subscription Fees); (c) **Exhibit B** (Terms and Conditions Specific to this Agreement); and (d) Lexipol's General Terms and Conditions, available at: <https://www.lexipol.com/terms-and-conditions/>.

In the event of any inconsistency or conflict between Lexipol's General Terms and Conditions and those contained in **Exhibit B**, the terms and conditions contained in **Exhibit B** shall control.

Each person signing below represents and warrants that they have full and complete authority to bind the party on whose behalf they are signing to all terms and conditions contained in this Agreement.

North Saint Paul Police Department

Signature: _____

Print Name: _____

Title: _____

Date Signed: _____

Exhibit A

SUBSCRIPTIONS BEING PURCHASED AND SUBSCRIPTION FEES

Agency is purchasing the following:

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Annual Law Enforcement Policy Manual & Daily Training Bulletins w/Supplemental Publication Service w/ Procedures (12 Months)	USD 11,079.00	10%	USD 1,107.90	USD 9,971.10
	Subscription Line Items Total			USD 1,107.90	USD 9,971.10
1	Law Enforcement Standard Policy Cross-Reference	USD 1,625.00		USD 0.00	USD 1,625.00
1	Law Enforcement Agency-Specific Content Extraction	USD 2,195.00	100%	USD 2,195.00	USD 0.00
1	Law Enforcement Tier I Implementation	USD 3,415.00		USD 0.00	USD 3,415.00
1	Law Enforcement Tier II Implementation	USD 3,108.00		USD 0.00	USD 3,108.00
1	Law Enforcement Tier III Implementation	USD 2,402.00		USD 0.00	USD 2,402.00
1	Law Enforcement Tier IV Implementation	USD 3,405.00		USD 0.00	USD 3,405.00
1	Law Enforcement Tier V Implementation	USD 1,715.00		USD 0.00	USD 1,715.00
	One-Time Line Items Total			USD 2,195.00	USD 15,670.00
				USD 3,302.90	USD 25,641.10
				Discount:	USD 3,302.90
				TOTAL:	USD 25,641.10

*Law Enforcement pricing is based on 17 Law Enforcement Sworn Officers. Cross Reference Professional Services pricing is based on 150 pages.

*The above subscription services, and when applicable, implementation services, shall be invoiced by Lexipol upon the execution of this Agreement.

Notes

Pricing based on 17 FT sworn. Cross reference based on 150 pages of current policy content.

Discount Notes

LE: 10% Multi-Manual annual subscription discount with concurrent Fire Policy Manual service. Extraction is included at 100% discount with Full Implementation only (\$2,195 value).

Exhibit B

Terms and Conditions Specific to this Agreement

The following terms and conditions apply to all Subscription Services purchased by Agency. Capitalized terms used but not defined herein shall have the meaning set forth in Lexipol's General Terms and Conditions, available at: <https://www.lexipol.com/terms-and-conditions/>. In the event of any inconsistency or conflict between Lexipol's General Terms and Conditions and those contained herein, the Terms and Conditions contained in this Exhibit B shall control.

1. **Term.** This Agreement becomes effective and enforceable upon signature by Agency's authorized representative, with a Program Start Date as specified on the cover sheet of this Agreement. This Agreement shall remain in effect for a minimum one (1) year period commencing on the Program Start Date unless a different time period is specified on Exhibit A (the "Initial Term"); provided, however, that the Term will be automatically extended for successive one-year periods thereafter (each a "Renewal Term") unless one party provides written notice of non-renewal to the other party at least thirty (30) days prior to expiration of the Initial Term or the then-current Renewal Term, as the case may be. The Initial Term and all subsequent Renewal Terms shall collectively comprise the "Term" of this Agreement. Notwithstanding the foregoing, this Agreement remains subject to termination as provided in Lexipol's General Terms and Conditions, available at: <https://www.lexipol.com/terms-and-conditions/>.
2. **Subscription Fee/Invoicing.** Lexipol will invoice Agency for purchased Subscription Services at the commencement of the Initial Term and thirty (30) days prior to the beginning of each Renewal Term. Agency will pay the invoiced amount to Lexipol within thirty (30) days of the invoice date. All invoices will be sent to Agency at the address for Agency specified on the first page of this Agreement to which these Terms and Conditions are attached. All payments will be made to Lexipol at the address for Lexipol specified on the invoice. Lexipol reserves the right to increase pricing for each Renewal Term.
3. **Ownership of Materials; Derivative Works; Right to Use.**

3.1 Policy Subscriptions and Materials. This Section applies when Agency has subscribed to or otherwise receives access to Lexipol's Subscription Materials, as defined below.

- i **Generally.** Agency acknowledges and agrees that all policy-based Subscription Services, including but not limited to all policy manuals, supplemental policy publications, daily training bulletins, and all other materials provided by Lexipol to Agency from time to time during the term of this Agreement (such materials collectively, the "Subscription Materials") are proprietary products of Lexipol, protected under U.S. copyright, trademark, patent, and other applicable law, and that Lexipol reserves all rights not expressly granted in this Agreement. Subject to the terms, conditions and limitations in this Agreement, Lexipol hereby grants Agency the right to prepare derivative works of the Subscription Materials (each, a "Derivative Work," as defined in Section 1 of the General Terms and Conditions); provided, however, that Agency acknowledges and agrees that Lexipol will be the sole owner of all right, title and interest in and to all Derivative Works, including all copyrights and other intellectual property and proprietary rights therein or pertaining thereto, and Agency hereby assigns and transfers to Lexipol all right, title and interest in and to all Derivative Works, including all copyrights and other intellectual property and proprietary rights therein or pertaining thereto. Agency will not remove any copyright notice or other proprietary notice of Lexipol appearing on Subscription Materials or Derivative Works and shall include such notices at the appropriate place on each copy thereof.
- ii **Right to Use; Limitations on Use.** Subject to the terms, conditions, and limitations in this Agreement, Lexipol hereby grants to Agency a perpetual, personal, fully paid-up, right to use the Subscription Materials and any Derivative Works in each case, solely for the Agency's internal purposes. Agency shall not use, copy, republish, lend, distribute, post on servers, transmit, redistribute, or display, in whole or in part, by any means or medium, whether electronic or mechanical, or by any information storage and retrieval system, any Subscription Materials or any Derivative Work other than as expressly authorized by the immediately preceding sentence. Without limiting the generality of the foregoing, Agency will not import, upload, or otherwise make available any Subscription Materials or any Derivative Work into or onto any third party, document, knowledge, or other content management system or service without Lexipol's prior written consent. The foregoing does not prohibit Agency from providing Subscription Materials or Derivative Works pursuant to an order from a court or other governmental agency or other legal process, Freedom of Information Act (FOIA) request, or Public Records Act (PRA) request, nor does it prohibit Agency from displaying the adopted/approved final policy document on a

Exhibit B

publicly accessible website for official agency purposes, so long as Agency includes the appropriate copyright and other proprietary notices on such final policy document as required by Section 3.1(i) above.

- iii **Policy Adoption.** Agency hereby acknowledges and agrees that all policies and Daily Training Bulletins (DTBs) included in the Subscription Materials provided by Lexipol have been individually reviewed, customized, and adopted by Agency for use by Agency in accordance with this Agreement. Agency further acknowledges and agrees that neither Lexipol nor any of its agents, employees, or representatives shall be considered “policy makers” in any legal or other sense, and that the chief executive of Agency will, for all purposes, be considered the “policy maker” with regard to each and every such policy and DTB.

3.2 Learning Management System. This Section applies when Agency has subscribed to Lexipol’s Learning Management System (“LMS”). The LMS is a proprietary product of Lexipol, protected under U.S. copyright, trademark, patent, and other applicable law. Lexipol and its licensors retain all rights, title, and interest in and to the LMS (including, without limitation, all intellectual property rights), including all copies, modifications, extensions, and Derivative Works thereof. Agency’s right to use the LMS is limited to the rights expressly granted in this Agreement. All rights not expressly granted to Agency are reserved and retained by Lexipol and its licensors. As between Agency and Lexipol, (a) all Agency Data, defined as data owned by Agency prior to the Program Start Date of this Agreement or data not otherwise subject to the definition of “Derivative Work” in Lexipol’s General Terms and Conditions, is Agency’s property, and (b) Agency retains all rights, title, and interest in and to Agency Data, including all copies, modifications, extensions, and derivative works thereof. Lexipol retains no right or interest in any Agency Data and shall return or destroy Agency Data following termination of this Agreement. Agency’s purchase of LMS Subscription Services is subject to Lexipol’s General Terms and Conditions, this Exhibit B (including this Section 3.2) and the terms and conditions found at: <https://www.lexipol.com/lms-master-service-agreement/>.

3.3 Wellness Applications. This Section applies when Agency has subscribed to Lexipol’s Wellness Applications, provided by Cordico®, including but not limited to CordicoShield, CordicoFire, and all other Cordico products and services (collectively, the “Wellness Services”). The Wellness Services are proprietary products of Lexipol, protected under U.S. copyright, trademark, patent, and other applicable law. Lexipol and its licensors retain all rights, title, and interest in and to the Wellness Services (including, without limitation, all intellectual property rights), including all copies, updates, modifications, and versions thereof. Agency’s right to access and use the Wellness Services is limited to the rights expressly granted in this Agreement. All rights not expressly granted to Agency are reserved and retained by Lexipol and its licensors. As between Agency and Lexipol, (a) all Agency Data collected through the Wellness Services remains Agency’s property, and (b) Agency retains all rights, title, and interest in and to Agency Data, including all copies, modifications, extensions, and derivative works thereof. Lexipol retains no right or interest in any Agency Data and shall return or destroy Agency Data following termination of this Agreement. In addition, upon termination of this Agreement for any reason, Agency shall lose access to all Wellness Services. Agency’s purchase of Wellness Services is subject to Lexipol’s General Terms and Conditions, this Exhibit B (including this Section 3.3) and the Terms of Use and Privacy Policy set forth within each Wellness Application.

3.4 Generally; Injunctive Relief. Except as expressly provided herein, nothing in this Agreement shall be construed as conferring any rights or license to Lexipol’s trade secrets, intellectual property, Confidential Information, Subscription Materials, Wellness Services, or the software underlying such products and services, whether by estoppel, implication or otherwise. Agency may not decompile, disassemble, reverse engineer or otherwise attempt to discover any source code contained in any software-based Subscription Services. Notwithstanding any other term or condition herein, Agency grants all rights and permissions in or relating to Agency Data as are necessary or useful to Lexipol to enforce this Agreement, exercise Lexipol’s rights, and perform Lexipol’s obligations hereunder. Agency acknowledges that a breach or threatened breach of any portion of this Section 3 may cause irreparable harm and shall entitle Lexipol to injunctive relief in addition to any other available remedy.

4. Warranty Disclaimer. ALL SUBSCRIPTION SERVICES AND SUBSCRIPTION MATERIALS ARE PROVIDED “AS IS” AND LEXIPOL HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE. LEXIPOL SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE.

