



**City of North St. Paul
Parks & Recreation Commission
Regular Meeting Agenda**

**July 28, 2021
6:30 PM**

The Parks and Recreation Commission Meeting will be conducted on July 28, 2021 at 6:30 PM. The meeting location is McKnight Fields located at 2310 10th Ave. E. in North St. Paul. There will be a meet and greet with local residents prior to the meeting starting at 6:00 PM.

I. Call to Order

II. Roll Call

III. Adopt Agenda

IV. Approval of Minutes

V. Meeting Open to Public

Note: This is a courtesy extended to persons wishing to address the commission who are not on the agenda. A completed public comment form should be presented to the Parks & Recreation Commission Secretary prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.

VI. Commission Business, Action Items & Recommendations

- A. Park Rental Rates and Policy Review
- B. Casey Lake
- C. Rotary Park

VII. Reports from Staff

VIII. Reports from Commissioners & Park Liaisons

IX. Adjournment

The next regularly scheduled Parks & Recreation Commission meeting is August 25, 2021 at Northwood Park



**City of North St. Paul
Parks & Recreation Commission
Meeting Minutes**

**June 23, 2021
6:30 PM**

The June 23, 2021 Parks & Rec Commission meeting was held at: Casey Lake Park, 2089 17th Ave, North St Paul, MN.

The planned Zoom recording did not work in the park due to technical difficulties.

There was a "meet & greet" for the public with the Park & Rec Commissioners from 6:00PM- 6:30PM. This was well attended by neighboring residents. Most were there to voice their concerns of the recent Casey Lake Park facility rentals. Over the recent months, the facility had been abused by the renters with excessive partying, loud music and literally "trashing" the place. Many hours have been spent cleaning up after the parties by hired cleaners, North St. Paul public works employees and also local residents. It was recommended by many to reinstate a required damage deposit and also change the policy to allow only North St. Paul residents rent the park facilities. Other areas of concern that were voiced are the need for repairing/replacing the boards on the bridge, growing tree roots under the path and motorized vehicles driving on the trail.

I. Call to Order

Chair Lloyd Grachek called the meeting to order at 6:39

II. Roll Call

Lloyd Grachek, Chair
Laura Greenlee-Karp, Vice Chair – Absent - Excused
Larry Amsden
Heather Haas
Ingrid Koller
Sue Springborn
Nancy Thorsen
Sarah Zahradka
Arthur Alvarez, Jr.

Council Liaison: Tim Cole
Staff: Lisa Ritchie

III. Adopt Agenda

On motion by Commissioner Zahradka, seconded by Commissioner Koller with all present voting aye, motion carried to adopt the agenda.

IV. **Approval of Minutes**

Approve the April 28, 2021 regular meeting minutes.

On motion by Commissioner Thorsen, seconded by Commissioner Haas with all present voting aye, motion carried to approve the minutes.

V. **Meeting Open to Public**

Mario Gonzalez Mitchell, Casey Lake resident, asked Lisa if she had been in contact with Paige Alborg whom he had referred her to at the last Park & Rec Commission Meeting. Lisa stated that she had spoken with Paige. Per her conversation with Paige it was stated that there is not currently anything in the works for cleaning up the lake. There is a program thru the Watershed District that offers grants for native plantings. The Watershed district partners with homeowners in a 50/50 split of the cost. Mario inquired of what the cost entailed and Lisa said she would follow up with him on that info.

Mario indicated that he has been cleaning up the lake as much as he can. He also voiced concerns of inappropriate music during the park facility rentals as well as shopping carts and people camping out at the lake. It was noted that Heather, Larry and Sarah are the Casey Lake liaisons so he can reach out to those individuals to address specific issues.

VI. **Public Hearings**

There were no public hearings.

VII. **New Business**

Sue Springborn suggested a neighborhood gathering for the Police Department to come and interact with the community. Mario stated that the St. Paul Police Department hosts a Safe Summer Night event where free food and entertainment is available to the public as a way to “humanize” the police and encourage a positive interaction between the police and the community. Lloyd Grachek volunteered to coordinate this with the Police Chief.

