

City of North Saint Paul
August 3, 2021
Approved Special City Council Meeting Minutes

North St. Paul City Hall – Council Chambers
2400 Margaret Street

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 4:30 p.m. The meeting was conducted in person and via Zoom.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Thorsen
Council Member Petersen
Council Member Cole
Council Member Wong
Mayor Furlong (via Zoom)

Staff: Interim City Manager Brian Frandle, Deputy Clerk Jennie Kloos, Finance
Director Dan Winek, Communications Consultant Kari Erpenbach

IV. ADOPT AGENDA

On motion by Council Member Petersen, seconded by Council Member Cole, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

V. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. City Manager Recruitment Approval

The City has requested and received proposals from three professional search firms for our City Manager position. The three firms that submitted proposals were, David Drown Associates, Baker Tilly and GovHR USA. All three are highly qualified recruiting firms with extensive experience in searching for the best candidate. Interim City Manager Frandle has reviewed all firms and aspects and is recommending David Drown Associates.

Highlights for Mr. Frandle's recommendation include: cost, no limit for on-site visits, offered a 2-year assurance and most experience listing local cities that have used their services. The timeline indicates a December 1st start date.

Prior to adjournment, Council Member Wong asked to discuss the Delta variant of Covid and the surge within the State of Minnesota, particularly with the unvaccinated populations. Requesting revisiting the guidelines for public safety and public health. Mayor Furlong asked Interim City Manager Frandle if he would be willing to work with Council Member Wong at looking into CDC guidance's and updates.

On motion by Council Member Thorsen, seconded by Council Member Petersen, with all present voting aye (5-0), motion carried approving the hiring of David Drown Associates to assist the City of North St. Paul in the hiring of the next City Manager.

VI. ADJOURNMENT

There being no further business, on motion by Council Member Thorsen, Seconded by Council Member Cole, with all present voting aye (5-0), Mayor Furlong adjourned the meeting at 4:39 p.m.

/s/ Terrence J. Furlong, Mayor

Attest:

/s/ Brian Frandle, Interim City Manager / Clerk