5. Disclaimer of Liability. Agency acknowledges and agrees that Lexipol, its officers, agents, managers, and employees will have no liability to Agency or any other person or entity arising from or related to the Subscription Services or the

Exhibit B

Subscription Materials, or any act or omission by Agency or its personnel pursuant to, or in reliance on, any of the Subscription Materials.

6. **Limitation of Liability.** Lexipol's cumulative liability to Agency and any other person or entity for any loss or damages resulting from any claims, demands, or actions arising out of or relating to this Agreement, the Subscription Services, or the use of any Subscription Materials shall not exceed the subscription fees actually paid to Lexipol by Agency for the Purchased Subscription Services under this Agreement during the twelve-month period immediately prior to the assertion of such claim, demand, or action. In no event shall Lexipol be liable for any indirect, incidental, consequential, special, or exemplary damages or lost profits, even if Lexipol has been advised of the possibility of such damages. The limitations set forth in this Section shall apply whether Agency's claim is based on breach of contract, tort, strict liability, product liability or any other theory or cause of action.
7. **Governing Law.** This Agreement shall be construed in accordance with, and governed by, the laws of the State of Texas, without giving effect to any choice of law doctrine that would cause the law of any other jurisdiction to apply.
8. **Entire Agreement.** This Agreement embodies the entire agreement and understanding of the parties hereto and hereby expressly supersedes all prior written and oral agreements and understandings with respect to the subject matter hereof. No representation, promise, inducement, or statement of intention has been made by any party hereto that is not embodied in this Agreement. Terms and conditions set forth in any purchase order, or any other form or document of Agency, which are inconsistent with, or in addition to, the terms and conditions set forth in this Agreement, are hereby objected to and rejected in their entirety, regardless of when received, without further action or notification by Lexipol, and shall not be considered binding on Lexipol unless specifically agreed to in writing by it.
9. **Additional Terms and Conditions.** Except as set forth above, this Agreement remains subject to Lexipol's General Terms and Conditions, available at: <https://www.lexipol.com/terms-and-conditions/>.



AGREEMENT FOR USE OF SUBSCRIPTION MATERIAL

Agency's Name: North Saint Paul Fire Department
Agency's Address: 2400 Margaret St N
North Saint Paul, Minnesota 55109

Attention: Chief Jason Mallinger

Lexipol's Address: 2611 Internet Boulevard, Suite 100
Frisco, Texas 75034

Prepared By: Bruce Bjorge

Program Start Date: _____
(to be completed by Lexipol upon receipt of signed Agreement)

This Subscription Agreement (the "Agreement") is entered into by and between Lexipol, LLC, a Delaware limited liability company ("**Lexipol**"), and the Agency identified above.

This Agreement consists of: (a) this **Cover Sheet**; (b) **Exhibit A** (Subscriptions Being Purchased and Subscription Fees); (c) **Exhibit B** (Terms and Conditions Specific to this Agreement); and (d) Lexipol's General Terms and Conditions, available at: <https://www.lexipol.com/terms-and-conditions/>.

In the event of any inconsistency or conflict between Lexipol's General Terms and Conditions and those contained in **Exhibit B**, the terms and conditions contained in **Exhibit B** shall control.

Each person signing below represents and warrants that they have full and complete authority to bind the party on whose behalf they are signing to all terms and conditions contained in this Agreement.

North Saint Paul Fire Department

Signature: _____

Print Name: _____

Title: _____

Date Signed: _____

Exhibit A

SUBSCRIPTIONS BEING PURCHASED AND SUBSCRIPTION FEES

Agency is purchasing the following:

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Annual Fire Policy Manual & Daily Training Bulletins w/Supplemental Publication Service w/Fire Operations Procedures (12 Months)	USD 3,210.00	10%	USD 321.00	USD 2,889.00
1	Fire Public Safety GrantFinder Subscription (12 Months)	USD 495.00	10%	USD 49.50	USD 445.50
	Subscription Line Items Total			USD 370.50	USD 3,334.50
1	Fire Standard Policy Cross-Reference	USD 1,630.00		USD 0.00	USD 1,630.00
1	Fire Tier I Implementation	USD 3,783.00		USD 0.00	USD 3,783.00
1	Fire Tier II Implementation	USD 4,113.00		USD 0.00	USD 4,113.00
1	Fire Tier III Implementation	USD 4,288.00		USD 0.00	USD 4,288.00
1	Fire Tier IV Implementation	USD 3,700.00		USD 0.00	USD 3,700.00
1	Fire Tier V Implementation	USD 3,983.00		USD 0.00	USD 3,983.00
	One-Time Line Items Total			USD 0.00	USD 21,497.00
				USD 370.50	USD 24,831.50
				Discount:	USD 370.50
				TOTAL:	USD 24,831.50

*Fire pricing is based on 5 Fire Authorized Staff.

*The above subscription services, and when applicable, implementation services, shall be invoiced by Lexipol upon the execution of this Agreement.

Notes

Pricing based on 1 FT and 33 Paid-On-Call Firefighters.

Discount Notes

The department will receive a 10% subscription discount if the PD and FD start with Lexipol at the same time.

Exhibit B

Terms and Conditions Specific to this Agreement

The following terms and conditions apply to all Subscription Services purchased by Agency. Capitalized terms used but not defined herein shall have the meaning set forth in Lexipol's General Terms and Conditions, available at: <https://www.lexipol.com/terms-and-conditions/>. In the event of any inconsistency or conflict between Lexipol's General Terms and Conditions and those contained herein, the Terms and Conditions contained in this Exhibit B shall control.

1. **Term.** This Agreement becomes effective and enforceable upon signature by Agency's authorized representative, with a Program Start Date as specified on the cover sheet of this Agreement. This Agreement shall remain in effect for a minimum one (1) year period commencing on the Program Start Date unless a different time period is specified on Exhibit A (the "Initial Term"); provided, however, that the Term will be automatically extended for successive one-year periods thereafter (each a "Renewal Term") unless one party provides written notice of non-renewal to the other party at least thirty (30) days prior to expiration of the Initial Term or the then-current Renewal Term, as the case may be. The Initial Term and all subsequent Renewal Terms shall collectively comprise the "Term" of this Agreement. Notwithstanding the foregoing, this Agreement remains subject to termination as provided in Lexipol's General Terms and Conditions, available at: <https://www.lexipol.com/terms-and-conditions/>.
2. **Subscription Fee/Invoicing.** Lexipol will invoice Agency for purchased Subscription Services at the commencement of the Initial Term and thirty (30) days prior to the beginning of each Renewal Term. Agency will pay the invoiced amount to Lexipol within thirty (30) days of the invoice date. All invoices will be sent to Agency at the address for Agency specified on the first page of this Agreement to which these Terms and Conditions are attached. All payments will be made to Lexipol at the address for Lexipol specified on the invoice. Lexipol reserves the right to increase pricing for each Renewal Term.
3. **Ownership of Materials; Derivative Works; Right to Use.**

3.1 Policy Subscriptions and Materials. This Section applies when Agency has subscribed to or otherwise receives access to Lexipol's Subscription Materials, as defined below.

- i **Generally.** Agency acknowledges and agrees that all policy-based Subscription Services, including but not limited to all policy manuals, supplemental policy publications, daily training bulletins, and all other materials provided by Lexipol to Agency from time to time during the term of this Agreement (such materials collectively, the "Subscription Materials") are proprietary products of Lexipol, protected under U.S. copyright, trademark, patent, and other applicable law, and that Lexipol reserves all rights not expressly granted in this Agreement. Subject to the terms, conditions and limitations in this Agreement, Lexipol hereby grants Agency the right to prepare derivative works of the Subscription Materials (each, a "Derivative Work," as defined in Section 1 of the General Terms and Conditions); provided, however, that Agency acknowledges and agrees that Lexipol will be the sole owner of all right, title and interest in and to all Derivative Works, including all copyrights and other intellectual property and proprietary rights therein or pertaining thereto, and Agency hereby assigns and transfers to Lexipol all right, title and interest in and to all Derivative Works, including all copyrights and other intellectual property and proprietary rights therein or pertaining thereto. Agency will not remove any copyright notice or other proprietary notice of Lexipol appearing on Subscription Materials or Derivative Works and shall include such notices at the appropriate place on each copy thereof.
- ii **Right to Use; Limitations on Use.** Subject to the terms, conditions, and limitations in this Agreement, Lexipol hereby grants to Agency a perpetual, personal, fully paid-up, right to use the Subscription Materials and any Derivative Works in each case, solely for the Agency's internal purposes. Agency shall not use, copy, republish, lend, distribute, post on servers, transmit, redistribute, or display, in whole or in part, by any means or medium, whether electronic or mechanical, or by any information storage and retrieval system, any Subscription Materials or any Derivative Work other than as expressly authorized by the immediately preceding sentence. Without limiting the generality of the foregoing, Agency will not import, upload, or otherwise make available any Subscription Materials or any Derivative Work into or onto any third party, document, knowledge, or other content management system or service without Lexipol's prior written consent. The foregoing does not prohibit Agency from providing Subscription Materials or Derivative Works pursuant to an order from a court or other governmental agency or other legal process, Freedom of Information Act (FOIA) request, or Public Records Act (PRA) request, nor does it prohibit Agency from displaying the adopted/approved final policy document on a

Exhibit B

publicly accessible website for official agency purposes, so long as Agency includes the appropriate copyright and other proprietary notices on such final policy document as required by Section 3.1(i) above.

- iii **Policy Adoption.** Agency hereby acknowledges and agrees that all policies and Daily Training Bulletins (DTBs) included in the Subscription Materials provided by Lexipol have been individually reviewed, customized, and adopted by Agency for use by Agency in accordance with this Agreement. Agency further acknowledges and agrees that neither Lexipol nor any of its agents, employees, or representatives shall be considered “policy makers” in any legal or other sense, and that the chief executive of Agency will, for all purposes, be considered the “policy maker” with regard to each and every such policy and DTB.

3.2 Learning Management System. This Section applies when Agency has subscribed to Lexipol’s Learning Management System (“LMS”). The LMS is a proprietary product of Lexipol, protected under U.S. copyright, trademark, patent, and other applicable law. Lexipol and its licensors retain all rights, title, and interest in and to the LMS (including, without limitation, all intellectual property rights), including all copies, modifications, extensions, and Derivative Works thereof. Agency’s right to use the LMS is limited to the rights expressly granted in this Agreement. All rights not expressly granted to Agency are reserved and retained by Lexipol and its licensors. As between Agency and Lexipol, (a) all Agency Data, defined as data owned by Agency prior to the Program Start Date of this Agreement or data not otherwise subject to the definition of “Derivative Work” in Lexipol’s General Terms and Conditions, is Agency’s property, and (b) Agency retains all rights, title, and interest in and to Agency Data, including all copies, modifications, extensions, and derivative works thereof. Lexipol retains no right or interest in any Agency Data and shall return or destroy Agency Data following termination of this Agreement. Agency’s purchase of LMS Subscription Services is subject to Lexipol’s General Terms and Conditions, this Exhibit B (including this Section 3.2) and the terms and conditions found at: <https://www.lexipol.com/lms-master-service-agreement/>.