VIII. **Old Business**

- A. **Music in the Parks** - Great turnout and well received by all. This was the first performance since COVID restrictions were implemented. Upcoming performances are Matt & Laurel on July 15th and MT Pockets on August 12th. Heather agreed to possibly add additional Music in the Parks nights next year and adding Hause Park as a potential location. It was also discussed to bring Food Trucks back to these events.
- B. **Air Force Jr ROTC Volunteer Hours** – Tim Cole indicated they are looking to adopt a park and volunteer hours to maintain it. Sue Springborn stated they were previously assigned to take care of the gardens at VETS Park but didn’t think they are still doing so. It was agreed by all that there is definitely a need for volunteers.
- C. **Update on Sponsor for old PCU park** – Lloyd Grachek indicated the park is not cleaned but been cleaned by residents. The process for getting a sponsor for this park was previously done by soliciting bids. Sue Springborn questioned whether or not this really should even be considered a park as it is a retention pond. She would liked to see the sponsorship/sign removed all together. Sarah Zahradka stated part of the sponsorship included volunteers from the sponsor to maintain this but felt it is not necessary for a business to sponsor/adopt this and that it would be a good project to ROTC. Lloyd stated that he would talk to Ideal Credit Union regarding the issue. Sarah stated that City Council should advise on whether or not this is even considered a park and if so, decide whether or not it should be kept a park.

- D. **Update on Park Improvement Plan** – Lisa gave an update on the status of the park improvement plan. She has received pictures from Ingrid and Lloyd for a few of the parks and is still working on the actual book. She hasn't been able to allocate a great deal of time to this project due to conflicting priorities.
 - E. **Signs in the Parks** – Lisa is working with a local vendor for pricing on double sided park signs. She is also looking into whether or not the Wayfinding plan that had been presented to council in 2016 had been approved or not. Joe Miller is requesting a sign at Rotary Park and we need to confirm it coordinates with the new signage for the city.
- IX. **Reports from Staff** – Lisa indicated that she had submitted in the Council Packet the request for a fence around the water tower at Northwood Park per the recent request at the previous commission meeting but Scott Duddeck pulled it out. Scott stated that there isn't enough information for this to go to council yet. It would be the responsibility the cell phone companies that are leasing the space under the tower to install a fence. The fence would need to meet zoning requirements.
- X. **Reports from Commissioners & Park Liaisons** – Tim Cole asked Lisa for a timeframe in which the Park Improvement Plan would be complete. Lisa stated that she is not able to provide an estimate as her responsibilities many and there are a number of other priorities which have prevented her from spending the necessary time to make any headway on the project.

Commissioner Haas stated that she had a request from a resident that lives close to Casey Lake to remove (or trim) a Cottonwood tree from the park due to the mess it makes. Lisa said she would put in a work order for the city arborist to look at it.

Adjournment

On motion by Commissioner Haas, seconded by Commissioner Alvarez Jr. with all present voting aye, motion carried to adjourn.

Meeting adjourned at 7:38 PM

The next regularly scheduled Parks & Recreation Commission meeting is July 28, 2021 at McKnight Fields.



To

Honorable Mayor Furlong and City Council

Date

July 28, 2021

Agenda Placement # VI.A

Commission Business, Action Items & Recommendation

Subject

Park Rental Rates and Policy Review

Background/Facts

The City has experienced increased issues with our Park Facility rentals this season resulting in damage to our buildings, excessive trash in our parks, and noise complaints from area residents. Staff has reviewed our current rates, deposit information, and policy and is seeking your input and recommendations.

Recommendation:

Review and update the City's current park reservation fees and policies.

Attachments

1. Park Rental Rate Evaluation
2. Park Facility Rental Review
3. Current Fee Schedule
4. 2020 NSP POLICY DOCUMENT Park Facility Rental Revised

