

Housing and Redevelopment Authority
July 6, 2021
Approved Regular Meeting Minutes

I. CALL TO ORDER

Chair Furlong called the meeting to order at 7:15 p.m.

II. ROLL CALL

Present: Chair Terry Furlong, Commission Members Scott Thorsen, Candy Petersen, Lisa Wong, Tim Cole and Interim Executive Director Brian Frandle.

Staff: Jennie Kloos, Ron Ritchie, Randy Miller, Kari Erpenbach, Leah Koch

III. DIRECTOR REPORTS & PROJECT UPDATES

There were no reports.

IV. HRA ACTION ITEMS & RECOMMENDATIONS

A. Student Built Program Presentation with Mr. Tom Spehn

Tom Spheh, from North East Metro 916 Vocational Technical Center, thanked the council for their on-going support of the student built program.

Spheh presented the original house plans for the home on 19th Ave. and the proposed budget.

He has several recommendations on how to adjust the home plans to bring more in line with similar properties on the block. He will work to either adjust the current plans, or see if a stock plan is already available that may work better.

Some of his recommendations include adjusting the foundation size, minimizing egress windows, and simplifying some of the architectural features.

Spehn will rework the plans and come back to the Council with an update at the July 20, 2021 HRA meeting.

Spehn also needs a signed Joint Powers Agreement with the City to proceed with this year's project. Spehn will send the agreement to the City for legal review. Spehn noted that his class is full and there is a waiting list of students interested in working on the home. He also noted his partnerships with St. Paul College and how the students in their cabinet building and construction trades program may also work on the home.

B. Sale of Student Built House located at 2198 2nd St.

Member Thorsen moved and Member Cole seconded, to formally approve the sale of the student built house located at 2198 2nd St with a minimum sealed bid of \$360,000. The house is be listed on Zillow with a deadline of July 30, 2021. Motion passed 5-0.

C. 2487 19th Ave E Demolition

The Council addressed the timing of the demolition of the existing home on the property. Spehn recommends not demolition the home until early September to coordinate with the start of his class. This timing can save some money since the City will not have to pay to fill in the foundation and re-excavate it at a later date.

Commissioner Thorsen requested Public Works to get estimates on what it would cost to have a company come in and do the work versus having City staff remove the home. Ron Ritchie will put together some estimates including one on what it would cost the City in staff time if Public Works handled the project.

V. FUTURE BUSINESS

No items were stated for future business.

VI. ADJOURNMENT

Member Petersen moved and Member Cole seconded to adjourn. Motion passed 5-0. Meeting adjourned at 8:03 p.m.

Next regular meeting: July 20, 2021.

/s/ Terrence J. Furlong, Chair

Attest: /s/ Brian T. Frandle, Interim Executive Director