3.3 Wellness Applications. This Section applies when Agency has subscribed to Lexipol’s Wellness Applications, provided by Cordico®, including but not limited to CordicoShield, CordicoFire, and all other Cordico products and services (collectively, the “Wellness Services”). The Wellness Services are proprietary products of Lexipol, protected under U.S. copyright, trademark, patent, and other applicable law. Lexipol and its licensors retain all rights, title, and interest in and to the Wellness Services (including, without limitation, all intellectual property rights), including all copies, updates, modifications, and versions thereof. Agency’s right to access and use the Wellness Services is limited to the rights expressly granted in this Agreement. All rights not expressly granted to Agency are reserved and retained by Lexipol and its licensors. As between Agency and Lexipol, (a) all Agency Data collected through the Wellness Services remains Agency’s property, and (b) Agency retains all rights, title, and interest in and to Agency Data, including all copies, modifications, extensions, and derivative works thereof. Lexipol retains no right or interest in any Agency Data and shall return or destroy Agency Data following termination of this Agreement. In addition, upon termination of this Agreement for any reason, Agency shall lose access to all Wellness Services. Agency’s purchase of Wellness Services is subject to Lexipol’s General Terms and Conditions, this Exhibit B (including this Section 3.3) and the Terms of Use and Privacy Policy set forth within each Wellness Application.

3.4 Generally; Injunctive Relief. Except as expressly provided herein, nothing in this Agreement shall be construed as conferring any rights or license to Lexipol’s trade secrets, intellectual property, Confidential Information, Subscription Materials, Wellness Services, or the software underlying such products and services, whether by estoppel, implication or otherwise. Agency may not decompile, disassemble, reverse engineer or otherwise attempt to discover any source code contained in any software-based Subscription Services. Notwithstanding any other term or condition herein, Agency grants all rights and permissions in or relating to Agency Data as are necessary or useful to Lexipol to enforce this Agreement, exercise Lexipol’s rights, and perform Lexipol’s obligations hereunder. Agency acknowledges that a breach or threatened breach of any portion of this Section 3 may cause irreparable harm and shall entitle Lexipol to injunctive relief in addition to any other available remedy.

4. Warranty Disclaimer. ALL SUBSCRIPTION SERVICES AND SUBSCRIPTION MATERIALS ARE PROVIDED “AS IS” AND LEXIPOL HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE. LEXIPOL SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE.

5. Disclaimer of Liability. Agency acknowledges and agrees that Lexipol, its officers, agents, managers, and employees will have no liability to Agency or any other person or entity arising from or related to the Subscription Services or the

Exhibit B

Subscription Materials, or any act or omission by Agency or its personnel pursuant to, or in reliance on, any of the Subscription Materials.

6. **Limitation of Liability.** Lexipol's cumulative liability to Agency and any other person or entity for any loss or damages resulting from any claims, demands, or actions arising out of or relating to this Agreement, the Subscription Services, or the use of any Subscription Materials shall not exceed the subscription fees actually paid to Lexipol by Agency for the Purchased Subscription Services under this Agreement during the twelve-month period immediately prior to the assertion of such claim, demand, or action. In no event shall Lexipol be liable for any indirect, incidental, consequential, special, or exemplary damages or lost profits, even if Lexipol has been advised of the possibility of such damages. The limitations set forth in this Section shall apply whether Agency's claim is based on breach of contract, tort, strict liability, product liability or any other theory or cause of action.
7. **Governing Law.** This Agreement shall be construed in accordance with, and governed by, the laws of the State of Texas, without giving effect to any choice of law doctrine that would cause the law of any other jurisdiction to apply.
8. **Entire Agreement.** This Agreement embodies the entire agreement and understanding of the parties hereto and hereby expressly supersedes all prior written and oral agreements and understandings with respect to the subject matter hereof. No representation, promise, inducement, or statement of intention has been made by any party hereto that is not embodied in this Agreement. Terms and conditions set forth in any purchase order, or any other form or document of Agency, which are inconsistent with, or in addition to, the terms and conditions set forth in this Agreement, are hereby objected to and rejected in their entirety, regardless of when received, without further action or notification by Lexipol, and shall not be considered binding on Lexipol unless specifically agreed to in writing by it.
9. **Additional Terms and Conditions.** Except as set forth above, this Agreement remains subject to Lexipol's General Terms and Conditions, available at: <https://www.lexipol.com/terms-and-conditions/>.

REDUCE RISK AND INCREASE ACCOUNTABILITY WITH PROVEN POLICIES

Are Your Policies Putting You At Risk?

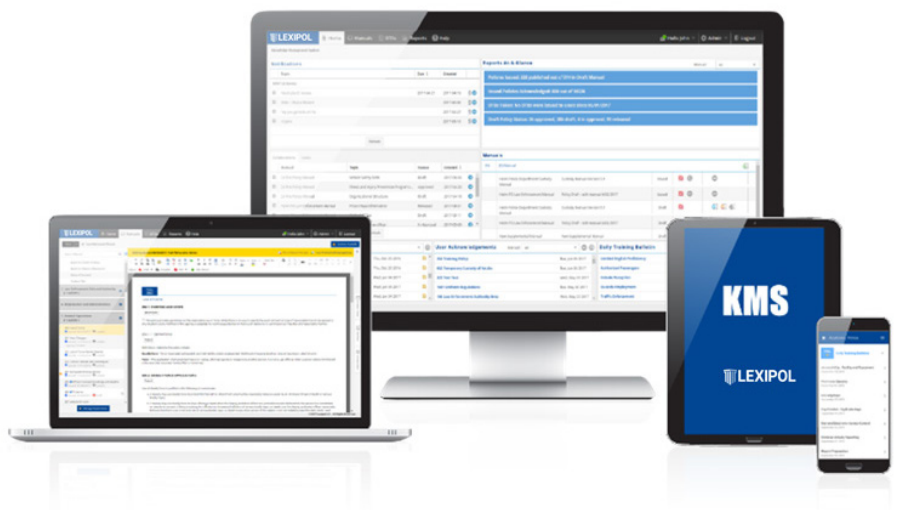
The strength of local government lies in its diversity—but managing the various functions and departments creates inherent challenges. Without the right tools, inconsistencies in employee policies and training can develop, exposing your municipality to significant risks.

Legally defensible, up-to-date policies provide a foundation for consistent, safe operations. But many local governments struggle to keep policies updated and distributed consistently to all employees.

Achieve Peace of Mind With Lexipol

Lexipol's Local Government Administration Policy Manual and Management Platform provides:

- Policies developed by attorneys and subject matter experts, based on federal laws and regulations as well as nationwide best practices
- Scenario-based training bulletins to bring policy to life
- Document management tools optimized for policy management
- Electronic policy issuance and acknowledgment tracking to enhance accountability



Experience The Benefits Of Lexipol's Local Government Services



Keep your personnel safe

Easy-to-understand policies focused on high-risk personnel areas create the foundation for safe operations



Save time and money

Policy management tools allow you to efficiently distribute policy content and automate revision controls



Reduce risk

Policies based on federal laws and best practices promote consistent, legal operations across departments and divisions



Improve access to policy content

Your policy content is available anytime, anywhere through an online platform and mobile app



Enhance compliance

Built-in reports make it easy to track and document employee policy acknowledgment



Improve policy understanding

Intuitive features allow for the creation of training materials to help employees apply your policies

Policies Designed To Protect

50+ policies covering high-risk personnel and operations areas, including:

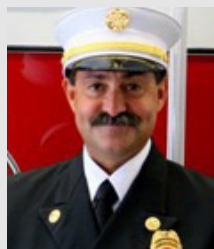
- Standards of conduct
- Use of social media
- ADA compliance
- Religious displays and first amendment assemblies
- Records retention and release
- Discriminatory harassment
- Lactation breaks
- Personal communication devices
- Emergency management plan

Trusted By More Than 3,500 Municipalities and Counties



"Lexipol is the only provider that has policy that has been vetted by other chiefs, industry experts and lawyers. All you have to do is tailor the policies to your agency's needs."

Chief Steven Vaccaro
Mokena (IL) Police Department



"Lexipol serves three purposes: One, it protects citizens by giving us vetted guidelines to follow. Two, it protects firefighters because in court, they can show that they follow guidelines. And three, as long as we follow the policies, it protects the city's assets."

Chief Bob Watson
Borger (TX) Fire Department

ACCELERATE YOUR NEW POLICY SOLUTION

Assistance Tailored For Your Organization

You're committed to adopting new policies for your municipality. But are you prepared?

A policy rewrite and update project requires dedicated time and effort. You'll be faced with difficult questions about your current policies and procedures, and you'll need to conduct a critical analysis of your operations.

At the same time, adopting and customizing new policies is an opportunity to bring your employees together around a shared vision, and redefine your organizational culture.

You want to get it right. But many organizations can't do it alone.

Optimize Your Policy Investment

Lexipol's Professional Services provide:

- Flexible policy customization assistance designed to fit your specific needs
- Guidance from policy consultants who average 30 years of experience in public safety and local government
- A proven structure of policy review & approval developed from our experience with more than 575 implementation projects
- Project management assistance to help you meet your timeline & avoid common policy adoption pitfalls

5X FASTER

Customers who take advantage of our help typically complete their manuals 5 times faster than those who go it alone.

With Lexipol Professional Services, you'll:

- Spend less time and fewer resources on policy review and customization
- Avoid the frustration of making foreseeable mistakes and having to redo work
- Benefit from efficient project management strategies
- Lay a foundation for policy consistency and accountability

Lexipol's Professional Services Options Include:



Policy Cross-Reference

An annotated analysis of your existing policies against the Lexipol master content, identifying gaps in your current policies and organization-specific content you'll want to retain.



Implementation Policy Tiers

Benefit from our proven, systematic approach to implementing policies. Each tier represents about 50% of the manual and includes one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively. Choose one tier to jumpstart your new manual or combine both for the quickest implementation.

Tier 1 – *High-Risk Policies*: Foundational policies necessary to provide structure and authority to your policy manual, as well as policies addressing high-risk, low-frequency and high-risk, high-frequency incidents.

Tier 2 – *High-Liability Policies*: Policies that relate to common day-to-day operations that have a higher level of potential liability.

Not sure what service is right for your organization?

Lexipol can develop an implementation package to fit your budget and time constraints.

What Our Customers Are Saying:



"Departments should recognize their limitations and realize that they likely don't have the resources to do it on their own. Implementation Services is key to getting it done."

Major Jeff Fox
Vigo County (IN) Sheriff's Office



"The experience that Lexipol's implementation team brought really helped us get our process into place. Had we done it on our own, we would have been making mistakes throughout. They were able to help us prevent tripping over ourselves."

Deputy Chief Jim Hamilton
Grants Pass (OR)
Department of Public Safety



"The [Policy Cross-Reference] helped us see that many of our policies are actually procedures. And that in turn got us started on condensing the manual."

Chief Jeffrey Pilz
Hillside (IL) Fire Department



"A lot of departments are operating in a black hole when it comes to the policy review process. Lexipol has it figured out; they have great tools they can give you. Chiefs don't have to reinvent the wheel; they can just follow the step-by-step process."