Respectfully submitted,
Kari Erpenbach, Communications

Park Rental Rate Study

	Resident	Non-Resident	Previous Deposits
City of North St. Paul			
North St. Paul Open-Air Shelters		\$45	\$55
Hause Park Building		\$100	\$150
Casey Lake Building Weekday		\$125	\$175
Casey Lake Building Weekends		\$200	\$300
Casey Lake Building Weekends/Weddings		\$400	\$500
Arden Hills			
Pavilion (up to 5 picnic tables)	\$125/\$200 deposit	\$200/\$200 deposit	
Pavilion non-profit group	\$75/\$200 deposit	\$100/\$200 deposit	
Little Canada			
Fire Haul (75) kitchen/tables/chairs/bathrooms weekdays	\$100 +350 deposit	no non-resident rentals	
Fire Haul (75) kitchen/tables/chairs/bathrooms weekends 6 hours	\$180 + \$350 deposit	no non-resident rentals	
Park Shelter	\$50-\$110 + \$250 deposit	\$100-\$200 + \$250 deposit	
Maplewood			
Picnic Shelter	\$55/\$100 deposit		
Large Shelter	\$75		
Wakefield Community Building (66 seated/74 theater seating)			
Week day 4 hours	\$150	\$190	
Weekend (4 hours)	\$200	\$250	
Weekend (7 hours)	\$300	\$370	
Oakdale			
Small park shelter	\$50	\$65	
Large park shelter	\$100	\$150	
Discovery Center Daily until 4:00 p.m. (4 hour miniumum) 120	\$120	\$200	
Weekend per hour 3- hour minimum	\$150	\$225	
Full Day Weekend	\$500/\$250	\$650/\$325	
Non-refundable depost of half the rental fee			
Approved caterers only			
Ramsey County			
Picnic Open-Air Shelters (50-75) capacity	\$113-\$166	Same	
Baic Shelters (30-50)	\$56-\$87	Same	
Covered Pavillion w/picnic tables/kitchen (250-500) Weekdays	\$234	Same	
Covered Pavillion w/picnic tables/kitchen (250-500) Weekends	\$466	Same	
Covered Pavillion w/picnic tables/kitchen (125)	\$308	Same	
Covered Pavillion w/picnic tables/kitchen (500)	\$466	Same	
Covered Pavillion w/picnic tables (200)	\$368	Same	
St. Paul			
Park Shelter half day	\$70/\$80	Same	
Park Shelter full day	\$140/\$160	Same	
Park Pavilion half day	\$195	Same	
Park Pavilion full day	\$300	Same	
Picnic Pavilion (200 people) kitchen half day	\$240	Same	
Picnic Pavilion (200 people) kitchen full day	\$480	Same	
Park Building (100 people) kitchen/no oven half day	\$160/3 hours	Same	
Park Pavilion (300 people) kitchen & patio half day/half pavilion	\$155	Same	
Park Pavilion (300 people) kitchen & patio full day/half pavilion	\$310	Same	
Park Pavilion (300 people) kitchen & patio full pavilion half day	\$240	Same	
Park Pavilion (300 people) kitchen & patio full day/half pavilion	\$480	Same	
Permit Notes			
No refunds issued if less than 30 days prior to the event			
Permits less than \$150 no refund			
No refunds due to weather conditons			
Vadnais Heights			
Shelters w/picnic tables/kitchen (75)	\$75/\$75 deposit	\$150/\$300 deposit	
Shelters w/picnic tables/kitchen (100)	\$75/\$75 deposit	\$150/\$300 deposit	
Washington County			
Picnic Shelter small	\$48	\$88	
Picnic Shelter large	\$158	\$308	
White Bear Lake			
Rorary Nature Preserve (covered open-air)	\$50	\$100	

Armory (300) Kitchen/air conditioned/handicapped accessible	\$650/\$750 kitchen	\$900/\$1050
Damage Deposit	\$350	\$500
Cleaning Charge 100+ people	\$175	\$175
Security	\$32 per hour	\$32 per hour
Weekly hourly rate	\$80	\$90
Weekend hourly rate	\$100	\$120
Boatworks Community (60) Kitchen	\$50 per hour	\$500 (up to 4 hours)

Park Facility Rental Review

Background Information

- The city of North St. Paul transitioned to online park reservations on 12-1-2020
- To date we have processed close to 300 reservations. Of those reservations 116 were placed by residents and 157 were placed by non-residents.
- We saw several fluctuations in our facility reservations early this spring as a result of COVID capacity limits and concerns with the virus. This has stabilized recently.
- The City has added a COVID disclaimer to all reservations to give the City the option to limit capacity if needed for health and safety concerns.

In comparing our facility rental policy/guidelines to other municipalities we may want to consider some or a combination of the following:

Reinstating some kind of deposit to cover any additional maintenance costs/repairs the City may incur due to their event.

- Deposit functionality can be added to our CivicClerk software
- Deposit refunds can be easily managed and processed through CivicRec
- Deposit checks would be mailed to the account holder's address. This adds another layer of accountability for the rental.

Reevaluate Park Rental Fees

As you can see from the rate study, our Park Rental fees are some of the lowest in the area. These fees are necessary to cover our on-going building maintenance. Currently the City pays the following custodial fees, not including the time incurred by our Public Works staff.