Assistant Chief Scott Neal
Bullhead City (AZ) Fire Department



New Client Information Form

Name of Agency (as you want it to appear on the manual)

Billing Address

Accounts Payable Point of Contact

(Example: City/County Clerk, Treasurer, Finance, etc.)

Title:

Name:

Email:

Phone:

Risk Management Group/Insurance Pool

Accreditation Agency (if applicable)

Agency Fiscal Year Start

If purchasing Law Enforcement, please complete the following section:

Chief/Sheriff Name

Title

Email

Phone

Project Manager Full Name

Title

Email

Phone

If purchasing Custody, please complete the following section:

Chief/Sheriff Name

Title

Email

Phone

Project Manager Full Name

Title

Email

Phone

If purchasing Fire, please complete the following section:

Chief Name

Title

Email

Phone

Project Manager Full Name

Title

Email

Phone

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2021-xxx

**RESOLUTION AUTHORIZING THE PURCHASE OF
LEXIPOL POLICY SERVICES FOR POLICE AND FIRE**

WHEREAS, The Police Department's last full review and update of all policies occurred in 2013. Several new and updated policies have been added since that time as required by the Board of Peace Officer Standards and Training through mandates by the Minnesota Legislature and,

WHEREAS, In the future, particularly the next 3 – 5 years, there are expected to be sweeping changes and reform initiatives passed through legislation that will determine how law enforcement and public safety operate, ensuring accountability while mandating new and updated policies, procedures and training. This is expected to be an on-going process, and;

WHEREAS, Lexipol is the nations leading content, policy and training platform for public safety and local government and is dedicated to helping us reduce risk and improve our safety. Lexipol can provide us up to date policies that will be the foundation for consistent public safety operations. With Lexipol we will no longer have outdated and inconsistent policies, they can provide us training and issue new policies electronically through the technology systems that they have in place for all users, and;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, to approve the purchase of Lexipol Policy Services for the Police Department in the amount of \$25,641.10 and Fire Department in the amount of \$24,831.50. These costs will be funded by the equipment fund.

ADOPTED this 18th day of May 2021.

Motion by Council Member
Second by Council Member

Voting:	Aye:	Council Member
		Council Member
		Council Member
		Council Member
		Mayor
	Nay:	None
	Abstain:	None
	Absent:	None

Terrence J. Furlong, Mayor

Attest:

Scott A. Duddeck, City Manager/Clerk



To

Honorable Mayor Furlong and City Council

Date

May 18, 2021

Agenda Placement # IX.F

City Business Action Items & Recommendations

Subject

Review of the North St. Paul Housing & Redevelopment Authority and Ramsey County's Request to Levy

Background/Facts

The North St. Paul Housing & Redevelopment Authority (HRA) was established on May 17, 1971 for the purpose of supporting current and prospective homeowners through affordable housing projects, redevelopment, and revitalization of blighted properties. It is a legally separate organization from the City of North St. Paul (City) with an independent taxing authority. The governing body consists of City Council members, with management of the City having operational responsibility of the HRA. Goals of the HRA include:

- Foster, promote, and effectively communicate the advantages of living in North St. Paul.
- Coordinate efforts to preserve existing neighborhoods.
- Create and maintain high quality, sustainable single and multi-family housing options.
- Prevent and eliminate blight on individual properties, neighborhoods and the entire community.
- Retain and attract desirable housing that leads to investment and commitment to the community.

Since 2006, with the approval of the Mayor and City Council, the HRA has levied a tax upon all taxable property within the City of North St. Paul pursuant to [Minnesota Statutes § 469.033, subd. 6](#). The amounts collected from the levy have been used by the HRA to fund the Goals stated above. As of April 30, 2021 the HRA has a cash balance of \$31,539.

Through purchases and land swaps, the HRA currently owns sixteen parcels with a cost of \$1,078,376 and an assessed value per the Ramsey County Assessor of \$1,578,300. Note that differences from the cost and assessed value are due to

market value increases since the parcels were purchased, recent improvements to the parcels that have yet to be reflected in the assessed value, and past lot splits. The sixteen parcels are to be used for the Student Built Home program, future land swaps, promote large scale development, and other housing development opportunities.

The HRA funded a Home Loan Program that has since been discontinued. As of April 30, 2021, there are 7 remaining loans totaling \$84,511 which will be serviced until they mature. The HRA uses the Community Reinvestment Fund, a non-profit loan administrator, to manage these loans. The Home Loan Program was used to provide low-to-zero interest loans to assist current homeowners with various housing improvements including energy efficiency projects and rehabilitation of properties.

The Student Built program is a partnership between the HRA, Northeast Metro 916 Career and Technical Center, and the Saint Paul College Cabinetmaking Program. The program targets severely distressed and nuisance properties to better the quality of housing stock, give students the opportunity to explore career paths in the construction and building trades, and add to the tax base. The constructed homes are designed to complement existing homes within the neighborhood and are sold at market value.

Since 2008, the Student Built program has rehabilitated and sold ten houses. Currently there are two student built homes in progress at 2198 2nd Street and 2487 19th Avenue. The typical home takes between 3 and 4 years from acquisition to design, demo, construct and sell. Along with the rehabilitation of blighted property, the HRA has net projected proceeds of \$109,108, including \$52,755 of actual proceeds from homes sold.

Now in addition to our local North Saint Paul HRA, Ramsey County is seeking our approval to Levy North Saint Paul Property Owners for a Ramsey County HRA Program.

The County Levy would be in addition to our current HRA Levy.

Staff is seeking your direction on Ramsey County's request.

Attachments

1. U.S. Census Bureau Quick Facts
2. HRA Historical Tax Levy
3. HRA Current Land Listing
4. HRA Loan Program Summary
5. HRA Student Built Activity Summary
6. NSP query
7. HRA Levy Fact Sheet_21
8. DRAFT Resolution_0303

Respectfully submitted,

Scott Duddeck, City Manager

QuickFacts

North St. Paul city, Minnesota; Minnesota

QuickFacts provides statistics for all states and counties, and for cities and towns with a *population of 5,000 or more*.

Table

All Topics ▾	North St. Paul city, Minnesota	Minnesota
Population estimates, July 1, 2019, (V2019)	12,506	5,639,632
 PEOPLE		
Population		
Population estimates, July 1, 2019, (V2019)	12,506	5,639,632
Population estimates base, April 1, 2010, (V2019)	11,460	5,303,927
Population, percent change - April 1, 2010 (estimates base) to July 1, 2019, (V2019)	9.1%	6.3%
Population, Census, April 1, 2010	11,460	5,303,925
Age and Sex		
Persons under 5 years, percent	▲ 10.2%	▲ 6.2%
Persons under 18 years, percent	▲ 22.7%	▲ 23.1%
Persons 65 years and over, percent	▲ 14.3%	▲ 16.3%
Female persons, percent	▲ 49.4%	▲ 50.2%
Race and Hispanic Origin		
White alone, percent	▲ 69.9%	▲ 83.8%
Black or African American alone, percent (a)	▲ 8.7%	▲ 7.0%
American Indian and Alaska Native alone, percent (a)	▲ 0.2%	▲ 1.4%
Asian alone, percent (a)	▲ 12.5%	▲ 5.2%
Native Hawaiian and Other Pacific Islander alone, percent (a)	▲ 0.0%	▲ 0.1%
Two or More Races, percent	▲ 6.2%	▲ 2.6%
Hispanic or Latino, percent (b)	▲ 6.0%	▲ 5.6%
White alone, not Hispanic or Latino, percent	▲ 66.8%	▲ 79.1%
Population Characteristics		
Veterans, 2015-2019	680	300,044
Foreign born persons, percent, 2015-2019	7.4%	8.5%
Housing		
Housing units, July 1, 2019, (V2019)	X	2,477,753
Owner-occupied housing unit rate, 2015-2019	67.2%	71.6%
Median value of owner-occupied housing units, 2015-2019	\$206,100	\$223,900
Median selected monthly owner costs -with a mortgage, 2015-2019	\$1,599	\$1,580
Median selected monthly owner costs -without a mortgage, 2015-2019	\$545	\$534
Median gross rent, 2015-2019	\$988	\$977
Building permits, 2019	X	28,586
Families & Living Arrangements		
Households, 2015-2019	4,808	2,185,603
Persons per household, 2015-2019	2.56	2.49
Living in same house 1 year ago, percent of persons age 1 year+, 2015-2019	90.9%	85.9%
Language other than English spoken at home, percent of persons age 5 years+, 2015-2019	15.8%	11.9%
Computer and Internet Use		
Households with a computer, percent, 2015-2019	93.7%	91.6%
Households with a broadband Internet subscription, percent, 2015-2019	89.2%	84.8%
Education		
High school graduate or higher, percent of persons age 25 years+, 2015-2019	90.7%	93.1%
Bachelor's degree or higher, percent of persons age 25 years+, 2015-2019	27.3%	36.1%
Health		
With a disability, under age 65 years, percent, 2015-2019	12.1%	7.3%
Persons without health insurance, under age 65 years, percent	▲ 3.9%	▲ 5.8%
Economy		
In civilian labor force, total, percent of population age 16 years+, 2015-2019	68.0%	69.6%
In civilian labor force, female, percent of population age 16 years+, 2015-2019	62.6%	65.9%
Total accommodation and food services sales, 2012 (\$1,000) (c)	6,971	11,722,627

Total health care and social assistance receipts/revenue, 2012 (\$1,000) (c)	41,199	40,403,572
Total manufacturers shipments, 2012 (\$1,000) (c)	D	123,076,309
Total merchant wholesaler sales, 2012 (\$1,000) (c)	D	104,485,117
Total retail sales, 2012 (\$1,000) (c)	86,810	78,898,182
Total retail sales per capita, 2012 (c)	\$7,423	\$14,667

Transportation

Mean travel time to work (minutes), workers age 16 years+, 2015-2019	26.5	23.7
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Income & Poverty

Median household income (in 2019 dollars), 2015-2019	\$64,722	\$71,306
Per capita income in past 12 months (in 2019 dollars), 2015-2019	\$31,451	\$37,625
Persons in poverty, percent	▲ 10.3%	▲ 9.0%



BUSINESSES

Businesses

Total employer establishments, 2019	X	151,495
Total employment, 2019	X	2,729,420
Total annual payroll, 2019 (\$1,000)	X	153,756,494
Total employment, percent change, 2018-2019	X	0.0%
Total nonemployer establishments, 2018	X	416,487
All firms, 2012	948	489,494
Men-owned firms, 2012	540	268,710
Women-owned firms, 2012	346	157,821
Minority-owned firms, 2012	104	47,302
Nonminority-owned firms, 2012	826	428,716
Veteran-owned firms, 2012	166	45,582
Nonveteran-owned firms, 2012	749	419,628



GEOGRAPHY

Geography

Population per square mile, 2010	4,023.9	66.6
Land area in square miles, 2010	2.85	79,626.74
FIPS Code	2747221	27

Value Notes

 Estimates are not comparable to other geographic levels due to methodology differences that may exist between different data sources.