- Hause Park \$60 per event
- Casey Lake Park is approximately \$860 per month, plus additional charges for excessive interior event clean up
- Several of the recent park rental issues have resulted in unscheduled over-time for our Public Works staff
- Our current fee schedule is difficult to enforce/verify between a regular rental and the wedding rate.
- We may want to consider additional fees for pre-event planning and/or additional site tours.
- Consider Re-configuring online rentals to require admin approval before they are processed for non-resident rentals

Update Our Policy and Procedures to clarify the following:

- Damage deposits levels and refund criteria
- Billing for additional clean up / damage
- Caterer guidelines & licensing
- Alcohol usage at events

- Required security standards for events with alcohol
- Clarify rental rates. Current rates for weddings are difficult to enforce, as would be a liquor usage fee.
- Clarify line of communication and timeline on problem rentals to ensure the City is capturing all information correctly, properly flagging the renter's account and collecting any additional fees.

Surrounding City's include the following in their reservation policies

- Persons, clubs and organizations using city park facilities shall agree to indemnify the City of any and all damages by any person or persons attending the event and all damages to any persons or property.
- Security deposit (or portion of deposit) will be retained if any damage or extra clean up is directly associated with the event.
- It is unlawful for any person to bring beer or alcohol into the park unless authorized by the City Council or City administrator. Keg beer permits required.
- Insurance certificates required
- The Parks and Recreation Department retains the right to shutdown any rental for any violation of the Park Permit Rules and Regulations, city ordinance or laws violated without refund of the rental fee.
- Many Cities do not allow alcohol consumption in outdoor park shelters.
- Ramsey County requires beer and wine permits for use in their parks. These are offered at no additional cost.
- No kegs or glass bottles allowed.
- No person shall transport, possess, offer for sale or be under the influence of intoxicating beverages at any City park site except with a special City Council permit. Liquor liability insurance may be required.

PARK & RECREATION FEES

Canoe Storage Rental (Seasonal)		2020
	Resident	\$50.00
	Non-Resident	\$75.00

Park Building Rental (Casey Lake)		2020
Weekday (Monday-Thursday) Per Day	Resident	\$125.00
Weekend (Friday-Sunday) Per Day	Resident	\$200.00
Weekday (Monday-Thursday) Per Day	Non-Resident	\$175.00
Weekend (Friday-Sunday) Per Day	Non-Resident	\$300.00

Weekday Meeting Rentals (Non-Profit) Per Hour	Resident	\$25.00
Weekday Meeting Rentals (Non-Profit) Per Hour	Non-Resident	\$40.00
Wedding Rate Per Day	Resident	\$400.00
	Non-Resident	\$500.00

* Rates based on Park Reservation Policy.

Park Building Rental (Hause)		2020
Per Day	Resident	\$100.00
Per Day	Non-Resident	\$150.00

* Rates based on Park Reservation Policy.

Open-Air Park Shelters (Northwood, Silver Lake, Hause & Colby Hills)		2020
Per Day	Resident	\$45.00
Per Day	Non-Resident	\$55.00

* Rates based on Park Reservation Policy.

Open-Air Park Shelters (Casey Lake Park Booya Patio & Tower)		2020
Per Day	Resident	No Charge
Per Day	Non-Resident	No Charge

* Rates based on Park Reservation Policy. Booya patio and Tower shelter are first-come, first-served.

Ballfield Rental		2020
Field Reservation	Per Field, Per Day	\$75.00
Additional Field Prep	Per Field Prep	\$25.00
	Per Field, Per Day	\$75.00
Softball Tournament	Per Field, Per Day	\$125.00
	Per Field, Per Night	\$72.00

Recreational Programming		2019
	Per Program	Varies



**NORTH
ST. PAUL**
extraordinary.

PARK RENTAL POLICY

TABLE OF CONTENTS

Purpose & Description	5
Facilities Available For Rent	5
Facility Rental Specifications	5-7
Rental Fees	7-8

APPENDIX A	
Rental Application	9

PURPOSE & DESCRIPTION OF PARK POLICY

The City of North St. Paul ~~currently~~ has two enclosed facilities and four open-air shelters available for rent by the public. Requests are on a first-come, first-served basis.

Park facilities are available to North St. Paul residents and non-residents at minimum cost. This policy provides guidelines for City staff and those who utilize the park facilities.