Some estimates presented here come from sample data, and thus have sampling errors that may render some apparent differences between geographies statistically indistinguishable. Click the Quick Info  icon to the row in TABLE view to learn about sampling error.

The vintage year (e.g., V2019) refers to the final year of the series (2010 thru 2019). *Different vintage years of estimates are not comparable.*

Fact Notes

- (a) Includes persons reporting only one race
- (c) Economic Census - Puerto Rico data are not comparable to U.S. Economic Census data
- (b) Hispanics may be of any race, so also are included in applicable race categories

Value Flags

- Either no or too few sample observations were available to compute an estimate, or a ratio of medians cannot be calculated because one or both of the median estimates falls in the lowest or upper in open ended distribution.
- F Fewer than 25 firms
- D Suppressed to avoid disclosure of confidential information
- N Data for this geographic area cannot be displayed because the number of sample cases is too small.
- FN Footnote on this item in place of data
- X Not applicable
- S Suppressed; does not meet publication standards
- NA Not available
- Z Value greater than zero but less than half unit of measure shown

QuickFacts data are derived from: Population Estimates, American Community Survey, Census of Population and Housing, Current Population Survey, Small Area Health Insurance Estimates, Small Area Income and Expenses, State and County Housing Unit Estimates, County Business Patterns, Nonemployer Statistics, Economic Census, Survey of Business Owners, Building Permits.

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North St. Paul Housing & Redevelopment Authority
Historical Tax Levy

Resolution	Collect Year	Amount Levied	Levied % of MV	Amount Collected	% of Levied
2020-143	2021	188,456.00	0.0185%	-	0.00%
2019-159	2020	170,172.00	0.0185%	168,238.72	98.86%
2018-152	2019	159,419.00	0.0185%	155,898.82	97.79%
2017-113	2018	152,040.00	0.0185%	149,556.12	98.37%
2016-129	2017	143,812.00	0.0185%	143,318.57	99.66%
2015-122	2016	120,000.00	0.0154%	124,350.47	103.63%
2014-139	2015	112,524.00	0.0185%	107,537.29	95.57%
2013-151	2014	112,524.00	0.0185%	111,217.32	98.84%
2012-126	2013	110,113.00	0.0144%	108,984.74	98.98%
2011-147	2012	110,615.00	0.0144%	106,435.00	96.22%
HRA Res. 2010-004	2011	114,453.00	0.0144%	106,651.06	93.18%
HRA Res. 2009-004	2010	123,456.00	0.0144%	115,593.84	93.63%
HRA Res. 2008-002	2009	133,035.00	0.0144%	126,578.21	95.15%
HRA Res. 2007-007	2008	138,447.00	0.0144%	130,711.02	94.41%
HRA Res. 2006-002	2007	135,766.00	0.0144%	121,289.73	89.34%

Data prior to the 2006 levy not available.



North St. Paul Housing & Redevelopment Authority
Current Land Listing
As of April 30, 2021

ID	Parcel Number	Address	Project Number	Current Cost	Assessed Value
101-002	01.29.22.33.0125	2329 17th Ave		145,958.00	484,200.00
101-005	14.29.22.13.0099	2007 6th Street North-lot split 2001 6th-value in 2017		-	39,500.00
101-008	12.29.22.42.0113	2393 Margaret Street North	Proj 311	179,474.22	179,800.00
101-009	12.29.22.42.0110	2377 Margaret Street North	Proj 315	202,376.68	188,800.00
101-011	12.29.22.34.0077	2198 2nd Street North	Proj 317	267,178.14	56,000.00
064-008	12.29.22.33.0018	0 3rd St N		-	44,400.00
064-009	12.29.22.33.0017	0 3rd St N		23,000.00	29,400.00
064-010	12.29.22.33.0016	0 3rd St N		23,000.00	29,400.00
064-011	12.29.22.33.0015	0 3rd St N		23,000.00	29,400.00
064-012	12.29.22.33.0014	0 3rd St N		23,000.00	29,400.00
064-013	12.29.22.33.0013	0 3rd St N		23,000.00	29,400.00
064-014	12.29.22.33.0012	0 3rd St N		23,000.00	29,400.00
064-015	12.29.22.33.0054	0 3rd St N		45,482.60	58,800.00
064-003	12.29.22.42.0112	2385 Margaret Street		-	39,600.00
064-007	12.29.22.42.0018	2579 7th Ave E (old medical center)		-	120,000.00
101-012	01.29.22.34.0013	2487 19th Avenue East	Proj 318	99,906.71	190,800.00
Total				1,078,376.35	1,578,300.00



North St. Paul Housing & Redevelopment Authority
Loan Program Summary
As of April 30, 2021

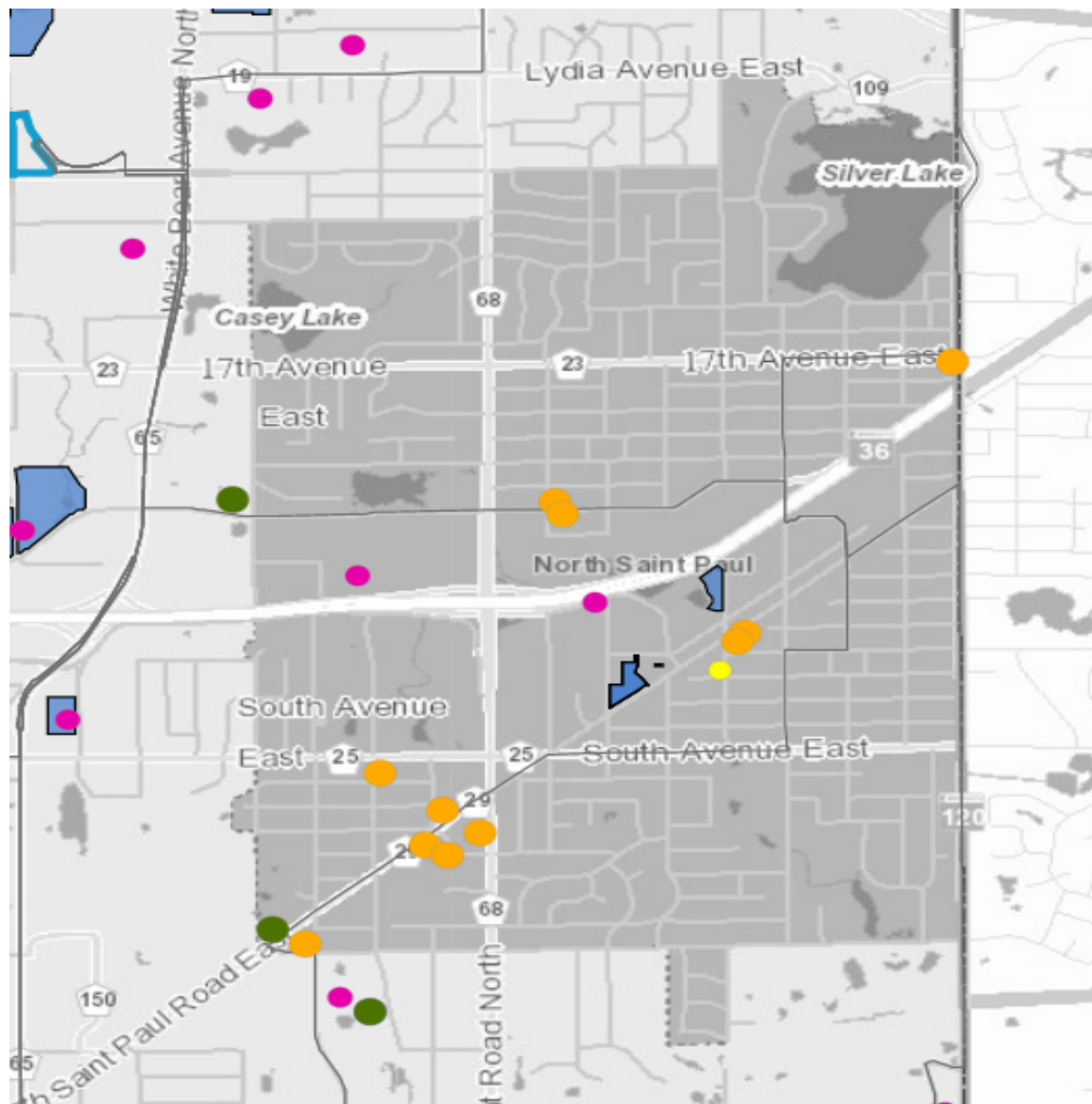
Contract Number	Loan Number	Open	Mature	Last Payment	Interest Rate	Original Principal	Current Principal	Current Interest	Deferred Interest	Late Fees	Fees	Past Due Days	Balance
Revolving Zero Interest Loans													
00001190271	0000119027	08/01/2016	08/01/2036	12/09/2020	3%	25,000.00	19,583.56	27.36	0.00	0.00	0.00	0	19,610.92
00001193301	0000119330	12/14/2016	01/01/2037	12/30/2020	3%	13,190.82	10,977.75	3.61	0.00	0.00	0.00	0	10,981.36
Total Revolving Zero Interest Loans						38,190.82	30,561.31	30.97	0.00	0.00	0.00	0.00	30,592.28
Non-Interest Deferred Loans													
00001189291	0000118929	06/06/2016	06/06/2046		0%	3,200.00	3,200.00	0.00	0.00	0.00	0.00	0	3,200.00
Total Non-Interest Deferred						3,200.00	3,200.00	0.00	0.00	0.00	0.00	0.00	3,200.00
Home Improvement Loans													
00000024792	0000121241	09/20/2019	10/01/2039	12/15/2020	3%	12,680.02	11,976.02	25.59	0.00	0.00	0.00	0	12,001.61
00000024973	0000121397	10/24/2019	11/01/2029	12/04/2020	3%	9,175.00	8,024.69	12.54	0.00	4.43	0.00	0	8,041.66
00000053424	0000121810	07/20/2020	08/01/2040	12/02/2020	3%	21,045.00	19,589.69	46.69	0.00	0.00	0.00	0	19,636.38
00000054112	0000121887	09/30/2020	10/01/2040	12/28/2020	3%	11,278.79	11,031.38	4.53	0.00	3.13	0.00	0	11,039.04
Total Home Improvement						54,178.81	50,621.78	89.35	0.00	7.56	0.00	0.00	50,718.69
Grand Total						95,569.63	84,383.09	120.32	0.00	7.56	0.00	0.00	84,510.97

Information above provided by Community Reinvestment Fund, NSP's 3rd party loan administrator