FACILITIES AVAILABLE FOR RENT

ENCLOSED FACILITIES

Casey Lake ~~Shelter Building~~
Hause Park ~~Shelter Building~~

OPEN-AIR FACILITIES

Colby Hills
Silver Lake
Northwood

FACILITY USAGE SPECIFICATIONS

Rental Requests: Any person or group wishing to reserve a North St. Paul park facility must ~~submit a completed complete a~~ rental application online at northstpaul.org and with pay the appropriate fee and damage deposit to the City of North St. Paul. Payments can be made online, or payment may be made by cash or check at the North St. Paul City Hall located at , 2400 Margaret Street, North St. Paul, MN 55109., ~~specifying the facility to be used and the date(s).~~ Requests for reservations will be accepted on a first-come, first-served basis. The City shall have first priority for use for all governmental activities, including maintenance.

Rentals will be approved, denied, or revoked at the sole discretion of the City Manager. The City will not deny or revoke rental on the basis of race, color, creed, religion, national origin, disability, sex, sexual orientation, or status with regard to public assistance. The City will not deny or revoke rental on the basis of content or viewpoint, except to the extent allowed by law. The City may deny or revoke rental on any other reasonable basis, including, but not limited to, previous rental by the same group or individual which resulted in damage, disruptive behavior, or violation of law. Approving a rental is not an endorsement by the City of that individual's or group's views.

City residents shall have first priority to rent facilities. Resident registration will start on December 1 at 8 a.m. for the following year; non-resident registration will begin a month later on January 2 at 8:00 a.m. If the first day of registration falls on a day City Offices are closed, registration will start the next business day. (This can be coded into our new reservation system if this is something the City wants to maintain.)

Only one reservation will be accepted each day for each facility.

Reservations are only for park hours 7 a.m. – 11 p.m. Per City Ordinance alcohol shall not be consumed after 9:00 p.m.

Deposits: Damage deposits are due at the time of application. And must be paid with your reservation and will be cashed upon receipt. Upon the return of the key and inspection of the building the damage deposit will be refunded within 3 weeks. All refunds from the City of North St. Paul are paid by a check made payable to the applicant on the reservation. Make checks payable to the City of North St. Paul.

Tents: Only 10' X 10' pop-up tents are allowed. Maximum number of tents: 2 per reservation. Reservations may use sand bags to secure the tents, staking tents into the ground is not allowed.

Inflatables/Moon Bounces: Unless it is a City sponsored event, inflatables/moon bounces are not allowed.

Food Trucks and Food Vendors: Up to two food trucks are allowed per reservation. All food vendors and food trucks must have a current ~~city~~ City food license on file. A list of current vendors is available from the Community Development Department. At Casey Lake Park, food trucks may be parked on the sidewalk in between the Shelter and Booya buildings and in the motorcycle parking space with the serving window facing the sidewalk only. At Hause Park, food trucks may be parked on the street. The approved locations to park food trucks are: on the sidewalk in between the Shelter and Booya buildings and in the motorcycle parking space, with the serving window facing the sidewalk. Food trucks must not block access to buildings.

Facility Tours: Only one facility tour is allowed per reservation.

Enclosed Shelter Reservation Occupancy:

Hause Park 49 people
Casey Lake Shelter 215 people

Video Surveillance: The premise is under video surveillance. Compliance with rental terms may be enforced through review of video surveillance.

Keys: Building keys/~~building codes for the Hause Park Building~~ must be picked up from City Hall, Monday through Friday, 8 AM- 4:30 PM, and no more than 2 days prior to

your scheduled event. Keys must be returned to City Hall or its afterhours drop boxes the next day. Keycodes for the Casey Lake Building will be posted in the applicant's online Park & Recreation account.

Special Events: Sale of alcohol or special events that are open to the public will require a special event permit and corresponding insurance and may require a temporary liquor license if eligible.

Fee Waiver: No fees shall be waived for any group except for City-sanctioned or City-sponsored events.

Decorating Information: All decorations must be put up and taken down without damaging walls, woodwork, floors, ceilings, or blinds. Nails, tape, tacks, staples, 3M command strips and screws are prohibited. Do not hang decorations from the sprinkler heads. White mounting putty is permissible but must be completely removed after use. With the exception of food warmers (sternos) no open flame devices are allowed, which includes candles, hurricane lamps, lanterns, etc. Dance wax or any other types of dancing compounds are not allowed. The renter must remove decorations immediately following the event.

Set Up, Clean Up & Damage: The renter is required to leave all tables, chairs in place *(do not stack or Rack tables & chairs)* and remove personal equipment. Renter is responsible for cleaning the kitchen and all areas utilized, including wiping off tables & chairs, sweeping, taking care of spills, spot mopping floors, placing garbage and recyclables in appropriate bins and removing all decorations, personal equipment, etc. The facility is expected to be left in the same condition the renter found it. The renter will be held responsible and billed for any unnecessary clean-up, losses or damages above and beyond your deposit as well as be subject to loss of rental privileges. The City of North St. Paul is not responsible for any equipment or other items left at Park Facilities at any time. Place all trash and recycling receptacles near the main entrance.

Smoking/Tobacco: Smoking, e-cigarettes and the use of tobacco products is strictly prohibited in North St. Paul Parks and in all park facilities.

Police Security: Reservations with 150+ persons in attendance that plan to consume alcohol must reserve the facility at least six weeks in advance of their reservation and will be required to hire an off-duty North St. Paul Police Officer or Reserve Officer at the OT Patrol Officer rate as listed in the fee schedule at a three-hour minimum. The City in its discretion may waive the police presence requirement based on review of applicant submittal.

Refunds and Cancellations: If the applicant cancels their rental within 13 days from the date of their reservation, they will forfeit their rental fees.-All cancelled reservations are subject to a \$25 administrative fee for cancellations. Weather related refunds are only issued when North St. Paul schools, places of worship, and/or local businesses are closed by snow, ice or other severe weather conditions for the entire day or at the

discretion of the City Manager. Weather related closures can be found on WCCO, KARE11, KSTP, and KMSP Fox 9.

Animals: Pets are not allowed in enclosed park shelters; service dogs are welcome.

Colby Hills and Northwood: Colby Hills and Northwood Parks do not have restrooms onsite; renters will be responsible for providing their own port-a-potty from a licensed vendor.

Casey Lake: Both the outdoor patio and indoor space will be included in the reservation. If outdoor patio space is not being used by the reservation, the public is not prohibited from utilizing the outdoor space. The Booya covered patio will be left open for residents to use on a first come first serve basis. The shelter restrooms will be available to the public during park hours.

RENTAL FEES

CASEY LAKE SHELTER FEES

Weekend Reservations Friday / Saturday / Sunday and Holidays:

\$200.00 Residents + \$300.00 (no alcohol) / \$600 (with alcohol) deposit
\$300.00 Non-Residents + \$300.00 (no alcohol) / \$600 (with alcohol) Alcohol fee/deposit not on current fee schedule

Weekday Reservations Monday – Thursday:

\$125.00 Residents + \$300.00 (no alcohol) / \$600 (with alcohol) deposit
\$175.00 Non-Residents + \$300.00 (no alcohol) / \$600 (with alcohol) deposit
Alcohol fee/deposit not on current fee schedule

Weekday Meeting Rentals: (non-profit group meetings, not special events or parties)

\$25.00 per hour / North St. Paul Non-Profit Organizations + \$300.00 (no alcohol) / \$600 (with alcohol) deposit Alcohol fee/deposit not on current fee schedule
\$40.00 per hour / Non-resident Non-Profit Organizations + \$300.00 (no alcohol) / \$600 (with alcohol) deposit Alcohol fee/deposit not on current fee schedule

Weddings Sunday – Saturday (new fee category)

\$400 Residents + \$300.00 (no alcohol) / \$600 (with alcohol) deposit
\$500 Non-Residents + \$300.00 (no alcohol) / \$600 (with alcohol) deposit Alcohol fee/deposit not on current fee schedule

HAUSE SHELTER FEES

Rental of the enclosed Hause Park Shelter includes the open aired shelter.

Full Day Rental – Resident

\$100.00 + \$150.00 (no alcohol) / \$300 (with alcohol) deposit

Full Day Rental – Non-Resident

\$150.00 + \$150.00 (no alcohol) / \$300 (with alcohol) deposit [Alchol fee/deposit not on current fee schedule](#)

OPEN AIRED SHELTER FEES

Full Day Rental – Resident

\$45.00 + \$50.00 deposit

Full Day Rental – Non-Resident

\$55.00 + \$50.00 deposit

Fees and rental specifications will be periodically reviewed by the Parks and Recreation Commission and staff to ensure the policy is adequately meeting the needs of the community and City.



NORTH
ST. PAUL

extraordinary.

~~APPENDIX A~~
~~RENTAL APPLICATION~~

[This page intentionally left blank.]