**North St. Paul Housing & Redevelopment Authority
Student Built Program
Activity Summary**

Internal Project		2018 & Prior				Anticipated 2021	Anticipated 2022					
Code	Property Location	Actual	2019 Actual	2020 Actual	Anticipated 2021	Total	Sales	Sales	Sale Price	Gain / Loss	Notes	
NA	2505 14th Ave	241,365	-	-	-	241,365	-	-	315,000	73,635	Sold 3/10/2010; No labor cost data available 2011 & Prior	
NA	2536 19th Ave	273,430	-	-	-	273,430	-	-	259,900	(13,530)	Sold 10/3/2010; No labor cost data available 2011 & Prior	
NA	2297 Holloway	184,041	-	-	-	184,041	-	-	209,803	25,762	Sold 12/20/2011; No labor cost data available 2011 & Prior	
NA	2768 Helen St	231,411	-	-	-	231,411	-	-	295,002	63,591	Sold 7/9/2012; No labor cost data available 2011 & Prior	
300	2370 15th Ave	216,145	-	-	-	216,145	-	-	250,008	33,863	Sold 12/5/2014	
301	2001 6th Street	265,947	-	-	-	265,947	-	-	283,500	17,553	Sold 10/4/2016	
302	2341 14th Ave	306,511	-	-	-	306,511	-	-	260,000	(46,511)	Sold 11/22/2016	
307	2046 1st Street	182,195	230,631	-	-	412,827	-	-	348,000	(64,827)	Sold 7/26/2019	
308	2335 14th Ave	320,049	-	-	-	320,049	-	-	295,000	(25,049)	Sold 12/8/2017	
309	2050 1st Street	333,604	128	-	-	333,732	-	-	322,000	(11,732)	Sold 8/31/2018	
317	2198 2nd Street	-	56,529	205,119	50,000	311,647	368,000	-	-	56,353	2021 Costs of \$25,531.33 as of April 30, 2021	
318	2487 19th Ave	-	-	120,181	204,819	325,000	-	325,000	-	-	2021 Costs of \$2,476.92 as of April 30, 2021	
Totals		2,554,698	287,289	325,300	254,819	3,422,105	368,000	325,000	2,838,213	109,108		

North St. Paul - Multifamily affordable housing query



Layers

✓ Less Than 30% - NOAH

● Large Multifamily

● Small Multifamily

✓ 30 - 49% - NOAH

● Large Multifamily

● Small Multifamily

✓ 50 - 59% - NOAH

● Large Multifamily

● Small Multifamily

✓ 60 - 79% - NOAH

● Large Multifamily

● Small Multifamily

✓ LIHTC

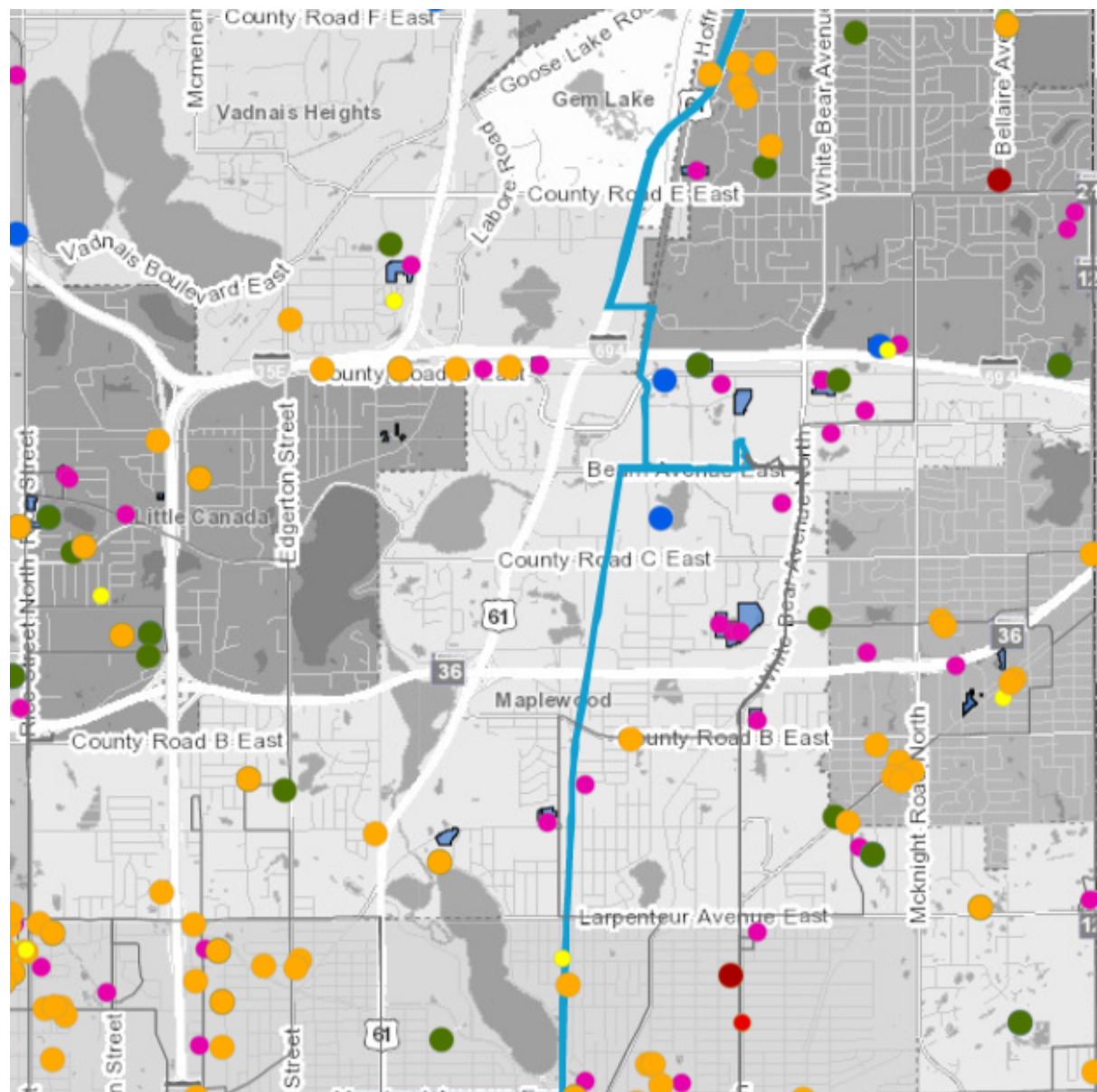
● Large Multifamily

● Small Multifamily

✓ TIF Housing



North St. Paul - Multifamily affordable housing query area context



Layers

Less Than 30% - NOAH

Large Multifamily

Small Multifamily

30 - 49% - NOAH

Large Multifamily

Small Multifamily

50 - 59% - NOAH

Large Multifamily

Small Multifamily

60 - 79% - NOAH

Large Multifamily

Small Multifamily

LIHTC

Large Multifamily

Small Multifamily

TIF Housing



RAMSEY COUNTY HRA LEVY

*Preserving and providing
homes for all.*



Starting in 2022, funds collected would preserve and create affordable housing for Ramsey County residents, providing a long-term resource to combat the existing housing crisis.

Ramsey County is exploring a property tax levy for its Housing and Redevelopment Authority (HRA) to address the longstanding housing crisis that has been exacerbated due to the COVID-19 pandemic and the subsequent economic downturn.

Our challenge

Many Ramsey County residents live in poverty and struggle to find or afford stable housing. The current market is not building or preserving enough affordable housing to meet the needs of these residents, including seniors, low-wage workers and others who make less than \$25,000 annually. This challenge is anticipated to grow, placing further strain on the housing market and county services for all households.



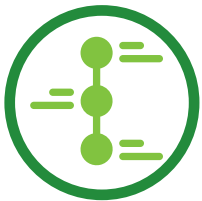
Housing and redevelopment authorities

To help solve these challenges, many local units of government levy for affordable housing through their Housing Redevelopment Authorities – public entities that specifically focus on housing and redevelopment. While Ramsey County has an HRA, it is the only county in the Twin Cities metropolitan area that does not actively levy for affordable housing.



What will the levy fund?

Funds collected through a Ramsey County HRA Levy would support the preservation of existing and creation of new affordable housing developments and build community wealth by creating pathways to homeownership. This would be done by offering gap financing and land acquisition funds as well as allocating resources to increase the competitiveness of local community housing projects in Ramsey County applying for state grants.



Timeline

Ramsey County's HRA plans to begin levying in 2022. However, communities that had active HRA levy authorities prior to 1971 are statutorily required to pass a resolution to participate in Ramsey County's levy as well. This currently applies to the cities of Saint Paul and North St. Paul.



Learn more at ramseycounty.us/HRA

Contact: Kari Collins, Community and Economic Development Director
Kari.Collins@ramseycounty.us | 651-266-8010

Additional information



 **RAMSEY COUNTY**



65,000 households
in Ramsey County pay
more than 30%
of their income on housing.

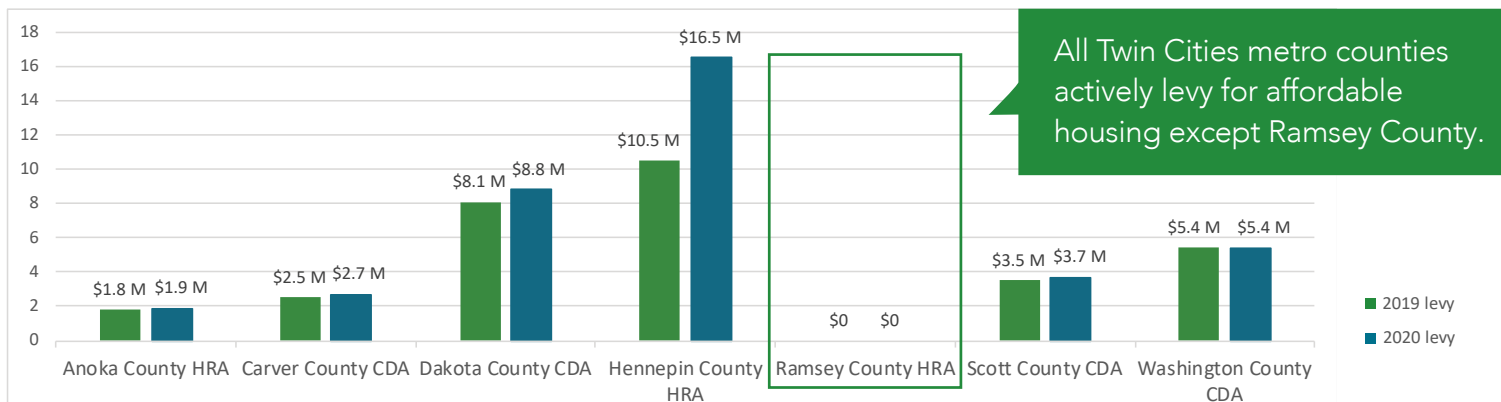
There are 209,000 households in Ramsey County.*

*Source: U.S. Census Bureau, 2019.

An HRA levy in Ramsey County
**could raise up to
\$11.6 million a year**
to fund affordable housing.



HRA Levies by Metro County (2019 and 2020)



**There is currently a shortage of
15,000+ homes** that are affordable
for Ramsey County households making
between \$30,000-\$50,000 per year and
50,000+ homes that are affordable
for households making less than
\$30,000 per year.



New construction would take
20-50 years
to meet the current need, and
would still require subsidies.

The proposed HRA Levy
would increase annual taxes on a
median value residential property
by about \$45.

“ **THE COST OF INACTION IS TOO GREAT.**

If we wish to chart a path toward recovery and create a more resilient future,
then we must ensure our commitment to our most vulnerable residents.

When our most vulnerable residents thrive, we all thrive. ”

– Economic Competitiveness and Inclusion Plan participant



Learn more: ramseycounty.us/HRA

RESOLUTION

WHEREAS, Ramsey County, the City of North St. Paul, and our entire region are facing an affordable housing crisis that has been exacerbated due to the COVID-19 pandemic and its subsequent economic downturn; and

WHEREAS, many residents of the City of North St. Paul and Ramsey County struggle to find or afford stable housing along the full housing continuum; and

WHEREAS, nearly half of renters and 20% of homeowners in Ramsey County are cost-burdened, spending more than 30% of their income on housing; and

WHEREAS, the current market is not building or preserving enough affordable housing to meet the needs of these residents, including seniors, low-wage workers, and others who make less than \$25,000 annually; and

WHEREAS, at the current pace of construction and if all construction was dedicated to affordable housing, it would take more than 21 years to build enough units to meet the demand; and

WHEREAS, this housing shortage is anticipated to grow in the City of North St. Paul and Ramsey County, and will place further strain on the housing market and city and county services for all households; and

WHEREAS, throughout the county the availability of land is scarce and nearly all development that occurs or will occur will be redevelopment, and

WHEREAS, redevelopment challenges are very site specific and contributes to the added cost and time necessary to ready and advance projects, and

WHEREAS, affordable housing is a smart investment of taxpayer dollars and a long-term solution addressing the root cause of homelessness; and

WHEREAS, many local units of government levy for affordable housing through their housing redevelopment authorities to support affordable housing projects, including every county in the Twin Cities metropolitan area besides Ramsey County; and

WHEREAS, the City of North St. Paul established its Housing and Redevelopment Authority on or about May 17, 1971, and was eligible to begin levying a tax upon all taxable property within the City of North St. Paul pursuant to Minnesota Statutes § 469.033, subd. 5; and

WHEREAS, Ramsey County established its Housing and Redevelopment Authority on or about March 9, 1993 for purposes of ensuring sufficient supply of adequate, safe and sanitary housing, assist in the redevelopment and revitalization of blighted corridors and sites, and to remedy the shortage of housing of low and moderate income residents ; and

WHEREAS, to help support the preservation of existing and creation of new affordable housing developments as well as the redevelopment and revitalization of blighted corridors and sites across Ramsey County, including in the City of North St. Paul in 2022, the Ramsey County Housing and Redevelopment Board of Commissioners plans to begin levying a tax upon all taxable property within the County pursuant to Minnesota Statutes § 469.033, subd. 5 (the “County Levy”); and

WHEREAS, funds collected through the County Levy would be used in the City of North St. Paul and across Ramsey County to expand homeownership programs, offer gap financing and land acquisition funds, and to allocate resources to increase the competitiveness of City and Ramsey County housing projects when applying for state grants; and

WHEREAS, the Ramsey County Housing and Redevelopment Authority will also be involved in broader development and redevelopment efforts in the City of North St. Paul and the entire County that advance the County’s goals; and

WHEREAS, the County Levy could collect up to \$11.6 million each year to fund affordable housing and broader development and redevelopment efforts that advance the County’s goals, with a portion of that amount supporting projects in the City of North St. Paul; and

WHEREAS, the Ramsey County Housing and Redevelopment Authority would seek authorization from the City of North St. Paul to implement a project in the City’s jurisdiction; and

WHEREAS, because the City of North St. Paul established its HRA in 1971, in order to participate in the County Levy, pursuant to Minnesota Statutes § 469.012, subd. 3, the City of North St. Paul may adopt a resolution authorizing the Ramsey County Housing and Redevelopment Authority to exercise the County HRA’s powers within the City of North St. Paul at the same time that the City of North St. Paul is exercising its own powers; and NOW, THEREFORE, BE IT

RESOLVED, the City Council for the City of North St. Paul authorizes the Ramsey County Housing and Redevelopment Authority to include the City of North St. Paul in its area of operation to both levy funding and create and support projects within the City of North St. Paul.



To

Honorable Mayor Furlong and City Council

Date

May 18, 2021

Agenda Placement # IX.G

City Business Action Items & Recommendations

Subject

RESCIND - COVID-19 Pandemic Local Emergency Declaration Establish March 17, 2020.

Background/Facts

On Tuesday, March 17, 2020 **PROCLAMATION NO. 2020-01** DECLARING A LOCAL EMERGENCY was enacted due to the Covid Pandemic.

Now more than a year later Governor Walz has removed the State Mask Mandate and nearly 70% of Minnesota residents are now vaccinated for the virus.

With these improvements in the pandemic, it is recommended we now rescind the declaration of local emergency in North Saint Paul.

Attachments

1. CC_Cover Memo COVID-19
2. DOCS-#209459-v1-RESOLUTION_TO_EXTEND_PERIOD_OF_MAYOR-DECLARED_LOCAL_EMERGENCY
3. PROCLAMATION_2020-01_DECLARING_A_LOCAL_EMERGENCY-s-

Respectfully submitted,

Jennie Kloos, Deputy Clerk

Agenda Information Memorandum
North St. Paul City Council
March 17, 2020

FROM THE OFFICE OF THE CITY MANAGER

Agenda placement: City Business

Subject: City's intent to declare a local emergency and action plan

To: Honorable Mayor and City Council

Background/Facts:

The Mayor of the City of North St. Paul has issued a Proclamation declaring a local emergency, and a resolution to extend the period of the Mayor declared local emergency. In light of that:

- The City of North St. Paul will follow the directives of the CDC, MHD, and Governor Walz in an effort to contain and mitigate the spread of the Coronavirus.
- Effective immediately all scheduled events will be cancelled.
- All city buildings will be closed to the public until at least March 30, 2020. This date will be reassessed each day and week as the progress of the virus changes.
- Most City staff will remain in the office and follow social distancing rules.
- A select few of city staff will work remotely from home.
- City Council meetings will be held via phone and video conferencing.
- All other city sponsored meetings will be held via phone and video conferencing, postponed or canceled at the direction of the City Manager.

Recommendation: No action is required.

Respectfully submitted,

/s/ SD by mm

Scott Duddeck
City Manager

RESOLUTION NO. _____

CITY OF NORTH ST. PAUL
RAMSEY COUNTY, MINNESOTA

**RESOLUTION ENACTED UNDER AUTHORITY OF
MINNESOTA STATUTES §§ 12.29 AND 12.37 TO EXTEND
THE PERIOD OF A MAYOR-DECLARED LOCAL EMERGENCY**

WHEREAS, Terry Furlong, the Mayor of the City of North St. Paul, has found that the following situation (the “Situation”) exists:

Peace Time Emergency Due to COVID 19 Health Pandemic

WHEREAS, the Governor has issued Executive Order 20-01 declaring a peace time emergency and coordinating Minnesota’s Strategy to Protect Minnesotans from COVID-19 (attached); and

WHEREAS, the Mayor has declared that the Situation is a local emergency; and

WHEREAS, the city council of the City of North Saint Paul agrees with the Mayor’s findings, and further finds that the Situation will last for more than three (3) days;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of North St. Paul, Minnesota, as follows:

The city council declares the Situation constitutes a local emergency continuing until federal or state action declaring an end to the state of emergency or subsequent determination of the North St. Paul City Council.

This declaration of a local emergency will invoke the city’s disaster plan. The portions that are necessary for response to and recovery from the emergency are hereby activated. The City Manager and other Emergency Officials, and their designees, are authorize to take other appropriate emergency actions directed or recommended by federal and state government or health organizations, or deemed necessary by City emergency management authorities, including those otherwise inconsistent with established laws, policies and procedures, as determined to protect the public health, safety and welfare.

PASSED AND DULY ADOPTED by the City Council of the City of North St. Paul this _____ day of _____, 2020.

Terrence J. Furlong, Mayor

ATTEST:

Scott A. Duddeck, City Manager/Clerk

CITY OF NORTH ST. PAUL
RAMSEY COUNTY, MINNESOTA

PROCLAMATION NO. 2020-01
DECLARING A LOCAL EMERGENCY

WHEREAS, Terry Furlong, the Mayor of the City of North St. Paul (the “Mayor”) finds that under the authority provided by Chapter 12 and related laws of the State of Minnesota, the following situation (the “Situation”) exists:

Peace Time Emergency Due to COVID 19 Health Pandemic

WHEREAS, the Governor has issued Executive Order 20-01 declaring a peace time emergency and coordinating Minnesota’s Strategy to Protect Minnesotans from COVID-19 (attached); and

WHEREAS, the Mayor finds that the Situation presents an unforeseen combination of circumstances that is sudden and unforeseen and could not have been anticipated; and

WHEREAS, the Mayor finds that conditions in the City of North St. Paul, Minnesota have worsened considerably as a result of the evolving Situation; and

WHEREAS, the Mayor finds that this Situation threatens the health, safety, and welfare of the citizens of the community, and threatens the continuation and efficient delivery of city services; and

WHEREAS, the Mayor finds that the Situation poses a risk or may cause extensive personal injury, damage or disaster to the City if not immediately addressed; and

WHEREAS, the Mayor finds that traditional sources of relief are not able to repair or prevent the injury or loss.

NOW, THEREFORE, the Mayor declares this Situation to be a local emergency effective at 9:30 p.m. on Tuesday, March 17, 2020.

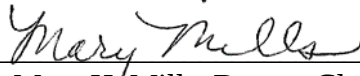
This declaration of a local emergency will invoke the city’s disaster plan and authorize other appropriate community containment and mitigation strategies. The portions that are necessary for response to and recovery from the emergency are hereby authorized. To the extent that normal state laws and city policies and procedures impede an efficient response or compliance with federal and state directives or recommendations, the City Manager, Emergency Management Director, and designees are hereby authorized to suspend compliance with those laws, policies and procedures as authorized by the Governor’s Declaration and M.S. § 12.32, and to take those actions deemed necessary to protect the public health and safety.

/s/ Terrence J. Furlong, Mayor

ATTEST:

/s/ Scott A. Duddeck, City Manager/Clerk

*As Deputy Clerk of the City of North St. Paul,
I hereby certify that this Proclamation is a true
and correct copy of the one adopted by the
City Council at a regular meeting held on the
17th day of March, 2020.*

A handwritten signature in cursive script, reading "Mary H. Mills", written over a horizontal line.

Mary H. Mills, Deputy Clerk



To

Honorable Mayor Furlong and City Council

Date

May 18, 2021

Agenda Placement # X.A

Reports of City Manager & Departments

Subject

Monthly Building Permit Report (April 2021)

Background/Facts

Attachments

1. Building Permit Report - April 2021

Respectfully submitted,

Jennie Kloos, Deputy Clerk

Permit Num	Permit Type	Valuation	Permit Fee	Contractor	Project Type
BP-21-167	Building Permit	\$12,956.26	\$279.15	Premier Roofing, LLC	Re-Roof
BP-21-112	Building Permit	\$6,000.00	\$162.95	NMC Exteriors & Remodlers	Re-Roof
BP-21-114	Building Permit	\$31,796.00	\$563.30	LS West, LLC	Re-Roof
BP-21-113	Building Permit	\$6,000.00	\$162.95	NMC Exteriors & Remodlers	Re-Roof
BP-21-116	Building Permit	\$27,000.00	\$502.65	Precision Exteriors	Re-Roof
BP-21-117	Building Permit	\$27,600.00	\$514.60	Barr Construction LLC	Remodel
BP-21-120	Building Permit	\$12,508.38	\$278.90	Built Strong Exteriors	Re-Roof
BP-21-121	Building Permit	\$6,000.00	\$162.95	NMC Exteriors & Remodlers	Siding
BP-21-122	Building Permit	\$18,490.00	\$378.50	Advantage Construction	Re-Roof
BP-21-123	Building Permit	\$50,000.00	\$1,264.46	Murphy Bros.	Remodel
BP-21-124	Building Permit	\$13,000.00	\$284.15	Lindus Construction	Repl Windows
BP-21-126	Building Permit	\$30,000.00	\$870.02	Raine Construction Inc	Remodel
BP-21-125	Building Permit	\$9,950.00	\$229.33	Tacheny Exteriors	Re-Roof
BP-21-127	Building Permit	\$8,860.32	\$212.68	Legacy Restoration LLC	Re-Roof
BP-21-131	Building Permit	\$6,699.42	\$179.40	Legacy Restoration LLC	Re-Roof
BP-21-128	Building Permit	\$7,000.00	\$179.55	Renewal By Andersen	Repl Door
BP-21-129	Building Permit	\$19,000.00	\$378.75	Renewal By Andersen	Repl Windows
BP-21-130	Building Permit	\$29,000.00	\$526.95	Renewal By Andersen	Repl Windows/doors
BP-21-132	Building Permit	\$20,000.00	\$395.35	Csutom Remodelers INC	Siding
BP-21-135	Building Permit	\$6,506.01	\$179.30	Legacy Restoration LLC	Re-Roof
BP-21-136	Building Permit	\$11,999.00	\$419.56	Rosbach Construction	Repl Deck
BP-21-137	Building Permit	\$6,950.00	\$179.53	Tacheny Exteriors	Re-Roof
BP-21-138	Building Permit	\$6,918.00	\$184.51	Window Concepts of Minnesota	Repl Windows
BP-21-139	Building Permit	\$4,740.00	\$224.97	Homeowner	Repl Deck
BP-21-140	Building Permit	\$1,800.00	\$101.45	New Windows for America	Repl Door
BP-21-141	Building Permit	\$11,039.53	\$262.07	American Waterworks	Foundation Wall
BP-21-142	Building Permit	\$51,222.61	\$799.01	Ardmor Construction	Re-Roof
BP-21-144	Building Permit	\$14,117.40	\$500.31	Empire Solar Group	Remodel
BP-21-143	Building Permit	\$5,700.00	\$162.80	Bolechowski Construction	Re-Roof
BP-21-145	Building Permit	\$8,550.96	\$333.14	Homeowner	Deck
BP-21-146	Building Permit	\$18,240.00	\$608.63	Eugene Berwald	Re-Roof
BP-21-147	Building Permit	\$9,000.00	\$212.75	Superior Classic Inc	Re-Roof
BP-21-148	Building Permit	\$11,230.00	\$262.17	Tacheny Exteriors	Re-Roof

BP-21-149	Building Permit	\$11,805.00	\$262.45	Custom Remodelers Inc	Re-Roof
BP-21-150	Building Permit	\$6,478.00	\$184.29	Window World	Repl Window
BP-21-151	Building Permit	\$6,661.00	\$184.38	Custom Remodelers Inc	Repl Window
BP-21-152	Building Permit	\$11,500.00	\$262.30	New Image Exteriors LLC	Re-Roof
BP-21-153	Building Permit	\$3,866.16	\$134.68	K Designers	Repl Windows
BP-21-154	Building Permit	\$3,270.00	\$129.39	Custom Remodelers Inc	Repl Door
BP-21-156	Building Permit	\$34,500.00	\$599.60	Element Exteriors	Re-Roof
BP-21-158	Building Permit	\$9,000.00	\$212.75	Tacheny Exteriors	Re-Roof
BP-21-159	Building Permit	\$5,000.00	\$146.35	St Paul Siding Inc	Re-Roof
BP-21-160	Building Permit	\$6,782.33	\$179.44	Shelter Construction LLC	Re-Roof
BP-21-161	Building Permit	\$5,625.00	\$162.76	Minnesota Restoration Contractors	Re-Roof
BP-21-163	Building Permit	\$10,811.00	\$245.86	Advantage Construction	Siding
BP-21-164	Building Permit	\$24,000.00	\$461.75	Preferred Contracting and Constructio	Siding
BP-21-166	Building Permit	\$3,000.00	\$113.15	EZ Home Solutions LLC	Re-Roof
BP-21-168	Building Permit	\$11,753.00	\$262.43	Austad Construction	Re-Roof
BP-21-170	Building Permit	\$12,000.00	\$262.55	Weathersafe Restoration	Re-Roof
BP-21-173	Building Permit	\$10,000.00	\$229.35	Livedwell	Re-Roof
ME-21-76	Mechanical Permit		\$66.00	Standard Heating & A/C Inc	Repl A/C
ME-21-65	Mechanical Permit		\$146.00	HomeWorks Services Co	Install Furnace & A/C
ME-21-66	Mechanical Permit		\$91.00	KB Service	Install Furnace
ME-21-67	Mechanical Permit		\$66.00	Standard Heating & A/C Inc	Repl A/C
ME-21-68	Mechanical Permit		\$146.00	CenterPoint Energy	Install Furnace & A/C
ME-21-73	Mechanical Permit		\$146.00	Deans Home Services	Install Furnace & A/C
ME-21-74	Mechanical Permit		\$91.00	MSP Plumbing, Heating & Air	Install Furnace
ME-21-75	Mechanical Permit		\$91.00	Schwantes Heating and Air	Install Furnace
ME-21-77	Mechanical Permit		\$66.00	Bonfes Plumbing & Heating	Repl A/C
ME-21-79	Mechanical Permit		\$76.00	Hamlin Installations	Install unit heater
ME-21-78	Mechanical Permit		\$76.00	Homeowner	Ventilaton System
ME-21-83	Mechanical Permit		\$146.00	Kraft Mechanical LLC	Install Furnace & A/C
ME-21-81	Mechanical Permit		\$91.00	Apollo Heating and Air	Install Furnace
ME-21-82	Mechanical Permit		\$91.00	Standard Heating & A/C Inc	Install Furnace
ME-21-84	Mechanical Permit		\$146.00	B&D Plumbing Heating and AC	Install Furnace & A/C
FA-21-21	Fire Alarm Sprinkler P	\$1,500.00	\$73.50	Brink Fire Protection	Adding Fire Sprinklers
FA-21-22	Fire Alarm Sprinkler P	\$105,000.00	\$2,017.97	Escape Fire Protection	Install new wet and dry s

ELC-21-70	Electrical Permit		\$56.00	Tillges Electric	Re-wire after siding proje
ELC-21-71	Electrical Permit		\$56.00	Kuhl Electric	Wire A/C
ELC-21-72	Electrical Permit		\$56.00	NEI Electric, Inc.	Install Lighting
ELC-21-73	Electrical Permit		\$51.00	CenterPoint Energy	Wire to reconnect furnac
ELC-21-74	Electrical Permit		\$56.00	Palm Electric Inc	Trip fee
ELC-21-75	Electrical Permit		\$56.00	Eco Electric	Install Circuit
ELC-21-76	Electrical Permit		\$121.00	EarlyBird Electric	Residential Panel
ELC-21-77	Electrical Permit		\$56.00	Powerhouse Electric Inc	Trip fee
ELC-21-87	Electrical Permit		\$51.00	Powerhouse Electric Inc	Appliance Inspection
ELC-21-78	Electrical Permit		\$121.00	TRU Electric Inc	Install 200 Amp Service
ELC-21-79	Electrical Permit		\$56.00	Deans Home Services	Wire for Furnace & A/C
ELC-21-80	Electrical Permit		\$121.00	Heather McGill	Residential Service Panel
ELC-21-81	Electrical Permit		\$101.00	Renex LLC	Wire for remodel
ELC-21-82	Electrical Permit		\$56.00	Spark Electric	Trip fee
ELC-21-83	Electrical Permit		\$56.00	Powerhouse Electric Inc	Trip fee
ELC-21-84	Electrical Permit		\$56.00	Homeowner	Trip fee
ELC-21-85	Electrical Permit		\$236.00	Empire Solar Group	Solar Panel
ELC-21-86	Electrical Permit		\$56.00	Independence Electric inc	Trip fee
ELC-21-88	Electrical Permit		\$56.00	Homeowner	Trip fee
ELC-21-89	Electrical Permit		\$56.00	Spark Electric	Trip fee
PL-21-45	Plumbing Permit		\$548.84	Signature Mechanical, Inc.	Commercial plumbing
PL-21-47	Plumbing Permit		\$73.00	Seabass Plumbing	Install fixtures
PL-21-48	Plumbing Permit		\$59.40	Certified Mechanical/ dba Ed's Plumb	Install fixtures
PL-21-49	Plumbing Permit		\$73.00	Water Heaters Now	Install fixtures
PL-21-50	Plumbing Permit		\$73.00	Roto-Rooter	Install water heater
PL-21-51	Plumbing Permit		\$1,315.00	Voss Utility & Plumbing	Commercial plumbing
PL-21-59	Plumbing Permit		\$85.00	Dean's Home Services	Install fixtures
PL-21-60	Plumbing Permit		\$73.00	ECOWATER	Install fixtures
PL-21-61	Plumbing Permit		\$73.00	Homeowner	Install fixtures
PL-21-62	Plumbing Permit		\$133.00	Salzer Plumbing, LLC	Install fixtuers

\$792,425.38 \$23,652.98



To

Honorable Mayor Furlong and City Council

Date

May 18, 2021

Agenda Placement # X.B

Reports of City Manager & Departments

Subject

City Clean-Up Event on Saturday, May 8

Background/Facts

The City of North St. Paul hosted a clean-up day on May 8. Over 500 cars, trucks, and trailers brought refuse to Public Works. We will summarize the amounts of waste and final costs as we receive information from our haulers.

Attachments

None

Respectfully submitted,

Kari Erpenbach, Communications



To

Honorable Mayor Furlong and City Council

Date

May 18, 2021

Agenda Placement # X.C

Reports of City Manager & Departments

Subject

CivicClerk Implementation

Background/Facts

Staff is currently working on the implementation of our new meeting management software CivicClerk. This new tool will improve our agenda and packet creation and workflows for our councils and commissions. As soon as staff training is complete we will set up accounts for all council members and commissioners and provide training.

Attachments

None

Respectfully submitted,

Kari Erpenbach, Communications